

FOREFRONT COMMUNITY CHURCH

England & Wales · Charity number 1139006

Details

Other names	FOREFRONT
Status	Registered
Legal form	CIO
Registered	2010-11-15
Register	View on the Charity Commission register

Contact

Address Forefront Community Centre
42 Fore Street
Chard
TA20 1QA

Phone 0146066080

Email office@forefront.org.uk

Website www.forefront.org.uk

Activities

Objects: THE CHARITY'S OBJECTS ARE FOR THE PUBLIC BENEFIT; (1) TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF BELIEFS AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT AND TO FULFIL SUCH OTHER PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHARITY. (2) TO RELIEVE SICKNESS AND FINANCIAL HARDSHIP AND TO PROMOTE AND PRESERVE GOOD HEALTH BY PROVISION OF FUNDS, GOODS OR SERVICES INCLUDING COUNSELLING AND SUPPORT SERVICES.

Activities: 1. To advance the Christian faith in accordance with our statement of beliefs 2. To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services including counselling and support services3. To provide community facilities for the benefit of the local community in Chard and the surrounding area and for use of other community groups

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE UNITED KINGDOM OR THE WORLD
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£149,855	£119,179	-	-
2023-12-31	£132,939	£129,607	-	-
2022-12-31	£110,145	£119,661	-	-
2021-12-31	£100,375	£91,520	-	-
2020-12-31	£102,244	£93,705	-	-

Trustees

Name	Role	Appointed
STEPHEN RICHARD THURBON	Chair	
Abigail Brister		2024-10-02
DAVID ROGER BURFIELD		2013-07-23
Denise Farrington		2024-11-18
Jonathan Kerr		2023-02-20
Laura Dimon		2017-11-27
Martin James Brister		2015-11-30
Nigel Martin Marsh		2023-05-12
Victor Vinicius Basso do Nascimento		2025-01-05
Wendy Anne Green		2022-06-27

FOREFRONT COMMUNITY CHURCH

England & Wales - Charity number 1139006

Accounts

FOREFRONT COMMUNITY CHURCH

Registered Charity Number: 1139006

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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forefrontcommunitychurch



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Month	Year		Day	Month	Year
	01	01	2024		31	12	2024

Section A Reference and administration details

Charity name Forefront Community Church

Other names charity is known by

Registered charity number (if any) 1139006

Charity's principal address

42 Fore Street
 Chard
 Somerset
 Postcode TA20 1QA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs A Brister		Appointed 02 October 2024	
2	Mr M Brister			
3	Mrs J Bristow	Chairman	Appointed 22 April 2024	
4	Mr D Burfield			
5	Ms L Dimon			
6	Ms D Farrington		Appointed 18 November 2024	
7	Mrs W Green			
8	Mr J Kerr	Treasurer		
9	Mr N Marsh			
10	Mr S Thurbon			
11	Mr P Dimon		Resigned 19 th Feb 2024	
12	Mr D Sutcliffe		Resigned 18 th Nov 2024	
13	Miss C Smith		Resigned 1 st Nov 2024	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Jon Westley	1 Colleton Crescent, Exeter, Devon EX2 4DG

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Forefront Community Church is a Charitable Incorporated Organisation (CIO), charity number 1139006, and is recognised by Companies House as number CE020874.

How the charity is constituted
(eg. trust, association, company)

Forefront Community Church's Constitution, active from 27th February 2020, establishes the objects and powers of the CIO and the governance arrangements.

CIO conversion constitution registered with the Charity Commission and recognised by Companies House

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed in accordance with the CIO Constitution in summary as follows.

- Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
- In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
- All Trustees must subscribe to the Statement of Beliefs, be 16 years of age or over (and at least one trustee must be 18 years of age or over), and acknowledge acceptance of the office of trustee.
- There must be at least three charity trustees and no more than twenty.
- The Members of the CIO shall be its charity trustees for the time being. The only persons eligible to be Members of the CIO are its charity trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charitable company (company number 07343328) was converted into a Charitable Incorporated Organisation (CIO) on 27 February 2020, which continues under charity number 1139006. From that point it is recognised by company number CE020874 with Companies House.

The Trustees held five meetings during 2024 to oversee the running of the charity. The charity was run on a day to day basis by the Forefront Community Centre Manager, other paid staff, and volunteers as required. Spiritual leadership of the Church and associated activities were run by the Forefront Community Church Leadership Team.

Risks

In terms of financial risk, the trustees regularly review the CIO finances at each Trustees meeting (a standing item on the agenda), and the Treasurer has ongoing scrutiny of funds. The financial review contains the CIO's policy on reserves.

Forefront Community Church's Safeguarding Policy continued to be in force, reviewed and updated on a regular basis.

The trustees have assessed the major risks to which Forefront Community Church (including the centre) is exposed and are satisfied that systems are in place to mitigate exposure to major risks. These include, building and property security, insurance, fire and electrical safety, personnel safety and wellbeing. A list of periodic service and maintenance requirements for the centre is regularly reviewed by the Trustees to best ensure continued integrity and safety (e.g. Fire Alarm system tested every week, and serviced annually, Electrical PAT performed regularly, Heating System annual service, etc.). The staff/volunteers (and users) are cognisant of the buildings material condition, and report any issues or safety concerns to the Centre Manager as necessary.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Forefront Community Church's objects are as follows as per the constitution:

(1) To advance the Christian faith in accordance with the statement of beliefs as the trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

(2) To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services including counselling and support services.

The Trustees have paid due regard to the public benefits guidance issued by the Charity Commission in deciding what activities the Forefront Community Church should undertake.

Forefront Community Church is a Christian Independent Church, which subscribes to the Evangelical Alliance and their basis of faith, and also belongs to Partnership UK. It comprises a body of believers from a wide variety of backgrounds. Forefront Community Church owns and operates the Forefront Community Centre on Fore Street in Chard, which provides for community outreach and services in pursuance of its Objectives. The centre also provides meeting facilities, and the Church's administration hub. Christian faith services are lead and facilitated by the Church, mostly held in other suitable local premises.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Some of the activities at the Forefront Community Centre were performed and facilitated by volunteers.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Forefront Community Church continued to apply considered strategies to achieve its charitable objects, demonstrated in part by the following.

Forefront Community Church held weekly Sunday Morning Services in the main hall of Holyrood Academy, to which anyone was welcome, and facilitated weekly 'house groups' held in Church members homes.

Monthly evening communion services were also held in members' homes. There were regular Youth Group meetings and activities run by the Church, as well as 'Sunday School' held at the same time as the weekly Sunday services. In December the Church held a Christmas Carol Service at Holyrood Academy Main Hall, in addition to the usual Christmas Services. 'Youth Alpha' courses and 'Adult Alpha' courses were also run by the Church in this year.

Forefront Community Centre continued to operate throughout the year, offering community outreach and services, and also functioning as the Church administration hub. Specifically, the centre provided a food bank service (the Lords Larder), weekly community coffee mornings, once weekly craft activity mornings, social/support group meetings for young mums with their babies (Growing Together), and a week day 'drop in' centre for members of the public. 'Citizens Advice South Somerset' continued to operate from the centre twice weekly, and counselling services (NHS mental Health, etc.) used the centre on an occasional basis.

The centre also provided regular meeting facilities for the Church and other associated activities (Youth Groups, Meetings, etc.), and occasional special uses such as an 'Alternative Halloween' evening and 'open house' for Carnival night. The Centre also provided a meeting space and facilities for the 'Homeless and Rough Sleeper NHS Nursing Service' on a regular basis.

Regarding work with local children and youth, the Church continued to financially support a Youth Worker, to live locally and attend Forefront Community Church. She received mentoring and support from the Church, and in return forged links with children and youth, especially from the local Portuguese population, whilst expanding on networking with another local youth worker, and Holyrood Academy.

The Church continued to work and communicate with other churches in the area when necessary, such as being represented at the Chard Churches Together (CCT) group. A week long Summer Club during School summer holiday (headed by CCT) was supported by Forefront Community Church (along with other churches in Chard) by providing volunteers and material support.

Forefront Community Church allocated 15% of the general offerings income to give regular support to missionaries at home and abroad who had links with the Church. In the UK we supported Evangelist work with schools in the Southwest, and supported missions in Leicester and London. Abroad we supported missionaries in Spain, Thailand, and Operation Mobilisation (OM operate a missionary ship Logos Hope), and also supported Latin Link (a Brazilian based missionary organisation), as well as the occasional ad hoc contribution to special appeals.

The annual review of Forefront Staff pay and room hire rates was

Undertaken. Room rates remain the same and a small increase in pay was made whilst aligning increases to the start of the financial year.

