

Charity Registration No. 1138615

Company Registration No. 06944944 (England and Wales)

STOPGAP SUPPORTED HOUSING
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

STOPGAP SUPPORTED HOUSING

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

A Bertram
R Theabolds
K Norman
V Miller
C Brinton

Secretary

A Sanders

Charity number

1138615

Company number

06944944

Registered office

Office 4
4 Meal Market
Hexham
Northumberland
United Kingdom
NE46 1NF

Independent examiner

Azets
Bede House
3 Belmont Business Park
Durham
United Kingdom
DH1 1TW

STOPGAP SUPPORTED HOUSING

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STOPGAP SUPPORTED HOUSING

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

Our aim as laid down by our Memorandum of Association are;

"To support vulnerable adults, both those who are homeless and those who may be threatened with homelessness, by the provision of temporary accommodation, supported housing, support in their own home or by such other services calculated to relieve their needs."

During the year 2020/21 our service provision consisted of a staffed accommodation project delivered from 4/5 Dean St in Hexham which has the capacity to provide supporting accommodation for up to seven homeless adults.

Responsibility for service delivery and development is held by the Chief Executive Officer (CEO) The CEO reports directly to the board and line manages the Project Manager.

The Project Manager is responsible the day to day running of the services and the line management of support staff.

Throughout the year the board have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

We have continued to provide the support a homeless individual needs to address those issues that may have led or contributed to their becoming homeless. We have provided or facilitated activities and training to help individuals develop independent living skills such as cooking on a budget and money management. Our ability to support individuals to access other support services to help in addressing health issues, employability skills, education and training has been severely restricted during the year due to the restrictions imposed by the COVID-19 pandemic. Community based activity was not possible for most of the year and individuals had to remain in the service for most of the day.

The majority of those we support have very low self-esteem and feel marginalised from their community. The restrictions imposed by COVID-19 measures greatly increased the need for mental health support, in most cases provided by our support staff.

The overriding aim of our service continues to be that of helping a homeless individual achieve the goal of independent living with a home of their own, gain employment and to be able to participate in their community as fully as they wish and are able.

Achievements and performance

The year has been dominated by the effects of the COVID-19 pandemic and the control measures and guidance that was introduced by the Government to try and prevent or slow the spread of the virus.

From the outset new policy and procedure was put in place to ensure all Government Guidelines were being implemented and as far as possible staff and residents were protected from infection by strictly enforced hygiene measures and social distancing. PPE and additional antibacterial hand wash and hand sanitiser was purchased along with stocks of other cleaning and personal hygiene products.

STOPGAP SUPPORTED HOUSING

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Under normal circumstances our service delivery sees reduced weekday access to the accommodation, with residents away from the service during the day participating in community based activities. Lockdown led to all community-based activities ending and we had to increase staffing to facilitate 24 hours access, with our support staff quickly adapting and responding to the increased demand for in-house activities and support.

The closure of restaurants, bars and pubs for most of the year has been particularly challenging for those in the service who are alcohol dependent. Whilst we have a strict no alcohol rule, we recognised that to be alcohol dependent means just that and to stop all consumption of alcohol would be medically damaging to these individuals. Accordingly, the decision was made to treat alcohol for these individuals as we would medication. In negotiation with the resident a record sheet was created and limited amounts of alcohol were permitted in the service. This worked remarkably well with those individuals involved noting a marked reduction in alcohol consumption.

As the year progressed the need to remain in the project 23 hours a day was gradually eased. However, with many of those we support having compromised immune systems due to underlying conditions related to or contributing to their becoming homeless, we made the decision to take a more cautious approach to the lifting of the stay at home message.

With many restrictions still in place, and most public venues remaining closed for most of the year, the help available from support staff and the opportunity to participate in meaningful and enjoyable activities within the service remained of prime importance. A period of homelessness can have a huge impact on a person's mental health, undermine an individual's sense of self-worth. During the year we have seen an increase in the instances of residents contacting staff during the night, a time when anxieties and worry are often most acute.

We have also seen a big increase in contact from individuals outside the service, often people who have moved on to independent living but who found the isolation of lockdown very difficult. Even though a physical visit was not possible staff were able to offer telephone support at all times.

Throughout the year we introduced increasing levels of protection for residents, support staff and new residents, including temperature checks on entering building, with all new residents having to self-isolate for 14 days. This meant staying in their room most of each day, only leaving to access the kitchen for meals and the back yard area for exercise. At these times staff ensured no other residents were in the area, a mask worn and all surfaces disinfected before being used by other residents.

