

Parochial Church Council of the Parish of Holy Trinity, Headington Quarry, Oxford

Registered Charity No. 1138600

Trustees' Annual Report for the year ended 31 December 2020

Introduction

The Parochial Church Council (PCC) presents its Annual Report for the year ended 31 December 2020.

Reference and administrative information

The address of the church is Trinity Road, Headington Quarry, Oxford OX3 8LH. The address of the Parish Office is 46 Quarry Road, Headington, Oxford OX3 8NU.

From 27 October 2010 the organization has been entered in the Register of Charities of the Charity Commission; the registration number is 1138600.

The trustees, members of the PCC, at the time of this report, were as follows:

Basis of appointment

The Rev. Laura Biron-Scott, Vicar	Ex officio
The Rev. Robert Gilbert, Associate Priest	Ex officio
Canon David Knight, Retired Clergy Representative	Ex officio
Dr Peter Garside, Churchwarden	Ex officio
Mr David Smith, Churchwarden	Ex officio
Mrs Janet Foot	Deanery Synod rep., Ex officio
Mr Mark Poolman	Deanery Synod rep., co-opted
Mrs Margaret Woodcock	Deanery Synod rep., Ex officio
Mrs Monika Blackwell	Elected
Mrs Helen Day	Elected
Mrs Joan Jones	Elected
Mrs Philippa Logan	Elected
Mrs Jan McLeod	Elected
Mr Nicholas Rollin	Elected
Mrs Sue Saville	Elected
Mr Derek Taylor	Elected
Mr Dominic Vickers	Elected

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Mrs Felicity Wallendszus, Secretary	Elected
Mr Michael Wooldridge	Elected
Mr Richard Stoneman, Treasurer	Elected
Mrs Andréa Taylor	Co-opted

During the year the following resigned:

Mrs Joan Walding, Licensed Lay Minister	Ex officio
Mrs Flora Alexander	Deanery Synod rep., Ex officio
Mrs Sheila Allcock	Deanery Synod rep., Ex officio
Mrs Felicity Wallendszus	Deanery Synod rep., Ex officio
Mrs Linda Davies	Elected
Dr Anne Tarassenko, Secretary	Elected

Structure, governance and management

The PCC is a corporate body established by the Church of England. Its governing documents are the Parochial Church Council (Powers) Measure 1956 as amended and the Church Representation Rules.

The PCC is a registered charity; our registered number is 1138600.

PCC members are recruited in a number of ways. The clergy and churchwardens are members by virtue of their office. Deanery synod representatives and members of the PCC are elected by the annual parochial church meeting (APCM) and hold office for three years with the option to continue for a second term of three years. Other members of the PCC are co-opted.

The PCC makes all decisions corporately except that the Standing Committee has delegated powers to make decisions between PCC meetings subject to keeping the PCC informed as fully as necessary.

The PCC is responsible for all parish finance, its management and control, including the appointment of a treasurer. Members of the PCC are responsible for keeping accounting records, which disclose with reasonable accuracy the financial position of the PCC and which enable them to ascertain the financial position of the PCC and to ensure that the financial statements comply with the Charities Act 1993 and the Statement of Recommended Practice 2015. The PCC is also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The PCC is also required to ensure that the financial statements are examined by an independent examiner or auditor prior to presentation to the APCM.

In preparing the financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
 - Follow applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements
 - Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will remain in operation.

The Standing Committee consists of the Vicar, the Associate Priest, the two Churchwardens, the Treasurer and the Secretary. It has power to transact the business of the PCC between PCC meetings, reporting to the full PCC as appropriate.

The parish is part of the Cowley Deanery, which belongs to the Diocese of Oxford.

Objective and activities

The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as 'to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.'

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The PCC is committed to enabling as many people as possible to worship at our church and to become part of the parish community at Holy Trinity. The PCC discusses the worship throughout the parish and considers how services can involve the many groups that live within the parish.

When planning our activities for the year, the Vicar and the PCC have considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- The provision of public worship that is open to all
- The provision of sacred space for personal prayer and contemplation
 - The provision of pastoral work including the visiting of the sick, the elderly and the bereaved
 - The teaching of the Christian faith through sermons, children's meetings and links with local schools
 - The promotion of Christian faith through various events for the elderly, parents and toddlers and others
 - The support of other charities involved in Christian outreach and development.
 - The provision of services for funerals, weddings and baptisms and support for the families involved.

As a church family and as individuals, Holy Trinity Church aims to be an open door between heaven and earth, showing God's love to all.