Necessary repairs and improvements were made to the property, including repairs to the motor for the electric door.

Strategies for 2025

Our current strategies to achieve our charitable 'Objectives' will continue as before.

An emphasis on our work with children and youth will continue, aided by the continued employment of our Youth Worker for at least another year. These include, partnership with the support staff at Holyrood Academy, the Anglican Pioneer youth worker, and pursuance of other appropriate youth support activities, as well as the continued work and development of the church's own youth.

The Leadership will continue to be mindful of ways to allow for an expansion of our aims and objectives, whether this be through the use of alternative premises, and/or further improvements to our existing property.

Section E Financial review

Brief statement of the charity's policy on reserves

It is the CIO's policy that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three- and six-month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant reduction in funding, they will be able to continue the Forefront Community Church's current activities while consideration is given to ways in which additional funds may be raised.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Mission team giving of £13,189 (2023: £11,781) included gifts to the following individuals and organisations: -

E Burden – OMF International £2,520 (2023: £3,297)

K & A Barrett - £1,260 (2023: £3,297)

M Strange - £nil (2023: £1,679)

B & E Higgs - £240 (2023: £0)

C & A Moises - £1,260 (2023: £1,679)

B & A Sheath - £5,020 (2023: £1,679)

Youth worker - £nil (2023: £150)

London City Mission - £1,982 (2023: £nil)

Education Plus - £722 (2023: £nil)

Jensy - £100 (2023: £nil)

Grant funding of £nil (2023: £12,753) included grants to the following individuals out of offerings: -

Anisa Marsh £nil (2023: £175)

B & E Higgs £nil (2023: £240)

World Vision £nil (2023: £7,104)

Camps - Spree £nil (2023: £510)

Harvest – Alpha course, lords larder & step £nil (2023: £1,498)

London City Mission £nil (2023: £1,613)

Operation Mobilisation £nil (2023: £1,613)

Assets retained for the charity's own use

The freehold property of Forefront Community Centre, 42 Fore Street, Chard, Somerset, TA20 1QA originally cost £214,080 in 2005. Depreciation is being charged at 2% straight line in accordance with the charity's accounting policy. There have been no improvements during the year which have added value to the property and all repairs are written off as incurred in the receipts and payments account.

The existing furnishings and equipment have no brought forward value since they have been depreciated in full or written off as purchased. There were no additions during the year.

Trustees

None of the Trustees (or any persons connected with them) received any expenses from Forefront Community Church during the year and there were no amounts owing at the year end.

The following trustees (and persons connected with them) received remuneration and pensions during the year, which were in accordance with the memorandum and articles of association on a reasonable basis

and in the best interests of the charity: -

Wages & Salaries

Miss C M C Smith (Trustee, resigned 1st Nov 2024) £34,640 (2023: £31,013)

Mrs J Marsh (spouse of Mr N Marsh) £4,661 (2023: £4,368)

Other pension costs

Miss C M C Smith (Trustee) £1,577 (2023: £1,551)

Mission team giving

No Trustee gifts

Grants payable

Miss A Marsh (daughter of Trustee Mr N Marsh) £nil (2023: £175)

The number of trustees (and persons connected with them) with whom benefits are accruing under money purchase schemes is 1 (2023: 1).

Trustees donated offerings to the charity without condition and the aggregate value of those transactions in the year ending 31 December 2024 was £36,930 (2023: £33,531).

Operating lease

At the year end there were outstanding commitments for future minimum equipment lease payments under non-cancellable operating leases as follows: -

Due with 1 year £262 (2023 : £787)

Due after more than 1 year £nil (2023: £262)

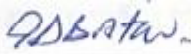

Restricted funds

Where offerings are donated for a specific project these are separated as restricted monies and used to fulfil those pledges. Cash pledges received at 31 December 2024 were £1,109 (2023: £1,956)

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JULIE BRISTOW	TREASURER ↵
Position (eg Secretary, Chair, etc)	CHAIR	J. KERR ↵
Date	28/4/25	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Forefront Community Church

**On accounts for the year
ended**

31 December 2024
**Charity no
(if any)** 1139006

Set out on pages

11 to 12
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 09/05/2025

Name: Jonathan Westley FCA

**Relevant professional
qualification(s) or body
(if any):**

Association Chartered Accountants

Address:

Thompson Jenner LLP
1 Colleton Crescent
Exeter, Devon
EX2 4DG

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Forefront Community Church

No (if any)
1139006

Receipts and payments accounts

CC16a

For the period from 1 January 2024 To 31 December 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and gifts (including gift aid tax)	138,183	1,324	-	139,507	123,336
Charitable activities - Hire of Forefront Community Centre	9,481	-	-	9,481	9,203
Investments - interest received	758	-	-	758	386
Other income - photocopying reimbursed	109	-	-	109	14
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	148,531	1,324	-	149,855	132,939
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	148,531	1,324	-	149,855	132,939
A3 Payments					
Staff Costs	58,543	-	-	58,543	57,698
Ministry expenses - Evangelism, Youth & other ministry	30,491	156	-	30,647	22,244
Hire of guildhall & other facilities	2,679	-	-	2,679	2,574
Mission team giving (detailed in trustees' report)	11,278	1,911	-	13,189	11,781
Grant funding (detailed in trustees report)	-	-	-	-	12,753
Photocopier operating lease charge	757	-	-	757	740
Insurance	688	-	-	688	628
Repairs & equipment	1,524	-	-	1,524	12,799
Postage, stationery & sundries	873	-	-	873	429
Cleaning	1,255	-	-	1,255	1,197
Electricity	2,050	104	-	2,154	1,030
Telephone	1,275	-	-	1,275	1,138
Water	335	-	-	335	250
Computer software costs	767	-	-	767	739
Accountancy, payroll & independent examination	4,493	-	-	4,493	3,607
Sub total	117,008	2,171	-	119,179	129,607
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	117,008	2,171	-	119,179	129,607
Net of receipts/(payments)	31,523	(847)	-	30,676	3,332
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	46,501	1,956	-	48,457	45,125
Cash funds this year end	78,024	1,109	-	79,133	48,457

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest current account	11,771	1,109	-
	Natwest reserve account 1	3,518		
	Natwest reserve account 2	38,844		
	Kingdom bond	10,548		
	Cash in hand	95		
	Virgin account	13,248	-	-
		-	-	-
	Total cash funds	78,024	1,109	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Tangible Asset - Forefront Community Centre, 42 Fore Street, Chard TA20 1QA	188,388	-	-
	Other debtors	2,933	-	-
	Prepayments	172	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade creditors	Unrestricted	-	
	Accruals	Unrestricted	1,756	
	Other creditors	Unrestricted	884	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mrs J Bristow	14/14/25
	Mr J Kerr	14/14/25

FOREFRONT COMMUNITY CHURCH

England & Wales - Charity number 1139006

Accounts

FOREFRONT COMMUNITY CHURCH

Registered Charity Number: 1139006

UNAUDITED FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2023**

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Trustees' Annual Report for the period

	Period start date				Period end date		
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3	Mr M Brister	Chairman – appointed 21/11/2023		
4	Mr D Burfield			
5	Mr S Capstick	Treasurer – resigned 09/10/2023	Resigned 09/10/2023	
6	Ms L Dimon			
7	Mr P Dimon			
8	Mr D Sutcliffe		Appointed 20/03/2023	
9	Mr N Marsh		Appointed 12/05/2023	
10	Miss C Smith			
11	Mr S Thurbon	Chairman – retired 21/11/2023		
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13	Mrs W Green			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have paid due regard to the public benefits guidance issued by the Charity Commission in deciding what activities the Forefront Community Church should undertake.

Forefront Community Church is a Christian Independent Church, which subscribes to the Evangelical Alliance and their basis of faith, and also belongs to Partnership UK. It comprises a body of believers from a wide variety of backgrounds. Forefront Community Church owns and operates the Forefront Community Centre on Fore Street in Chard, which provides for community outreach and services in pursuance of its Objects. The centre also provides meeting facilities, and the Church's administration hub. Christian faith services are lead and facilitated by the Church, mostly held in other suitable local premises.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Some of the activities at the Forefront Community Centre were performed and facilitated by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Forefront Community Church continued to apply considered strategies to achieve its charitable objects, demonstrated in part by the following.

Forefront Community Church held weekly Sunday Morning Services in the main hall of Holyrood Academy, to which anyone was welcome, and facilitated weekly 'house groups' held in Church members homes. Monthly evening communion services were also held in members homes. There were regular Youth Group meetings and activities run by the Church, as well as 'Sunday School' held at the same time as the weekly Sunday services. In December the Church held a Christmas Carol Service at Holyrood Academy Main Hall, in addition to the usual Christmas Services. Two 'Youth Alpha' courses and two 'Adult Alpha' courses were also run by the Church in this year.

