



Supporting Older
People in our Community
since 1995

Registered Charity Number 1138782
Company Limited by Guarantee: 07402794

Caring Together in
Woodhouse & Little London

Annual Report
2024

OFFICE

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OUR TRUSTEES

Cllr Al Garthwaite – Chair
Ann Shaw – Secretary
David Wigglesworth
Ben Anson
Tracey Noble
Ann Dudzinski
Myrna Ruttledge
Cllr Abigail Marshall-Katung
Maureen Kershaw
Ann Dudzinski (resigned
November 2023)

PATRONS

The Lord Mayor of Leeds
Hilary Benn MP

STAFF

John O'Dwyer – Manager
Valerie McGregor – Advice
& Support Worker/Deputy
Manager
Lisa Argyle – Advice &
Support Worker
Ashley Rose – Finance Worker

The relief of older people (without distinction of colour, ethnic origin, nationality, political or religious opinion or sex) in any way considered to be charitable in law as the trustees may determine within the geographic area of Woodhouse and Little London and its neighbourhood within the City of Leeds.

To promote the mental and physical welfare of older people and relieve those with disabilities.

Aims & Objectives

Caring Together in Woodhouse and Little London is established for the following objects

To advance the education of older people on matters such as finance, health, housing, security and welfare entitlements.

To further any other charitable purposes as the trustees may determine for the benefit of the residents in the area of benefit.



Foreword



Hilary Benn MP
Patron

It is with heartfelt thanks, but also sadness, that I write these words for the Caring Together Annual Report for the last time.

For over 20 years I have had the enormous privilege of being your Patron. However, from the next general election, I will no longer be representing the Woodhouse and Little London ward as a result of the boundary changes.

I will instead be standing in the new Parliamentary constituency of Leeds South. Therefore, I will reluctantly have to step down as your Patron.

I will take with me so many happy memories of people, places and activities down the years. Caring Together's work is so important and the strength of the organisation owes everything to the dedication of your committed staff and volunteers to whom we owe an enormous debt of gratitude.

I congratulate you on holding fast to your enduring commitment to help and support older people to lead active and healthy lives, and I wish you and your members every possible success and happiness for the future.

‘Caring Together ‘ Wordsearch

| | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| G | S | T | S | M | S | J | S | R | G | K | D | N | T | S |
| I | N | I | O | D | S | I | W | Q | B | I | O | A | N | T |
| Y | S | I | X | G | N | G | U | M | L | N | O | T | E | R |
| T | U | F | R | G | E | E | H | A | U | D | F | A | M | O |
| I | P | B | I | A | B | T | I | C | U | N | Y | W | E | L |
| V | R | N | Y | K | C | C | H | R | B | E | T | M | G | L |
| I | G | X | S | O | O | D | R | E | F | S | R | H | A | I |
| T | A | R | E | S | P | E | C | T | R | S | A | O | G | N |
| A | A | K | O | Q | T | K | D | W | B | G | E | U | N | G |
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| R | C | Q | G | A | L | L | I | V | A | N | T | I | N | G |
| C | F | U | T | N | E | M | E | V | O | M | X | N | L | K |
| C | A | S | T | I | F | E | N | E | B | S | H | G | P | N |
| L | O | W | O | E | E | V | I | T | R | O | P | P | U | S |
| S | M | Q | T | S | M | L | I | F | M | R | Q | F | B | K |



| | | |
|---------------------|-------------------|----------------|
| BENEFITS | ENGAGEMENT | FUN |
| MOVEMENT | HOUSING | SOCIAL |
| TOGETHER | CARING | FILMS |
| GALLIVANTING | KINDNESS | RESPECT |
| STROLLING | CREATIVITY | FRIENDS |
| HEARTYFOOD | LAUGHTER | SINGING |
| SUPPORTIVE | | |



Chair's Report

Once again I am delighted to contribute to the Annual Report of Caring Together in Woodhouse and Little London. Every year the charity goes from strength to strength, offering vital advice and support to individual people as well as an ever-increasing and wide-ranging programme of interesting, exciting events and activities.

This year I had the honour of serving as Lord Mayor of Leeds, and in that capacity visited Caring Together with my Lady Mayoress, Honorary Alderwoman Angela Gabriel BEM, and one of my student consorts from Leeds Beckett University. We came to the AGM and Summer Get Together and greatly enjoyed them, and of course the annual Christmas Dinner. It was, as always, great to meet members and hear their views on the future, and how Caring Together can help fulfil their needs.

It is a privilege to Chair an organisation with such hard working staff, who are always responsive to the community. Many thanks to them and to the Trustees who spend time ensuring the effective running of the charity.

All best wishes for the years ahead.

Al Garthwaite
Chair





Activities

This past year has been another successful one for Caring Together with maintenance of the standards that we have set ourselves. It has been hectic and the demands for and on our service have been quite considerable. This can be a double edged sword. On the one hand, it is an affirmation of our success in spreading the messages of what we do and local people's confidence in this. On the other hand, it is also a reflection of the increased pressures and demands on other parts of the Health and Social Care Sector.

Our social activities continue to be well attended, from our many drop-ins, film afternoons and celebration events, to our seasonal socials and joint events with local partners. We have continued to offer a range of trips out and excursions, all with accessible transport provided, to local parks and attractions as well as larger outings, including this year, to Scarborough. We have organised consistent opportunities to eat out at local cafes and restaurants, including a trip to Murghatroyds for fish and chips and a Christmas Meal at the Britannia Hotel.

Exercise continues to be a mainstay of our provision. Tai Chi Qigong, Pilates, chair based exercise and Dance Fusion being some of the

options offered. These sessions were all really well attended and are an important strand in what helps to keep the local older population healthy and well and free from the effects of loneliness and isolation. Offering such an array of different exercise offerings means that we are able to keep things fresh and attract people with different levels of expectation, needs and interests. These represent only a small section of our groups. We constantly change what we offer in response to members' wishes and taking advantages of opportunities coming our way.

We have received a considerable increase in requests for assistance with food provision. Many of these were from outside of our area. In some instances we were only able to provide guidance as to how to obtain food parcels or similar but in others, especially in cases of obvious need outside of opening hours of food banks, we gave direct assistance ourselves.

2023/24 was a year in which Caring Together finely tuned many of the aspects of our provision that were already in place though as yet not formally defined. Our response to requests for support around mental health was to dedicate increased time to this area of need. We were successful in obtaining funding through the Mental Health Transformation



Grants to provide support to those referred to Caring Together with complex mental health needs. This project operates as part of the locality model on which all of our work is predicated. The support is local, with recognised support workers who can react to issues and incidents with greater speed than those with a greater geographical spread. In addition, one of our most effective facilitators is by word of mouth.

As in previous years, we offered an intensive Winter of Activity and support for older people in Woodhouse and Little London. We offered a combination of social activity; exercise classes and home visits to over 400 members delivered by paid staff and volunteers.

