

JOANNA LEEDS

England & Wales · Charity number 1138640

Details

Status Registered

Legal form CIO

Registered 2010-10-28

Register [View on the Charity Commission register](#)

Contact

Address 1 Sydenham Street
Leeds
LS11 9RR

Phone 07854857116

Email hello@joannaproject.co.uk

Website joannaproject.co.uk

Activities

Objects: THE CHARITY'S OBJECTS ("OBJECTS") FOR THE PUBLIC BENEFIT ARE TO RELIEVE THE CHARITABLE NEEDS OF VULNERABLE WOMEN, PARTICULARLY THOSE WHO ARE AT RISK OF OR INVOLVED IN PROSTITUTION IN LEEDS, OR SUCH OTHER LOCATIONS AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT, AND TO FULFIL SUCH OTHER PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED TO THE CHARITABLE WORK OF THE CHARITY

Activities: Joanna works with women, particularly those at risk of, or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** LEEDS
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£205,482	£216,222	-	-
2023-12-31	£186,463	£191,335	-	-
2022-12-31	£197,128	£197,888	-	-
2021-12-31	£180,840	£200,065	-	-
2020-12-31	£233,502	£173,314	-	-

Trustees

Name	Role	Appointed
Heather Anne France	Chair	2021-01-19
Alice Rebecca Curtis		2024-07-16
David Adams		2024-05-30
Lana Northey		2023-07-25
Lisa Wainwright		2025-01-21

JOANNA LEEDS

England & Wales - Charity number 1138640

Accounts

Joanna Leeds

Charity number 1138640

Annual Report and Financial Statements
for the year ended 31 December 2024



**Annual Report and Financial Statements
for the year ended 31 December 2024**

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Prepared by West Yorkshire Community Accountancy Service CIO

Joanna Leeds

Trustees' report for the year ended 31 December 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Angharad Turner-Fielder	Chair	
Ifan Greville	Treasurer	Resigned 30 May 2024
David Adams	Treasurer	Appointed 30 May 2024
Heather France	Secretary	
Lana Northey		
Lisa Wainwright		Appointed 21 January 2025
Olamide Ojo		Appointed 17 September 2024
Alice Rebecca Brencher		Appointed 16 July 2024

Charity number	1138640	Registered in England and Wales
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Registered and principal address

Joanna House
1 Sydenham Street
Leeds
LS11 9RR

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
ME19 4JQ

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation which converted from a charitable company on 8 October 2020 and is governed by a constitution as amended on 20 November 2022.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2024

Objectives and activities

The charity's objects

To relieve the charitable needs of vulnerable women, particularly those who are at risk of or involved in prostitution in Leeds, or such other locations as the trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

The charity's main activities

Joanna works with women, particularly those at risk of or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Public benefit statement

In setting our objectives and planning our activities Joanna Project's trustees have given serious consideration to the Charity Commission's general guidance on public benefit. Our focus in particular is on improving the safety, health and wellbeing of the vulnerable women in contact with the charity, in accordance with Joanna Project's purpose.

Achievements and performance

We celebrated turning 20 with a garden party attended by around 50 guests; our guest list included local councillors, partners, supporters, volunteers, and staff present and past, and was a wonderful celebration of 20 years supporting women who need a place to belong and feel safe. We had a mural painted on our garden wall which was co-produced with the women we support and is a beautiful mark of having been "here" for 20 years. We also launched our new strategic plan 2024 – 2029.

This year has also seen some areas of development to the work we do. We have always visited women at New Hall HMP, but this year have been able to invest in this area of work giving time to one of our workers to visit once a month and to follow up with them on release. As a result, we have seen women released from prison into suitable accommodation and with everything in place they need to give the best chance of a fresh start.

We have also invested more staff time in our Evening Outreach employing a worker for 15 hours a week including one evening per week on Evening Outreach and the rest of the time to spend investing in women who we have got to know through our outreach but have not yet made the step into support from our daytime team. We have seen success from this investment and an increase in daytime visits from women we previously only saw on our Evening Outreach. This has been hugely exciting for us as an organisation as it's always been an aspiration to shorten the gap between women meeting us on outreach to then accessing daytime support.

Other things to celebrate this year have been a much more intentional shift towards more co-production and inclusion of those with lived experience. This has included having an ex-service user on our interview panels which was introduced in November 2023. And we have also recruited two members who previously accessed support with us onto our volunteer team; they are thriving in this role and it's been great to see them using their own skills and life experience to support those who are still in need of support.

We have also begun some significant pieces of work with other partner agencies this year; a testament to our standing and reputation among other services in Leeds. Most significantly, we have been part of the partnership involved in making Leeds a "MEAM approach city" (Making Every Adult Matter); an initiative to help local areas design and deliver better coordinated services for people experiencing multiple disadvantage. It's currently being used by partnerships of statutory and voluntary agencies in 50 local areas across England. We had our partnership interview in August 2024 and found out we had been successful in September; a significant achievement not just for us but for our city, and something we are proud to be part of.

We have continued to work on achieving the Cultural Cohesion Quality Mark which all staff and Trustees signed up to in 2023. We welcomed a new Director in March 2025 and go into the next financial year with eight members of staff and seven Trustees.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2024

Financial review

The net expenditure for the year was £10,740, including net expenditure of £21,257 on unrestricted funds and net expenditure of £-10,517 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £81,734.

Joanna Project's reserves policy is to hold free reserves (unrestricted funds not committed or invested in tangible assets) of between 3 and 6 months of total annual expenditure in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

Approved by the board of trustees on 20 May 2025

David Adams (Trustee)

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2024, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

21 May 2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Joanna Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants	(2)	26,250	113,742	139,992	132,653
Donations		50,456	-	50,456	44,827
Fundraising		1,190	-	1,190	1,109
Gift aid		10,987	-	10,987	4,475
Interest income		2,140	-	2,140	1,719
Other income		717	-	717	1,680
Total income		<u>91,740</u>	<u>113,742</u>	<u>205,482</u>	<u>186,463</u>
Expenditure on:					
Salaries, NIC and pensions	(3)	85,720	80,038	165,758	131,673
Payroll charges		1,230	-	1,230	944
Staff travel and expenses		83	143	226	245
Training and other staff costs		883	1,246	2,129	4,855
Freelance staff		-	-	-	5,813
Local outreach		962	3,469	4,431	4,547
Rent, rates and service charge		-	5,747	5,747	5,719
Utilities		3,215	1,877	5,092	5,460
Security		1,316	372	1,688	1,806
Building and garden expenses		311	425	736	1,066
Food and consumables		2,606	4,092	6,698	8,734
Printing, postage and stationery		116	52	168	228
Telephone		2,365	45	2,410	1,229
Internet, website and computer expenses		4,120	660	4,780	4,812
Office expense		90	599	689	233
Membership and subscriptions		472	155	627	430
Insurance		154	729	883	841
Independent examination		990	-	990	1,200
Vehicle expense		2,302	2,076	4,378	6,385
Other expense		1,332	1,500	2,832	385
Depreciation		4,730	-	4,730	4,730
Total expenditure		<u>112,997</u>	<u>103,225</u>	<u>216,222</u>	<u>191,335</u>
Net income / (expenditure)		<u>(21,257)</u>	<u>10,517</u>	<u>(10,740)</u>	<u>(4,872)</u>
Fund balances brought forward		<u>105,391</u>	<u>26,992</u>	<u>132,383</u>	<u>137,255</u>
Fund balances carried forward	(4)	<u>84,134</u>	<u>37,509</u>	<u>121,643</u>	<u>132,383</u>

All incoming resources and resources expended derive from continuing activities.

Joanna Leeds

Balance sheet

as at 31 December 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 2,400	-	2,400	7,130
Total fixed assets	<u>2,400</u>	<u>-</u>	<u>2,400</u>	<u>7,130</u>
Current assets				
Debtors and prepayments	(6) 772	6,377	7,149	3,881
Cash at bank and in hand	(7) 81,952	31,132	113,084	122,572
Total current assets	<u>82,724</u>	<u>37,509</u>	<u>120,233</u>	<u>126,453</u>
Current liabilities: amounts falling due within one year				
Creditors and accruals	(8) 990	-	990	1,200
Total current liabilities	<u>990</u>	<u>-</u>	<u>990</u>	<u>1,200</u>
Net current assets	<u>81,734</u>	<u>37,509</u>	<u>119,243</u>	<u>125,253</u>
Net assets	<u>84,134</u>	<u>37,509</u>	<u>121,643</u>	<u>132,383</u>
Funds				
Unrestricted funds	84,134	-	84,134	105,391
Restricted funds	-	37,509	37,509	26,992
Total funds	<u>84,134</u>	<u>37,509</u>	<u>121,643</u>	<u>132,383</u>

The financial statements were approved by the board of trustees on 20 May 2025

David Adams (Trustee)

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Software : over 10 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
29th May 1961 Charitable Trust	-	3,000	3,000	-
Athena	-	3,000	3,000	-
Basis Yorkshire	-	2,712	2,712	4,588
Holbeck Together	-	1,000	1,000	-
Leeds City Council : Inspire Fund	-	1,500	1,500	8,925
Leeds Women's Aid	750	-	750	1,700
Lloyds Bank Foundation	25,500	-	25,500	25,500
National Lottery Community Fund	-	63,093	63,093	62,164
Sir George Martin Trust	-	3,000	3,000	-
TalkTalk	-	800	800	-
The Anchor Foundation	-	4,000	4,000	-
The Wharfedale Foundation	-	12,500	12,500	-
West Yorks Combined Authority	-	19,137	19,137	-
Leeds Community Foundation	-	-	-	15,000
Groundwork UK	-	-	-	1,455
The Pilgrim Trust	-	-	-	8,321
Voluntary Action Leeds	-	-	-	1,500
Wades Charity	-	-	-	3,000
Abbey House Settlement	-	-	-	500
	<u>26,250</u>	<u>113,742</u>	<u>139,992</u>	<u>132,653</u>

3 Staff costs and numbers	2024	2023
	£	£
Gross salaries	150,912	120,024
Social security costs	12,667	10,646
Employment allowance	(5,000)	(5,000)
Pensions	<u>7,179</u>	<u>6,003</u>
	<u>165,758</u>	<u>131,673</u>

The average number of employees during the year was 6.5, being an average of 5 full time equivalent (2023: 5.1, 4.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	7,179	6,003

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2024

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
29th May 1961 Trust fund	-	3,000	-	-	3,000
Anchor Foundation	-	4,000	4,000	-	-
Athena	484	3,000	2,179	-	1,305
Resilience Fund (LCF)	4,286	-	4,286	-	-
Leeds City Council	-	1,500	1,500	-	-
LCC Rent	7,882	-	5,747	-	2,135
Mayor's Fund	-	19,137	15,361	-	3,776
Sir George Martin Trust	-	3,000	393	-	2,607
TalkTalk	-	800	800	-	-
NL fund	14,340	63,093	65,711	-	11,722
Warm Spaces -Holbeck Together	-	1,000	1,000	-	-
Wharfedale Foundation	-	12,500	-	-	12,500
Winter Warmer -Basis Yorkshire	-	2,712	2,248	-	464
	<u>26,992</u>	<u>113,742</u>	<u>103,225</u>	<u>-</u>	<u>37,509</u>

Fund name	Purpose of restriction
29th May 1961 Trust fund	Towards Outreach & Support Worker salary
Anchor Foundation	Towards outreach & support Worker salary costs in relation to work with women facing multiple complex disadvantages
Athena	Towards sexual health programmes.
Resilience Fund (LCF)	Towards salaries, consultancy and any other costs towards the resilience of the charity.
Leeds City Council	Towards mural.
LCC Rent	Towards costs of Joanna House rent.
Mayor's Fund	Towards salary of complex needs worker
Sir George Martin Trust	Towards core costs
TalkTalk	Towards software upgrade & laptop
NL fund	Towards salaries of volunteer coordinator, outreach & support worker and running expenses.
Warm Spaces -Holbeck Together	Towards core costs
Wharfedale Foundation	Towards admin and finance manager salary
Winter Warmer -Basis Yorkshire	Towards warm clothing, mileage & outreach staff time.

5 Tangible assets	Software £	Motor vehicles £	Total £
Cost			
At 1 January 2024	4,800	16,999	21,799
At 31 December 2024	<u>4,800</u>	<u>16,999</u>	<u>21,799</u>
Depreciation			
At 1 January 2024	1,920	12,749	14,669
Charge for year	480	4,250	4,730
At 31 December 2024	<u>2,400</u>	<u>16,999</u>	<u>19,399</u>
Net book value			
At 31 December 2024	<u>2,400</u>	<u>-</u>	<u>2,400</u>
At 31 December 2023	<u>2,880</u>	<u>4,250</u>	<u>7,130</u>

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2024

6 Debtors and prepayments	2024	2023
	£	£
Debtors	3,150	-
Prepayments	3,999	3,593
Accrued income	-	288
	<u>7,149</u>	<u>3,881</u>

7 Cash at bank and in hand	2024	2023
	£	£
Cash at bank	112,684	122,333
Cash in hand	400	239
	<u>113,084</u>	<u>122,572</u>

8 Creditors and accruals	2024	2023
	£	£
Accruals	990	1,200
	<u>990</u>	<u>1,200</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £36,607 (previous year: £38,028).