Forefront Community Centre continued to operate throughout the year, offering community outreach and services, and also functioning as the Church administration hub. Specifically, the centre provided a food bank service (the Lords Larder), weekly community coffee mornings, once weekly craft activity mornings, social/support group meetings for young mums with their babies (Growing Together), and a week day 'drop in' centre for members of the public. 'Citizens Advice South Somerset' continued to operate from the centre twice weekly, and counselling services (NHS mental Health, etc) used the centre on an occasional basis. The centre also provided regular meeting facilities for the Church and other associated activities (Youth Groups, Meetings, etc), and occasional special uses such as an 'Alternative Halloween' evening and 'open house' for Carnival night. The Centre also provided a meeting space and facilities for the 'Homeless and Rough Sleeper NHS Nursing Service' on a regular basis.

Regarding work with local children and youth, the Church continued to financially support a Youth Worker, to live locally and attend Forefront Community Church. She received mentoring and support from the Church, and in return forged links with children and youth, especially from the local Portuguese population, whilst expanding on networking with another local youth worker, and Holyrood Academy.

The Church continued to work and communicate with other churches in the area when necessary, such as being represented at the Chard Churches Together (CCT) group. A week long Summer Club during School summer holiday (headed by CCT) was supported by Forefront Community Church (along with other churches in Chard) by providing volunteers and material support.

Forefront Community Church allocated 15% of the general offerings income to give regular support to missionaries at home and abroad who had links with the Church. In the UK we supported Evangelist work with schools in the Southwest, and supported missions in Leicester and London. Abroad we supported missionaries in Spain, Thailand, and Operation Mobilisation (OM operate a missionary ship Logos Hope), and also supported Latin Link (a Brazilian based missionary organisation), as well as the occasional ad hoc contribution to special appeals.

The annual review of Forefront Staff pay and room hire rates was undertaken, but due to the current high inflation rate, the general unsettled economic situation, and a slight reduction in margins between our income and expenditure, it was decided to delay any pay rise until April 2024 next year.

In pursuance of the Church's aims, the Leadership Team continued to seek a new property in Chard, which would offer more space and facilities. However, no such opportunities arose.

Necessary repairs and improvements were made to the property, including; flat roof repair at rear of building; extensive electrical refurbishment and repairs; and a heating system upgrade.

Section D

Achievements and performance

Strategies for 2024

Our current strategies to achieve our charitable 'Objects' will continue as before.

An emphasis on our work with children and youth will continue, aided by the continued employment of our Youth Worker for at least another year. These include, partnership with the support staff at Holyrood Academy, the Anglican Pioneer youth worker, and pursuance of other appropriate youth support activities, as well as the continued work and development of the church's own youth.

The Leadership will continue to be mindful of ways to allow for an expansion of our aims and objectives, whether this be through the use of alternative premises, and/or further improvements to our existing property.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the CIO's policy that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three- and six-month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant reduction in funding, they will be able to continue the Forefront Community Church's current activities while consideration is given to ways in which additional funds may be raised. The level of reserves has reduced slightly throughout the year of 2023, although it is still within the lower end margin.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Mission team giving of £11,781 (2022: £15,169) included gifts to the following individuals and organisations: -

E Burden – OMF International £3,297 (2022: £4,108)
K & A Barrett - £3,297 (2022: £3,808)
M Strange - £1,679 (2022: £1,984)
B & E Higgs - £0 (2022: £1,947)
C & A Moises - £1,679 (2022: £1,784)
B & A Sheath - £1,679 (2022: £1,538)
Youth worker - £150 (2022: £0)

Grant funding of £12,753 (2022: £13,439) included grants to the following individuals out of offerings: -

Anisa Marsh £175 (2022: £300)
B & E Higgs £240 (2022: £2,760)
Martyna £0 (2022: £50)
World Vision £7,104 (2022: £7,635)
Tearfund £0 (2022: £2,618)
Macmillan £0 (2022: £76)
Camps - Sprees £510 (2022: £0)
Harvest – Alpha course, lords larder & step £1,498 (2022: £0)
London City Mission £1,613 (2022: £0)
Operation Mobilisation £1,613 (2022: £0)

Assets retained for the charity's own use

The freehold property of Forefront Community Centre, 42 Fore Street, Chard, Somerset, TA20 1QA originally cost £214,080 in 2005. Depreciation is being charged at 2% straight line in accordance with the charity's accounting policy. There have been no improvements during the year which have added value to the property and all repairs are written off as incurred in the receipts and payments account.

The existing furnishings and equipment have no brought forward value since they have been depreciated in full or written off as purchased. There were no additions during the year.

Trustees

None of the Trustees (or any persons connected with them) received any expenses from Forefront Community Church during the year and there were no amounts owing at the year end.

The following trustees (and persons connected with them) received remuneration and pensions during the year, which were in accordance with the memorandum and articles of association on a reasonable basis and in the best interests of the charity: -

Wages & Salaries

Miss C M C Smith (Trustee) £31,013 (2022: £29,266)
Mrs J Marsh (spouse of Mr N Marsh) £4,368 (2022: £4,884)

Other pension costs

Miss C M C Smith (Trustee) £1,551 (2022: £1,463)

Mission team giving

No Trustee gifts

Grants payable

Miss A Marsh (daughter of Trustee Mr N Marsh) £175 (2022: £300)

Cleaning

Miss K Marsh (daughter of Trustee Mr N Marsh) £0 (2022: £23)

The number of trustees (and persons connected with them) with whom benefits are accruing under money purchase schemes is 1 (2022: 1).

Section F Other optional information continued

Trustees donated offerings to the charity without condition and the aggregate value of those transactions in the year ending 31 December 2023 was £33,531 (2022: £28,751).

Operating lease

At the year end there were outstanding commitments for future minimum equipment lease payments under non-cancellable operating leases as follows: -

Due with 1 year £787 (2022 : £1,311)

Due after more than 1 year £262 (2022 : £787)

Restricted funds

Where offerings are donated for a specific project these are separated as restricted monies and used to fulfil those pledges. Cash pledges received at 31 December 2023 were £1,956 (2022: £3,336)

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) and date	 <i>S R Thurbon</i> Signed on 19/06/24 @ 09:08	 <i>Jonathan Kerr</i> Signed on 18/06/24 @ 19:44
	Full name(s) Mr S R Thurbon	Mr J Kerr
Position (eg Secretary, Chair, etc)	Trustee	Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Forefront Community Church

**On accounts for the year
ended**

31 December 2023

**Charity no
(if any)**

1139006

Set out on pages

11 to 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed & dated:



Jane Jordan
Signed on 24/06/24 @ 07:16

Name:

Mrs J Jordan

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

17-18 Leach Road, Chard Business Park, Chard, Somerset, TA20 1FA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Receipts and payments accounts

CC16a

For the period
from

01-Jan-23

To

31-Dec-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations and gifts (including gift aid tax)	107,182	16,154	-	123,336	101,261
Charitable activities - hire of Forefront Community Centre	9,203	-	-	9,203	8,808
Investments - interest received	386	-	-	386	76
Oth Income - photocopying reimbursed	14	-	-	14	-
Sub total (Gross income for AR)	116,785	16,154	-	132,939	110,145
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	116,785	16,154	-	132,939	110,145
A3 Payments					
Staff costs	57,698	-	-	57,698	51,739
Ministry expenses - Evangelism, Youth & other ministry	22,094	150	-	22,244	19,567
Hire of guildhall & other facilities	2,574	-	-	2,574	2,652
Mission team giving (detailed in trustees' report)	11,781	-	-	11,781	15,169
Grant funding (detailed in trustees' report)	-	12,753	-	12,753	13,439
Photocopier operating lease charge	740	-	-	740	784
Insurance	628	-	-	628	574
Repairs & equipment	7,903	4,896	-	12,799	7,746
Postage, stationery & sundries	429	-	-	429	201
Cleaning	1,197	-	-	1,197	1,449
Electricity	1,030	-	-	1,030	1,212
Telephone	1,138	-	-	1,138	965
Water	250	-	-	250	205
Computer software costs	739	-	-	739	643
Accountancy, payroll & independent examination	3,607	-	-	3,607	3,316
Sub total	111,808	17,799	-	129,607	119,661
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	111,808	17,799	-	129,607	119,661
Net of receipts/(payments)	4,977	- 1,645	-	3,332	- 9,516
A5 Transfers between funds	- 265	265	-	-	-
A6 Cash funds last year end	41,789	3,336	-	45,125	54,641
Cash funds this year end	46,501	1,956	-	48,457	45,125