Indeed, most of our work is less visible but constitutes the largest part of our service provision. This is our one to one support. This is an area which has seen the greatest expansion in response to demand and the types of support being requested appears to have become more complex. Financial support, perhaps understandably, remains a constant part of our repertoire and is a daily constituent part of our support workers schedules. We offer help with benefits from referral through to tribunal stage which is a rarity nowadays. This strand of our work has resulted in many thousands of pounds in extra benefits



entitlements being accrued by our members over the past year.

We have continued to work closely with local partners in helping to deliver a well rounded service that helps to considerably address areas of need amongst our older population relating to their health, social needs and independence. This has included Health Centres, Housing Teams, PCSO's and universities as well as other locally based third sector and statutory service providers. It is important to resist the urge to duplicate services and to recognise the benefits of cooperation and harnessing the talents of other organisations, groups and community activists.

All of this work doesn't happen by accident. It takes a great deal of time and effort, forward thinking and planning. As always, this happens because our most treasured resources, our members, volunteers, staff team and trustees invest so much into ensuring that we stay relevant, vibrant and attuned to the needs of the local areas. I would like to take the opportunity to once again thank them for yet another rewarding year in the history of Caring Together.

John O'Dwyer - Manager



Grants & Donations

Caring Together in Woodhouse & Little London
is grateful for the following grants and donations in 2023/24

| | |
|--|---------|
| The Albert Hunt Trust | £3,000 |
| Barchester Charitable Foundation | £1,610 |
| Charles Brotherton Trust | £200 |
| The Harrison & Potter Trust | £9,220 |
| Leeds Benevolent Society for Single Ladies | £30,000 |
| Leeds City Council | £53,851 |
| Leeds Community Foundation | £21,863 |
| Leeds Older People's Forum | £6,038 |
| The Liz and Terry Bramall Foundation | £3,000 |
| Wade's Charity | £3,000 |
| Members and Supporter donations | £7,635 |

Thank You

Caring Together is deeply grateful to many individuals and supporters. Patrons, Trustees and all our volunteers and helpers.

All our funders and those individuals who generously donate to us.

The other agencies and organisations and local businesses who support us and our members in so many ways. Last, but very definitely not least, to the local community for supporting our project in so many different ways.

In Memoriam

We, sadly, lost a number of members during the period covered by this report (01/04/2023 – 31/03/24)

Leslie Harrison
Margaret Owen
Doreen Oatridge
Pamela Byrne
David Lowe
Belle Ridsdale
Syl York

Janet Wallace
Marie (Kim) Bennett
Jean Stockdill
Peter Kelly
Margaret Charlesworth
Tony Woodley
Maureen Jefferson

If we have inadvertently omitted anyone from this list, please accept our sincere apologies and please let us know.



Leeds Benevolent Society
For Single Ladies

Charles Brotherton
Trust





Finance Report

We operated on the basis of a planned deficit over the year as there were alterations to our base at Charing Cross that needed to be factored in. This work, which entailed reducing the size of our office space while increasing the size of the activities space, has proved to be a resounding success. It is now a much better venue for a range of uses with increased capacity and suitable for some of the exercise sessions that previously would have had to be organised in other venues.

The main reasons for the deficit were increases in employment, activities, premises alterations and general running costs. The work on the premises itself cost over £8k. The fact that the deficit was just short of £3k is therefore a reasonable return on our investment.

Our funding, aside from donations and members fees for some activities and events, came from 18 different sources. This was quite an achievement but also symptomatic of the fact that Caring Together has relied on a large number of smaller annual grants over the past few years to maintain our services. While this does spread the risks, we need to focus on a more sustainable funding structure over the next few years and set aside time to complete

applications for larger and multi-year funding. A plan is already in place to work towards this.

Many of these funding sources were long standing supporters of Caring Together, aware of our work and the value which they place in it. Some are however first time funders. It is imperative over the next year that we showcase our work to them and ensure the possibility of future investments in our services.

Caring Together's fixed reserves excluding fixed assets, at the year-end were £71,137. This is slightly below the lower level of our reserves policy which is 6-9 months. We will work to increase this over the next year so that it falls again within those boundaries.

This next year could prove challenging for all in the charitable sector. Funding is becoming tighter with greater competition for resources. We are confident that we will be able to rise to this challenge.

We would like to offer a massive thank you to all those who fund our services, from charitable trusts through to those who donate regularly via money boxes or who offer individual donations. There are too many of you to mention, but you know who you are, and so do we. Your generosity is appreciated by all who use our services.

Impact Report



Female
256



Male
168

Under 60



37

60-69



102

70-79



125

80-89



114

90+



45



1,642

visits/drop-ins



6,700

phone calls



2,314

emails/letters



128

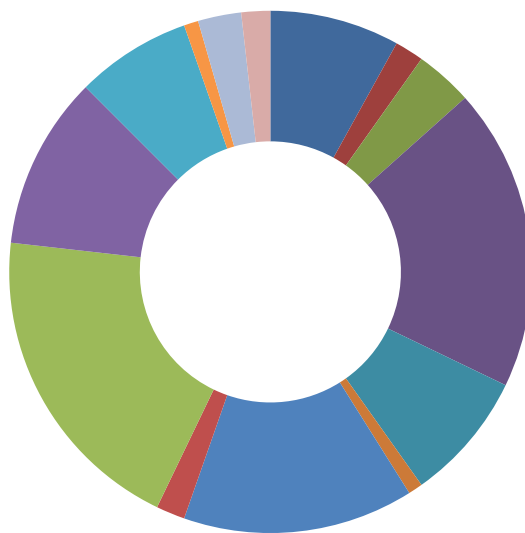
website/social media

Issues Covered

- Advocacy
- Benefits advice/assistance
- Cost of living advice
- Help with letters and forms
- Enquiry about the work of NNS's
- External events/groups
- General advice/support
- Health and Wellbeing
- Other agencies on behalf of members
- Outreach & publicity
- Social activity
- Transport
- Trips/outings
- Volunteer input



