

Bramhall u3a

ANNUAL GENERAL MEETING

Thursday, 16th March 2023 at 2.00pm

at Bramhall URC, Robins Lane, Bramhall

Dear Member,

Please find attached the documents for the AGM.

AGENDA

1. Welcome
2. Apologies for absence
3. Minutes of the 2022 AGM
4. Chairman's Report
5. Treasurer's Report
6. Groups Report
7. Election of Officers
8. Any Other Business

Yours sincerely,

Alaister Macrae

Chairman

February 2023

BRAMHALL u3a COMMITTEE MEETING ABBREVIATED MINUTES

**Held via Zoom on Thursday, 17th March 2022 and showing 2021
AGM results**

Present: Alaister Macrae (Chair), Bob Dumbarton, Alistair Gardner, Chris Hollingsworth, Mike Hollingsworth, Dudley Newell, Meg Rowell, Chris Stubbs, Helen Webster, Peter Webster, Kay Witham and Vera Moore.

1. Apologies for absence

None

2. Minutes of last AGM and matters arising

The minutes were approved and there were no matters arising.

3. AGM 2022

Bramhall u3a requires a quorum of 80 to keep the AGM legal, and we had 134 responses. In response to the individual voting questions, the returns were reviewed and the results listed below.

Total postal votes received = 4

Total electronic votes received = 130

Acceptance of the Minutes of 2021 AGM as a true record

YES = 126, NO = 0, ABSTAIN = 8

Approval of the Chairman's Report? YES = 130, NO = 0, ABSTAIN = 4

Approval of the Treasurer's Report? YES = 130, NO = 0, ABSTAIN = 4

Approval of re-election/election of the following members to serve on the Committee?

	YES	NO	ABSTAIN
Alaister Macrae	132	0	0
Peter Webster	132	0	2
Alistair Gardner	133	0	0
Meg Rowell	133	0	0
Kay Witham	132	0	2
Chris Stubbs	133	0	1
Bob Dumbarton	132	0	2
Helen Webster	132	0	2
Dudley Newell	132	0	2
Frances Bell	132	0	2
Mike Hollingsworth	132	0	2
Jill Rickman	132	0	2

Vera Moore	132	0	2
Graham Porter	131	0	3

All Motions carried.

The 2022 Committee will be:

Alaister Macrae	Chairman
Peter Webster	Vice-Chairman and Newsletter
Meg Rowell	Business/Meetings Secretary and Archivist
Alistair Gardner	Treasurer
Kay Witham	Membership Secretary
Helen Webster	Speaker Secretary
Bob Dumbarton	Events and Newsletter
Dudley Newell	Outings
Chris Stubbs	Groups Co-ordinator
Mike Hollingsworth	Holidays
Frances Bell	Theatre
Vera Moore	Dining Group
Jill Rickman	Admin Assistant
(vacant)	External Relations

With no other business, the Chairman formally closed the meeting at 2.20pm.

BRAMHALL u3a

TRUSTEES' ANNUAL REPORT

CHAIRMAN'S REPORT For Year ending March 2023)

Papers for the AGM have been circulated to all members by email and by post. Members will be able to vote on line or at the AGM meeting on the 16th of March 2023.

This last year has seen our membership numbers come back to pre-Covid level and we have quite a number of new members. In December, we launched our revised new website very successfully thanks to a great deal of time and effort put in by Barrie Roberts. All in all, we have had a successful year.

Since we started in 2010, Bramhall u3a has acquired well over 1600 members. Although there are annual fluctuations, we average more than 750 paid-up members per year. A very satisfying figure.

Our groups have again gone from strength to strength and some existing groups having to expand, so that in some cases there may be up to three sub-groups covering the same subject. Only a very few have closed. There are 48 individual groups available to our members.

We continue to enjoy the facilities of the United Reformed Church at Robins Lane. Our members deserve the best that we can provide for them. The numbers attending our monthly meetings have risen steadily throughout the year.

Bramhall u3a's strength, of course, comes from its members and the pro-active and dedicated team of volunteers who form the Committee. It would not be the organisation that it is today without any of these individuals. All are worthy of mention and thanks for their unfailing application to the tasks that they have all voluntarily taken on. No one is paid.