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest current account	6,553	-	-
	Natwest reserve account 1	3,267	-	-
	Natwest reserve account 2	26,461	1,956	-
	Kingdom bond	10,216		-
	Cash in hand	4	-	-
	Total cash funds		46,501	1,956
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Tangible Asset - Forefront Community Centre, 42 Fore Street, Chard, TA20 1QA	192,670	-	
	Other debtors	6,949	-	
	Prepayments	157	-	
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-




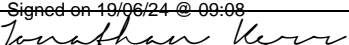
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade creditors	Unrestricted	244	
	Accruals	Unrestricted	3,829	
	Other creditors	Unrestricted	3,855	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature & date of approval

Print Name

	 Signed on 19/06/24 @ 09:08
	 Signed on 18/06/24 @ 19:44

Mr S R Thurbon
Mr J Kerr

FOREFRONT COMMUNITY CHURCH

England & Wales - Charity number 1139006

Accounts

FOREFRONT COMMUNITY CHURCH

Registered Charity Number: 1139006

UNAUDITED FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2022**

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Receipts and payments account	11
Statement of assets and liabilities	12





Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	01	2022	To	31	12	2022

Section A Reference and administration details

Charity name Forefront Community Church

Other names charity is known by

Registered charity number (if any) 1139006

Charity's principal address

42 Fore Street
 Chard
 Somerset
Postcode TA20 1QA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr P Brazier		Resigned 31/05/2022	
2	Mrs A Brister			
3	Mr M Brister			
4	Mr D Burfield			
5	Mr S Capstick	Treasurer		
6	Ms L Dimon			
7	Mr P Dimon			
8	Mr R Grave		Resigned 21/02/2022	
9	Mr N Marsh		Resigned 27/06/2022	
10	Miss C Smith			
11	Mr S Thurbon	Chairman		
12	Mrs J Bristow		Joined 27/06/2022	
13	Mrs W Green		Joined 27/06/2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

<p>Type of governing document (eg. trust deed, constitution)</p>	<p>Forefront Community Church is a Charitable Incorporated Organisation (CIO), charity number 1139006, and is recognised by Companies House as number CE020874.</p> <p>Forefront Community Church's Constitution, active from 27th February 2020, establishes the objects and powers of the CIO and the governance arrangements.</p>
<p>How the charity is constituted (eg. trust, association, company)</p>	<p>CIO conversion constitution registered with the Charity Commission and recognised by Companies House</p>
<p>Trustee selection methods (e.g. appointed by, elected by)</p>	<p>Trustees are appointed in accordance with the CIO Constitution in summary as follows.</p> <ul style="list-style-type: none"> • Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. • In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. • All Trustees must subscribe to the Statement of Beliefs, be 16 years of age or over (and at least one trustee must be 18 years of age or over), and acknowledge acceptance of the office of trustee. • There must be at least three charity trustees and no more than twenty. • The Members of the CIO shall be its charity trustees for the time being. The only persons eligible to be Members of the CIO are its charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charitable company (company number 07343328) was converted into a Charitable Incorporated Organisation (CIO) on 27 February 2020, which continues under charity number 1139006. From that point it is recognised by company number CE020874 with Companies House.

The Trustees held five meetings during 2022 to oversee the running of the charity. The charity was run on a day to day basis by the Forefront Community Centre Manager, other paid staff, and volunteers as required. Spiritual leadership of the Church and associated activities were run by the Forefront Community Church Leadership Team.

Risks

In terms of financial risk, the trustees regularly review the CIO finances at each Trustees meeting (a standing item on the agenda), and the Treasurer has ongoing scrutiny of funds. The financial review contains the CIO's policy on reserves.

With the diminishing risks and effects from Covid-19, many activities in the Church and Centre returned to more normal levels.

Forefront Community Church's Safeguarding Policy continued to be in force, reviewed and updated on a regular basis.

The trustees have assessed the major risks to which Forefront Community Church (including the centre) is exposed and are satisfied that systems are in place to mitigate exposure to major risks. These include, building and property security, insurance, fire and electrical safety, personnel safety and wellbeing. An annual repair and maintenance inspection of the property was instigated, to gain an overview of its material condition and any safety concerns. It should be noted that the staff/volunteers and users of the property were encouraged to report any findings or concerns on a regular basis. The Fire Alarm system was tested every week, and serviced annually.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Forefront Community Church's objects are as follows:

(1) To advance the Christian faith in accordance with the statement of beliefs as the trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

(2) To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services including counselling and support services

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have paid due regard to the public benefits guidance issued by the Charity Commission in deciding what activities the Forefront Community Church should undertake.

Forefront Community Church is a Christian Independent Church, which subscribes to the Evangelical Alliance and their basis of faith, and also belongs to Partnership UK. It comprises a body of believers from a wide variety of backgrounds. Forefront Community Church owns and operates the Forefront Community Centre on Fore Street in Chard, which provides for community outreach and services in pursuance of its Objects. The centre also provides meeting facilities, and the Church's administration hub. Christian faith services are lead and facilitated by the Church, mostly held in other suitable local premises.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Some of the activities at the Forefront Community Centre were performed and facilitated by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Forefront Community Church continued to apply considered strategies to achieve its charitable objects, demonstrated in part by the following.

Forefront Community Church held weekly Sunday Morning Services in the main hall of Holyrood Academy, to which anyone was welcome, and facilitated weekly 'house groups' held in Church members homes. Monthly evening communion services resumed part way through the year, also held in members homes. There were regular Youth Group meetings and activities run by the Church, as well as 'Sunday School' held at the same time as the weekly Sunday services. In September, Forefront Community Church held an 'Away Day' at Monks Yard, Horton Cross, and in December the Church held a Christmas Carol Service at Holyrood Academy Main Hall, in addition to the usual Christmas Services. An 'Alpha' course was also run by the Church.

Forefront Community Centre continued to operate throughout the year, offering community outreach and services, and also functioning as the Church administration hub. Specifically, the centre provided a food bank service (the Lords Larder), weekly community coffee mornings, social/support group meetings for young mums with their babies (Growing Together), and a week day 'drop in' centre for members of the public. 'Citizens Advice South Somerset' continued to operate from the centre twice weekly, and counselling services (NHS mental Health, etc) used the centre on an occasional basis. The centre also provided regular meeting facilities for the Church and other associated activities (Youth Groups, Meetings, etc), and occasional special uses such as an 'Alternative Halloween' evening and 'open house' for Carnival night.

Regarding work with local children and youth, the Church continued to financially support a Youth Worker, to live locally and attend Forefront Community Church. She received mentoring and support from the Church, and in return forged links with children and youth, especially from the local Portuguese population, whilst expanding on networking with another local youth worker, and Holyrood Academy.

The Church continued to work and communicate with other churches in the area when necessary, such as being represented at the Chard Churches Together (CCT) group.

Forefront Community Church's policy is to allocate a minimum of 15% of income from general offerings to mission ministries beyond our local Church. For this year the regular support to missionaries at home and abroad who had links with the Church amounted to 21.7%. In the UK we supported SACRE working with schools in the Southwest, and supported missions in Leicester and London. Abroad we supported missionaries in Spain, Thailand, and Operation Mobilisation (OM operate a missionary ship Logos Hope), as well as the occasional ad hoc contribution to special appeals.

The annual review of Forefront Staff pay and room hire rates was undertaken, with appropriate increases being agreed for next year.

In pursuance of the Church's aims, the Leadership Team continued to seek a new property in Chard, which would have better served for the provision of people and skill centred activities, by having more space and facilities. The premises previously used as the Laurel Centre on Avishayes Road continued to be of interest to us, particularly when our original rejected bid for this property was reconsidered by the sellers. However, this was subsequently rejected again and the property was bought by an alternative buyer.

In an effort to 'lift' the general appearance and feeling of the lower end of Chard Fore Street (in which the Community Centre is situated), a mural was painted on the outside walls of the property. Proper permissions were granted for this. In addition necessary repairs and improvements were made to the property, including wall rendering, roofing and flashing, external painting, replacement window, removing redundant external electrical outlets/boxes, internal electrics (ongoing), and heating system repairs. Some consideration was given to reconfiguring the first floor area of the centre, by knocking through the offices and creating a larger space. However, it was concluded at that time, that the advantages gained by this

Section D

Achievements and performance

were not sufficient to outweigh the loss of office space, set against what the new space could be used for.

Strategies for 2023

Our current strategies to achieve our charitable 'Objects' will continue as before.