Referrals to Other Agencies

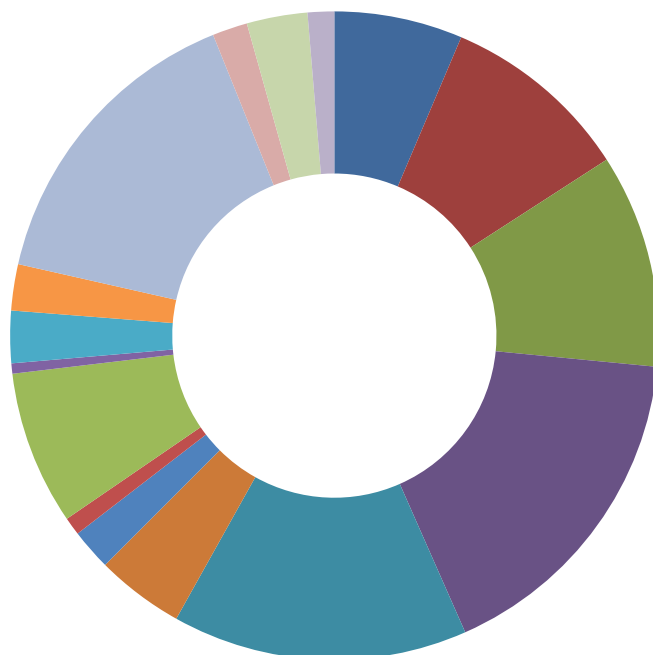


2,553

attendances at our social/educational activities this year

- 'Warm Space' at Caring Together premises over the winter and including weekly Soup and Roll days between January and March.
- Live music/singing with Luumic and Irish Arts
- Legal advice drop in with local solicitor, Information session on digital switchover, Dying matters event.
- Winter warmth/wellbeing items given out
- Coronation Celebration Event, Summer Get-together, Light Night celebration and Annual General Meeting in November.
- Christmas Celebration event with carol singers from Luumic in Charing Cross Square.
- Day trip to Scarborough and local outings including shopping, nature and places of interest, with assistance when needed
- Civic Reception for members with the Lord Mayor at Civic Hall
- Film afternoons and occasional visits to Hyde Park Picture House
- Pantomime at Carriageworks Theatre
- Christmas Lunch at Britannia Hotel and lunch out at Murgatroyds
- Reminiscence/oral history with Maureen and 'power of persuasion' project with Abbey House Museum
- Easter eggs given out – donated by members at Nuffield Gym
- Benefits advice and support from claim through assessments, appeal and tribunal if needed. Bringing in much needed extra income for members
- Cost of living advice and support
- Food/toiletries available for members who may need them
- 'Lending library' of books, magazines, dvds in our premises

Social & Educational Activities





Promoting the Welfare of
Older People in the Community

Caring Together in Woodhouse & Little London

Charity number 1138782

A company limited by guarantee number 07402794

Annual Report and Financial Statements

for the year ended 31 March 2024



Caring Together in Woodhouse & Little London

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Caring Together in Woodhouse & Little London

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|-------------------------|-----------------|--------------------------|
| Al Garthwaite | Chair | |
| Ann Shaw | Secretary | |
| David Wigglesworth | | |
| Tracey Noble | | |
| Ben Anson | | |
| Ann Dudzinski | | Resigned 5 November 2023 |
| Myrna Ruttledge | | |
| Abigail Marshall Katung | | |
| Maureen Kershaw | | |

Charity number 1138782 Registered in England and Wales

Company number 07402794 Registered in England and Wales

| Registered and principal address | Bankers | |
|---|---------------------|------------------|
| 127 Woodhouse Street | Virgin Money | Unity Trust Bank |
| Leeds | Jubilee House | PO Box 7193 |
| LS6 2PY | Gosforth | Planetary Road |
| | Newcastle upon Tyne | Willenhall |
| | NE3 4PL | WV1 9DG |

Independent examiner

Katy Sargeant

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 11 October 2010. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Caring Together in Woodhouse & Little London

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The relief of older people (without distinction of colour, ethnic origin, nationality, political or religious opinion or sex) in any way considered to be charitable in law as the trustees may determine in Woodhouse and Little London and its neighbourhood in the City of Leeds and in particular by:

Promoting the mental and physical welfare of older people and relieve those with disabilities.

Advancing the education of older people on matters such as finance, health, housing, security and welfare entitlement.

To further any other charitable purposes as the trustees may determine.

The charity's main activities

Work with older people offering advice, support and activity groups as well as assistance with transport and shopping.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those in need by reason of age.

Achievements and performance

I always enjoy writing a piece for the accounts as it allows a rare opportunity, among competing and never ending deadlines, to sit back and reflect on the work that we do and usually, to ponder on how we managed to do so much, with a small team, in such a short space of time.

We operated on the basis of a planned deficit over the year as there were alterations to our base at Charing Cross that needed to be factored in. This work, which entailed reducing the size of our office space while increasing the size of the activities space, has proved to be a resounding success. It is now a much better venue for a range of uses with increased capacity and suitable for some of the exercise sessions that previously would have had to be organised in other venues.

Our funding, aside from donations and members fees for some activities and events, came from 18 different sources. This was quite an achievement but also symptomatic of the fact that Caring Together has relied on a large number of smaller annual grants over the past few years to maintain our services. While this does spread the risks, we need to focus on a more sustainable funding structure over the next few years and set aside time to complete applications for larger and multi-year funding. A plan is already in place to work towards this.

Aside from the successful applications we had a number of applications that we were close to being awarded, but through perhaps inexperience in these areas, that we missed out on. One such area was Asset Based Community Development (ABCD). This is something that we are extremely interested in focussing on and we feel that we are well placed within our community to implement. This will be a whole organisational and member's focus that will engage the vast array of in-house experience and skills, local community knowledge and a volunteer base committed to showcasing the best that these 2 proud and vibrant areas can offer.

One example of a successful funding bid was through the Mental Health Transformation Grants to provide support to those referred to Caring Together with complex mental health needs. This project operates as part of the locality model on which all of our work is predicated. The support will be local, with recognised support workers who can react to issues and incidents with greater speed than those with a greater geographical spread. In addition, one of our most effective facilitators will be word of mouth.

Exercise, in its many forms, continues to be popular and we always strive to deliver this in as wide a variety as possible to maintain interest and provide choice. Examples over the year have included our long running chair based exercise sessions as well as Pilates and Dance Fusion.

Caring Together in Woodhouse & Little London

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance

Our social activities continue to be well attended, from our many drop-ins, film afternoons and celebration events to our seasonal socials and joint events with local partners. We have continued to offer a range of trip out and excursions, all with accessible transport provided, to local parks and attractions as well as larger outings, including this year, to Scarborough. We have organised consistent opportunities to eat out at local cafes and restaurants, including a trip to Murghatroyds for fish and chips and a Christmas Meal at the Britannia Hotel.

We received a considerable increase in requests for assistance with food provision. Many of these were from outside of our area. In some instances we were only able to provide guidance as to how to obtain food parcels or similar but in others, especially in cases of obvious need outside of opening hours of food banks, we gave direct assistance ourselves.

Most of our work is less visible but constitutes the largest part of our service provision. This is our one to one support. This is an area which has seen the greatest expansion in response to demand and the types of support being requested appears to have become more complex.

We are really pleased with the work of Caring Together over 2023/24. This report is merely a snapshot of what we do. The guidance from our board, the faith in us shown by our members, the tremendous input of our volunteers and the vision, dedication and commitment of the staff team has once again proved indispensable. Allied with the generosity of our funders and the faith that they continue to show in our work, this has created the conditions for our maintenance of standards and our ability to function and continue to provide good quality services to Older People in Woodhouse and Little London.

Financial review

The net expenditure for the year was £2,989, including net expenditure of £15,303 on unrestricted funds and net income of £12,314 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £71,137.

The purpose of holding reserves is to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close. The trustees have determined policy limits of between 6 and 9 months of annual budgeted expenditure to meet this purpose. Based on the 24/25 budgeted expenditure, reserves should be between £75k and £112k.

The Trustees note the free reserves have fallen below the policy lower limit. Our ongoing fundraising strategy aims to increase our net income during 2024/25 and so raise reserves back above the threshold.