The parish aims to give to other organisations involved in mission in the UK and overseas or involved in humanitarian relief and development work 5% of voluntary income each year.

The parish relies on the voluntary work of many people and the PCC very much appreciates their service to the churches and the local community.

Achievements and performance

WORSHIP, EDUCATION AND SPIRITUALITY

Our traditional pattern of Sunday worship – three Sunday services, combining contemporary and traditional elements – was put on hold after March 17th 2020, when public worship was suspended in response to the Covid-19 pandemic. From Sunday 22nd March onwards, we broadcast a weekly online service through our church website and Radio Cherwell, our local hospital radio station. Small, socially distanced worship gatherings also took place in the church building from July 26th onwards, except during the November national lockdown. After the first lockdown was eased, our building was open for private prayer daily during daylight hours and many have valued having a space for quiet prayer and reflection during this difficult time.

During 2020, 4 children were welcomed into the Christian faith through baptism. Other baptisms, and a planned Confirmation service, were postponed as a result of the pandemic. There were 11 funerals and 5 burials of ashes. All weddings were postponed to 2021 or 2022.

Midweek services and activities ran as usual until March 17th 2020, after which point many had to be paused or moved online.

Other notable events and achievements in 2020 include:

- Increased contact and communication within our church community, including a parish WhatsApp group for sharing resources and support, a church Zoom account for hosting meetings, and a regular post round for those who not online.
- A new online parish newsletter.
- A new contemplative prayer gathering, held fortnightly via 'Zoom'.
- A new reflective 'podcast' called Soul Space, broadcast via Radio Cherwell
- A virtual Christmas Carol service, broadcast via Zoom and Youtube.
- A virtual quiet day on Trinity Sunday.
- Forest church services for children and families, held in the woodland area between the Vicarage and churchyard.

COMMUNITY ACTIVITIES AND PASTORAL CARE

We held a virtual summer fete which was appreciated by many in our local community.

Our eco-church group has continued to work to support our commitment to the fifth mark of Anglican mission: to safeguard the integrity of creation and sustain and renew the life of the earth.

Our pastoral visiting team now oversees an informal system of 'parish care groups', enabling members of the church to stay connected during this time of social isolation.

OUTREACH ACTIVITIES

A Covid-19 partnership group has been formed in Headington, which enables the Vicar to meet regularly with local councillors, community leaders and healthcare representatives.

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We have four parish charities which we support both financially and with practical support, two in the UK and two overseas.

We also supported a number of other charities, including: Christian Aid, the Gatehouse and the Oxford Community Foodbank.

BUILDING PROJECT

Planning permission for the North side extension was granted in November 2020, after the initial permission granted in 2016 lapsed. Fundraising has progressed well, and at the end of 2020 we had secured just over £300,000 in pledges and grants, which is half the overall target figure for the project.

Future plans:

The PCC have agreed to begin the first phase of our building project early in 2021. This will involve an upgrade to the electrical infrastructure, a new lighting system, a new sound system, new power sockets and a video camera to enable services to be live streamed from the church building. The church interior will also be redecorated.

We continue to engage in a process known as “eco-congregation”, which audits every aspect of our church life in the light of how “ecologically friendly” it is.

We continue to look at how accessible our activities are for families and children and to what extent their pastoral and spiritual needs are being met.

We plan to hold some recovery events and services in 2021, to help people in our local community process their experience of the Covid-19 pandemic, in the hope that we can ‘grow back better’ from this difficult time.

Financial Review

As we entered unprecedented times in early-2020, our anxieties about the welfare of our parish community initially extended to our finances too. However, once we had carefully reviewed our budgets and kept a close eye on revenues and expenditures, we were largely reassured. Revenues that depended on physical activities did fall precipitously, as did some expenditures. Other expenditures, not least for online services, increased. However, it gradually became clear that our main sources of revenue were largely unaffected by the pandemic.

Nevertheless, the outturn figure for unrestricted revenues for 2020 was artificially inflated by a windfall £10,000 legacy. Underlying unrestricted revenues fell by about £10,000 from 2019, partly reflecting the unprecedented conditions of 2020 and partly a continuation of the slow decline in donations over recent years. On the same basis, the underlying income position in terms of regular income and expenditures was approximately breakeven, rather than a surplus of £10,000 as the headline figures would suggest. This represents a decline in the recurrent position of about £5,000 from 2019 which, given the circumstances, is a reassuring result.

