

# **DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST**

Report and Unaudited Financial Statements  
for the year ended 31 December 2021

Charity registration number: 1138665



DĀR AL-ARQAM

دار الأرقم

# **DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST**

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# **DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST**

## **Charity information for the year ended 31 December 2021**

### **Reference and Administrative Information**

Charity name:	Dar-Al-Arqam (House of Arqam) Trust
Charity number:	1138665
Operational address:	543-545 Cable Street London E1W 3HB

### **Trustees**

Rajib Ahmed	Chairman	
Joynal Hussain	Treasurer	
Mohamed Afzal Bhaktary		Appointed on 23 January 2021
Bilal Sheikh		Appointed on 9 October 2021
Sodrul Islam		Appointed on 9 October 2021
Martuza Faisal Aziz		

### **Principal professional advisers**

#### **Bankers**

HSBC Bank  
75 Whitechapel Road  
London E1 1DU

#### **Independent examiner**

Royal Associates, Association of Accounting Technicians  
60 Park Road  
Wellingborough  
Northants NN8 4QE

# DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST

## Trustees' report for the year ended 31 December 2021

### Objectives and activities

The Trustees present their report and the financial statements for the year ended 31 December 2021.

1. To advance education and provide facilities, in particular, but not exclusively for the Muslim community living in the United Kingdom, in the interests of social welfare for recreation and other leisure time occupation with the object of improving the conditions of life of such people.
2. To promote for the benefit of the public the culture and history of the Muslim community living in the United Kingdom, in particular, but not exclusively, the London boroughs of Tower Hamlets and Newham.

### Trustees and officers

The following served as Trustees and Officers during the year.

#### Trustees

Rajib Ahmed	Chairman	
Joynal Hussain	Treasurer	
Mohamed Afzal Bhaktary		
Bilal Sheikh		Appointed on 23 January 2021
Sodrul Islam		Appointed on 9 October 2021
Martuza Faisal Aziz		Appointed on 9 October 2021

### Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable laws and regulations. Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards) and applicable law. The Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Trust.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are also responsible for keeping adequate accounting records that are sufficient to show and explain the Trust's transactions and disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for ensuring that adequate arrangements are in place to manage risk and uncertainty as expanded further on page 5. The Trustees confirm that they have paid due regard to the guidance contained in the Charity Commission's general guidance on public benefit when setting the charity's objectives and planning its activities. This report explains the Charity's activities and demonstrates how they contribute to the Charity's purposes and provide public benefit.

# **DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST**

## **Trustees' report - continued for the year ended 31 December 2021**

### **Strategic report**

**The main activities are undertaken in relation to those purposes during the year:**

- Deliver onsite courses
- Deliver online courses
- Produce and broadcast educational publications

**The main activities were undertaken during the year to further the charity's purpose for the public benefit:**

The charity has benefited the public by carrying out its objectives. Courses were established, as much as COVID-19 rules permitted, and open to residents of Tower Hamlets, Newham, and other boroughs. There was an increase in online courses due to COVID-19 lockdown measures, which continued as lockdown rules eased. All courses were freely accessible to the public; they were delivered in various languages to reach the ethnically diverse population.

In addition, educational materials were published in both short and long form media. Courses tailored to women were also a key area of delivery to facilitate the growing female student base and an accentuated increase in online activities during Ramadan to mitigate the impact of Covid restrictions on large gatherings.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

**The main achievements of the charity were as follows:**

- Regular courses throughout the year
- Courses especially tailored for women
- Increased online activities and outreach
- Courses are available free of charge for the public to benefit
- Increased educational publications
- Maintenance of fundraising activities
- Successful first introduction of outdoor weekend retreats

**The difference the charity's performance during the year has made to the beneficiaries of the charity:**

The beneficiaries have benefited in many ways because of the performance of the charity. They have received training in personal development, Islamic academia, upskilling and spirituality. They have found solace in the services offered in the aftermath of a difficult pandemic.

**The degree to which the achievements and performance during the year have benefited wider society:**

The courses provided by the charity have benefited society by facilitating learning in areas of personal development, Islamic academia, upskilling and spirituality, and ultimately increasing the utilitarian impact of our students and participants on the wider society.

**The methods used to recruit and appoint new charity trustees:**

There must be at least three trustees. Apart from the first trustees, every trustee must be appointed by a resolution of the trustees passed at a special meeting.

In selecting individuals for appointment as trustees, the trustees must have regard for the skills, knowledge and experience needed for the effective administration of the charity.

# **DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST**

## **Trustees' report - continued for the year ended 31 December 2021**

The trustees must make available to each new trustee, on his or her first appointment:

- a copy of this deed and any amendments made to it;
- a copy of the charity's latest report and statement of accounts.