Caring Together in Woodhouse & Little London

Trustees' report (continued) for the year ended 31 March 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 10/10/2024

Maureen Kershaw (Trustee)

Caring Together in Woodhouse & Little London

Independent examiner's report to the trustees of Caring Together in Woodhouse & Little London

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant

11/10/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Caring Together in Woodhouse & Little London
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

| | Notes | 2024 Unrestricted funds £ | 2024 Restricted funds £ | 2024 Total funds £ | 2023 Total funds £ |
|---------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Grants and donations | (2) | 88,842 | 50,575 | 139,417 | 133,307 |
| Group and activity contributions | | 2,846 | - | 2,846 | 1,812 |
| Fundraising | | 636 | - | 636 | 60 |
| Bank interest | | 222 | - | 222 | 68 |
| Total income | | <u>92,546</u> | <u>50,575</u> | <u>143,121</u> | <u>135,247</u> |
| Expenditure on: | | | | | |
| Salaries, NIC's, pensions and payroll | (3) | 83,924 | 32,730 | 116,654 | 118,727 |
| Staff travel expenses | | 745 | - | 745 | 738 |
| Events and activities | | 2,189 | 2,823 | 5,012 | 3,145 |
| Equipment and materials | | 2,269 | 291 | 2,560 | 950 |
| Training | | 160 | - | 160 | 179 |
| Travel, transport and trips | | 1,501 | 1,702 | 3,203 | 2,327 |
| Volunteer expenses | | 197 | - | 197 | 29 |
| Premises costs | | 7,476 | 715 | 8,191 | 1,310 |
| Phone, internet and postage | | 4,058 | - | 4,058 | 3,195 |
| Printing and stationery | | 1,417 | - | 1,417 | 900 |
| Advertising and publicity | | 481 | - | 481 | 466 |
| Insurance | | 871 | - | 871 | 894 |
| Affiliations and subscriptions | | 113 | - | 113 | 148 |
| Speakers and trainers fees | | - | - | - | 2,565 |
| Independent examination | | 876 | - | 876 | 876 |
| Management and administration | | 883 | - | 883 | 495 |
| IT support | | 184 | - | 184 | 119 |
| Sundry expenses | | 25 | - | 25 | 436 |
| Depreciation | | 480 | - | 480 | 395 |
| Total expenditure | | <u>107,849</u> | <u>38,261</u> | <u>146,110</u> | <u>137,894</u> |
| Net income / (expenditure) | | <u>(15,303)</u> | <u>12,314</u> | <u>(2,989)</u> | <u>(2,647)</u> |
| Fund balances brought forward | | <u>87,581</u> | <u>4,495</u> | <u>92,076</u> | <u>94,723</u> |
| Fund balances carried forward | (4) | <u>72,278</u> | <u>16,809</u> | <u>89,087</u> | <u>92,076</u> |

All incoming resources and resources expended derive from continuing activities.

Caring Together in Woodhouse & Little London

Balance sheet

as at 31 March 2024

| | | 2024 | 2024 | 2024 | 2023 |
|--|-----|---------------|---------------|---------------|----------------|
| | | Unrestricted | Restricted | Total | Total |
| | | £ | £ | £ | £ |
| Fixed assets | | | | | |
| Tangible assets | (5) | 1,141 | - | 1,141 | 1,052 |
| Total fixed assets | | <u>1,141</u> | <u>-</u> | <u>1,141</u> | <u>1,052</u> |
| Current assets | | | | | |
| Debtors and prepayments | (6) | 919 | - | 919 | 46 |
| Cash at bank and in hand | (7) | 73,660 | 17,106 | 90,766 | 106,990 |
| Total current assets | | <u>74,579</u> | <u>17,106</u> | <u>91,685</u> | <u>107,036</u> |
| Current liabilities: | | | | | |
| amounts falling due within one year | | | | | |
| Creditors and accruals | (8) | 3,442 | 297 | 3,739 | 16,012 |
| Total current liabilities | | <u>3,442</u> | <u>297</u> | <u>3,739</u> | <u>16,012</u> |
| Net current assets / (liabilities) | | <u>71,137</u> | <u>16,809</u> | <u>87,946</u> | <u>91,024</u> |
| Net assets | | <u>72,278</u> | <u>16,809</u> | <u>89,087</u> | <u>92,076</u> |
| Funds | | | | | |
| Unrestricted funds | | 72,278 | - | 72,278 | 87,581 |
| Restricted funds | | - | 16,809 | 16,809 | 4,495 |
| Total funds | | <u>72,278</u> | <u>16,809</u> | <u>89,087</u> | <u>92,076</u> |

For the year ending 31 March 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 10/10/2024

Maureen Kershaw (Trustee)

Caring Together in Woodhouse & Little London

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: 15% per year

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Caring Together in Woodhouse & Little London

Notes to the accounts continued

for the year ended 31 March 2024

1 Accounting policies continued

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

| | 2024 | 2024 | 2024 | 2023 |
|--|---------------|---------------|----------------|----------------|
| | Unrestricted | Restricted | Total | Total |
| | funds | funds | funds | funds |
| | £ | £ | £ | £ |
| The Albert Hunt Trust | 3,000 | - | 3,000 | - |
| Barchester Charitable Foundation | - | 1,610 | 1,610 | - |
| Charles Brotherton Trust | 200 | - | 200 | 150 |
| The Harrison and Potter Trust | - | 9,220 | 9,220 | 8,126 |
| Leeds Benevolent Society for Single Ladies | 30,000 | - | 30,000 | - |
| Leeds City Council (LCC) | 50,007 | 3,844 | 53,851 | 54,807 |
| Leeds Community Foundation (LCF) | - | 21,863 | 21,863 | 20,100 |
| Leeds Older People's forum (LOPF) | - | 6,038 | 6,038 | - |
| The Liz and Terry Bramall Foundation | - | 3,000 | 3,000 | - |
| Wade's Charity | 3,000 | - | 3,000 | - |
| Leeds Benevolent Society for Single Ladies | - | - | - | 31,000 |
| Leeds Bereavement Forum | - | - | - | 120 |
| Oblong | - | - | - | 2,000 |
| Sylvia and Colin Shepherd Charitable Trust | - | - | - | 500 |
| Woodhouse and Hyde Park Local Care P'ship | - | - | - | 3,125 |
| Members and supporters donations | 2,635 | 5,000 | 7,635 | 13,379 |
| | <u>88,842</u> | <u>50,575</u> | <u>139,417</u> | <u>133,307</u> |

3 Staff costs and numbers

| | 2024 | 2023 |
|-----------------------|----------------|----------------|
| | £ | £ |
| Gross salaries | 103,004 | 108,298 |
| Social security costs | 12,274 | 9,603 |
| Employment allowance | (5,000) | (5,000) |
| Pensions | 5,862 | 5,332 |
| Payroll costs | 514 | 494 |
| | <u>116,654</u> | <u>118,727</u> |