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2024	2023
	£	£
Within one year	5,100	5,100
In the second to fifth years inclusive	11,050	16,150
	<u>16,150</u>	<u>21,250</u>

Joanna Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2024

	2024 Unrestricted funds £	2023 Unrestricted funds £	2024 Restricted funds £	2023 Restricted funds £	2024 Total funds £	2023 Total funds £
Income						
Grants	26,250	27,700	113,742	104,953	139,992	132,653
Donations	50,456	44,827	-	-	50,456	44,827
Fundraising	1,190	1,109	-	-	1,190	1,109
Gift aid	10,987	4,475	-	-	10,987	4,475
Interest income	2,140	1,719	-	-	2,140	1,719
Other income	717	1,680	-	-	717	1,680
Total income	91,740	81,510	113,742	104,953	205,482	186,463
Expenditure						
Salaries, NIC and pensions	85,720	48,466	80,038	83,207	165,758	131,673
Payroll charges	1,230	944	-	-	1,230	944
Staff travel and expenses	83	93	143	152	226	245
Training and other staff costs	883	784	1,246	4,071	2,129	4,855
Freelance staff	-	4,661	-	1,152	-	5,813
Local outreach	962	272	3,469	4,275	4,431	4,547
Rent, rates and service charge	-	-	5,747	5,719	5,747	5,719
Utilities	3,215	3,682	1,877	1,778	5,092	5,460
Security	1,316	531	372	1,275	1,688	1,806
Building and garden expenses	311	649	425	417	736	1,066
Food and consumables	2,606	776	4,092	7,958	6,698	8,734
Printing, postage and stationery	116	67	52	161	168	228
Telephone	2,365	948	45	281	2,410	1,229
Internet, web and computer expenses	4,120	3,957	660	855	4,780	4,812
Office expense	90	173	599	60	689	233
Membership and subscriptions	472	241	155	189	627	430
Insurance	154	-	729	841	883	841
Independent examination	990	1,200	-	-	990	1,200
Vehicle expense	2,302	3,830	2,076	2,555	4,378	6,385
Other expense	1,332	64	1,500	321	2,832	385
Depreciation	4,730	4,730	-	-	4,730	4,730
Total expenditure	112,997	76,068	103,225	115,267	216,222	191,335
Net income / (expenditure)	(21,257)	5,442	10,517	(10,314)	(10,740)	(4,872)
Fund balances brought forward	105,391	99,949	26,992	37,306	132,383	137,255
Fund balances carried forward	84,134	105,391	37,509	26,992	121,643	132,383

Joanna Leeds

Charity number 1138640

Annual Report and Financial Statements
for the year ended 31 December 2024



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Prepared by West Yorkshire Community Accountancy Service CIO

Joanna Leeds

Trustees' report for the year ended 31 December 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Angharad Turner-Fielder	Chair	
Ifan Greville	Treasurer	Resigned 30 May 2024
David Adams	Treasurer	Appointed 30 May 2024
Heather France	Secretary	
Lana Northey		
Lisa Wainwright		Appointed 21 January 2025
Olamide Ojo		Appointed 17 September 2024
Alice Rebecca Brencher		Appointed 16 July 2024

Charity number	1138640	Registered in England and Wales
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Registered and principal address

Joanna House
1 Sydenham Street
Leeds
LS11 9RR

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
ME19 4JQ

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
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LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation which converted from a charitable company on 8 October 2020 and is governed by a constitution as amended on 20 November 2022.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2024

Objectives and activities

The charity's objects

To relieve the charitable needs of vulnerable women, particularly those who are at risk of or involved in prostitution in Leeds, or such other locations as the trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

The charity's main activities

Joanna works with women, particularly those at risk of or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Public benefit statement

In setting our objectives and planning our activities Joanna Project's trustees have given serious consideration to the Charity Commission's general guidance on public benefit. Our focus in particular is on improving the safety, health and wellbeing of the vulnerable women in contact with the charity, in accordance with Joanna Project's purpose.

Achievements and performance

We celebrated turning 20 with a garden party attended by around 50 guests; our guest list included local councillors, partners, supporters, volunteers, and staff present and past, and was a wonderful celebration of 20 years supporting women who need a place to belong and feel safe. We had a mural painted on our garden wall which was co-produced with the women we support and is a beautiful mark of having been "here" for 20 years. We also launched our new strategic plan 2024 – 2029.

This year has also seen some areas of development to the work we do. We have always visited women at New Hall HMP, but this year have been able to invest in this area of work giving time to one of our workers to visit once a month and to follow up with them on release. As a result, we have seen women released from prison into suitable accommodation and with everything in place they need to give the best chance of a fresh start.

We have also invested more staff time in our Evening Outreach employing a worker for 15 hours a week including one evening per week on Evening Outreach and the rest of the time to spend investing in women who we have got to know through our outreach but have not yet made the step into support from our daytime team. We have seen success from this investment and an increase in daytime visits from women we previously only saw on our Evening Outreach. This has been hugely exciting for us as an organisation as it's always been an aspiration to shorten the gap between women meeting us on outreach to then accessing daytime support.

Other things to celebrate this year have been a much more intentional shift towards more co-production and inclusion of those with lived experience. This has included having an ex-service user on our interview panels which was introduced in November 2023. And we have also recruited two members who previously accessed support with us onto our volunteer team; they are thriving in this role and it's been great to see them using their own skills and life experience to support those who are still in need of support.

We have also begun some significant pieces of work with other partner agencies this year; a testament to our standing and reputation among other services in Leeds. Most significantly, we have been part of the partnership involved in making Leeds a "MEAM approach city" (Making Every Adult Matter); an initiative to help local areas design and deliver better coordinated services for people experiencing multiple disadvantage. It's currently being used by partnerships of statutory and voluntary agencies in 50 local areas across England. We had our partnership interview in August 2024 and found out we had been successful in September; a significant achievement not just for us but for our city, and something we are proud to be part of.

We have continued to work on achieving the Cultural Cohesion Quality Mark which all staff and Trustees signed up to in 2023. We welcomed a new Director in March 2025 and go into the next financial year with eight members of staff and seven Trustees.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2024

Financial review

The net expenditure for the year was £10,740, including net expenditure of £21,257 on unrestricted funds and net expenditure of £-10,517 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £81,734.

Joanna Project's reserves policy is to hold free reserves (unrestricted funds not committed or invested in tangible assets) of between 3 and 6 months of total annual expenditure in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

Approved by the board of trustees on 20 May 2025

David Adams (Trustee)

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2024, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

21 May 2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Joanna Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2024

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants	(2)	26,250	113,742	139,992	132,653
Donations		50,456	-	50,456	44,827
Fundraising		1,190	-	1,190	1,109
Gift aid		10,987	-	10,987	4,475
Interest income		2,140	-	2,140	1,719
Other income		717	-	717	1,680
Total income		<u>91,740</u>	<u>113,742</u>	<u>205,482</u>	<u>186,463</u>
Expenditure on:					
Salaries, NIC and pensions	(3)	85,720	80,038	165,758	131,673
Payroll charges		1,230	-	1,230	944
Staff travel and expenses		83	143	226	245
Training and other staff costs		883	1,246	2,129	4,855
Freelance staff		-	-	-	5,813
Local outreach		962	3,469	4,431	4,547
Rent, rates and service charge		-	5,747	5,747	5,719
Utilities		3,215	1,877	5,092	5,460
Security		1,316	372	1,688	1,806
Building and garden expenses		311	425	736	1,066
Food and consumables		2,606	4,092	6,698	8,734
Printing, postage and stationery		116	52	168	228
Telephone		2,365	45	2,410	1,229
Internet, website and computer expenses		4,120	660	4,780	4,812
Office expense		90	599	689	233
Membership and subscriptions		472	155	627	430
Insurance		154	729	883	841
Independent examination		990	-	990	1,200
Vehicle expense		2,302	2,076	4,378	6,385
Other expense		1,332	1,500	2,832	385
Depreciation		4,730	-	4,730	4,730
Total expenditure		<u>112,997</u>	<u>103,225</u>	<u>216,222</u>	<u>191,335</u>
Net income / (expenditure)		<u>(21,257)</u>	<u>10,517</u>	<u>(10,740)</u>	<u>(4,872)</u>
Fund balances brought forward		<u>105,391</u>	<u>26,992</u>	<u>132,383</u>	<u>137,255</u>
Fund balances carried forward	(4)	<u>84,134</u>	<u>37,509</u>	<u>121,643</u>	<u>132,383</u>

All incoming resources and resources expended derive from continuing activities.

Joanna Leeds

Balance sheet

as at 31 December 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 2,400	-	2,400	7,130
Total fixed assets	<u>2,400</u>	<u>-</u>	<u>2,400</u>	<u>7,130</u>
Current assets				
Debtors and prepayments	(6) 772	6,377	7,149	3,881
Cash at bank and in hand	(7) 81,952	31,132	113,084	122,572
Total current assets	<u>82,724</u>	<u>37,509</u>	<u>120,233</u>	<u>126,453</u>
Current liabilities: amounts falling due within one year				
Creditors and accruals	(8) 990	-	990	1,200
Total current liabilities	<u>990</u>	<u>-</u>	<u>990</u>	<u>1,200</u>
Net current assets	<u>81,734</u>	<u>37,509</u>	<u>119,243</u>	<u>125,253</u>
Net assets	<u>84,134</u>	<u>37,509</u>	<u>121,643</u>	<u>132,383</u>
Funds				
Unrestricted funds	84,134	-	84,134	105,391
Restricted funds	-	37,509	37,509	26,992
Total funds	<u>84,134</u>	<u>37,509</u>	<u>121,643</u>	<u>132,383</u>

The financial statements were approved by the board of trustees on 20 May 2025

David Adams (Trustee)

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Software : over 10 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
29th May 1961 Charitable Trust	-	3,000	3,000	-
Athena	-	3,000	3,000	-
Basis Yorkshire	-	2,712	2,712	4,588
Holbeck Together	-	1,000	1,000	-
Leeds City Council : Inspire Fund	-	1,500	1,500	8,925
Leeds Women's Aid	750	-	750	1,700
Lloyds Bank Foundation	25,500	-	25,500	25,500
National Lottery Community Fund	-	63,093	63,093	62,164
Sir George Martin Trust	-	3,000	3,000	-
TalkTalk	-	800	800	-
The Anchor Foundation	-	4,000	4,000	-
The Wharfedale Foundation	-	12,500	12,500	-
West Yorks Combined Authority	-	19,137	19,137	-
Leeds Community Foundation	-	-	-	15,000
Groundwork UK	-	-	-	1,455
The Pilgrim Trust	-	-	-	8,321
Voluntary Action Leeds	-	-	-	1,500
Wades Charity	-	-	-	3,000
Abbey House Settlement	-	-	-	500
	<u>26,250</u>	<u>113,742</u>	<u>139,992</u>	<u>132,653</u>

3 Staff costs and numbers	2024	2023
	£	£
Gross salaries	150,912	120,024
Social security costs	12,667	10,646
Employment allowance	(5,000)	(5,000)
Pensions	<u>7,179</u>	<u>6,003</u>
	<u>165,758</u>	<u>131,673</u>

The average number of employees during the year was 6.5, being an average of 5 full time equivalent (2023: 5.1, 4.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	7,179	6,003

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2024

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
29th May 1961 Trust fund	-	3,000	-	-	3,000
Anchor Foundation	-	4,000	4,000	-	-
Athena	484	3,000	2,179	-	1,305
Resilience Fund (LCF)	4,286	-	4,286	-	-
Leeds City Council	-	1,500	1,500	-	-
LCC Rent	7,882	-	5,747	-	2,135
Mayor's Fund	-	19,137	15,361	-	3,776
Sir George Martin Trust	-	3,000	393	-	2,607
TalkTalk	-	800	800	-	-
NL fund	14,340	63,093	65,711	-	11,722
Warm Spaces -Holbeck Together	-	1,000	1,000	-	-
Wharfedale Foundation	-	12,500	-	-	12,500
Winter Warmer -Basis Yorkshire	-	2,712	2,248	-	464
	<u>26,992</u>	<u>113,742</u>	<u>103,225</u>	<u>-</u>	<u>37,509</u>

Fund name	Purpose of restriction
29th May 1961 Trust fund	Towards Outreach & Support Worker salary
Anchor Foundation	Towards outreach & support Worker salary costs in relation to work with women facing multiple complex disadvantages
Athena	Towards sexual health programmes.
Resilience Fund (LCF)	Towards salaries, consultancy and any other costs towards the resilience of the charity.
Leeds City Council	Towards mural.
LCC Rent	Towards costs of Joanna House rent.
Mayor's Fund	Towards salary of complex needs worker
Sir George Martin Trust	Towards core costs
TalkTalk	Towards software upgrade & laptop
NL fund	Towards salaries of volunteer coordinator, outreach & support worker and running expenses.
Warm Spaces -Holbeck Together	Towards core costs
Wharfedale Foundation	Towards admin and finance manager salary
Winter Warmer -Basis Yorkshire	Towards warm clothing, mileage & outreach staff time.

5 Tangible assets	Software £	Motor vehicles £	Total £
Cost			
At 1 January 2024	<u>4,800</u>	<u>16,999</u>	<u>21,799</u>
At 31 December 2024	<u>4,800</u>	<u>16,999</u>	<u>21,799</u>
Depreciation			
At 1 January 2024	<u>1,920</u>	<u>12,749</u>	<u>14,669</u>
Charge for year	<u>480</u>	<u>4,250</u>	<u>4,730</u>
At 31 December 2024	<u>2,400</u>	<u>16,999</u>	<u>19,399</u>
Net book value			
At 31 December 2024	<u>2,400</u>	<u>-</u>	<u>2,400</u>
At 31 December 2023	<u>2,880</u>	<u>4,250</u>	<u>7,130</u>

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2024

6 Debtors and prepayments	2024	2023
	£	£
Debtors	3,150	-
Prepayments	3,999	3,593
Accrued income	-	288
	<u>7,149</u>	<u>3,881</u>

7 Cash at bank and in hand	2024	2023
	£	£
Cash at bank	112,684	122,333
Cash in hand	400	239
	<u>113,084</u>	<u>122,572</u>

8 Creditors and accruals	2024	2023
	£	£
Accruals	990	1,200
	<u>990</u>	<u>1,200</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £36,607 (previous year: £38,028).

