

SUSSEX FESTIVAL OF DANCE AND SONG

England & Wales · Charity number 1138597

Details

Status Registered

Legal form Charitable company

Company number [07311337](#)

Registered 2010-10-27

Register [View on the Charity Commission register](#)

Contact

Address 193 Upper Shoreham Road
Shoreham-By-Sea
BN43 6BT

Phone 07787556998

Email becky_kirkham@hotmail.co.uk

Website www.sussexfestival.co.uk

Activities

Objects: TO ADVANCE, PROMOTE AND ENCOURAGE GENERALLY AND IN PARTICULAR BY MEANS OF COMPETITIVE FESTIVALS THE STUDY OF DANCE AND SONG BY ORGANISING AN ANNUAL FESTIVAL OF DANCE AND SONG.TO FOSTER THE AIMS AND OBJECTS OF THE BRITISH AND INTERNATIONAL FEDERATION OF MUSIC, DANCE AND SPEECH.

Activities: THE OPERATION OF AN ANNUAL FESTIVAL OF DANCE AND PERFORMING ARTS.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, People With Disabilities

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Brighton And Hove
- East Sussex
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£56,408	£34,997	-	-
2024-07-31	£68,818	£55,224	-	-
2023-07-31	£50,141	£29,211	-	-
2022-07-31	£48,394	£38,030	-	-
2021-07-31	£80	£2,054	-	-

Trustees

Name	Role	Appointed
Joanne Belinda Arnett-Morrice	Chair	2023-02-03
Adele Elizabeth Mason		2023-11-06
Caryl Vine		2016-10-01
DEBORAH JOHNSON		
Jane Clark		2017-06-01
Joanna Vince		2015-09-29
Maureen Smyth		2016-10-01
REBECCA ANN KIRKHAM		
Susan Allison Highsted		2015-10-05

SUSSEX FESTIVAL OF DANCE AND SONG

England & Wales - Charity number 1138597

Accounts

SUSSEX FESTIVAL OF DANCE & SONG
A private company limited by guarantee.
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST JULY 2025

The Trustees are pleased to present their report together with the accounts for the year ended 31st July 2025.

Reference and Administrative details

Charity Number: 1138597

Company Number: 07311337

Management committee

The directors of the charitable company ("the Charity") are the management committee for the purposes of charity law and throughout this report are collectively referred to as trustees.

The trustees serving during the period and since the year end were as follows:-

Mrs Joanne Arnett-Morrice - Chair

Mrs Deborah Johnson

Mrs Rebecca Kirkham –Treasurer and Company Secretary

Mrs Joanna Vince – Festival Administrator

Mrs Susan Highsted – Safeguarding Officer

Mrs Maureen Smyth

Mrs Caryl Vine – Safeguarding Officer

Mrs Jane Clark – Awards secretary

Ms Adele Mason

Honorary President

Mrs Jacqueline Brunjes

Registered Office

193, Upper Shoreham Rd, Shoreham by Sea, West Sussex BN43 6BT

Independent Examiner

Mr A Schofield, 5 Bishops Road, Hove, East Sussex BN3 6PQ

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, Kent ME19 4JQ

Structure, Governance and Management

Governing Document

Sussex Festival of Dance & Song (The Festival) is a private company limited by guarantee (it meets the conditions for exemption from the requirements to have a name ending with "Limited" or permitted alternative) and a registered charity governed by its memorandum and articles of association dated 12 July 2010.

Appointment of Trustees

The Trustees are appointed in accordance with the provisions of the Memorandum and Articles of Association.

Organisation

The charity is managed and run by the Trustees, who are also executive directors of the company, contributing their time freely.

The Trustees meet at least 4 times a year. The charity is affiliated to The British & International Federation of Festivals for Music, Dance and Speech.

Risk Management

The Trustees carry out a review of the Charity's activities and consider the risks to which the charity is exposed. Susan Highsted and Adele Mason are the Festival's Safeguarding officers. They continue to undertake Safeguarding courses as required. Assessment of risks is undertaken before entering any venue used and Public and employer's liability is taken out. All trustees have undertaken a basic safeguarding course.

Objectives and Activities

The objects of the Charity are to advance, promote and encourage generally and in particular by means of competitive festivals the study and practice of the arts of dance and singing. The charity also aims to foster the aims and objects of the British & International Federation of Festival for Music, Dance & Speech. The principal activity of the charity is the organisation of an annual competitive festival of dancing and singing. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's objectives and in planning future activities.