The Committee work together to keep your u3a enjoyable and interesting. They meet once per month and have wide-ranging discussions. We currently have some vacancies but all members, even new ones can be involved, so do please volunteer to join in.

As Chairman, I have found it an interesting, if sometimes challenging role. Our Vice-Chairman, Peter Webster and I have been ably supported by the rest of our committee. I am most appreciative of the hard work done by them. Special mention should be made of several of the committee who go beyond what might be expected of them. Peter Webster organises our monthly newsletter. Alistair Gardner, our Treasurer, continues after many years in the role, to provide the kind of essential advice and support for

financial and other matters that is needed in such a large, active, organisation. Our secretary, Meg Rowell has a wealth of background knowledge of all things, at district and national level, and really did keep us up to date with all points of order, vital to the smooth and legal running of our u3a. She also acts as our committee minutes secretary. Kay Witham maintains all things to do with your membership. She has looked after membership for many years and continues to ensure that all things in that department run as smoothly as possible. Chris Stubbs, as Groups Organiser, ably supports 50 plus individual Co-ordinators, their groups, and all the issues associated with them. No mean task. Helen Webster, as Speaker Secretary, finds us excellent speakers to educate and entertain at our monthly meetings. Bob Dumbarton tirelessly organised and oversaw the running of our social events and provided excellent support in the publication of the monthly newsletter. Dudley Newell, who took over Outings, ran some very successful educational trips and weekend visits. Michael Hollingsworth, aided and abetted by his wife Christine, managed the annual and very popular Bramhall u3a holidays. Frances Bell, aided by Kay Witham, has equally successfully made the theatre group become even more popular. Jill Rickman, as our Almoner, keeps in touch with those members who are poorly or have lost a close relative. Vera Moore, who also runs the dining group, adds general input.

I must also thank the team who work away in the background and are never seen, the Website Team, Barrie Roberts and Brian Preece. They keep our website the best u3a one around and organise all the Web and email connections associated with Bramhall u3a.

I also want to thank that other huge team of volunteers, the Group Co-ordinators, for taking the time and effort to arrange and make the groups educational, informative and fun. Finally, thank you to our Catering Team who provide refreshments at our monthly meetings.

Members voluntarily continue to support our nominated charities most generously. The Wellspring in Stockport and St. Ann's Hospice both benefit. The Wellspring is also supported by members with donations of practical things such as non-perishable food items, clothing and toiletries.

Lastly, I and the committee would like to say a big thank you, to you, the members. It's the reason we are all involved in this great organisation. Long may it continue.

Alaister Macrae
Bramhall u3a Chairman 2022 - 2023

Treasurer's Report

The financial implications of our thirteenth year have been more manageable, despite the continuing challenges and uncertainties during the year. A copy of the financial accounts for the period to 31st December 2022 is attached.

Income for the year totalled £29,920 (2021: £19,767), from which we incurred a loss of £2,280 (2021: Loss £185). The only Restricted Reserves, which total £140, are funds held on behalf of the North East Cheshire Network Group of u3as.

Whilst there was an overall loss for the year, this included the purchase of a new Laptop and Projector, replacing our original equipment purchased over 12 years ago, together with the cost of establishing a more up-to-date 'fit for purpose' Website.

Other points worth noting include:

1. As a registered Charity, we continue to reclaim Gift Aid under the Gift Aid Scheme. In 2022 we generated £630 (2021; £655).
2. Group Income is shown separately to Group Expenditure. While most Groups are self-funding, some Groups have been slower in returning to pre-Covid numbers, resulting in them running initially at a small loss.
3. Once again, we have had a steady flow of interest from new members which has seen our numbers returning towards the 800 mark. Most newcomers enquire about membership using our website or are recommended by friends or family.
4. Donations to Charities: As a charity, we are not permitted to give to other charities. However, we have two chosen charities to which our members contribute, namely St Ann's Hospice and The Wellspring. These monies do not pass through our u3a's accounts but are passed direct to the charities by the members. However, for the record, in 2022, our members donated £853 to The Wellspring and £754 to St Ann's Hospice.

In particular, I would highlight that since 2019, the Knitting Group has donated a total of £1,232 to St Ann's and £515 to the Poppy Appeal.