In March 2021 regular Lateral Flow Testing was introduced for all staff prior to starting work and for residents twice a week, or if showing symptoms.

Though a far from normal year we have continue to deliver a supportive and responsive service for homeless and vulnerable adults.

Referrals have remained high but there was a 20% reduction compared with the previous year. This reflects the limited service available from referring agencies due to the pandemic restrictions and the effectiveness of the central government funded 'Everyone In' homelessness response initiative.

The COVID-19 restrictions reduced the opportunities for people to move on to a home of their own. The closure of Local Authority offices, Housing Providers and estate agencies made it very difficult to access housing for move-on, however, we were successful in helping a number of people move on in a positive and planned way, with 85% moving to their own home or returning to the family home.

The closure of various housing departments and services has increased the time an individual has remained in the service leading to a decrease in the overall numbers of those supported during the year, down by 30% on the previous year.

We have however continued to provide positive support to individuals with a range of support needs, including three male victims of domestic abuse. Two were self-referrals, both initially contacting us via telephone, and one was a referral from Northumberland Domestic Abuse Service (NDAS). Support was initially offered via a drop-in service but when that was no longer possible telephone support was provided.

STOPGAP SUPPORTED HOUSING

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

New Service Development

The work on the new 13 bed accommodation service at Links House in Hexham was due to be completed in June 2020, but in March all work was on the site was halted because of COVID-19 response measures. Work did not resume until June with a planned completion date of September.

Unfortunately, the September completion date proved to be too optimistic. The effects of the pandemic continued to be felt, with limited numbers on site at any one time and increasing difficulty in securing materials, fixtures and fittings. Delays were caused by difficulty in securing the correct fire doors, then problems in arranging disconnection of the gas supply and the commissioning of new electrical supply and installation.

It wasn't until the 17th December 2020 that Karbon Homes accepted the contract completion from Surgo. However, there remained a number of outstanding works that require addressing before the building is ready for our use and as a consequence the lease will not be actioned until March 2021.

In the interim Karbon Homes allowed us to have open access to the building so that we could begin to furnish and equip the flats and office areas and organise staff familiarisation and training in the new building. We also arranged visits by the residents of the present service, to get their opinion of the accommodation and facilities. All, of course, subject to COVID safe practice and procedure

We began furnishing the flats shortly before Christmas 2020, the bedroom furniture and dining tables and chairs coming from Your Homes Newcastle NFS furniture service and living room chairs from IKEA and all white goods from Currys. The cost of furnishing and equipping was facilitated by an interest free loan from the Quaker Housing Trust.

There are four flats in total, two for four individuals, one to be shared by three people and the fourth flat is for two. The four unit flats have a living room with separate kitchen whilst the two smaller flats have a living room/kitchen combined. All the bedrooms have ensuite bathrooms and are large and airy with plenty of natural light. We want to retain the community feel of the existing service within the new development and this will be encouraged by providing communal space within the building. A laundry on the ground floor, close to the staffed reception, and an area with IT suit, large screen TV, pool table, etc.

The ability to provide training and activities will be greatly enhanced with the space and facilities available. We do, however, recognise that our aim of expanding the support available within the building via other agencies will take longer to realise. Under present circumstances access for community groups and agencies will be difficult, and many groups and agencies will remain reluctant to use community space whilst risk of infection remains high.

We began the year greatly concerned at the financial challenges caused by the need to increase weekly staffing hours by 27% to safely meet the requirements of lockdown and to meet the demand for in-house support, training and activities.

Applications were made to several COVID-19 emergency grant funds that were launched, both by independent grant making organisations and via Central Government.

Successful applications included; Community Foundation Coronavirus Appeal; CAF Community Emergency Fund; National Lottery Community Fund – COVID-19 Homelessness Response Fund.

These successful applications allowed us to continue throughout this pandemic year. Funding from the O'Flaherty Foundation and a successful COVID-19 emergency appeal via our website have also helped ensure that at the close of the year we remain in a position to fully realise the opportunity the establishment of a new core accommodation service will offer. Expansion of services across two sites and the possibility of income generation from office and training space in Links House will help our aim of providing financial security for the organisation by increased earned income and so reduce the percentage of additional grant funding needed.

STOPGAP SUPPORTED HOUSING

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Grant from the MHCLG - Homelessness Winter Transformation Fund ensured we could offer enhanced homelessness accommodation services through the winter months.