### **Financial review**

The financial results are set out in the Statement of financial activities on page 8.

The total income for the year amounted to £121,383.

### **Financial reserves**

The Trustees will review reserves at least annually and maintain unrestricted reserves sufficient to maintain the Charity's operations in the event that income is unexpectedly reduced from current levels. The Trustees consider the probability of a reduction in and security of each source of income together with the ability to reduce the expenses.

### **Going concern**

The Trustees consider that the Charity is in a strong position and is well placed to manage the operational risks. The current year surplus indicates that trustees have put adequate measures in place, such as increased online courses, fundraising initiatives and cash flow projections taking into consideration the current economic climate and its potential impact on the various sources of income and planned expenditure, to mitigate risks especially those incurring from COVID-19 restriction measures.

The Trustees, therefore, have a reasonable expectation that the organisation has sufficient resources to continue in operational existence for the foreseeable future and believe that there are no reasonable uncertainties that call into doubt the ability of Dar-Al-Arqam (House of Arqam) Trust to continue as a going concern.

### **Risk and uncertainty**

The Trustees have overall responsibility for ensuring that the Charity has an appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable the financial statements to comply with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102). They are also responsible for safeguarding the assets of Dar-Al-Arqam (House of Arqam) Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- The Charity is operating efficiently and effectively
- Its assets are safeguarded against unauthorised use or disposition
- Proper records are maintained and financial information used within the charity or for publication is reliable
- The Trust complies with relevant laws and regulations

# **DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST**

## **Trustees' report - continued for the year ended 31 December 2021**

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- Consideration by the Trustees of financial results and cash flow forecasts
- Delegation of authority and segregation of duties, including that all payments require the approval of two authorised signatories
- Identification and management of risks

The Trustees have examined the major risks that Dar-Al-Arqam (House of Arqam) Trust faces and confirm they have established procedures to ensure regular reporting takes place so that necessary steps can be undertaken to minimise risks.

### **Independent examiner**

Each of the persons who is a Trustee at the date when this report is approved confirms that:

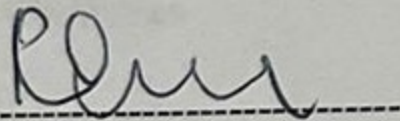
- So far as the Trustee is aware, there is no relevant information of which the independent examiner is unaware: and
- The Trustee has taken all the steps he/she ought to have taken as a Trustee to make himself/herself aware of any relevant information and to establish that the charity's independent examiner is aware of that information

Kabir Ahmed, Royal Associates, has expressed its willingness to continue as an independent examiner for the next financial year.

### **Acknowledgements**

The Trustees would like to take this opportunity to thank everyone who has shown their dedication and commitment to our charity.

The Trustees' Report therein has been approved by the Trustees on 28/09/2022 after independent examination and signed on their behalf by:



**Rajib Ahmed**  
Chairman

# DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST

## Independent examiner's report to the trustees of Dar-Al-Arqam (House of Arqam) Trust for the year ended 31 December 2021

I report on the accounts of the charity for the year ended 31 December 2021, which are set out on pages 8 to 12.

### Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

### It is my responsibility to:

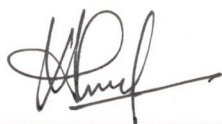
- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kabir Ahmed FMAAT  
Royal Associates  
Association of Accounting Technicians  
60 Park Road  
Wellingborough  
Northants NN8 4QE

30<sup>th</sup> September 2022

# DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST

## Statement of financial activities for the year ended 31 December 2021

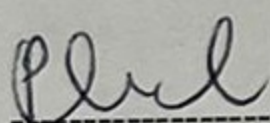
		<u>2021</u>		<u>2020</u>	
	Note	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
<b>INCOMING RESOURCES</b>					
Donations	3	-	118,209	118,209	166,646
Other activities		-	3,174	3,174	12,559
<b>Total incoming resources</b>		-	<b>121,383</b>	<b>121,383</b>	<b>179,205</b>
<b>RESOURCES EXPENDED</b>					
Expenditure on the management and administration of the charity	4	-	(106,169)	(106,169)	(47,709)
<b>Total resources expended</b>		-	<b>(106,169)</b>	<b>(106,169)</b>	<b>(47,709)</b>
<b>NET MOVEMENTS IN FUNDS</b>		-	<b>15,214</b>	<b>15,214</b>	<b>131,496</b>
<b>TOTAL FUNDS brought forward</b>		-	<b>151,576</b>	<b>151,576</b>	<b>20,080</b>
<b>TOTAL FUNDS carried forward</b>		-	<b>166,790</b>	<b>166,790</b>	<b>151,576</b>

# DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST

## Statement of financial position As at 31 December 2021

	Note	<u>2021</u>		<u>2020</u>	
		£	£	£	£
<b>Non-current assets</b>					
Property, plant and equipment	7		8,112		2,406
<b>Current assets</b>					
Trade and other receivables	8	12,841		11,406	
Cash at bank		151,009		137,906	
		<u>163,850</u>		<u>149,312</u>	
<b>Current liabilities</b>	9	<u>(5,172)</u>		<u>(142)</u>	
<b>Net current assets</b>			<u>158,678</u>		<u>149,170</u>
<b>Total assets less current liabilities</b>			<u>166,790</u>		<u>151,576</u>
<b>Funds of the charity</b>					
Restricted income fund		-		-	
Unrestricted income fund		<u>166,790</u>		<u>151,576</u>	
			<u>166,790</u>		<u>151,576</u>

The accounts on pages 8 to 12 were approved by the Trustees on 28/09/2022 and were signed on their behalf by:



**Rajib Ahmed**  
Chairman

# DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST

## Notes to the financial statements

For the year ended 31 December 2021

### 1 Charity information

Dar-Al-Arqam (House of Arqam) Trust is a UK registered charity (charity number 1138665) constituted under a Trust Deed dated 1 September 2010. The address of the registered office is 543-545 Cable Street, London E1W 3HB.

### 2 Accounting policies

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland, FRS 102 (as amended for accounting years commencing from 1 January 2016).

The principal accounting policies adopted in the preparation of the accounts are as follows:

#### a) *Basis of accounting*

The accounts are prepared in accordance with the historical cost convention as modified by the inclusion of investments at market value. After making enquires, the trustees have a reasonable expectation that the charity has adequate resources to continue its activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the financial statements as outlined in the Financial Review on page 5.

#### b) *Incoming resources*

All income is recognised once the charity has an entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income can be measured reliably.

#### c) *Resources expended*

Liabilities are recognised as expenditures as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount of obligation can be measured reliably.

#### d) *Cash and cash equivalents*

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts are shown within borrowings in the current liabilities.

#### e) *Property, plant and equipment*

Property, plant and equipment are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% straight line
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# DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST

## Notes to the financial statements - continued

For the year ended 31 December 2021

### 3. Donations

The charity received donations of £118,209 (2020: £166,646) from various donors.

### 4. Costs of management and administration

	2021	2020
	£	£
Fundraising costs	1,066	216
Rent	22,000	22,000
Rates	7,646	-
Service charge	2,002	2,443
Building insurance	162	-
Heat and light	784	1,062
Room Hire	7,180	-
Repairs and maintenance	1,361	597
Freelancers	29,706	7,707
Printing and stationery	777	64
Travel and subsistence	1,510	24
Salaries and wages	12,340	8,392
Training	557	1,015
Accountancy	3,830	720
IT, software, and equipment	6,009	1,616
Legal and professional	500	-
Sundry expenses	291	59
Bank fees	1,936	57
Telecommunications	3,483	456
Books and periodicals	191	-
Subscription	170	-
Depreciation	2,668	1,281
	<b>106,169</b>	<b>47,709</b>

### 5. Trustees' remuneration

The trustees received £Nil remuneration.

### 6. Employee information

The member of staff employed by the charity was 1 (2020: 1).

# DAR-AL-ARQAM (HOUSE OF ARQAM) TRUST

## Notes to the financial statements - continued

For the year ended 31 December 2021

### 7. Property, plant and equipment

<b>Costs</b>	<b>£</b>
At 1 January 2021	6,919
Addition	8,374
	<hr/>
At 31 December 2021	15,293
	<hr/>
<b>Depreciation and impairment</b>	
At 1 January 2021	4,513
Depreciation charged in the year	2,668
	<hr/>
At 31 December 2021	7,181
	<hr/>
<b>Carrying amount</b>	
At 31 December 2021	<b>8,112</b>
	<hr/>
At 31 December 2020	<b>2,406</b>
	<hr/>

### 8. Current assets

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Other receivables	406	406
Rent deposit	5,500	5,500
Prepayment	6,935	5,500
	<hr/>	<hr/>
	<b>12,841</b>	<b>11,406</b>
	<hr/>	<hr/>

### 9. Current liabilities

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade payables	1,979	-
Other taxation and social security	83	142
Accruals	3,110	-
	<hr/>	<hr/>
	<b>5,172</b>	<b>142</b>
	<hr/>	<hr/>

### 10. Taxation

The Company is a registered charity and is exempt from taxation under the provision of the Income and Corporation Taxes Act 1988.