5. The ethos of the u3a is '**Education of the Members by the Members**'. Members really benefit from what they put into their membership rather than what they take from it. On that point, I would wish to thank those Group Coordinators that are required to provide financial statements for their Groups for their cooperation in keeping an accurate account of their Group's income and expenditure. They make my life as Treasurer so much easier.

Finally, in terms of our Constitution and our statutory requirements as a Registered Charity, with our income rising over a £25,000 threshold, it has been necessary to have our accounts 'Independently Examined' by Robert Hayden & Co, Chartered Accountants, Davenport.

Alistair W Gardner
Treasurer

Bramhall u3a

**Statement of Accounts
for the year ended
31 December 2022**

INDEPENDENT EXAMINER'S REPORT

To the trustees of Bramhall u3a

Charity number: 1138641

I report to the trustees on my examination of the accounts of Bramhall u3a consisting of a receipts and payments account for the year ended 31 December 2022 and a statement of assets and liabilities at 31 December 2022.

Responsibilities and basis of report

As the charity trustees of Bramhall u3a you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Bramhall u3a's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Bramhall u3a as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

AMANDA DUFFY FCA
Robert Hayden & Co
Chartered Accountants
195 Bramhall Lane
Stockport
SK2 6JA

Date: March 2023

BRAMHALL U3A

RECEIPTS & PAYMENTS STATEMENT FOR THE YEAR TO

RECEIPTS

31 December 2022

31/12/22 31/12/21

Membership Fees	7,451	7,515
Monthly Receipts	644	0
Group Income	7,721	7,053
Outings/Theatres (Income)	13,095	4,305
Gift Aid	630	655
Third Age Matters (TAM)	164	223
Newsletter	168	0
Misc Income	0	3
Interest	47	12
Total Income	29,920	19,767

PAYMENTS

Rent	1,763	384
Capitation Fees	2,656	2,083
Print/Post & Stationery	1,358	3,815
Speakers	638	265
Refreshments	57	25
Storage	1,034	917
Website & Licences	858	188
Equipment	3,047	0
Group Expenses	8,179	7,212
Outings & Theatres Expenses	12,345	4,707
Sundry Expenses	265	356
Total Expenses	32,199	19,952

NET SURPLUS

(2,280) (185)

BRAMHALL U3A

STATEMENT OF ASSETS & LIABILITIES AS AT

31 December 2022

ASSETS

	31/12/22	31/12/21
Bank	18,084	21,134
Bank-Outings/Theatres	1,398	648
Petty Cash	232	326
Petty Cash Group	530	497
	0	
	20,244	22,605

CURRENT LIABILITIES

	0	0
	0	0
	20,244	22,605

GENERAL RESERVES

General Reserves	22,383	22,651
NECN Funds	140	140
Additional Funds	0	0
	22,523	22,790
<u>Add Surplus/(Deficit)</u>	(2,280)	(185)
	20,244	22,605

Groups Report

Following Covid the year 2022 found all our groups meeting face to face with the exception of Line Dancing and Scottish Dancing, which decided to close permanently in Nov 2021 due to members' worry about the close contact in the aftermath of the pandemic.

I set up two new groups:-

Beginners Bridge. This began as a teaching group but after several meetings has developed into supervised play for beginners.

Gardening Group 2. This followed the success of the first group which had a waiting list. Carol Wilson, coordinator of the first gardening group, has helped with ideas and is planning some collaborative sessions with the second group.

Unfortunately, we had several groups close throughout the year; Adventure, Embroidery, Singing for Fun and Photography. In addition to this we ended the year with Holidays and Outings having to be suspended. In all cases this is because no members could be found, who were willing to take on the responsibility of running a group.

Our largest group continues to be Science with 150 members, followed by Art Appreciation with 74. Pickleball comes in third with 45, a rise from 16 when the group first set up and in most weeks they play every day.

The Card Making and Knitting group continued to sell their handiwork and donated their profits to our two charities. (see Treasurer's Report Note 4)

We ran one Personal Image Course at the beginning of the year and intended to run another in April. This didn't happen due to low numbers making it unviable.