An emphasis on our work with children and youth will continue, aided by the continued employment of our Youth Worker, subject to work and visa requirements. These include, partnership with the support staff at Holyrood Academy, the Anglican Pioneer youth worker, and the church's own youth.

The Leadership will continue to be mindful of ways to allow for an expansion of our aims and objectives, whether this be through the use of alternative premises, and/or further improvements to our existing property.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the CIO's policy that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three- and six-month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Forefront Community Church's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year of 2022.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Mission team giving of £15,169 (2021: £8,279) included gifts to the following individuals and organisations:

-

E Burden – OMF International £4,108 (2021: £1,140)

K & A Barrett - £3,808 (2021: £1,440)

M Strange - £1,984 (2021: £640)

P Bryan – Interserve - £0 (2021: £450)

B & E Higgs - £1,947 (2021: £2,839)

C & A Moises - £1,784 (2021: £840)

B & A Sheath - £1,538 (2021: £408)

Youth worker - £0 (2021: £522)

Grant funding of £13,439 (2021: £7,720) included grants to the following individuals out of offerings: -

Anisa Marsh £300 (2021: £275)

B & E Higgs £2,760 (2021: £4,920)

Martyna £50 (2021: £0)

World Vision £7,635 (2021: £1,100)

Tearfund £2,618 (2021: £1,275)

Macmillan £76 (2021: £0)

Alan & Nicki £0 (2021: 50)

Rachel – Youth worker £0 (2021: £100)

Assets retained for the charity's own use

The freehold property of Forefront Community Centre, 42 Fore Street, Chard, Somerset, TA20 1QA originally cost £214,080 in 2005. Depreciation is being charged at 2% straight line in accordance with the charity's accounting policy. There have been no improvements during the year which have added value to the property and all repairs are written off as incurred in the receipts and payments account.

The existing furnishings and equipment have no brought forward value since they have been depreciated in full or written off as purchased. There were no additions during the year.

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The following trustees (and persons connected with them) received remuneration and pensions during the year, which were in accordance with the memorandum and articles of association on a reasonable basis and in the best interests of the charity: -

Wages & Salaries

Miss C M C Smith (Trustee) £29,266 (2021: £28,434)
 Mrs J Marsh (spouse of Mr N Marsh) £4,884 (2021: £4,894)

Other pension costs

Miss C M C Smith (Trustee) £1,463 (2021: £1,422)

Mission team giving

No Trustee gifts

Grants payable

Miss A Marsh (daughter of Trustee Mr N Marsh) £300 (2021: £275)

Reception services

Miss A Marsh (daughter of Trustee Mr N Marsh) £0 (2021: £500)

Cleaning

Miss K Marsh (daughter of Trustee Mr N Marsh) £23 (2021: £140)

The number of trustees (and persons connected with them) with whom benefits are accruing under money purchase schemes is 1 (2021: 1).

Trustees donated offerings to the charity without condition and the aggregate value of those transactions in the year ending 31 December 2022 was £28,751 (2021: £19,725).

Operating lease

At the year end there were outstanding commitments for future minimum equipment lease payments under non-cancellable operating leases as follows: -
 Due with 1 year £1,311 (2021: due with 1 year £233)

Restricted funds

Where offerings are donated for a specific project these are separated as restricted monies and used to fulfil those pledges. Mission team cash pledges received at 31 December 2022 were £3,336 (2021: £2,803)

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) and date	 <i>S R Thurbon</i> Signed on 25/09/23 @ 15:42	 <i>S Capstick</i> 7/10/23 Signed on 09/10/23 @ 16:04
	Full name(s) Mr S R Thurbon	Mr S Capstick
Position (eg Secretary, Chair, etc)	Chairman	Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Forefront Community Church

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

1139006

Set out on pages

11 to 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed & dated:



Jane Jordan
Signed on 10/10/23 @ 10:05

Name:

Mrs J Jordan

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

17-18 Leach Road, Chard Business Park, Chard, Somerset, TA20 1FA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Receipts and payments accounts

For the period from	01-Jan-22	To	31-Dec-22
---------------------	-----------	----	-----------

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations and gifts (including gift aid tax)	87,264	13,997	-	101,261	92,624
Charitable activities - hire of Forefront Community Centre	8,808	-	-	8,808	7,713
Investments - interest received	76	-	-	76	38
Sub total (Gross income for AR)	96,148	13,997	-	110,145	100,375
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	96,148	13,997	-	110,145	100,375
A3 Payments					
Staff costs	51,739	-	-	51,739	49,571
Ministry expenses - Evangelism, Youth & other ministry	19,567	-	-	19,567	11,328
Hire of guildhall & other facilities	2,652	-	-	2,652	1,316
Mission team giving (detailed in trustees' report)	15,169	-	-	15,169	8,279
Reception services	-	-	-	-	500
Grant funding (detailed in trustees' report)	-	13,439	-	13,439	7,720
Photocopier operating lease charge	784	-	-	784	743
Insurance	574	-	-	574	549
Repairs & equipment	7,746	-	-	7,746	5,177
Postage, stationery & sundries	201	-	-	201	322
Cleaning	1,449	-	-	1,449	532
Refreshments	-	-	-	-	15
Electricity	1,212	-	-	1,212	651
Telephone	965	-	-	965	650
Water	205	-	-	205	227
Computer software costs	643	-	-	643	464
Accountancy, payroll & independent examination	3,316	-	-	3,316	3,356
Legal and professional fees	-	-	-	-	120
Sub total	106,222	13,439	-	119,661	91,520
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	106,222	13,439	-	119,661	91,520
Net of receipts/(payments)	- 10,074	558	-	- 9,516	8,855
A5 Transfers between funds	- 2,778	2,778	-	-	-
A6 Cash funds last year end	54,641	-	-	54,641	45,786
Cash funds this year end	41,789	3,336	-	45,125	54,641

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest current account	7,851	-	-
	Natwest reserve account 1	1,516	-	-
	Natwest reserve account 2	22,272	3,336	-
	Kingdom bond	10,141		-
	Cash in hand	9	-	-
	Total cash funds		41,789	3,336
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Tangible Asset - Forefront Community Centre, 42 Fore Street, Chard, TA20 1QA	196,952	-	
	Other debtors	2,969	-	
	Prepayments	444	-	
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-





Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade creditors	Unrestricted	185	
	Accruals	Unrestricted	3,206	
	Other creditors	Unrestricted	4,621	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature & date of approval

Print Name

	 Signed on 25/09/23 @ 15:42
	 Signed on 09/10/23 @ 16:04

Mr S R Thurbon
Mr S Capstick

FOREFRONT COMMUNITY CHURCH

England & Wales - Charity number 1139006

Accounts

FOREFRONT COMMUNITY CHURCH

Registered Charity Number: 1139006

UNAUDITED FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2021**

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Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	01	2021	To	31	12	2021

Section A Reference and administration details

Charity name

Forefront Community Church

Other names charity is known by

Registered charity number (if any)

1139006

Charity's principal address

42 Fore Street

Chard

Somerset

Postcode

TA20 1QA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs H Boyland		Retired 14/06/2021	
2	Mr P Brazier		Retired 31/05/2022	
3	Mrs A Brister			
4	Mr M Brister			
5	Mr D Burfield			
6	Mr S Capstick	Treasurer		
7	Ms L Dimon			
8	Mr P Dimon			
9	Mr R Grave		Retired 21/02/2022	
10	Mr N Marsh		Retired 27/06/2022	
11	Miss C Smith			
12	Mr S Thurbon	Chairman		
13	Mrs J Bristow		Appointed 27/06/2022	
14	Mrs W Green		Appointed 27/06/2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Forefront Community Church was converted from a company limited by guarantee (incorporated on 11 th August 2011, company number 7343328) to a Charitable Incorporated Organisation (CIO) on 27 th February 2020, recognised by Companies House as number CE020874, and retaining the same charity number 1139006. Forefront Community Church's Constitution, active from 27th February 2020, establishes the objects and powers of the CIO and the governance arrangements.
How the charity is constituted (eg. trust, association, company)	CIO conversion constitution registered with the Charity Commission and recognised by Companies House
Trustee selection methods (e.g. appointed by, elected by)	Trustees are appointed in accordance with the CIO Constitution in summary as follows. <ul style="list-style-type: none"> • Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. • In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. • All Trustees must subscribe to the Statement of Beliefs, be 16 years of age or over (and at least one trustee must be 18 years of age or over), and acknowledge acceptance of the office of trustee. • There must be at least three charity trustees and no more than twenty. • The Members of the CIO shall be its charity trustees for the time being. The only persons eligible to be Members of the CIO are its charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charitable company (company number 07343328) was converted into a Charitable Incorporated Organisation (CIO) on 27 February 2020, which continues under charity number 1139006. From that point it is recognised by company number CE020874 with Companies House.