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2024	2023
	£	£
Within one year	5,100	5,100
In the second to fifth years inclusive	11,050	16,150
	<u>16,150</u>	<u>21,250</u>

Joanna Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2024

	2024 Unrestricted funds £	2023 Unrestricted funds £	2024 Restricted funds £	2023 Restricted funds £	2024 Total funds £	2023 Total funds £
Income						
Grants	26,250	27,700	113,742	104,953	139,992	132,653
Donations	50,456	44,827	-	-	50,456	44,827
Fundraising	1,190	1,109	-	-	1,190	1,109
Gift aid	10,987	4,475	-	-	10,987	4,475
Interest income	2,140	1,719	-	-	2,140	1,719
Other income	717	1,680	-	-	717	1,680
Total income	91,740	81,510	113,742	104,953	205,482	186,463
Expenditure						
Salaries, NIC and pensions	85,720	48,466	80,038	83,207	165,758	131,673
Payroll charges	1,230	944	-	-	1,230	944
Staff travel and expenses	83	93	143	152	226	245
Training and other staff costs	883	784	1,246	4,071	2,129	4,855
Freelance staff	-	4,661	-	1,152	-	5,813
Local outreach	962	272	3,469	4,275	4,431	4,547
Rent, rates and service charge	-	-	5,747	5,719	5,747	5,719
Utilities	3,215	3,682	1,877	1,778	5,092	5,460
Security	1,316	531	372	1,275	1,688	1,806
Building and garden expenses	311	649	425	417	736	1,066
Food and consumables	2,606	776	4,092	7,958	6,698	8,734
Printing, postage and stationery	116	67	52	161	168	228
Telephone	2,365	948	45	281	2,410	1,229
Internet, web and computer expenses	4,120	3,957	660	855	4,780	4,812
Office expense	90	173	599	60	689	233
Membership and subscriptions	472	241	155	189	627	430
Insurance	154	-	729	841	883	841
Independent examination	990	1,200	-	-	990	1,200
Vehicle expense	2,302	3,830	2,076	2,555	4,378	6,385
Other expense	1,332	64	1,500	321	2,832	385
Depreciation	4,730	4,730	-	-	4,730	4,730
Total expenditure	112,997	76,068	103,225	115,267	216,222	191,335
Net income / (expenditure)	(21,257)	5,442	10,517	(10,314)	(10,740)	(4,872)
Fund balances brought forward	105,391	99,949	26,992	37,306	132,383	137,255
Fund balances carried forward	84,134	105,391	37,509	26,992	121,643	132,383

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2024, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Bostrom FCIE

21 May 2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

JOANNA LEEDS

England & Wales - Charity number 1138640

Accounts

Joanna Leeds

Charity number 1138640

**Annual Report and Financial Statements
for the year ended 31 December 2023**



Joanna Leeds

**Annual Report and Financial Statements
for the year ended 31 December 2023**

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Prepared by West Yorkshire Community Accountancy Service CIO

Joanna Leeds

Trustees' report for the year ended 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Angharad Turner-Fielder	Chair	
Ifan Greville	Treasurer	
Heather France	Secretary	
Gerard Murray		Resigned 10 February 2023
Lana Northey		Appointed 25 July 2023

Charity number 1138640 Registered in England and Wales

Registered and principal address	Bankers
Joanna House 1 Sydenham Street Leeds LS11 9RR	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling ME19 4JQ

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation which converted from a charitable company on 8 October 2020 and is governed by a constitution as amended on 20 November 2022.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2023

Objectives and activities

The charity's objects

To relieve the charitable needs of vulnerable women, particularly those who are at risk of or involved in prostitution in Leeds, or such other locations as the trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

The charity's main activities

Joanna works with women, particularly those at risk of or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Public benefit statement

In setting our objectives and planning our activities Joanna Project's trustees have given serious consideration to the Charity Commission's general guidance on public benefit. Our focus in particular is on improving the safety, health and wellbeing of the vulnerable women in contact with the charity, in accordance with Joanna Project's purpose.

Achievements and performance

A year of change, 2023 saw the departure of our long-standing Director who had been in post for 10 years and served 13 years on the staff team at Joanna Project. There was a gap of 4 months before the new Director took up post in June 2023 and so one of our Outreach & Support workers stepped up as Acting Director in the interim. This was a time of real pulling together as a team which has resulted in a strong sense of team. Despite the year marking a significant transition in leadership the service continued to thrive and we supported 88 women through our daytime service and 120 women through our evening outreach.

We have continued to invest in our premises, redecorating our calm space and purchasing two new sofas for the women who access our Sanctuary to enjoy. Many of the women who attend our building are homeless and so the upkeep of our Joanna home is important to us in creating a homely, therapeutic environment for women who really do need sanctuary.

Much of what we do as a charity is building community for those we support and so a highlight of the year was a trip to Otley to sit on the river and eat fish and chips. Days out are hugely important for our women in creating memories that are positive and build a sense of belonging and family for women who have often never experienced this.

Other successes for the year were seeing two women go to rehab, and participating in the Female Hidden Homelessness census continuing our input and advocacy in system change. We continue to be involved in ongoing partnerships with police, Leeds City Council, and other third sector organisations in order to advocate for women involved in street-based sex work and keep their needs on the agenda of services.

We continue to host other organisations such as substance misuse workers and health care professionals at our drop-ins in order to make services more accessible to the women we support. For a long time we've been hopeful that we could find a counselling service to work alongside and so have been excited to trial a pilot with a local counselling service to provide some therapeutic sessions for some of our women. We are hopeful that this will continue with the securing of appropriate funding.

We look ahead to 2024 and plans for our 20th birthday next year. This feels like a huge achievement for us as a charity and an opportunity to look back at the last 20 years and all that's been achieved.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2023

Financial review

The net expenditure for the year was £4,872, including net income of £5,442 on unrestricted funds and net expenditure of £10,314 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £98,261.

Joanna Project's reserves policy is to hold free reserves (unrestricted funds not committed or invested in tangible assets) of between 3 and 6 months of total annual expenditure in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

Approved by the board of trustees on 19/03/2024

Ifan Greville (Trustee)

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2023, which are set out on pages 6 to 12.

Responsibilities and basis of report

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- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

21/03/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Joanna Leeds
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants	(2)	27,700	104,953	132,653	142,309
Donations		44,827	-	44,827	45,252
Fundraising		1,109	-	1,109	2,029
Gift aid		4,475	-	4,475	5,403
Interest income		1,719	-	1,719	289
Insurance income		-	-	-	667
Other income		1,680	-	1,680	1,179
Total income		81,510	104,953	186,463	197,128
Expenditure on:					
Salaries, NIC and pensions	(3)	48,466	83,207	131,673	145,551
Payroll charges		944	-	944	879
Staff travel and expenses		93	152	245	799
Training and other staff costs		784	4,071	4,855	3,666
Freelance staff		4,661	1,152	5,813	-
Local outreach		272	4,275	4,547	6,821
Rent, rates and service charge		-	5,719	5,719	5,255
Utilities		3,682	1,778	5,460	5,485
Security		531	1,275	1,806	642
Building and garden expenses		649	417	1,066	5,399
Food and consumables		776	7,958	8,734	5,169
Printing, postage and stationery		67	161	228	205
Telephone		948	281	1,229	1,290
Internet, website and computer expenses		3,957	855	4,812	3,725
Office expense		173	25	198	123
Membership and subscriptions		241	189	430	338
Insurance		-	841	841	815
Professional fees		-	35	35	-
Independent examination		1,200	-	1,200	840
Vehicle expense		3,830	2,555	6,385	6,003
Other expense		64	321	385	153
Depreciation		4,730	-	4,730	4,730
Total expenditure		76,068	115,267	191,335	197,888
Net movement in funds		5,442	(10,314)	(4,872)	(760)
Fund balances brought forward		99,949	37,306	137,255	138,015
Fund balances carried forward	(4)	105,391	26,992	132,383	137,255

All incoming resources and resources expended derive from continuing activities.

Joanna Leeds
Balance sheet
as at 31 December 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 7,130	-	7,130	11,859
Total fixed assets	<u>7,130</u>	<u>-</u>	<u>7,130</u>	<u>11,859</u>
Current assets				
Debtors and prepayments	(6) 2,864	1,017	3,881	17,206
Cash at bank and in hand	(7) 96,597	25,975	122,572	109,150
Total current assets	<u>99,461</u>	<u>26,992</u>	<u>126,453</u>	<u>126,356</u>
Current liabilities:				
amounts falling due within one year				
Accruals	1,200	-	1,200	960
Total current liabilities	<u>1,200</u>	<u>-</u>	<u>1,200</u>	<u>960</u>
Net current assets	<u>98,261</u>	<u>26,992</u>	<u>125,253</u>	<u>125,396</u>
Net assets	<u>105,391</u>	<u>26,992</u>	<u>132,383</u>	<u>137,255</u>
Funds				
Unrestricted funds	105,391	-	105,391	99,949
Restricted funds	-	26,992	26,992	37,306
Total funds	<u>105,391</u>	<u>26,992</u>	<u>132,383</u>	<u>137,255</u>

The financial statements were approved by the board of trustees on 19/03/2024

Ifan Greville (Trustee)

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Software : over 10 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2023

2 Grants	2023	2023	2023	2022
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Basis Yorkshire	-	4,588	4,588	2,500
Leeds Community Foundation	-	15,000	15,000	-
Groundwork UK	-	1,455	1,455	13,591
Leeds City Council	-	8,925	8,925	5,100
Leeds Women's Aid	1,700	-	1,700	2,450
Lloyds Bank Foundation	25,500	-	25,500	-
National Lottery Community Fund	-	62,164	62,164	59,487
The Pilgrim Trust	-	8,321	8,321	12,500
Voluntary Action Leeds	-	1,500	1,500	-
Wades Charity	-	3,000	3,000	-
Abbey House Settlement	500	-	500	-
Garfield Weston Foundation	-	-	-	20,000
Leeds Community Foundation	-	-	-	15,000
Leeds University Union	-	-	-	413
Metcalfe Smith Trust	-	-	-	345
The Liz and Terry Bramall Foundation	-	-	-	5,000
West Yorks Combined Authority	-	-	-	5,923
	<u>27,700</u>	<u>104,953</u>	<u>132,653</u>	<u>142,309</u>

3 Staff costs and numbers

	2023	2022
	£	£
Gross salaries	120,024	131,478
Social security costs	10,646	12,483
Employment allowance	(5,000)	(5,000)
Pensions	6,003	6,590
	<u>131,673</u>	<u>145,551</u>

The average number of employees during the year was 5.1, being an average of 4.3 full time equivalent (2022: 5.3, 5 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2023	2022
	£	£
Costs of the scheme to the charity for the year	6,003	6,590

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Athena	-	3,000	2,516	-	484
Resilience Fund (LCF)	2,877	15,000	13,591	-	4,286
Garfield Weston Foundation	13,927	-	13,927	-	-
Groundwork UK	6,247	1,455	7,702	-	-
LCC Rent	4,676	8,925	5,719	-	7,882
Pilgrim Fund	-	8,321	8,321	-	-
Safer Communities	59	-	59	-	-
National Lottery fund (TNLCF)	9,336	62,164	57,160	-	14,340
Wades Charity	-	3,000	3,000	-	-
Voluntary Action Leeds	-	1,500	1,500	-	-
Winter Warmer	184	1,588	1,772	-	-
	<u>37,306</u>	<u>104,953</u>	<u>115,267</u>	<u>-</u>	<u>26,992</u>

Fund name	Purpose of restriction
Athena	Towards sexual health programmes.
Resilience Fund (LCF)	Towards salaries, consultancy and any other costs towards the resilience of the charity.
Garfield Weston Foundation	Towards outreach worker salary, utilities, outreach costs.
Groundwork UK	Towards salary, group trips and activities and towards food, mileage, bus tokens, running costs
LCC Rent	Towards costs of Joanna House rent.
Pilgrim Fund	Towards director salary contribution.
Safer Communities	Towards bus tokens, mileage and parking.
National Lottery fund (TNLCF)	Towards salaries of volunteer coordinator, outreach & support worker and running expenses.
Wades Charity	Towards Joanna House refurbishment.
Voluntary Action Leeds	Towards offering a Welcome Space.
Winter Warmer	Towards warm clothing, mileage and outreach staff time.

5 Tangible assets	Software	Motor vehicles	Total
	£	£	£
Cost			
At 1 January 2023	4,800	16,999	21,799
Additions	-	-	-
At 31 December 2023	<u>4,800</u>	<u>16,999</u>	<u>21,799</u>
Depreciation			
At 1 January 2023	1,440	8,500	9,940
Charge for year	480	4,249	4,729
At 31 December 2023	<u>1,920</u>	<u>12,749</u>	<u>14,669</u>
Net book value			
At 31 December 2023	<u>2,880</u>	<u>4,250</u>	<u>7,130</u>
At 31 December 2022	<u>3,360</u>	<u>8,499</u>	<u>11,859</u>

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2023

6 Debtors and prepayments	2023	2022
	£	£
Prepayments	3,593	4,252
Accrued income	288	12,954
	<u>3,881</u>	<u>17,206</u>

7 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	122,333	108,903
Cash in hand	239	247
	<u>122,572</u>	<u>109,150</u>

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £38,028 (previous year: £40,948).

9 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2023	2022
	£	£
Within one year	5,100	5,100
In the second to fifth years inclusive	16,150	20,400
Over five years from the balance sheet date	-	850
	<u>21,250</u>	<u>26,350</u>

Joanna Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants	27,700	2,863	104,953	139,446	132,653	142,309
Donations	44,827	45,252	-	-	44,827	45,252
Fundraising	1,109	2,029	-	-	1,109	2,029
Gift aid	4,475	5,403	-	-	4,475	5,403
Interest income	1,719	289	-	-	1,719	289
Insurance income	-	667	-	-	-	667
Other income	1,680	1,179	-	-	1,680	1,179
Total income	81,510	57,682	104,953	139,446	186,463	197,128
Expenditure						
Salaries, NIC and pensions	48,466	46,846	83,207	98,705	131,673	145,551
Payroll charges	944	879	-	-	944	879
Staff travel and expenses	93	51	152	748	245	799
Training and other staff costs	784	1,863	4,071	1,803	4,855	3,666
Freelance staff	4,661	-	1,152	-	5,813	-
Local outreach	272	575	4,275	6,246	4,547	6,821
Rent, rates and service charge	-	-	5,719	5,255	5,719	5,255
Utilities	3,682	634	1,778	4,851	5,460	5,485
Security	531	462	1,275	180	1,806	642
Building and garden expenses	649	314	417	5,085	1,066	5,399
Food and consumables	776	357	7,958	4,812	8,734	5,169
Printing, postage and stationery	67	63	161	142	228	205
Telephone	948	690	281	600	1,229	1,290
Internet, web and computer expenses	3,957	2,274	855	1,451	4,812	3,725
Office expense	173	8	25	115	198	123
Membership and subscriptions	241	61	189	277	430	338
Insurance	-	-	841	815	841	815
Professional fees	-	-	35	-	35	-
Independent examination	1,200	-	-	840	1,200	840
Vehicle expense	3,830	4,147	2,555	1,856	6,385	6,003
Other expense	64	153	321	-	385	153
Depreciation	4,730	4,730	-	-	4,730	4,730
Total expenditure	76,068	64,107	115,267	133,781	191,335	197,888
Net movement in funds	5,442	(6,425)	(10,314)	5,665	(4,872)	(760)
Fund balances brought forward	99,949	106,374	37,306	31,641	137,255	138,015
Fund balances carried forward	105,391	99,949	26,992	37,306	132,383	137,255

Joanna Leeds

Charity number 1138640

**Annual Report and Financial Statements
for the year ended 31 December 2023**



Joanna Leeds

**Annual Report and Financial Statements
for the year ended 31 December 2023**

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Prepared by West Yorkshire Community Accountancy Service CIO

Joanna Leeds

Trustees' report for the year ended 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Angharad Turner-Fielder	Chair	
Ifan Greville	Treasurer	
Heather France	Secretary	
Gerard Murray		Resigned 10 February 2023
Lana Northey		Appointed 25 July 2023

Charity number 1138640 Registered in England and Wales

Registered and principal address	Bankers
Joanna House 1 Sydenham Street Leeds LS11 9RR	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling ME19 4JQ

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation which converted from a charitable company on 8 October 2020 and is governed by a constitution as amended on 20 November 2022.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2023

Objectives and activities

The charity's objects

To relieve the charitable needs of vulnerable women, particularly those who are at risk of or involved in prostitution in Leeds, or such other locations as the trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

The charity's main activities

Joanna works with women, particularly those at risk of or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Public benefit statement

In setting our objectives and planning our activities Joanna Project's trustees have given serious consideration to the Charity Commission's general guidance on public benefit. Our focus in particular is on improving the safety, health and wellbeing of the vulnerable women in contact with the charity, in accordance with Joanna Project's purpose.