The average number of employees during the year was 3.4, being an average of 3 full time equivalent (2023: 4, 3.1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

| | 2024 | 2023 |
|---|-------|-------|
| | £ | £ |
| Costs of the scheme to the charity for the year | 5,862 | 5,332 |
| Amount of any contributions outstanding at the year end | 1,165 | - |

Caring Together in Woodhouse & Little London
Notes to the accounts continued
for the year ended 31 March 2024

| 4 Restricted funds | Balance b/f | Incoming | Outgoing | Transfers | Balance c/f |
|-----------------------------------|--------------|---------------|---------------|-----------|---------------|
| | £ | £ | £ | £ | £ |
| Barchester Charitable Foundation | - | 1,610 | 1,610 | - | - |
| LOPF Brighter Days | - | 1,148 | 1,148 | - | - |
| Anonymous donation | - | 5,000 | 384 | - | 4,616 |
| LOPF Healthy Well and Warm | - | 4,890 | 4,890 | - | - |
| LCF Strategic Resilience | 1,250 | 15,000 | 15,000 | - | 1,250 |
| LCF Transforming Mental Health | - | 4,084 | 1,361 | - | 2,723 |
| LCP Woodhouse & Hyde Park | 3,125 | - | 3,125 | - | - |
| LCC HAP Salary Support 23/24 | - | 3,844 | 3,844 | - | - |
| LCC Stay Well This Winter | - | 2,779 | 2,779 | - | - |
| The Harrison and Potter Trust | - | 9,220 | 3,250 | - | 5,970 |
| Leeds Bereavement Forum | 120 | - | 120 | - | - |
| The Liz and Terry Bramall Found'n | - | 3,000 | 750 | - | 2,250 |
| | - | - | - | - | - |
| | <u>4,495</u> | <u>50,575</u> | <u>38,261</u> | <u>-</u> | <u>16,809</u> |

| Fund name | Purpose of restriction |
|-----------------------------------|--|
| Barchester Charitable Foundation | Towards exercise classes. |
| LOPF Brighter Days | Winter Warmth activities. |
| Anonymous donation | Towards transport costs. |
| LOPF Healthy Well and Warm | Winter Warmth activities. |
| LCF Strategic Resilience | Towards supporting the Manager's salary. |
| LCF Transforming Mental Health | Towards supporting the Staff salaries. |
| LCP Woodhouse & Hyde Park | For warm space provision and hardship support. |
| LCC HAP Salary Support 23/24 | Towards activity costs. |
| LCC Stay Well This Winter | Winter Warmth activities. |
| The Harrison and Potter Trust | Towards activity costs. |
| Leeds Bereavement Forum | Towards funding bereavement support. |
| The Liz and Terry Bramall Found'n | Towards activity costs. |

5 Tangible assets

| | Group equipment | Total |
|---------------------------|-----------------|--------------|
| <u>Cost</u> | £ | £ |
| At 1 April 2023 | 2,632 | 2,632 |
| Additions | <u>569</u> | <u>569</u> |
| At 31 March 2024 | <u>3,201</u> | <u>3,201</u> |
| <u>Depreciation</u> | | |
| At 1 April 2023 | 1,580 | 1,580 |
| Charge for year | <u>480</u> | <u>480</u> |
| At 31 March 2024 | <u>2,060</u> | <u>2,060</u> |
| <u>Net book value</u> | | |
| At 31 March 2024 | <u>1,141</u> | <u>1,141</u> |
| At 31 March 2023 | <u>1,052</u> | <u>1,052</u> |

Caring Together in Woodhouse & Little London
Notes to the accounts continued
for the year ended 31 March 2024

| 6 Debtors and prepayments | 2024 | 2023 |
|---------------------------|------------|-----------|
| | £ | £ |
| Debtors | 840 | 46 |
| Prepayments | 79 | - |
| | <u>919</u> | <u>46</u> |

| 7 Cash at bank and in hand | 2024 | 2023 |
|----------------------------|---------------|----------------|
| | £ | £ |
| Cash at bank | 90,489 | 106,881 |
| Cash in hand | 277 | 109 |
| | <u>90,766</u> | <u>106,990</u> |

| 8 Creditors and accruals | 2024 | 2023 |
|--------------------------|--------------|---------------|
| | £ | £ |
| Creditors | 1,698 | - |
| Accruals | 876 | 876 |
| Other creditors | 1,165 | 15,136 |
| | <u>3,739</u> | <u>16,012</u> |

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £49,831 (previous year: £40,475).

10 Operating leases

| Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due: | 2024 | 2023 |
|--|--------------|----------|
| | £ | £ |
| Within one year | 650 | - |
| In the second to fifth years inclusive | 2,330 | - |
| Over five years from the balance sheet date | - | - |
| | <u>2,980</u> | <u>-</u> |

Caring Together in Woodhouse & Little London
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2024

| | 2024 | 2023 | 2024 | 2023 | 2024 | 2023 |
|---------------------------------------|-----------------|----------------|---------------|----------------|----------------|----------------|
| | Unrestricted | Unrestricted | Restricted | Restricted | Total | Total |
| | funds | funds | funds | funds | funds | funds |
| | £ | £ | £ | £ | £ | £ |
| Income | | | | | | |
| Grants and donations | 88,842 | 94,836 | 50,575 | 38,471 | 139,417 | 133,307 |
| Group and activity contributions | 2,846 | 1,812 | - | - | 2,846 | 1,812 |
| Fundraising | 636 | 60 | - | - | 636 | 60 |
| Bank interest | 222 | 68 | - | - | 222 | 68 |
| Total income | 92,546 | 96,776 | 50,575 | 38,471 | 143,121 | 135,247 |
| Expenditure | | | | | | |
| Salaries, NIC's, pensions and payroll | 83,924 | 81,057 | 32,730 | 37,670 | 116,654 | 118,727 |
| Staff travel expenses | 745 | 738 | - | - | 745 | 738 |
| Events and activities | 2,189 | 2,804 | 2,823 | 341 | 5,012 | 3,145 |
| Equipment and materials | 2,269 | 906 | 291 | 44 | 2,560 | 950 |
| Training | 160 | 179 | - | - | 160 | 179 |
| Travel, transport and trips | 1,501 | 1,417 | 1,702 | 910 | 3,203 | 2,327 |
| Volunteer expenses | 197 | 29 | - | - | 197 | 29 |
| Premises costs | 7,476 | 1,310 | 715 | - | 8,191 | 1,310 |
| Phone, internet and postage | 4,058 | 3,195 | - | - | 4,058 | 3,195 |
| Printing and stationery | 1,417 | 900 | - | - | 1,417 | 900 |
| Advertising and publicity | 481 | 466 | - | - | 481 | 466 |
| Insurance | 871 | 894 | - | - | 871 | 894 |
| Affiliations and subscriptions | 113 | 148 | - | - | 113 | 148 |
| Speakers and trainers fees | - | 1,965 | - | 600 | - | 2,565 |
| Independent examination | 876 | 876 | - | - | 876 | 876 |
| Management and administration | 883 | 495 | - | - | 883 | 495 |
| IT support | 184 | 119 | - | - | 184 | 119 |
| Sundry expenses | 25 | 436 | - | - | 25 | 436 |
| Depreciation | 480 | 395 | - | - | 480 | 395 |
| Total expenditure | 107,849 | 98,329 | 38,261 | 39,565 | 146,110 | 137,894 |
| Net income / (expenditure) | (15,303) | (1,553) | 12,314 | (1,094) | (2,989) | (2,647) |
| Fund balances brought forward | 87,581 | 89,134 | 4,495 | 5,589 | 92,076 | 94,723 |
| Fund balances carried forward | 72,278 | 87,581 | 16,809 | 4,495 | 89,087 | 92,076 |

