THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD SAINT MICHAEL AND SAINT MARY

England & Wales · Charity number 1139017

Details

Other names	LICHFIELD, ST MICHAEL'S & ST MARY'S PCC
Status	Registered
Legal form	Other
Registered	2010-11-15
Register	View on the Charity Commission register

Contact

Address	St. Michaels Church Church Street Lichfield WS13 6ED
Phone	01543262211
Email	stmichaellichfield@gmail.com
Website	www.stmichaelmaryjohn.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: 1. Regular public worship open to all;2. The provision of sacred space for personal prayer and contemplation.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£153,270	£151,152	-	-
2023-12-31	£147,030	£137,333	-	-
2022-12-31	£131,744	£123,823	-	-
2021-12-31	£151,337	£204,800	-	-
2020-12-31	£149,241	£141,904	-	-

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Trustees

Name	Role	Appointed
Dr Abigail Walsh	Chair	2022-05-15
ALAN TOPLIS		
Alison Mary Stevens		2023-05-21
BRENDA ANNE LIPTROT		2017-04-25
DAVID GEORGE EASTON		
Dr TREVOR MARTIN JAMES		2023-05-21
EDWARD GREEN		
MAUREEN VALERIE BRAND		2014-05-01
MICHAEL RICHARD JONES		2018-04-22
MICHAEL WILLIAM ARTHUR GODFREY		2012-06-19
MR JOE SNEDDON		2019-05-22
RICHARD JOHN BROOKS		
Rev RUTH LOIS CLARE BULL		2014-05-01
STEPHEN DANIEL OLIVER		2017-04-25
SUSAN ELIZABETH JONES		2011-04-14
Sheila Jane Irvine		2023-05-21
VIVIEN MARGARET OLIVER		

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD SAINT MICHAE

England & Wales - Charity number 1139017

Accounts

Annual Report and Financial Statements of the Parochial Church Council of Lichfield St Michael and St Mary

For the year ended 31st December 2024

Charity registration number: 1139017

The Parochial Church Council of Lichfield St Michael and St Mary Trustees' Annual Report for the year ended 31st December 2024

Charity registration number: 1139017

Objectives and Activities

The Parochial Church Council of Lichfield St Michael and St Mary (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Abbie Walsh, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Lichfield St Michael and St Mary. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non - sacramental activities of hospitality and fellowship we aim to reach non churched members of the community.

Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Lichfield St Michael and St Mary it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Our Vision:

(based on the Diocesan Vision Statement)

As we follow Christ in the footsteps of St Chad, we pray that the people in our parish encounter a church that is confident in the gospel, knows and loves the

community, and is excited to find God already at work in the world. We pray for a church that:

- **reflects the richness and variety of our community and is intentionally inclusive.**
- **partners with others, especially St Michael's School, in seeking the common good and working for a more just world.**
- **recognises and responds to God's call to be good stewards of creation.**
- **offers opportunities for everyone to grow in faith and active discipleship.**

Achievements and Performance

Rector's Report

This year has been a year marked by both change and faithfulness for our community. We have continued to worship faithfully in a manner that I think truly reflects both our faith in God and the diversity of our gathered community. This includes not only our Sunday Services in Church, but also our Festivals, our Children's Ministry and our worship with those in care/residential homes or their own homes. From this worship flows our commitment to serve God in the world, including our pastoral visiting, our ministry to the bereaved, our schools work and our care of the natural world – celebrated in working towards an Eco Church silver award. This year we welcomed two new members of staff - a new Administrator, Alex, and a new Director of Music, Edmund, who have both become beloved members of our community. We also elected a new Churchwarden, Steve, who has done an excellent job of caring for both our building and the people who gather here, in ways that are often invisible and go unnoticed. We marked Rev'd Ruth Bull's retirement in June 2024, giving thanks for her faithful and fruitful ministry here. She remains a much-valued member of our community.

I am truly grateful to the contributions of all who commit their financial resources, time, gifts and prayers to the life of our Church – the list is too many to list individually!

Our challenges for the coming year include continuing to reach out to new generations, growing our worshipping community, developing more confidence in mission and evangelism, improving our financial confidence and completing our Parish Centre project. For these tasks we must be both faithful and courageous in prayer, in receiving Christ in the Eucharist, in care for one another and in commitment to welcoming new members and making the love of God known in our parish. May God speak to us and guide our steps, and may we have the courage to listen and to go where he leads us.

Rev'd Dr Abbie Walsh

Electoral Roll Report

At the end of 2024 there were 146 people on the electoral roll of whom 12 were resident outside the parish. This was a decrease of 2 from the previous year. A new electoral roll will be prepared prior to the 2025 APCM in common with every parish in the Church of England. All worshippers are asked to complete a new application so that their names can be included.

Mike Godfrey

PCC Secretary's Report

Both PCC and standing committee met six times during the year. Standing committee normally meets two weeks before PCC to set the agenda. PCC meetings continue to follow a standard agenda including ministry, church buildings and churchyard and finance.

Under ministry PCC has received regular reports from and provided feedback to the rector on worship, mission and pastoral matters. The relationship with the school continues to flourish with young people involved with leading the Family Communion Service. Both a Safeguarding action plan and pastoral visiting guidelines were approved.

PCC have also received regular updates on the new parish centre and the quinquennial review took place during the year with the outcomes reported in 2025. Discussions continued on the electrification of the church clock and raising funds for the work. Plans to put in a new AV system continue.

Outside the church, PCC has received regular reports on matters to do with the upkeep and maintenance of the churchyard and has approved Faculty applications to the diocese to install a new bench. Discussions also took place on options to increase the number of spaces for interment of cremated remains.

PCC also received regular reports on the preparation and approval of the annual accounts to the diocese. Ways of increasing regular giving were also discussed.

If you want to know more about the work of the PCC or get more involved please look for the approved minutes on the notice board at the back of church. In addition, periodically there will be summaries in the church magazine of what was discussed at PCC.

Veronica Morris, PCC Secretary

2024 Church Fabric

The most important contribution to ongoing church maintenance was the Quinquennial Inspection report. Recommendations covered the Church Exterior: Masonry, Leadwork, Roofs, Gutters and Church Interior, including an order of priority and preventative actions.

Priorities for example are annual gutter clean, leadwork and roof maintenance.

Regarding ongoing maintenance, a working party is being set-up to apply for grants, e.g. Heritage Lottery Fund and the Staffordshire Historical Churches Trust.

The most important maintenance jobs carried out in 2024 were roof maintenance (a grant was kindly provided by St Michaels' Trust), electrical circuit safety testing, installation of fire extinguisher stands and the annual Gas service.

Stephen Oliver, Churchwarden

Deanery Synod Report

The Rector is Assistant Rural Dean, and Lay Representatives to Deanery Synod are Ted Green, Trevor James (until Nov 24) and Steve Oliver (until the 2024 APCM). Normally there are four meetings a year, but there were only three in 2024.

February 2024 by Zoom. The main speaker was **Anthony Verduyn, Chancellor of Lichfield Diocese.** Anthony answered questions on his role, which involved making legal judgements on changes to church buildings and furnishings, and on churchyards. Both could be contentious, but faculties on buildings and furnishings had usually followed a detailed route through the Diocesan Advisory Committee (DAC) and were ready for approval when they reached him. Churchyard decisions were more emotive and needed to be handled with sensitivity. The main aim was to avoid changing the ethos of a churchyard. In answer to two particular questions, he counselled that PCCs think very carefully before trying to install air and ground source heating systems, but he said that he was sympathetic to the fitting of solar panels to church roofs as long as the scheme had been well thought through.

June 2024 at St Chad's, Lichfield. Revd Simon Foster explained the **Diocesan initiative on Parishes and Growing Faith in the Next Generation**. There are nine goals, including:

- Grow our worshipping community by 34,000 new disciples.
- Aim for 30 new ordinands and 30 new local lay ministers a year.
- Every parish to have a detailed plan for engaging with the local community.
- Aim for a strong connection between every primary and secondary school and their parish church.
- Lower the age profiles of our congregations.

September 2024 at St Anne's Chasetown. The main speaker was **Clare Whitney (Diocesan Learning and Development Officer)** who explained the changes to the training for Lay Readership Ministry. The new course includes seven modules: Reflection on Discipleship, Theology Mission, Evangelism, Worship in the CofE, Public Ministry, Pastoral Theology and Foundations in Christian Faith.

The November meeting was cancelled at short notice as a heavy fall of snow made it unsafe to drive to Gentleshaw.

Ted Green, Deanery Synod Representative

Elizabeth Logan Parish Centre - update April 2025

Parish Centre progress has been a mixed picture over the last 12 months. Leaps forward have been made with the technical design, this having reached RIBA stage 3 which is a significant milestone. Heating, lighting and structural design have been completed to a stage where it has been possible to make cost estimates for construction and would be possible to hold a tender process for a building contractor.

More difficult has been progress with permissions. We have been receiving feedback on the designs from the Diocesan Advisory Committee (DAC) – DAC is the body which gives advice to the Chancellor who will make a decision on permission for the works. After three consultations with DAC, there is still broad support for the principle of the rooms, but we are still receiving feedback on and therefore altering the aesthetic of the design.

The next stage is to carry out significant consultations, both with the public, congregation and statutory bodies such as Historic England. Any feedback will be taken account of before finally applying for planning permission from the District Council and a full faculty from the Chancellor. At this stage, timeframes are a moveable feast and depend largely on how many more aesthetic design changes are required. However, we do anticipate that consultation will begin in earnest in May.

Richard Brooks and the Parish Rooms team.

- ***Other Activities – List of activities***

Children and Youth Work

- First Steps
- Messy Church
- Homework Club
- Junior Choir

Our Worshipping Life

- Bell ringers
- Music Department

Church Fellowship

- Mothers' Union
- Film Club
- Walking Group
- Sewing Group
- Fellowship afternoons

Charitable Work

- Pathway Project Toy Service
- Lichfield Foodbank
- Water Aid Collection
- Angel Tree Collection
- MacMillan Coffee Morning
- St Giles Hospice Collection
- Children's Society Collection
- Church Army Collection

Schools

- St Michael's VC Primary School
- Scotch Orchard Primary School

Financial Review

In 2024 accounting for statutory and local fees was transferred to the My Fund Accounting On Line (MFAOL) platform as part of the main PCC account and now appears in the consolidated accounts. Much of the income going through the fees bank account is collected on an agency basis for the Diocese and other beneficiaries. Income not proper to the PCC is not included in the PCC accounts.

General Fund.

Receipts - In 2024 our giving levels rose by £5,436 to £89,721, mainly as a result of the patronal appeal and members of the congregation generously increasing their regular giving. Tax recoverable on gift aided donations was lower than in 2023 because receipts in this year reflect two quarter's refund only. Fee income shows a significant increase over 2023 but now also includes funds held in the fees bank account prior to distribution. Magazine sales income fell in 2024 reflecting the declining number of subscribers. Invoices for magazine advertising were issued in early 2025 and are therefore not included in the 2024 accounts. Fundrasing in 2024 totalled £375 and included refreshments at concerts and income from "talents" such as knitted toys, herbs and crab apple jelly. We received £300 grant from Lichfield Diocese towards the replacement of our contactless donation machine. Total income for 2024 came to £106,172 in comparison with £97,754 in 2023.

Payments - Costs decreased considerably from £113,927 in 2023 to £103,290 in 2024 mainly as a result of two factors: we received £3,933 from SSE following resolution of our dispute with the electricity supplier and my thanks go to John Polhill and Sue Jones for their persistence where this is concerned. In addition maintenance fees were considerably lower: we incurred a total of £5798.25 in maintenance costs of which £1,440 related to roof repairs and associated architect fees. A further £1,500 was spent on urgent repairs to the roof funded by a grant from St Michael's Trust. Mission & outreach activities totalled £1,752 in 2024 in line with £1,674 incurred in 2023. Salaries for staff rose in line with the Real Living Wage Foundation and RSCM recommendations.

Charity Collections
In 2024 the following sums have been paid out: Angel Tree Swinfen £195; St Giles Hospice £132; Children's Society £510; Church Army £215; Wateraid £187.

Capital Funds
Clock – Donations towards the repair and ultimate electrification of the tower clock amounted to £213 in2024..As at 31 December the Clock Fund stood at £2,187.
Roof – As noted above a grant of £1,500 was received from St Michael's Trust towards roof repairs together with £924 VAT refund from the LPOW scheme.
Capital Development Funds (Parish Centre)
The Capital Development funds earned £972 in dividends and interest in 2024. In 2024 the project made strides towards the RIBA3 stage and spent £36,753 on architect and project management fees, structural and electrical surveys. The balance in the fund amounts to £645. The Diocesan Trust which holds the proceeds of the church hall land sale earned £34,972 interest in 2024 and the balance in the account totals £693,842 at 31 December.

Churchyard Fund
A grant of £2,380 was received from Lichfield City Council towards the maintenance of the open churchyard and a further £200 was received by way of Community Grant.

Curate Fund
The Curate Fund earned £1,440 in interest and dividends. Income received from this source is restricted to the support of the costs of curates and assistant ministers/staff and paid out £551 in 2024.

Investments
The value of funds held in the CBF investment account increased by £1,859 during 2024. As a result of spending on the Parish Rooms project investment funds were transferred between the Capital Development Funds and the General and Churchyard Designated funds. Remaining funds in the account continue to be held by the Curate, Churchyard Restricted and Hill Grave funds.

As usual I must thank all those who contribute to the management of church finances in particular the counting teams and Alan and Pat Toplis as Fees Treasurers.

Reserves Policy
It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £25,822 (2023: £28,482). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was 19,726 (2023: £33,375) which is rather lower than this target.

Investment Policy
The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as "purchasing income", where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

"We aim to invest in companies that:

* will develop their business in the interests of shareholders;
* demonstrate responsible employment practices;
* are conscientious concerning issues of corporate governance, the environment and human rights;
* are sensitive to the community in which they operate."

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £25,907 (2023: £29,649). All these donations were received without conditions.

Remuneration paid to Trustees

In 2024 the cost of employing David Easton, a trustee of the PCC, was £1730 (2023: £1,694) by the PCC during the year for his role as churchyard steward. He does not participate in PCC discussions in connection with his employment. No pension contributions or benefits were made by the PCC in connection with this employment.

Expenses paid to Trustees

1 trustee was reimbursed £220 (2022: £211) for phone/broadband and mileage during the year.

No other expenses were paid to any other PCC member, persons closely connected to them, or related parties.

Safeguarding

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding is a standard item on all meeting agendas. It is a subject matter that is taken very seriously by the PCC and appropriate strategies are decided upon to ensure we are fully compliant with best practice and guidance.

There is now a Benefice Safeguarding team who meet regularly. At present this consists of the Rector, Safeguarding Coordinator, and the two Parish Safeguarding Officers.

All PCC members must complete a DBS check and also *Basic* and *Foundation* of the Diocesan Safeguarding training. At present, this is the case. Our Churchwardens and leaders of certain activities have completed Safeguarding training. The Rector and both Parish Safeguarding Officers have completed the *Leadership* level of safeguarding training. The Parish Administrator has completed the Safer Recruitment Training, as well as the *Basic & Foundation* modules.

The Safeguarding Team

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year.

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful. Details of such income is included in the Treasurer report.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community. Our especial thanks go to our church warden Stephen Oliver.

Risk Management

The Church Wardens, H&S Officer and Safeguarding Team carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have

safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Governance and Management

The PCC is a Body Corporate established by the Church of England and is a Charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. The PCC members receive training from courses run by the Diocese. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meets bi-monthly. Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include the Ministry Team, Safeguarding Team, Parish Rooms Team, Churchyard Team and Finance Team. Each reports back to the PCC with reports of their discussions and actions.

Reference and Administrative details

The Church is situated in Church Street, Lichfield WS13 6ED and is part of the Deanery of Lichfield, in the Diocese of Lichfield. The correspondence address is The United benefice Office, St Michael's Church, Church Street, Lichfield WS13 6ED. Registered charity number 1139017. Our website address is: https://www.stmichaelmaryjohn.org.uk/

PCC members who have served from 1st January 2024 until the date this report was approved were:

Ex Officio Members

The Incumbent	Abbie Walsh (Chair)
Non-Stipendiary	Ruth Bull (until June 2024)
Churchwardens	Susan Jones until 19 May 2024
	Stephen Oliver from 19 May 2024
	Brenda Liptrot until 19 May 2024
	Peter Hawksworth from 19 May 2024 until 31 August 2024
Deanery Synod Reps	Trevor James until November 2024
	Edward Green
	Stephen Oliver until 19 May 2024

Elected Members	Maureen Brand Richard Brooks David Easton Michael Godfrey (Lay Vice-Chair) Susan Jones from 19 May 2024 Michael Jones until 19 May 2024 Vivien Oliver (Treasurer) David Shiel from 19 May 2024 to 31 August 2024 Joseph Sneddon Alan Toplis Alison Stevens Sheila Irvine Samuel Venables from 19 May 2024
Officer of the PCC *(attends but does not vote)*	Veronica Morris (Secretary)

Names and addresses of advisers

Bank	Lloyds Bank 22 Conduit St, Lichfield WS13 6JS
Investment Managers	CCLA 1 Angel Lane, London EC4R 3AB
Independent Examiner	Jonathan Hill Lichfield Diocesan Board of Finance St Marys House, The Close, Lichfield WS13 7LD

Approved by the PCC on 22/9/25 2025 and signed on its behalf by:

....

Reverend Abbie Walsh (Chair) Mike Godfrey (Vice Chair)

Independent Examiner's report to the trustees/members of The PCC of The Parochial Church Council of Lichfield St Michael and St Mary

Registered charity number: 1139017

I report on the accounts for the year ended 31st December 2024 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: ..... Date: 30/09/2025.

.....

Jonathan Hill FCMA CGMA

Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield WS13 7LD

The Parochial Church Council of The Parochial Church Council of Lichfield St Michael and St Mary
Financial Statements for the Year Ended 31st December 2024

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. There may be minor discrepancies in the totals as the pence are not being shown.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.
Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.
Restricted funds comprise of two elements:
a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.
Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

The Parochial Church Council of Lichfield St Michael and St Mary
Financial Statements for the year ended 31 December 2024

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	89,721	300	5,990	-	96,012	101,624
Income from charitable activities	9,392	-	-	-	9,392	11,337
Other trading activities	2,780	-	-	-	2,780	5,348
Investments	1,279	2,039	3,797	34,972	42,087	25,721
Other income	3,000	-	-	-	3,000	3,000
Total income	**106,172**	**2,339**	**9,787**	**34,972**	**153,270**	**147,030**
Payments						
Raising funds	208	-	-	-	208	1,081
Expenditure on charitable activities	103,082	43,274	4,588	-	150,944	136,252
Other expenditure	-	-	-	-	-	-
Total expenditure	**103,290**	**43,274**	**4,588**	**-**	**151,152**	**137,333**
Net income / (expenditure) resources before transfer	**2,882**	**(40,935)**	**5,199**	**34,972**	**2,118**	**9,697**
Transfers						
Gross transfers between funds - in	13,411	52,222	1,653	-	67,286	6,456
Gross transfers between funds - out	(17,013)	(43,782)	(6,491)	-	(67,286)	(6,456)
Other recognised gains / losses						
Gains/losses on investment assets	270	373	1,199	-	1,842	6,947
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-	-
Net movement in funds	**(450)**	**(32,122)**	**1,560**	**34,972**	**3,960**	**16,644**
Reconciliation of funds						
Total funds brought forward	**33,375**	**62,008**	**99,681**	**658,870**	**853,935**	**837,291**
Total funds carried forward	**32,925**	**29,886**	**101,241**	**693,842**	**857,894**	**853,935**
Represented by						
Unrestricted						
General Fund	32,925	-	-	-	32,925	33,375
Designated						
Capital (General) Designated Fund	-	2,239	-	-	2,239	2,120
Capital Development Designated Fund	-	547	-	-	547	32,984
Churchyard Designated Fund	-	24,592	-	-	24,592	24,586
Flower Designated Fund	-	232	-	-	232	163
Heating Designated Fund	-	1,118	-	-	1,118	1,059
Organist Fees Designated Fund	-	1,158	-	-	1,158	1,096
Restricted						
Agency collection	-	-	-	-	-	-
Altar Furnishings & Vestments Restricted Fund	-	-	159	-	159	159
Angel Tree, Swinfen Restricted Fund	-	-	-	-	-	-
Bells Restricted Fund	-	-	1,769	-	1,769	1,562
Biblelands Restricted Fund	-	-	-	-	-	-

Bike Rack Restricted Fund	-	-	264	-	264	250
Bishop's Ordination Restricted Fund	-	-	-	-	-	-
Capital Development Restricted Fund	-	-	99	-	99	3,436
Children's Society Restricted Fund	-	-	-	-	-	-
Church Army Restricted Fund	-	-	-	-	-	-
Churchyard Restricted Fund	-	-	16,323	-	16,323	15,513
Churchyard Tap Restricted Fund	-	-	284	-	284	269
Clock Restoration Restricted Fund	-	-	2,187	-	2,187	1,974
Coronation Tree	-	-	-	-	-	(14)
Curates Restricted Fund	-	-	44,224	-	44,224	42,555
Heating Restricted Fund	-	-	4,750	-	4,750	4,499
Hill Grave Restricted Fund	-	-	9,155	-	9,155	8,697
Lichfield Foyer Restricted Fund	-	-	321	-	321	321
Lighting Restricted Fund	-	-	599	-	599	536
Miss George Bequest Restricted Fund	-	-	873	-	873	827
Music And Choir Restricted Fund	-	-	2,568	-	2,568	2,634
Organ Restoration Restricted Fund	-	-	1,002	-	1,002	949
Pathway Project Restricted Fund	-	-	-	-	-	-
Rector & Warden Hodgsons	-	-	781	-	781	781
Rectory Redecoration Scheme Restricted Fund	-	-	0	-	0	256
Retirement Restricted Fund	-	-	54	-	54	99
Roof Restricted Fund	-	-	231	-	231	(693)
Royal British Legion Restricted Fund	-	-	-	-	-	-
Sound System Restricted Fund	-	-	8,988	-	8,988	8,512
St Giles Hospice Restricted Fund	-	-	-	-	-	-
USPG Restricted Fund	-	-	-	-	-	-
WaterAid Restricted Fund	-	-	-	-	-	-
Window Restoration Restricted Fund	-	-	942	-	942	892
Youth Outings Restricted Fund	-	-	5,668	-	5,668	5,668
Endowment						
Church Hall Endowment Fund	-	-	-	693,842	693,842	658,870

The Parochial Church Council of Lichfield St Michael and St Mary
Financial Statements for the year ended 31 December 2024

Statement of Assets and Liabilities – 2024

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Investments						
6430: CBF Inv Fund 8130	12,072	17,456	53,566	-	83,094	81,235
6435: 5% Treasury Stock 2025	-	1,972	-	-	1,972	1,990
Total	**12,072**	**19,428**	**53,566**	**-**	**85,066**	**83,224**
Current Asset - Cash At Bank And In Hand						
6501: Lloyds Current 4488	3,192	(1,366)	9,619	-	11,445	14,634
6505: Lloyds Fees Account 5538	3,546	-	224	-	3,770	999
6510: CBF Deposit Account 8129	14,041	11,824	38,056	-	63,921	96,131
6515: LDT CBF Deposit 8598	-	-	-	693,842	693,842	658,870
6590: Petty Cash	75	-	-	-	75	75
Total	**20,853**	**10,457**	**47,899**	**693,842**	**773,052**	**770,710**
Liability - Agency Accounts						
6699: Agency collections	-	-	224	-	224	-
Total	**-**	**-**	**224**	**-**	**224**	**-**
Net total assets	**32,925**	**29,886**	**101,241**	**693,842**	**857,894**	**853,935**

Statement of Assets and Liabilities – 2023

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Investments						
6430: CBF Inv Fund 8130	-	28,867	52,368	-	81,235	74,249
6435: 5% Treasury Stock 2025	-	1,990	-	-	1,990	2,029
Total	**-**	**30,857**	**52,368**	**-**	**83,224**	**76,278**
Current Asset - Cash At Bank And In Hand						
6501: Lloyds Current 4488	4,829	2,087	7,719	-	14,634	34,468
6505: Lloyds Fees Account 5538	518	482	-	-	999	1,965
6510: CBF Deposit Account 8129	27,954	28,583	39,595	-	96,131	90,970
6515: LDT CBF Deposit 8598	-	-	-	658,870	658,870	638,410
6590: Petty Cash	75	-	-	-	75	75
Total	**33,375**	**31,151**	**47,314**	**658,870**	**770,710**	**765,887**
Liability - Creditors: Amounts Falling Due In One Year						
6601: 2022 unpresented cheques	-	-	-	-	-	4,874
Total	**-**	**-**	**-**	**-**	**-**	**4,874**
Net total assets	**33,375**	**62,008**	**99,681**	**658,870**	**853,935**	**837,291**

The Parochial Church Council of Lichfield St Michael and St Mary
Financial Statements for the year ended 31 December 2024

Balance Sheet detailed

Class and code	Description	As at 31/12/2024	As at 31/12/2023
Fixed assets			
6430	CBF Inv Fund 8130	83,094	81,235
6435	5% Treasury Stock 2025	1,972	1,990
	Total Fixed assets	**85,066**	**83,224**
Current assets			
6501	Lloyds Current 4488	11,445	14,634
6505	Lloyds Fees Account 5538	3,770	999
6510	CBF Deposit Account 8129	63,921	96,131
6515	LDT CBF Deposit 8598	693,842	658,870
6526	Fees Cash Float	-	-
6590	Petty Cash	75	75
6595	2023 Overpayment LDBF Fees	-	-
	Total Current assets	**773,052**	**770,710**
Liabilities			
6601	2022 unpresented cheques	-	-
6605	2023 Unpresented Fees payments	-	-
6699	Agency collections	224	-
	Total Liabilities	**224**	**-**
	Net Asset surplus (deficit)	**857,894**	**853,935**
Reserves			
	Excess/(deficit) to date	2,118	9,697
Z01	Starting balances	853,935	837,291
Z02	Gains/(losses) on investment assets	1,842	6,947
	Total Reserves	**857,894**	**853,935**
	Represented by Funds		
	General (Unrestricted)	32,925	33,375
	Designated	29,886	62,008
	Restricted	101,241	99,681
	Endowment	693,842	658,870
	Total	**857,894**	**853,935**

Approved by the PCC on ...22/9/25.... 2025 and signed on its behalf by:

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The Parochial Church Council of Lichfield St Michael and St Mary
Financial Statements for the year ended 31 December 2024

Fund movement summary – 2024

Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
Altar & Vestments Res							
Restricted	159	-	-	-	-	-	159
Sub-totals	**159**	**-**	**-**	**-**	**-**	**-**	**159**
Bells Res							
Restricted	1,562	207	-	-	-	-	1,769
Sub-totals	**1,562**	**207**	**-**	**-**	**-**	**-**	**1,769**
Bike Rack Res							
Restricted	250	14	-	-	-	-	264
Sub-totals	**250**	**14**	**-**	**-**	**-**	**-**	**264**
Cap Dev Des							
Designated	32,984	681	36,753	3,628	7	-	547
Sub-totals	**32,984**	**681**	**36,753**	**3,628**	**7**	**-**	**547**
Cap Dev Res							
Restricted	3,436	291	-	(3,628)	-	-	99
Sub-totals	**3,436**	**291**	**-**	**(3,628)**	**-**	**-**	**99**
Cap Gen Des							
Designated	2,120	119	-	-	-	-	2,239
Sub-totals	**2,120**	**119**	**-**	**-**	**-**	**-**	**2,239**
Church Hall End							
Endowment	658,870	34,972	-	-	-	-	693,842
Sub-totals	**658,870**	**34,972**	**-**	**-**	**-**	**-**	**693,842**
Churchyard Des							
Designated	24,586	1,119	6,290	4,812	366	-	24,592
Sub-totals	**24,586**	**1,119**	**6,290**	**4,812**	**366**	**-**	**24,592**
Churchyard Res							
Restricted	15,513	3,255	1,470	(1,254)	279	-	16,323
Sub-totals	**15,513**	**3,255**	**1,470**	**(1,254)**	**279**	**-**	**16,323**
Churchyard Tap Res							
Restricted	269	15	-	-	-	-	284
Sub-totals	**269**	**15**	**-**	**-**	**-**	**-**	**284**
Clock Res							
Restricted	1,974	213	-	-	-	-	2,187
Sub-totals	**1,974**	**213**	**-**	**-**	**-**	**-**	**2,187**
Curates Res							
Restricted	42,555	1,440	551	-	780	-	44,224
Sub-totals	**42,555**	**1,440**	**551**	**-**	**780**	**-**	**44,224**
Flower Des							
Designated	163	300	230	-	-	-	232
Sub-totals	**163**	**300**	**230**	**-**	**-**	**-**	**232**
Foyer Res							
Restricted	321	-	-	-	-	-	321

Sub-totals	**321**	-	-	-	-	-	**321**
George Bequest							
Restricted	827	46	-	-	-	-	873
Sub-totals	**827**	**46**	-	-	-	-	**873**
Heating Des							
Designated	1,059	59	-	-	-	-	1,118
Sub-totals	**1,059**	**59**	-	-	-	-	**1,118**
Heating Res							
Restricted	4,499	252	-	-	-	-	4,750
Sub-totals	**4,499**	**252**	-	-	-	-	**4,750**
Hill Grave Res							
Restricted	8,697	318	-	-	140	-	9,155
Sub-totals	**8,697**	**318**	-	-	**140**	-	**9,155**
Lighting Res							
Restricted	536	63	-	-	-	-	599
Sub-totals	**536**	**63**	-	-	-	-	**599**
Music & Choir Res							
Restricted	2,634	240	306	-	-	-	2,568
Sub-totals	**2,634**	**240**	**306**	-	-	-	**2,568**
Organ Res							
Restricted	949	53	-	-	-	-	1,002
Sub-totals	**949**	**53**	-	-	-	-	**1,002**
Organist Des							
Designated	1,096	61	-	-	-	-	1,158
Sub-totals	**1,096**	**61**	-	-	-	-	**1,158**
R&W Hodgsons							
Restricted	781	-	-	-	-	-	781
Sub-totals	**781**	-	-	-	-	-	**781**
Rectory Redec Res							
Restricted	256	14	300	30	-	-	0
Sub-totals	**256**	**14**	**300**	**30**	-	-	**0**
Retirement Res							
Restricted	99	415	460	-	-	-	54
Sub-totals	**99**	**415**	**460**	-	-	-	**54**
Roof Res							
Restricted	(693)	2,424	1,500	-	-	-	231
Sub-totals	**(693)**	**2,424**	**1,500**	-	-	-	**231**
Sound System Res							
Restricted	8,512	476	-	-	-	-	8,988
Sub-totals	**8,512**	**476**	-	-	-	-	**8,988**
Tree							
Restricted	(14)	-	-	14	-	-	-
Sub-totals	**(14)**	-	-	**14**	-	-	-
Window Res							
Restricted	892	50	-	-	-	-	942
Sub-totals	**892**	**50**	-	-	-	-	**942**
Youth Out Res							
Restricted	5,668	-	-	-	-	-	5,668
Sub-totals	**5,668**	-	-	-	-	-	**5,668**

General							
Unrestricted	33,375	106,172	103,290	(3,602)	270	-	32,925
Sub-totals	**33,375**	**106,172**	**103,290**	**(3,602)**	**270**	**-**	**32,925**
Totals	**853,935**	**153,270**	**151,152**	**-**	**1,842**	**-**	**857,894**

Fund movement summary – 2023

Fund	Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
Altar & Vestments Res							
Restricted	159	-	-	-	-	-	159
Sub-totals	**159**	**-**	**-**	**-**	**-**	**-**	**159**
Bells Res							
Restricted	1,514	48	-	-	-	-	1,562
Sub-totals	**1,514**	**48**	**-**	**-**	**-**	**-**	**1,562**
Bike Rack Res							
Restricted	250	-	-	-	-	-	250
Sub-totals	**250**	**-**	**-**	**-**	**-**	**-**	**250**
Cap Dev Des							
Designated	35,423	2,555	7,438	-	2,443	-	32,984
Sub-totals	**35,423**	**2,555**	**7,438**	**-**	**2,443**	**-**	**32,984**
Cap Dev Res							
Restricted	2,893	542	-	-	-	-	3,436
Sub-totals	**2,893**	**542**	**-**	**-**	**-**	**-**	**3,436**
Cap Gen Des							
Designated	2,055	66	-	-	-	-	2,120
Sub-totals	**2,055**	**66**	**-**	**-**	**-**	**-**	**2,120**
Children's Society							
Restricted	(10)	10	-	-	-	-	-
Sub-totals	**(10)**	**10**	**-**	**-**	**-**	**-**	**-**
Church Hall End							
Endowment	638,410	20,460	-	-	-	-	658,870
Sub-totals	**638,410**	**20,460**	**-**	**-**	**-**	**-**	**658,870**
Churchyard Des							
Designated	27,213	4,066	6,693	-	-	-	24,586
Sub-totals	**27,213**	**4,066**	**6,693**	**-**	**-**	**-**	**24,586**
Churchyard Res							
Restricted	12,505	2,909	951	-	1,050	-	15,513
Sub-totals	**12,505**	**2,909**	**951**	**-**	**1,050**	**-**	**15,513**
Churchyard Tap Res							
Restricted	261	8	-	-	-	-	269
Sub-totals	**261**	**8**	**-**	**-**	**-**	**-**	**269**
Clock Res							
Restricted	(1,244)	3,621	403	-	-	-	1,974
Sub-totals	**(1,244)**	**3,621**	**403**	**-**	**-**	**-**	**1,974**
Curates Res							
Restricted	38,445	1,180	-	-	2,929	-	42,555
Sub-totals	**38,445**	**1,180**	**-**	**-**	**2,929**	**-**	**42,555**
Flower Des							
Designated	212	201	251	-	-	-	163

Sub-totals	**212**	**201**	**251**	**-**	**-**	**-**	**163**
Foyer Res							
Restricted	321	-	-	-	-	-	321
Sub-totals	**321**	**-**	**-**	**-**	**-**	**-**	**321**
George Bequest							
Restricted	801	26	-	-	-	-	827
Sub-totals	**801**	**26**	**-**	**-**	**-**	**-**	**827**
Heating Des							
Designated	1,026	33	-	-	-	-	1,059
Sub-totals	**1,026**	**33**	**-**	**-**	**-**	**-**	**1,059**
Heating Res							
Restricted	4,360	139	-	-	-	-	4,499
Sub-totals	**4,360**	**139**	**-**	**-**	**-**	**-**	**4,499**
Hill Grave Res							
Restricted	7,928	245	-	-	524	-	8,697
Sub-totals	**7,928**	**245**	**-**	**-**	**524**	**-**	**8,697**
Lighting Res							
Restricted	1,098	35	598	-	-	-	536
Sub-totals	**1,098**	**35**	**598**	**-**	**-**	**-**	**536**
Music & Choir Res							
Restricted	2,677	158	200	-	-	-	2,634
Sub-totals	**2,677**	**158**	**200**	**-**	**-**	**-**	**2,634**
Organ Res							
Restricted	833	117	-	-	-	-	949
Sub-totals	**833**	**117**	**-**	**-**	**-**	**-**	**949**
Organist Des							
Designated	1,062	34	-	-	-	-	1,096
Sub-totals	**1,062**	**34**	**-**	**-**	**-**	**-**	**1,096**
R&W Hodgsons							
Restricted	-	-	-	781	-	-	781
Sub-totals	**-**	**-**	**-**	**781**	**-**	**-**	**781**
Rectory Redec Res							
Restricted	248	8	-	-	-	-	256
Sub-totals	**248**	**8**	**-**	**-**	**-**	**-**	**256**
Retirement Res							
Restricted	109	390	400	-	-	-	99
Sub-totals	**109**	**390**	**400**	**-**	**-**	**-**	**99**
Roof Res							
Restricted	(2,154)	1,881	420	-	-	-	(693)
Sub-totals	**(2,154)**	**1,881**	**420**	**-**	**-**	**-**	**(693)**
Sound System Res							
Restricted	2,192	6,320	-	-	-	-	8,512
Sub-totals	**2,192**	**6,320**	**-**	**-**	**-**	**-**	**8,512**
Tree							
Restricted	-	256	270	-	-	-	(14)
Sub-totals	**-**	**256**	**270**	**-**	**-**	**-**	**(14)**
Window Res							
Restricted	865	28	-	-	-	-	892
Sub-totals	**865**	**28**	**-**	**-**	**-**	**-**	**892**

Youth Out Res							
Restricted	1,835	3,941	5,784	5,676	-	-	5,668
Sub-totals	**1,835**	**3,941**	**5,784**	**5,676**	**-**	**-**	**5,668**
General							
Unrestricted	56,005	97,754	113,927	(6,456)	-	-	33,375
Sub-totals	**56,005**	**97,754**	**113,927**	**(6,456)**	**-**	**-**	**33,375**
Totals	**837,291**	**147,030**	**137,333**	**-**	**6,947**	**-**	**853,935**

Description of Funds
Designated Funds

- **Capital General Fund** – used for capital donations not otherwise restricted or designated. Legacy income is often deposited here in the first instance.
- **Capital Dev** – For the parish room project.
- **Churchyard:** PCC fees received relating to the new (open) churchyard and designated to its upkeep. Mainly used for mowing, churchyard steward salary etc.
- **Flower Fund**: donations received for flower displays, usually received at Easter and Christmas. Used to pay for flowers at these seasons and patronal service etc.
- **Heating:** Some legacy monies were designated for installation & repair/maintenance of gas heating system.
- **Organist:** Accumulated Assistant Organist funds set aside by PCC for purposes of paying an assistant organist when Organist conducting choir

Restricted Funds

- **Angel Tree Swinfen** – Annual collection at Advent carol service for Angel Tree project at Swinfen Young Offenders Institute.
- **Bells Capital Fund** – donations and fund-raising for repair/maintenance of church bells.
- **Bike Rack** – donation towards the installation of a bike rack.
- **BurseVeil**: Altar furnishings and robes etc – donations/appeals for repair/replacement etc
- **Capital Dev** – For the parish room project.
- **Clock**: Donations and grants for repair and upgrade of winding mechanism of tower clock
- **Churchyard**: Historic "parishioners" fund formerly held in diocesan trust for the maintenance of the churchyard. Receives restricted donations, interest and dividends from CBF funds. Mainly used for projects in the old (closed) churchyard.
- **Churchyard Hill:** Fund set up by family for maintenance and repair of Hill grave – formerly held in diocesan trust and receives interest and dividends from CBF funds
- **Churchyard Tap:** Donation given to install tap in new churchyard – currently accumulating interest in deposit account.
- **Curate Fund** – consists of three former Diocesan Trusts: Barnard, Whisson and Quick & Rowlins. Can be used for payment of curate and assistant minister expenses/training etc. Receives dividends and interest from CBF funds. Makes annual grant to Gen Fund to cover expenses of assistant ministers, curates etc.
- **Dec Rectory**: Funds paid into Diocesan Scheme for re-decoration of rectory etc. Some funds held in deposit account. Monies set aside by PCCs of United Benefice (STM&M and Wall).
- **Dec Spires**: Funds paid into Diocesan Scheme for re-decoration of curate house (formerly at the Spires) etc. Some funds held in deposit account. Monies set aside by PCCs of United Benefice (STM&M and Wall). Fund was merged into DecRec when the curate house was disposed of.
- **Foyer:** Funds remaining from closed historic charity for relief of poor were paid into PCC account. PCC decided that Foyer (former youth shelter occupying former pub adjacent

to churchyard) was suitable recipient but Foyer was closed down before funds could be used. PCC minded to use funds for general outreach purposes but no resolution yet.