Achievements and performance

A year of change, 2023 saw the departure of our long-standing Director who had been in post for 10 years and served 13 years on the staff team at Joanna Project. There was a gap of 4 months before the new Director took up post in June 2023 and so one of our Outreach & Support workers stepped up as Acting Director in the interim. This was a time of real pulling together as a team which has resulted in a strong sense of team. Despite the year marking a significant transition in leadership the service continued to thrive and we supported 88 women through our daytime service and 120 women through our evening outreach.

We have continued to invest in our premises, redecorating our calm space and purchasing two new sofas for the women who access our Sanctuary to enjoy. Many of the women who attend our building are homeless and so the upkeep of our Joanna home is important to us in creating a homely, therapeutic environment for women who really do need sanctuary.

Much of what we do as a charity is building community for those we support and so a highlight of the year was a trip to Otley to sit on the river and eat fish and chips. Days out are hugely important for our women in creating memories that are positive and build a sense of belonging and family for women who have often never experienced this.

Other successes for the year were seeing two women go to rehab, and participating in the Female Hidden Homelessness census continuing our input and advocacy in system change. We continue to be involved in ongoing partnerships with police, Leeds City Council, and other third sector organisations in order to advocate for women involved in street-based sex work and keep their needs on the agenda of services.

We continue to host other organisations such as substance misuse workers and health care professionals at our drop-ins in order to make services more accessible to the women we support. For a long time we've been hopeful that we could find a counselling service to work alongside and so have been excited to trial a pilot with a local counselling service to provide some therapeutic sessions for some of our women. We are hopeful that this will continue with the securing of appropriate funding.

We look ahead to 2024 and plans for our 20th birthday next year. This feels like a huge achievement for us as a charity and an opportunity to look back at the last 20 years and all that's been achieved.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2023

Financial review

The net expenditure for the year was £4,872, including net income of £5,442 on unrestricted funds and net expenditure of £10,314 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £98,261.

Joanna Project's reserves policy is to hold free reserves (unrestricted funds not committed or invested in tangible assets) of between 3 and 6 months of total annual expenditure in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

Approved by the board of trustees on 19/03/2024

Ifan Greville (Trustee)

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2023, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

21/03/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Joanna Leeds
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2023

	Notes	2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants	(2)	27,700	104,953	132,653	142,309
Donations		44,827	-	44,827	45,252
Fundraising		1,109	-	1,109	2,029
Gift aid		4,475	-	4,475	5,403
Interest income		1,719	-	1,719	289
Insurance income		-	-	-	667
Other income		1,680	-	1,680	1,179
Total income		<u>81,510</u>	<u>104,953</u>	<u>186,463</u>	<u>197,128</u>
Expenditure on:					
Salaries, NIC and pensions	(3)	48,466	83,207	131,673	145,551
Payroll charges		944	-	944	879
Staff travel and expenses		93	152	245	799
Training and other staff costs		784	4,071	4,855	3,666
Freelance staff		4,661	1,152	5,813	-
Local outreach		272	4,275	4,547	6,821
Rent, rates and service charge		-	5,719	5,719	5,255
Utilities		3,682	1,778	5,460	5,485
Security		531	1,275	1,806	642
Building and garden expenses		649	417	1,066	5,399
Food and consumables		776	7,958	8,734	5,169
Printing, postage and stationery		67	161	228	205
Telephone		948	281	1,229	1,290
Internet, website and computer expenses		3,957	855	4,812	3,725
Office expense		173	25	198	123
Membership and subscriptions		241	189	430	338
Insurance		-	841	841	815
Professional fees		-	35	35	-
Independent examination		1,200	-	1,200	840
Vehicle expense		3,830	2,555	6,385	6,003
Other expense		64	321	385	153
Depreciation		4,730	-	4,730	4,730
Total expenditure		<u>76,068</u>	<u>115,267</u>	<u>191,335</u>	<u>197,888</u>
Net movement in funds		<u>5,442</u>	<u>(10,314)</u>	<u>(4,872)</u>	<u>(760)</u>
Fund balances brought forward		<u>99,949</u>	<u>37,306</u>	<u>137,255</u>	<u>138,015</u>
Fund balances carried forward	(4)	<u>105,391</u>	<u>26,992</u>	<u>132,383</u>	<u>137,255</u>

All incoming resources and resources expended derive from continuing activities.

Joanna Leeds
Balance sheet
as at 31 December 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 7,130	-	7,130	11,859
Total fixed assets	<u>7,130</u>	<u>-</u>	<u>7,130</u>	<u>11,859</u>
Current assets				
Debtors and prepayments	(6) 2,864	1,017	3,881	17,206
Cash at bank and in hand	(7) 96,597	25,975	122,572	109,150
Total current assets	<u>99,461</u>	<u>26,992</u>	<u>126,453</u>	<u>126,356</u>
Current liabilities:				
amounts falling due within one year				
Accruals	1,200	-	1,200	960
Total current liabilities	<u>1,200</u>	<u>-</u>	<u>1,200</u>	<u>960</u>
Net current assets	<u>98,261</u>	<u>26,992</u>	<u>125,253</u>	<u>125,396</u>
Net assets	<u>105,391</u>	<u>26,992</u>	<u>132,383</u>	<u>137,255</u>
Funds				
Unrestricted funds	105,391	-	105,391	99,949
Restricted funds	-	26,992	26,992	37,306
Total funds	<u>105,391</u>	<u>26,992</u>	<u>132,383</u>	<u>137,255</u>

The financial statements were approved by the board of trustees on 19/03/2024

Ifan Greville (Trustee)

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Software : over 10 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2023

2 Grants	2023	2023	2023	2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Basis Yorkshire	-	4,588	4,588	2,500
Leeds Community Foundation	-	15,000	15,000	-
Groundwork UK	-	1,455	1,455	13,591
Leeds City Council	-	8,925	8,925	5,100
Leeds Women's Aid	1,700	-	1,700	2,450
Lloyds Bank Foundation	25,500	-	25,500	-
National Lottery Community Fund	-	62,164	62,164	59,487
The Pilgrim Trust	-	8,321	8,321	12,500
Voluntary Action Leeds	-	1,500	1,500	-
Wades Charity	-	3,000	3,000	-
Abbey House Settlement	500	-	500	-
Garfield Weston Foundation	-	-	-	20,000
Leeds Community Foundation	-	-	-	15,000
Leeds University Union	-	-	-	413
Metcalfe Smith Trust	-	-	-	345
The Liz and Terry Bramall Foundation	-	-	-	5,000
West Yorks Combined Authority	-	-	-	5,923
	<u>27,700</u>	<u>104,953</u>	<u>132,653</u>	<u>142,309</u>

3 Staff costs and numbers

	2023	2022
	£	£
Gross salaries	120,024	131,478
Social security costs	10,646	12,483
Employment allowance	(5,000)	(5,000)
Pensions	6,003	6,590
	<u>131,673</u>	<u>145,551</u>

The average number of employees during the year was 5.1, being an average of 4.3 full time equivalent (2022: 5.3, 5 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2023	2022
	£	£
Costs of the scheme to the charity for the year	6,003	6,590

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Athena	-	3,000	2,516	-	484
Resilience Fund (LCF)	2,877	15,000	13,591	-	4,286
Garfield Weston Foundation	13,927	-	13,927	-	-
Groundwork UK	6,247	1,455	7,702	-	-
LCC Rent	4,676	8,925	5,719	-	7,882
Pilgrim Fund	-	8,321	8,321	-	-
Safer Communities	59	-	59	-	-
National Lottery fund (TNLCF)	9,336	62,164	57,160	-	14,340
Wades Charity	-	3,000	3,000	-	-
Voluntary Action Leeds	-	1,500	1,500	-	-
Winter Warmer	184	1,588	1,772	-	-
	<u>37,306</u>	<u>104,953</u>	<u>115,267</u>	<u>-</u>	<u>26,992</u>

Fund name	Purpose of restriction
Athena	Towards sexual health programmes.
Resilience Fund (LCF)	Towards salaries, consultancy and any other costs towards the resilience of the charity.
Garfield Weston Foundation	Towards outreach worker salary, utilities, outreach costs.
Groundwork UK	Towards salary, group trips and activities and towards food, mileage, bus tokens, running costs
LCC Rent	Towards costs of Joanna House rent.
Pilgrim Fund	Towards director salary contribution.
Safer Communities	Towards bus tokens, mileage and parking.
National Lottery fund (TNLCF)	Towards salaries of volunteer coordinator, outreach & support worker and running expenses.
Wades Charity	Towards Joanna House refurbishment.
Voluntary Action Leeds	Towards offering a Welcome Space.
Winter Warmer	Towards warm clothing, mileage and outreach staff time.

5 Tangible assets	Software	Motor vehicles	Total
	£	£	£
Cost			
At 1 January 2023	4,800	16,999	21,799
Additions	-	-	-
At 31 December 2023	<u>4,800</u>	<u>16,999</u>	<u>21,799</u>
Depreciation			
At 1 January 2023	1,440	8,500	9,940
Charge for year	480	4,249	4,729
At 31 December 2023	<u>1,920</u>	<u>12,749</u>	<u>14,669</u>
Net book value			
At 31 December 2023	<u>2,880</u>	<u>4,250</u>	<u>7,130</u>
At 31 December 2022	<u>3,360</u>	<u>8,499</u>	<u>11,859</u>

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2023

6 Debtors and prepayments	2023	2022
	£	£
Prepayments	3,593	4,252
Accrued income	288	12,954
	<u>3,881</u>	<u>17,206</u>

7 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	122,333	108,903
Cash in hand	239	247
	<u>122,572</u>	<u>109,150</u>

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £38,028 (previous year: £40,948).

9 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2023	2022
	£	£
Within one year	5,100	5,100
In the second to fifth years inclusive	16,150	20,400
Over five years from the balance sheet date	-	850
	<u>21,250</u>	<u>26,350</u>

Joanna Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants	27,700	2,863	104,953	139,446	132,653	142,309
Donations	44,827	45,252	-	-	44,827	45,252
Fundraising	1,109	2,029	-	-	1,109	2,029
Gift aid	4,475	5,403	-	-	4,475	5,403
Interest income	1,719	289	-	-	1,719	289
Insurance income	-	667	-	-	-	667
Other income	1,680	1,179	-	-	1,680	1,179
Total income	81,510	57,682	104,953	139,446	186,463	197,128
Expenditure						
Salaries, NIC and pensions	48,466	46,846	83,207	98,705	131,673	145,551
Payroll charges	944	879	-	-	944	879
Staff travel and expenses	93	51	152	748	245	799
Training and other staff costs	784	1,863	4,071	1,803	4,855	3,666
Freelance staff	4,661	-	1,152	-	5,813	-
Local outreach	272	575	4,275	6,246	4,547	6,821
Rent, rates and service charge	-	-	5,719	5,255	5,719	5,255
Utilities	3,682	634	1,778	4,851	5,460	5,485
Security	531	462	1,275	180	1,806	642
Building and garden expenses	649	314	417	5,085	1,066	5,399
Food and consumables	776	357	7,958	4,812	8,734	5,169
Printing, postage and stationery	67	63	161	142	228	205
Telephone	948	690	281	600	1,229	1,290
Internet, web and computer expenses	3,957	2,274	855	1,451	4,812	3,725
Office expense	173	8	25	115	198	123
Membership and subscriptions	241	61	189	277	430	338
Insurance	-	-	841	815	841	815
Professional fees	-	-	35	-	35	-
Independent examination	1,200	-	-	840	1,200	840
Vehicle expense	3,830	4,147	2,555	1,856	6,385	6,003
Other expense	64	153	321	-	385	153
Depreciation	4,730	4,730	-	-	4,730	4,730
Total expenditure	76,068	64,107	115,267	133,781	191,335	197,888
Net movement in funds	5,442	(6,425)	(10,314)	5,665	(4,872)	(760)
Fund balances brought forward	99,949	106,374	37,306	31,641	137,255	138,015
Fund balances carried forward	105,391	99,949	26,992	37,306	132,383	137,255

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2023, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: E J Beverley FCCA

21/03/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

JOANNA LEEDS

England & Wales - Charity number 1138640

Accounts

Joanna Leeds

Charity number 1138640

Annual Report and Financial Statements
for the year ended 31 December 2022



West Yorkshire Community Accounting Service

Joanna Leeds

**Annual Report and Financial Statements
for the year ended 31 December 2022**

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Balance sheet	6
Notes to the accounts	7 to 11

Prepared by West Yorkshire Community Accountancy Service CIO

Joanna Leeds

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Angharad Turner-Fielder	Chair	
Ifan Greville		
Joanne Simpson		Resigned 14 November 2022
Heather France		
Gerard Murray		
Charity number	1138640	Registered in England and Wales
Registered and principal address	Bankers	
Joanna House	Unity Trust Bank plc	CAF Bank Ltd
1 Sydenham Street	Nine Brindleyplace	25 Kings Hill Avenue
Leeds	Birmingham	Kings Hill
LS11 9RR	B1 2HB	West Malling
		ME19 4JQ

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation which converted from a charitable company on 8 October 2020 and is governed by a constitution as amended on 20 November 2022.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Objectives and activities

The charity's objects

To relieve the charitable needs of vulnerable women, particularly those who are at risk of or involved in prostitution in Leeds, or such other locations as the trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

The charity's main activities

Joanna works with women, particularly those at risk of or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2022

Public benefit statement

In setting our objectives and planning our activities Joanna Project's trustees have given serious consideration to the Charity Commission's general guidance on public benefit. Our focus in particular is on improving the safety, health and wellbeing of the vulnerable women in contact with the charity, in accordance with Joanna Project's purpose.