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This reassuring position was also reflected on the restricted side of our accounts. Following the major fundraising drive in 2019 towards the cost of an extension to the church, donations continued to flow in steadily. With planning for the extension now well underway, there were two significant developments in financial terms in 2020. First, our fundraiser made considerable progress in seeking additional funding from a number of bodies providing grants for these purposes. Second, there were a number of expenditures in our preparations for construction and these amounted to over £33,000.

Planning permission for the extension was renewed late in 2020 and construction is likely to commence in the second half of 2021 when the rate of expenditure is likely to accelerate significantly.

Turning to the results in a little more detail, the pattern of giving continues to change. The total of unrestricted donations this year, excluding tax recovered from HMRC, was £69,148 compared to £72,959 last year, extending the slow decline of recent years. The tax we estimate we will recover for these donations under the Gift Aid scheme is £15,067, compared to £16,334 in 2019. The Parish Giving Scheme's introduction in late-2019 proved a success with about half of regular giving now coming from this source. Whilst the introduction of this scheme and other fundraising initiatives have not yet stemmed the slow decline in giving, the longer-term impact of their introduction will become more apparent when normal life resumes fully.

The fundraising campaign for the building project for an extension to the church raised a further £59,782 in restricted donations in 2020 and we estimate that an additional £9,456 will be recovered in tax through the Gift Aid scheme.

The income from sales of C.S.Lewis merchandise dropped from £1,602 to £36 in 2020, due to the church being closed, and travel restrictions throughout the pandemic. This decrease was more than offset by a one-off filming fee, relating to the church's C S Lewis connection, of £2,000.

The PCC paid the 2020 parish share allocation of £64,082 (compared to £66,548 in 2019) in full and on time. Parish share largely pays for clergy stipends, housing and training, and central C of E and diocesan mission activities.

Charitable donations totalling £4,861 were agreed in the year.

Reserves Policy

It is PCC policy to maintain a balance of at least 3 months reserves cover. We are fortunate to have the support of the Friends of Holy Trinity, Headington Quarry.

It is the PCC policy to invest fund balances with the CBF Church of England Deposit Fund.

The general fund reserve total balance on 31st December 2020 was £50,970 a decrease of £3,694 in the year. Three months general fund expenditure is estimated to be £30,000 and therefore the current level of reserves is sufficient.

The financial statements were adopted by the PCC and signed on its behalf by:

The Rev. Laura Biron-Scott,
Chair

L. Biron Scott

**INDEPENDENT EXAMINER'S REPORT TO THE PCC OF THE PARISH OF HOLY TRINITY, HEADINGTON QUARRY
FOR THE YEAR ENDED 31 DECEMBER 2020**

I report on the accounts of the Charity for the year ended 31 December 2020, which are set out in pages 10-17 below.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached:

Svetlana Duncalf,
Examiner

Date.....07 May 2021



**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

		Unrestricted Funds £	Restricted Funds £	Total 2020 £	Unrestricted Funds £	Restricted Funds £	Total 2019 £
	Notes						
Income from:							
Donations and legacies	3	94,215	70,018	164,233	90,292	93,259	183,551
Charitable activities	4	4,967	-	4,967	11,352	-	11,352
Investments		140		140	203		203
Other trading activities	5	2,036		2,036	1,602		1,602
Other income	6	14,198	-	14,198	11,692	-	11,692
Total income		<u>115,557</u>	<u>70,018</u>	<u>185,574</u>	<u>115,142</u>	<u>93,259</u>	<u>208,401</u>
Expenditure on:							
Raising funds	7	-	4,164	4,164	1,179	-	1,179
Charitable activities	8	99,589	28,220	127,809	105,992	-	105,992
Other	9	5,455	936	6,391	2,683	-	2,683
Total expenditure		<u>105,044</u>	<u>33,320</u>	<u>138,364</u>	<u>109,854</u>	<u>-</u>	<u>109,854</u>
Net income / -expenditure		<u>10,513</u>	<u>36,698</u>	<u>47,210</u>	<u>5,288</u>	<u>93,259</u>	<u>98,547</u>
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>379</u>	<u>- 379</u>	<u>-</u>
Net movement in funds		<u>10,513</u>	<u>36,698</u>	<u>47,210</u>	<u>5,667</u>	<u>92,880</u>	<u>98,547</u>
Reconciliation of funds:							
Total funds brought forwards		<u>141,119</u>	<u>88,308</u>	<u>229,427</u>	<u>135,452</u>	<u>- 4,572</u>	<u>130,880</u>
Total funds carried forward		<u>151,632</u>	<u>125,006</u>	<u>276,637</u>	<u>141,119</u>	<u>88,308</u>	<u>229,427</u>