- **George: Miss George Bequest** – Historic churchyard fund set up for maintenance of George family graves and churchyard generally. Former diocesan trust but cash deposit only. Receives interest from CBF deposit account. Used to help pay for the new car park area in old churchyard.
- **Hall Dev:** Originally set up to record costs incurred in disposal of hall, temporary location of parish office and fees connected to parish rooms development. Fund was merged with Capital Development fund to show net position.
- **Heating:** Donations and grants for installation & repair/maintenance of gas heating system.
- **Light**: Capital Lighting Fund – set up to receive donations/grants for the installation of new lighting system. Remaining funds to be used for replacement bulbs etc
- **Music:** Donations/fundraising for Choir and music activities – pays for new music, choir activities etc.
- **Organ Restoration Fund**: donations and fund-raising for repair/maintenance of church organ.
- **R&W Hodgsons**: Funds held on behalf of the Rector & Wardens for the Hodgson Graves
- **Retirement**: Funds collected for retiring/moving on clergy members. No GA claimable and funds transferred directly to recipients.
- **Roof:** Donations and grants for repair of church roof
- **Sound**: Donations and grants for installation of new audio visual systems. So far this has included new sound system, drop down screen, digital/laptop projector and camera. New television screens to be installed to improve visibility from side aisles.
- **Tree**: Donations for the Coronation Tree
- **St John**: Used to record direct payments made on behalf of St John's, Wall – usually part of joint orders for sacristan supplies etc. This mechanism is used when the costs have not been re-invoiced for some reason.
- **St Mary**: Income derived from two former diocesan trusts, Cresswell and Smith. Funds were held in CCLA Investment account and dividends and interest were paid into Deposit account. In 2021 the cash value of the St Mary fabric funds was granted in final settlement to St Mary's Guild for the upkeep of the former St Mary's church building.
- **Win**: Capital Windows and Stonework – donations/collections for repair of church windows and stonework.
- **Youth Outing** – fundraising/donations for major "youth" (Camas) or Choir singing trips (eg Venice).
- **Children's Society/Biblelands/Pathway/Water Aid/USPG/Church Army/RBL/St Giles/Bishops Ordination**: Charitable donations received and passed on during the year

Endowment

- **Hall**: Parish Rooms – Proceeds of disposal of land on which former church hall stood. Currently held in diocesan trust. Land was originally made available by council and funds can only be used for purposes of equivalent building.

Transfers between funds - 2024

Reference	Debit	Credit	Description	Fund	Fund Type

Cap Dev Trf	3,627.72		Fund Trf Cap Dev R to D	Capital Development Designated	Des
Cap Dev Trf		3,627.72		Capital Development Restricted	Res
Deposit/Inv Trf	4,812.05		Fund Trf deposit/investment account	Churchyard Designated	Des
Deposit/Inv Trf		4,812.05	Fund Trf deposit/investment account	General	Unr
Churchyard Trf	1,253.71		Fund Trf Churchyard restricted	General	Unr
Churchyard Trf		1,253.71	Fund Trf Churchyard restricted	Churchyard Restricted	Res
Rectory Redecoration	29.74		Fund Trf Rectory tidy	Rectory Redecoration	Res
Rectory Redecoration		29.74	Fund Trf Rectory tidy	General	Unr``
Coronation Tree Trf	13.75		Fund Trf Coronation Tree	Tree Restricted	Res
Coronation Tree Trf		13.75	Fund Trf Coronation Tree	General	Unr
Cap Dev Trf	57,549		Cap Dev Trf	Capital Development Designated	Des
Cap Dev Trf		57,549	Cap Dev Trf	Capital Development Designated	DEs
Total	67,285.97	67,285.97			

Transfers between funds - 2023

Reference	Debit	Credit	Description	Fund	Fund Type
Trf Camas – reverse 2022 accrual	5,676		Trf Gen to Youth Outing	Youth Outing Restricted	Res
Trf Camas – reverse 2022 accrual		5,676	Trf Gen to youth Outing	General	Unr
R&W Hodgson Trf	781		R&W Hodgson Trf	R&W Hodgson	Res
R&W Hodgson Trf		781	R&W Hodgson Trf	General	Unr
Total	6,456	6,456			

The Parochial Church Council of Lichfield St Michael and St Mary
Financial Statements for the year ended 31 December 2024

Analysis of receipts and payments

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
RECEIPTS						
Donations and legacies						
0101 - Gift Aid - Bank	40,847	-	80	-	40,927	41,585
0110 - Gift Aid - Envelopes	11,127	-	-	-	11,127	12,158
0111 - Regular Giving Blue Envelopes	3,319	-	-	-	3,319	4,966
0201 - Other planned giving Pledges - bank	2,690	-	-	-	2,690	2,436
0210 - Other planned giving - Pledges Envelopes	340	-	-	-	340	370
0211 - Other Regular Giving	5,894	-	-	-	5,894	-
0301 - Loose plate collections	1,586	-	-	-	1,586	1,715
0410 - Giving through church boxes	388	-	-	-	388	542
0501 - One-off Gift Aid gifts	7,092	-	100	-	7,192	905
0550 - Donations appeals etc	2,799	65	556	-	3,420	3,223
0560 - Donations appeals etc GA	3,182	175	125	-	3,482	5,944
0570 - CAF Vouchers	-	-	-	-	-	338
0580 - Contactless Machine	745	-	35	-	781	230
0601 - Tax recoverable on Gift Aid	9,413	60	90	-	9,563	17,726
0801 - Recurring grants	-	-	3,304	-	3,304	7,487
08A1 - Non-recurring one-off grants	300	-	1,700	-	2,000	2,000
Donations and legacies Totals	**89,721**	**300**	**5,990**	**-**	**96,012**	**101,624**
Income from charitable activities						
1101 - Statutory fees for weddings and funerals	8,300	-	-	-	8,300	8,038
1105 - Local fees for weddings and funerals	965	-	-	-	965	-
1210 - Bookstall sales to promote objectives	87	-	-	-	87	72
1280 - Memorial Book Inscriptions	40	-	-	-	40	40
1290 - Church Outing Contributions	-	-	-	-	-	3,187
Income from charitable activities Totals	**9,392**	**-**	**-**	**-**	**9,392**	**11,337**
Other trading activities						
0901 - Other funds generated	145	-	-	-	145	1,278
0902 - Talents	9	-	-	-	9	146
0903 - Talents Gift Aided	222	-	-	-	222	17
1250 - Magazine income - advertising	-	-	-	-	-	1,110
1260 - Parish magazine sales	1,688	-	-	-	1,688	1,827
1265 - Supply of goods	-	-	-	-	-	59
1270 - Office Income	216	-	-	-	216	355
1275 - Coffee Money	500	-	-	-	500	556
Other trading activities Totals	**2,780**	**-**	**-**	**-**	**2,780**	**5,348**
Investments						
1001 - Dividends	68	733	1,552	-	2,354	2,319

1020 - Bank and building society interest	1,210	1,306	2,245	34,972	39,733	23,402
Investments Totals	**1,279**	**2,039**	**3,797**	**34,972**	**42,087**	**25,721**
Other income						
1330 - Benefice Shared Costs Contribution	3,000	-	-	-	3,000	3,000
Other income Totals	**3,000**	**-**	**-**	**-**	**3,000**	**3,000**
Receipts Grand totals	**106,172**	**2,339**	**9,787**	**34,972**	**153,270**	**147,030**
PAYMENTS						
Raising funds						
1720 - Costs of stewardship campaign	188	-	-	-	188	161
1730 - Costs of fetes & other events	20	-	-	-	20	920
Raising funds Totals	**208**	**-**	**-**	**-**	**208**	**1,081**
Expenditure on charitable activities						
1830 - Giving - relief and development agencies	-	-	-	-	-	16
1850 - Home mission	14	-	-	-	14	25
1870 - Secular charities	64	-	-	-	64	130
1910 - Ministry parish share etc	58,902	-	-	-	58,902	57,747
2001 - Assistant staff costs -	-	-	262	-	262	-
2050 - Salary of parish administrator	11,483	-	-	-	11,483	12,342
2060 - Salary of Organist	7,475	-	-	-	7,475	7,269
2070 - Salary of Churchyard Steward	-	1,730	-	-	1,730	1,694
2101 - Working expenses of incumbent - St Michael	20	-	-	-	20	40
2105 - Working Expenses of Incumbent - Benefice	-	-	47	-	47	-
2115 - Clergy & Staff Working Expenses - Benefice	-	-	242	-	242	-
2130 - Rectory expenses	-	-	300	-	300	-
2150 - Incumbent's telephone - Benefice	200	-	-	-	200	211
2175 - Education - Benefice	-	-	-	-	-	255
2201 - Parish training and mission - St Michael	1,100	-	-	-	1,100	1,112
2210 - Parish Mission - Messy Church	267	-	-	-	267	42
2215 - Parish Mission - Film Club	100	-	-	-	100	376
2220 - Parish Mission - Homework Club	285	-	-	-	285	144
2225 - Parish Mission - Church Outings	-	-	200	-	200	5,784
2301 - Church running - insurance	5,216	-	-	-	5,216	3,376
2310 - Church office - telephone	865	-	-	-	865	864
2330 - Church maintenance	3,194	-	-	-	3,194	2,745
2331 - Cleaning	3,383	-	-	-	3,383	3,276
2332 - Church running - other	1,361	-	-	-	1,361	291
2333 - Office Equipment	48	-	-	-	48	62
2335 - church equipment	1,195	-	-	-	1,195	-
2340 - Upkeep of services - St Michael	693	230	106	-	1,029	2,008
2341 - Deputy Organist fees	804	-	-	-	804	509
2345 - Upkeep of services - Benefice	580	-	-	-	580	473
2350 - Upkeep of churchyard	-	4,560	1,470	-	6,030	6,220
2360 - Administration - St Michael	358	-	460	-	818	778
2365 - Administration - Benefice	719	-	-	-	719	865
2390 - Bank Charges	475	-	-	-	475	478

2420 - Church running - water	324	-	-	-	324	260
2440 - Church running - heating and lighting	(940)	-	-	-	(940)	8,962
2501 - Magazine expenses	3,423	-	-	-	3,423	2,714
2505 - Coffee & Tea purchases	33	-	-	-	33	128
2510 - Bookstall costs	93	-	-	-	93	-
2601 - Governance costs examination/audit fee	245	-	-	-	245	400
2701 - Church major repairs - structure	1,104	-	1,500	-	2,604	7,220
2930 - New building Parish Rooms	-	36,753	-	-	36,753	7,438
Expenditure on charitable activities Totals	**103,082**	**43,274**	**4,588**	**-**	**150,944**	**136,252**
Payments Grand totals	**103,290**	**43,274**	**4,588**	**-**	**151,152**	**137,333**

Fixed Asset Investments

	At 1st Jan £	Additions £	Disposals £	Transfers £	Change in market value £	At 31st Dec £
Unrestricted funds	-	-	-	12,072	-	12,072
Designated funds						
5% Treasury Stock 2025	1,990				(18)	1,972
CBF Inv Fund	28,867			(12,072)	661	17,456
Total Designated	**30,857**			**(12,072)**	**643**	**19,428**
Restricted funds						
CBF Inv Fund	52,368				1,198	53,566
Total	**83,224**	**-**	**-**	**-**	**1,842**	**85,066**

The Parochial Church Council of Lichfield St Michael and St Mary
Financial Statements for the year ended 31 December 2024

Prior Year Comparative – 2023 Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	84,285	1,632	15,708	-	101,624	102,834
Income from charitable activities	4,660	3,380	3,297	-	11,337	10,216
Other trading activities	4,780	-	568	-	5,348	3,995
Investments	1,029	1,943	2,288	20,460	25,721	11,765
Other income	3,000	-	-	-	3,000	2,935
Total income	**97,754**	**6,954**	**21,861**	**20,460**	**147,030**	**131,744**
Payments						
Raising funds	679	-	403	-	1,081	139
Expenditure on charitable activities	113,248	14,382	8,622	-	136,252	123,684
Other expenditure	-	-	-	-	-	-
Total expenditure	**113,927**	**14,382**	**9,024**	**-**	**137,333**	**123,823**
Net income / (expenditure) resources before transfer	**(16,173)**	**(7,427)**	**12,837**	**20,460**	**9,697**	**7,921**
Transfers						
Gross transfers between funds - in	-	-	6,456	-	6,456	-
Gross transfers between funds - out	(6,456)	-	-	-	(6,456)	-
Other recognised gains / losses						
Gains/losses on investment assets	-	2,443	4,503	-	6,947	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-	-
Net movement in funds	**(22,630)**	**(4,984)**	**23,797**	**20,460**	**16,644**	**7,921**
Reconciliation of funds						
Total funds brought forward	**56,005**	**66,992**	**75,885**	**638,410**	**837,291**	**829,370**
Total funds carried forward	**33,375**	**62,008**	**99,681**	**658,870**	**853,935**	**837,291**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD SAINT MICHAE

England & Wales - Charity number 1139017

Accounts

Annual Report and Financial Statements of the Parochial Church Council of Lichfield St Michael and St Mary

For the year ended 31st December 2023

Charity registration number: 1139017

The Parochial Church Council of Lichfield St Michael and St Mary
Trustees' Annual Report for the year ended 31st December 2023

Charity registration number: 1139017

Our Vision:
(based on the Diocesan Vision Statement)

As we follow Christ in the footsteps of St Chad, we pray that the people in our parish encounter a church that is confident in the gospel, knows and loves the community, and is excited to find God already at work in the world. We pray for a church that:

- reflects the richness and variety of our community and is intentionally inclusive.
- partners with others, especially St Michael's School, in seeking the common good and working for a more just world.
- recognises and responds to God's call to be good stewards of creation.
- offers opportunities for everyone to grow in faith and active discipleship.

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Independent Examiners Report
Accounts

A Administrative Information

Saint Michael and St Mary is a parish with one centre of worship, the Parish Church.

Saint Michael on Greenhill
Church Street
Lichfield
StaffordshireWS13 6ED

It is part of the Diocese of Lichfield and is situated in the Deanery of Lichfield.

The correspondence address is:

The United Benefice Office
St Michael's Church
Church Street
Lichfield
Staffordshire WS13 6ED

The Parochial Church Council (PCC) is a charity registered with the Charity Commission.

PCC members who have served from 1st January 2023 until the date this report was approved were:

Ex-Officio members

Incumbent (Licensed to Parish)	Abbie Walsh
Non-Stipendiary (Licensed to Parish)	Ruth Bull
Churchwardens:	Sue Jones Lyn Shiel (to 2023 APCM) Brenda Liptrot (from 2023 APCM)
Deanery Synod Representatives:	Liz Clarke (to 2023 APCM) Ted Green Steve Oliver Trevor James (coopted by PCC 17/7/23)
Elected Members:	Ray Allen (until Jan 24) Maureen Brand Richard Brooks David Easton Lynn Edge (to 2023 APCM) June Frayn (to 2023 APCM) Mike Godfrey (Lay Vice-Chair) Sheila Irvine (from 2023 APCM) Mike Jones Brenda Liptrot (to 2023 APCM) Veronica Morris (Secretary) (coopted by PCC 17/7/23, until APCM 2024) Viv Oliver (Treasurer) Joe Sneddon Alison Stevens (from 2023 APCM) Alan Toplis
Officer of the PCC *(attends but does not vote)*	Veronica Morris (Secretary) (until 17/7/23 and from APCM 2024)

B Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended. The appointment of members is governed by and set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. Members of the current Parochial Church Council and Ministry Team, guided by the Holy Spirit, proactively seek to draw church members into participation in all aspects of church life and governance. We strive to foster fully participating and inclusive congregations across the various services and activities.

C Objectives and Activities

St Michael and St Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Dr Abbie Walsh, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St Michael on Greenhill.

During 2023 Saint Michael's has been engaged in mission and ministry guided by the current Mission Action Plan.

The PCC sees the core purpose of worship in the following terms:
As God's worshipping family, sharing Christian faith, hope and love with others.

D Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Lichfield: Saint Michael and Saint Mary it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.

- Promoting Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

E Safeguarding Statement

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding is a standard item on all meeting agendas. It is a subject matter that is taken very seriously by the PCC and appropriate strategies are decided upon to ensure we are fully compliant with best practice and guidance.

All PCC members have completed C0 and C1 of the Diocesan Safeguarding training. Our Churchwardens and leaders of certain activities have completed C2 Safeguarding training. All the Ministry Team members have completed C3 training and the Rector completed C4

training. (This paragraph needs updating as the training courses have been updated a while ago)

Thanks: In 2024, outside the period of this report, Maureen Brand has indicated her wish to stand down from her role as Safeguarding Coordinator. The Rector and PCC wish to take this opportunity to extend their sincere thanks to Maureen for all that she has done over the past 10 years to ensure that the vulnerable have been kept safe within our church community.

F Achievements and Performance
Review and Prospective of Parish and United Benefice

I continue to be grateful to work with and among so many committed and faithful people, both clergy and lay. We have seen our worshipping community gradually increase in number this year, with our new monthly Family Communion service, with music led by our junior choir, being among our best attended regular services.

This year felt to me like we have settled into a regular pattern of life together, after the upheaval of Covid and the vacancy. We are slowly growing in both number and confidence. Social events including a quiz, a barn dance and our new fellowship afternoons have helped to strengthen us as a community; and worship, study and prayer have strengthened us in our faith. We are supported in our work by so many individuals and groups who offer their time and gifts to us – including our Mother's Union, pastoral visitors, bellringers, sacristan and servers, and flower arrangers… to name just a few!

We continue to keep close links with our sister Church in the benefice – St John's, Wall and have developed a closer relationship with our neighbouring Church, St Chad's who have been in vacancy for some of this year. Fostering closer relationships with our neighbouring brothers and sisters in Christ is an essential foundation for our long-term material and spiritual health, and our mission to make God's love known in our city. I hope that we will be able to reach out in the same spirit of friendship to the congregation of Christ Church when they go into vacancy later in 2024. Christ has called us to be one; and the strength of our faith in him can be seen by how we love our Christian family and our wider community.

Thanks to the commitment of all those who support and lead, our children's ministry goes from strength to strength. We have a lively and well attending monthly family praise, and our Messy Church and First Steps worship activities are thriving both in number and in spirituality. We continue to keep a close relationship with our school, through myself and others in the congregation who visit and help there, our welcoming of the children for services and visits in Church, and our weekly homework club. We celebrated the faith of some of our year 5 and 6 children with a joyful school confirmation service in the summer, led by the Bishop of Lichfield. We continue to reach out to other schools in our parish, through visits, carol services and our ecumenical open the book team.

The varied and high-quality musical tradition of St Michael's continues to enhance our worship and offer us a little foretaste of heaven both on Sundays and in our special seasonal services. Our new Junior Choir continue to flourish and performed their first concert at the end of the summer term, which we celebrated together with a BBQ.

The progress towards completing our new Elizabeth Logan Parish Centre continues. We are hoping to have planning permission by the end of 2024 and to be underway with grant applications.

During 2023 we held a total of 27 baptisms, 7 weddings and 10 funerals.

I look forward to the coming year with hope and expectation and pray that God will bless all we do together in the service of his coming kingdom.

Rev'd Abbie Walsh

G STATUTORY REPORTS

1) Electoral Roll Report

At the end of 2023 there were 148 people on the electoral roll of whom 12 were resident outside the parish. This was an increase of 4 from the previous year. A new electoral roll will need to be prepared in 2025. Before this takes place every effort should be made to encourage new worshippers to add their names so they can play a full part in the life of the church. *Mike Godfrey*

2) Annual Report on the work of the PCC

Both PCC and standing committee met six times during the year. Exceptionally there was a special PCC in July to discuss the new parish centre. Standing committee normally meets two weeks before PCC to set the agenda. PCC meetings continue to follow a standard agenda including ministry, church buildings and churchyard and finance.

Under Ministry, PCC has received regular reports from and provided feedback to the rector on worship, mission and pastoral matters. The relationship with the school continues to flourish with several older children from the school being confirmed in church by the bishop during the year. Of note has been the development of the Family Communion Service and reintroduction of the junior choir. A series of sermons in the autumn explored issues around Inclusive church.

PCC have also received regular updates on the new parish centre and approved expenditure to repair leaks in the church roof. A special PCC was held in July to approve a vision statement for the new Parish Centre. The church clock has been repaired and is back in position and a Faculty application has been made to have it electrified. Plans to put in a new AV system continue.

Outside the church, PCC has received regular reports on matters to do with the churchyard and has approved Faculty applications to the diocese to support tree planting and tree removal, the installation of new benches and prayer boards, and the restoration of the Elizabeth Logan gravestone.

PCC also received regular reports on the preparation and approval of the annual accounts to the diocese.

If you want to know more about the work of the PCC or get more involved, please look for the approved minutes on the notice board at the back of church or find them on our website (from April 2023). In addition, periodically there will be summaries in the church magazine of what was discussed at PCC.

Veronica Morris
PCC Secretary

3) Churchwardens Report – Our Worship Centres (Fabric, Goods and Ornaments)

Repairing and maintaining the church roof has been a priority, due to several storms, and general wear and tear. We have had significant damage to the area around the tower and have used the skills of a 'Steeplejack' to keep the costs more manageable. We will continue this way in the future. We are very grateful to St Michael's Trust for a grant to assist with this work.

All the necessary safety checks have been undertaken, including the portable electrical equipment, fire extinguishers, and replacing the high-level light bulbs.

A new office chair was purchased for the Administrator, 6 hymn books and a bin for the kitchen.

Sue Jones and Brenda Liptrot
Churchwardens

4) Finance Review

Treasurer's Report

In 2023 PCC, recognising that the church's income was well below that required for the Accruals accounting method, took the decision to change to the simpler Receipts and Payments arrangement which recognises incomings and outgoings at the time when payment takes place rather than when consumed. At the same time the church finances were migrated from Finance Coordinator accounting package to My Fund Accounting On Line (MFAOL). This involved the adoption of the Church of England nominal account code matrix. 2022 costs have been re-analysed under the new coding system so that more meaningful cross year comparisons can be made.

General Fund

Receipts - In 2023 our giving levels dropped by £6,402 to £84,285 as the result of a number of regular givers sadly dying or moving away from the parish during the year. The tax recoverable on gift aided donations also fell in consequence from £16,949 in 2022 tax year to £16,255 in 2023 tax year. Fee and magazine income remained steady at £4,549 and £2,937 respectively. The Barn Dance which was primarily a fellowship event nevertheless raised £118 and the talents scheme including knitted toys and homemade jam generated £182 for the general fund. Grants for the general fund amounted to £910 VAT repayment from the DCMS Listed Places of Worship Scheme (LPOW). Total income for 2023 came to £97,745 in comparison with £103,380 in the previous year.
Payments - Costs increased considerably from £102,243 in 2022 to £113,927 in 2023. The main drivers for this were the increase in heat & light costs from £3,705 to £8,962 of which a significant portion is in dispute with SSE following their installation of a smart meter during 2023. In addition, unbudgeted roof repairs totalled £7,220. Additional mission & outreach activities have mean that costs have increased to £1,674 from £394 in 2022. These include school baptisms & confirmations, film clubs, messy church and homework club, though some of this was offset by donations from attendees. Salaries for staff rose in line with the Real Living Wage Foundation and RSCM recommendations. This year staff costs have been shown separately rather than absorbed into other account codes such as magazine, churchyard, administration and upkeep of services.

Charity Collections

In 2023 these are not shown as separate funds within church income but as agency accounts held on behalf of the various charities. The following sums have been paid out inclusive of tax recoverable on cash donations under the Gift Aid Small Donations Scheme: Embrace the Middle East £240; Angel Tree Swinfen £237; Christians against Poverty £269; Pathway £435; Children's Society £820; Church Army £319; Wateraid £356.

Capital Funds

Clock - a grant of £2,000 was received from Conduit Lands towards electrification of the clock winding system and £886 VAT refund for earlier work was received under the LPOW scheme. Donations including Gift Aid of £181 were received and the net proceeds of the Quiz totalled £156. As at 31 December the Clock Fund stood at £1,974.

Roof – A grant of £1,500 was received from St Michael's Trust towards roof repairs and a further £381 VAT refund from the LPOW scheme.

Capital Development Funds (Parish Centre)
A LPOW VAT grant in respect of the archaeological survey totalling £1,431 was received in the year, restricted donation totalled £450 and dividends and interest earned amounted to £1,217. £7,438 was paid for the ground survey and report together with architect fees. The balance in the funds (designated and restricted funds) totalled £36,420 at the end of the year of which £30,857 are held in investments. The endowment fund which holds the proceeds of the church hall land sale earned £20,460 interest in 2023.

Churchyard Fund
A grant of £2,380 was received from Lichfield City Council towards the maintenance of the open churchyard.

Curate Fund
The Curate Fund earned £1,180 in interest and dividends. Income received from this source is restricted to the support of the costs of curates and assistant ministers/staff.

Investments
The value of funds held in the CBF investment account recovered by £6,986 during 2023. Dividends received are split between the restricted Churchyard, Curate, Hill grave funds as well as the Capital Development fund. Bank interest earned on the PCC operating income totalled £857 again spread over various funds.

As usual I must thank all those who contribute to the management of church finances: the counting teams, Pat Toplis as Fees Treasurer and Sandy Baker as the former Stewardship Recorder and all the members of the Finance & Planning Committee.

Vivien Oliver
Hon Treasurer &
Acting Stewardship Recorder

Reserves Policy
It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £28,482 (2022: £25,561). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £33,375 (2022: £48,518) which is a little higher than this target.

Investment Policy
The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as "purchasing income", where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:
The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

"We aim to invest in companies that:

* will develop their business in the interests of shareholders;
* demonstrate responsible employment practices;
* are conscientious concerning issues of corporate governance, the environment and human rights;
* are sensitive to the community in which they operate."

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Related Parties
Donations from Related Parties
Donations from related parties during the year totalled £29,649 (2022: £17,325). All these donations were received without conditions.

Remuneration paid to Trustees
David Easton, a trustee of the PCC, was paid £1,694 (2022: £1,368) by the PCC during the year for his role as churchyard steward. He does not participate in PCC discussions in connection with his employment. No pension contributions or benefits were made by the PCC in connection with this employment.

Expenses paid to Trustees
One trustee was reimbursed £211 (2022: £189) for phone/broadband during the year.
No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

5) Deanery Synod Report

Our Rector, Revd Abbie Walsh, is the Assistant Rural Dean.

The elected lay representatives to Deanery Synod for 2023 were:
Liz Clarke (who resigned on leaving Lichfield), Ted Green and Steve Oliver. Trevor James was co-opted by PCC in mid-2023 to fill the vacancy left by Liz Clarke for the remainder of the triennium.

Lichfield Deanery Synod held four meetings in 2023, two by Zoom.

23 February by Zoom. Bishop Michael spoke to us from Liverpool, where he was attending a conference. His subject was Lent and his personal observance of Lenten discipline. This was followed by a presentation by Abbie, as Chair of the Deanery Shaping for Mission Group, on the open meeting it had already held and the ones that were to follow (detailed in last year's report). Abbie finished her presentation by asking each parish represented to make known one thing their church had to celebrate and one thing for which they needed prayer. There was a wide list of subjects.

15 June at St James Brownhills. Helen Robertson, Head Teacher of St Michael's School, gave a wide-ranging talk on *Growing Faith,* in which she explained the interaction between the school and the Church, particularly St Michael's, in growing the faith of the children. As one who knew about many of the initiatives, I was still surprised to hear about the depth of involvement that we have with the school. It was clear that many attending the Synod were

amazed that so much could be achieved by close liaison and it is to be hoped that they took examples of best practice away with them.

18 September at St Michael on Greenhill. Deanery Synod meetings always begin with worship, but this time Abbie celebrated Holy Communion with the theme of Creation, which was much appreciated by all attending. She then gave a presentation and led a discussion on *Community Fellowship.* Initially she looked at the two questions that each church had been asked by the Archdeacon:
a. What is the vocation of your church?
b. How far would you say your church is flourishing at this time?
(Within the United Benefice these questions have been addressed by the two PCCs.) We broke into small groups and, in the same way that we had done individually at the February Synod, we looked at areas that each church wished to celebrate and for which they requested prayer.

21 November by Zoom. Bishop Jonathan Clark, the former Bishop of Croydon, is acting as the temporary Bishop of Wolverhampton at the moment. He spoke about his road to ordination as priest and bishop and then discussed three challenges to the CofE:
a. Can we be counter cultural enough to keep on trusting people who are different from us?
b. We need to bridge the generation gap.
c. The church needs to understand that it is no longer rich.
Bishop Jonathan stayed online to give very entertaining answers to a range of questions about his life and faith. See also my article in the Benefice magazine about the consultation he has carried out to discern the feelings within the Wolverhampton Episcopal Area about the appointment of a new bishop.

Ted Green

6) PARISH INFORMATION
The following are a list of groups and activities that are an integral part of our church's daily life.

Children and Youth Work
- First Steps
- Messy Church
- Homework Club
- Junior Praise
- Junior Choir
- Camas

Our Worshipping Life
- Bellringers
- Music Department

Church Fellowship
- Mothers' Union
- Film Club
- Tuesday Club
- Walking Group
- Sewing Group

Charitable Work
- Pathway Project
- Lichfield Foodbank
- Christian Aid
- Water Aid

Angel Tree
MacMillan
St Giles
Children's Society
Embrace
Church Urban Fund - Lichfield
US (United Society – formerly USPG)
Church Army

Schools

St Michael's VC Primary School
Scotch Orchard Primary School
Streethay Primary School
Five Spires Primary Academy
Abacus Nursery

Names and addresses of advisers

Bank	Lloyds Bank 22 Conduit St, Lichfield WS13 6JS
Investment Managers	CCLA 1 Angel Lane, London EC4R 3AB
Independent Examiner	Jonathan Hill Lichfield Diocesan Board of Finance St Marys House, The Close, Lichfield WS13 7LD

Approved by the PCC on 23rd Sept. 2024 and signed on its behalf by:

A. Walsh .....
Reverend Abbie Walsh (Chair)

M A Godfrey .....
Mike Godfrey (Vice Chair)

Independent Examiner's report to the trustees/members of The PCC of Lichfield St Michael and St Mary

Registered charity number: 1139017

I report on the accounts for the year ended 31st December 2023 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Date: 24/09/2024.