We also tried once again to set up Tennis coaching and play, which was offered at a very low cost. Despite only 4-6 members being needed for this to go ahead, it failed to do so through lack of interest.

We ended the year with 48 groups listed of which Creative Writing and Video and Film Making are 'open'.

Chris Stubbs
Groups Organiser

BRAMHALL u3a AGM 16th MARCH 2023

The Committee currently comprises the following members:

Alaister Macrae	Chairman
Peter Webster	Vice-Chairman and Newsletter
(vacant)	Business Secretary
Alistair Gardner	Treasurer
Meg Rowell	Meetings Secretary
Kay Witham	Membership Secretary
Helen Webster	Speaker Secretary
Bob Dumbarton	Newsletter
(vacant)	Outings
Chris Stubbs	Groups Organiser
(vacant)	Holidays
Frances Bell	Theatre
Vera Moore	Dining Group
Jill Rickman	Almoner
Graham Porter	Accommodation Officer
(Vacant)	External Relations

In terms of our Constitution, none of our current Committee Members are due for re-election at this time with the exception of Alaister Macrae, our Chairman.

However, as a result of the resignations of Mike Hollingsworth, Dudley Newell and Meg Rowell (Business Secretary role), there are vacancies and we have received nominations, with the appropriate support, for the following to be elected members of the Committee.

Barrie Roberts	(Website Manager)
Frank Tucker	(Outings)
Clare Forrest	(External Relations)

Please submit any nominations to the Chairman.

Email: alaistermacrae17@gmail.com

Post: 20, Southpool Close, Bramhall, Stockport, SK7 3PU



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Bramhall U3A

N
1

Receipts and payments acc

For the period
from

Period start date
01/01/2022

To

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds
	to the nearest £	to the nearest £	to the nearest £
A1 Receipts			
Membership Fees	7,451	-	-
Monthly Receipts	644	-	-
Group Income	7,721	-	-
Outings/Theatres (Income)	13,095	-	-
Gift Aid	630	-	-
Misc Income	332	-	-
Interest	47	-	-
		-	-
Sub total (Gross income for AR)	29,920	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	29,920	-	-
A3 Payments			
Rent	1,763	-	-
Capitation Fees	2,656	-	-
Print/Post & Stationery	1,358	-	-
Speakers	638	-	-
Refreshments	57	-	-
Storage	1,034	-	-
Website & Licences	858	-	-
Professional Fees	-	-	-
Equipment	3,047	-	-
Group Expenses	8,261	-	-
Outings & Theatres Expenses	12,345	-	-
		-	-
Sundry Expenses	265	-	-
Sub total	32,281	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-

B5 Liabilities	Details	Fund to which liability relates
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name

lo (if any)	
138641	
ounts	CC16a
Period end date	
31/12/2022	
Total funds	Last year
to the nearest £	to the nearest £
7,451	7,515
644	-
7,721	7,053
13,095	4,305
630	655
332	226
47	12
29,920	19,767
-	
-	-
-	-
29,920	19,767
1,763	384
2,656	2,083
1,358	3,815
638	265
57	25
1,034	917
858	188
-	-
3,047	-
8,261	7,212
12,345	4,707
-	
265	356
32,281	19,952
-	
-	
-	-

32,281	19,952
- 2,361	- 185
-	-
22,605	22,790
20,244	22,605

the period

Restricted funds to nearest £	Endowment funds to nearest £
140	-
-	-
-	-
140	-

OK

OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
	-
-	-
-	-
-	-
-	-

-	-
-	-
-	-
-	-
Amount due (optional)	When due (optional)
-	
-	
-	
-	
-	
lame	Date of approval

INDEPENDENT EXAMINER'S REPORT

To the trustees of Bramhall U3A

Charity number: 1138641

I report to the trustees on my examination of the accounts of Bramhall U3A consisting of a receipts and payments account for the year ended 31 December 2022 and a statement of assets and liabilities at 31 December 2022.

Responsibilities and basis of report

As the charity trustees of Bramhall U3A you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Bramhall U3A's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Bramhall U3A as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



AMANDA DUFFY FCA
Robert Hayden & Co
Chartered Accountants
195 Bramhall Lane
Stockport
SK2 6JA

Date: 7th March 2023