Caring Together in Woodhouse & Little London

Charity number 1138782

A company limited by guarantee number 07402794

Annual Report and Financial Statements for the year ended 31 March 2024



Caring Together in Woodhouse & Little London

Annual Report and Financial Statements for the year ended 31 March 2024

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| Statement of financial activities | 7 |
| Balance sheet | 8 |
| Notes to the accounts | 9 to 13 |

Prepared by West Yorkshire Community Accountancy Service CIO

Caring Together in Woodhouse & Little London

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|-------------------------|-----------------|--------------------------|
| Al Garthwaite | Chair | |
| Ann Shaw | Secretary | |
| David Wigglesworth | | |
| Tracey Noble | | |
| Ben Anson | | |
| Ann Dudzinski | | Resigned 5 November 2023 |
| Myrna Ruttledge | | |
| Abigail Marshall Katung | | |
| Maureen Kershaw | | |

Charity number 1138782 Registered in England and Wales

Company number 07402794 Registered in England and Wales

| Registered and principal address | Bankers | |
|---|---------------------|------------------|
| 127 Woodhouse Street | Virgin Money | Unity Trust Bank |
| Leeds | Jubilee House | PO Box 7193 |
| LS6 2PY | Gosforth | Planetary Road |
| | Newcastle upon Tyne | Willenhall |
| | NE3 4PL | WV1 9DG |

Independent examiner

Katy Sargeant

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 11 October 2010. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Caring Together in Woodhouse & Little London

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The relief of older people (without distinction of colour, ethnic origin, nationality, political or religious opinion or sex) in any way considered to be charitable in law as the trustees may determine in Woodhouse and Little London and its neighbourhood in the City of Leeds and in particular by:

Promoting the mental and physical welfare of older people and relieve those with disabilities.

Advancing the education of older people on matters such as finance, health, housing, security and welfare entitlement.

To further any other charitable purposes as the trustees may determine.

The charity's main activities

Work with older people offering advice, support and activity groups as well as assistance with transport and shopping.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those in need by reason of age.

Achievements and performance

I always enjoy writing a piece for the accounts as it allows a rare opportunity, among competing and never ending deadlines, to sit back and reflect on the work that we do and usually, to ponder on how we managed to do so much, with a small team, in such a short space of time.

We operated on the basis of a planned deficit over the year as there were alterations to our base at Charing Cross that needed to be factored in. This work, which entailed reducing the size of our office space while increasing the size of the activities space, has proved to be a resounding success. It is now a much better venue for a range of uses with increased capacity and suitable for some of the exercise sessions that previously would have had to be organised in other venues.

Our funding, aside from donations and members fees for some activities and events, came from 18 different sources. This was quite an achievement but also symptomatic of the fact that Caring Together has relied on a large number of smaller annual grants over the past few years to maintain our services. While this does spread the risks, we need to focus on a more sustainable funding structure over the next few years and set aside time to complete applications for larger and multi-year funding. A plan is already in place to work towards this.

Aside from the successful applications we had a number of applications that we were close to being awarded, but through perhaps inexperience in these areas, that we missed out on. One such area was Asset Based Community Development (ABCD). This is something that we are extremely interested in focussing on and we feel that we are well placed within our community to implement. This will be a whole organisational and member's focus that will engage the vast array of in-house experience and skills, local community knowledge and a volunteer base committed to showcasing the best that these 2 proud and vibrant areas can offer.

One example of a successful funding bid was through the Mental Health Transformation Grants to provide support to those referred to Caring Together with complex mental health needs. This project operates as part of the locality model on which all of our work is predicated. The support will be local, with recognised support workers who can react to issues and incidents with greater speed than those with a greater geographical spread. In addition, one of our most effective facilitators will be word of mouth.

Exercise, in its many forms, continues to be popular and we always strive to deliver this in as wide a variety as possible to maintain interest and provide choice. Examples over the year have included our long running chair based exercise sessions as well as Pilates and Dance Fusion.

Caring Together in Woodhouse & Little London

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance

Our social activities continue to be well attended, from our many drop-ins, film afternoons and celebration events to our seasonal socials and joint events with local partners. We have continued to offer a range of trip out and excursions, all with accessible transport provided, to local parks and attractions as well as larger outings, including this year, to Scarborough. We have organised consistent opportunities to eat out at local cafes and restaurants, including a trip to Murghatroyds for fish and chips and a Christmas Meal at the Britannia Hotel.

We received a considerable increase in requests for assistance with food provision. Many of these were from outside of our area. In some instances we were only able to provide guidance as to how to obtain food parcels or similar but in others, especially in cases of obvious need outside of opening hours of food banks, we gave direct assistance ourselves.

Most of our work is less visible but constitutes the largest part of our service provision. This is our one to one support. This is an area which has seen the greatest expansion in response to demand and the types of support being requested appears to have become more complex.

We are really pleased with the work of Caring Together over 2023/24. This report is merely a snapshot of what we do. The guidance from our board, the faith in us shown by our members, the tremendous input of our volunteers and the vision, dedication and commitment of the staff team has once again proved indispensable. Allied with the generosity of our funders and the faith that they continue to show in our work, this has created the conditions for our maintenance of standards and our ability to function and continue to provide good quality services to Older People in Woodhouse and Little London.

Financial review

The net expenditure for the year was £2,989, including net expenditure of £15,303 on unrestricted funds and net income of £12,314 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £71,137.

The purpose of holding reserves is to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close. The trustees have determined policy limits of between 6 and 9 months of annual budgeted expenditure to meet this purpose. Based on the 24/25 budgeted expenditure, reserves should be between £75k and £112k.

The Trustees note the free reserves have fallen below the policy lower limit. Our ongoing fundraising strategy aims to increase our net income during 2024/25 and so raise reserves back above the threshold.