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield WS13 7LD

Parochial Church Council of St Michael and St Mary
Financial Statements for the Year Ended 31st December 2023

Accounting Policies

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

There may be minor discrepancies in the totals as the pence are not being shown.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year-end.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Parochial Church Council of St Michael and St Mary
Financial Statements for the Year Ended 31st December 2023

Receipts and Payments Account

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	84,285	1,632	15,708	—	101,624	102,834
Income from charitable activities	4,660	3,380	3,297	—	11,337	10,216
Other trading activities	4,780	—	568	—	5,348	3,995
Investments	1,029	1,943	2,288	20,460	25,721	11,765
Other income	3,000	—	—	—	3,000	2,935
Total income and endowments from:	**97,754**	**6,954**	**21,861**	**20,460**	**147,030**	**131,744**
Expenditure on:						
Raising funds	679	—	403	—	1,081	139
Expenditure on charitable activities	113,248	14,382	8,622	—	136,252	123,684
Total expenditure on:	**113,927**	**14,382**	**9,024**	**—**	**137,333**	**123,823**
Net income / (expenditure)	**(16,173)**	**(7,427)**	**12,837**	**20,460**	**9,697**	**7,921**
Transfers						
Gross transfers between funds - in	—	—	6,456	—	6,456	681
Gross transfers between funds - out	(6,456)	—	—	—	(6,456)	(681)
Net income / (expenditure)	**(22,630)**	**(7,427)**	**19,293**	**20,460**	**9,697**	**7,921**
Other recognised gains / losses						
Gains / losses on investment assets	—	2,443	4,503	—	6,947	(10,474)
Net movement in funds	**(22,630)**	**(4,984)**	**23,797**	**20,460**	**16,644**	**(2,552)**
Total funds brought forward	**56,005**	**66,992**	**75,885**	**638,410**	**837,291**	**839,843**
Total funds carried forward	**33,375**	**62,008**	**99,681**	**658,870**	**853,935**	**837,291**
Represented by						
Unrestricted						
General Fund	33,375	—	—	—	33,375	56,005
	33,375	—	—	—	**33,375**	**56,005**
Designated						
Capital (General) Designated Fund	—	2,120	—	—	2,120	2,055
Capital Development Designated Fund	—	32,984	—	—	32,984	35,423
Churchyard Designated Fund	—	24,586	—	—	24,586	27,213
Flower Designated Fund	—	163	—	—	163	212
Heating Designated Fund	—	1,059	—	—	1,059	1,026
Organist Fees Designated Fund	—	1,096	—	—	1,096	1,062
	—	**62,008**	—	—	**62,008**	**66,992**
Restricted						
Altar Furnishings & Vestments Restricted Fund	—	—	159	—	159	159
Bells Restricted Fund	—	—	1,562	—	1,562	1,514
Bike Rack Restricted Fund	—	—	250	—	250	250
Capital Development Restricted Fund	—	—	3,436	—	3,436	2,893
Children's Society Restricted Fund	—	—	—	—	—	(10)
Churchyard Restricted Fund	—	—	15,513	—	15,513	12,505
Churchyard Tap Restricted Fund	—	—	269	—	269	261
Clock Restoration Restricted Fund	—	—	1,974	—	1,974	(1,244)
Coronation Tree	—	—	(14)	—	(14)	—
Curates Restricted Fund	—	—	42,555	—	42,555	38,445
Heating Restricted Fund	—	—	4,499	—	4,499	4,360
Hill Grave Restricted Fund	—	—	8,697	—	8,697	7,928
Lichfield Foyer Restricted Fund	—	—	321	—	321	321
Lighting Restricted Fund	—	—	536	—	536	1,098
Miss George Bequest Restricted Fund	—	—	827	—	827	801
Music And Choir Restricted Fund	—	—	2,634	—	2,634	2,677
Organ Restoration Restricted Fund	—	—	949	—	949	833
Rector & Warden Hodgsons	—	—	781	—	781	—
Rectory Redecoration Scheme Restricted Fnd	—	—	256	—	256	248
Retirement Restricted Fund	—	—	99	—	99	109
Roof Restricted Fund	—	—	(693)	—	(693)	(2,154)
Sound System Restricted Fund	—	—	8,512	—	8,512	2,192
Window Restoration Restricted Fund	—	—	892	—	892	865
Youth Outings Restricted Fund	—	—	5,668	—	5,668	1,835
	—	—	**99,681**	—	**99,681**	**75,885**
Endowment						
Church Hall Endowment Fund	—	—	—	658,870	658,870	638,410
	—	—	—	**658,870**	**658,870**	**638,410**

Parochial Church Council of St Michael and St Mary
Financial Statements for the Year Ended 31st December 2023

Statement of assets and liabilities - 2023

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
CBF In Fund 9001S -	—	28,867	52,368	—	81,235	74,249
5% Treasury Stock 2025 -	—	1,990	—	—	1,990	2,029
Totals	**—**	**30,857**	**52,368**	**—**	**83,224**	**76,278**
Current assets - Cash at bank and in hand						
Lloyds Current 4488 -	4,829	2,087	7,719	—	14,634	29,594
Lloyds Fees Account 5538 Dummy -	518	482	—	—	999	1,965
CBF Deposit Account 9001D -	27,954	28,583	39,595	—	96,131	90,970
LDT CBF Deposit 2899D -	—	—	—	658,870	658,870	638,410
Petty Cash -	75	—	—	—	75	75
Totals	**33,375**	**31,151**	**47,314**	**658,870**	**770,710**	**761,013**
Grand total	**33,375**	**62,008**	**99,681**	**658,870**	**853,935**	**837,291**

Statement of assets and liabilities – 2022 (re-stated)

	General	Designated	Restricted	Endowment	This year
Fixed assets - Investments					
CBF In Fund 9001S -	—	26,384	47,864	—	74,249
5% Treasury Stock 2025 -	—	2,029	—	—	2,029
Totals	**—**	**28,413**	**47,864**	**—**	**76,278**
Current assets - Cash at bank and in hand					
Lloyds Current 4488 -	22,934	4,717	1,942	—	29,594
Lloyds Fees Account 5538 -	751	1,214	—	—	1,965
CBF Deposit Account 9001D -	32,244	32,647	26,079	—	90,970
LDT CBF Deposit 2899D -	—	—	—	638,410	638,410
Petty Cash -	75	—	—	—	75
Totals	**56,005**	**38,578**	**28,021**	**638,410**	**761,013**
Grand total	**56,005**	**66,992**	**75,885**	**638,410**	**837,291**

Analysis of receipts and payments

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
RECEIPTS						
Donations and legacies						
Gift Aid - Bank	41,505	—	80	—	41,585	58,352
Gift Aid - Envelopes	12,158	—	—	—	12,158	—
Regular Giving Blue Envelopes	4,966	—	—	—	4,966	—
Other planned giving Pledges - Bank	2,436	—	—	—	2,436	2,424
Other planned giving - Pledges Env	370	—	—	—	370	—
Other Regular Giving	—	—	—	—	—	2,792
Loose plate collections	1,715	—	—	—	1,715	2,485
Giving through church boxes	542	—	—	—	542	451
One-off Gift Aid gifts	905	—	—	—	905	4,872
Donations appeals etc	1,726	65	1,432	—	3,223	2,657
Donations appeals etc GA	231	105	5,609	—	5,944	4,349
CAF Vouchers	338	—	—	—	338	—
Contactless Machine	230	—	—	—	230	1,047
Tax recoverable on Gift Aid	16,255	31	1,440	—	17,726	17,925

Recurring grants		910	1,431	5,147	—	7,487	2,380
Non-recurring one-off grants		—	—	2,000	—	2,000	3,100
	Total	84,285	1,632	15,708	—	101,624	102,834
Income from charitable activities							
Fees for weddings and funerals		4,549	3,380	110	—	8,038	10,136
Bookstall sales to promote objectives		72	—	—	—	72	—
Memorial Book Inscriptions		40	—	—	—	40	80
Church Outing Contributions		—	—	3,187	—	3,187	—
	Total	4,660	3,380	3,297	—	11,337	10,216
Other trading activities							
Other funds generated		710	—	568	—	1,278	319
Talents		146	—	—	—	146	30
Talents Gift Aided		17	—	—	—	17	104
Magazine income - advertising		1,110	—	—	—	1,110	878
Parish magazine sales		1,827	—	—	—	1,827	1,866
Supply of goods		59	—	—	—	59	22
Office Income		355	—	—	—	355	433
Coffee Money		556	—	—	—	556	343
	Total	4,780	—	568	—	5,348	3,995
Investments							
Dividends		—	888	1,431	—	2,319	2,307
Bank and building society interest		1,029	1,055	857	20,460	23,402	9,459
	Total	1,029	1,943	2,288	20,460	25,721	11,765
Other income							
Insurance claims		—	—	—	—	—	400
Benefice Shared Costs Contribution		3,000	—	—	—	3,000	2,535
	Total	3,000	—	—	—	3,000	2,935
RECEIPTS TOTAL		97,754	6,954	21,861	20,460	147,030	131,744

PAYMENTS

Raising funds							
Costs of stewardship campaign		161	—	—	—	161	139
Costs of fetes & other events		518	—	403	—	920	—
	Total	679	—	403	—	1,081	139
Expenditure on charitable activities							
Giving to missionary societies		—	—	—	—	—	153
Giving - relief and development agencies		16	—	—	—	16	183
Home mission		25	—	—	—	25	504
Secular charities		130	—	—	—	130	1,742
Ministry parish share etc		57,747	—	—	—	57,747	57,747
Salary of parish administrator		12,342	—	—	—	12,342	10,196
Salary of Organist		7,269	—	—	—	7,269	6,484
Salary of Churchyard Steward		—	1,694	—	—	1,694	1,398
Working expenses of incumbent - St Micha		40	—	—	—	40	50
Clergy & Staff working expenses - St Mic		—	—	—	—	—	345
Rectory expenses		—	—	—	—	—	1,438
Incumbent's telephone - Benefice		211	—	—	—	211	189
Education - Benefice		255	—	—	—	255	—
Parish training and mission - St Michael		1,112	—	—	—	1,112	77
Parish Mission - Messy Church		42	—	—	—	42	93
Parish Mission - Film Club		376	—	—	—	376	317

Parish Mission - Homework Club	144	—	—	—	144	—
Parish Mission - Church Outings	—	—	5,784	—	5,784	—
Church running - insurance	3,376	—	—	—	3,376	4,123
Church office - telephone	864	—	—	—	864	—
Church maintenance	1,728	—	1,018	—	2,745	1,824
Cleaning	3,276	—	—	—	3,276	3,016
Church running - other	191	—	100	—	291	—
Office Equipment	62	—	—	—	62	—
Depreciation	—	—	—	—	—	2,626
church equipment	—	—	—	—	—	183
Upkeep of services - St Michael	1,657	251	100	—	2,008	2,207
Deputy Organist fees	509	—	—	—	509	486
Upkeep of services - Benefice	473	—	—	—	473	637
Upkeep of churchyard	—	5,000	1,221	—	6,220	5,428
Administration - St Michael	378	—	400	—	778	396
Administration - Benefice	865	—	—	—	865	2,346
Bank Charges	478	—	—	—	478	473
Church running - water	260	—	—	—	260	247
Church running - heating and lighting	8,962	—	—	—	8,962	3,705
Magazine expenses	2,714	—	—	—	2,714	3,111
Coffee & Tea purchases	128	—	—	—	128	67
Governance costs examination fee	400	—	—	—	400	200
Church major repairs - structure	7,220	—	—	—	7,220	9,407
New building Parish Rooms	—	7,438	—	—	7,438	2,286
Total	113,248	14,382	8,622	—	136,252	123,684
PAYMENTS TOTAL	113,927	14,382	9,024	—	137,333	123,823
GRAND TOTAL	(16,173)	(7,427)	12,837	20,460	9,697	7,921

Fund movement by type - 2023

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Altar & Ve - Altar Furnishings &						
Restricted	159	—	—	—	—	159
Sub-total for Altar & Ve	**159**	**—**	**—**	**—**	**—**	**159**
Bells Res - Bells Restricted Fun						
Restricted	1,514	48	—	—	—	1,562
Sub-total for Bells Res	**1,514**	**48**	**—**	**—**	**—**	**1,562**
Bike Rack - Bike Rack Restricted						
Restricted	250	—	—	—	—	250
Sub-total for Bike Rack	**250**	**—**	**—**	**—**	**—**	**250**
Cap Dev De - Capital Development						
Designated	35,423	2,555	7,438	—	2,443	32,984
Sub-total for Cap Dev De	**35,423**	**2,555**	**7,438**	**—**	**2,443**	**32,984**
Cap Dev Re - Capital Development						
Restricted	2,893	542	—	—	—	3,436
Sub-total for Cap Dev Re	**2,893**	**542**	**—**	**—**	**—**	**3,436**
Cap Gen De - Capital (General) De						
Designated	2,055	66	—	—	—	2,120
Sub-total for Cap Gen De	**2,055**	**66**	**—**	**—**	**—**	**2,120**
Children's - Children's Society R						
Restricted	(10)	10	—	—	—	—
Sub-total for Children's	**(10)**	**10**	**—**	**—**	**—**	**—**
Church Hal - Church Hall Endowmen						
Endowment	638,410	20,460	—	—	—	658,870
Sub-total for Church Hal	**638,410**	**20,460**	**—**	**—**	**—**	**658,870**
Churchyard - Churchyard Designate						
Designated	27,213	4,066	6,693	—	—	24,586
Restricted	12,505	2,909	951	—	1,050	15,513
Restricted	261	8	—	—	—	269
Sub-total for Churchyard	**39,979**	**6,983**	**7,644**	**—**	**1,050**	**40,368**
Clock Res - Clock Restoration Re						
Restricted	(1,244)	3,621	403	—	—	1,974
Sub-total for Clock Res	**(1,244)**	**3,621**	**403**	**—**	**—**	**1,974**

Curates Re - Curates Restricted F						
Restricted	38,445	1,180	—	—	2,929	42,555
Sub-total for Curates Re	**38,445**	**1,180**	**—**	**—**	**2,929**	**42,555**
Flower Des - Flower Designated Fu						
Designated	212	201	251	—	—	163
Sub-total for Flower Des	**212**	**201**	**251**	**—**	**—**	**163**
Foyer Res - Lichfield Foyer Rest						
Restricted	321	—	—	—	—	321
Sub-total for Foyer Res	**321**	**—**	**—**	**—**	**—**	**321**
George Beq - Miss George Bequest						
Restricted	801	26	—	—	—	827
Sub-total for George Beq	**801**	**26**	**—**	**—**	**—**	**827**
Heating De - Heating Designated F						
Designated	1,026	33	—	—	—	1,059
Sub-total for Heating De	**1,026**	**33**	**—**	**—**	**—**	**1,059**
Heating Re - Heating Restricted F						
Restricted	4,360	139	—	—	—	4,499
Sub-total for Heating Re	**4,360**	**139**	**—**	**—**	**—**	**4,499**
Hill Grave - Hill Grave Restricte						
Restricted	7,928	245	—	—	524	8,697
Sub-total for Hill Grave	**7,928**	**245**	**—**	**—**	**524**	**8,697**
Lighting R - Lighting Restricted						
Restricted	1,098	35	598	—	—	536
Sub-total for Lighting R	**1,098**	**35**	**598**	**—**	**—**	**536**
Music & Ch - Music And Choir Rest						
Restricted	2,677	158	200	—	—	2,634
Sub-total for Music & Ch	**2,677**	**158**	**200**	**—**	**—**	**2,634**
Organ Res - Organ Restoration Re						
Restricted	833	117	—	—	—	949
Sub-total for Organ Res	**833**	**117**	**—**	**—**	**—**	**949**
Organist D - Organist Fees Design						
Designated	1,062	34	—	—	—	1,096
Sub-total for Organist D	**1,062**	**34**	**—**	**—**	**—**	**1,096**
R&W Hodgs - Rector & Warden Hodg						
Restricted	—	—	—	781	—	781
Sub-total for R&W Hodgs	**—**	**—**	**—**	**781**	**—**	**781**
Rectory Re - Rectory Redecoration						
Restricted	248	8	—	—	—	256
Sub-total for Rectory Re	**248**	**8**	**—**	**—**	**—**	**256**
Retirement - Retirement Restricte						
Restricted	109	390	400	—	—	99
Sub-total for Retirement	**109**	**390**	**400**	**—**	**—**	**99**
Roof Res - Roof Restricted Fund						
Restricted	(2,154)	1,881	420	—	—	(693)
Sub-total for Roof Res	**(2,154)**	**1,881**	**420**	**—**	**—**	**(693)**
Sound Syst - Sound System Restric						
Restricted	2,192	6,320	—	—	—	8,512
Sub-total for Sound Syst	**2,192**	**6,320**	**—**	**—**	**—**	**8,512**
Tree - Coronation Tree						
Restricted	—	256	270	—	—	(14)
Sub-total for Tree	**—**	**256**	**270**	**—**	**—**	**(14)**
Window Res - Window Restoration R						
Restricted	865	28	—	—	—	892
Sub-total for Window Res	**865**	**28**	**—**	**—**	**—**	**892**
Youth Out - Youth Outings Restri						
Restricted	1,835	3,941	5,784	5,676	—	5,668
Sub-total for Youth Out	**1,835**	**3,941**	**5,784**	**5,676**	**—**	**5,668**
General - General Fund						
Unrestricted	56,005	97,754	113,927	(6,456)	—	33,375

Sub-total for General	56,005	97,754	113,927	(6,456)	—	33,375
Grand total	837,291	147,030	137,333	—	6,947	853,935

Fund movement by type – 2022 (re-stated)

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
Biblelands - Biblelands							
Restricted	—	183	183	—	—	—	—
Sub-total for Biblelands	**—**	**183**	**183**	**—**	**—**	**—**	**—**
C-Army - Church Army							
Restricted	—	277	277	—	—	—	—
Sub-total for C-Army	**—**	**277**	**277**	**—**	**—**	**—**	**—**
CAP-Clock - Capital Fund - Clock							
Restricted	1,671	2,401	5,316	—	—	—	(1,244)
Sub-total for CAP-Clock	**1,671**	**2,401**	**5,316**	**—**	**—**	**—**	**(1,244)**
CAP-ROOF - Capital Fund - Roof							
Restricted	(2,554)	400	—	—	—	—	(2,154)
Sub-total for CAP-ROOF	**(2,554)**	**400**	**—**	**—**	**—**	**—**	**(2,154)**
CAPHEAT - Heating Appeal							
Designated	1,013	13	—	—	—	—	1,026
Restricted	4,700	62	402	—	—	—	4,360
Sub-total for CAPHEAT	**5,712**	**75**	**402**	**—**	**—**	**—**	**5,385**
CYARDTAP - C/yard tap							
Restricted	257	3	—	—	—	—	261
Sub-total for CYARDTAP	**257**	**3**	**—**	**—**	**—**	**—**	**261**
Cap-Bike - Capital Fund - Bike							
Restricted	—	250	—	—	—	—	250
Sub-total for Cap-Bike	**—**	**250**	**—**	**—**	**—**	**—**	**250**
Cap-Sound - Capital - Sound Syst							
Restricted	(808)	—	—	3,000	—	—	2,192
Sub-total for Cap-Sound	**(808)**	**—**	**—**	**3,000**	**—**	**—**	**2,192**
Music - Music and Choir Acti							
Restricted	2,491	186	—	—	—	—	2,677
Sub-total for Music	**2,491**	**186**	**—**	**—**	**—**	**—**	**2,677**
Organist - Organist fees fund							
Designated	1,049	14	—	—	—	—	1,062
Sub-total for Organist	**1,049**	**14**	**—**	**—**	**—**	**—**	**1,062**
Pathway - Pathway Project coll							
Restricted	—	440	440	—	—	—	—
Sub-total for Pathway	**—**	**440**	**440**	**—**	**—**	**—**	**—**
RBL - Royal British Legion							
Restricted	—	62	62	—	—	—	—
Sub-total for RBL	**—**	**62**	**62**	**—**	**—**	**—**	**—**
Allsouls - St Giles Hospice Col							
Restricted	—	250	250	—	—	—	—
Sub-total for Allsouls	**—**	**250**	**250**	**—**	**—**	**—**	**—**
General - General fund							
Unrestricted	57,679	103,380	102,243	—	—	(2,812)	56,005
Sub-total for General	**57,679**	**103,380**	**102,243**	**—**	**—**	**(2,812)**	**56,005**
Angeltree - Angel Tree Fund (Swi							
Restricted	—	205	205	—	—	—	—
Sub-total for Angeltree	**—**	**205**	**205**	**—**	**—**	**—**	**—**
Bells - Bells Capital Fund							
Restricted	1,494	20	—	—	—	—	1,514
Sub-total for Bells	**1,494**	**20**	**—**	**—**	**—**	**—**	**1,514**
Burseveil - Altar furnishings &							
Restricted	159	—	—	—	—	—	159
Sub-total for Burseveil	**159**	**—**	**—**	**—**	**—**	**—**	**159**
C/yard - Church Yard							

Designated	25,688	5,709	6,503	2,319	—	—	27,213
Restricted	13,645	2,991	323	(2,319)	(1,489)	—	12,505
Sub-total for C/yard	**39,333**	**8,699**	**6,826**	**—**	**(1,489)**	**—**	**39,718**
C/yardhill - Hill Grave							
Restricted	8,476	196	—	—	(743)	—	7,928
Sub-total for C/yardhill	**8,476**	**196**	**—**	**—**	**(743)**	**—**	**7,928**
Capital - Capital (General)							
Designated	4,989	65	—	(3,000)	—	—	2,055
Sub-total for Capital	**4,989**	**65**	**—**	**(3,000)**	**—**	**—**	**2,055**
Capswin - Capital fund - windo							
Restricted	853	11	—	—	—	—	865
Sub-total for Capswin	**853**	**11**	**—**	**—**	**—**	**—**	**865**
Childrens - Childrens Society							
Restricted	(1)	489	498	—	—	—	(10)
Sub-total for Childrens	**(1)**	**489**	**498**	**—**	**—**	**—**	**(10)**
Curate - Curates Fund							
Restricted	41,582	1,018	—	—	(4,154)	—	38,445
Sub-total for Curate	**41,582**	**1,018**	**—**	**—**	**(4,154)**	**—**	**38,445**
Decrectory - Rectory Redecoration							
Restricted	1,773	4	1,529	—	—	—	248
Sub-total for Decrectory	**1,773**	**4**	**1,529**	**—**	**—**	**—**	**248**
Flower - Flower Fund							
Designated	227	201	216	—	—	—	212
Sub-total for Flower	**227**	**201**	**216**	**—**	**—**	**—**	**212**
George - Miss George Bequest							
Restricted	791	10	—	—	—	—	801
Sub-total for George	**791**	**10**	**—**	**—**	**—**	**—**	**801**
Hall - Church Hall Fund							
Endowment	630,122	8,288	—	—		—	638,410
Sub-total for Hall	**630,122**	**8,288**	**—**	**—**		**—**	**638,410**
Organ - Organ Restoration Fu							
Restricted	822	11	—	—	—	—	833
Sub-total for Organ	**822**	**11**	**—**	**—**	**—**	**—**	**833**
Retirement - Retirement Funds							
Restricted	109	—	—	—	—	—	109
Sub-total for Retirement	**109**	**—**	**—**	**—**	**—**	**—**	**109**
Wateraid - Water Aid							
Restricted	—	288	288	—	—	—	—
Sub-total for Wateraid	**—**	**288**	**288**	**—**	**—**	**—**	**—**
Youthout - Youth Outings (incl							
Restricted	1,835	—	—	—	—	—	1,835
Sub-total for Youthout	**1,835**	**—**	**—**	**—**	**—**	**—**	**1,835**
Bpord - Bishop Ordinand Fund							
Restricted	—	227	227	—	—	—	—
Sub-total for Bpord	**—**	**227**	**227**	**—**	**—**	**—**	**—**
Uspg - USPG							
Restricted	—	153	153	—	—	—	—
Sub-total for Uspg	**—**	**153**	**153**	**—**	**—**	**—**	**—**
CAPDEV - Capital Development							
Designated	43,189	1,032	4,710	—	(4,087)	—	35,423
Restricted	—	2,893	—	—	—	—	2,893
Sub-total for CAPDEV	**43,189**	**3,925**	**4,710**	**—**	**(4,087)**	**—**	**38,316**
Foyer - Lichfield Foyer							
Restricted	321	—	—	—	—	—	321
Sub-total for Foyer	**321**	**—**	**—**	**—**	**—**	**—**	**321**
Caplight - Capital Fund - light							
Restricted	1,084	14	—	—	—	—	1,098
Sub-total for Caplight	**1,084**	**14**	**—**	**—**	**—**	**—**	**1,098**
Grand total	**839,843**	**131,744**	**123,823**	**—**	**(10,474)**	**—**	**837,291**

Description of Funds

Designated Funds

- **Capital General Fund** – used for capital donations not otherwise restricted or designated. Legacy income is often deposited here in the first instance.
- **Capital Dev** – For the parish room project.
- **Churchyard:** PCC fees received relating to the new (open) churchyard and designated to its upkeep. Mainly used for mowing, churchyard steward salary etc.
- **Flower Fund**: donations received for flower displays, usually received at Easter and Christmas. Used to pay for flowers at these seasons and patronal service etc.
- **Heating:** Some legacy monies were designated for installation & repair/maintenance of gas heating system.
- **Organist:** Accumulated Assistant Organist funds set aside by PCC for purposes of paying an assistant organist when Organist conducting choir

Restricted Funds

- **Angel Tree Swinfen** – Annual collection at Advent carol service for Angel Tree project at Swinfen Young Offenders Institute.
- **Bells Capital Fund** – donations and fund-raising for repair/maintenance of church bells.
- **Bike Rack** – donation towards the installation of a bike rack.
- **BurseVeil**: Altar furnishings and robes etc – donations/appeals for repair/replacement etc
- **Capital Dev** – For the parish room project.
- **Clock**: Donations and grants for repair and upgrade of winding mechanism of tower clock
- **Churchyard**: Historic "parishioners" fund formerly held in diocesan trust for the maintenance of the churchyard. Receives restricted donations, interest and dividends from CBF funds. Mainly used for projects in the old (closed) churchyard.
- **Churchyard Hill:** Fund set up by family for maintenance and repair of Hill grave – formerly held in diocesan trust and receives interest and dividends from CBF funds
- **Churchyard Tap:** Donation given to install tap in new churchyard – currently accumulating interest in deposit account.
- **Curate Fund** – consists of three former Diocesan Trusts: Barnard, Whisson and Quick & Rowlins. Can be used for payment of curate and assistant minister expenses/training etc. Receives dividends and interest from CBF funds. Makes annual grant to Gen Fund to cover expenses of assistant ministers, curates etc.
- **Dec Rectory**: Funds paid into Diocesan Scheme for re-decoration of rectory etc. Some funds held in deposit account. Monies set aside by PCCs of United Benefice (STM&M and Wall).
- **Dec Spires**: Funds paid into Diocesan Scheme for re-decoration of curate house (formerly at the Spires) etc. Some funds held in deposit account. Monies set aside by PCCs of United Benefice (STM&M and Wall). Fund was merged into DecRec when the curate house was disposed of.
- **Foyer:** Funds remaining from closed historic charity for relief of poor were paid into PCC account. PCC decided that Foyer (former youth shelter occupying former pub adjacent to churchyard) was suitable recipient but Foyer was closed down before funds could be used. PCC minded to use funds for general outreach purposes but no resolution yet.
- **George: Miss George Bequest** – Historic churchyard fund set up for maintenance of George family graves and churchyard generally. Former diocesan trust but cash deposit only. Receives interest from CBF deposit account. Used to help pay for the new car park area in old churchyard.
- **Hall Dev:** Originally set up to record costs incurred in disposal of hall, temporary location of parish office and fees connected to parish rooms development. Fund was merged with Capital Development fund to show net position.
- **Heating:** Donations and grants for installation & repair/maintenance of gas heating system.
- **Light**: Capital Lighting Fund – set up to receive donations/grants for the installation of new lighting system. Remaining funds to be used for replacement bulbs etc
- **Music:** Donations/fundraising for Choir and music activities – pays for new music, choir activities etc.
- **Organ Restoration Fund**: donations and fund-raising for repair/maintenance of church organ.
- **R&W Hodgsons**: originally set up for the maintenance of the Hodgson family tombs. The terms of the trust have now expired and discussions are being held with the Charity Commission regarding the appropriate use of the funds once the trust is wound up
- **Retirement**: Funds collected for retiring/moving on clergy members. No GA claimable and funds transferred directly to recipients.
- **Roof:** Donations and grants for repair of church roof
- **Sound**: Donations and grants for installation of new audio visual systems. So far this has included new sound system, drop down screen, digital/laptop projector and camera. New television screens to be installed to improve visibility from side aisles.
- **Tree**: For purchase & planting of new tree in churchyard to celebrate the coronation of King Charles III.
- **St John**: Used to record direct payments made on behalf of St John's, Wall – usually part of joint orders for sacristan supplies etc. This mechanism is used when the costs have not been re-invoiced for some reason.
- **St Mary**: Income derived from two former diocesan trusts, Cresswell and Smith. Funds were held in CCLA Investment account and dividends and interest were paid into Deposit account. In 2021 the cash value of the St Mary fabric funds was granted in final settlement to St Mary's Guild for the upkeep of the former St Mary's church building.
- **Win**: Capital Windows and Stonework – donations/collections for repair of church windows and stonework.
- **Youth Outing** – fundraising/donations for major "youth" (Camas) or Choir singing trips (eg Venice).
- **Children's Society/Biblelands/Pathway/Water Aid/USPG/Church Army/RBL/St Giles/Bishops Ordination**: Charitable donations received and passed on during the year

Endowment

- **Hall**: Parish Rooms – Proceeds of disposal of land on which former church hall stands. Currently held in diocesan trust. Land was originally made available by council and funds can only be used for purposes of equivalent building.

Analysis of Transfers between Funds - 2023

Reference	Debit	Credit	Description	Fund	Fund Type
Tfer Camas - Reverse 2022 accrual	5,676	-	Tfer Gen to Youth Out	Youth Out Res	Res
Tfer Camas - Reverse 2022 accrual	-	5,676	Tfer Gen to Youth Out	General	Unr
R&W Hodgson Fund Tfer	781	-	R&W Hodgson Fund Tfer	R&W Hodgsons	Res
R&W Hodgson Fund Tfer	-	781	R&W Hodgson Fund Tfer	General	Unr
	6,456	**6,456**			

Analysis of Transfers between Funds - 2022

Reference	Debit	Credit	Decription	Fund	Fund Type
Fund Tfer cyard R to	2,319	-	Fund Tfer cyard R to D 2022	Church Yard	Des
Fund Tfer cyard R to	-	2,319	Fund Tfer cyard R to D 2022	Church Yard	Res
fund tfer Cap Gen to	-	3,000	Fund tfer Cap D to CapSound R	Capital (General)	Des
fund tfer Cap Gen to	3,000	-	Fund tfer Cap D to CapSound R	Capital - Sound System	Res
	5,319	5,319			

Fixed Asset Investments

	At 1st Jan	Additions	Disposals	Transfers	Change in market value	At 31st Dec
	£	£	£	£	£	£
Unrestricted Funds	-	-	-	-	-	-
Designated Funds						
5% Treasury Stock 2025	2,029	-	-	-	(39)	1,990
CBF Inv Fund	26,385	-	-	-	2,482	28,867
Total Designated	**28,413**	**-**	**-**	**-**	**2,443**	**30,857**
Restricted Funds						
CBF Inv Fund	47,864	-	-	-	4,503	52,368
Total	**76,278**	**-**	**-**	**-**	**6,947**	**83,224**

Restatement of Funds

The PCC have decided to change the basis of preparation of their accrounts from the Accruals Basis to the Receipts & Payments basis.

	Unrestricted	Designated	Restricted	Endowment	Total
	£	£	£	£	£
As stated at 31/12/2022	58,816	66,992	75,885	638,410	840,102
Reversal of tangible fixed assets	(10,298)	-	-	-	(10,298)
Reversal of debtors	(1,326)	(139)	-	-	(1,465)
Reversal of creditors	2,369	113	6,470	-	8,952
Correct fund balances	6,444	26	(6,470)	-	-
Funds restated at 31/12/2022	**56,005**	**66,992**	**75,884**	**638,410**	**837,291**

Receipts and Payments Account – 2022 (restated)

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds
Incoming resources					
Incoming resources from donors	90,687	40	2,726	—	93,453
Incoming resources from operating activities	9,186	5,431	—	—	14,617
Activities for generating funds	1,786	—	—	—	1,786
Investment income	378	1,402	1,698	8,288	11,765
Other incoming resources	—	161	4,139	—	4,300
Other voluntary incoming resources	1,343	—	4,480	—	5,823
Total income	**103,380**	**7,034**	**13,043**	**8,288**	**131,744**
Resources used					
Costs of generating funds	206	—	—	—	206
Grants payable	—	—	—	—	—
Activities directly relating to the work of the ch	90,465	9,143	10,152	—	109,759
Support costs	—	2,286	—	—	2,286
Church management and administration	11,572	—	—	—	11,572
Total expenditure	**102,243**	**11,429**	**10,152**	**—**	**123,823**
Net income / (expenditure) resources before transfer	**1,137**	**(4,395)**	**(2,891)**	**8,288**	**7,921**
Transfers					
Gross transfers between funds - in	—	2,319	3,000	—	5,319
Gross transfers between funds - out	—	(3,000)	(2,319)	—	(5,319)
Other recognised gains / losses					
Gains / losses on investments	—	(4,087)	(6,386)	—	(10,474)
Net movement in funds	**1,137**	**(9,163)**	**(2,814)**	**8,288**	**(2,552)**
Total funds brought forward	**57,679**	**76,154**	**78,699**	**630,122**	**839,843**
Restatement of funds	(2,812)	—	—	—	(2,812)
Total funds carried forward	**56,005**	**66,992**	**75,885**	**638,410**	**837,291**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD SAINT MICHAE

England & Wales - Charity number 1139017

Accounts

The United Benefice of
Lichfield: Saint Michael and Saint Mary
Wall: Saint John

The Parochial Church Council of the Ecclesiastical Parish
of Lichfield, St Michael and St Mary
Registered Charity Number 1139017

ANNUAL REPORT

and

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

for the year ended 31st December 2022

Our Vision:
(based on the Diocesan Vision Statement)

As we follow Christ in the footsteps of St Chad, we pray that the people in our parish encounter a church that is confident in the gospel, knows and loves the community, and is excited to find God already at work in the world. We pray for a church that:

- **reflects the richness and variety of our community and is intentionally inclusive.**
- **partners with others, especially St Michael's School, in seeking the common good and working for a more just world.**
- **recognises and responds to God's call to be good stewards of creation.**
- **offers opportunities for everyone to grow in faith and active discipleship.**

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5) Deanery Synod Report

A. Administrative Information

Saint Michael and St Mary is a parish with one centre of worship, the Parish Church.