The Trustees held five meetings during 2021 to oversee the running of the charity. These consisted of four normal meetings and one extraordinary meeting. The charity was run on a day to day basis by the Forefront Community Centre Manager and the senior Leadership Team.

Risks

In terms of financial risk, the trustees regularly review the CIO finances and the financial review contains the policy on reserves.

Covid-19 risks continued to be a particular focus throughout the year, addressing the effects on the activities of the Church and Centre. These risks were assessed and managed with the aid of a Risk Assessment.

Forefront Community Church's Safeguarding Policy continued to be in force.

The trustees have assessed the major risks to which Forefront Community Church (including the centre) is exposed and are satisfied that systems are in place to mitigate exposure to major risks. These include, building and property security, insurance, fire and electrical safety, personnel safety and wellbeing, and the like. Specifically, at the centre; a front door electronic security entry system was installed; a CCTV system added; emergency escape lights were checked and updated; the heating system was checked and repaired; and the fire alarms checked and repaired as necessary.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Forefront Community Church's objects are as follows:

(1) To advance the Christian faith in accordance with the statement of beliefs as the trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

(2) To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services including counselling and support services

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have paid due regard to the public benefits guidance issued by the Charity Commission in deciding what activities the Forefront Community Church should undertake.

Forefront Community Church is a Christian Independent Church, which subscribes to the Evangelical Alliance and their basis of faith, and also belongs to Partnership UK. It comprises a body of believers from a wide variety of backgrounds. Forefront Community Church owns and operates the Forefront Community Centre on Fore Street in Chard, which provides for community outreach and services, meeting facilities, and the church administration hub

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Some of the activities at the Forefront Community Centre were performed and facilitated by volunteers.

Summary of the main achievements of the charity during the year

Forefront Community Church continued to apply considered strategies to achieve its charitable objects, demonstrated in part by the following.

Due to the Covid-19 Pandemic, Forefront Community Church continued to have Sunday Services, Life Group meetings and other related meetings virtually via 'online' platforms, for at least the first half of the year. As Covid restrictions eased and allowed, meetings gradually and carefully moved to physical meetings. To stay within the government guidelines, and respect people's attitudes towards the Covid pandemic, three groups of Church attendees were formed. These then met in separate locations at the same time for Sunday Services, at Holyrood School, Manor Court School and Crowshute House. However, this only continued for a short period, since it soon became possible for all to meet together, and the Sunday Services then resumed at Manor Court School for the remainder of the year. In September, Forefront Community Church held a Staycation Day at Monks Yard, Horton Cross. In December the Church held a Christmas Carol Service at Holyrood School Main Hall.

Forefront Community Centre also continued to operate on a limited basis over the first half of the year, offering some community outreach and services, and also functioning as the Church administration hub. Steadily it returned to near 'pre-Covid' operating levels as the year proceeded. During the whole year, the centre provided the much needed food bank service (the Lords Larder). Citizens Advice South Somerset also continued to operate from the centre, with their activity ramping up over the year. Community outreach at the centre also increased, in part by way of holding regular Coffee Mornings, being a 'drop in centre', and providing meeting facilities for Church and other groups.

Regarding work with local children and youth, the Church continued to financially support a full-time Youth Worker, to live locally and attend Forefront Community Church. She also received mentoring and support from the Church, and official training via South West Youth Ministries (SWYM). In return, she forged links with children and youth, especially from the local Portuguese population, and expanded on networking with another local youth worker, and schools. However, her visa expired in September and she returned home to Brazil (but see 'Strategies' later).

The Church continued to work and communicate with other churches in the area when necessary, such as being represented at the Chard Churches Together group.

Forefront Community Church allocated 15% of the general offerings income to give regular support to missionaries at home and abroad who had links with the Church. In the UK we supported SACRE working with schools in the Southwest, and supported missions in Leicester and London. Abroad we supported missionaries in Egypt, Spain, Thailand, and OM (on missionary ship Logos Hope).

The annual review of Forefront Staff pay and room hire rates was undertaken, with appropriate increases being agreed for next year.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In pursuance of the Church's aims, the Leadership Team continued to seek a new property in Chard, which would have better served for the provision of people and skill centred activities, by having more space and facilities. Two potential premises were pursued; the Peacocks shop in Fore Street which eventually failed to be put up for sale at that time; and the Laurel Centre on Avishayes Road, for which our initial purchase bid was rejected.

Strategies for 2022

Our current strategies to achieve our charitable 'Objects' will continue as before.

An emphasis on our work with children and youth will continue, aided by the intended return from Brazil of the Youth Worker, subject to work and visa requirements, and as the reducing Covid implications continue to free up possibilities. These include, partnership with the support staff for vulnerable youth at Holyrood Academy, the Anglican Pioneer, the Escapeline volunteers (they contact those vulnerable to "county lines" gangs), and the church's own youth.

The Leadership will continue to seek a new property in Chard, which would allow for an expansion of our aims and objectives, but this is subject to suitability, acceptable change of use, and not least financial viability. In the meantime, improvements to the current Forefront Community Centre are being planned and discussed. These include; a mural on the street facing external walls which depicts a theme of 'hope', but would also brighten up this end of the town; and general refurbishment of the building as necessary including updating and improving various parts of the electrical system.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the CIO's policy that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three- and six-month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Forefront Community Church's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year of 2021.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Mission team giving of £8,279 (2020: £12,774) included gifts to the following individuals and organisations:

-
E Burden – OMF International £1,140 (2020: £2,442)
K & A Barrett - £1,440 (2020: £2,442)
M Strange - £640 (2020: £1,220)
P Bryan – Interserve - £450 (2020: £1,220)
B & E Higgs - £2,839 (2020: £4,230)
C & A Moises - £840 (2020: £1,220)
B & A Sheath - £408 (2020: £0)
Youth worker - £522 (2020: £0)

Grant funding of £7,720 (2020: £10,380) included grants to the following individuals out of offerings: -

Anisa Marsh £275 (2020: £300)
B & E Higgs £4,920 (2020: £9,540)
Martyna £0 (2020: £500)
World Vision £1,100 (2020: £0)
Tearfund £1,275 (2020: £0)
Lords larder £0 (2020: £40)
Alan & Nicki £50 (2020: £0)
Rachel – Youth worker £100 (2020: £0)

Assets retained for the charity's own use

The freehold property of Forefront Community Centre, 42 Fore Street, Chard, Somerset, TA20 1QA originally cost £214,080 in 2005. Depreciation is being charged at 2% straight line in accordance with the charity's accounting policy. There have been no improvements during the year which have added value to the property and all repairs are written off as incurred in the receipts and payments account.

The existing furnishings and equipment have no brought forward value since they have been depreciated in full or written off as purchased. There were no additions during the year.

Trustees

None of the Trustees (or any persons connected with them) received any expenses from Forefront Community Church during the year and there were no amounts owing at the year end.

The following trustees (and persons connected with them) received remuneration and pensions during the year, which were in accordance with the memorandum and articles of association on a reasonable basis and in the best interests of the charity: -

Wages & Salaries

Miss C M C Smith (Trustee) £28,434 (2020: £27,872)
Mrs J Marsh (spouse of Mr N Marsh) £4,894 (2020: £3,869)

Other pension costs

Miss C M C Smith (Trustee) £1,422 (2020: £1,394)

Mission team giving

No Trustee gifts

Grants payable

Miss A Marsh (daughter of Trustee Mr N Marsh) £275 (2020: £300)

Reception services

Miss A Marsh (daughter of Trustee Mr N Marsh) £500 (2020: £0)

Cleaning

Miss K Marsh (daughter of Trustee Mr N Marsh) £140 (2020: £100)

The number of trustees (and persons connected with them) with whom benefits are accruing under money purchase schemes is 1 (2020: 1).

Trustees donated offerings to the charity without condition and the aggregate value of those transactions in the year ending 31 December 2021 was £19,725 (2020: £23,030).