Caring Together in Woodhouse & Little London

Trustees' report (continued) for the year ended 31 March 2024

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 10/10/2024

Maureen Kershaw (Trustee)

Caring Together in Woodhouse & Little London

Independent examiner's report to the trustees of Caring Together in Woodhouse & Little London

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2024, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Katy Sargeant

11/10/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Caring Together in Woodhouse & Little London
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2024

| | Notes | 2024 Unrestricted funds £ | 2024 Restricted funds £ | 2024 Total funds £ | 2023 Total funds £ |
|---------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Grants and donations | (2) | 88,842 | 50,575 | 139,417 | 133,307 |
| Group and activity contributions | | 2,846 | - | 2,846 | 1,812 |
| Fundraising | | 636 | - | 636 | 60 |
| Bank interest | | 222 | - | 222 | 68 |
| Total income | | <u>92,546</u> | <u>50,575</u> | <u>143,121</u> | <u>135,247</u> |
| Expenditure on: | | | | | |
| Salaries, NIC's, pensions and payroll | (3) | 83,924 | 32,730 | 116,654 | 118,727 |
| Staff travel expenses | | 745 | - | 745 | 738 |
| Events and activities | | 2,189 | 2,823 | 5,012 | 3,145 |
| Equipment and materials | | 2,269 | 291 | 2,560 | 950 |
| Training | | 160 | - | 160 | 179 |
| Travel, transport and trips | | 1,501 | 1,702 | 3,203 | 2,327 |
| Volunteer expenses | | 197 | - | 197 | 29 |
| Premises costs | | 7,476 | 715 | 8,191 | 1,310 |
| Phone, internet and postage | | 4,058 | - | 4,058 | 3,195 |
| Printing and stationery | | 1,417 | - | 1,417 | 900 |
| Advertising and publicity | | 481 | - | 481 | 466 |
| Insurance | | 871 | - | 871 | 894 |
| Affiliations and subscriptions | | 113 | - | 113 | 148 |
| Speakers and trainers fees | | - | - | - | 2,565 |
| Independent examination | | 876 | - | 876 | 876 |
| Management and administration | | 883 | - | 883 | 495 |
| IT support | | 184 | - | 184 | 119 |
| Sundry expenses | | 25 | - | 25 | 436 |
| Depreciation | | 480 | - | 480 | 395 |
| Total expenditure | | <u>107,849</u> | <u>38,261</u> | <u>146,110</u> | <u>137,894</u> |
| Net income / (expenditure) | | <u>(15,303)</u> | <u>12,314</u> | <u>(2,989)</u> | <u>(2,647)</u> |
| Fund balances brought forward | | <u>87,581</u> | <u>4,495</u> | <u>92,076</u> | <u>94,723</u> |
| Fund balances carried forward | (4) | <u>72,278</u> | <u>16,809</u> | <u>89,087</u> | <u>92,076</u> |

All incoming resources and resources expended derive from continuing activities.

Caring Together in Woodhouse & Little London

Balance sheet

as at 31 March 2024

| | | 2024 | 2024 | 2024 | 2023 |
|--|-----|---------------|---------------|---------------|----------------|
| | | Unrestricted | Restricted | Total | Total |
| | | £ | £ | £ | £ |
| Fixed assets | | | | | |
| Tangible assets | (5) | 1,141 | - | 1,141 | 1,052 |
| Total fixed assets | | <u>1,141</u> | <u>-</u> | <u>1,141</u> | <u>1,052</u> |
| Current assets | | | | | |
| Debtors and prepayments | (6) | 919 | - | 919 | 46 |
| Cash at bank and in hand | (7) | 73,660 | 17,106 | 90,766 | 106,990 |
| Total current assets | | <u>74,579</u> | <u>17,106</u> | <u>91,685</u> | <u>107,036</u> |
| Current liabilities: | | | | | |
| amounts falling due within one year | | | | | |
| Creditors and accruals | (8) | 3,442 | 297 | 3,739 | 16,012 |
| Total current liabilities | | <u>3,442</u> | <u>297</u> | <u>3,739</u> | <u>16,012</u> |
| Net current assets / (liabilities) | | <u>71,137</u> | <u>16,809</u> | <u>87,946</u> | <u>91,024</u> |
| Net assets | | <u>72,278</u> | <u>16,809</u> | <u>89,087</u> | <u>92,076</u> |
| Funds | | | | | |
| Unrestricted funds | | 72,278 | - | 72,278 | 87,581 |
| Restricted funds | | - | 16,809 | 16,809 | 4,495 |
| Total funds | | <u>72,278</u> | <u>16,809</u> | <u>89,087</u> | <u>92,076</u> |

For the year ending 31 March 2024 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 10/10/2024

Maureen Kershaw (Trustee)

Caring Together in Woodhouse & Little London

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Equipment: 15% per year

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Caring Together in Woodhouse & Little London

Notes to the accounts continued

for the year ended 31 March 2024

1 Accounting policies continued

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

| | 2024 | 2024 | 2024 | 2023 |
|--|---------------|---------------|----------------|----------------|
| | Unrestricted | Restricted | Total | Total |
| | funds | funds | funds | funds |
| | £ | £ | £ | £ |
| The Albert Hunt Trust | 3,000 | - | 3,000 | - |
| Barchester Charitable Foundation | - | 1,610 | 1,610 | - |
| Charles Brotherton Trust | 200 | - | 200 | 150 |
| The Harrison and Potter Trust | - | 9,220 | 9,220 | 8,126 |
| Leeds Benevolent Society for Single Ladies | 30,000 | - | 30,000 | - |
| Leeds City Council (LCC) | 50,007 | 3,844 | 53,851 | 54,807 |
| Leeds Community Foundation (LCF) | - | 21,863 | 21,863 | 20,100 |
| Leeds Older People's forum (LOPF) | - | 6,038 | 6,038 | - |
| The Liz and Terry Bramall Foundation | - | 3,000 | 3,000 | - |
| Wade's Charity | 3,000 | - | 3,000 | - |
| Leeds Benevolent Society for Single Ladies | - | - | - | 31,000 |
| Leeds Bereavement Forum | - | - | - | 120 |
| Oblong | - | - | - | 2,000 |
| Sylvia and Colin Shepherd Charitable Trust | - | - | - | 500 |
| Woodhouse and Hyde Park Local Care P'ship | - | - | - | 3,125 |
| Members and supporters donations | 2,635 | 5,000 | 7,635 | 13,379 |
| | <u>88,842</u> | <u>50,575</u> | <u>139,417</u> | <u>133,307</u> |

3 Staff costs and numbers

| | 2024 | 2023 |
|-----------------------|----------------|----------------|
| | £ | £ |
| Gross salaries | 103,004 | 108,298 |
| Social security costs | 12,274 | 9,603 |
| Employment allowance | (5,000) | (5,000) |
| Pensions | 5,862 | 5,332 |
| Payroll costs | 514 | 494 |
| | <u>116,654</u> | <u>118,727</u> |

The average number of employees during the year was 3.4, being an average of 3 full time equivalent (2023: 4, 3.1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

| | 2024 | 2023 |
|---|-------|-------|
| | £ | £ |
| Costs of the scheme to the charity for the year | 5,862 | 5,332 |
| Amount of any contributions outstanding at the year end | 1,165 | - |