Saint Michael on Greenhill
Church Street
Lichfield
Staffordshire WS13 6ED

It is part of the Diocese of Lichfield and is situated in the Deanery of Lichfield.

The correspondence address is:

The United Benefice Office
St Michael's Church
Church Street
Lichfield
Staffordshire
WS13 6ED

The Parochial Church Council (PCC) is a charity registered with the Charity Commission.

PCC members who have served from 1st January 2022 until the date this report was approved were:

Ex-Officio Members	
Incumbent (Licensed to Parish):	Abbie Walsh (from 18/5/22)
Non-Stipendiary (Licensed to Parish):	Ruth Bull
Churchwardens:	Sue Jones Lyn Shiel
Deanery Synod Representatives:	Liz Clarke Ted Green (PCC Secretary Jan-June 22) Steve Oliver
Elected Members:	Ray Allen Maureen Brand Richard Brooks David Easton Lynn Edge June Frayn Mike Godfrey (Lay Vice-Chair) Mike Jones Brenda Liptrot Viv Oliver (Treasurer) Joe Sneddon Alan Toplis John Polhill (until 15/5/22)
Officer of the PCC *(not a PCC member but attends meetings)*	Veronica Morris (Secretary) (from 4/7/22)

B. Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended. The appointment of members is governed by and set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. Members of the current Parochial Church Council and Ministry Team, guided by the Holy Spirit, proactively seek to draw church members into participation in all aspects of church life and governance. We strive to foster fully participating and inclusive congregations across the various services and activities.

C. Objectives and Activities

St Michael and St Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Dr Abbie Walsh (from May 22), in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St Michael on Greenhill.

During 2022 Saint Michael's has been engaged in mission and ministry guided by the current Mission Action Plan.

The PCC sees the core purpose of worship in the following terms:

As God's worshipping family,
sharing Christian faith,
hope and love with others.

D. Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Lichfield: Saint Michael and Saint Mary it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.

- Promoting Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

E. SAFEGUARDING STATEMENT

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding is a standard item on all meeting agendas. It is a subject matter that is taken very seriously by the PCC and appropriate strategies are decided upon to ensure we are fully compliant with best practice and guidance.

All PCC members have completed a DBS check and completed C0 and C1 of the Diocesan Safeguarding training. Our Churchwardens and leaders of certain activities have completed C2 Safeguarding training. All the Ministry Team members have completed C3 training and the Rector completed C4 training.

F. Achievements and Performance

Review and Prospective of Parish and United Benefice

I was licensed to the parish in May of 2022. I joined a Church and community which many creative and worthwhile things were already happening and I am grateful to work with and among so many committed and faithful people, both clergy and lay.

In August we returned to a fuller way of worshipping, including the ministry of servers, midweek Eucharists, and the sharing of the common cup at communion again. We have grown in confidence with our social and community events as well, and it has been good to see people benefit once again from gatherings such as the film club. Our special services for the Advent and Christmas seasons have been well attended and a joy to celebrate together. We have gathered in prayer and study, for example, our introduction to Matthew's Gospel and Advent quiet day. Our Mother's Union has many faithful members and continues to enhance the spiritual life of St Michael's. I am grateful for those who continue to take communion to those at home, and offer worship to those in care homes, so that our connection to those members of our community who are not able to attend in person is sustained. Our Magazine distributors continue to make their deliveries, keeping this important connection going.

We have developed our mission and outreach with a range of activities – mixture of both new and existing things, including a Place of Welcome over the winter in partnership with Lichfield Community Fire Station, a "family film club" with free lunches during half terms and holidays and an Eco Fortnight

Thanks to the commitment of all those who support and lead, our children's ministry goes from strength to strength. We have a lively and well attending monthly Family Praise, and our Messy Church and First Steps worship activities are thriving both in number and in spirituality. There were 23 Baptism Services during 2022 with congregation members acting as sponsors at these.

The varied and high-quality musical tradition of St Michael's continues to enhance our worship and offer us a little foretaste of heaven both on Sundays and in our special seasonal services. Our new Junior Choir are flourishing and we look forward to

developing their role in leading our worship. It has been wonderful to hear our bells rung once again after Covid – with many thanks to our ringers.

We have worked on sustaining our close relationship with St Michael's School this year. We have worshipped with the staff and children, both in school services, and in our Sunday morning Family Praise service. We have started a small Homework Club for St Michael's children, and a school uniform exchange project. We continue also to reach out to the other schools in the parish and hope to develop this in the future, including with our new ecumenical "Open the Book" schools team.

This has been a brilliant year for us in terms of "getting back to normal" after Covid and developing new directions for our ministry as well. We have much to do together in the coming years in developing our discipleship and finding ways to serve our community with its many challenges. I hope that our Parish Rooms project may offer us some new possibilities in this area also. I look forward to our next year together, with much excitement and hope.

Rev'd Abbie Walsh

During 2022 St. Michael's held a total of 23 baptisms, 4 weddings, 21 funerals

G. STATUTORY REPORTS

1. Electoral Roll Report

At the end of 2022 there were 144 people on the electoral roll of whom 11 were resident outside the parish. This was a reduction of 5 from the previous year. The electoral roll is really important and therefore people are being encouraged to add their names, not only those who attend Sunday services but also adults who take part in worship events for young people.

Mike Godfrey

2. Annual Report on the work of the PCC

Both PCC and standing committee met six times during the year. With the appointment of the new Rector a review of how the meetings were organised and structured has taken place. Standing committee now meets two weeks before PCC to set the agenda and the PCC meetings now follows a standard agenda including ministry, church buildings and churchyard and finance.

Under ministry PCC has received regular reports from and provided feedback to the rector on worship, mission and pastoral matters. The return to the common cup following Covid was closely monitored. Of note have been the strengthening of relationships by the Rector with the school including a homework club and a school uniform bank, the re-introduction of the film club for grown-ups and the launch of a family film club. Children's ministry is also flourishing with First steps and Messy church. With regards to safeguarding a priority has to get all PCC members DBS checked and completing the required training – this has been achieved.

PCC have also regular updates on the new church meeting rooms project and approved expenditure to repair leaks in the church roof. The church clock has been repaired and is back in position and the next step is to have it electrified. Similarly plans to put in a new AV system are being progressed.

Outside the church, PCC has received regular reports on matters to do with the churchyard and approved Faculty applications to the diocese to support tree planting and tree removal, hedge replacements and a new watering system. A bench outside the main door of the church has been repositioned and approval sought to replace the defective bench close by.

If you want to know more about the work of the PCC or get more involved please look for the approved minutes on the notice board at the back of church or find them on our website (from April 2023). In addition, there will be summaries of the work of PCC in the church magazine.

Veronica Morris
PCC Secretary

3. Churchwardens Report – Our Worship Centres (Fabric, Goods and Ornaments)

General maintenance of the church has continued this year, including the PAT Testing of all our electrical equipment.

We are very grateful for the donation of a fridge which has meant that we can now store perishable food in the kitchen for our 'Family Film Shows', 'Messy Church', and our monthly 'Film Club'.

PCC approved the purchase of new 'Cinctures' in red and white which are the belts that our servers use.

The inventory and log book are signed and up to date.

Sue Jones and Lyn Shiel
Churchwardens

4. Finance Review (Treasurer's Report)

See separate report – Appendix 1 (page 13).

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £25,561 (2021: £23,128). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £48,518 (2021: £44,754) which is significantly higher than this target.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as "purchasing income", where high returns are guaranteed at the expense of capital.
In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:
The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

"We aim to invest in companies that:

* will develop their business in the interests of shareholders;
* demonstrate responsible employment practices;
* are conscientious concerning issues of corporate governance, the environment and human rights;
* are sensitive to the community in which they operate."

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

FEES REPORT by PAT TOPLIS

St Michaels Church, Lichfield		PCC Fees Account			2022
Brought Forward		501.79			
INCOME			**EXPENSES**		
Bellringers	480.00		Cash Fees Float	4,000.00	
Burials	2,434.00		LDBF Assigned Fees	4,685.00	
Choir	80.00		PCC General Account	10,182.00	
Crem Only	1,562.00		Sexton	560.00	
Funeral Service	2,571.00				
Heating	840.00				
Intern Crem Rem	3,320.00				19,427.00
Monuments	1,576.00				
Organist	1,435.00		Carried forward		190.64
	0.00				
Sexton	560.00				
Verger	985.00				
Registers	0.00				
Visiting Minister Fee	836.85				
Weddings	2,436.00				
Other					
		19,115.85			
		£19,617.64			£19,617.64

St Michaels Church, Lichfield		PCC Fees Account Cash			2,022
Brought Forward		0.00			0.00
INCOME			**EXPENSES**		
From PCC Fees Account		4,000.00	Verger	985.00	
			Organist	1,435.00	
			Choir	80.00	
			Bells	480.00	
			Retired Ministers	836.85	
			Sexton	0.00	
			Cash banked	183.15	
			Carried Forward		0.00
		£4,000.00			£4,000.00

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ST MARY LICHFIELD

I report on the Fees Account of the Parochial Church Council of St Michael and St Mary Lichfield ("The PCC") for the year ended 31 December 2022.

To the best of my knowledge and understanding the accounting records and preparation of accounts meet the required criteria.

No matters have come to my attention which are unclear and in need of further explanation.

MWA Godfrey

6 March 2023

7 Seward Close

Lichfield

Staffordshire

WS14 9DL

5. Deanery Synod Report

This report on the proceedings of Lichfield Deanery Synod in 2022 has been written so that it can be used for the APCMs of St Michael & St Mary Lichfield and St John Wall.

The Lichfield Rural Dean, Revd Jan Waterfield, resigned in mid-2022 for health reasons. She was replaced by Revd Lynn McKeon, the Asst Rural Dean, and our Rector, Revd Abbie Walsh, has now been appointed as Asst Rural Dean. Ted Green remains as Synod Treasurer until the end of this trimester in mid-2023 and will then be retiring from the post.

The elected lay representatives to Deanery Synod for 2022 were:
St Michael & St Mary: Liz Clarke, Ted Green and Steve Oliver

Shaping for Mission (S4M). At the first meeting of the year Chris Baker, who had been chairing the Deanery S4M team, gave an overview of the work done in the preceding two years to meet Diocesan requirements. These had included the shaping of deaneries to be effective at developing discipleship, encouraging vocation and inspiring evangelism. Lichfield Deanery had made recommendations and developed a plan for the Diocese to implement, but 'the goalposts had been shifted' and the Diocese now required deaneries to implement their own plans, without assistance. At the last meeting of the year Abbie Walsh, who had taken over the chair from Chris, presented proposals for three initiatives that the Deanery could take forward during 2023 (see below).

Lichfield Deanery Synod held four meetings in 2022, none by Zoom.

16 February at St Anne's Chasetown. RAISE. Following Chris Baker's presentation, Rod Clark (St Chad's) spoke about a parallel mission to encourage churches to go deeper into their prayer lives. The aim of RAISE would be for each member church of Lichfield Deanery to be a House of Prayer, expressed in a way that would be appropriate to its ethos, tradition and spirituality. Rod explained five dimensions of healthy prayer and made several recommendations on how they could be achieved. He explained that he was planning to set up an implementation group by Easter and asked for volunteers to join him.

9 June at St James the Great, Longdon. Richard Westbrook (St Anne's Chasetown) spoke about **Hands at Work in Africa.** This project started 20 years ago, working in eight countries in the NE of Africa, to help local churches care effectively for the orphaned, widowed and dying by setting up Life Centres. Richard and his wife became involved 16 years ago and set up Link for Life, helping young people from the wider Penkridge area self-fund work in Africa for the project. St Anne's was providing financial help to Hands at Work, but there were many ways to support the project and Richard said he would be happy to provide further information.

12 September at St Chad's Lichfield. Burntwood Be a Friend Community Project. Kathy Lewis, Volunteer Coordinator of BBAF, gave a brief outline of how several churches and charities came together at the start of Covid to help vulnerable residents. In November 2021 the project received a grant from the Heritage Lottery Fund and was able to lease a shop that is central to the project. As well as providing

free or cheap food to members BBAF also runs well-being activities for the vulnerable and gardening and walking groups.

22 November at Christ Church Gentleshaw. Implementation of S4M in 2022/3. In her role as Chair of the Deanery S4M team, Abbie explained that the new team had prioritised three areas of the Deanery Vision for action in 2022/3. Dates for planning meetings had been set and **all were welcome to attend, particularly those with expertise in the subject** (just let Abbie know in advance):

Wednesday 7 December 2022 – Cost of living and new estates
Wednesday 28 March 2023 – Young people and schools
Wednesday 26 April 2023 – Care for Creation
Wednesday 28 June 2023 – Review of progress and setting of next steps.

Abbie explained that nothing would be achieved without prayer and RAISE is there to help us pray. A copy of her presentation was sent to Synod members and is available to members of the congregation through Ted Green.

Ted Green
Deanery Synod Rep

PARISH INFORMATION
The following are a list of groups and activities that are an integral part of our Church's mission, ministry and fellowship.

Children and Youth Work
First Steps
Messy Church
Junior Praise
Camas
Family Film Club

Our Worshipping Life
Bellringers
Music Department
Junior Choir

Church Fellowship
Mothers' Union
Film Club
Tuesday Club
Walking Group
Sewing Group

Charitable Work
Pathway Project
Lichfield Foodbank
Water Aid
Angel Tree
MacMillan
St Giles
Childrens Society
Embrace
US (United Society – formerly USPG)
Church Army

Schools
St Michael's VC Primary School
Scotch Orchard Primary School
Streethay Primary School
Five Spires Primary Academy
Abacus Nursery
King Edward VI School
Saxon Hill School

Approved by the PCC on 30 Oct 2023 and signed on its behalf by:

.....
Reverend Abbie Walsh (Chair)

.....
Mike Godfrey (Lay Vice Chair)

Appendix 1

TREASURER'S REPORT 2022

In accordance with the Church Accounting Regulations 2006, the accounts have been prepared on an accruals basis. This has the effect of transferring income and expenditure from the period in which payment was effected to when the expense was incurred or income earned.

2022 saw a return to more normal church services and attendance following the COVID pandemic but also felt the impact of the developing cost of living crisis.

General Fund. Our housekeeping fund produced a welcome increase in the level of giving from £85,509 in 2021 to £90,687 in 2022. Gift-aided regular giving fell by £1,148 continuing its downward trend but this is partially attributable to a move to pledged income up from £1,890 in 2021 to £2,792 in 2022. The reduction in regular gift aid was also offset in 2022 by an increase in ad hoc gift aid and cash collections of £2,580 and £771 respectively. Nevertheless it should be noted that decline in regular gift aided giving will ultimately impact the level of tax that is recoverable from HMRC.

Fee income dropped from £11,367 in 2021 to £10,136 in 2022. Proceeds from fundraising remained low at £452 for the year but as ever we were pleased to receive contributions from the Festival Concerts (£145), Jo Allen's lecture (£135) and knitted toys/Easter egg chicks sales (£121). Magazine sales rose to £1,866 compared with £1,538 in 2021 and Magazine advertising increased from £755 to £878. Grants were received from the Diocese (£950) and Churches Together in Lichfield (£50) towards the cost of heating the church.

Total income for the year came to £103,380 a substantial rise over £97,361 received in 2021.

As always our main item of expenditure is the parish share which totalled £57,747 in 2022 compared with £52,224 in 2021, a year which benefitted from £13,743 support from the Diocese. Costs rose significantly over the year as inflation began to bite with an overall increase in expenditure from £92,510 in 2021 to £102,243 in 2022. During 2022 utility costs appeared to remain steady at £3,953 based on estimated bills from the suppliers. In 2023 a new remote readable electricity meter is to be fitted that will allow more accuracy in bills.

As a result of these movements the General fund produced a small surplus of £1,137 compared £4,851 in 2021.

As the church opened up in 2022 charitable collections increased and the following amounts were raised: Church Army £277; Embrace the Middle East (Bible lands) £183; Wateraid £288 (Harvest); Angel Tree £205 (Advent Carol); the Children's Society £489 (Christingles); USPG £153; Pathway £440; Bishop Ordination Candidate Fund £227 and St Giles Hospice (All Souls) £250.

Capital Funds

Capital Clock (CAP-CLOCK page 23) - a grant of £2,000 was received from Conduit Lands and donations including Gift Aid of £401 were received. £5,316 was paid to Smith of Derby to repair and reinstall the church tower clock.

Capital Development Funds (Parish Centre) (CAP DEV page 24)

£4,710 was paid in project management and architect fees during 2022. £1,032 was earned in dividends and interest on the CBF investments in the designated fund while £2,893 of donations and associated gift aid was received in the restricted fund.

Churchyard Fund

A grant was received from Lichfield City Council towards the maintenance of the open churchyard of £2,380 and a further £100 was received from the Community Fund.

Curate Fund

The Curate Fund earned £1,018 in interest and dividends. Income received from this source is restricted to supporting the costs of curates and assistant ministers/staff.

Investments

The value of funds held in the CBF investment account fell by £9,906 during 2022. Dividends received totalled £2,208 and are split between various designated and restricted funds (Churchyard, Curate, Hill Grave as well as the Capital Development fund). However, as a result of interest rate rises earnings in the deposit account increased to £1,171 compared with £43 in 2021 for the non-endowment funds while the endowment fund interest income rose from £328 to £8,288. As with the investment account, the non-endowment deposit account holds monies for a wide range of funds including several capital funds, various churchyard funds, the bells, organ and general funds.

As usual I must thank all those who contribute to the management of church finances: the counting teams, Pat Toplis as Fees Treasurer and Sandy Baker as Stewardship Recorder and all the members of the Finance & Planning Committee.

Vivien Oliver

Hon Treasurer
August 2023

INDEPENDENT EXAMINER'S REPORT TO

THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD ST MICHAEL AND ST MARY
REGISTERED CHARITY NUMBER 1139017

I report on the accounts for the year ended 31st December 2022 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Date: 8/11/2023

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield. WS13 7LD

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from donors	90,687	40	2,726	—	93,453	89,748
Incoming resources from operating activities	9,186	5,431	—	—	14,617	16,055
Activities for generating funds	1,786	—	—	—	1,786	1,167
Investment income	378	1,402	1,698	8,288	11,765	2,607
Other incoming resources	—	161	4,139	—	4,300	8,876
Other voluntary incoming resources	1,343	—	4,480	—	5,823	33,212
Total income	**103,380**	**7,034**	**13,043**	**8,288**	**131,744**	**151,666**
Resources used						
Costs of generating funds	206	—	—	—	206	154
Grants payable	—	—	—	—	—	28,136
Activities directly relating to the work of the ch	90,465	9,143	10,152	—	109,759	152,782
Support costs	—	2,286	—	—	2,286	12,319
Church management and administration	11,572	—	—	—	11,572	11,608
Total expenditure	**102,243**	**11,429**	**10,152**	**—**	**123,823**	**205,001**
Net income / (expenditure) resources before transfer	**1,137**	**(4,395)**	**(2,891)**	**8,288**	**7,921**	**(53,335)**
Transfers						
Gross transfers between funds - in	—	2,319	3,000	—	5,319	209
Gross transfers between funds - out	—	(3,000)	(2,319)	—	(5,319)	(209)
Other recognised gains / losses						
Gains / losses on investments	—	(4,087)	(6,386)	—	(10,474)	10,532
Net movement in funds	**1,137**	**(9,163)**	**(2,814)**	**8,288**	**(2,552)**	**(42,803)**
Total funds brought forward	**57,679**	**76,154**	**78,699**	**630,122**	**842,655**	**885,457**
Total funds carried forward	**58,816**	**66,992**	**75,885**	**638,410**	**840,102**	**842,655**
Represented by						
Unrestricted						
General fund	58,816	—	—	—	58,816	57,679
Designated						
Capital (General)	—	2,055	—	—	2,055	4,989
Capital Development Fund	—	35,423	—	—	35,423	43,189
Church Yard	—	27,213	—	—	27,213	25,688
Flower Fund	—	212	—	—	212	227
Heating Appeal	—	1,026	—	—	1,026	1,013
Organist fees fund	—	1,062	—	—	1,062	1,049
Restricted						
Altar furnishings & vestments	—	—	159	—	159	159
Bells Capital Fund	—	—	1,514	—	1,514	1,494
C/yard tap	—	—	261	—	261	257
Capital - Sound System	—	—	2,192	—	2,192	(808)
Capital Development Fund	—	—	2,893	—	2,893	—
Capital Fund - Bike Rack	—	—	250	—	250	—
Capital Fund - Clock restoration appeal	—	—	(1,244)	—	(1,244)	1,671
Capital Fund - Roof Appeal	—	—	(2,154)	—	(2,154)	(2,554)
Capital Fund - lighting	—	—	1,098	—	1,098	1,084
Capital fund - window restorat	—	—	865	—	865	853
Childrens Society	—	—	(10)	—	(10)	(1)
Church Yard	—	—	12,505	—	12,505	13,645
Curates Fund	—	—	38,445	—	38,445	41,582
Heating Appeal	—	—	4,360	—	4,360	4,700
Hill Grave	—	—	7,928	—	7,928	8,476
Lichfield Foyer	—	—	321	—	321	321
Miss George Bequest	—	—	801	—	801	791
Music and Choir Activities	—	—	2,677	—	2,677	2,491
Organ Restoration Fund	—	—	833	—	833	822
Rectory Redecoration Scheme	—	—	248	—	248	1,773
Retirement Funds	—	—	109	—	109	109
Youth Outings (incl CAMAS)	—	—	1,835	—	1,835	1,835
Endowment						
Church Hall Fund	—	—	—	638,410	638,410	630,122

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Tangible assets	10,298	12,925
Investments	76,278	86,751
	86,576	**99,676**
Current assets		
Debtors	1,465	6,114
Cash at bank and in hand	761,013	744,512
	762,478	**750,626**
Liabilities		
Creditors: Amounts falling due in one year	8,952	7,648
	8,952	**7,648**
Net current assets less current liabilities	**753,526**	**742,978**
Total assets less current liabilities	**840,102**	**842,655**
Total net assets less liabilities	**840,102**	**842,655**
Represented by		
Unrestricted		
General fund	58,816	57,679
Designated		
Heating Appeal	1,026	1,013
Capital Development Fund	35,423	43,189
Organist fees fund	1,062	1,049
Church Yard	27,213	25,688
Capital (General)	2,055	4,989
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Lichfield Foyer	321	321
Capital Fund - lighting	1,098	1,084
Heating Appeal	4,360	4,700
C/yard tap	261	257
Capital Fund – Bike Rack	250	—
Capital - Sound System	2,192	(808)
Endowment		
Church Hall Fund	638,410	630,122
Funds of the church	**840,102**	**842,655**

Approved by the PCC on 30 Oct 2023 and signed on its behalf by:

M A Godfrey

Mike Godfrey (Lay Vice Chairman)

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).
The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.
There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement
The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going Concern
There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors
No changes to accounting estimates have occurred in the reporting period.
No material prior year errors have been identified in the reporting period.

Description of Funds
Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.
Restricted funds comprise of two elements:
a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.
Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income
Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs
Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets
Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.
Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.
No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial.

Other tangible fixed assets are valued at cost. See Fixed Asset note (Note 6) for the depreciation rates and methods.

Accounting Policies continued

Investments
Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors
Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals
Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

2 ANALYSIS OF INCOME AND EXPENDITURE

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
INCOME AND ENDOWMENTS						
Incoming resources from donors						
Regular Gift Aid	58,272	—	80	—	58,352	59,499
Ad-hoc Gift Aid	4,872	—	—	—	4,872	2,292
Other Tax Efficient Giving	2,792	—	—	—	2,792	1,890
Card Terminal Receipts	1,047	—	—	—	1,047	943
Income Tax Recovered	16,949	40	936	—	17,925	17,209
Pledges	2,424	—	—	—	2,424	1,494
Collections - Cash	2,035	—	—	—	2,035	1,264
Donations	1,382	—	100	—	1,482	2,116
Donations GA	462	—	1,610	—	2,072	2,695
Wall Safe/Candle Cnr	451	—	—	—	451	346
Total	90,687	40	2,726	—	93,453	89,748
Incoming resources from operating activities/Counc						
Magazine Sales	1,866	—	—	—	1,866	1,538
Memorial Book inscriptions	80	—	—	—	80	30
Fees	4,705	5,431	—	—	10,136	11,367
Benefice Contrib	2,535	—	—	—	2,535	3,120
Total	9,186	5,431	—	—	14,617	16,055
Activities for generating funds						
Fund Raising	274	—	—	—	274	187
Talent Scheme	30	—	—	—	30	—
Fund Raising GA	45	—	—	—	45	171
Talent Scheme GA	104	—	—	—	104	—
Office Income -p/cpy	433	—	—	—	433	54
Misc sales income	22	—	—	—	22	—
Magazine Advertising	878	—	—	—	878	755
Total	1,786	—	—	—	1,786	1,167
Investment income						
Investments	378	1,402	1,698	8,288	11,765	2,607
Total	378	1,402	1,698	8,288	11,765	2,607
Other incoming resources						
Appeals, various res	—	—	1,174	—	1,174	2,148
Appeals various Res GA	—	10	2,207	—	2,217	2,249
Appeals various R GASDS	—	16	358	—	374	287
Appeals various Des	—	—	—	—	—	30
Appeals various Des GA	—	60	—	—	60	45
Appeals various Des GASDS	—	75	—	—	75	20
Youth Activities contributions	—	—	—	—	—	3,850
Insurance Settlements	—	—	400	—	400	247
Total	—	161	4,139	—	4,300	8,876

Other voluntary incoming resources							
Grants		1,000	—	4,480	—	5,480	33,196
coffee money		343	—	—	—	343	16
	Total	1,343	—	4,480	—	5,823	33,212
INCOME TOTAL		103,380	7,034	13,043	8,288	131,744	151,666
EXPENDITURE							
Costs of generating funds							
Stewardship costs		139	—	—	—	139	62
Fund Raising		—	—	—	—	—	93
coffee money purchases		67	—	—	—	67	—
	Total	206	—	—	—	206	154
Grants payable							
Grants-Sec Charities		—		—	—	—	28,136
	Total	—		—	—	—	28,136
Activities directly relating to the work of the church							
Parish Share		57,747	—	—	—	57,747	65,967
Parish Share Support 2021 & 2020		—	—	—	—	—	(13,743)
Rector Exp-Michael		50	—	—	—	50	—
Rector Exp-Ben		98	—	91	—	189	671
Rectory Expenses		—	—	1,438	—	1,438	—
Asst Staff-Michael		345	—	—	—	345	216
Asst Staff-Ben		—	—	—	—	—	119
Curate House ben		—	—	—	—	—	229
Church Running Expen		7,715	—	—	—	7,715	6,604
Church Maint.		1,248	—	—	—	1,248	2,000
Church Major Repairs		1,265	2,424	5,718	—	9,407	55,277
Church eqpt revenue		183	—	—	—	183	554
Church Eqpt Depn		2,626	—	—	—	2,626	2,694
Church Utilities		3,953	—	—	—	3,953	3,897
Upkeep services-Mich		1,991	216	—	—	2,207	2,499
Upkeep services-Ben		2,166	—	—	—	2,166	1,982
Upkeep services-Jn		—	—	—	—	—	28
Upkeep Services-Messy Church		93	—	—	—	93	9
Mission and evangelism costs		394	—	—	—	394	566
Upkeep of c/yard		—	6,503	323	—	6,826	6,633
Magazine (ben)		3,621	—	—	—	3,621	3,085
Hall Running Costs		—	—	—	—	—	(84)
Office eqpt revenue		—	—	—	—	—	282
Salaries-Organist		6,970	—	—	—	6,970	4,190
Youth Activities		—	—	—	—	—	6,173
payments ex restrict donation		—	—	2,582	—	2,582	2,936
	Total	90,465	9,143	10,152	—	109,759	152,783
Support costs							
Parish Rooms Development		—	2,286	—	—	2,286	12,319
	Total	—	2,286	—	—	2,286	12,319
Church management and administration							
Admin Costs Michael		396	—	—	—	396	945
Admin Costs-Ben		10,503	—	—	—	10,503	9,896
Admin Costs - Examination		200	—	—	—	—	200
Bank Charges		473	—	—	—	473	568
	Total	11,572	—	—	—	11,572	11,608
EXPENDITURE TOTAL		102,243	11,429	10,152	—	123,823	205,001
GRAND TOTAL		1,137	(4,395)	2,891	8,288	7,921	(53,335)

4(a) Staff Costs

Costs relating to employment of parish secretary and churchyard steward are split between upkeep of services, magazine, administration and churchyard costs.

	2022	2021
Gross Wages & Salaries	£17,248	£13,748
National Insurance	£122	£248
Pension	£109	£109
Payroll Admin Charge	£120	£90
Total	**£17,599**	**£14,196**
Average number of employees	3	2

The PCC uses the National Employment Savings Trust (NEST), via the Diocesan Payroll Scheme, for its pension payments.

4(b) PCC Costs

David Easton, a trustee of the PCC, was paid £1,368 (2021: £1,368) by the PCC during the year for his role as churchyard steward. He does not participate in PCC discussions in connection with his employment. No pension contributions were made by the PCC in connection with this employment.

1 trustee has been reimbursed £189 (2021: £671) for phone/broadband expenses incurred during the year.

4(c) Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations received by the PCC from related parties (PCC members) totalled £17,325 (2021: £18,133).

Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

Fees for the examination of the accounts

	2022 £	2021 £
Independent Examiner's fees	200	200
Other fees (eg accountancy services) paid to the Independent Examiner	-	-

5 (a) Fund movement by type - 2022

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
Biblelands - Biblelands							
Restricted	—	183	183	—	—	—	—
Sub-total for Biblelands	**—**	**183**	**183**	**—**	**—**	**—**	**—**
C-Army - Church Army							
Restricted	—	277	277	—	—	—	—
Sub-total for C-Army	**—**	**277**	**277**	**—**	**—**	**—**	**—**

CAP-Clock - Capital Fund - Clock							
Restricted	1,671	2,401	5,316	—	—	—	(1,244)
Sub-total for CAP-Clock	**1,671**	**2,401**	**5,316**	**—**	**—**	**—**	**(1,244)**
CAP-ROOF - Capital Fund - Roof							
Restricted	(2,554)	400	—	—	—	—	(2,154)
Sub-total for CAP-ROOF	**(2,554)**	**400**	**—**	**—**	**—**	**—**	**(2,154)**
CAPHEAT - Heating Appeal							
Designated	1,013	13	—	—	—	—	1,026
Restricted	4,700	62	402	—	—	—	4,360
Sub-total for CAPHEAT	**5,712**	**75**	**402**	**—**	**—**	**—**	**5,385**
CYARDTAP - C/yard tap							
Restricted	257	3	—	—	—	—	261
Sub-total for CYARDTAP	**257**	**3**	**—**	**—**	**—**	**—**	**261**
Cap-Bike - Capital Fund - Bike							
Restricted	—	250	—	—	—	—	250
Sub-total for Cap-Bike	**—**	**250**	**—**	**—**	**—**	**—**	**250**
Cap-Sound - Capital - Sound Syst							
Restricted	(808)	—	—	3,000	—	—	2,192
Sub-total for Cap-Sound	**(808)**	**—**	**—**	**3,000**	**—**	**—**	**2,192**
Music - Music and Choir Acti							
Restricted	2,491	186	—	—	—	—	2,677
Sub-total for Music	**2,491**	**186**	**—**	**—**	**—**	**—**	**2,677**
Organist - Organist fees fund							
Designated	1,049	14	—	—	—	—	1,062
Sub-total for Organist	**1,049**	**14**	**—**	**—**	**—**	**—**	**1,062**
Pathway - Pathway Project coll							
Restricted	—	440	440	—	—	—	—
Sub-total for Pathway	**—**	**440**	**440**	**—**	**—**	**—**	**—**
RBL - Royal British Legion							
Restricted	—	62	62	—	—	—	—
Sub-total for RBL	**—**	**62**	**62**	**—**	**—**	**—**	**—**
Allsouls - St Giles Hospice Col							
Restricted	—	250	250	—	—	—	—
Sub-total for Allsouls	**—**	**250**	**250**	**—**	**—**	**—**	**—**
General - General fund							
Unrestricted	57,679	103,380	102,243	—	—	—	58,816
Sub-total for General	**57,679**	**103,380**	**102,243**	**—**	**—**	**—**	**58,816**
Angeltree - Angel Tree Fund (Swi							
Restricted	—	205	205	—	—	—	—
Sub-total for Angeltree	**—**	**205**	**205**	**—**	**—**	**—**	**—**
Bells - Bells Capital Fund							
Restricted	1,494	20	—	—	—	—	1,514
Sub-total for Bells	**1,494**	**20**	**—**	**—**	**—**	**—**	**1,514**
Burseveil - Altar furnishings &							
Restricted	159	—	—	—	—	—	159
Sub-total for Burseveil	**159**	**—**	**—**	**—**	**—**	**—**	**159**
C/yard - Church Yard							
Designated	25,688	5,709	6,503	2,319	—	—	27,213
Restricted	13,645	2,991	323	(2,319)	(1,489)	—	12,505
Sub-total for C/yard	**39,333**	**8,699**	**6,826**	**—**	**(1,489)**	**—**	**39,718**
C/yardhill - Hill Grave							
Restricted	8,476	196	—	—	(743)	—	7,928
Sub-total for C/yardhill	**8,476**	**196**	**—**	**—**	**(743)**	**—**	**7,928**
Capital - Capital (General)							
Designated	4,989	65	—	(3,000)	—	—	2,055
Sub-total for Capital	**4,989**	**65**	**—**	**(3,000)**	**—**	**—**	**2,055**
Capswin - Capital fund - windo							
Restricted	853	11	—	—	—	—	865
Sub-total for Capswin	**853**	**11**	**—**	**—**	**—**	**—**	**865**

Childrens - Childrens Society							
Restricted	(1)	489	498	—	—	—	(10)
Sub-total for Childrens	**(1)**	**489**	**498**	**—**	**—**	**—**	**(10)**
Curate - Curates Fund							
Restricted	41,582	1,018	—	—	(4,154)	—	38,445
Sub-total for Curate	**41,582**	**1,018**	**—**	**—**	**(4,154)**	**—**	**38,445**
Decrectory - Rectory Redecoration							
Restricted	1,773	4	1,529	—	—	—	248
Sub-total for Decrectory	**1,773**	**4**	**1,529**	**—**	**—**	**—**	**248**
Flower - Flower Fund							
Designated	227	201	216	—	—	—	212
Sub-total for Flower	**227**	**201**	**216**	**—**	**—**	**—**	**212**
George - Miss George Bequest							
Restricted	791	10	—	—	—	—	801
Sub-total for George	**791**	**10**	**—**	**—**	**—**	**—**	**801**
Hall - Church Hall Fund							
Endowment	630,122	8,288	—	—		—	638,410
Sub-total for Hall	**630,122**	**8,288**	**—**	**—**		**—**	**638,410**
Organ - Organ Restoration Fu							
Restricted	822	11	—	—	—	—	833
Sub-total for Organ	**822**	**11**	**—**	**—**	**—**	**—**	**833**
Retirement - Retirement Funds							
Restricted	109	—	—	—	—	—	109
Sub-total for Retirement	**109**	**—**	**—**	**—**	**—**	**—**	**109**
Wateraid - Water Aid							
Restricted	—	288	288	—	—	—	—
Sub-total for Wateraid	**—**	**288**	**288**	**—**	**—**	**—**	**—**
Youthout - Youth Outings (incl							
Restricted	1,835	—	—	—	—	—	1,835
Sub-total for Youthout	**1,835**	**—**	**—**	**—**	**—**	**—**	**1,835**
Bpord - Bishop Ordinand Fund							
Restricted	—	227	227	—	—	—	—
Sub-total for Bpord	**—**	**227**	**227**	**—**	**—**	**—**	**—**
Uspg - USPG							
Restricted	—	153	153	—	—	—	—
Sub-total for Uspg	**—**	**153**	**153**	**—**	**—**	**—**	**—**
CAPDEV - Capital Development							
Designated	43,189	1,032	4,710	—	(4,087)	—	35,423
Restricted	—	2,893	—	—	—	—	2,893
Sub-total for CAPDEV	**43,189**	**3,925**	**4,710**	**—**	**(4,087)**	**—**	**38,316**
Foyer - Lichfield Foyer							
Restricted	321	—	—	—	—	—	321
Sub-total for Foyer	**321**	**—**	**—**	**—**	**—**	**—**	**321**
Caplight - Capital Fund - light							
Restricted	1,084	14	—	—	—	—	1,098
Sub-total for Caplight	**1,084**	**14**	**—**	**—**	**—**	**—**	**1,098**
Grand total	**842,655**	**131,744**	**123,823**	**—**	**(10,474)**	**—**	**840,102**

5(b) Fund movement by type – 2021

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Biblelands - Biblelands						
Restricted	—	180	180	—	—	—
Sub-total for Biblelands	**—**	**180**	**180**	**—**	**—**	**—**
CAP-Clock - Capital Fund - Clock						
Restricted	—	3,949	2,278	—	—	1,671
Sub-total for CAP-Clock	**—**	**3,949**	**2,278**	**—**	**—**	**1,671**
CAP-ROOF - Capital Fund - Roof						
Restricted	27,782	22,663	52,998	—	—	(2,554)
Sub-total for CAP-ROOF	**27,782**	**22,663**	**52,998**	**—**	**—**	**(2,554)**

CAPHEAT - Heating Appeal						
Designated	1,012	1	—	—	—	1,013
Restricted	4,697	2	—	—	—	4,700
Sub-total for CAPHEAT	**5,709**	**3**	**—**	**—**	**—**	**5,712**
CYARDTAP - C/yard tap						
Restricted	257	0	—	—	—	257
Sub-total for CYARDTAP	**257**	**0**	**—**	**—**	**—**	**257**
Cap-Sound - Capital - Sound Syst						
Designated	—	—	—	—	—	—
Restricted	(889)	500	419	—	—	(808)
Sub-total for Cap-Sound	**(889)**	**500**	**419**	**—**	**—**	**(808)**
HallDev - Hall Development Fun						
Restricted	(22,737)	4,000	12,319	31,056	—	—
Sub-total for HallDev	**(22,737)**	**4,000**	**12,319**	**31,056**	**—**	**—**
Music - Music and Choir Acti						
Restricted	1,857	634	—	—	—	2,491
Sub-total for Music	**1,857**	**634**	**—**	**—**	**—**	**2,491**
Organist - Organist fees fund						
Designated	1,048	1	—	—	—	1,049
Sub-total for Organist	**1,048**	**1**	**—**	**—**	**—**	**1,049**
Pathway - Pathway Project coll						
Restricted	—	303	303	—	—	—
Sub-total for Pathway	**—**	**303**	**303**	**—**	**—**	**—**
General - General fund						
Unrestricted	52,324	97,361	92,510	504	—	57,679
Sub-total for General	**52,324**	**97,361**	**92,510**	**504**	**—**	**57,679**
Angeltree - Angel Tree Fund (Swi						
Restricted	(20)	238	218	—	—	—
Sub-total for Angeltree	**(20)**	**238**	**218**	**—**	**—**	**—**
Bells - Bells Capital Fund						
Restricted	1,493	1	—	—	—	1,494
Sub-total for Bells	**1,493**	**1**	**—**	**—**	**—**	**1,494**
Burseveil - Altar furnishings &						
Restricted	159	—	—	—	—	159
Sub-total for Burseveil	**159**	**—**	**—**	**—**	**—**	**159**
C/yard - Church Yard						
Designated	23,242	5,722	5,656	2,380	—	25,688
Restricted	11,619	3,801	977	(2,380)	1,583	13,645
Sub-total for C/yard	**34,860**	**9,523**	**6,633**	**—**	**1,583**	**39,333**
C/yardhill - Hill Grave						
Restricted	7,524	161	—	—	790	8,476
Sub-total for C/yardhill	**7,524**	**161**	**—**	**—**	**790**	**8,476**
Capital - Capital (General)						
Designated	4,989	1	—	—	—	4,989
Sub-total for Capital	**4,989**	**1**	**—**	**—**	**—**	**4,989**
Capswin - Capital fund - windo						
Restricted	853	0	—	—	—	853
Sub-total for Capswin	**853**	**0**	**—**	**—**	**—**	**853**
Childrens - Childrens Society						
Restricted	(20)	292	273	—	—	(1)
Sub-total for Childrens	**(20)**	**292**	**273**	**—**	**—**	**(1)**
Curate - Curates Fund						
Restricted	36,866	899	—	(600)	4,417	41,582
Sub-total for Curate	**36,866**	**899**	**—**	**(600)**	**4,417**	**41,582**
Decrectory - Rectory Redecoration						
Restricted	844	875	—	53	—	1,773
Sub-total for Decrectory	**844**	**875**	**—**	**53**	**—**	**1,773**
Decspires - Spires Redecoration						
Restricted	282	0	229	(53)	—	—
Sub-total for Decspires	**282**	**0**	**229**	**(53)**	**—**	**—**

Flower - Flower Fund						
Designated	281	267	321	—	—	227
Sub-total for Flower	**281**	**267**	**321**	**—**	**—**	**227**
George - Miss George Bequest						
Restricted	790	0	—	—	—	791
Sub-total for George	**790**	**0**	**—**	**—**	**—**	**791**
Hall - Church Hall Fund						
Endowment	629,794	328	—	—	—	630,122
Sub-total for Hall	**625,000**	**328**	**—**	**—**	**—**	**630,122**
Organ - Organ Restoration Fu						
Restricted	413	313	—	96	—	822
Sub-total for Organ	**413**	**313**	**—**	**96**	**—**	**822**
Retirement - Retirement Funds						
Restricted	35	1,668	1,594	—	—	108
Sub-total for Retirement	**35**	**1,668**	**1,594**	**—**	**—**	**108**
Stjohn - St John Wall income						
Restricted	—	28	28	—	—	—
Sub-total for Stjohn	**—**	**28**	**28**	**—**	**—**	**—**
Stmaryfa - St Mary Fabric Fund						
Restricted	28,136	—	—	(28,136)	—	—
Sub-total for Stmaryfa	**28,136**	**—**	**—**	**(28,136)**	**—**	**—**
Wateraid - Water Aid						
Restricted	—	244	244	—	—	—
Sub-total for Wateraid	**—**	**244**	**244**	**—**	**—**	**—**
Youthout - Youth Outings (incl						
Restricted	1,797	6,231	6,193	—	—	1,835
Sub-total for Youthout	**1,797**	**6,231**	**6,193**	**—**	**—**	**1,835**
Uspg - USPG						
Restricted	—	124	124	—	—	—
Sub-total for Uspg	**—**	**124**	**124**	**—**	**—**	**—**
CAPDEV - Capital Development						
Designated	69,624	878	28,136	(2,920)	3,743	43,189
Sub-total for CAPDEV	**69,624**	**878**	**28,136**	**(2,920)**	**3,743**	**43,189**
Foyer - Lichfield Foyer						
Restricted	321	—	—	—	—	321
Sub-total for Foyer	**321**	**—**	**—**	**—**	**—**	**321**
Caplight - Capital Fund - light						
Restricted	1,084	1	—	—	—	1,084
Sub-total for Caplight	**1,084**	**1**	**—**	**—**	**—**	**1,084**
Grand total	**885,457**	**151,666**	**205,001**	**—**	**10,532**	**842,655**

Description of Funds

Designated Funds

- **Capital General Fund** – used for capital donations not otherwise restricted or designated. Legacy income is often deposited here in the first instance.
- **Capital Dev** – For the parish room project.
- **Churchyard:** PCC fees received relating to the new (open) churchyard and designated to its upkeep. Mainly used for mowing, churchyard steward salary etc.
- **Flower Fund**: donations received for flower displays, usually received at Easter and Christmas. Used to pay for flowers at these seasons and patronal service etc.
- **Heating:** Some legacy monies were designated for installation & repair/maintenance of gas heating system.
- **Organist:** Accumulated Assistant Organist funds set aside by PCC for purposes of paying an assistant organist when Organist conducting choir

Restricted Funds

- **Angel Tree Swinfen** – Annual collection at Advent carol service for Angel Tree project at Swinfen Young Offenders Institute.
- **Bells Capital Fund** – donations and fund-raising for repair/maintenance of church bells.
- **Bike Rack** – donation towards the installation of a bike rack.
- **BurseVeil**: Altar furnishings and robes etc – donations/appeals for repair/replacement etc
- **Capital Dev** – For the parish room project.

- **Clock**: Donations and grants for repair and upgrade of winding mechanism of tower clock
- **Churchyard**: Historic "parishioners" fund formerly held in diocesan trust for the maintenance of the churchyard. Receives restricted donations, interest and dividends from CBF funds. Mainly used for projects in the old (closed) churchyard.
- **Churchyard Hill:** Fund set up by family for maintenance and repair of Hill grave – formerly held in diocesan trust and receives interest and dividends from CBF funds
- **Churchyard Tap:** Donation given to install tap in new churchyard – currently accumulating interest in deposit account.
- **Curate Fund** – consists of three former Diocesan Trusts: Barnard, Whisson and Quick & Rowlins. Can be used for payment of curate and assistant minister expenses/training etc. Receives dividends and interest from CBF funds. Makes annual grant to Gen Fund to cover expenses of assistant ministers, curates etc.
- **Dec Rectory**: Funds paid into Diocesan Scheme for re-decoration of rectory etc. Some funds held in deposit account. Monies set aside by PCCs of United Benefice (STM&M and Wall).
- **Dec Spires**: Funds paid into Diocesan Scheme for re-decoration of curate house (formerly at the Spires) etc. Some funds held in deposit account. Monies set aside by PCCs of United Benefice (STM&M and Wall). Fund was merged into DecRec when the curate house was disposed of.
- **Foyer:** Funds remaining from closed historic charity for relief of poor were paid into PCC account. PCC decided that Foyer (former youth shelter occupying former pub adjacent to churchyard) was suitable recipient but Foyer was closed down before funds could be used. PCC minded to use funds for general outreach purposes but no resolution yet.
- **George: Miss George Bequest** – Historic churchyard fund set up for maintenance of George family graves and churchyard generally. Former diocesan trust but cash deposit only. Receives interest from CBF deposit account. Used to help pay for the new car park area in old churchyard.
- **Hall Dev:** Originally set up to record costs incurred in disposal of hall, temporary location of parish office and fees connected to parish rooms development. Fund was merged with Capital Development fund to show net position.
- **Heating:** Donations and grants for installation & repair/maintenance of gas heating system.
- **Light**: Capital Lighting Fund – set up to receive donations/grants for the installation of new lighting system. Remaining funds to be used for replacement bulbs etc
- **Music:** Donations/fundraising for Choir and music activities – pays for new music, choir activities etc.
- **Organ Restoration Fund**: donations and fund-raising for repair/maintenance of church organ.
- **Retirement**: Funds collected for retiring/moving on clergy members. No GA claimable and funds transferred directly to recipients.
- **Roof:** Donations and grants for repair of church roof
- **Sound**: Donations and grants for installation of new audio visual systems. So far this has included new sound system, drop down screen, digital/laptop projector and camera. New television screens to be installed to improve visibility from side aisles.
- **St John**: Used to record direct payments made on behalf of St John's, Wall – usually part of joint orders for sacristan supplies etc. This mechanism is used when the costs have not been re-invoiced for some reason.
- **St Mary**: Income derived from two former diocesan trusts, Cresswell and Smith. Funds were held in CCLA Investment account and dividends and interest were paid into Deposit account. In 2021 the cash value of the St Mary fabric funds was granted in final settlement to St Mary's Guild for the upkeep of the former St Mary's church building.
- **Win**: Capital Windows and Stonework – donations/collections for repair of church windows and stonework.
- **Youth Outing** – fundraising/donations for major "youth" (Camas) or Choir singing trips (eg Venice).
- **Children's Society/Biblelands/Pathway/Water Aid/USPG/Church Army/RBL/St Giles/Bishops Ordination**: Charitable donations received and passed on during the year

Endowment

- **Hall**: Parish Rooms – Proceeds of disposal of land on which former church hall stands. Currently held in diocesan trust. Land was originally made available by council and funds can only be used for purposes of equivalent building.

Analysis of Transfers between Funds - 2022

Reference	Debit	Credit	Decription	Fund	Fund Type
Fund Tfer cyard R to	2,319	-	Fund Tfer cyard R to D 2022	Church Yard	Des
Fund Tfer cyard R to	-	2,319	Fund Tfer cyard R to D 2022	Church Yard	Res
fund tfer Cap Gen to	-	3,000	Fund tfer Cap D to CapSound R	Capital (General)	Des
fund tfer Cap Gen to	3,000	-	Fund tfer Cap D to CapSound R	Capital - Sound System	Res
	5,319	5,319			

Analysis of Transfers between Funds - 2021

Reference	Debit	Credit	Description	Fund	Fund Type
Tfer St Mary Fabric	22,864	-	Tfer St Mary Fabric Creswel to Cap Dev	Capital Development Fund	Des
Tfer St Mary Fabric	-	22,864	Tfer St Mary Fabric Creswel to Cap Dev	St Mary Fabric Fund	Res
Tfer St Mary Fabric	3,298	-	Tfer St Mary Fabric Smith to Cap Dev	Capital Development Fund	Des
Tfer St Mary Fabric	-	3,298	Tfer St Mary Fabric Smith to Cap Dev	St Mary Fabric Fund	Res
Tfer LCC Cyard grant	2,380	-	Tfer LCC Cyard grant to CydD from CydR	Church Yard	Des
Tfer LCC Cyard grant	-	2,380	Tfer LCC Cyard grant to CydD from CydR	Church Yard	Res
tfer Hal Dev bal to	(31,056)	-	tfer Hal Dev bal to CapDev fund	Capital Development Fund	Des
tfer Hal Dev bal to	-	(31,056)	tfer Hal Dev bal to CapDev fund	Hall Development Fund	Res
tfer St Mary Fabric	1,974	-	tfer cash bal from SMF to Cap Dev Fund	Capital Development Fund	Des
tfer St Mary Fabric	-	1,974	tfer cash bal from SMF to Cap Dev Fund	St Mary Fabric Fund	Res
tfer Eric Lunt organ	96	-	tfer Eric Lunt organ fee to Organ fund	Organ Restoration Fund	Res
tfer Eric Lunt organ	-	96	tfer Eric Lunt organ fee to Organ fund	General fund	Unr
Tfer Curate fund gra	600	-	Tfer Curate fund grant to Gen	General fund	Unr
Tfer Curate fund gra	-	600	Tfer Curate fund grant to Gen	Curates Fund	Res
Tfer bal Dec Spires	53	-	Tfer bal Dec Spires to Dec Rectory	Rectory Redecoration Scheme	Res
Tfer bal Dec Spires	-	53	Tfer bal Dec Spires to Dec Rectory	Spires Redecoration Scheme	Res
	209	**209**			

5 (a) Analysis of Assets - 2022

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
C/Y Parish'nr -	—	—	11,157	—	11,157	12,646
C/Y Hill -	—	—	5,571	—	5,571	6,314
Curate Whisson -	—	—	2,293	—	2,293	2,599
Curate Barnard -	—	—	25,703	—	25,703	29,132
Curate Q&R -	—	—	3,141	—	3,141	3,560
5% Treasury Stock 2025 -	—	2,029	—	—	2,029	2,596
St Mary Cresswell -	—	23,058	—	—	23,058	26,135
St Mary Smith -	—	3,326	—	—	3,326	3,770
CY parish CBF shares -	0	—	—	—	0	0
Totals	**0**	**28,413**	**47,864**	**—**	**76,278**	**86,751**
Fixed assets - Tangible assets						
Office Furniture -	20	—	—	—	20	40
OHP & Small Screen -	—	—	—	—	—	10
Large Screen -	—	—	—	—	—	10
Church Fire Extingui -	10	—	—	—	10	10
Hall Fire Ext -	10	—	—	—	10	10
Data projector -	10	—	—	—	10	10
Church Notice Board -	10	—	—	—	10	10
Pew Runners St Michaels -	10	—	—	—	10	10
Church door noticeboard -	288	—	—	—	288	432
Churchyard Noticeboards -	643	—	—	—	643	857
Digital Piano -	10	—	—	—	10	10
Sound System - Hilltop Audiovisual -	3,825	—	—	—	3,825	4,899
Churchyard compost bins -	1,334	—	—	—	1,334	1,556
Sceen and projector - Hilltop Audiovisua -	2,704	—	—	—	2,704	3,380
Cyard Interpretation board - Shelley Sig -	904	—	—	—	904	1,054
Camcorder and Tripod -	522	—	—	—	522	626
Hall Building -	0	—	—	—	0	0
Totals	**10,298**	**—**	**—**	**—**	**10,298**	**12,925**
Current assets - Cash at bank and in hand						
Lloyds-TSB (PCC) -	16,487	4,692	8,415	—	29,594	21,954
LloydsTSB-(Fees) -	751	1,214	—	—	1,965	3,333
Dec Scheme (Rectory) -	—	—	—	—	—	1,438
Office Petty Cash -	75	—	—	—	75	75
CBF St Mary Gen -	32,244	32,647	26,079	—	90,970	87,590
CBF Deposit LDT 845 -	—	—	—	638,410	638,410	630,122
Totals	**49,560**	**38,552**	**34,491**	**638,410**	**761,013**	**744,512**

Current assets - Debtors						
Accounts Receivable -	1,326	139	—	—	1,465	6,114
Totals	**1,326**	**139**	**—**	**—**	**1,465**	**6,114**
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable -	2,369	113	6,470	—	8,952	7,648
Totals	**2,369**	**113**	**6,470**	**—**	**8,952**	**7,648**
Grand total	**58,816**	**66,992**	**75,885**	**638,410**	**840,102**	**842,655**

5.(b) Analysis of Assets - 2021

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
C/Y Parish'nr -	—	—	12,646	—	12,646	11,063
C/Y Hill -	—	—	6,314	—	6,314	5,524
Curate Whisson -	—	—	2,599	—	2,599	2,274
Curate Barnard -	—	—	29,132	—	29,132	25,486
Curate Q&R -	—	—	3,560	—	3,560	3,114
5% Treasury Stock 2025 -	—	2,596	—	—	2,596	2,596
St Mary Cresswell -	—	26,135	—	—	26,135	22,864
St Mary Smith -	—	3,770	—	—	3,770	3,298
CY parish CBF shares -	0	—	—	—	0	0
Totals	**0**	**32,501**	**54,251**	**—**	**86,751**	**76,219**
Fixed assets - Tangible assets						
Office Furniture -	40	—	—	—	40	40
OHP & Small Screen -	10	—	—	—	10	10
Large Screen -	10	—	—	—	10	10
Church Fire Extingui -	10	—	—	—	10	10
Hall Fire Ext -	10	—	—	—	10	10
Data projector -	10	—	—	—	10	10
Church Notice Board -	10	—	—	—	10	10
Pew Runners St Michaels -	10	—	—	—	10	10
Church door noticeboard -	432	—	—	—	432	576
Churchyard Noticeboards -	857	—	—	—	857	1,071
Digital Piano -	10	—	—	—	10	100
Sound System - Hilltop Audiovisual -	4,899	—	—	—	4,899	5,992
Churchyard compost bins -	1,556	—	—	—	1,556	1,778
Sceen and projector - Hilltop Audiovisua -	3,380	—	—	—	3,380	4,056
Cyard Interpretation board - Shelley Sig -	1,054	—	—	—	1,054	1,205
Camcorder and Tripod -	626	—	—	—	626	730
Totals	**12,925**	**—**	**—**	**—**	**12,925**	**15,619**
Current assets - Cash at bank and in hand						
Lloyds-TSB (PCC) -	9,579	2,955	9,420	—	21,954	41,279
LloydsTSB-(Fees) -	1,694	1,639	—	—	3,333	3,235
Dec Scheme (Rectory) -	—	—	1,438	—	1,438	563
COIF Deposit Account -	—	—	—	—	—	34,868
Office Petty Cash -	75	—	—	—	75	75
CBF St Mary Gen -	28,847	38,955	19,788	—	87,590	75,082
CBF St Mary Fabric -	—	—	—	—	—	3,596
CBF Deposit LDT 845 -	—	—	—	630,122	630,122	629,794
Totals	**40,196**	**43,549**	**30,646**	**630,122**	**744,512**	**788,492**
Current assets - Debtors						
Accounts Receivable -	5,736	105	273	—	6,114	6,608
Totals	**5,736**	**105**	**273**	**—**	**6,114**	**6,608**
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable -	1,177	—	6,421	—	7,648	1,481
Totals	**1,177**	**—**	**6,421**	**—**	**7,648**	**1,481**
Grand total	**57,679**	**76,154**	**78,699**	**630,122**	**842,655**	**885,457**

6.(a) Tangible Fixed Assets

	Equipment £
Cost	
At 1st Jan	32,348
Addition/Disposal	(1,047)
At 31st Dec	31,301
Depreciation	
At 1st Jan	19,423
Charge for the year	2,586
Disposal	(1,007)
At 31st Dec	21,002
Net Book Value	
At 1st Jan	12,925
At 31st Dec	**10,298**

The equipment comprises church, hall and office equipment. Equipment with a purchase price of £500 and above is capitalised and depreciated over its useful economic life. It is held on the fixed asset register at a nominal value of £10 until disposal. Equipment is depreciated over 5, 8 or 10 years on a straight-line basis.

6.(b) Fixed Asset Investments

	At 1st Jan £	Additions £	Disposals £	Transfers £	Change in market value £	At 31st Dec £
Unrestricted funds	-	-	-	-	-	-
Designated Funds						
5% Treasury 2025	2,596	-	-	-	(567)	2,029
CBF Inv Fund	29,905	-	-	-	(3,520)	26,385
Total Designated	**32,501**	**-**	**-**	**-**	**(4,087)**	**28,413**
Restricted funds						
CBF Inv Fund	54,251	-	-	-	(6,386)	47,864
Total	**86,751**	**-**	**-**	**-**	**(10,474)**	**76,278**

The 5% Treasury Stock 2025 has not been re-valued since 2014 and has been revalued at 31st December 2022.

Statement of Financial Activities – 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from donors	85,509	172	4,067	—	89,748	101,336
Incoming resources from operating activities	10,315	5,713	28	—	16,055	11,181
Activities for generating funds	1,167	—	—	—	1,166	2,875
Investment income	4	888	1,386	328	2,607	2,614
Other incoming resources	247	95	8,534	—	8,875	7,689
Other voluntary incoming resources	119	—	33,093	—	33,212	23,547
Total income	**97,361**	**6,869**	**47,108**	**328**	**151,666**	**149,242**
Resources used						
Costs of generating funds	103	31	20	—	154	209
Grants payable	—	28,136	—	—	28,136	—
Activities directly relating to the work of the ch	80,799	5,945	66,039	—	152,782	122,500
Support costs	—	—	12,319	—	12,319	7,710
Church management and administration	11,608	—	—	—	11,608	11,485
Total expenditure	**92,510**	**34,113**	**78,378**	**—**	**205,001**	**141,905**
Net income / (expenditure) resources before transfer	**4,851**	**(27,244)**	**(31,270)**	**328**	**(53,335)**	**7,337**
Transfers						
Gross transfers between funds - in	600	(540)	149	—	209	16,468
Gross transfers between funds - out	(96)	—	(113)	—	(209)	(16,467)
Other recognised gains / losses						
Gains / losses on investment assets	—	3,743	6,789	—	10,532	4,737
Net movement in funds	**5,355**	**(24,041)**	**(24,444)**	**328**	**(42,803)**	**12,074**
Total funds brought forward	**52,324**	**100,195**	**103,144**	**629,794**	**885,457**	**873,383**
Total funds carried forward	**57,679**	**76,154**	**78,699**	**630,122**	**842,655**	**885,457**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD SAINT MICHAE

England & Wales - Charity number 1139017

Accounts

The United Benefice of
Lichfield: Saint Michael and Saint Mary
Wall: Saint John

The Parochial Church Council of the Ecclesiastical Parish of
Lichfield, St Michael and St Mary
Registered Charity Number 1139017

ANNUAL REPORT

and

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

for the year ended 31st December 2021

Our Vision:
(based on the Diocesan Vision Statement)

As we follow Christ in the footsteps of St Chad, we pray that the people in our parish encounter a church that is confident in the gospel, knows and loves the community, and is excited to find God already at work in the world.
We pray for a church that:

- **reflects the richness and variety of our community and is intentionally inclusive.**
- **partners with others, especially St Michael's School, in seeking the common good and working for a more just world.**
- **recognises and responds to God's call to be good stewards of creation.**
- **offers opportunities for everyone to grow in faith and active discipleship.**

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A. Administrative Information

Saint Michael and St Mary is a parish with one centre of worship, the Parish Church.

Saint Michael on Greenhill
Church Street
Lichfield WS13 6ED

It is part of the Diocese of Lichfield and is situated in the Deanery of Lichfield.

The correspondence address is:

The United Benefice Office
St Michael's Church
Church Street
Lichfield WS13 6ED

The Parochial Church Council (PCC) is a charity registered with the Charity Commission.

PCC members who have served from 1st January 2021 until the date this report was approved were:

Ex-Officio Members	
Incumbent (Licensed to Parish)	Simon Baker (to 30/4/21) Abigail Walsh (from 18/5/22)
Curate (Licensed to Parish)	Mel Clark (to 22/6/21)
Non-Stipendiary (Licensed to Parish)	Ruth Bull
Reader (Licensed to Parish)	Phil Clayton (to 21/9/21)
Churchwardens:	Sue Jones Lyn Shiel
Deanery Synod Representatives:	Liz Clarke Ted Green Steve Oliver
Elected Members	Ray Allen Maureen Brand Richard Brooks David Easton Lynn Edge June Frayn Mike Godfrey (Lay Vice-Chair) Mike Jones Brenda Liptrot Viv Oliver (Treasurer) Joe Sneddon Alan Toplis John Polhill (from 9/5/21 to 15/5/22)
Officer of the PCC *(not a PCC member but attends meetings)*	Veronica Morris (Secretary) (from 4/7/22)

B. Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended. The appointment of members is governed by and set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. Members of the current Parochial Church Council and Ministry Team, guided by the Holy Spirit, proactively seek to draw church members into participation in all aspects of church life and governance. We strive to foster fully participating and inclusive congregations across the various services and activities.

C. Objectives and Activities

St Michael and St Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, The Venerable Prebendary Simon Baker (until April 2021) and then the Reverend Dr Abbie Walsh (from May 2022), in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St Michael on Greenhill.

During 2021 Saint Michael's has been engaged in mission and ministry guided by the current Mission Action Plan.

The PCC sees the core purpose of worship in the following terms:

As God's worshipping family,
sharing Christian faith,
hope and love with others.

St Michael's Church, Lichfield

Within a broad traditional Anglican framework, our worship offers a range of opportunities from the more formal and traditional to the informal and innovative. There is a strong lay involvement in worship.

Pre-Covid, a healing team offered prayers for healing monthly to members of the congregation at and weekly during Lent and Advent. Prayers are offered at other times if requested.

Sunday Services:

8am BCP Holy Communion (said)
10am 1st Sunday – Family Praise – all age service
2nd Sunday – Holy Communion CW1
3rd Sunday – Holy Communion with Junior Praise CW1 (shortened)
4th / 5th Sunday – Holy Communion CW1

6pm 3rd Sunday – Choral Evensong

Prior to Covid we had a 6pm Evening Holy Communion when Family Praise was at 10am and a Wednesday 9.30am Holy Communion (both CW1). This pattern of services is something that will be looked at with the new Rector.

Statistics for Mission
Electoral Roll: 149 (end 2021)
Resident in parish: 131
Resident outside parish: 18
Usual Sunday attendance: 90 (For 2019 – our most recent full year)
Worshipping Community: 364 (our wider church family)

The congregation at St Michael's is very supportive and open to change and innovation. We are open to everyone, whoever they are, and it is often commented by visitors how welcoming we are. Although the age profile is quite elderly, they are proactive and keen to encourage younger people. There are younger elements especially at the Family Praise services and we are trying to extend this attendance to other Sundays.

Music at St Michael's
For the choir 2021 was a 'holding year'. We combined the three usual choirs (Robed, Girls' and St Michael's Singers (SMS)) into one and provided choral support to all the services that required it. We used the SMS non-robed style for Sunday 10 am Holy Communion services, with small choirs of 4 – 8, and provided larger robed choirs for Festivals and monthly Choral Evensong.

We met our Civic commitments as usual and provided a strong choir for the Johnson Celebration in September. We were asked to take on the Mayor's Carol service after another church choir and a school choir pulled out. With the help of 5 choristers from Christ Church we once again provided a strong choir, which was particularly thanked by the Mayor and Mayoress (including boxes of chocolate all round).

The joint choir practices on Wednesday evenings at 6.30 pm for three weeks of the month. The Music Group, with its own choir, has continued to support Family Praise and practices on the fourth week, on Fridays at 6.30 pm. Dudley Ray continues as Director of Music, with Joe Sneddon as Assistant Organist. Richard Brooks, supported by Ruth Bull, coordinates the Music Group.

Eco-Church
Our environmental team has been led by a lay member of the PCC who also advises the diocese. We have achieved the Eco-Church Bronze award and should be able to apply for Silver in 2022. This will be an on-going part of our mission in coming years.

The Church Building
St Michael's Church_is a listed Grade II* building, substantially of sandstone with a tiled roof with a stainless steel roof on the North Aisle (not visible). It has ancient origins but was significantly "restored" in the 19th century. The last Quinquennial Inspection was carried out January 2019 and any issues rectified.

The Churchyard
St Michael's Churchyard covers a total of 9 acres - 7 acres of the Old Churchyard, now closed for burials, and 2 acres of the New Churchyard currently open for burials and interment of cremated remains. It is a much-loved area, well-used by local people.

A church team works with the City Council, and the Community Payback Team, to maintain the churchyard. We have a 3-year plan in conjunction with "Caring for God's Acre" that has been funded by the National Lottery and local groups. We aim to discover wild species, create conditions to attract even more wildlife and show people the importance of bio-diversity.

Our care for the churchyard environment reflects a wider concern for environmental issues in God's world. The churchyard is a wonderful resource for worship and education and is an area we continue to develop.

Enquiries about family history are dealt with through the Benefice Office.

Parish Rooms
In 2016, the PCC took the decision to dispose of the old church hall building which had become seriously dilapidated (asbestos roof and cracking concrete beams). The site was not suitable for a new development so was sold with the proceeds (c£625k), which have several restrictions, being lodged with the diocesan trust as the custodian of the original trust.

After much consultation with the congregation and PCC, it was decided that a site adjacent to the south side of the church would be preferred. A professional project manager/quantity surveyor and an experienced church architect have been appointed and a small steering group meets regularly with them. A concept of the new building has been agreed by PCC and submitted to the Diocesan Advisory Committee (DAC) for comment.

We do not foresee this as a commercial venture, with long-term regular lettings, although we hope to make the rooms available to the community where possible.

D. Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Lichfield: Saint Michael and Saint Mary it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.

- Promoting Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

E. SAFEGUARDING STATEMENT

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on

safeguarding children and vulnerable adults). Safeguarding is a standard item on all meeting agendas. It is a subject matter that is taken very seriously by the PCC and appropriate strategies are decided upon to ensure we are fully compliant with best practice and guidance.

All PCC members have completed C0 and C1 of the Diocesan Safeguarding training. Our Churchwardens and leaders of certain activities have completed C2 Safeguarding training. All the Ministry Team members have completed C3 training and the Rector completed C4 training.

F. Achievements and Performance
Review and Prospective of Parish and United Benefice

During 2021 St. Michael's held a total of 11 baptisms, 7 weddings and 16 funerals in church, 3 funerals at a crematorium and 19 interments of ashes.

Despite the ban on singing for some months due to the restrictions of the pandemic our rota of organists still played during the services which enriched our worship. We were pleased with the success of our Bake and Deliver project at Easter. The Good Friday Walk Through was very well attended as was the Christingle Walk Through. All of the Covid restrictions were adhered to at all of these events and during Sunday worship. We are very grateful to the ministry team and musicians for enabling us to continue worshipping in 2021.