During the year the board have continued to meet via Zoom as physical meetings were not possible. This allowed us to continue to oversee service delivery and develop our strategic aims via our business plan, concentrated on maintaining the existing service, funding applications to meet demands of the pandemic and to ensure the successful completion of the new accommodation service.

The Trustees wish to record their thanks to managers and support staff for the commitment shown throughout the year, particularly in responding quickly to the demands of the health emergency ensuring our homelessness accommodation and support services remain available to some of the most vulnerable. The trustees made the decision to reward this commitment by the payment of a 'COVID-19 Bonus' of £150 in December 2020.

Financial review

Our main areas of funding during previous financial year has been Rental Income, however, this year has seen that situation reversed and only 43% of income has been from rental charges.

Grant funders have included:

The Big Lottery Community Fund; The Community Foundation; CAF ; National Lottery Community Fund – COVID-19 Homelessness Response Fund; MHCLG; LINKS Hexham; Irwin Mitchell Solicitors – Newcastle; The Hadrian Trust; Henry Bell Trust; Hexham Trinity Methodist Church; Hexham West End Methodist Church; St Andrew's Church Corbridge; St Mary's Guild; Stocksfield Methodist Church and a large number of individual donors.

Although lower than the previous year demand for our services continues to be high. As noted the drop in numbers was linked to the 'Everyone In' initiative. Due to the temporary closure of council and other housing providers offices the ability to support people to move to independent living was severely restricted, thus reducing the service through-put and consequently total numbers supported during the year.

Staffing costs have increased significantly due to the need to provide 24 hours staffing seven days a week to ensure a COVID safe service. We also continue to strive towards being a Real Living Wage employer and as a step to achieving this aim support staff hourly rate was increased by 6%. Management rates were increased in-line with inflation.

The financial climate in which we operate remains extremely challenging and despite increasing success in raising grant income, and the continual demand for our services ensuring rental income, the need to diversify our service provision to include longer term supported housing remains crucial to our long term financial stability.

The policy of the charity regarding unrestricted funds remains unchanged and we will continue to endeavour to maintain these funds at a level equivalent to between three and six month's expenditure. We recognise that these reserves were severely depleted during the 2017-18 and 2018-19 financial years. The securing of five years Lottery Funding, the success in emergency grant funding applications and the confirmed completion of the new accommodation service for early 2021 will help ensure a period of financial stability in which we can actively pursue the goal of property lease or acquisition to provide long term supported housing and begin rebuilding the level of unrestricted funds.

The trustees recognise that a level of uncertainty remains regarding the continuation, or re-introduction, of restrictions in relation to the continuing pandemic emergency. They however feel that adequate financial provision is in place to ensure the continuation of service delivery.

The trustees also recognise the need to review composition of the board, looking at broadening the skills base within the board and addressing the issue of succession. It is proposed that a programme of trustee recruitment will form a key element in the organisations Business Planning in the coming year.

STOPGAP SUPPORTED HOUSING

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

StopGap Supported Housing was first registered as a charity under the name StopGap on January 7th 1999 and became StopGap Supported Housing and a company limited by guarantee in 2009.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

A Bertram
R Theabolds
K Norman
V Miller
C Brinton

The overall responsibility for the charity is held by the Board of Trustees. Trustees are recruited in a number of ways; by personal recommendation from existing members, via advertising in local press; individuals have contacted the charity directly asking how they can help.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees' report was approved by the Board of Trustees.



A Bertram

Trustee

Dated: 24 January 2022

STOPGAP SUPPORTED HOUSING

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF STOPGAP SUPPORTED HOUSING

I report to the trustees on my examination of the financial statements of Stopgap Supported Housing (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mrs Yasmin Bari
Azets
Bede House
3 Belmont Business Park
Durham
DH1 1TW
United Kingdom



Dated: 25/1/22 .

STOPGAP SUPPORTED HOUSING

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Income from:</u>							
Donations and legacies	3	29,611	-	29,611	3,326	-	3,326
Charitable activities	4	96,450	30,000	126,450	59,250	5,636	64,886
Investments	5	115,068	-	115,068	117,648	-	117,648
Total income		241,129	30,000	271,129	180,224	5,636	185,860
<u>Expenditure on:</u>							
Charitable activities	6	172,158	30,000	202,158	179,897	5,636	185,533
Net income for the year/ Net movement in funds		68,971	-	68,971	327	-	327
Fund balances at 1 April 2020		192,282	-	192,282	191,955	-	191,955
Fund balances at 31 March 2021		261,253	-	261,253	192,282	-	192,282