Achievements and performance

We work with women who have encountered multiple disadvantages and we have been pleased this year to have continued our work supporting women who have encountered many disadvantages whose complex needs require a long term relational approach. We have adjusted to post-Covid life and our Thursday Open House is thriving. As part of our offer to bring services closer to the women we have welcomed colleagues from Sexual Health, Hep C service, Chiropody, Forward Leeds, Midwives, and the Police, along with Bevan Health Care's GP and nurse practitioner.

Our groups have run their course but have led to the establishment of a second social space on Tuesday afternoon called 'Meet Up'. The emphasis is more on constructive activity and we have benefitted from a volunteer running craft sessions regularly.

At other times we continue to be available to undertake one to one work and accompany women to appointments.

We have seen some hugely significant progress in several of the women with whom we have had long term contact. We have managed to tailor the support we continue to give them, whilst still being available to those whose lives are still marked by chaos and dysfunction.

As part of our commitment to system change we continue to attend a variety of networks and boards across the city, representing the needs of the women we work with. We were pleased to be invited to train 400 police officers as well as speak at a city-wide event for other health and social care practitioners.

In order to maintain the high standards at Joanna House we have invested in improving the environment within Joanna House with new carpets, radiators and some redecoration.

Our Director is leaving on 28th February, after thirteen years with us, so we are now in a period of change. A new Director has been appointed and will take up position early summer. Until then the team will work together to maintain the much-needed service we provide.

Financial review

The net expenditure for the year was £760, including net expenditure of £6,425 on unrestricted funds and net income of £5,665 on restricted funds.

We have not identified any material uncertainties that cast doubt on the ability of Joanna House to continue as a going concern in the short term. The capital reserves of the charity remained stable throughout 2022. We continue to take a prudent approach to the cost base particularly with regard to staffing levels and vacancy management.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £88,090.

Joanna Project's reserves policy is to hold free reserves (unrestricted funds not committed or invested in tangible assets) of between 3 and 6 months of total annual expenditure in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

Approved by the board of trustees on 21/03/2023

A Turner-Fielder (Trustee)

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2022, which are set out on pages 5 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

28/03/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Joanna Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants	(2)	2,863	139,446	142,309	106,678
Regular donations		28,798	-	28,798	30,627
One off donations		16,454	-	16,454	19,718
Fundraising		2,029	-	2,029	10,705
Gift aid		5,403	-	5,403	6,954
Interest income		289	-	289	8
Insurance income		667	-	667	6,150
Other income		1,179	-	1,179	-
Total income		<u>57,682</u>	<u>139,446</u>	<u>197,128</u>	<u>180,840</u>
Expenditure on:					
Salaries, NIC and pensions	(3)	46,846	98,705	145,551	149,505
Payroll charges		879	-	879	855
Staff travel and expenses		51	748	799	1,682
Training and other staff costs		1,863	1,803	3,666	1,407
Local outreach		575	6,246	6,821	7,494
Rent, rates and service charge		-	5,255	5,255	1,367
Utilities		634	4,851	5,485	5,311
Security		462	180	642	2,111
Building and garden expenses		314	5,085	5,399	466
Food and consumables		357	4,812	5,169	6,951
Printing, postage and stationery		63	142	205	272
Telephone		690	600	1,290	1,721
Internet, website and computer expenses		2,274	1,451	3,725	5,777
Office expense		8	115	123	1,066
Membership and subscriptions		61	277	338	650
Insurance		-	815	815	814
Professional fees		-	840	840	3,831
Vehicle expense		4,147	1,856	6,003	4,055
Other expense		153	-	153	-
Depreciation		4,730	-	4,730	4,730
Total expenditure		<u>64,107</u>	<u>133,781</u>	<u>197,888</u>	<u>200,065</u>
Net movement in funds		<u>(6,425)</u>	<u>5,665</u>	<u>(760)</u>	<u>(19,225)</u>
Fund balances brought forward		<u>106,374</u>	<u>31,641</u>	<u>138,015</u>	<u>157,240</u>
Fund balances carried forward	(4)	<u>99,949</u>	<u>37,306</u>	<u>137,255</u>	<u>138,015</u>

All incoming resources and resources expended derive from continuing activities.

Joanna Leeds

Balance sheet

as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 11,859	-	11,859	16,589
Total fixed assets	<u>11,859</u>	<u>-</u>	<u>11,859</u>	<u>16,589</u>
Current assets				
Debtors and prepayments	(6) 4,252	12,954	17,206	6,148
Cash at bank and in hand	(7) 84,798	24,352	109,150	116,118
Total current assets	<u>89,050</u>	<u>37,306</u>	<u>126,356</u>	<u>122,266</u>
Current liabilities:				
amounts falling due within one year				
Accruals	960	-	960	840
Total current liabilities	<u>960</u>	<u>-</u>	<u>960</u>	<u>840</u>
Net current assets	<u>88,090</u>	<u>37,306</u>	<u>125,396</u>	<u>121,426</u>
Net assets	<u>99,949</u>	<u>37,306</u>	<u>137,255</u>	<u>138,015</u>
Funds				
Unrestricted funds	99,949	-	99,949	106,374
Restricted funds	-	37,306	37,306	31,641
Total funds	<u>99,949</u>	<u>37,306</u>	<u>137,255</u>	<u>138,015</u>

The financial statements were approved by the board of trustees on 21/03/2023

A Turner-Fielder (Trustee)

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102. There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Investments

Investments are stated at market value at the balance sheet date. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Software : over 10 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2022

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Basis Yorkshire	-	2,500	2,500	4,800
Garfield Weston Foundation	-	20,000	20,000	20,000
Groundwork UK	-	13,591	13,591	-
Leeds City Council	-	5,100	5,100	5,015
Leeds Community Foundation	-	15,000	15,000	2,948
National Lottery Community Fund	-	59,487	59,487	28,460
The Liz and Terry Bramall Foundation	-	5,000	5,000	-
The Pilgrim Trust	-	12,500	12,500	9,179
West Yorks Combined Authority	-	5,923	5,923	-
Leeds Womens Aid	2,450	-	2,450	1,700
Leeds University Union	413	-	413	-
Metcalfe Smith Trust	-	345	345	-
Clothworkers' Foundation	-	-	-	7,600
Smallwood Trust	-	-	-	5,976
The Joseph Rank Trust	-	-	-	15,000
West Yorkshire Police & Crime Commissioner	-	-	-	6,000
	<u>2,863</u>	<u>139,446</u>	<u>142,309</u>	<u>106,678</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	131,478	135,442
Social security costs	12,483	11,675
Employment allowance	(5,000)	(4,000)
Pensions	6,590	6,388
	<u>145,551</u>	<u>149,505</u>

The average number of employees during the year was 5.3, being an average of 5 full time equivalent (2021: 5.7, 5.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	6,590	6,388

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Basis Yorkshire	4,106	2,500	6,422	-	184
The Joseph Rank Trust	2,835	-	2,835	-	-
Leeds City Council - Rent	4,831	5,100	5,255	-	4,676
Leeds Community Foundation	2,745	-	2,745	-	-
Garfield Weston Foundation	14,969	20,000	21,042	-	13,927
Safer Communities	2,084	-	2,025	-	59
Wheel Appeal	71	-	71	-	-
The Liz and Terry Bramall Fund	-	5,000	5,000	-	-
LCF : Resilience fund	-	15,000	12,123	-	2,877
Groundwork UK	-	13,591	7,344	-	6,247
WYCA : Mayor's fund	-	5,923	5,923	-	-
Pilgrim Trust	-	12,500	12,500	-	-
National Lottery fund	-	59,487	50,151	-	9,336
Metcalfe Smith Trust	-	345	345	-	-
	<u>31,641</u>	<u>139,446</u>	<u>133,781</u>	<u>-</u>	<u>37,306</u>

Fund name

Purpose of restriction

Basis Yorkshire	Winter Warmer and Athena grant.
The Joseph Rank Trust	Towards salary costs of the Outreach and Support worker.
Leeds City Council - Rent	Towards costs of Joanna House rent.
Leeds Community Foundation	Towards local out reach costs.
Garfield Weston Foundation	Towards outreach Worker salary, utilities, outreach costs .
Safer Communities	Towards bus tokens, mileage and parking.
Wheel Appeal	Towards purchasing a vehicle.
The Liz and Terry Bramall Fund	Towards salaries.
LCF : Resilience fund	Towards salaries, consultancy and any other costs towards the resilience of the charity.
Groundwork UK	Towards salary, group trips and activities.
WYCA : Mayor's fund	Towards salaries.
Pilgrim Trust	Towards salaries.
National Lottery fund	Towards salaries of volunteer coordinator, outreach & support worker and running expenses.
Metcalfe Smith Trust	To purchase white goods for a beneficiary.

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2022

5 Tangible assets	Software	Motor vehicles	Total
<u>Cost</u>	£	£	£
At 1 January 2022	4,800	16,999	21,799
Additions	-	-	-
At 31 December 2022	4,800	16,999	21,799
 <u>Depreciation</u>			
At 1 January 2022	960	4,250	5,210
Charge for year	480	4,250	4,730
At 31 December 2022	1,440	8,500	9,940
 <u>Net book value</u>			
At 31 December 2022	3,360	8,499	11,859
At 31 December 2021	3,840	12,749	16,589

6 Debtors and prepayments	2022	2021
	£	£
Debtors	12,954	2,954
Prepayments	4,252	3,194
	17,206	6,148

7 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	108,903	115,783
Cash in hand	247	335
	109,150	116,118

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £40,948 (previous year: £36,889).

9 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	5,100	-
In the second to fifth years inclusive	20,400	-
Over five years from the balance sheet date	850	-
	26,350	-

Joanna Leeds

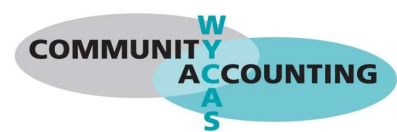
Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants	2,863	1,700	139,446	104,978	142,309	106,678
Regular donations	28,798	30,627	-	-	28,798	30,627
One off donations	16,454	19,618	-	100	16,454	19,718
Fundraising	2,029	1,394	-	9,311	2,029	10,705
Gift aid	5,403	6,895	-	59	5,403	6,954
Interest income	289	8	-	-	289	8
Insurance income	667	6,150	-	-	667	6,150
Other income	1,179	-	-	-	1,179	-
Total income	57,682	66,392	139,446	114,448	197,128	180,840
Expenditure						
Salaries, NIC and pensions	46,846	66,926	98,705	82,579	145,551	149,505
Payroll charges	879	309	-	546	879	855
Staff travel and expenses	51	-	748	1,682	799	1,682
Training and other staff costs	1,863	138	1,803	1,269	3,666	1,407
Local outreach	575	-	6,246	7,494	6,821	7,494
Rent, rates and service charge	-	-	5,255	1,367	5,255	1,367
Utilities	634	85	4,851	5,226	5,485	5,311
Security	462	1,571	180	540	642	2,111
Building and garden expenses	314	83	5,085	383	5,399	466
Food and consumables	357	-	4,812	6,951	5,169	6,951
Printing, postage and stationery	63	67	142	205	205	272
Telephone	690	589	600	1,132	1,290	1,721
Internet, web and computer expenses	2,274	1,037	1,451	4,740	3,725	5,777
Office expense	8	164	115	902	123	1,066
Membership and subscriptions	61	313	277	337	338	650
Insurance	-	459	815	355	815	814
Professional fees	-	2,454	840	1,377	840	3,831
Vehicle expense	4,147	698	1,856	3,357	6,003	4,055
Other expense	153	-	-	-	153	-
Depreciation	4,730	4,730	-	-	4,730	4,730
Total expenditure	64,107	79,623	133,781	120,442	197,888	200,065
Net income / (expenditure)	(6,425)	(13,231)	5,665	(5,994)	(760)	(19,225)
Transfers between funds	-	14,475	-	(14,475)	-	-
Net movement in funds	(6,425)	1,244	5,665	(20,469)	(760)	(19,225)
Fund balances brought forward	106,374	105,130	31,641	52,110	138,015	157,240
Fund balances carried forward	99,949	106,374	37,306	31,641	137,255	138,015

Joanna Leeds

Charity number 1138640

Annual Report and Financial Statements
for the year ended 31 December 2022



West Yorkshire Community Accounting Service

Joanna Leeds

**Annual Report and Financial Statements
for the year ended 31 December 2022**

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Statement of financial activities	5
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Notes to the accounts	7 to 11

Prepared by West Yorkshire Community Accountancy Service CIO

Joanna Leeds

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Angharad Turner-Fielder	Chair	
Ifan Greville		
Joanne Simpson		Resigned 14 November 2022
Heather France		
Gerard Murray		
Charity number	1138640	Registered in England and Wales
Registered and principal address	Bankers	
Joanna House	Unity Trust Bank plc	CAF Bank Ltd
1 Sydenham Street	Nine Brindleyplace	25 Kings Hill Avenue
Leeds	Birmingham	Kings Hill
LS11 9RR	B1 2HB	West Malling
		ME19 4JQ

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation which converted from a charitable company on 8 October 2020 and is governed by a constitution as amended on 20 November 2022.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Objectives and activities

The charity's objects

To relieve the charitable needs of vulnerable women, particularly those who are at risk of or involved in prostitution in Leeds, or such other locations as the trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

The charity's main activities

Joanna works with women, particularly those at risk of or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2022

Public benefit statement

In setting our objectives and planning our activities Joanna Project's trustees have given serious consideration to the Charity Commission's general guidance on public benefit. Our focus in particular is on improving the safety, health and wellbeing of the vulnerable women in contact with the charity, in accordance with Joanna Project's purpose.