From Easter 2021 we were able to return to our normal pattern of worship with Holy Communion every Sunday. Easter Sunday was the last Sunday which Simon and Diana spent with us before Simon's retirement to Somerset. We presented them with a monetary gift towards a workbench for Simon and we bought a rose bush for Diana. We have very much appreciated Simon's ministry among us over the past 8 years. We are grateful for his preaching, his teaching and his wisdom, his leadership and generous hospitality. After his retirement the services continued to be led by the Benefice Ministry Team.

Work has started on several large housing developments within our parish. We hope and pray that this will bring us more people to join us in worship at St. Michael's. We have given leaflets of introduction to our church to the sales office to distribute to those who move in.

Finally, we are hugely grateful for Angie's administrative support and guidance during this last year.

We continue to pray that God will guide and lead us in our worship and mission and in all that lies ahead.

G. STATUTORY REPORTS

1. Electoral Roll Report

At the end of 2021 there were 149 people on the electoral roll of whom 18 were resident outside the parish. This was a reduction of 8 from the previous year. There have been

several new people attending services during the past year and we should encourage them to complete the form and add their names to the electoral roll.

Mike Godfrey

2. Annual Report on the work of the PCC

PCC met six times for normal meetings in 2021, there were six additional special meetings and Standing Committee met six times. Some meetings were held by Zoom and others under existing Covid regulations.

Four of the special meetings were to consider the Parish Rooms project. By the end of 2021 PCC had appointed project managers (Greenwood's) and architects (BHB), and had approved a concept plan to be submitted to the Diocesan Advisory Committee (DAC). The other special meetings were held jointly with the PCC of St John, Wall and the Ministry Team to prepare for the appointment of a new Rector. The meeting in October 2021 was with the Archdeacon and Rural Dean and set in train the process that led to the appointment in February 2022 of the Revd Dr Abbie Walsh as Rector, with a licensing date of 15 May 2022.

As well as these two special subjects, PCC continued to monitor the Covid situation and approved reports and decisions on Maintenance, Finance, Safeguarding, H&S, Environmental Policy and the Churchyard. PCC also kept abreast of two technical areas: repairing the church clock (funded and under way) and, possibly, electrification in due course; and putting in a new audio-visual (A/V) system, including a large panning camera, to transmit services and events on Zoom. This latter project is funded and is being supported by the Diocesan A/V Advisor, but a great deal of work is required in 2022 to get the Faculty from the Diocese that will allow work to proceed.

Phil Clayton resigned as PCC Secretary in September 2021, as a result of his move to another church, and Ted Green took over temporarily. He was replaced as permanent PCC Secretary in early 2022 by Veronica Morris. *Ted Green*

3. Churchwardens Report – Our Worship Centres (Fabric, Goods and Ornaments)

Due to the Pandemic, it has been another quiet year in terms of purchasing goods and ornaments for the church.

The repair to the church roof to make it watertight was completed. In December, the water heater in the kitchen failed and a replacement was installed.

We are pleased to tell you that St Michael's achieved the Bronze Eco Award this year. We would like to thank John Polhill for his guidance and ask that everyone continues to work towards us achieving the Silver Award.

The logbook and inventory are up to date.

Sue Jones and Lyn Shiel
Churchwardens

4. Finance Review (Treasurer's Report)

See separate report – Appendix 1 (page 13)

St Michaels Church, Lichfield		PCC Fees Account			2021
Brought Forward		409.99			
INCOME			**EXPENSES**		
Bellringers	1,080.00		Cash Fees Float	5,000.00	
Burials	3,246.00		LDBF Assigned Fees	4,140.00	
Choir	240.00		PCC General Account	11,269.00	
Crem Only	623.40		Sexton	400.00	
Funeral Service	2,905.00		Verger	55.00	
Heating	350.00		Wedding deposit Refund	50.00	
Intern Crem Rem	2,600.00				20,904.00
Faculties	0.00				
Monuments	1,859.00				
Organist	1,435.00		Carried forward		501.79
Wall banns	0.00				
Sexton	400.00				
Verger	1,310.00				
Registers	0.00				
Visiting Minister Fee	973.40				
Weddings	3,966.00				
Other	8.00				
		20,995.80			
		£21,405.79			£21,405.79

St Michaels Church, Lichfield		PCC Fees Account Cash			2,021
Brought Forward		0.00			0.00
INCOME			**EXPENSES**		
From PCC Fees Account		5,000.00	Verger	1,255.00	
			Organist	1,435.00	
			Choir	240.00	
			Bells	1,080.00	
			Retired Ministers	973.40	
			Sexton	0.00	
			Cash banked	16.60	
			Carried Forward		0.00
		£5,000.00			£5,000.00

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ST MARY LICHFIELD

I report on the Fees Account of the Parochial Church Council of St Michael and St Mary Lichfield ("The PCC") for the year ended 31 December 2021.

To the best of my knowledge and understanding the accounting records and preparation of accounts meet the required criteria.

No matters have come to my attention which are unclear and in need of further explanation.

MWA Godfrey

25 February 2022

7 Seward Close

Lichfield

Staffordshire

WS14 9DL

5. Deanery Synod Report

DEANERY SYNOD REPORT FOR 2022 APCMs WITHIN THE LICHFIELD UNITED BENEFICE

This report has been written so that it can be used for the APCMs of St Michael & St Mary Lichfield and St John, Wall. It covers the calendar year of 2021.

Ordained members of the United Benefice Ministry Team are automatically members of Lichfield Deanery Synod. The elected lay representatives for 2021 were:

St Michael & St Mary: Liz Clarke, Ted Green and Steve Oliver.

There were four meetings of Deanery Synod in 2021, two of them by Zoom.

10 February by Zoom. Chris Baker gave a very illuminating talk on the process of **Shaping for Mission** in the Deanery. The team that Chris chairs was at Stage 3 of a six stage process. (At the time of writing I'm waiting for Chris's next report that will be given at Deanery Synod on 16 Feb 2022.)

17 June by Zoom. Bishop Clive answered questions from Deanery members. These had been grouped into 10 questions to cover all the issues raised. Here are the two that seem most interesting to me. **Q4. What do you think are the three main challenges facing the church?** Answer. Mission – reshaping our mission both physically and on-line. Finance – The church has taken quite a hit and that is why Shaping For Mission is being explored. Support – We need to build on what we have learnt in the last 15 months and use it to move forward. **Q6. Top Heavy hierarchy and time to fill vacancies.** Answer. Lichfield is less top heavy than other dioceses! It should take 6-9 months to fill a vacancy but it's taking longer at the moment due to Covid. That gap allows time to grieve for a much loved minister's departure or to take a breath after a difficult ministry.

27 September at St James' Brownhills. This was a quiz about the Church, Diocese and Deanery. It showed that we don't know as much as we should, or as we think we do!

23 November at St Michael's. Lesley Allen led a very moving act of worship, supported musically by Dudley and members of the choir. The main speaker was Pete Bate, the Director of Communications for Lichfield Diocese and also the advocate for the **Living in Love & Faith** mission. Pete brought lots of technology but it wouldn't seem to gel with the technology in St Michael's, so we weren't able to see several of his videos. This is a CofE initiative to help people explore how questions about identity, sexuality, relationships and marriage fit within the bigger picture of the good news of Jesus Christ; and to consider what it means to live in love and faith together as a Church? Churches can run their own courses using national church resources and potential leaders can attend a diocesan course to prepare them for the role. Simon Foster of St Chad's gave a short talk on his experience of preparing to run **Living in Love & Faith** at his church. He questioned the use of the word 'course' and felt that we should consider it as a study to help us examine the challenges of our own perceptions in these areas, compared to the perceptions of others.

It was announced at this meeting that the Revd Lynn McKeon, the Vicar of Farewell and Gentleshaw, would be commissioned as Assistant Rural Dean on 1 December to support the Revd Jan Waterhouse of Christ Church and Longdon, the Rural Dean.

Ted Green

PARISH INFORMATION

The following are a list of groups and activities that are an integral part of our church's daily life.

Children and Youth Work
- First Steps
- Messy Church
- Junior Praise
- Camas

Our Worshipping Life
- Bellringers
- Music Department

Church Fellowship
- Mothers' Union
- Film Club
- Tuesday Club
- Walking Group
- Sewing Group

Charitable Work
- Pathway Project
- Lichfield Foodbank
- Christian Aid
- Water Aid
- Angel tree
- MacMillan
- St Giles
- Childrens Society
- Embrace
- Church Urban Fund - Lichfield
- US (United Society – formerly USPG)
- Church Army

Schools

St Michael's VC Primary School
Scotch Orchard Primary School
Streethay Primary School
Five Spires Primary Academy
Abacus Nursery

Approved by the PCC on .... 9 May 2022 and signed on its behalf by:

.....
Reverend Abbie Walsh (Chair)

.....
Mike Godfrey (Lay Vice Chair)

Appendix 1

TREASURER'S REPORT 2021

In accordance with the Church Accounting Regulations 2006, the accounts have been prepared on an accruals basis. This has the effect of transferring income and expenditure from the period in which payment was effected to when the expense was incurred or income earned.

Our church life continued to be heavily impacted by Covid-19 in 2021 and our income saw a further fall from earlier years. However we also benefitted from special support measures from the Diocese. This year the church bank accounts were further streamlined with the consolidation of the 3 deposit accounts into the main CBF deposit account. Other main financial events which took place in the year were the grant to Mary's Guild of the cash value of the PCC's holding in St Mary's Fabric Fund, major roof repairs to the South Aisle and the start of the new turret clock repair appeal.

General Fund

Our housekeeping fund saw a drop in the level of giving from £91,145 in 2020 to £85,509 in 2021. This is partly attributable to the fall in Regular giving, gift aided and pledged, from £62,011 in 2020 to £60,913 in 2021 but the main difference came about because the prior year benefitted from substantial gift aided additional donations (£7,772 in 2020 compared with £2,292 in 2021) and consequent increase in tax recovery. Fee income increased considerably from £6,388 to £11,367. With limited opportunity to carry out fund raising, it is not surprising that this income stream dwindled to £358 in 2021 compared with £1,359 in the prior year. Nevertheless, we were very glad to receive £285 from the Festival Concerts and £145 from the Sewing Bee. Total unrestricted income for the year came to £97,361 a fall of £3,374 when compared with 2020's £100,735.

Our main item of expenditure is the parish share and in 2021 the Diocese implemented a Parish Share Support package which saw our contribution fall from £65,967 in 2020 to £52,224 in 2021. The new method of calculating our contribution to the Common Fund should see our overall share remain lower than under the prior system. The cost of utilities rose by £825 reflecting increased use of the church building during 2021.

As a result of these movements the General fund produced a surplus of £4,851 compared with a deficit of £3,277 in 2020 and allows us to begin to rebuild our reserves.

Charitable collections during 2021 continued to be impacted by church closures but nevertheless we managed to raise as follows: Embrace the Middle East (Bible lands) £180; Wateraid £244 (Harvest); Angel tree £218 (Advent Carol); the Children's Society £273 (Christmas Eve open church); USPG £124; Pathway £303.

Capital Funds

Capital Roof (CAP-ROOF page 23) – grants were received from Historic England (£15,975) and the DCMS Listed Places of Worship VAT recovery scheme (£6,688). £52,998 was paid out in repairs and architect fees.

Capital Clock (CAP-Clock page 23) - a grant of £2,500 was received from St Michael's Trust and donations including Gift Aid of £1,449 were received. £2,278 was paid out to Smith of Derby as an initial cost towards the repair of the church tower clock.

Capital Development Fund (Parish Rooms) (Cap Dev page 24)
£11,792 was paid in project management and architect fees during 2021. A bat survey was also carried out costing £527. Prior years' costs for this project, totalling £31,056, were consolidated into this fund so that the net cash balance available for future project costs became more apparent.

£4,000 was received as a grant from the Edward Cadbury Trust in the Hall Development Restricted fund in recognition of the "eco" credentials of the proposed new building.

In 2021 the Capital Development fund paid the cash value of the deposit and investment holdings of St Mary's Fabric funds to St Mary's Guild and the CBF investment and deposit account holdings were correspondingly transferred to the Capital development fund (total value £28,136).

Churchyard Fund
Closed Churchyard – A retention fee of £403 was paid on the new churchyard spaces during 2021.

Grants were received from Community Fund totalling £450 which were used for new trees in the churchyard, in particular the new Platinum Jubilee tree.

Open churchyard – A grant was received from the City Council of £2,380 in connection with mowing of the new churchyard.

Curate Fund
The Curate fund made a donation to the General fund of £600 towards the cost of Ministry Team expenses.

Investments
The value of funds held in the CBF share account increased again over 2021 from £73,623 in 2020 to £84,156 at the end of 2021. Dividends received totalled £2,136, a small increase of £74 over 2021. (However, interest earned in the deposit account fell again from £346 in 2020 to £43 in 2021 despite the transfer of balances from the other deposit accounts.)

Youth Outings 2021
A visit to Camas took place in 2021 with the benefit of significant donations which allowed income (£6,231) to balance costs (£6,193). Grants to the value of £600 were received from Swinfen Broun Trust.

As usual I must thank all those who contribute to the management of church finances: the counting teams, Pat Toplis as Fees Treasurer and Sandy Baker as Stewardship Recorder and all the members of the Finance & Planning Committee.

Reserves Policy
It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £23,127 (2020: £26,003). It is held to smooth out fluctuations in cash flow and to meet

emergencies. The balance of the free reserves at the year-end was £44,754 (2020: £36,705) which is significantly higher than this target.

Investment Policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as "purchasing income", where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

"We aim to invest in companies that:

* will develop their business in the interests of shareholders;
* demonstrate responsible employment practices;
* are conscientious concerning issues of corporate governance, the environment and human rights;
* are sensitive to the community in which they operate."

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Vivien Oliver

Hon Treasurer
July 2022

INDEPENDENT EXAMINER'S REPORT TO

THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD ST MICHAEL AND ST MARY
REGISTERED CHARITY NUMBER 1139017

I report on the accounts for the year ended 31st December 2021 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Date: 8/11/2023.

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield. WS13 7LD

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from donors	85,509	172	4,067	—	89,748	101,336
Incoming resources from operating activities	10,315	5,713	28	—	16,055	11,181
Activities for generating funds	1,167	—	—	—	1,166	2,875
Investment income	4	888	1,386	328	2,607	2,614
Other incoming resources	247	95	8,534	—	8,875	7,689
Other voluntary incoming resources	119	—	33,093	—	33,212	23,547
Total income	**97,361**	**6,869**	**47,108**	**328**	**151,666**	**149,242**
Resources used						
Costs of generating funds	103	31	20	—	154	209
Grants payable	—	28,136	—	—	28,136	—
Activities directly relating to the work of the ch	80,799	5,945	66,039	—	152,782	122,500
Support costs	—	—	12,319	—	12,319	7,710
Church management and administration	11,608	—	—	—	11,608	11,485
Total expenditure	**92,510**	**34,113**	**78,378**	**—**	**205,001**	**141,905**
Net income / (expenditure) resources before transfer	**4,851**	**(27,244)**	**(31,270)**	**328**	**(53,335)**	**7,337**
Transfers						
Gross transfers between funds - in	600	(540)	149	—	209	16,468
Gross transfers between funds - out	(96)	—	(113)	—	(209)	(16,467)
Other recognised gains / losses						
Gains / losses on investment assets	—	3,743	6,789	—	10,532	4,737
Net movement in funds	**5,355**	**(24,041)**	**(24,444)**	**328**	**(42,803)**	**12,074**
Total funds brought forward	**52,324**	**100,195**	**103,144**	**629,794**	**885,457**	**873,383**
Total funds carried forward	**57,679**	**76,154**	**78,699**	**630,122**	**842,655**	**885,457**
Represented by						
Unrestricted						
General fund	57,679	—	—	—	57,679	52,324
Designated						
Capital (General)	—	4,989	—	—	4,989	4,989
Capital Development Fund	—	43,189	—	—	43,189	69,624
Church Yard	—	25,688	—	—	25,688	23,242
Flower Fund	—	227	—	—	227	281
Heating Appeal	—	1,013	—	—	1,013	1,012
Organist fees fund	—	1,049	—	—	1,049	1,048
Restricted						
Altar furnishings & vestments	—	—	159	—	159	159
Angel Tree Fund (Swinfen YOI)	—	—	—	—	—	(20)
Bells Capital Fund	—	—	1,494	—	1,494	1,493
C/yard tap	—	—	257	—	257	257
Capital - Sound System	—	—	(808)	—	(808)	(889)
Capital Fund - Clock restoration appeal	—	—	1,671	—	1,671	—
Capital Fund - Roof Appeal	—	—	(2,554)	—	(2,554)	27,782
Capital Fund - lighting	—	—	1,084	—	1,084	1,084
Capital fund - window restorat	—	—	853	—	853	853
Childrens Society	—	—	(1)	—	(1)	(20)
Church Yard	—	—	13,645	—	13,645	11,619
Curates Fund	—	—	41,582	—	41,582	36,866
Hall Development Fund	—	—	—	—	—	(22,737)
Heating Appeal	—	—	4,700	—	4,700	4,697
Hill Grave	—	—	8,476	—	8,476	7,524
Lichfield Foyer	—	—	321	—	321	321
Miss George Bequest	—	—	791	—	791	790
Music and Choir Activities	—	—	2,491	—	2,491	1,857
Organ Restoration Fund	—	—	822	—	822	413
Rectory Redecoration Scheme	—	—	1,773	—	1,773	844
Retirement Funds	—	—	108	—	108	35
Spires Redecoration Scheme	—	—	—	—	—	282
St Mary Fabric Fund	—	—	—	—	—	28,136
Youth Outings (incl CAMAS)	—	—	1,835	—	1,835	1,797
Endowment						
Church Hall Fund	—	—	—	630,122	630,122	629,794

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
FA0002	Office Furniture	40	40
FA0005	OHP & Small Screen	10	10
FA0006	Large Screen	10	10
FA0009	Church Fire Extinguisher	10	10
FA0011	Hall Fire Ext	10	10
FA0017	Data projector	10	10
FA0020	Church Notice Board	10	10
FA0021	Pew Runners St Michaels	10	10
FA0024	Church door noticeboard	432	576
FA0025	Churchyard Noticeboards	856	1,071
FA0026	Digital Piano	10	100
FA0027	Sound System - Hilltop Audiovisual	4,899	5,992
FA0028	Churchyard compost bins	1,556	1,778
FA0029	Screen and projector - Hilltop Audiovisual	3,380	4,056
FA0030	Cyard Interpretation board - Shelley Sig	1,054	1,204
FA0031	Camcorder and Tripod	625	730
		12,925	**15,619**
Fixed asset Investments			
FA0100	C/Y Parish'nr	12,645	11,063
FA0102	C/Y Hill	6,313	5,523
FA0110	Curate Whisson	2,599	2,274
FA0111	Curate Barnard	29,132	25,486
FA0112	Curate Q&R	3,559	3,114
FA0114	5% Treasury Stock 2025	2,595	2,595
FA0150	St Mary Cresswell	26,134	22,863
FA0151	St Mary Smith	3,770	3,298
	Total Fixed assets	**86,751**	**76,219**
Current assets			
CA0001	Lloyds-TSB (PCC)	21,953	41,279
CA0007	LloydsTSB-(Fees)	3,333	3,235
CA0008	Dec Scheme (Rectory)	1,437	562
CA0010	COIF Deposit Account	—	34,868
CA0011	Office Petty Cash	75	75
CA0016	CBF St Mary Gen	87,590	75,081
CA0017	CBF St Mary Fabric	—	3,595
	CBF Deposit LDT 845	630,122	629,794
Z05	Accounts Receivable	6,114	6,608
	Total Current assets	**750,626**	**795,100**
Liabilities			
Z04	Accounts Payable	7,647	1,481
	Total Liabilities	**7,647**	**1,481**
	Net Asset surplus(deficit)	**842,655**	**885,457**
	Represented by funds		
	Unrestricted	57,679	52,324
	Designated	76,154	100,195
	Restricted	78,699	103,144
	Endowment	630,122	629,794
	Total	**842,655**	**885,457**

Approved by the PCC on 9 May 2022 and signed on its behalf by:

S M A Godfrey

Mike Godfrey (Lay Vice Chairman)

1 ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).
The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.
There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement
The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going Concern
There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors
No changes to accounting estimates have occurred in the reporting period.
No material prior year errors have been identified in the reporting period.

Description of Funds
Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.
Restricted funds comprise of two elements:
a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.
Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income
Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure
Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs
Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets
Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.
Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.
No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial.

Other tangible fixed assets are valued at cost. See Fixed Asset note (Note 6) for the depreciation rates and methods.

Accounting Policies continued

Investments
Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors
Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals
Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

2 INCOME AND ENDOWMENTS

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
Incoming resources from donors						
I00010 - Regular Gift Aid	59,419	—	80	—	59,499	60,383
I00020 - Ad-hoc Gift Aid	2,292	—	—	—	2,292	7,772
I00025 - Other Tax Efficient Giving	1,890	—	—	—	1,890	1,886
I00027 - Card Terminal Receipts	943	—	—	—	943	590
I00028 - LDBF Just Giving	—	—	—	—	—	353
I00030 - Income Tax Recovered	16,406	36	767	—	17,209	20,661
I00040 - Pledges	1,494	—	—	—	1,494	1,708
I00050 - Collections - Cash	1,264	—	—	—	1,264	820
I00060 - Donations	460	66	1,590	—	2,116	778
I00061 - Donations GA	995	70	1,630	—	2,695	6,058
I00140 - Wall Safe/Candle Cnr	346	—	—	—	345	327
Total	85,509	172	4,067	—	89,748	101,336
Incoming resources from operating activities						
I00110 - Magazine Sales	1,538	—	—	—	1,538	1,713
I00135 - Memorial Book inscriptions	30	—	—	—	30	10
I00150 - Fees	5,654	5,713	—	—	11,367	6,388
I00190 - Benefice Contrib	3,093	—	28	—	3,120	3,071
Total	10,315	5,713	28	—	16,055	11,181
Activities for generating funds						
I00080 - Fund Raising	187	—	—	—	187	938
I00081 - Talent Scheme	—	—	—	—	—	100
I00085 - Fund Raising GA	171	—	—	—	171	2
I00086 - Talent Scheme GA	—	—	—	—	—	319
I00120 - Office Income -p/cpy	54	—	—	—	54	189
I00125 - Misc sales income	—	—	—	—	—	132
I00130 - Magazine Advertising	755	—	—	—	755	1,194
Total	1,167	—	—	—	1,167	2,875
Investment income						
I00090 - Investments	4	888	1,386	328	2,607	2,614
Total	4	888	1,386	328	2,607	2,614
Other incoming resources						
I00210 - Appeals, various res	—	—	2,148	—	2,148	75
I00215 - Appeals various Res GA	—	—	2,249	—	2,249	7,331
I00216 - Appeals various R GASDS	—	—	287	—	287	213
I00220 - Appeals various Des	—	30	—	—	30	20
I00225 - Appeals various Des GA	—	45	—	—	45	20

I00226 - Appeals various Des GASDS	—	20	—	—	20	30
I00231 - Youth Activities contributions	—	—	3,850	—	3,850	—
I00260 - Insurance Settlements	247	—	—	—	247	—
Total	247	95	8,534	—	8,875	7,689

Other voluntary incoming resources

I00070 - Grants	103	—	33,093	—	33,196	22,380
I00075 - Legacies	—	—	—	—	—	1,000
I00145 - coffee money	16	—	—	—	16	167
Total	119	—	33,093	—	33,212	23,547
INCOME TOTAL	97,361	6,869	47,108	328	151,666	149,242

3 EXPENDITURE

Costs of generating funds

E0090 - Stewardship costs	62	—	—	—	62	83
E0091 - Fund Raising	41	31	20	—	93	126
Total	103	31	20	—	154	209

Grants payable

E0004 - Grants-Sec Charities	—	28,136	—	—	28,136	—
Total	—	28,136	—	—	28,136	—

Activities directly relating to the work of the church

E0005 - Parish Share	65,967	—	—	—	65,967	65,967
Parish Share Support 2020 & 21	(13,743)		—	—	(13,743)	—
E0006 - Rector Exp-Michael	—	—	—	—	—	54
E0007 - Rector Exp-Ben	671	—	—	—	671	1,398
E0010 - Asst Staff-Michael	216	—	—	—	216	154
E0011 - Asst Staff-Ben	119	—	—	—	119	359
E0014 - Curate House ben	—	—	229	—	229	—
E0020 - Church Running Expen	6,604	—	—	—	6,604	6,050
E0021 - Church Maint.	2,000	—	—	—	2,000	719
E0022 - Church Major Repairs	—	—	55,277	—	55,277	6,620
E0023 - Church eqpt revenue	135	—	419	—	554	—
E0024 - Church Eqpt Depn	2,694	—	—	—	2,694	2,704
E0025 - Church Utilities	3,897	—	—	—	3,897	3,072
E0030 - Upkeep services-Mich	2,209	290	—	—	2,499	1,638
E0031 - Upkeep services-Ben	1,982	—	—	—	1,982	1,910
E0032 - Upkeep services-Jn	—	—	28	—	28	7
E0035 - Upkeep Services-Messy Church	9	—	—	—	9	—
E0037 - Mission and evangelism costs	566	—	—	—	566	666
E0040 - Upkeep of c/yard	—	5,656	977	—	6,633	23,982
E0050 - Magazine (ben)	3,085	—	—	—	3,085	2,954
E0060 - Hall Running Costs	(84)	—	—	—	(84)	58
E0062 - Office eqpt revenue	282	—	—	—	282	—
E0071 - Salaries-Organist	4,190	—	—	—	4,190	2,016
E0085 - Youth Activities	—	—	6,173	—	6,173	—
E0110 - payments ex restrict donation	—	—	2,936	—	2,936	1,937
E0120 - Benefice contrib	—	—	—	—	—	237
Total	80,799	5,945	66,039	—	152,782	122,500

Support costs

E0068 - Parish Rooms Development	—	—	12,319	—	12,319	7,710
Total	—	—	12,319	—	12,319	7,710

Church management and administration						
E0101 - Admin Costs Michael	945	—	—	—	945	641
E0102 - Admin Costs-Ben	9,896	—	—	—	9,896	10,376
E0102 - Admin Costs - Examination	200	—	—	—	200	10,376
E0104 - Bank Charges	568	—	—	—	568	468
Total	11,608	—	—	—	11,608	11,485
EXPENDITURE TOTAL	92,510	34,113	78,378	—	205,001	141,905
GRAND TOTAL	4,851	(27,244)	(31,270)	328	(53,335)	7,337

4(a) Staff Costs

Costs relating to employment of parish secretary and churchyard steward are split between upkeep of services, magazine, administration and churchyard costs.

	2021	2020
Gross Wages & Salaries	£13,748	£11,011
National Insurance	£248	£128
Pension	£109	£104
Payroll Admin Charge	£90	£90
Total	**£14,196**	**£11,333**
Average number of employees	3	2

The PCC uses the National Employment Savings Trust (NEST), via the Diocesan Payroll Scheme, for its pension payments.

4(b) PCC Costs

David Easton, a trustee of the PCC, was paid £1,368 (2020: £1,369) by the PCC during the year for his role as churchyard steward. He does not participate in PCC discussions in connection with his employment. No pension contributions were made by the PCC in connection with this employment.

1 trustee has been reimbursed £671 (2020: £1,452) for phone/broadband expenses incurred during the year.

4(c) Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations received by the PCC from related parties (PCC members) totalled £18,133 (2020: £28,101).

Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

Fees for the examination of the accounts

	2021 £	2020 £
Independent Examiner's fees	200	265
Other fees (eg accountancy services) paid to the Independent Examiner	-	-

5 Fund movement by type – 2021

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Biblelands - Biblelands						
Restricted	—	180	180	—	—	—
Sub-total for Biblelands	**—**	**180**	**180**	**—**	**—**	**—**
CAP-Clock - Capital Fund - Clock						
Restricted	—	3,949	2,278	—	—	1,671
Sub-total for CAP-Clock	**—**	**3,949**	**2,278**	**—**	**—**	**1,671**
CAP-ROOF - Capital Fund - Roof						
Restricted	27,782	22,663	52,998	—	—	(2,554)
Sub-total for CAP-ROOF	**27,782**	**22,663**	**52,998**	**—**	**—**	**(2,554)**
CAPHEAT - Heating Appeal						
Designated	1,012	1	—	—	—	1,013
Restricted	4,697	2	—	—	—	4,700
Sub-total for CAPHEAT	**5,709**	**3**	**—**	**—**	**—**	**5,712**
CYARDTAP - C/yard tap						
Restricted	257	0	—	—	—	257
Sub-total for CYARDTAP	**257**	**0**	**—**	**—**	**—**	**257**
Cap-Sound - Capital - Sound Syst						
Designated	—	—	—	—	—	—
Restricted	(889)	500	419	—	—	(808)
Sub-total for Cap-Sound	**(889)**	**500**	**419**	**—**	**—**	**(808)**
HallDev - Hall Development Fun						
Restricted	(22,737)	4,000	12,319	31,056	—	—
Sub-total for HallDev	**(22,737)**	**4,000**	**12,319**	**31,056**	**—**	**—**
Music - Music and Choir Acti						
Restricted	1,857	634	—	—	—	2,491
Sub-total for Music	**1,857**	**634**	**—**	**—**	**—**	**2,491**
Organist - Organist fees fund						
Designated	1,048	1	—	—	—	1,049
Sub-total for Organist	**1,048**	**1**	**—**	**—**	**—**	**1,049**
Pathway - Pathway Project coll						
Restricted	—	303	303	—	—	—
Sub-total for Pathway	**—**	**303**	**303**	**—**	**—**	**—**
General - General fund						
Unrestricted	52,324	97,361	92,510	504	—	57,679
Sub-total for General	**52,324**	**97,361**	**92,510**	**504**	**—**	**57,679**
Angeltree - Angel Tree Fund (Swi						
Restricted	(20)	238	218	—	—	—
Sub-total for Angeltree	**(20)**	**238**	**218**	**—**	**—**	**—**
Bells - Bells Capital Fund						
Restricted	1,493	1	—	—	—	1,494
Sub-total for Bells	**1,493**	**1**	**—**	**—**	**—**	**1,494**
Burseveil - Altar furnishings &						
Restricted	159	—	—	—	—	159
Sub-total for Burseveil	**159**	**—**	**—**	**—**	**—**	**159**
C/yard - Church Yard						
Designated	23,242	5,722	5,656	2,380	—	25,688
Restricted	11,619	3,801	977	(2,380)	1,583	13,645
Sub-total for C/yard	**34,860**	**9,523**	**6,633**	**—**	**1,583**	**39,333**
C/yardhill - Hill Grave						
Restricted	7,524	161	—	—	790	8,476
Sub-total for C/yardhill	**7,524**	**161**	**—**	**—**	**790**	**8,476**
Capital - Capital (General)						
Designated	4,989	1	—	—	—	4,989
Sub-total for Capital	**4,989**	**1**	**—**	**—**	**—**	**4,989**
Capswin - Capital fund - windo						
Restricted	853	0	—	—	—	853
Sub-total for Capswin	**853**	**0**	**—**	**—**	**—**	**853**

Childrens - Childrens Society						
Restricted	(20)	292	273	—	—	(1)
Sub-total for Childrens	**(20)**	**292**	**273**	**—**	**—**	**(1)**
Curate - Curates Fund						
Restricted	36,866	899	—	(600)	4,417	41,582
Sub-total for Curate	**36,866**	**899**	**—**	**(600)**	**4,417**	**41,582**
Decrectory - Rectory Redecoration						
Restricted	844	875	—	53	—	1,773
Sub-total for Decrectory	**844**	**875**	**—**	**53**	**—**	**1,773**
Decspires - Spires Redecoration						
Restricted	282	0	229	(53)	—	—
Sub-total for Decspires	**282**	**0**	**229**	**(53)**	**—**	**—**
Flower - Flower Fund						
Designated	281	267	321	—	—	227
Sub-total for Flower	**281**	**267**	**321**	**—**	**—**	**227**
George - Miss George Bequest						
Restricted	790	0	—	—	—	791
Sub-total for George	**790**	**0**	**—**	**—**	**—**	**791**
Hall - Church Hall Fund						
Endowment	629,794	328	—	—	—	630,122
Sub-total for Hall	**625,000**	**328**	**—**	**—**	**—**	**630,122**
Organ - Organ Restoration Fu						
Restricted	413	313	—	96	—	822
Sub-total for Organ	**413**	**313**	**—**	**96**	**—**	**822**
Retirement - Retirement Funds						
Restricted	35	1,668	1,594	—	—	108
Sub-total for Retirement	**35**	**1,668**	**1,594**	**—**	**—**	**108**
Stjohn - St John Wall income						
Restricted	—	28	28	—	—	—
Sub-total for Stjohn	**—**	**28**	**28**	**—**	**—**	**—**
Stmaryfa - St Mary Fabric Fund						
Restricted	28,136	—	—	(28,136)	—	—
Sub-total for Stmaryfa	**28,136**	**—**	**—**	**(28,136)**	**—**	**—**
Wateraid - Water Aid						
Restricted	—	244	244	—	—	—
Sub-total for Wateraid	**—**	**244**	**244**	**—**	**—**	**—**
Youthout - Youth Outings (incl						
Restricted	1,797	6,231	6,193	—	—	1,835
Sub-total for Youthout	**1,797**	**6,231**	**6,193**	**—**	**—**	**1,835**
Uspg - USPG						
Restricted	—	124	124	—	—	—
Sub-total for Uspg	**—**	**124**	**124**	**—**	**—**	**—**
CAPDEV - Capital Development						
Designated	69,624	878	28,136	(2,920)	3,743	43,189
Sub-total for CAPDEV	**69,624**	**878**	**28,136**	**(2,920)**	**3,743**	**43,189**
Foyer - Lichfield Foyer						
Restricted	321	—	—	—	—	321
Sub-total for Foyer	**321**	**—**	**—**	**—**	**—**	**321**
Caplight - Capital Fund - light						
Restricted	1,084	1	—	—	—	1,084
Sub-total for Caplight	**1,084**	**1**	**—**	**—**	**—**	**1,084**
Grand total	**885,457**	**151,666**	**205,001**	**—**	**10,532**	**842,655**

Fund movement by type – 2020 (re-stated)