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

STOPGAP SUPPORTED HOUSING

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	9		193,889		181,057
Current assets					
Debtors	10	573		778	
Cash at bank and in hand		72,491		20,368	
		73,064		21,146	
Creditors: amounts falling due within one year	11	(5,700)		(9,921)	
Net current assets			67,364		11,225
Total assets less current liabilities			261,253		192,282
Income funds					
Unrestricted funds			261,253		192,282
			261,253		192,282

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 24 January 2022


A Bertram
Trustee

Company Registration No. 06944944

STOPGAP SUPPORTED HOUSING

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Stopgap Supported Housing is a private company limited by guarantee incorporated in England and Wales. The registered office is Office 4, 4 Meal Market, Hexham, Northumberland, NE46 1NF, United Kingdom.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

STOPGAP SUPPORTED HOUSING

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

All expenditure is recognised by the charity when the liability has been incurred. Expenditure is recognised on an accruals basis as the liability is incurred.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	Not depreciated
Fixtures, fittings & equipment	25% Reducing Balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

STOPGAP SUPPORTED HOUSING

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	29,611	3,326

STOPGAP SUPPORTED HOUSING

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	2021 £	2020 £
Grants received	126,450	64,886
Analysis by fund		
Unrestricted funds	96,450	
Restricted funds	30,000	
	126,450	
For the year ended 31 March 2020		
Unrestricted funds		59,250
Restricted funds		5,636
		64,886
Grants received		
National Lottery Community	47,750	43,750
Homeless Link Covid Response	14,000	-
Northumberland County Council	-	9,000
CCF Northumberland	-	2,000
Screwfix Foundation	-	4,500
CAF Emergency Fund	8,700	-
O Flaherty Foundation	25,000	-
Community Foundation	1,000	-
Homeless Link	30,000	5,636
Other	-	-
	126,450	64,886

5 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Rental income	115,068	117,648

STOPGAP SUPPORTED HOUSING

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

6 Charitable activities

	2021 £	2020 £
Staff costs	159,440	147,084
Depreciation and impairment	4,630	353
HR support costs	2,074	2,078
Training	-	785
Rates	3,695	2,790
Insurance	3,565	3,229
Light and heat	3,280	3,293
Maintenance	5,083	4,762
Repairs and renewals	2,874	1,920
Postage and stationery	787	1,853
Telephone	4,380	3,780
Office costs	3,834	3,277
Travelling expenses	35	1,325
Legal and professional fees	606	636
Recruitment costs	3,363	1,979
Sundry expenses	3,348	5,285
Accountancy	1,164	1,104
	<u>202,158</u>	<u>185,533</u>
	<u>202,158</u>	<u>185,533</u>
Analysis by fund		
Unrestricted funds	172,158	179,897
Restricted funds	30,000	5,636
	<u>202,158</u>	<u>185,533</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year and none of them were reimbursed any expenses.

STOPGAP SUPPORTED HOUSING

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Management	2	2
Homeless Support	6	5
Total	8	7

Employment costs

	2021 £	2020 £
Wages and salaries	149,015	136,726
Social security costs	7,697	7,624
Other pension costs	2,728	2,734
	159,440	147,084

There were no employees whose annual remuneration was £60,000 or more.

9 Tangible fixed assets

	Land and buildings £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 April 2020	180,000	24,908	204,908
Additions	-	17,461	17,461
At 31 March 2021	180,000	42,369	222,369
Depreciation and impairment			
At 1 April 2020	-	23,850	23,850
Depreciation charged in the year	-	4,630	4,630
At 31 March 2021	-	28,480	28,480
Carrying amount			
At 31 March 2021	180,000	13,889	193,889
At 31 March 2020	180,000	1,057	181,057

STOPGAP SUPPORTED HOUSING

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

10 Debtors	2021	2020
	£	£
Amounts falling due within one year:		
Other debtors	573	778
	<u>573</u>	<u>778</u>
11 Creditors: amounts falling due within one year	2021	2020
	£	£
Trade creditors	281	2,909
Other creditors	3,763	5,932
Accruals and deferred income	1,656	1,080
	<u>5,700</u>	<u>9,921</u>

12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		
	Incoming Resources	Balance at 1 April 2020	Incoming Resources	Resources Expended	Balance at 31 March 2021
	£	£	£	£	£
Homeless Link Winter Fund	-	-	30,000	(30,000)	-
	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>(30,000)</u>	<u>-</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).