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BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2020

		2020		2019	
		£	£	£	£
	Notes				
FIXED ASSETS					
Tangible Assets	10		85,000		85,000
CURRENT ASSETS					
Stock		1,551		618	
Debtors	11	46,542		25,500	
Cash at bank		153,069		125,757	
		<u>201,162</u>		<u>151,875</u>	
CREDITORS: Amounts falling due within one year	12	9,525		7,447	
		<u></u>		<u></u>	
NET CURRENT ASSETS			191,637		144,427
NET ASSETS			<u>276,637</u>		<u>229,427</u>
FUNDS					
INCOME FUNDS					
Unrestricted Income funds	13		151,632		141,119
Restricted Income funds	14		125,005		88,308
TOTAL INCOME FUNDS			<u>276,637</u>		<u>229,427</u>

These financial statements were approved by the members of the committee and authorised for issue on 11th May 2021 and are signed on their behalf by:

NAME

Trustee

RICHARD SONEMAN

TREASURER

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ORGANISATION STATUS

The PCC of the Parish of Holy Trinity, Headington Quarry is a charity, registered with the Charity Commission in England and Wales. Holy Trinity is part of the Church of England

2. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the charities SORP 2015.

The financial statements have been prepared under the historical cost convention and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds in which the capital must be maintained. Holy Trinity PCC does not have any such funds.

Designated funds are unrestricted funds that have been set aside by the PCC for a particular purpose, and include the Binswood repairs and maintenance fund

Restricted funds may only be expended on the specific object for which they were given; this includes the Building fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes. These include the Binswood fixed asset fund and the General fund.

Incoming resources

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognized when it is receivable. All incoming resources are accounted for gross and included in the SOFA. Income from the rental of 20 Binswood Ave is recognised when the rental is due.

Resources expended

Grants and donations are accounted for when paid over or when awarded. The diocesan parish share is accounted for when due. All other expenditure is generally recognized when it is incurred and is accounted for gross and is included in the SOFA. Expenditure is included on an accruals basis.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

Fixed assets

Consecrated and benefice property is not included in the accounts. For anything acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired. Freehold property, 20 Binswood Avenue, is recorded at historic cost in the accounts.

3. DONATIONS AND LEGACIES

	Unrestricted	Restricted	Total Funds	Total Funds
			2020	2019
	£	£	£	£
Donations	69,148	54,171	123,319	152,018
Legacies	10,000	-	10,000	-
Gift Aid	15,067	9,456	24,523	30,534
Grants	-	6,391	6,391	1,000
	<u>94,215</u>	<u>70,018</u>	<u>164,233</u>	<u>183,551</u>

4. CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds	Total Funds
			2020	2019
	£	£	£	£
Fees for weddings and funerals	3,361	-	3,361	5,726
Fetes/Events	610	-	610	4,482
Other income from charitable activities	-	-	-	-
Parish magazine sales	379	-	379	364
Payments for visiting Holy Trinity	618	-	618	780
	<u>4,967</u>	<u>-</u>	<u>4,967</u>	<u>11,352</u>

5. OTHER TRADING ACTIVITIES

	Unrestricted	Restricted	Total Funds	Total Funds
			2020	2019
	£	£	£	£
CS Lewis	<u>2,036</u>	<u>-</u>	<u>2,036</u>	<u>1,602</u>

In 2019 the CS Lewis income related mainly to the sale of merchandise; in 2020 the income related mainly to a fee for film making.

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**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

6. OTHER INCOME

	Unrestricted	Restricted	Total Funds	Total Funds
			2020	2019
	£	£	£	£
Rent received	13,432	-	13,432	10,160
Energy Feed in Tariff	766	-	766	1,196
Other	-	-	-	337
	<u>14,198</u>	<u>-</u>	<u>14,198</u>	<u>11,692</u>

7. RAISING FUNDS

	Unrestricted	Restricted	Total Funds	Total Funds
			2020	2019
C S Lewis purchases for resale	-	-	-	1,179
Fundraising costs	-	4,164	4,164	-
	<u>-</u>	<u>4,164</u>	<u>4,164</u>	<u>1,179</u>

8. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted	Restricted	Total Funds	Total Funds
			2020	2019
	£	£	£	£
Parish share	64,082	-	64,082	66,548
Church building development	-	26,764	26,764	-
Charities Supported	4,861	-	4,861	4,000
Children and young people	317	-	317	734
Churchyard	2,519	-	2,519	3,523
Costs of church services	7,402	-	7,402	8,845
Fetes and other events	115	-	115	125
Governance costs	240	-	240	240
Office costs	3,434	-	3,434	2,842
Parish Administrator	6,307	-	6,307	6,088
Outreach	-	-	-	1,259
Accountancy costs	2,620	1,456	4,076	2,588
Running costs	5,374	-	5,374	6,697
Utilities	2,318	-	2,318	2,503
	<u>99,589</u>	<u>28,220</u>	<u>127,809</u>	<u>105,992</u>
Total charitable activities	99,589	28,220	127,809	105,992

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**
8b. GOVERNANCE COSTS

	Unrestricted	Restricted	Total Funds	Total Funds
	2020	2020	2020	2019
	£	£	£	£
Independent Examination fee	240		240	240
	240	-	240	240

The independent Examination fee in 2020 relates to the examination of the 2019 accounts

8c. STAFF COSTS AND EMOLUMENTS

	2020	2019
	£	£
Wages	6,307	7,102
	6,307	7,102

At the end of 2020 the PCC employed one member of staff, the parish administrator (2019; 1 member of staff also). The organist and churchyard assistant are remunerated for services provided.

9. OTHER EXPENDITURE

	Unrestricted	Restricted	Total Funds	Total Funds
	2020	2020	2020	2019
	£	£	£	£
Binswood upkeep	2,718	-	2,718	425
Binswood management fees	2,707	-	2,707	-
Faculty and other fees	-	-	-	-
Repairs and maintenance	30	936	966	2,258
	5,455	936	6,391	2,683

In 2019, the Binswood property management fee of approximately £1,860 offset the rental income. In 2020 the full rental income is shown in note 6, and the expenditure is recognised separately in note 9 above.

10. FIXED ASSETS

This is the Freehold property, 20 Binswood Avenue, and is included in the accounts at its historic cost

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. DEBTORS

	2020	2019
	£	£
Other debtors	4,931	-
Gift Aid owing	41,611	25,500
	<u>46,542</u>	<u>25,500</u>

12. CREDITORS

	2020	2019
	£	£
Other creditors	9,525	7,447
	<u>9,525</u>	<u>7,447</u>

13. UNRESTRICTED INCOME FUNDS

Current year	Bal at 1 Jan 2020	Income	Expenditure	Transfers	Bal at 31 Dec 2020
	£	£	£	£	£
General funds	54,662	97,124	- 100,818	-	50,970
Designated Project Fund	-	5,000	-	-	5,000
Binswood Property	85,000				85,000
Binswood repairs and maintenance - designated	1,457	13,432	- 4,226		10,662
	<u>141,119</u>	<u>115,556</u>	<u>- 105,044</u>	<u>-</u>	<u>151,632</u>
Prior year	Bal at 1 Jan 2019	Income	Expenditure	Transfers	Bal at 31 Dec 2019
	£	£	£	£	£
General funds	58,729	104,982	- 109,429	379	54,662
Binswood Property	85,000				85,000
Binswood repairs and maintenance - designated	- 8,278	10,160	- 425		1,457
	<u>135,451</u>	<u>115,142</u>	<u>- 109,854</u>	<u>379</u>	<u>141,119</u>

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

14. RESTRICTED INCOME FUNDS

Current year	Bal at 1 Jan 2020 £	Income £	Expenditure £	Transfers £	Bal at 31 Dec 2020 £
Solar Panels for Binswood	200				200
War memorial	-	780	- 936		- 156
Project Fund	6,000				6,000
Restricted building fund	82,108	69,238	- 32,384		118,961
	-				-
	-				-
Total funds	88,308	70,018	- 33,320	-	125,005

Prior year	Bal at 1 Jan 2019 £	Income £	Expenditure £	Transfers £	Bal at 31 Dec 2019 £
Gladiator Trust Fund	325			- 325	-
Piano Fund	54			- 54	-
Solar Panels for Binswood	200				200
Project Fund	6,000				6,000
Restricted building fund	- 11,151	93,259			82,108
					-
					-
Total funds	- 4,572	93,259	-	- 379	88,308

15. Transactions with members of the PCC and other related parties

The accounts include an accrual of £186 in respect of expenses that will be paid to Rev. Laura Biron-Scott, Vicar and chair of the PCC.

Helen Day, a member of the PCC, received salary payments totalling £6,307 for her work as parish administrator. Her appointment as parish administrator preceded her appointment to the PCC.