Operating lease

At the year end there were outstanding commitments for future minimum equipment lease payments under non-cancellable operating leases as follows: -

Due with 1 year £233 (2020: due between 2 and 5 years £582)

Restricted funds

Where offerings are donated for a specific project these are separated as restricted monies and used to fulfil those pledges. Mission team cash pledges received at 31 December 2021 were £2,803 (2020: £1,105)

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) and date	  Signed on 16/09/22 @ 09:31	  Signed on 21/09/22 @ 11:54
	Full name(s) Mr S R Thurbon	Mr S Capstick
Position (eg Secretary, Chair, etc)	Chairman	Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Forefront Community Church

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)**

1139006

Set out on pages

11 to 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed & dated:



J Jordan

Countersigned on 22/09/22 @ 16:08

Name:

Mrs J Jordan

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

17-18 Leach Road, Chard Business Park, Chard, Somerset, TA20 1FA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Receipts and payments accounts

For the period from	01-Jan-21	To	31-Dec-21
---------------------	-----------	----	-----------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and gifts (including gift aid tax)	83,206	9,418	-	92,624	96,011
Charitable activities - hire of Forefront Community Centre	7,713	-	-	7,713	4,979
Investments - interest received	38	-	-	38	181
Other income - telephone and copier cost reimbursement	-	-	-	-	299
Government grant - job retention scheme	-	-	-	-	774
Sub total (Gross income for AR)	90,957	9,418	-	100,375	102,244
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	90,957	9,418	-	100,375	102,244
A3 Payments					
Staff costs	49,571	-	-	49,571	51,356
Ministry expenses - Evangelism, Youth & other ministry	11,328	-	-	11,328	6,382
Hire of guildhall & other facilities	1,316	-	-	1,316	2,595
Mission team giving (detailed in trustees' report)	8,279	-	-	8,279	12,774
Reception services	500	-	-	500	-
Grant funding (detailed in trustees' report)	-	7,720	-	7,720	10,380
Photocopier operating lease charge	743	-	-	743	928
Insurance	549	-	-	549	526
Repairs & equipment	5,177	-	-	5,177	1,346
Postage, stationery & sundries	322	-	-	322	269
Cleaning	532	-	-	532	357
Refreshments	15	-	-	15	36
Electricity	651	-	-	651	1,910
Telephone	650	-	-	650	812
Water	227	-	-	227	299
Computer software costs	464	-	-	464	627
Accountancy & independent examination	3,356	-	-	3,356	3,108
Legal and professional fees	120	-	-	120	-
Sub total	83,800	7,720	-	91,520	93,705
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	83,800	7,720	-	91,520	93,705
Net of receipts/(payments)	7,157	1,698	-	8,855	8,539
A5 Transfers between funds	-	1,105	-	-	-
A6 Cash funds last year end	45,786	-	-	45,786	37,247
Cash funds this year end	51,838	2,803	-	54,641	45,786

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest current account	14,430	-	-
	Natwest reserve account 1	2,330	-	-
	Natwest reserve account 2	24,949	2,803	-
	Kingdom bond	10,120	-	-
	Cash in hand	9	-	-
	Total cash funds		51,838	2,803

(agree balances with receipts and payments account(s))

OK

OK

OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Tangible Asset - Forefront Community Centre, 42 Fore Street, Chard, TA20 1QA	201,234	-	-
	Other debtors	6,898	-	-
	Prepayments	137	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-



Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade creditors	Unrestricted	238	
	Accruals	Unrestricted	2,499	
	Other creditors	Unrestricted	2,928	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature & date of approval

Print Name

	<i>S R Thurbon</i> Signed on 16/09/22 @ 09:31
	<i>S Capstick 21/09/22</i> Signed on 21/09/22 @ 11:54

Mr S R Thurbon
Mr S Capstick

FOREFRONT COMMUNITY CHURCH

England & Wales - Charity number 1139006

Accounts

FOREFRONT COMMUNITY CHURCH

Registered Charity Number: 1139006

UNAUDITED FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2020**

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Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	01	2020		31	12	2020

Section A Reference and administration details

Charity name Forefront Community Church

Other names charity is known by

Registered charity number (if any) 1139006

Charity's principal address

42 Fore Street
 Chard
 Somerset
Postcode TA20 1QA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs H Boyland			
2	Mr P Brazier		Trustee for whole year but retired as Chairman 24/02/2020	
3	Mrs A Brister			
4	Mr M Brister			
5	Mr D Burfield			
6	Mr S Capstick	Treasurer		
7	Ms L Dimon			
8	Mr P Dimon			
9	Mr R Grave			
10	Mr N Marsh			
11	Miss C Smith			
12	Mr S Thurbon	Chairman	Appointed Chairman 24/02/2020 but trustee for whole year	
13				
14				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Forefront Community Church was converted from a company limited by guarantee (incorporated on 11th August 2011, company number 7343328) to a Charitable Incorporated Organisation (CIO) on 27th February 2020, recognised by Companies House as number CE020874, and retaining the same charity number 1139006. Forefront Community Church's Constitution, active from 27th February 2020, establishes the objects and powers of the CIO and the governance arrangements.

How the charity is constituted
(eg. trust, association, company)

CIO conversion constitution registered with the Charity Commission and recognised by Companies House

Trustee selection methods
(e.g. appointed by, elected by)

Trustees are appointed in accordance with the CIO Constitution in summary as follows.

- Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
- In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
- All Trustees must subscribe to the Statement of Beliefs, be 16 years of age or over (and at least one trustee must be 18 years of age or over), and acknowledge acceptance of the office of trustee.
- There must be at least three charity trustees and no more than twenty.
- The Members of the CIO shall be its charity trustees for the time being. The only persons eligible to be Members of the CIO are its charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charitable company (company number 07343328) was converted into a Charitable Incorporated Organisation (CIO) on 27 February 2020, which continues under charity number 1139006. From that point it is recognised by company number CE020874 with Companies House.

The Trustees held five meetings during 2020 to oversee the running of the charity. These consisted of four normal meetings and one extraordinary meeting. The charity was run on a day to day basis by the Forefront Community Centre Manager and the senior Leadership Team.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Forefront Community Church's objects are as follows:

(1) To advance the Christian faith in accordance with the statement of beliefs as the trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the charity.

(2) To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services including counselling and support services

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have paid due regard to the public benefits guidance issued by the Charity Commission in deciding what activities the Forefront Community Church should undertake.

Forefront Community Church is a Christian Independent Church, which subscribes to the Evangelical Alliance and their basis of faith, and also belongs to Partnership UK. It comprises a body of believers from a wide variety of backgrounds. Forefront Community Church owns and operates the Forefront Community Centre on Fore Street in Chard, which provides for community outreach and services, meeting facilities, and the church administration hub

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Due to the Covid-19 Pandemic, Forefront Community Church discontinued public meetings from March 2020. This included its Sunday Services in the Chard Guildhall (which incorporated Sunday School for the children and youth), and also the regular Life Group meetings in certain congregation's homes during each week. However, virtual meetings replaced physical meetings, with a very successful live stream Sunday Service every week, and most Life Groups still meeting virtually by way of Zoom, Skype, social media or phone. In September (between lockdowns) Forefront Community Church held an outdoor Staycation Day at Monks Yard, Horton Cross which was well attended. Also in December an open air Christmas Carol Service was held which was open to all by registering (to control numbers).

The Forefront Community Centre was also closed to the public at this time, but continued to operate on a limited basis as the church administration hub. This drastically reduced the community outreach and services available, which during normal times is the major activity of the centre. However, after proper consideration and safeguards, Forefront Community Centre was able to safely operate the Lord's Larder food bank which was highly active and effective (the Lords Larder is a Chard Churches Together food bank initiative for the Chard area, and is registered as a separate charity). The premises were also used to facilitate the Chard COVID Support Group with logistics, volunteers and space. Citizens Advice South Somerset were able to start functioning again from the centre, albeit on a reduced basis. A social contact network via phone from the centre and home hubs, was also established during this time to reach particularly vulnerable, lonely or needy people (mostly but not entirely from the church congregation).

Despite the set-backs caused by Covid-19, Forefront Community Church continued the strategies to achieve its charitable objects, in particular regarding work with children and youth. To this end in October, the Church secured the services of a full-time Youth Worker, to live locally and belong to Forefront Community Church. Financial support, mentoring and experience was provided by the Church, and official training via South West Youth Ministries (SWYM). Obvious difficulties existed in gaining access to children and youth, especially through local schools which were closed. However, contacts and networking continued with another local youth worker, teachers and drug related help workers.

Forefront Community Church continued to work and communicate with other churches in the area where possible (virtually) to explore how our 'Objects' may be further realised. A campaign was also continued to seek links with other community groups who were also seeking to work for the good of the community, for example by offering our services and/or room hire. However, this was not successful at that time in the difficult climate.

Forefront Community Church allocated 15% of the general offerings income to give regular support to missionaries at home and abroad who had links with the Church. In the UK we supported SACRE working with schools in the Southwest, Missions in Leicester, and London. Abroad we supported church members and missionaries in Egypt, Spain, and Thailand, plus workers for international organisations. An Alpha course was started early in the year, but unfortunately was curtailed due to the pandemic, although virtual contact was continued.