Caring Together in Woodhouse & Little London
Notes to the accounts continued
for the year ended 31 March 2024

| 4 Restricted funds | Balance b/f | Incoming | Outgoing | Transfers | Balance c/f |
|-----------------------------------|--------------|---------------|---------------|-----------|---------------|
| | £ | £ | £ | £ | £ |
| Barchester Charitable Foundation | - | 1,610 | 1,610 | - | - |
| LOPF Brighter Days | - | 1,148 | 1,148 | - | - |
| Anonymous donation | - | 5,000 | 384 | - | 4,616 |
| LOPF Healthy Well and Warm | - | 4,890 | 4,890 | - | - |
| LCF Strategic Resilience | 1,250 | 15,000 | 15,000 | - | 1,250 |
| LCF Transforming Mental Health | - | 4,084 | 1,361 | - | 2,723 |
| LCP Woodhouse & Hyde Park | 3,125 | - | 3,125 | - | - |
| LCC HAP Salary Support 23/24 | - | 3,844 | 3,844 | - | - |
| LCC Stay Well This Winter | - | 2,779 | 2,779 | - | - |
| The Harrison and Potter Trust | - | 9,220 | 3,250 | - | 5,970 |
| Leeds Bereavement Forum | 120 | - | 120 | - | - |
| The Liz and Terry Bramall Found'n | - | 3,000 | 750 | - | 2,250 |
| | - | - | - | - | - |
| | <u>4,495</u> | <u>50,575</u> | <u>38,261</u> | <u>-</u> | <u>16,809</u> |

| Fund name | Purpose of restriction |
|-----------------------------------|--|
| Barchester Charitable Foundation | Towards exercise classes. |
| LOPF Brighter Days | Winter Warmth activities. |
| Anonymous donation | Towards transport costs. |
| LOPF Healthy Well and Warm | Winter Warmth activities. |
| LCF Strategic Resilience | Towards supporting the Manager's salary. |
| LCF Transforming Mental Health | Towards supporting the Staff salaries. |
| LCP Woodhouse & Hyde Park | For warm space provision and hardship support. |
| LCC HAP Salary Support 23/24 | Towards activity costs. |
| LCC Stay Well This Winter | Winter Warmth activities. |
| The Harrison and Potter Trust | Towards activity costs. |
| Leeds Bereavement Forum | Towards funding bereavement support. |
| The Liz and Terry Bramall Found'n | Towards activity costs. |

5 Tangible assets

| | Group equipment | Total |
|---------------------------|-----------------|--------------|
| <u>Cost</u> | £ | £ |
| At 1 April 2023 | 2,632 | 2,632 |
| Additions | <u>569</u> | <u>569</u> |
| At 31 March 2024 | <u>3,201</u> | <u>3,201</u> |
| <u>Depreciation</u> | | |
| At 1 April 2023 | 1,580 | 1,580 |
| Charge for year | <u>480</u> | <u>480</u> |
| At 31 March 2024 | <u>2,060</u> | <u>2,060</u> |
| <u>Net book value</u> | | |
| At 31 March 2024 | <u>1,141</u> | <u>1,141</u> |
| At 31 March 2023 | <u>1,052</u> | <u>1,052</u> |

Caring Together in Woodhouse & Little London
Notes to the accounts continued
for the year ended 31 March 2024

| 6 Debtors and prepayments | 2024 | 2023 |
|---------------------------|------------|-----------|
| | £ | £ |
| Debtors | 840 | 46 |
| Prepayments | 79 | - |
| | <u>919</u> | <u>46</u> |

| 7 Cash at bank and in hand | 2024 | 2023 |
|----------------------------|---------------|----------------|
| | £ | £ |
| Cash at bank | 90,489 | 106,881 |
| Cash in hand | 277 | 109 |
| | <u>90,766</u> | <u>106,990</u> |

| 8 Creditors and accruals | 2024 | 2023 |
|--------------------------|--------------|---------------|
| | £ | £ |
| Creditors | 1,698 | - |
| Accruals | 876 | 876 |
| Other creditors | 1,165 | 15,136 |
| | <u>3,739</u> | <u>16,012</u> |

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £49,831 (previous year: £40,475).

10 Operating leases

| Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due: | 2024 | 2023 |
|--|--------------|----------|
| | £ | £ |
| Within one year | 650 | - |
| In the second to fifth years inclusive | 2,330 | - |
| Over five years from the balance sheet date | - | - |
| | <u>2,980</u> | <u>-</u> |

Caring Together in Woodhouse & Little London
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2024

| | 2024 | 2023 | 2024 | 2023 | 2024 | 2023 |
|---------------------------------------|-----------------|----------------|---------------|----------------|----------------|----------------|
| | Unrestricted | Unrestricted | Restricted | Restricted | Total | Total |
| | funds | funds | funds | funds | funds | funds |
| | £ | £ | £ | £ | £ | £ |
| Income | | | | | | |
| Grants and donations | 88,842 | 94,836 | 50,575 | 38,471 | 139,417 | 133,307 |
| Group and activity contributions | 2,846 | 1,812 | - | - | 2,846 | 1,812 |
| Fundraising | 636 | 60 | - | - | 636 | 60 |
| Bank interest | 222 | 68 | - | - | 222 | 68 |
| Total income | 92,546 | 96,776 | 50,575 | 38,471 | 143,121 | 135,247 |
| Expenditure | | | | | | |
| Salaries, NIC's, pensions and payroll | 83,924 | 81,057 | 32,730 | 37,670 | 116,654 | 118,727 |
| Staff travel expenses | 745 | 738 | - | - | 745 | 738 |
| Events and activities | 2,189 | 2,804 | 2,823 | 341 | 5,012 | 3,145 |
| Equipment and materials | 2,269 | 906 | 291 | 44 | 2,560 | 950 |
| Training | 160 | 179 | - | - | 160 | 179 |
| Travel, transport and trips | 1,501 | 1,417 | 1,702 | 910 | 3,203 | 2,327 |
| Volunteer expenses | 197 | 29 | - | - | 197 | 29 |
| Premises costs | 7,476 | 1,310 | 715 | - | 8,191 | 1,310 |
| Phone, internet and postage | 4,058 | 3,195 | - | - | 4,058 | 3,195 |
| Printing and stationery | 1,417 | 900 | - | - | 1,417 | 900 |
| Advertising and publicity | 481 | 466 | - | - | 481 | 466 |
| Insurance | 871 | 894 | - | - | 871 | 894 |
| Affiliations and subscriptions | 113 | 148 | - | - | 113 | 148 |
| Speakers and trainers fees | - | 1,965 | - | 600 | - | 2,565 |
| Independent examination | 876 | 876 | - | - | 876 | 876 |
| Management and administration | 883 | 495 | - | - | 883 | 495 |
| IT support | 184 | 119 | - | - | 184 | 119 |
| Sundry expenses | 25 | 436 | - | - | 25 | 436 |
| Depreciation | 480 | 395 | - | - | 480 | 395 |
| Total expenditure | 107,849 | 98,329 | 38,261 | 39,565 | 146,110 | 137,894 |
| Net income / (expenditure) | (15,303) | (1,553) | 12,314 | (1,094) | (2,989) | (2,647) |
| Fund balances brought forward | 87,581 | 89,134 | 4,495 | 5,589 | 92,076 | 94,723 |
| Fund balances carried forward | 72,278 | 87,581 | 16,809 | 4,495 | 89,087 | 92,076 |