Achievements and performance

We work with women who have encountered multiple disadvantages and we have been pleased this year to have continued our work supporting women who have encountered many disadvantages whose complex needs require a long term relational approach. We have adjusted to post-Covid life and our Thursday Open House is thriving. As part of our offer to bring services closer to the women we have welcomed colleagues from Sexual Health, Hep C service, Chiropody, Forward Leeds, Midwives, and the Police, along with Bevan Health Care's GP and nurse practitioner.

Our groups have run their course but have led to the establishment of a second social space on Tuesday afternoon called 'Meet Up'. The emphasis is more on constructive activity and we have benefitted from a volunteer running craft sessions regularly.

At other times we continue to be available to undertake one to one work and accompany women to appointments.

We have seen some hugely significant progress in several of the women with whom we have had long term contact. We have managed to tailor the support we continue to give them, whilst still being available to those whose lives are still marked by chaos and dysfunction.

As part of our commitment to system change we continue to attend a variety of networks and boards across the city, representing the needs of the women we work with. We were pleased to be invited to train 400 police officers as well as speak at a city-wide event for other health and social care practitioners.

In order to maintain the high standards at Joanna House we have invested in improving the environment within Joanna House with new carpets, radiators and some redecoration.

Our Director is leaving on 28th February, after thirteen years with us, so we are now in a period of change. A new Director has been appointed and will take up position early summer. Until then the team will work together to maintain the much-needed service we provide.

Financial review

The net expenditure for the year was £760, including net expenditure of £6,425 on unrestricted funds and net income of £5,665 on restricted funds.

We have not identified any material uncertainties that cast doubt on the ability of Joanna House to continue as a going concern in the short term. The capital reserves of the charity remained stable throughout 2022. We continue to take a prudent approach to the cost base particularly with regard to staffing levels and vacancy management.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £88,090.

Joanna Project's reserves policy is to hold free reserves (unrestricted funds not committed or invested in tangible assets) of between 3 and 6 months of total annual expenditure in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

Approved by the board of trustees on 21/03/2023

A Turner-Fielder (Trustee)

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2022, which are set out on pages 5 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

28/03/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Joanna Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants	(2)	2,863	139,446	142,309	106,678
Regular donations		28,798	-	28,798	30,627
One off donations		16,454	-	16,454	19,718
Fundraising		2,029	-	2,029	10,705
Gift aid		5,403	-	5,403	6,954
Interest income		289	-	289	8
Insurance income		667	-	667	6,150
Other income		1,179	-	1,179	-
Total income		<u>57,682</u>	<u>139,446</u>	<u>197,128</u>	<u>180,840</u>
Expenditure on:					
Salaries, NIC and pensions	(3)	46,846	98,705	145,551	149,505
Payroll charges		879	-	879	855
Staff travel and expenses		51	748	799	1,682
Training and other staff costs		1,863	1,803	3,666	1,407
Local outreach		575	6,246	6,821	7,494
Rent, rates and service charge		-	5,255	5,255	1,367
Utilities		634	4,851	5,485	5,311
Security		462	180	642	2,111
Building and garden expenses		314	5,085	5,399	466
Food and consumables		357	4,812	5,169	6,951
Printing, postage and stationery		63	142	205	272
Telephone		690	600	1,290	1,721
Internet, website and computer expenses		2,274	1,451	3,725	5,777
Office expense		8	115	123	1,066
Membership and subscriptions		61	277	338	650
Insurance		-	815	815	814
Professional fees		-	840	840	3,831
Vehicle expense		4,147	1,856	6,003	4,055
Other expense		153	-	153	-
Depreciation		4,730	-	4,730	4,730
Total expenditure		<u>64,107</u>	<u>133,781</u>	<u>197,888</u>	<u>200,065</u>
Net movement in funds		<u>(6,425)</u>	<u>5,665</u>	<u>(760)</u>	<u>(19,225)</u>
Fund balances brought forward		<u>106,374</u>	<u>31,641</u>	<u>138,015</u>	<u>157,240</u>
Fund balances carried forward	(4)	<u>99,949</u>	<u>37,306</u>	<u>137,255</u>	<u>138,015</u>

All incoming resources and resources expended derive from continuing activities.

Joanna Leeds

Balance sheet

as at 31 December 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 11,859	-	11,859	16,589
Total fixed assets	<u>11,859</u>	<u>-</u>	<u>11,859</u>	<u>16,589</u>
Current assets				
Debtors and prepayments	(6) 4,252	12,954	17,206	6,148
Cash at bank and in hand	(7) 84,798	24,352	109,150	116,118
Total current assets	<u>89,050</u>	<u>37,306</u>	<u>126,356</u>	<u>122,266</u>
Current liabilities:				
amounts falling due within one year				
Accruals	960	-	960	840
Total current liabilities	<u>960</u>	<u>-</u>	<u>960</u>	<u>840</u>
Net current assets	<u>88,090</u>	<u>37,306</u>	<u>125,396</u>	<u>121,426</u>
Net assets	<u>99,949</u>	<u>37,306</u>	<u>137,255</u>	<u>138,015</u>
Funds				
Unrestricted funds	99,949	-	99,949	106,374
Restricted funds	-	37,306	37,306	31,641
Total funds	<u>99,949</u>	<u>37,306</u>	<u>137,255</u>	<u>138,015</u>

The financial statements were approved by the board of trustees on 21/03/2023

A Turner-Fielder (Trustee)

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102. There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Investments

Investments are stated at market value at the balance sheet date. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Software : over 10 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2022

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Basis Yorkshire	-	2,500	2,500	4,800
Garfield Weston Foundation	-	20,000	20,000	20,000
Groundwork UK	-	13,591	13,591	-
Leeds City Council	-	5,100	5,100	5,015
Leeds Community Foundation	-	15,000	15,000	2,948
National Lottery Community Fund	-	59,487	59,487	28,460
The Liz and Terry Bramall Foundation	-	5,000	5,000	-
The Pilgrim Trust	-	12,500	12,500	9,179
West Yorks Combined Authority	-	5,923	5,923	-
Leeds Womens Aid	2,450	-	2,450	1,700
Leeds University Union	413	-	413	-
Metcalfe Smith Trust	-	345	345	-
Clothworkers' Foundation	-	-	-	7,600
Smallwood Trust	-	-	-	5,976
The Joseph Rank Trust	-	-	-	15,000
West Yorkshire Police & Crime Commissioner	-	-	-	6,000
	<u>2,863</u>	<u>139,446</u>	<u>142,309</u>	<u>106,678</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	131,478	135,442
Social security costs	12,483	11,675
Employment allowance	(5,000)	(4,000)
Pensions	6,590	6,388
	<u>145,551</u>	<u>149,505</u>

The average number of employees during the year was 5.3, being an average of 5 full time equivalent (2021: 5.7, 5.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	6,590	6,388

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Basis Yorkshire	4,106	2,500	6,422	-	184
The Joseph Rank Trust	2,835	-	2,835	-	-
Leeds City Council - Rent	4,831	5,100	5,255	-	4,676
Leeds Community Foundation	2,745	-	2,745	-	-
Garfield Weston Foundation	14,969	20,000	21,042	-	13,927
Safer Communities	2,084	-	2,025	-	59
Wheel Appeal	71	-	71	-	-
The Liz and Terry Bramall Fund	-	5,000	5,000	-	-
LCF : Resilience fund	-	15,000	12,123	-	2,877
Groundwork UK	-	13,591	7,344	-	6,247
WYCA : Mayor's fund	-	5,923	5,923	-	-
Pilgrim Trust	-	12,500	12,500	-	-
National Lottery fund	-	59,487	50,151	-	9,336
Metcalfe Smith Trust	-	345	345	-	-
	<u>31,641</u>	<u>139,446</u>	<u>133,781</u>	<u>-</u>	<u>37,306</u>

Fund name

Purpose of restriction

Basis Yorkshire	Winter Warmer and Athena grant.
The Joseph Rank Trust	Towards salary costs of the Outreach and Support worker.
Leeds City Council - Rent	Towards costs of Joanna House rent.
Leeds Community Foundation	Towards local out reach costs.
Garfield Weston Foundation	Towards outreach Worker salary, utilities, outreach costs .
Safer Communities	Towards bus tokens, mileage and parking.
Wheel Appeal	Towards purchasing a vehicle.
The Liz and Terry Bramall Fund	Towards salaries.
LCF : Resilience fund	Towards salaries, consultancy and any other costs towards the resilience of the charity.
Groundwork UK	Towards salary, group trips and activities.
WYCA : Mayor's fund	Towards salaries.
Pilgrim Trust	Towards salaries.
National Lottery fund	Towards salaries of volunteer coordinator, outreach & support worker and running expenses.
Metcalfe Smith Trust	To purchase white goods for a beneficiary.

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2022

5 Tangible assets	Software	Motor vehicles	Total
<u>Cost</u>	£	£	£
At 1 January 2022	4,800	16,999	21,799
Additions	-	-	-
At 31 December 2022	4,800	16,999	21,799
 <u>Depreciation</u>			
At 1 January 2022	960	4,250	5,210
Charge for year	480	4,250	4,730
At 31 December 2022	1,440	8,500	9,940
 <u>Net book value</u>			
At 31 December 2022	3,360	8,499	11,859
At 31 December 2021	3,840	12,749	16,589

6 Debtors and prepayments	2022	2021
	£	£
Debtors	12,954	2,954
Prepayments	4,252	3,194
	17,206	6,148

7 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	108,903	115,783
Cash in hand	247	335
	109,150	116,118

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £40,948 (previous year: £36,889).

9 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	5,100	-
In the second to fifth years inclusive	20,400	-
Over five years from the balance sheet date	850	-
	26,350	-

Joanna Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants	2,863	1,700	139,446	104,978	142,309	106,678
Regular donations	28,798	30,627	-	-	28,798	30,627
One off donations	16,454	19,618	-	100	16,454	19,718
Fundraising	2,029	1,394	-	9,311	2,029	10,705
Gift aid	5,403	6,895	-	59	5,403	6,954
Interest income	289	8	-	-	289	8
Insurance income	667	6,150	-	-	667	6,150
Other income	1,179	-	-	-	1,179	-
Total income	57,682	66,392	139,446	114,448	197,128	180,840
Expenditure						
Salaries, NIC and pensions	46,846	66,926	98,705	82,579	145,551	149,505
Payroll charges	879	309	-	546	879	855
Staff travel and expenses	51	-	748	1,682	799	1,682
Training and other staff costs	1,863	138	1,803	1,269	3,666	1,407
Local outreach	575	-	6,246	7,494	6,821	7,494
Rent, rates and service charge	-	-	5,255	1,367	5,255	1,367
Utilities	634	85	4,851	5,226	5,485	5,311
Security	462	1,571	180	540	642	2,111
Building and garden expenses	314	83	5,085	383	5,399	466
Food and consumables	357	-	4,812	6,951	5,169	6,951
Printing, postage and stationery	63	67	142	205	205	272
Telephone	690	589	600	1,132	1,290	1,721
Internet, web and computer expenses	2,274	1,037	1,451	4,740	3,725	5,777
Office expense	8	164	115	902	123	1,066
Membership and subscriptions	61	313	277	337	338	650
Insurance	-	459	815	355	815	814
Professional fees	-	2,454	840	1,377	840	3,831
Vehicle expense	4,147	698	1,856	3,357	6,003	4,055
Other expense	153	-	-	-	153	-
Depreciation	4,730	4,730	-	-	4,730	4,730
Total expenditure	64,107	79,623	133,781	120,442	197,888	200,065
Net income / (expenditure)	(6,425)	(13,231)	5,665	(5,994)	(760)	(19,225)
Transfers between funds	-	14,475	-	(14,475)	-	-
Net movement in funds	(6,425)	1,244	5,665	(20,469)	(760)	(19,225)
Fund balances brought forward	106,374	105,130	31,641	52,110	138,015	157,240
Fund balances carried forward	99,949	106,374	37,306	31,641	137,255	138,015

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2022, which are set out on pages 5 to 11.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley

Signed:

Name: E J Beverley FCCA

28/03/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

JOANNA LEEDS

England & Wales - Charity number 1138640

Accounts

Joanna Leeds

Charity number 1138640

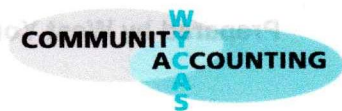
Joanna Leeds

Annual Report and Financial Statements
for the year ended 31 December 2021
**Annual Report and Financial Statements
for the year ended 31 December 2021
for the year ended 31 December 2021**



**JOANNA
PROJECT**

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West Yorkshire Community Accounting Service

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for the year ended 31 December 2021**

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Prepared by West Yorkshire Community Accounting Service

Joanna Leeds

Trustees' report for the year ended 31 December 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Angharad Turner-Fielder	Chair	
Naomi Simkins		Resigned 18 March 2021
Ifan Greville	Treasurer	
Joanne Simpson		
Margaret Emily Harvey		Resigned 21 September 2021
Heather France		Appointed 19 January 2021
Gerard Murray		Appointed 18 March 2021

Charity number 1138640 **Registered in England and Wales**

Registered and principal address

Joanna House
1 Sydenham Street
Leeds
LS11 9RR

Bankers

Unity Trust Bank plc	CAF Bank Ltd
Nine Brindleyplace	25 Kings Hill Avenue
Birmingham	Kings Hill
B1 2HB	West Malling
	ME19 4JQ

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation which converted from a charitable company on 8 October 2020.

Method of recruitment and appointment of trustees

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2021

Objectives and activities

The charity's objects

To relieve the charitable needs of vulnerable women and girls, particularly those who are at risk of or involved in prostitution in Leeds, or such other locations as the trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

The charity's main activities

Joanna works with women and girls, particularly those at risk of or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Public benefit statement

In setting our objectives and planning our activities Joanna Project's trustees have given serious consideration to the Charity Commission's general guidance on public benefit. Our focus in particular is on improving the safety, health and wellbeing of the vulnerable women in contact with the charity, in accordance with Joanna Project's purpose.

The 'heads of charity' Joanna Project operates within is the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

Achievements and performance

We work with women who have encountered multiple disadvantages and whose complex needs require a long term relational approach.

The community aspect of Joanna Project has been slowly rebuilding, despite the challenges of pandemic restrictions. Our weekly Thursday Open House is bustling once again, with the benefit of Bevan Healthcare Van and other professionals who value the relaxed environment for building rapport with the women.