Risks

In terms of financial risk, the trustees regularly review the CIO finances and the financial review contains the policy on reserves.

Covid-19 risks were a particular focus, especially early on in the Pandemic and the effects on operation of the Forefront Community Centre. These risks were assessed and managed by the initial incorporation of 'Temporary Rules for Forefront Community Church during the COVID-19 Pandemic', which were subsequently superseded by a Risk Assessment.

The terms of Forefront Community Centre room hire agreement were amended and updated in accordance with the revised risks (namely due to COVID-19).

Forefront Community Church's Safeguarding Policy was amended and updated to reflect changes to personnel and situation.

Otherwise, the trustees have assessed the major risks to which Forefront Community Church is exposed and are satisfied that systems are in place to mitigate exposure to major risks. These include, building and property security, insurance, fire and electrical safety, personnel safety and wellbeing, and the like.

Strategies for 2021

Our current strategies to achieve our charitable 'Objects' will continue as before, and in furtherance of these, we look forward to opening up the Forefront Community Centre again when safe and legal to do so. This year there is also to be an emphasis on our work with children and youth. As stated we now have a Youth Worker, and as the restrictions of the Covid-19 Pandemic ease, we look forward to engaging her actively in the plans already laid down for this work. These include, partnership with the support staff for vulnerable youth at Holyrood Academy, the Anglican Youth Pioneer, the Escapeline volunteers (they contact those vulnerable to "county lines" gangs), and the church's own youth. We anticipate an initial focus on teacher-supported practical workshops, part of the strategy for youth identified as needing support by Holyrood Academy, while developing ideas for mentoring, and organised and informal drop-ins.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

However, there is a realisation that our current premises whilst reasonable, are inadequate for the full pursuance of our aims. Therefore, the Leadership have been actively seeking a new property in Chard, which would better serve the provision of people and skill centred activities with more space and facilities. Some promising outcomes have been, and continue to be investigated, but these are subject to suitability, acceptable change of use, and not least financial viability.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the CIO's policy that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three- and six-month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Forefront Community Church's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year of 2020. This is despite there being a reduction in income from the hire of Forefront Community Centre, somewhat balanced by an increase in income from the Church congregation's giving, and reduced expenditure on activities.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Mission team giving of £12,774 (2019: £11,835) included gifts to the following individuals and organisations: -

E Burden – OMF International £2,442 (2019: £2,022)
 K & A Barrett - £2,442 (2019: £2,021)
 M Strange - £1,220 (2019: £1,011)
 P Bryan – Interserve - £1,220 (2019: £1,011)
 B & E Higgs - £4,230 (2019: £3,917)
 Anisa Marsh - £0 (2019: £840)
 C & A Moises - £1,220 (2019: £1,013)

Grant funding of £10,380 (2019: £9,054) included grants to the following individuals out of offerings: -

Hope for tomorrow £0 (2019: £10)
 Anisa Marsh £300 (2019: £2,290)
 B & E Higgs £9,540 (2019: £5,090)
 C & A Moises £0 (2019: £100)
 Red Box £0 (2019: £50)
 Martyna £500 (2019: £100)
 World Vision £0 (2019: £994)
 Connor car £0 (2019: £420)
 Lords larder £40 (2019: £0)

Assets retained for the charity's own use

The freehold property of Forefront Community Centre, 42 Fore Street, Chard, Somerset, TA20 1QA originally cost £214,080 in 2005. Depreciation is being charged at 2% straight line in accordance with the charity's accounting policy. There have been no improvements during the year which have added value to the property and all repairs are written off as incurred in the receipts and payments account.

The existing furnishings and equipment have no brought forward value since they have been depreciated in full or written off as purchased. There were no additions during the year.

Trustees

None of the Trustees (or any persons connected with them) received any expenses from Forefront Community Church during the year and there were no amounts owing at the year end.

The following trustees (and persons connected with them) received remuneration and pensions during the year, which were in accordance with the memorandum and articles of association on a reasonable basis and in the best interests of the charity: -

Wages & Salaries

Mrs A Thurbon (spouse of Trustee Mr S Thurbon) £0 (2019: £1,596)
 Miss C M C Smith (Trustee) £27,872 (2019: £27,040)
 Mrs J Marsh (spouse of Mr N Marsh) £3,869 (2019: £3,744)

Other pension costs

Mrs A Thurbon (spouse of Trustee Mr S Thurbon) £0 (2019: £80)
 Miss C M C Smith (Trustee) £1,394 (2019: £1,352)

Mission team giving

Miss A Marsh (daughter of Trustee Mr N Marsh) £0 (2019: £840)

Grants payable

Miss A Marsh (daughter of Trustee Mr N Marsh) £300 (2019: £2,290)

Reception services

Miss A Marsh (daughter of Trustee Mr N Marsh) £0 (2019: £522)

Cleaning

Miss K Marsh (daughter of Trustee Mr N Marsh) £100 (2019: £0)

The number of trustees (and persons connected with them) with whom benefits are accruing under money purchase schemes is 1 (2019: 2).

Trustees donated offerings to the charity without condition and the aggregate value of those transactions in the year ending 31 December 2020 was £23,030 (2019: £21,050).

Operating lease



At the year end there were outstanding commitments for future minimum equipment lease payments under non-cancellable operating leases as follows: -

Due between 2 and 5 years £582 (2019: £1,047)

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) and date	 <i>S R Thurbon</i> Signed on 21/06/21 @ 17:44	 <i>S Capstick</i> Signed on 24/06/21 @ 22:04
Full name(s)	Mr S R Thurbon	Mr S Capstick
Position (eg Secretary, Chair, etc)	Chairman	Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Forefront Community Church

**On accounts for the year
ended**

31 December 2020

**Charity no
(if any)**

1139006

Set out on pages

11 to 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed & dated:



J Jordan

Countersigned on 29/06/21 @ 08:33

Name:

Mrs J Jordan

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

17-18 Leach Road, Chard Business Park, Chard, Somerset, TA20 1FA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



Receipts and payments accounts

For the period from	01-Jan-20	To	31-Dec-20
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and gifts (including gift aid tax)	96,011	-	-	96,011	91,908
Charitable activities - hire of Forefront Community Centre	4,979	-	-	4,979	13,298
Investments - interest received	181	-	-	181	272
Other income - telephone and copier cost reimbursement	299	-	-	299	518
Government grant - job retention scheme	774	-	-	774	-
Sub total (Gross income for AR)	102,244	-	-	102,244	105,996
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	102,244	-	-	102,244	105,996
A3 Payments					
Staff costs	51,356	-	-	51,356	48,601
Ministry expenses - Evangelism, Youth & other ministry	6,382	-	-	6,382	20,063
Hire of guildhall & other facilities	2,595	-	-	2,595	8,154
Mission team giving (detailed in trustees' report)	12,774	-	-	12,774	11,835
Reception services	-	-	-	-	522
Grant funding (detailed in trustees' report)	10,380	-	-	10,380	9,054
Photocopier operating lease charge	928	-	-	928	1,348
Insurance	526	-	-	526	504
Repairs & equipment	1,346	-	-	1,346	1,183
Postage, stationery & sundries	269	-	-	269	353
Cleaning	357	-	-	357	606
Refreshments	36	-	-	36	192
Electricity	1,910	-	-	1,910	1,846
Telephone	812	-	-	812	1,381
Water	299	-	-	299	297
Computer software costs	627	-	-	627	2,135
Accountancy & independent examination	3,108	-	-	3,108	3,132
	-	-	-	-	-
Sub total	93,705	-	-	93,705	111,206
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	93,705	-	-	93,705	111,206
Net of receipts/(payments)	8,539	-	-	8,539	- 5,210
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	37,247	-	-	37,247	42,457
Cash funds this year end	45,786	-	-	45,786	37,247

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest current account overdrawn	(1,540)	-	-
	Natwest reserve account 1	3,483	-	-
	Natwest reserve account 2	33,749	-	-
	Kingdom bond	10,085	-	-
	Cash in hand	9	-	-
	Total cash funds		45,786	-
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Tangible Asset - Forefront Community Centre, 42 Fore Street, Chard, TA20 1QA	205,516	-	-
	Other debtors	4,148	-	-
	Prepayments	832	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-



Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Trade creditors	Unrestricted	288	
	Accruals	Unrestricted	2,396	
	Other creditors	Unrestricted	2,741	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature & date of approval

Print Name

	<i>S R Thurbon</i> Signed on 21/06/21 @ 17:44
	<i>S Capstick</i> Signed on 24/06/21 @ 22:04

Mr S R Thurbon
Mr S Capstick