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
C-Army - Church Army							
Restricted	—	141	141	—	—	—	—
Sub-total for C-Army	**—**	**141**	**141**	**—**	**—**	**—**	**—**
CAP-ROOF - Capital Fund - Roof							
Restricted	—	28,225	4,194	3,750	—	—	27,782
Sub-total for CAP-ROOF	**—**	**28,225**	**4,194**	**3,750**	**—**	**—**	**27,782**
CAPHEAT - Heating Appeal							
Designated	1,007	5	—	—	—	—	1,012
Restricted	4,675	22	—	—	—	—	4,697
Sub-total for CAPHEAT	**5,683**	**27**	**—**	**—**	**—**	**—**	**5,709**
CYARDTAP - C/yard tap							
Restricted	256	1	—	—	—	—	257
Sub-total for CYARDTAP	**256**	**1**	**—**	**—**	**—**	**—**	**257**
Cap-Sound - Capital - Sound Syst							
Restricted	(889)	—	—	—	—	—	(889)
Sub-total for Cap-Sound	**(889)**	**—**	**—**	**—**	**—**	**—**	**(889)**
CyardLott - Cyard Lottery							
Restricted	245	—	245	—	—	—	—
Sub-total for CyardLott	**245**	**—**	**245**	**—**	**—**	**—**	**—**
FoodBank - Food Bank							
Restricted	—	13	13	—	—	—	—
Sub-total for FoodBank	**—**	**13**	**13**	**—**	**—**	**—**	**—**
HallDev - Hall Development Fun							
Restricted	(15,174)	148	7,710	—	—	—	(22,737)
Sub-total for HallDev	**(15,174)**	**148**	**7,710**	**—**	**—**	**—**	**(22,737)**
Music - Music and Choir Acti							
Restricted	1,875	—	18	—	—	—	1,857
Sub-total for Music	**1,875**	**—**	**18**	**—**	**—**	**—**	**1,857**
Organist - Organist fees fund							
Designated	1,045	3	—	—	—	—	1,048
Sub-total for Organist	**1,045**	**3**	**—**	**—**	**—**	**—**	**1,048**
Allsouls - St Giles Hospice Col							
Restricted	—	27	27	—	—	—	—
Sub-total for Allsouls	**—**	**27**	**27**	**—**	**—**	**—**	**—**
General - General fund							
Unrestricted	55,001	100,735	104,012	600	—	—	52,324
Sub-total for General	**55,001**	**100,735**	**104,012**	**600**	**—**	**—**	**52,324**
Angeltree - Angel Tree Fund (Swi							
Restricted	—	321	341	—	—	—	(20)
Sub-total for Angeltree	**—**	**321**	**341**	**—**	**—**	**—**	**(20)**
Bells - Bells Capital Fund							
Restricted	1,490	4	—	—	—	—	1,493
Sub-total for Bells	**1,490**	**4**	**—**	**—**	**—**	**—**	**1,493**
Bplent - Bishops Lent Appeal							
Restricted	—	217	217	—	—	—	—
Sub-total for Bplent	**—**	**217**	**217**	**—**	**—**	**—**	**—**
Burseveil - Altar furnishings &							
Restricted	159	—	—	—	—	—	159
Sub-total for Burseveil	**159**	**—**	**—**	**—**	**—**	**—**	**159**
C/yard - Church Yard							
Designated	24,438	4,496	5,692	—	—	—	23,242
Restricted	13,970	2,864	18,045	12,118	712	—	11,619
Sub-total for C/yard	**38,408**	**7,360**	**23,737**	**12,118**	**712**	**—**	**34,860**
C/yardhill - Hill Grave							
Restricted	7,005	164	—	—	355	—	7,524
Sub-total for C/yardhill	**7,005**	**164**	**—**	**—**	**355**	**—**	**7,524**

Capital - Capital (General)							
Designated	238	8,501	—	(3,750)	—	—	4,989
Sub-total for Capital	**238**	**8,501**	**—**	**(3,750)**	**—**	**—**	**4,989**
Capswin - Capital fund - windo							
Restricted	801	52	—	—	—	—	853
Sub-total for Capswin	**801**	**52**	**—**	**—**	**—**	**—**	**853**
Childrens - Childrens Society							
Restricted	—	340	360	—	—	—	(20)
Sub-total for Childrens	**—**	**340**	**360**	**—**	**—**	**—**	**(20)**
Curate - Curates Fund							
Restricted	34,586	894	—	(600)	1,987	—	36,866
Endowment	—	—	—	—	—	—	—
Sub-total for Curate	**34,586**	**894**	**—**	**(600)**	**1,987**	**—**	**36,866**
Decrectory - Rectory Redecoration							
Restricted	844	1	—	—	—	—	844
Sub-total for Decrectory	**844**	**1**	**—**	**—**	**—**	**—**	**844**
Decspires - Spires Redecoration							
Restricted	281	1	—	—	—	—	282
Sub-total for Decspires	**281**	**1**	**—**	**—**	**—**	**—**	**282**
Flower - Flower Fund							
Designated	243	83	45	—	—	—	281
Sub-total for Flower	**243**	**83**	**45**	**—**	**—**	**—**	**281**
George - Miss George Bequest							
Restricted	12,904	4	—	(12,118)	—	—	790
Sub-total for George	**12,904**	**4**	**—**	**(12,118)**	**—**	**—**	**790**
Hall - Church Hall Fund							
Endowment	629,794	—	—	—	—	—	629,794
Sub-total for Hall	**629,794**	**—**	**—**	**—**	**—**	**—**	**629,794**
Organ - Organ Restoration Fu							
Restricted	412	1	—	—	—	—	413
Sub-total for Organ	**412**	**1**	**—**	**—**	**—**	**—**	**413**
Retirement - Retirement Funds							
Restricted	35	500	500	—	—	—	35
Sub-total for Retirement	**35**	**500**	**500**	**—**	**—**	**—**	**35**
Stjohn - St John Wall income							
Restricted	—	7	7	—	—	—	—
Sub-total for Stjohn	**—**	**7**	**7**	**—**	**—**	**—**	**—**
Stmaryfa - St Mary Fabric Fund							
Restricted	25,712	740	—	—	1,683	—	28,136
Sub-total for Stmaryfa	**25,712**	**740**	**—**	**—**	**1,683**	**—**	**28,136**
Wateraid - Water Aid							
Restricted	—	339	339	—	—	—	—
Sub-total for Wateraid	**—**	**339**	**339**	**—**	**—**	**—**	**—**
Youthout - Youth Outings (incl							
Restricted	1,797	—	—	—	—	—	1,797
Sub-total for Youthout	**1,797**	**—**	**—**	**—**	**—**	**—**	**1,797**
CAPDEV - Capital Development							
Designated	69,233	391	—	—	—	—	69,624
Restricted	—	—	—	—	—	—	—
Sub-total for CAPDEV	**69,233**	**391**	**—**	**—**	**—**	**—**	**69,624**
Stmaryorg - St Mary Organ Fund							
Designated	0	—	—	0	—	—	—
Sub-total for Stmaryorg	**0**	**—**	**—**	**0**	**—**	**—**	**—**
Foyer - Lichfield Foyer							
Restricted	321	—	—	—	—	—	321
Sub-total for Foyer	**321**	**—**	**—**	**—**	**—**	**—**	**321**
Caplight - Capital Fund - light							
Restricted	1,078	5	—	—	—	—	1,084
Sub-total for Caplight	**1,078**	**5**	**—**	**—**	**—**	**—**	**1,084**
Grand total	**873,383**	**149,242**	**141,905**	**—**	**4,737**	**—**	**885,457**

Description of Funds

Designated Funds

- **Capital General Fund** – used for capital donations not otherwise restricted or designated. Legacy income is often deposited here in the first instance.
- **Capital Dev** - Formerly St Mary's Trust Fund. Monies belonging to St Mary PCC general fund were invested in St Mary's Trust when parish was merged with St Michael's. St Mary's Trust paid St Michael's net cost of maintaining church and congregation until the church was closed and ultimately sold by Diocese. St Mary's trust was then closed and remaining funds in Trust were transferred to St Michael's where they were designated for the purposes of the Parish Rooms project. Note that the cash the value St Mary's restricted funds (Fabric Funds – Smith and Cresswell, former diocesan trusts) was transferred to St Mary's Guild. The dividends and interest formerly earned by the St Mary Fabric Fund are now received by the CAPDEV fund.
- **Churchyard:** PCC fees received relating to the new (open) churchyard and designated to its upkeep. Mainly used for mowing, churchyard steward salary etc.
- **Flower Fund**: donations received for flower displays, usually received at Easter and Christmas. Used to pay for flowers at these seasons and patronal service etc.
- **Heating:** Some legacy monies were designated for installation & repair/maintenance of gas heating system.
- **Organist:** Accumulated Assistant Organist funds set aside by PCC for purposes of paying an assistant organist when Organist conducting choir

Restricted Funds

- **Angel** Tree Swinfen – Annual collection at Advent carol service for Angel Tree project at Swinfen Young Offenders Institute. Funds and GA envelopes sent to charity for them to claim any GA. Some GASDS (cash donations) may be recovered by PCC and forwarded to charity at same time.
- **Bells Capital Fund** – donations and fund-raising for repair/maintenance of church bells
- **BurseVeil**: Altar furnishings and robes etc – donations/appeals for repair/replacement etc
- **Clock**: Donations and grants for repair and upgrade of winding mechanism of tower clock
- **Churchyard**: Historic "parishioners" fund formerly held in diocesan trust for the maintenance of the churchyard. Receives restricted donations, interest and dividends from CBF funds. Mainly used for projects in the old (closed) churchyard.
- **Churchyard Hill:** Fund set up by family for maintenance and repair of Hill grave – formerly held in diocesan trust and receives interest and dividends from CBF funds
- **Churchyard Tap:** Donation given to install tap in new churchyard – currently accumulating interest in deposit account.
- **Curate Fund** – consists of three former Diocesan Trusts: Barnard, Whisson and Quick & Rowlins. Can be used for payment of curate and assistant minister expenses/training etc. Receives dividends and interest from CBF funds. Makes annual grant to Gen Fund to cover expenses of assistant ministers, curates etc.
- **Dec Rectory**: Funds paid into Diocesan Scheme for re-decoration of rectory etc. Some funds held in deposit account. Monies set aside by PCCs of United Benefice (STM&M and Wall).
- **Dec Spires**: Funds paid into Diocesan Scheme for re-decoration of curate house (formerly at the Spires) etc. Some funds held in deposit account. Monies set aside by PCCs of United Benefice (STM&M and Wall). Fund was merged into DecRec when the curate house was disposed of.
- **Foyer:** Funds remaining from closed historic charity for relief of poor were paid into PCC account. PCC decided that Foyer (former youth shelter occupying former pub adjacent to churchyard) was suitable recipient but Foyer was closed down before funds could be used. PCC minded to use funds for general outreach purposes but no resolution yet.
- **George: Miss George Bequest** – Historic churchyard fund set up for maintenance of George family graves and churchyard generally. Former diocesan trust but cash deposit only. Receives interest from CBF deposit account. Used to help pay for the new car park area in old churchyard.
- **Hall Dev:** Originally set up to record costs incurred in disposal of hall, temporary location of parish office and fees connected to parish rooms development. Fund was merged with Capital Development fund to show net position.
- **Heating:** Donations and grants for installation & repair/maintenance of gas heating system.
- **Light**: Capital Lighting Fund – set up to receive donations/grants for the installation of new lighting system. Remaining funds to be used for replacement bulbs etc
- **Music:** Donations/fundraising for Choir and music activities – pays for new music, choir activities etc.
- **Organ Restoration Fund**: donations and fund-raising for repair/maintenance of church organ.
- **Retirement**: Funds collected for retiring/moving on clergy members. No GA claimable and funds transferred directly to recipients.
- **Roof:** Donations and grants for repair of church roof
- **Sound**: Donations and grants for installation of new audio visual systems. So far this has included new sound system, drop down screen, digital/laptop projector and camera. New television screens to be installed to improve visibility from side aisles.
- **St John**: Used to record direct payments made on behalf of St John's, Wall – usually part of joint orders for sacristan supplies etc. This mechanism is used when the costs have not been re-invoiced for some reason.
- **St Mary**: Income derived from two former diocesan trusts, Cresswell and Smith. Funds were held in CCLA Investment account and dividends and interest were paid into Deposit account. In 2021 the cash value of the St Mary fabric funds was granted in final settlement to St Mary's Guild for the upkeep of the former St Mary's church building.
- **Win**: Capital Windows and Stonework – donations/collections for repair of church windows and stonework.
- **Youth Outing** – fundraising/donations for major "youth"(Camas) or Choir singing trips (e.g. Venice).
- **Children's Society/Biblelands/Pathway/Water Aid/USPG**: Charitable donations received and passed on during the year

Endowment

Hall: Parish Rooms – Proceeds of disposal of land on which former church hall stands. Currently held in diocesan trust. Land was originally made available by council and funds can only be used for purposes of equivalent building.

Analysis of Transfers between Funds - 2021

Reference	Debit	Credit	Decription	Fund	Fund Type
Tfer St Mary Fabric	22,864	-	Tfer St Mary Fabric Creswel to Cap Dev	Capital Development Fund	Des
Tfer St Mary Fabric	-	22,864	Tfer St Mary Fabric Creswel to Cap Dev	St Mary Fabric Fund	Res
Tfer St Mary Fabric	3,298	-	Tfer St Mary Fabric Smith to Cap Dev	Capital Development Fund	Des
Tfer St Mary Fabric	-	3,298	Tfer St Mary Fabric Smith to Cap Dev	St Mary Fabric Fund	Res
Tfer LCC Cyard grant	2,380	-	Tfer LCC Cyard grant to CydD from CydR	Church Yard	Des
Tfer LCC Cyard grant	-	2,380	Tfer LCC Cyard grant to CydD from CydR	Church Yard	Res
tfer Hal Dev bal to	(31,056)	-	tfer Hal Dev bal to CapDev fund	Capital Development Fund	Des
tfer Hal Dev bal to	-	(31,056)	tfer Hal Dev bal to CapDev fund	Hall Development Fund	Res
tfer St Mary Fabric	1,974	-	tfer cash bal from SMF to Cap Dev Fund	Capital Development Fund	Des
tfer St Mary Fabric	-	1,974	tfer cash bal from SMF to Cap Dev Fund	St Mary Fabric Fund	Res
tfer Eric Lunt organ	96	-	tfer Eric Lunt organ fee to Organ fund	Organ Restoration Fund	Res
tfer Eric Lunt organ	-	96	tfer Eric Lunt organ fee to Organ fund	General fund	Unr
Tfer Curate fund gra	600	-	Tfer Curate fund grant to Gen	General fund	Unr
Tfer Curate fund gra	-	600	Tfer Curate fund grant to Gen	Curates Fund	Res
Tfer bal Dec Spires	53	-	Tfer bal Dec Spires to Dec Rectory	Rectory Redecoration Scheme	Res
Tfer bal Dec Spires	-	53	Tfer bal Dec Spires to Dec Rectory	Spires Redecoration Scheme	Res
	209	**209**			

5.(a) Analysis of Assets - 2021

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
C/Y Parish'nr -	—	—	12,646	—	12,646	11,063
C/Y Hill -	—	—	6,314	—	6,314	5,524
Curate Whisson -	—	—	2,599	—	2,599	2,274
Curate Barnard -	—	—	29,132	—	29,132	25,486
Curate Q&R -	—	—	3,560	—	3,560	3,114
5% Treasury Stock 2025 -	—	2,596	—	—	2,596	2,596
St Mary Cresswell -	—	26,135	—	—	26,135	22,864
St Mary Smith -	—	3,770	—	—	3,770	3,298
CY parish CBF shares -	0	—	—	—	0	0
Totals	**0**	**32,501**	**54,251**	**—**	**86,751**	**76,219**
Fixed assets - Tangible assets						
Office Furniture -	40	—	—	—	40	40
OHP & Small Screen -	10	—	—	—	10	10
Large Screen -	10	—	—	—	10	10
Church Fire Extingui -	10	—	—	—	10	10
Hall Fire Ext -	10	—	—	—	10	10
Data projector -	10	—	—	—	10	10
Church Notice Board -	10	—	—	—	10	10
Pew Runners St Michaels -	10	—	—	—	10	10
Church door noticeboard -	432	—	—	—	432	576
Churchyard Noticeboards -	857	—	—	—	857	1,071
Digital Piano -	10	—	—	—	10	100
Sound System - Hilltop Audiovisual -	4,899	—	—	—	4,899	5,992
Churchyard compost bins -	1,556	—	—	—	1,556	1,778
Sceen and projector - Hilltop Audiovisua -	3,380	—	—	—	3,380	4,056
Cyard Interpretation board - Shelley Sig -	1,054	—	—	—	1,054	1,205
Camcorder and Tripod -	626	—	—	—	626	730
Totals	**12,925**	**—**	**—**	**—**	**12,925**	**15,619**
Current assets - Cash at bank and in hand						
Lloyds-TSB (PCC) -	9,579	2,955	9,420	—	21,954	41,279
LloydsTSB-(Fees) -	1,694	1,639	—	—	3,333	3,235
Dec Scheme (Rectory) -	—	—	1,438	—	1,438	563
COIF Deposit Account -	—	—	—	—	—	34,868
Office Petty Cash -	75	—	—	—	75	75
CBF St Mary Gen -	28,847	38,955	19,788	—	87,590	75,082
CBF St Mary Fabric -	—	—	—	—	—	3,596
CBF Deposit LDT 845 -	—	—	—	630,122	630,122	629,794
Totals	**40,196**	**43,549**	**30,646**	**630,122**	**744,512**	**788,492**
Current assets - Debtors						
Accounts Receivable -	5,736	105	273	—	6,114	6,608
Totals	**5,736**	**105**	**273**	**—**	**6,114**	**6,608**
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable -	1,177	—	6,421	—	7,647	1,481
Totals	**1,177**	**—**	**6,421**	**—**	**7,647**	**1,481**
Grand total	**57,679**	**76,154**	**78,699**	**630,122**	**842,655**	**885,457**

5.(b) Analysis of Assets – 2020 (re-stated)

	General	Designated	Restricted	Endowment	This year
Fixed assets - Investments					
C/Y Parish'nr -	—	—	11,063	—	11,063
C/Y Hill -	—	—	5,524	—	5,524
Curate Whisson -	—	—	2,274	—	2,274
Curate Barnard -	—	—	25,486	—	25,486
Curate Q&R -	—	—	3,114	—	3,114
5% Treasury Stock 2025 -	—	2,596	—	—	2,596
St Mary Cresswell -	—	—	22,864	—	22,864
St Mary Smith -	—	—	3,298	—	3,298
CY parish CBF shares -	0	—	—	—	0
Totals	**0**	**2,596**	**73,623**	**—**	**76,219**
Fixed assets - Tangible assets					
Office Furniture -	40	—	—	—	40
OHP & Small Screen -	10	—	—	—	10

Large Screen -	10	—	—	—	10
Church Fire Extingui -	10	—	—	—	10
Hall Fire Ext -	10	—	—	—	10
Data projector -	10	—	—	—	10
Church Notice Board -	10	—	—	—	10
Pew Runners St Michaels -	10	—	—	—	10
Church door noticeboard -	576	—	—	—	576
Churchyard Noticeboards -	1,071	—	—	—	1,071
Digital Piano -	100	—	—	—	100
Sound System - Hilltop Audiovisual -	5,992	—	—	—	5,992
Churchyard compost bins -	1,778	—	—	—	1,778
Sceen and projector - Hilltop Audiovisua -	4,056	—	—	—	4,056
Cyard Interpretation board - Shelley Sig -	1,205	—	—	—	1,205
Camcorder and Tripod -	730	—	—	—	730
Totals	**15,619**	**—**	**—**	**—**	**15,619**
Current assets - Cash at bank and in hand					
Lloyds-TSB (PCC) -	23,303	8,897	9,083	—	41,282
Lloyds-TSB (PCC) -	—	—	(3)	—	(3)
LloydsTSB-(Fees) -	1,170	2,066	—	—	3,235
COIF Deposit Account -	1,878	28,619	4,371	—	34,868
Office Petty Cash -	75	—	—	—	75
CBF St Mary Gen -	864	57,915	16,303	—	75,082
CBF St Mary Fabric -	3,596	—	—	—	3,596
CBF Deposit LDT 845 -	—	—	—	629,794	629,794
Totals	**30,886**	**97,497**	**29,753**	**629,794**	**787,929**
Current assets - Debtors					
Accounts Receivable -	6,506	103	—	—	6,608
Totals	**6,506**	**103**	**—**	**—**	**6,608**
Current assets - Investments					
Dec Scheme (Rectory) -	—	—	563	—	563
Totals	**—**	**—**	**563**	**—**	**563**
Liabilities - Creditors: Amounts falling due in one year					
Accounts Payable -	686	—	795	—	1,481
Totals	**686**	**—**	**795**	**—**	**1,481**
Grand total	**52,324**	**100,195**	**103,144**	**629,794**	**885,457**

6.(a) Tangible Fixed Assets - 2021

	Equipment £
Cost	
At 1st Jan	60,420
Addition/Disposal	(28,072)
At 31st Dec	32,348
Depreciation	
At 1st Jan	44,801
Charge for the year	2,694
Disposal	(28,072)
At 31st Dec	19,423
Net Book Value	
At 1st Jan	15,619
At 31st Dec	**12,925**

Tangible Fixed Assets – 2020 (re-stated)

	Land £	Equipment £	Total £
Cost			
At 1st Jan	860,000	60,420	920,420
Addition/Disposal	(860,000)	-	(860,000)
At 31st Dec	-	60,420	60,420
Depreciation			
At 1st Jan	235,000	42,097	277,096
Charge for the year	-	2,704	2,704
Disposal	(235,000)	-	(235,000)
At 31st Dec	-	44,801	44,800
Net Book Value			
At 1st Jan	625,000	18,323	643,323
At 31st Dec	**-**	**15,619**	**15,619**

The equipment comprises church, hall and office equipment. Equipment with a purchase price of £500 and above is capitalised and depreciated over its useful economic life. It is held on the fixed asset register at a nominal value of £10 until disposal. Equipment is depreciated over 5, 8 or 10 years on a straight-line basis. £28,072 of historical disposals have been accounted for in 2021.

6.(b) Fixed Asset Investments

	At 1st Jan £	Additions £	Disposals £	Transfers £	Change in market value £	At 31st Dec £
Unrestricted funds	-	-	-	-	-	-
Designated Funds						
5% Treasury 2025	2,596	-	-	-	-	2,596
CBF Inv Fund	-	-	-	26,162	3,743	29,905
Total Designated	**2,596**	**-**	**-**	**-**	**3,743**	**32,501**
Restricted funds						
CBF Inv Fund	73,623	-	-	(26,162)	6,790	54,251
Total	**76,219**	**-**	**-**	**-**	**10,532**	**86,751**

The 5% Treasury Stock 2025 has not been re-valued since 2014. They will be revalued at 31st December 2022 where they will show a fall in value of £567.

7. Statement of Financial Activities – 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds
Incoming resources					
Incoming resources from donors	91,145	7,513	2,678	—	101,336
Incoming resources from operating activities/Counc	6,728	4,453	—	—	11,181
Activities for generating funds	2,671	—	204	—	2,875
Investment income	24	442	2,148	—	2,614
Other incoming resources	—	70	7,619	—	7,689
Other voluntary incoming resources	167	1,000	22,380	—	23,547
Total income	**100,735**	**13,478**	**35,029**	—	**149,242**
Resources used					
Costs of generating funds	209	—	—	—	209
Grants payable	—	—	—	—	—
Activities directly relating to the work of the ch	92,318	5,737	24,446	—	122,500
Support costs	—	—	7,710	—	7,710
Church management and administration	11,485	—	—	—	11,485
Total expenditure	**104,012**	**5,737**	**32,156**	—	**141,905**
Gains / losses on investment assets	—	—	4,737	—	4,737
Net income / (expenditure) resources before transfer	**(3,277)**	**7,741**	**7,610**	—	**12,074**
Transfers					
Gross transfers between funds - in	600	—	15,868	—	16,468
Gross transfers between funds - out	—	(3,750)	(12,718)	—	(16,468)
Other recognised gains / losses					
Net movement in funds	**(2,677)**	**3,991**	**10,760**	—	**12,074**

8. Prior Year Adjustment

- Church hall land, held at £625,000, was sold for £625,000 and the proceeds held in a CBF Deposit account by The Lichfield Diocesan Trust as custodian trustee for the PCC.
- Interest was accrued during prior years

	Unrestricted £	Designated £	Restricted £	Endowment £	Total £
As previously stated at 31/12/20	52,324	100,195	103,144	625,000	880,663
Sale of Church Hall	-	-	-	-	-
Prior years interest	-	-	-	4,794	4,794
Re-stated net assets at 31/12/20	**52,324**	**100,195**	**103,144**	**629,794**	**885,457**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD SAINT MICHAE

England & Wales - Charity number 1139017

Accounts

The United Benefice of
Lichfield: Saint Michael and Saint Mary
Wall: Saint John

The Parochial Church Council of the Ecclesiastical Parish of Lichfield, St Michael and St Mary
Registered Charity Number 1139017

ANNUAL REPORT

and

FINANCIAL STATEMENTS

of the

PAROCHIAL CHURCH COUNCIL

for the year ended 31st December 2020

Our Vision:
(based on the Diocesan Vision Statement)

As we follow Christ in the footsteps of St Chad, we pray that the people in our parish encounter a church that is confident in the gospel, knows and loves the community, and is excited to find God already at work in the world. We pray for a church that:

- **reflects the richness and variety of our community and is intentionally inclusive.**
- **partners with others, especially St Michael's School, in seeking the common good and working for a more just world.**
- **recognises and responds to God's call to be good stewards of creation.**
- **offers opportunities for everyone to grow in faith and active discipleship.**

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1) Electoral Roll Report
2) PCC Report
3) Churchwardens Report
4) Finance Review (Treasurer's Report)
5) Deanery Synod Report

AGENDAS

A. Annual Meeting of the People 2021 on Sunday 9th May at 10:45am

1. Opening Prayer **[LS]**
2. Apologies
3. Minutes of the Meeting on October 18th, 2020
4. Appointment of Scrutineers
5. Appointment of 2 Churchwardens for the year 2021 - 2022
6. Meeting Closed

B. Annual Parochial Church Meeting on Sunday 9th May immediately after the Annual Meeting of the People at 10:45am

1. Apologies
2. Minutes of previous meeting: 18th October 2020
3. To receive Statutory Annual Reports:
   a) On the Electoral Roll
   b) On the Proceedings of the PCC and General Parish Activities
   c) On the Fabric, Goods, and Ornaments of the Church
   d) On the Financial Statements and Budget
   e) On the Proceedings of the Deanery Synod
4. Elections to PCC
   a) PCC farewells
   b) Election of 4 members of PCC
5. Appointment of Independent Examiners
6. To consider any matters of parochial or general church interest
7. Closing Prayer **[LS]**

C. Minutes of Meeting of the People on Sunday 18th October 2020

Annual Meeting of the People Minutes

Date of Meeting: **Sunday 18th October 2020** at 10:45 in St Michael's Church, Lichfield.

Present: 60 members were present
Apologies: 2 members had sent their apologies

1. **Apologies** were received and recorded.
2. **Minutes** of the meeting on 28th April 2019 were agreed. [Proposed: Liz Clarke, Seconded: Lynn Edge]
3. **Matters Arising**. There were no matters arising.
4. **Appointment of Scrutineers**. The appointment of scrutineers was not necessary.
5. **Election of Churchwardens.**

   Sue Jones and Lyn Shiel were proposed and seconded before the meeting for the two vacancies. Therefore, they were appointed Churchwardens until 31st May 2021.

   The Rector thanked Sue and Lyn for all their hard work as Churchwardens. Special mention was made of all the work they had undertaken to enable worship to commence again in a very safe and Covid-19 secure way.

The meeting closed at 10:49am

D. Minutes of the APCM on Sunday 18th October 2020

Date of Meeting: **Sunday 18th October 2020** at 10:49 in St Michael's Church, Lichfield.

Present: 60 members were present

Apologies: 2 members had sent their apologies

1. **Apologies** were received and recorded.
2. **Minutes** of the meeting on 28th April 2019 were agreed. [Proposed: Sue Jones, Seconded: Alan Toplis]
3. **Matters Arising**. There were no matters arising

Annual Reports.

The following reports had been circulated before the meeting

Report on the electoral Roll
Report on the work of the PCC for 2019
Report on the Fabric and Ornaments of the Church
Financial Report for 2019
Report on the Deanery Synod

It was noted that the financial statements have now been fully audited and agreed.
The meeting agreed to accept the reports and audited accounts. These would now be forwarded to the Charity Commission. [Proposed: Liz Allen, Seconded: Peter Bogis].

The Rector commented that there was a lot of hard work undertaken by a large group of individuals and he was immensely grateful for all that has been done and achieved. Of particular note was that we have contributed our parish share in full.

4. Elections to Deanery Synod.

Our parish is entitled to 3 Deanery Synod representatives. The following have been proposed and seconded for the three positions.

Ted Green
Liz Clarke
Steve Oliver

Therefore, all three were duly elected to serve as our representatives for the next triennium until 31st May 2023.

Thanks were expressed to all three for agreeing to continue to serve as our representatives. During the next few years the Deanery would be focusing on mission.

5. Elections to the PCC.

The Rector explained that the PCC is made up of himself as Rector and Licenced Clergy to the parish Mel Clark and Ruth Bull. Phil Clayton is also an ex officio member of PCC as he is licensed to the Parish. Other Ministers and Readers have Permission to Officiate (PtO) and so are not members of PCC. Readers with PtO can offer themselves for election as PCC members. The

Churchwardens and Deanery Synod representatives are also ex officio members of PCC.

The number of elected PCC members is determined by looking at how many people are on the electoral roll. This means we can elect a total of up to 12 members.

9 nominations have been received to PCC as follows:

Ray Allen
Maureen Brand
Richard Brooks
Lynn Edge
June Frayn
Mike Godfrey
Brenda Liptrot
Joe Sneddon
Alan Toplis

There being 12 spaces the 9 names above were duly elected to serve as PCC members.

Nominations were sought for the additional three spaces on PCC from the floor.

David Easton and Mike Jones were proposed and seconded. There being no further nominations David and Mike were also elected to serve as PCC members.

The terms of office would be decided by lots during the PCC meeting immediately after the APCM.

6. Appointment of Independent Examiners.

Keith Brown was appointed independent examiner to the main accounts. [Proposed: Alan Toplis, Seconded: Viv Oliver].

Mike Godfrey was appointed independent examiner to the fees account. [Proposed: Pat Toplis, Seconded: Sandy Baker].

7. Other items of parochial or general Church interest.

No items had been notified before the meeting. The Rector indicated that any member of the congregation could bring any matter to the attention of the PCC by contacting either himself or Phil Clayton as PCC Secretary. This can be done at any time.

The Rector thanked Phil for all the work he has done to facilitate the APCM happening.

The meeting closed at 10:58am

E. Administrative Information

Saint Michael is a parish with one centre of worship, the Parish Church.

Saint Michael on Greenhill
Church Street
Lichfield
Staffordshire
WS13 6ED

It is part of the Diocese of Lichfield and is situated in the Deanery of Lichfield.

The correspondence address is:

The United Benefice Office
St Michael's Church
Church Street
Lichfield
Staffordshire
WS13 6ED

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

During the year the following served as members of the PCC:

St Michael and St Mary PCC 2020

Incumbent (Licensed to Parish)	Simon Baker
Curate (Licensed to Parish)	Mel Clark
Non-Stipendiary (Licensed to Parish)	Ruth Bull
Reader (Licensed to Parish)	Phil Clayton
Reader (Permission to Officiate) until October 2020	Lesley Allen
Reader (Permission to Officiate) until October 2020	Trevor James
Reader (Permission to Officiate) until June 2020	Peter Salt
Reader (Permission to Officiate) until October 2020	Alan Toplis
Churchwardens:	Sue Jones
	Lyn Shiel
Deanery Synod Representatives:	Liz Clarke
	Ted Green
	Steve Oliver

Lay Members: Ray Allen
Kath Bird until October 2020
Maureen Brand
Richard Brooks
David Easton
Lynn Edge
June Frayn
Mike Godfrey
Mike Jones
Anne Lingwood until October 2020
Brenda Liptrot
Viv Oliver
Joe Sneddon
Alison Staines until October 2020
Alan Toplis from October 2020

Explanatory note: Readers over the age of 70 have permission to officiate (PtO). Under the new Church Representation and Rules, they do not have ex officio membership of the PCC. They are entitled to be elected to the PCC as lay members of the PCC. Phil is under the age of 70 and is licensed to the parish.

F. Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The appointment of members is governed by and set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. Members of the current Parochial Church Council and Ministry Team, guided by the Holy Spirit, proactively seek to draw church members into participation in all aspects of church life and governance. We strive to foster fully participating and inclusive congregations across the various services and activities.

G. Objectives and Activities

St Michael and St Mary's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, The Venerable Prebendary Simon Baker, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church of St Michael on Greenhill.

During 2020 Saint Michael's has been engaged in mission and ministry guided by the current Mission Action Plan (see below).

The PCC sees the core purpose of worship in the following terms:

As God's worshipping family,
sharing Christian faith,
hope and love with others.

Mission Action Plan 2020
Episcopal Area: Wolverhampton
Deanery: Lichfield

Lichfield St Michael

(within the Benefice of Lichfield St Michael and St Mary with Wall St John)

Our Context

Worship Centre: The parish church of St Michael is set on Greenhill and is surrounded by a large churchyard (mostly closed).

Parish Population: 14,090. See additional note.
Usual Sunday Attendance 2018 = 90,
Electoral Roll: Revised in 2020 currently 157.
Worshipping Community 2018 = 381

Monthly Worship Pattern
Sundays: 8 am BCP Holy Communion:
10 am Holy Communion CW1: Family Praise and Evening Communion. (2nd Sunday): Evensong BCP (4th Sunday).
16.30 Messy Church (3rd Sunday).
Wednesday morning 9.30am Holy Communion CW1.
Baptisms 12.30pm on the 1st Sunday of the month.

Area of the Parish The parish covers the centre of Lichfield, which consists mainly of traditional buildings and small independent shops, and the suburban south of the city which includes mainly 20th century housing and small business parks. The main population resides in the 35-year-old Boley Park estate.

Ministry Team: Rector, Stipendiary Curate, 1 NSM, 1 Licensed Reader, 6 PTO clergy, 4 PTO Readers.

Safeguarding: Safeguarding is the responsibility of all in the church. The PCC pays attention to national and diocesan developments and advice in this area and discusses and adopts appropriate policies.

Our commitment is that..

….we will **promote** the welfare of children, young people and adults, work to **prevent** abuse from occurring, seek to **protect** those that are at risk of being abused and **respond well** to those who have been abused. We will take care to identify where a person may present a risk to others and offer support to them whilst taking steps to mitigate such risks.