A major benefit to our service has been the successful fundraising for and purchase of a replacement outreach vehicle in September 2021; this is used daily for daytime outreach and our twice-weekly evening outreach service which was restarted in June following the easing of coronavirus regulations. During lockdown Leeds Council closed the 'Managed Approach' area, yet the efficacy of our close working relationship with the specialist police officers continues, regularly accelerating the provision of support to the women encountered.

An exciting new aspect to Joanna Project has been the launch of two support groups, separately for alcohol and drug addiction recovery. These user-led groups met weekly to set goals, share experiences reflectively, learn together and undertake therapeutic activities with input from staff with occupational therapy expertise and experience. This development represents a significant milestone in our service, indicative of our intention to grow through challenges. Another proud achievement was supporting four women to Residential Rehabilitation, a record number.

Financial review

The net expenditure for the year was £19,225, including net expenditure of £-1,244 on unrestricted funds and net expenditure of £20,469 on restricted funds after transfers.

We have not identified any material uncertainties that cast doubt on the ability of Joanna Leeds to continue as a going concern in the short term. We continue to take a prudent approach to the cost base with a recent example being a decision to delay the replacement of a recent vacancy. This short term postponement will be reviewed in April when we hope to receive news of our successful National Lottery grant application.

The additional uncertainty and expense caused by Covid (i.e. IT equipment to facilitate different ways of working) incurred in 2021, is not expected to be repeated in 2022. As a result it is expected that a greater proportion of time, energy and resources can be directed towards the primary aim of the charity.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2021

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £89,785.

Joanna Project's reserves policy is to hold free reserves (unrestricted funds not committed or invested in tangible assets) of between 3 and 6 months of total annual expenditure in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

Signed on behalf of the board of trustees on **22.03.2022**

Signed: *A. Turner-Fielder* (Trustee)

Name: **ANGHARAD TURNER-FIELDER**

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2021, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Claire Welling

Date:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Joanna Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2021

	Notes	2021	2021	2021	2020
		Unrestricted funds	Restricted funds	Total funds	Total funds
		£	£	£	£
Income from:					
Grants	(2)	1,700	104,978	106,678	163,665
Regular donations		30,627	-	30,627	28,638
One off donations		19,618	100	19,718	31,632
Fundraising		1,394	9,311	10,705	2,982
Gift aid		6,895	59	6,954	5,998
Other income		6,158	-	6,158	587
Total income		66,392	114,448	180,840	233,502
Expenditure on:					
Salaries, NIC and pensions	(3)	66,926	82,579	149,505	131,245
Payroll charges		309	546	855	926
Staff travel and expenses		-	1,682	1,682	926
Training and other staff costs		138	1,269	1,407	835
Local outreach		-	7,494	7,494	3,441
Rent, rates and service charge		-	1,367	1,367	5,867
Utilities		85	5,226	5,311	3,693
Security		1,571	540	2,111	1,184
Building and garden expenses		83	383	466	638
Food and consumables		-	6,951	6,951	3,650
Printing, postage and stationery		67	205	272	347
Telephone		589	1,132	1,721	2,956
Internet, website and computer expenses		1,037	4,740	5,777	3,810
Office expense		164	902	1,066	364
Advertising and publicity		-	-	-	182
Membership and subscriptions		313	337	650	509
Insurance		459	355	814	785
Professional fees		2,454	1,377	3,831	6,606
Vehicle expense		698	3,357	4,055	4,753
Other expense		-	-	-	117
Depreciation		4,730	-	4,730	480
Total expenditure		79,623	120,442	200,065	173,314
Net income / (expenditure)		(13,231)	(5,994)	(19,225)	60,188
Transfers between funds		14,475	(14,475)	-	-
Net movement in funds		1,244	(20,469)	(19,225)	60,188
Fund balances brought forward		105,130	52,110	157,240	97,052
Fund balances carried forward	(4)	106,374	31,641	138,015	157,240

All incoming resources and resources expended derive from continuing activities.

Joanna Leeds

Balance sheet

as at 31 December 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 16,589	-	16,589	4,320
Total fixed assets	16,589	-	16,589	4,320
Current assets				
Debtors and prepayments	(6) 2,519	3,629	6,148	43,388
Cash at bank and in hand	(7) 88,106	28,012	116,118	112,622
Total current assets	90,625	31,641	122,266	156,010
Current liabilities:				
amounts falling due within one year				
Accruals	840	-	840	3,090
Total current liabilities	840	-	840	3,090
Net current assets	89,785	31,641	121,426	152,920
Net assets	106,374	31,641	138,015	157,240
Funds				
Unrestricted funds	106,374	-	106,374	105,130
Restricted funds	-	31,641	31,641	52,110
Total funds	106,374	31,641	138,015	157,240

The financial statements were approved by the board of trustees on 22.03.2022

Signed:  (Trustee)

Name: ANGHARAD TURNER-FELDER

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Software : over 10 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2021

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Basis Yorkshire	-	4,800	4,800	5,575
Big Lottery Fund	-	28,460	28,460	62,121
Clothworkers' Foundation	-	7,600	7,600	-
Leeds Community Foundation	-	2,948	2,948	-
Department for Digital, Culture, Media and Sport	-	-	-	7,165
Garfield Weston	-	20,000	20,000	-
Hill Dickinson Foundation	-	-	-	3,000
HMRC - Coronavirus Job Retention Scheme	-	-	-	4,248
Leeds City Council	-	5,015	5,015	4,000
Leeds Womens Aid	1,700	-	1,700	-
Lloyds Community Fund	-	-	-	4,850
Ministry of Justice	-	-	-	35,280
Smallwood Trust	-	5,976	5,976	5,976
The Joseph Rank Trust	-	15,000	15,000	15,000
The Pilgrim Trust	-	9,179	9,179	15,000
West Yorkshire Police & Crime Commissioner	-	6,000	6,000	-
Other small grants	-	-	-	1,450
	<u>1,700</u>	<u>104,978</u>	<u>106,678</u>	<u>163,665</u>

3 Staff costs and numbers

	2021	2020
	£	£
Gross salaries	135,442	122,815
Social security costs	11,675	6,284
Employment allowance	(4,000)	(4,000)
Pensions	6,388	6,146
	<u>149,505</u>	<u>131,245</u>

The average number employees during the year was 5.7, being an average of 5 full time equivalent (2020: 6, 5.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021	2020
	£	£
Costs of the scheme to the charity for the year	6,388	6,146

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2021

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Basis Yorkshire	5,027	4,800	5,721	-	4,106
Big Lottery Community Fund	7,776	28,460	38,760	2,524	-
The Joseph Rank Trust	2,874	15,000	15,039	-	2,835
Leeds City Council	4,058	5,015	4,242	-	4,831
Skipton Building Society Foundation	1,000	-	1,000	-	-
Yorkshire Building Society	812	-	812	-	-
Hill Dickinson Foundation	1,304	-	1,304	-	-
Ministry of Justice	23,866	-	23,866	-	-
The Pilgrim Trust	2,318	9,179	11,497	-	-
Smallwood Trust	3,075	5,976	9,051	-	-
Leeds Community Foundation	-	2,948	203	-	2,745
Garfield Weston Foundation	-	20,000	5,031	-	14,969
Safer Communities	-	6,000	3,916	-	2,084
Wheel Appeal	-	17,070	-	(16,999)	71
	<u>52,110</u>	<u>114,448</u>	<u>120,442</u>	<u>(14,475)</u>	<u>31,641</u>

Fund name	Purpose of restriction
-----------	------------------------

Basis Yorkshire	Winter Warmer and Athena grant.
Big Lottery Community Fund	Towards costs of specified salaries and running expenses. The transfer related to a project overspend met from unrestricted funds.
The Joseph Rank Trust	Towards salary costs of the Outreach and Support worker.
Leeds City Council	Towards costs of Joanna House rent, emergency clothing, food, transport, activity packs, electricity.
Skipton Building Society Foundation	Towards craft, baking and cooking items.
Yorkshire Building Society	Towards costs of events and activities.
Hill Dickinson Foundation	Towards utilities and food.
Ministry of Justice	Towards core costs of the charity.
The Pilgrim Trust	Towards director salary contribution.
Smallwood Trust	Towards salaries and IT hardware.
Leeds Community Foundation	Towards local out reach costs.
Garfield Weston Foundation	Towards outreach Worker salary, utilities, outreach costs .
Safer Communities	Towards bus tokens, Mileage, Parking.
Wheel Appeal	Towards purchasing a vehicle. The transfer relates to moving the capitalised vehicle cost to unrestricted funds as the vehicle will be used for general purposes.

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2021

5 Tangible assets	Software	Motor vehicles	Total
Cost	£	£	£
At 1 January 2021	4,800	11,692	16,492
Additions	-	16,999	16,999
Disposals	-	(11,692)	(11,692)
At 31 December 2021	4,800	16,999	21,799
Depreciation			
At 1 January 2021	480	11,692	12,172
Depn reversed re. disposals	-	(11,692)	(11,692)
Charge for year	480	4,250	4,730
At 31 December 2021	960	4,250	5,210
Net book value			
At 31 December 2021	3,840	12,749	16,589
At 31 December 2020	4,320	-	4,320

6 Debtors and prepayments

	2021	2020
	£	£
Debtors	2,954	40,130
Prepayments	3,194	3,258
	<u>6,148</u>	<u>43,388</u>

7 Cash at bank and in hand

	2021	2020
	£	£
Cash at bank	115,783	112,279
Cash in hand	335	343
	<u>116,118</u>	<u>112,622</u>

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received by the Chief Officer were £36,889 (previous year: £32,253).

Joanna Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants	1,700	1,450	104,978	162,215	106,678	163,665
Regular donations	30,627	28,638	-	-	30,627	28,638
One off donations	19,618	31,632	100	-	19,718	31,632
Fundraising	1,394	2,982	9,311	-	10,705	2,982
Gift Aid	6,895	5,998	59	-	6,954	5,998
Other income	6,158	587	-	-	6,158	587
Total income	66,392	71,287	114,448	162,215	180,840	233,502
Expenditure						
Salaries, NIC and pensions	66,926	22,961	82,579	108,284	149,505	131,245
Payroll charges	309	-	546	926	855	926
Staff travel and expenses	-	148	1,682	778	1,682	926
Training and other staff costs	138	55	1,269	780	1,407	835
Local outreach	-	208	7,494	3,233	7,494	3,441
Rent, rates and service charge	-	-	1,367	5,867	1,367	5,867
Utilities	85	108	5,226	3,585	5,311	3,693
Security	1,571	-	540	1,184	2,111	1,184
Building and garden expenses	83	56	383	582	466	638
Food and consumables	-	633	6,951	3,017	6,951	3,650
Printing, postage and stationery	67	81	205	266	272	347
Telephone	589	31	1,132	2,925	1,721	2,956
Internet, website and computer exp.	1,037	588	4,740	3,222	5,777	3,810
Office expense	164	90	902	274	1,066	364
Advertising and publicity	-	-	-	182	-	182
Membership and subscriptions	313	255	337	254	650	509
Insurance	459	-	355	785	814	785
Professional fees	2,454	6,606	1,377	-	3,831	6,606
Vehicle expense	698	234	3,357	4,519	4,055	4,753
Other expense	-	112	-	5	-	117
Depreciation	4,730	480	-	-	4,730	480
Total expenditure	79,623	32,646	120,442	140,668	200,065	173,314
Net income / (expenditure)	(13,231)	38,641	(5,994)	21,547	(19,225)	60,188
Transfers between funds	14,475	5,936	(14,475)	(5,936)	-	-
Net movement in funds	1,244	44,577	(20,469)	15,611	(19,225)	60,188
Fund balances brought forward	105,130	60,553	52,110	36,499	157,240	97,052
Fund balances carried forward	106,374	105,130	31,641	52,110	138,015	157,240

JOANNA LEEDS

England & Wales - Charity number 1138640

Accounts

Joanna Leeds

Charity number 1138640

Annual Report and Financial Statements
for the year ended 31 December 2020



Joanna Leeds

**Annual Report and Financial Statements
for the year ended 31 December 2020**

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Prepared by West Yorkshire Community Accounting Service

Joanna Leeds

Trustees' report for the year ended 31 December 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Naomi Simkins	Chair
Ifan Greville	Treasurer
Joanne Simpson	Trustee
Angharad Turner-Fielder	Trustee
Margaret Emily Harvey	Trustee

Charity number 1138640 Registered in England and Wales

Registered and principal address

Joanna House
1 Sydenham Street
Leeds
LS11 9RR

Bankers

Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling ME19 4JQ
--	--

Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) which converted from a charitable company on 08 October 2020.

Method of recruitment and appointment of trustees

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2020

Objectives and activities

The charity's objects

To relieve the charitable needs of vulnerable women and girls, particularly those who are at risk of or involved in prostitution in Leeds, or such other locations as the trustees may from time to time think fit, and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected to the charitable work of the charity.

The charity's main activities

Joanna works with women and girls, particularly those at risk of or involved in prostitution in Leeds. Through practical and emotional support, befriending and mentoring we aim to enable these women to exit prostitution and sustain a new life.

Public benefit statement

In setting our objectives and planning our activities Joanna Project's trustees have given serious consideration to the Charity Commission's general guidance on public benefit. Our focus in particular is on improving the safety, health and wellbeing of the vulnerable women in contact with the charity, in accordance with Joanna Project's purpose.

The 'heads of charity' Joanna Project operates within is the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

Achievements and performance

We work with women who have encountered multiple disadvantages and whose complex needs require a long term relational approach. When the Coronavirus Pandemic struck we recognised that all their previous vulnerabilities still remained and now they had additional challenges, so we were determined to maintain a face to face frontline service, adapting our service to remain compliant with the ever changing restrictions. We were able to continue with practical and emotional support, assisting with food and phone provision, as well as providing help with accessing housing, medical care, mental health support and drug treatment. Our advocacy role remains key. We are pleased that this last year has demonstrated that we are a service that is able to be flexible and adaptable in order to respond to changing needs and that the women know we are still here for them. Our core Christian values remain: hope, love and dignity.

We saw an annual growth in our reach (10% more women) and activity (27% more interventions). Social distancing restrictions necessitated the pausing of our physical drop-in, 'Open house' operations. Whilst missing the benefits of providing the community space and hosting of clinics, this step released capacity for one-to-one work with 165 women.