Our Vision (based on the Diocesan Vision Statement)

As we follow Christ in the footsteps of St Chad, we pray that the people in our parish encounter a church that is confident in the gospel, knows and loves the community, and is excited to find God already at work in the world. We pray for a church that:

- **reflects the richness and variety of our community and is intentionally inclusive.**
- **partners with others, especially St Michael's School, in seeking the common good and working for a more just world.**
- **recognises and responds to God's call to be good stewards of creation.**
- **offers opportunities for everyone to grow in faith and active discipleship.**

Mission Action Plan 2020

Our mission action has been revised in line with the new diocesan priorities of Discipleship, Vocation and Evangelism (DVE).

Many of our current activities already support these priorities. The intention of the new MAP is to value these but also be clear about the main emphases for the next five years that will further enhance our development and activity in growing disciples, understanding and living out our vocation and sharing the good news with others.
Some suggested activities will support more than one aspect of DVE and identified priorities will shape the development of our resources and assets (see note on New Parish Rooms)

Vocation is often understood as an individual matter, but it is equally, if not more important to see vocation as something that is shared: what is the calling of this church? Looking at vocation in this way allows us to consider how we follow through our calling to be good stewards in relation to the environment, how we respond to the demands of justice and how we hope to play our part in transforming and changing the world for good. This approach has helped us shape this Mission Action Plan.

Important factors in the next five years.

1. Increase in population

St Michael's parish is already experiencing an increase in population and this will continue over the next five years. The development in Streethay is now around 800 houses and there will be more added in the next phase. A new

school has been opened and there are plans for an amenity centre.

In addition, developments are scheduled in the next five years off Cricket Lane to fill in the area between current housing and the A38; and in the proposed infill of houses off Shortbutts lane.

The population of the parish could be c18,000 in the next five years and with planned developments within the parish of Wall the benefice population could be around 20,000.

2. New Parish Rooms

Now that the old church hall has been sold, we are moving ahead with the development of new parish rooms as an extension to the church. These rooms will provide a flexible facility alongside our current wide use of the church itself. We need space for an office, a meeting room and space for smaller groups. The facility will also be an asset for St Michael's School. This development is not an end in itself but will be provided to support activities noted in this Mission Action Plan.

Three Key Themes

In order to help us move ahead in our shared vocation, in our discipleship and our evangelism we have identified three key themes:

1. Inclusion and Welcome
2. Growth in Discipleship
3. Care for the Environment

These themes are set out below and some of the activities that we already undertake or aspire to are noted alongside. Some activities serve more than one theme.

Theme	***Current Activity***	***Future Activity***
Inclusion and Welcome	Outreach to the new housing areas: regular invitation and communication. Preaching and study around ideas raised by the Inclusive Church agenda. Film Club and other activities that bring the wider community into church.	Build a relationship with the new school in Streethay. Consider signing up as an Inclusive Church Developing activities and groups that support those living with Dementia and the challenges of later life. Developing our use of different means of communication to share the gospel and involve others.

Theme	*Current Activity*	*Future Activity*
Growth in Discipleship	A range of preaching voices presenting different understandings and approaches. Regular Sunday worship which involves different people and sustains a faithful congregation. Lent and Advent study and workshops on different themes A close relationship with St Michael's school especially through regular worship in church and Thy Kingdom Come. Widened engagement through First Steps: Messy Church, Family Praise and Girls' Choir	Develop our use of different media in worship. Increased opportunities for Bible Study to increase Biblical literacy and mutual sharing. More intentional activity in recruiting to the choir and ensuring that this is an experience of discipleship. Exploring new ways to support St Michael's School and engage with pupils on matters of faith and social change (courageous advocacy). Sustaining the Camas trip and developing other activities for young people. Using new parish rooms as a resource for Junior Praise during worship. Developing a discipleship course for enquirers and new Christians.

Care for the Environment	Continued sensitive development of the closed churchyard as a green space for all. Working in partnership with volunteers, the Payback Team and the Council.	Become more intentionally an Eco Church and consider how this impacts all aspects of church life. Establish a church Environment Group to co-ordinate and oversee. Develop preaching and teaching sessions to address ecology and stewardship of creation. The new church rooms to be developed with low ecological impact as a priority – a model project

H. Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Lichfield: Saint Michael and Saint Mary it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
Promoting Christian values, and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

I. SAFEGUARDING STATEMENT

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding is a standard item on all meeting agendas. It is a subject matter that is taken very seriously by the PCC and appropriate strategies are decided upon to ensure we are fully compliant with best practice and guidance.

All PCC members have completed C0 and C1 of the Diocesan Safeguarding training. Our Churchwardens and leaders of certain activities have completed C2 Safeguarding training. All the Ministry Team have completed C3 training and the Rector has completed C4 training.

J. STATUTORY REPORTS

1. Electoral Roll Report

At the end of 2020 there were 157 people on the Electoral Roll of whom 20 were resident outside the parish. This is the same number as in the previous year; however, some have left the parish and some have joined.

There have been few opportunities this past year to encourage parishioners to add their names to the Electoral Roll. Hopefully this will be possible in the coming year.

Mike Godfrey

2. Annual Report on the work of the PCC

The Parochial Church Council held four regular meetings during the year. Meetings are well attended by PCC members. The Annual Parochial Church Meeting in October attended by over 60 parishioners provided an opportunity to discuss future developments.

The 23rd of March sent the country into lockdown. This has presented everyone that has any connection or responsibility in the parish with many challenges in keeping our worshipping community connected.

The pandemic resulted in many health and safety rules and regulations so that for some periods of time limited

services during the year could continue as well as opening the Church for private prayer when guidance permitted this.

PCC have been extremely grateful to Simon, Rector, the ministry team, and others for the wide variety of worship and spiritual guidance throughout this time.

Our worship together on Zoom has been well received and been a useful way of maintaining the fellowship that we have together. We have also enjoyed many resources, for example, the recorded sermons, discussion groups and talks that have been made available.

The success of our offerings has developed new ways of working and many of the initiatives will continue. This is especially the case for those who have been able to join us for live worship events.

Mission

Streethay. PCC have followed the progress of the developments. In particular, the rapid occupancy of the homes. There are further developments planned and PCC will engage with the new communities as the homes become occupied. The school at Streethay is very committed to involvement with the Church and warmly encourages the running of joint events when allowed.

Mission Statistics. PCC have noted the growth in numbers following a detailed report from Ted Green.

Ministry

PCC recommended to support our Readers, who are over 70, for relicensing for the coming year. This relicensing gives them PtO (Permission to Officiate).

Safeguarding is discussed at all our PCC meetings. Our safeguarding officer, Maureen Brand, has been recognised for the excellent work that she does in keeping PCC up to date on all safeguarding matters including the necessary training and DBS checks.

Resources

Church Building. PCC heard that emergency repairs were needed to the Church roof. These repairs would cost in the order of £30,000. Our architect BHB were instructed to obtain pricing for the work and PCC organised an appeal for contributions. Greenwoods looked at a variety of funding opportunities and PCC are waiting to hear the outcome of a grant application from English Heritage.

In the interim sufficient funding was secured by alternative means so that the work could commence. This work has now been completed.

Parish Rooms. This project has progressed well during 2020 despite the challenges of the periods of lockdown. It is likely that this report will be published after the most recent update has been made to the congregation in the April 2021 magazine.

A lot of background work was done during 2020. Grant applications have been made to many organisations with the assistance of Greenwoods. These applications have been made to fund much of the exploratory work that needs to be done prior to designs being drawn. One of the most important surveys that needs to be completed will be an archaeological survey of the ground where we wish to build. This will determine many of the methods of construction that will have to be used.

Tenders were drawn up for the appointment of two critical teams. The design team would be appointed following an open and competitive process. In addition, PCC agreed to appoint a second team for project management and quantity surveyor.

Companies presented our working party with tender documents and interviews would follow in the new year because of the lockdown restrictions that were in place at the end of 2020.

Finance. The finance situation is always mentioned at PCC. In the early part of the year the budget is set for the year and the predicted outturn is presented.

PCC evaluate finance expenditure at key points throughout the year. These are usually 25%, 50% and 75% in addition to the whole year accounts.

A deficit was declared for 2019. Whilst not large it does mean that we had to use our reserves to meet the shortfall.

2020 has been a huge challenge because of the pandemic and usual ways of contributing to the upkeep of the Church have not been possible.

The absence of many of the ad hoc services where visitors make donations on the plate or contactless machine have not been possible and so income for 2020 has not met the amount of expenditure so once again reserves will have to be used.

The cost of banking cheques and cash is high and during the pandemic difficult. Donations via the contactless machine, standing order or online bank transfer are considerably cheaper and in some instances are free and the PCC will be working hard to reduce our banking costs.

Environmental Matters. At its February meeting the PCC looked in considerable detail at how our "green" credentials measured up to over 50 criteria.

The PCC divided into 5 groups and each looked at an area of the questionnaire. The 5 areas were Worship and Teaching, Buildings, Land, Community and Lifestyle. Having discussed the area in a group there would be feedback to the whole PCC. The group discussion took about 30 minutes.

Worship and Teaching – There needed to be more involvements of guest speakers (Q5) as an area of development. It was noted that the framework for intercessions in Common Worship did not include a section on the environment. It was thought to be a useful suggestion that our intercessors include some reference to our care for the environment.

Building – We now use recycled paper however we do not always print double sided when this would save paper. It is highlighted that David and Lyn Shiel ensure that as much paper as possible is recycled by donating to St Giles Hospice.

Improvements can be made to some of our purchasing decisions as we do not always buy the greenest or eco-friendly products and services. PCC committed to purchasing green energy at our next contract renewal.

Land – The group that looked at this area were positive about our commitments in this area. It was noted that there is no water butt present or batt boxes. As a Church we do not save or reuse our grey water.

Community – Food use was the major area of discussion. Are we always using locally produced goods and ethically sourced goods in our food preparation? Some guidelines may need to be produced to help source some of the cakes and food we serve at events. Food miles was mentioned, and it was noted that Aldi and Lidl supermarkets have much lower figures than the other major UK supermarkets.

Lifestyle – the group felt that this section was not so positive as other sections of the questionnaire. This is because we are not actively promoting certain aspects of green lifestyle. Assurances were sought about our financial reserves ensuring these are invested in ethical investment funds. This was to be examined by Viv.

The outcomes of this discussion will help the Church move forward in developing our response to green issues.

Churchyard. PCC continue to receive reports by Ray Allen on the work of the Churchyard working party at every meeting. There is much to be proud of in the way the churchyard has developed over the year.

Our Churchyard group has been active throughout the year in accordance with all the Government guidelines.

Health and Safety. At all our meetings we receive a Health and Safety report from our Health and Safety Officer, Richard Brooks. Richard ensures that all our activity is compliant with the guidance issued by the Health and Safety Executive, Church of England and the Diocese.

We have all the necessary risk assessments in place for all that we do at St Michael's and are very grateful for the work Richard does in ensuring that this is the case.

Other Matters

Music. PCC sadly received the resignation of Peter Hawksworth as Director of Music. Peter was taking up a post as Headteacher of an International School in Hong Kong and he would be moving there with his family in July. The PCC have been immensely grateful to Peter for all his work as Director of Music over the years. We wished Peter, Rowan and the family every

success as they build their new life together in Hong Kong.

PCC were delighted to announce that Dudley Ray has been appointed as the new Director of Music. Dudley has a wealth of experience and has supported Peter over recent years. We wish Dudley every success in his new role.

During the lockdown we have managed to have music in the services and Choir practices have continued following all the guidelines that have been in place.

Our choir has made many contributions to our Zoom services and other acts of worship throughout the pandemic and your PCC is immensely grateful for all that they have done.

Church Representation and Rules 2020. (CRR)
This publication came into force on 1st January 2020 and details a set of rules and guidance that PCC must follow. It determines PCC and Synod membership qualifications and procedure for all meetings and PCC accountability.

As a result of changes in PCC membership rules our PCC was re-elected in full in 2020 at the APCM.

Our PCC comprises as follows:
All licenced ministers to the parish.
2 Churchwardens
3 Deanery Synod Representatives
12 lay members
The Treasurer to the PCC

CRR is very clear that there must be more members of PCC who are not licenced ministers. In our case we have 18 lay members and 4 licenced ministers.

The PCC works with the Rector to promote the Christian faith within the ecclesiastical parish of St Michael and St Mary. Your PCC is very grateful for grants received from St Michael's Trust towards repairs and upkeep of our place of worship.

Thus, ministry, finance, property, and mission are responsibilities that overlap, and underfunding is likely to have a negative effect not just on buildings but also on growth and the growth of God's Kingdom is, in the end, what PCC is about.

The PCC is a decision-making body with considerable responsibilities; its members feel privileged to serve God in this way and commend their work to parishioners for their prayer.

Phil Clayton
Honorary Secretary to PCC

3. Churchwardens Report – Our Worship Centres (Fabric, Goods and Ornaments)

Due to the Pandemic, it has been a quiet year in terms of purchasing goods and ornaments for the church.

In November work started to repair the church roof to make it watertight as we had numerous leaks causing significant damage. This was discussed and approved by the PCC.

In December, a double electrical socket was installed in the porch which will allow us to be more versatile in the churchyard during different times of the year. This was particularly beneficial at Christmas when we held our outdoor Carol service and enabled us to have extra lighting and musical equipment.

We also erected an 'Interpretation Board' in the churchyard which contains information on the Reverend John Louis Petit who was an important man 150 years ago both as an artist and architectural critic. He was also a Curate at St Michael's Church.

Sue Jones and Lyn Shiel

Churchwardens

4. Finance Review (Treasurer's Report)

In accordance with the Church Accounting Regulations 2006, the accounts have been prepared on an accruals basis. This has the effect of transferring income and expenditure from the period in which payment was effected to when the expense was incurred or income earned.

As we are all aware our church life was heavily impacted by Covid-19 in 2020 and, from a financial point of view, we saw a consequential drop in income from occasional services such as weddings and baptisms. Some utility costs were also reduced but we invested in new technology as well as traditional print and post to keep in touch with our community. This year also saw the installation of the briefly newsworthy car-parking spaces in the old churchyard and fundraising for substantial repairs required to the roof.

General Fund. In our housekeeping fund, overall giving for 2020 (£91,145) was maintained at 2019 levels (£91,682) but it was notable that gift aided donations increased to fill the gap left by the significant drop in cash receipts (down from £2,878 in 2019 to £819 in 2020). Many people arranged for their weekly envelopes to be collected or delivered or switched to on-line giving and we benefitted from some very generous gifts. As would be expected fee income for the general fund also decreased to £1,934 from £3,523 in the prior year. Fundraising also took a notable hit in the year with total receipts excluding magazine advertising amounting to £1,477 in comparison with £4,114 in 2019. During 2020

the film club was only able to run for the first three months and netted £415 in comparison with £1,096 in 2019. We also received £200 from the Needwood Singers, £120 from the Tuesday club, and £426 from various talent based activities. Total income for the year amounted to £100,735, down £7,988 when compared with £108,723 in 2019

As far as costs were concerned, the main item of expenditure was the parish share - £65,967 which was paid in full despite a significant reduction in our income. Emergency repair work was carried out to repair storm damage to the roof during the summer. Utility costs decreased as a result of church closures, down from £7,248 in 2019 to £3,071 in 2020, as did most church services related costs. Administration costs increased to reflect additional expenditure on licences to enable services to be available on line. Total expenditure for the year was £104,012, down £8,878 compared with £112,890 in 2019.

At the end of 2020 the shortfall in the general fund was £3,277, not dissimilar to £4,167 experienced in 2019 and further eats into our reserves. In 2021 we will receive some relief in the form of a one off discount to our parish share but we must look to re-building our income levels so we can balance the budget in future years.

Charitable collections during 2020 were also impacted by church closures but nevertheless we managed to raise as follows: WaterAid £339 (Harvest); Angel tree £341 (Advent Carol); the Church Army £141; the Children's Society £359 (Christmas Eve open church) and £217

Bishop's Lent Appeal. Moneys were also given for All Souls (£27) and the Foodbank (£10.00).

Capital Funds

Capital Fund – We received £1,000 legacy from Mary Bailey's estate and a very welcome gift in memory of Caroline Green.

Capital Roof – a new appeal was started to enable repairs to the North Aisle roof. Gifts totalled £8,225 including tax recovery and in addition we received £10,000 each from St Michael's Trust and Conduit Lands Trust towards the cost of the repair (£33,507) which was paid in 2021. In addition, architect fees of £2,193 were paid in 2020. It is hoped that the VAT element of the repair cost will be recoverable under the Listed Places of Worship VAT refund scheme.

Parish Room Development Fund

£7,710 was paid out for project development in connection with the Parish Room development.

Churchyard Fund

Closed Churchyard - In 2020 the PCC completed the installation of the new car parking spaces off the main drive and £15,736 was paid to the constructors together with a further £810 for the archaeology survey. The cost of this work was met from the Churchyard Restricted funds and, in particular, the George fund which was left for the maintenance of the George Family grave and the general maintenance of the churchyard.

Open churchyard – A grant was received from the City Council of £2,380 in connection with mowing of the new churchyard

Investments

The value of restricted funds held in the CBF share account increased substantially from £68,886 in 2019 to £72,623 in 2020 and dividends of £2,062 benefitted the restricted Churchyard, Curate and St Mary's Fabric restricted funds. It should be noted, however, that interest earned in the main CBF Deposit account fell from £771 in 2019 to £346 in 2020 reflecting not only capital withdrawn to pay for the car park and £10,000 general fund monies transferred to the current account to support cashflow in 2020 but also the significant fall in interest rates.

Youth Outings 2020

Because of lockdown restrictions there was no youth outing to Camas in 2020.

As usual I must thank all those who contribute to the management of church finances: the counting teams, Pat Toplis as Fees Treasurer and Sandy Baker as Stewardship Recorder and all the members of the Finance & Planning Committee.

Viv Oliver
Honorary Treasurer

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD ST MICHAEL AND ST MARY

FINANCIAL STATEMENTS
FOR THE YEAR ENDED

31 DECEMBER 2020

INDEPENDENT EXAMINER'S REPORT TO

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD ST MICHAEL AND ST MARY

This report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 3 to 11, is in respect of an examination carried out under Regulation 3 (3) of the Church accounting Regulations 2006 ("The Regulations") and s. 145 of the Charities Act 2011 ("The Act")

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) and s.144 (2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25, and to examine the accounts under s.145 of the Act.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission, and to be found in the Church guidance, 2001 edition, issued by the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Keith Brown
KFB Accounting Services Limited
43 Bodmin Rise
Walsall
WS5 3HY

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD ST MICHAEL AND ST MARY

STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 December 2020

	Unrestricted funds	Designated funds	Restricted & endowment funds	Total funds	Total funds 2019
Incoming resources					
	£	**£**	**£**	**£**	**£**
Donations & legacies 2a	91,155	8,582	32,675	132,412	99,430
Charitable activities 2b	9,048	4,953	131	13,633	21,039
Other trading activities 2c	513	-	72	585	3,595
Investments 2d	23	440	2,148	2,611	3,095
	100,735	**13,477**	**35,029**	**149,241**	**127,159**
Resources expended					
Raising funds 3a	209			209	1,151
Charitable activities 3b	103,803	5,736	32,156	141,695	140,670
	104,012	**5,736**	**32,156**	**141,904**	**141,822**
Net income/(expenditure)	(3,277)	7,741	2,873	7,337	(14,663)
Transfer between funds	600	(3,750)	3,150	-	-
Net gain/loss on investments			4,737	4,737	10,854
Revaluation of funds					555,297
Net movement in funds	(2,677)	3,991	10,760	12,074	551,488
Funds brought forward 1st January 2020	**55,003**	**96,202**	**717,384**	**868,589**	**317,100**
Funds carried forward 31st December 2020	**52,326**	**100,193**	**728,144**	**880,663**	**317,100**

The notes form part of these financial statements

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF LICHFIELD ST MICHAEL AND ST MARY

BALANCE SHEET AS AT 31 DECEMBER 2020

	Note	2020	2019
FIXED ASSETS			
Tangible fixed assets	**5**	640,619	645,323
Long term investments		76,219	71,482
		716,838	714,805
CURRENT ASSETS			
Short term investments		563	563
Debtors	**7**	6,608	5,713
Bank & cash balances		158,135	150,270
		165,306	156,546
LIABILITIES-DUE IN ONE YEAR	**8**	(1,481)	(2,762)
NET CURRENT ASSETS		163,825	153,784
NET ASSETS	**6**	**880,663**	**868,589**
FUNDS			
Unrestricted , general funds	**10**	52,326	55,003
, designated funds	**10**	100,193	96,202
Restricted funds	**9**	103,144	92,384
Endowment fund	**10**	625,000	625,000
		880,663	**868,589**

Approved by the Parochial Church Council on
And signed on its behalf by

……. ……
Rector Hon Treasurer

The notes on pages 39 to 45 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2020**

ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and applicable accounting standards (FRSSE).

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Description of Funds

Restricted funds comprise 2 elements:
a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.
b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are income funds, which are to be spent on the PCC's general purpose.

Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The Diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is excluded from the accounts by s.10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings are held by the Rector and Churchwardens on special trust for the PCC, require a faculty for disposal and are inalienable property, listed in the Church's inventory, which may be inspected at any reasonable time. For anything acquired prior to 2000, there is insufficient cost information available, and therefore such assets are not valued in the financial statements.

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2020**

2 Income and endowments from:

	Unrestricted funds	Designated funds	Restricted funds	Total Funds	Total funds 2019
Donations & legacies 2a					
	£	**£**	**£**	**£**	**£**
Tax efficient planned giving	60,303		80	60,383	58,076
Other tax efficient giving	9,518		120	9,638	9,301
Other planned giving	742		200	942	1,070
Collections at services	819			819	2,878
All other giving & voluntary Receipts including special appeal	2,286	6,070	8,237	16,593	6,404
Gift aid recovered	17,487	1,512	1,661	20,661	17,745
Legacies received		1,000		1,000	
Grants			22,380	22,380	3,956
	91,155	**8,582**	**32,675**	**132,412**	**99,430**
Charitable activities 2b					
Church activities					
Statutory fees retained by PCC	1,934	4,453		6,388	8,350
Church magazine	2,906			2,906	2,707
Church hall rentals					
Memorial book & sundry income	199		131	330	1,283
Church fundraising activities	939			939	3,904
Benefice contribution	3,070			3,070	2,731
Insurance settlement					2,064
	9,048	**4,453**	**131**	**13,633**	**21,039**
Other trading activities 2c					
Activities for generating funds					
Talent Scheme	347		72	419	806
Coffee money	166			166	899
Youth activities contributions					1,890
	513		**72**	**585**	**3,595**
Investments 2d					
Share dividends			1,857	1,857	1,245
Bank & deposit interest	23	342	291	656	1,752
Treasury stock interest		98		98	98
	23	**440**	**2,148**	**2,611**	**3,095**
Total incoming resources	**100,735**	**13,477**	**35,029**	**149,241**	**127,159**

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2020**

3 RESOURCES EXPENDED

	Unrestricted funds	Designated funds	Restricted funds	Total Funds	Total funds 2019
Raising funds 3a					
	£	**£**	**£**	**£**	**£**
Stewardship	126			126	133
Fundraising	83			83	591
Sundry purchases					427
	209			**209**	**1,151**
Charitable activities 3b					
Church activities					
Grants paid to St. Mary's chapel					785
Diocesan parish share	65,967			65,967	64,753
Salaries/wages	2,016	¤		2,016	3,975
Clergy & staff expenses	1,963			1,963	2,019
Magazine costs	2,954			2,954	3,217
Payments from restricted donations			1,937	1,937	2,762
Church running expenses					
Church expenses, mission & evangelism	11,152	44	24	11,220	14,749
Church utility bills	3,071			3,071	8,816
Hall costs & maintenance	57			57	562
Churchyard upkeep		5,691	18,289	23,981	19,008
Parish rooms development			7,710	7,710	-
Youth activities/Messy church					5,625
Depreciation – equipment	2,704			2,704	2,599
Major repairs to the church	2,426		4,193	6,619	2,194
Office administration & management	10,756			10,756	9,995
Governance costs – accountancy	260			260	255
- bank charges	468			468	546
- hall disposal					(1,189)
	103,803	**5,736**	**32,156**	**141,695**	**140,671**
Total resources expended	**104,012**	**5,736**	**32,156**	**141,904**	**141,822**

4(a) Staff Costs

	2020	2019
	£	£
Wages and salaries	2,016	3,975

Wages and salaries represent the gross costs of employing organists. In total these posts amount to less than 1 full-time equivalent employee.

4(b) PCC Costs

There were no transactions made in respect of PCC members, no PCC member received remuneration, benefit or reimbursement of travelling or other expenses.

5. Fixed Assets

	Freehold Land & Buildings	Equipment	Total
	£	£	£
Cost or valuation			
At 1 January 2020 & 31 December 2020	860,000	60,420	920,420
Depreciation			
At 1 January 2020	235,000	42,097	277,097
Charge for year		2,704	2,704
Eliminated on disposal	-	-	-
At 31 December 2020	235,000	44,801	279,801
Net Book Value			
At 1 January 2020	625,000	18,323	643,323
At 31 December 2020	**625.000**	**15,619**	**640,619**

The freehold buildings comprise the Church halls complex, and were valued by the Council as at 1 January 2004, based on the approximate rebuilding cost of the premises, and an estimated useful life of 65 years, of which 59 years were then unexpired.

The Council prior to 1 January 2004 had not valued the hall, and the resulting surplus from the valuation was transferred to unrestricted funds as an unrealised capital gain. This gain was written off over the estimated useful life of the halls and has now been completely eliminated. The Council completed the sale of the church hall in June, and the proceeds of £625,000 are held in trust by the Diocese..

Notes to the Financial Statements (Continued) **Year ended 31 December 2020**

6. Analysis of net assets by fund

	Unrestricted/ designated Funds £	Restricted/ Endowment Funds £	Total £
Fixed assets	15,619	625,000	640,619
Investments		76,219	76,219
Current assets	138,381	26,925	165,306
Current liabilities	(1,481)		(1,481)
	152,519	728,144	880,663

7. Debtors

	2020 £	2019 £
Prepayments & sundry debtors	544	1,030
Income tax recoverable	6,059	4,683
	6,603	5,713

8. Current Liabilities

Amounts falling due within 1 year

	2020 £	2019 £
Accruals	1,481	2,762
	1,481	2,762

9. Restricted Fund details

Funds held are as follows:

	Balance b/f 1 January 2020	Incoming	Outgoing	Transfers	Revaluations	Balance c/f 31 December 2020
	£	£	£	£	£	£
Angel Tree Fund	-	321	341	-	-	(20)
All Souls (St Giles Hospice) fund	-	26	26	-	-	-
Bells Capital Fund	1,489	4	-	-	-	1,493
Bishop's Lent & Ordinand Appeal	-	217	217	-	-	-
Burseveil	159	-	-	-	-	159
Church Yard	13,970	2,864	18,047	12,117	711	11,618
Church Yard Lottery fund	244	-	244	-	-	-
Church Yard Tap	256	1	-	-	-	257
Hill Grave	7,005	164	-	-	355	7,524
	-	-	-	-	-	-
Capital General fund						
Capital (Window restoration)	800	52	-	-	-	852
Capital roof appeal	-	28,227	4,196	3,750	-	27,781
Capital Heating Appeal	4,675	22	-	-	-	4,697
Capital (Lighting)	1,078	5	-	-	-	1,083
Capital (Sound System)	(888)	-	-	-	-	(888)
Children's Society	-	339	359	-	-	(20) -
Church Army	-	141	141	-	-	-
Curate's fund	34,585	895	-	(600)	1,986	36,866
Foodbank	-	12	12	-	-	-
Hall development fund	(15,174)	148	7,710	-	-	(22,736)
Rectory redecoration fund	843	-	-		-	844
Spires rede Spires redecoration fund	280	1	-		-	281
Miss George's Bequest	12,904	3	-	(12,117)	-	790
Lichfield Foyer	320	-	-	-	-	320
Music & choir activities	1,875	-	18	-	-	1,857
Organ resto Organ restoration fund	412	1	-	-	-	413
Pathway Project	-	-	-	-	-	-
Retirement funds	35	500	500	-	-	35
St. John's restricted fund	-	6	6	-	-	-
St Mary's fabric fund	25,713	740	-	-	1,673	28,136
USPG	-	-	-	-	-	-
Water Aid	-	339	339	-	-	-
Youth Outings fund	1,796	-	-		-	1,796
Total restricted funds	92,384	35,029	32,156	3,150	4,737	103,144

Notes to the Financial Statements (Continued) Year ended 31 December 2020

10. Analysis of unrestricted and designated funds

	Balance b/f 1 January 2020	Income	Expenditure	Transfers In/(out)	Revaluation	Balance c/f 31 December 2020
	£	£	£	£	£	£
Organist fees fund	1,045	5	-	-		1,047
Church yard fund	24,439	4,495	5,692	-		23,241
Capital General fund	238	8,500	-	(3,750)		4,988
Capital Heating Appeal	1,007	4	-	-		1,012
Flower fund	243	82	44	-		280
Church Hall fund	-	--	-	-	-	-
Capital Development Fund	69,232	391	-	-		69,623
Total designated funds	96,204	13,477	5,736	(3,750)		100,196
General unrestricted funds	55,000	100,735	104,012	600	-	52,323
Total unrestricted & designated funds	151,204	114,212	109,748	(3,150)		152,519
Endowment Fund						
Hall Land fund	625,000	-	-	-	-	625,000
Restricted funds	92,384	35,029	32,156	3,150	4,737	103,144
Designated and general funds	151,204	114,212	109,748	(3,150)		152,519
Endowment Fund	625,000	-	-	-		625,000
Total funds	**868,588**	**149,241**	**141,904**	**-**	**4,737**	**880,663**

St Michaels Church, Lichfield		PCC Fees Account			2020
Brought Forward		701.99			
INCOME			**EXPENSES**		
Bellringers	0.00		Cash Fees Float	1,000.00	
Burials	3,297.00		LDBF Assigned Fees	2,541.00	
Choir	0.00		PCC General Account	6,388.00	
Crem Only	1,096.00		Sexton	390.00	
Funeral Service	1,520.00		Wall PCC	0.00	
Heating	350.00				
Intern Crem Rem	1,042.00				10,319.00
Faculties	0.00				
Monuments	1,121.00				
Organist	350.00		Carried forward		409.99
Wall banns	0.00				
Sexton	390.00				
Verger	470.00				
Registers	0.00				
Visiting Minister Fee	91.00				
Weddings	300.00				
Baptisms	0.00				
		10,027.00			
		£10,728.99			£10,728.99

St Michaels Church, Lichfield		PCC Fees Account Cash			2020
Brought Forward		0.00			0.00
INCOME			**EXPENSES**		
From PCC Fees Account		1,000.00	Verger	470.00	
			Organist	350.00	
			Choir	0.00	
			Bells	0.00	
			Retired Ministers	91.00	
			Sexton	0.00	
			Cash banked	89.00	
			Carried Forward		0.00
		£1,000.00			£1,000.00

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST MICHAEL AND ST MARY LICHFIELD

I report on the Fees Account of the Parochial Church Council of St Michael and St Mary Lichfield ("The PCC") for the year ended 31 December 2020.

To the best of my knowledge and understanding the accounting records and preparation of accounts meet the required criteria.

No matters have come to my attention which are unclear and in need of further explanation.

MWA Godfrey

10 March 2021

7 Seward Close

Lichfield

Staffordshire

5. Deanery Synod Report

This report has been written so that it can be used for the APCMs of St Michael & St Mary Lichfield and St John, Wall. It covers the calendar year of 2020.

Ordained members of the United Benefice Ministry Team are automatically members of Lichfield Deanery Synod. The elected lay representatives for 2020 were:

St Michael & St Mary: Liz Clarke, Ted Green and Steve Oliver.

The June meeting was cancelled and there were three meetings of Deanery Synod in 2020, two of them by Zoom.

19 February at All Saints Church. The speaker was Rachel Thomas of **The Children's Society**. She gave a brief history of the society and spoke about the categories of children it is trying to protect now. These include those at risk from sexual and drug abuse, migrants and refugees. Rachel explained how the Diocese is helping to fund Mental Health interventions. These programs, known as BEAM, help over 400 children every month, 85% of whom are aged between 16 and 17 years of age and suffering from anxiety, depression and pressures from school and home. A lot of the funding comes through Christingle services and collection boxes, which have been operating for 51 years. In 2019 Lichfield Diocese raised over £20,000 through the boxes, with another £12,000 from Christingle Services. Other donations are always welcome and speakers can be made available for church services.

14 September by Zoom. Representatives of various churches spoke about the way they had continued **services online** while churches were closed because of the pandemic. YouTube and Facebook were both very popular and it was agreed that it takes a lot longer to pre-record a service than to hold it in church! The great benefit is that these churches are having their services followed by hundreds of people around the world. Within the Deanery the United Benefice is the only user of Zoom for services and it was generally agreed that this is better for keeping the church congregation together, because of the face-to-face element, but the opportunity for wider evangelism isn't available. All the churches involved thought it likely that they will continue with some kind of electronic service when churches are open again and limits on numbers lifted.

17 November by Zoom. Revd Steve Hollinghurst spoke about his work as the 'Lichfield Diocesan Enabler with an **Environmental Focus'**. He explained how it fits into the Anglican *Five Marks of Mission* but also about its wider ecumenical scope. He quoted Bishop Michael, "Ecological mobilization, ecumenical partnership and economic justice go together ....." In a wide-ranging presentation, linking theology and ecology, Steve also spoke about his support for *Forest Church* and this may be a development that is particularly relevant to St Michael's.

Amended Dates. Because of the pandemic, dates of APCMs and triennia for Deanery Synods have been changed. At the St Michael's APCM in October 2020 Liz, Steve and Ted were re-elected as representatives for Deanery Synod from 1 December 2020 until mid-2023. Ted withdrew his resignation as Deanery Synod Treasurer and has since been re-elected for a further three years.

Edward Green

PARISH INFORMATION

The following are a list of groups and activities that are an integral part of our church's daily life.

Children and Youth Work

First Steps
Junior Praise
Messy Church
Camas

Our Worshipping Life

Bellringers
Music Department
Benefice Prayer Group

Church Fellowship

Mothers' Union
Tuesday Club
Sewing Group
Film Club
Walking Group
Network Church

Charitable Work

Pathway Project
Christian Aid
Angel tree
St Giles
Embrace
US (United Society – formerly USPG)
Church Army
Lichfield Foodbank
Water Aid
MacMillan
Childrens Society
Church Urban Fund - Lichfield

Schools

St Michael's VC Primary School
Scotch Orchard Primary School
Streethay Primary School
Five Spires Primary Academy
Queen's Croft High School
Abacus Nursery