Throughout this time, we have reaped the benefits of years of building up relationships with other services and agencies which paid dividends in the amount of liaison we were able to achieve and the assistance we were able to give colleagues in other services who were working remotely. Partnership working remains a key part of being able to ensure the needs of women are met and to further help with that we became a member of the Women's Lives Leeds Alliance.

The pandemic highlighted the need for staff to be able to work remotely should the need arise so we commissioned an online record keeping system which has been a great asset.

Joanna Leeds

Trustees' report (continued) for the year ended 31 December 2020

Objectives and activities

Financial review

The net income for the year was £60,188, including net income of £39,425 on unrestricted funds and net income of £20,763 on restricted funds after transfers.

We have not identified any material uncertainties that cast doubt on the ability of Joanna Leeds to continue as a going concern in the short term. We are aware that the long running grant from the lottery is due to come to an end during 2021. That said we have been successful in securing a grant from the Ministry of Justice that mitigates this loss for the year and we remain confident that our relationship with the lottery will be renewed later in the year.

Despite the uncertainty caused by Covid, and increased expenditure on IT equipment to facilitate different ways of working for colleagues, overall the charity's expenditure was lower than budgeted. Additionally the charity benefited from the government furlough scheme, and Covid related grants, which resulted in cash reserves increasing from £87k at the start of the year to £113k by the end of the year.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £99,978.

Joanna Project's reserves policy is to hold free reserves (unrestricted funds not committed or invested in tangible fixed assets) of between 3 and 6 months of total annual expenditure.

Signed on behalf of the board of trustees:

Signed: Naomi Simkins . (Trustee)

Name: Naomi Simkins

Date: 17/3/2021

Joanna Leeds

Independent examiner's report to the trustees of Joanna Leeds

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2020, which are set out on pages 6 to 14.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: C.Welling Name: Claire Welling

Date: 30/3/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Joanna Leeds

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2020

	Notes	2020 Unrestricted funds £	2020 Restricted funds £	2020 Total funds £	2019 Total funds £
Income from:					
Grants	(2)	1,450	162,215	163,665	140,235
Regular donations		28,638	-	28,638	28,411
One off donations		31,632	-	31,632	17,991
Fundraising		2,982	-	2,982	6,426
Gift aid		5,998	-	5,998	5,398
Other income		587	-	587	685
Total income		71,287	162,215	233,502	199,146
Expenditure on:					
Salaries, NIC and pensions	(3)	22,961	108,284	131,245	126,788
Payroll charges		-	926	926	907
Staff travel and expenses		148	778	926	2,028
Training and other staff costs		55	780	835	1,431
Local outreach		208	3,233	3,441	6,694
Rent, rates and service charge		-	5,867	5,867	3,624
Utilities		108	3,585	3,693	4,565
Security		-	1,184	1,184	1,570
Other building and garden expenses		56	582	638	3,817
Food and consumables (Joanna House)		633	3,017	3,650	6,255
Printing, postage and stationery		81	266	347	170
Telephone		31	2,925	2,956	3,073
Internet, website and computer expenses		588	3,222	3,810	442
Office expense		90	274	364	277
Advertising and publicity		-	182	182	1,779
Events and activities		-	-	-	3,971
Membership and subscriptions		255	254	509	375
Insurance		-	785	785	835
Professional fees		6,606	-	6,606	2,493
Vehicle expense		204	4,549	4,753	2,690
Other expense		112	5	117	109
Depreciation		-	480	480	-
Total expenditure		32,136	141,178	173,314	173,893
Net income / (expenditure)		39,151	21,037	60,188	25,253
Transfers between funds		274	(274)	-	-
Net movement in funds		39,425	20,763	60,188	25,253
Fund balances brought forward		60,553	36,499	97,052	71,799
Fund balances carried forward	(4)	99,978	57,262	157,240	97,052

All incoming resources and resources expended derive from continuing activities.

Joanna Leeds

Balance sheet

as at 31 December 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) -	4,320	4,320	-
Total fixed assets	<u>-</u>	<u>4,320</u>	<u>4,320</u>	<u>-</u>
Current assets				
Debtors and prepayments	(6) 3,258	40,130	43,388	10,662
Cash at bank and in hand	(7) 97,560	15,062	112,622	87,265
Total current assets	<u>100,818</u>	<u>55,192</u>	<u>156,010</u>	<u>97,927</u>
Current liabilities: amounts falling due within one year				
Creditors and accruals	(8) 840	2,250	3,090	875
Total current liabilities	<u>840</u>	<u>2,250</u>	<u>3,090</u>	<u>875</u>
Net current assets / (liabilities)	<u>99,978</u>	<u>52,942</u>	<u>152,920</u>	<u>97,052</u>
Total assets less current liabilities	<u>99,978</u>	<u>57,262</u>	<u>157,240</u>	<u>97,052</u>
Net assets	<u>99,978</u>	<u>57,262</u>	<u>157,240</u>	<u>97,052</u>
Funds				
Unrestricted funds	99,978	-	99,978	60,553
Restricted funds	-	57,262	57,262	36,499
Total funds	<u>99,978</u>	<u>57,262</u>	<u>157,240</u>	<u>97,052</u>

The financial statements were approved by the board of trustees on

Date: 17/03/2021

Signed: Naomi Simkins

(Trustee)

Name Naomi Simkins

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2020

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Motor vehicles: over 4 years

Software : over 10 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Joanna Leeds

Notes to the accounts

for the year ended 31 December 2020

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2020

2 Grants and donations	2020	2020	2020	2019
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Basis Yorkshire	-	5,575	5,575	1,717
Big Lottery Fund	-	62,121	62,121	53,046
Brelms Trust CIO	-	-	-	5,000
Department for Digital, Culture, Media and Sport	-	7,165	7,165	28,192
The Joseph Rank Trust	-	15,000	15,000	15,000
Leeds City Council	-	4,000	4,000	14,000
Seedbed Christian Community Trust	-	-	-	10,000
Skipton Building Society Charitable Foundation	-	-	-	1,000
Stephen Clark Charitable Settlement 1965	-	-	-	5,000
Souter Charitable Trust	-	-	-	2,500
The Woodward Charitable Trust	-	-	-	1,000
Wades Charity	-	-	-	2,500
Yorkshire Building Society	-	-	-	-
HMRC - Coronavirus Job Retention Scheme	-	4,248	4,248	-
Hill Dickinson Foundation	-	3,000	3,000	-
Lloyds Community Fund	-	4,850	4,850	-
Ministry of Justice	-	35,280	35,280	-
Pilgrim Trust	-	15,000	15,000	-
Smallwood Trust	-	5,976	5,976	-
Other small grants	1,450	-	1,450	1,280
	<u>1,450</u>	<u>162,215</u>	<u>163,665</u>	<u>140,235</u>

3 Staff costs and numbers	2020	2019
	£	£
Gross salaries	122,815	118,284
Social security costs	6,284	6,046
Employment allowance	(4,000)	(3,000)
Pensions	6,146	5,458
	<u>131,245</u>	<u>126,788</u>

The average number employees during the year was 6, being an average of 5.3 full time equivalent (2019: 5.8, 4.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2020	2019
	£	£
Costs of the scheme to the charity for the year	6,146	5,458
Amount of any contributions outstanding at the year end	-	35

Joanna Leeds

Notes to the accounts continued

for the year ended 31 December 2020

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Basis Yorkshire	1,095	5,575	1,643	-	5,027
Big Lottery Community Fund	6,437	55,121	54,282	-	7,276
Big Lottery Fund - A4A	-	7,000	7,000	-	-
Brelms Trust CIO	2,074	-	2,074	-	-
Community Foundation	419	-	419	-	-
DCMS Tampon Tax Fund	274	7,165	7,165	(274)	-
The Joseph Rank Trust	5,000	15,000	17,126	-	2,874
Leeds City Council	10,465	4,000	10,406	-	4,059
Seedbed Christian Community Trust	6,028	-	6,028	-	-
Skipton Building Society Foundation	1,000	-	-	-	1,000
Souter Trust	2,112	-	780	-	1,332
Wades Charity	506	-	506	-	-
Yorkshire Building Society	1,090	-	278	-	812
HMRC-Covid19 Job Retention Scheme	-	4,248	4,248	-	-
Hill Dickinson Foundation	-	3,000	1,696	-	1,304
Lloyds	-	4,850	530	-	4,320
Ministry of Justice	-	35,280	11,414	-	23,866
Pilgrim	-	15,000	12,682	-	2,318
Smallwood Trust	-	5,976	2,901	-	3,075
	<u>36,499</u>	<u>162,215</u>	<u>141,178</u>	<u>(274)</u>	<u>57,263</u>

Fund name

Purpose of restriction

Basis Yorkshire	Winter Warmer and Athena grant.
Big Lottery Community Fund	Towards costs of specified salaries and running expenses.
Big Lottery Fund - A4A	Towards director salary increase for Covid-19 and mileage
Brelms Trust CIO	Towards running costs of Joanna House.
Community Foundation	Towards Evening Outreach costs.
DCMS Tampon Tax Fund	Towards salary costs of Coordinator and training. Transfer relates to expenditure in an earlier period
The Joseph Rank Trust	Towards salary costs of the Outreach and Support worker.
Leeds City Council	Towards costs of Joanna House rent, emergency clothing, food, transport, activity packs, electricity
Seedbed Christian Community Trust	Towards costs of exercise project.
Skipton Building Society Foundation	Towards craft, baking and cooking items.
Souter Trust	Towards Evening Outreach costs.
Wades Charity	Towards recreational activities.
Yorkshire Building Society	Towards costs of events and activities.
HMRC-Covid19 Job Retention Scheme	Towards staff who have been furloughed due to Covid-19.
Hill Dickinson Foundation	Towards utilities and food
Lloyds	Towards software development
Ministry of Justice	Towards core costs of the charity
Pilgrim	Towards director salary contribution
Smallwood Trust	Towards salaries and IT hardware

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2020

5 Tangible assets

	Software	Motor vehicles	Total
<u>Cost</u>	£	£	£
At 1 January 2020	-	11,692	11,692
Additions	4,800	-	4,800
At 31 December 2020	<u>4,800</u>	<u>11,692</u>	<u>16,492</u>
<u>Depreciation</u>			
At 1 January 2020	-	11,692	11,692
Charge for year	480	-	480
At 31 December 2020	<u>480</u>	<u>11,692</u>	<u>12,172</u>
<u>Net book value</u>			
At 31 December 2020	<u>4,320</u>	<u>-</u>	<u>4,320</u>

6 Debtors and prepayments

		2020	2019
		£	£
Debtors	Ministry of Justice grant	35,280	-
	Lloyds Foundation grant	4,850	7,059
	Gift Aid	190	380
Prepayments	Insurance	679	679
	Vehicle insurance	1,362	1,332
	Security maintenance	882	813
	Professional fees	145	399
		<u>43,388</u>	<u>10,662</u>

7 Cash at bank and in hand

		2020	2019
		£	£
Unity Trust Bank current account		4,554	598
CAF Bank Gold interest account		58,588	8,561
CAF Cash deposit account		49,137	77,692
Cash in hand		343	414
		<u>112,622</u>	<u>87,265</u>

8 Creditors and accruals

		2020	2019
		£	£
Creditors	Pensions	-	35
Accruals	Independent examination	840	840
	Lease	2,250	-
		<u>3,090</u>	<u>875</u>

Joanna Leeds
Notes to the accounts continued
for the year ended 31 December 2020

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received by the Chief Officer were £29,572 (previous year: £24,306).

10 Analysis of principal SoFA components for the current reporting period

The effective date of the conversion was 8 October 2020.

	Pre- conversion £	Post- conversion £	Combined total £
Total income	135,548	97,954	233,502
Total expenditure	<u>(125,937)</u>	<u>(47,377)</u>	<u>(173,314)</u>
Net income / (expenditure)	<u>9,611</u>	<u>50,577</u>	<u>60,188</u>

Joanna Leeds

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2020

	2020 Unrestricted funds £	2019 Unrestricted funds £	2020 Restricted funds £	2019 Restricted funds £	2020 Total funds £	2019 Total funds £
Income						
Grants	1,450	6,280	162,215	133,955	163,665	140,235
Regular donations	28,638	28,411	-	-	28,638	28,411
One off donations	31,632	17,991	-	-	31,632	17,991
Fundraising	2,982	6,426	-	-	2,982	6,426
Gift Aid	5,998	5,398	-	-	5,998	5,398
Other income	587	685	-	-	587	685
Total income	71,287	65,191	162,215	133,955	233,502	199,146
Expenditure						
Salaries, NIC and pensions	22,961	29,074	108,284	97,714	131,245	126,788
Payroll charges	-	907	926	-	926	907
Staff travel and expenses	148	648	778	1,380	926	2,028
Training and other staff costs	55	37	780	1,394	835	1,431
Local outreach	208	1,940	3,233	4,754	3,441	6,694
Rent, rates and service charge	-	2,574	5,867	1,050	5,867	3,624
Utilities	108	1,068	3,585	3,497	3,693	4,565
Security	-	532	1,184	1,038	1,184	1,570
Other building and garden exp	56	277	582	3,540	638	3,817
Food and consumables	633	109	3,017	6,146	3,650	6,255
Printing, postage and stationery	81	-	266	170	347	170
Telephone	31	326	2,925	2,747	2,956	3,073
Internet, website and comp. exp.	588	263	3,222	179	3,810	442
Office expense	90	58	274	219	364	277
Advertising and publicity	-	-	182	1,779	182	1,779
Events and activities	-	3,971	-	-	-	3,971
Membership and subscriptions	255	216	254	159	509	375
Insurance	-	729	785	106	785	835
Professional fees	6,606	1,494	-	999	6,606	2,493
Vehicle expense	204	906	4,549	1,784	4,753	2,690
Other expense	112	109	5	-	117	109
Depreciation	-	-	480	-	480	-
Total expenditure	32,136	45,238	141,178	128,655	173,314	173,893
Net income / (expenditure)	39,151	19,953	21,037	5,300	60,188	25,253
Transfers between funds	274	-	(274)	-	-	-
Net movement in funds	39,425	19,953	20,763	5,300	60,188	25,253
Fund balances b/f	60,553	40,600	36,499	31,199	97,052	71,799
Fund balances c/f	99,978	60,553	57,262	36,499	157,240	97,052