Achievements and Performance

The Festival took place in April for 6 days at Roedean school for solos, duets, trios and quartets and at the Hawth theatre in Crawley for the Group dances also in April. This year the small group dances took place at the New Bury Theatre, Hurstpierpoint College. It was a very successful day and there was much positive feedback from many teachers and parents as to how favourable the venue was. The venue has been booked for the 2026 Festival for solos, duets, trios and quartets and also the small group dances.

Financial Review

The Accounts of The Festival this year are very favourable. The profit that the Festival has made this year is £21410.78. The Festival needs to invest in new laptops and card readers.

The accounts comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities, issued in March 2005.

Reserves Policy

The Charity has no restricted reserves as at the year end.

Statement of Trustees' responsibilities

The trustees (who are also directors of Sussex Festival of Dance & Song for the purposes of Company Law), are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and the principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking steps for the prevention of fraud and other regularities.

The Trustees' report has been prepared taking advantage of the small companies' exemption in Section 415A of the Companies Act 2006.

Approved by a member of the management committee on 25th November 2025 and signed on their behalf by



Mrs Rebecca A Kirkham
Trustee and Finance Director

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(Including Income & Expenditure Account)
FOR THE YEAR ENDED 31st JULY 2025

	Notes	<u>2025</u>	<u>2024</u>
Incoming resources			
Voluntary Income:			
Sponsorship		500.00	3613.34
Bank interest		772.58	802.03
Incoming resources from charitable activities			
Dance & Song festival	3	55135.59	39573.83
Total Incoming resources		56408.17	43989.20
Resources expended			
Dance & song Festival	6	34997.39	36430.72
Dance & Song Festival profit for year		21410.78	7558.48
100th Gala Profit	7		6035.61
Total profit for the year		21410.78	13594.09
Net movement in funds		21410.78	13594.09
Total funds Brought forward		59433.93	45839.84
Total Funds Carried forward		<u>80844.71</u>	<u>59433.93</u>

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st July 2025

1 Accounting policies

The accounts have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by charities (SORP 2005) issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective 2008), and the Companies Act 2006. The principal accounting policies adopted in the preparation of the accounts are as follows:-

Incoming resources

Income from donations is included when receivable unless specified by the donor.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT which cannot be recovered. Costs are allocated on an actual basis.

2 Legal status of the charity

The charity is a private company limited by guarantee and has no share capital.

The liability of each member in the event of winding up is limited to £1.

3 Incoming resources from operation of festival

	<u>2025</u>	<u>2024</u>
Dance entry fees	24864.01	19752.97
Theatre Admissions	24493.08	17391.19
Photographic Commission	365.50	457.67
Lanyard sales	309.00	307.00
Medal sales	2054.00	1665.00
Parking Roedean	3050.00	
	<u>55135.59</u>	<u>39573.83</u>

4 Debtors

Gift Aid Receivable	125.26
	<u>125.26</u>

5 Trustee Remuneration

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the year.

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st July 2024

7 100th Gala Profit

Income

Theatre admissions		17798.00	
Advertising/messages		1770.00	
T shirt commission		582.00	
Donations	956.30		
Gift Aid receivable	125.26	1081.56	
Programme sales		3597.28	
Total Income			24828.84

Expenses

Theatre hire		6000.00	
Volunteer expenses		939.75	
Programme Printing		2290.00	
Mics/sound		5184.00	
Lighting designer		1400.00	
Drinks reception		786.48	
Music production for finale		200.00	
Programme design		1155.66	
Travel for professional singer		52.34	
Stage manager		285.00	
Trustee expenses		500.00	
Total expenses			18793.23
100th Gala profit			<u>6035.61</u>

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)

BALANCE SHEET AS AT 31st JULY 2025

	Notes	<u>2025</u>	<u>2024</u>
Current Assets			
Debtors & Pre-payments	4		125.26
Cash at bank		80653.05	59058.67
Cash in hand		191.66	250.00
		80844.71	59433.93
Current Liabilities			
Creditors		0.00	0.00
Net current assets		<u>80844.71</u>	<u>59433.93</u>
Total Funds Carried forward		<u>80844.71</u>	<u>59433.93</u>

For the period ended 31st July 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees Responsibilities :

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476;

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of Accounts.

Approved by a member of the management committee on 25th November 2025 and signed on their behalf by

R. A. Kirkham

Mrs Rebecca A Kirkham
Trustee & Finance Director

The notes on pages 3, 4 & 5 form part of these accounts

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31ST JULY 2025

6 Cost of operation of festival

	<u>2025</u>	<u>2024</u>
Hire of premises	14080.08	11909.33
Subscriptions	310.00	287.00
Insurance	300.00	325.00
Adjudicators fees, hotel & expenses	4085.80	4391.99
Plaques/trophies/medals	1239.39	1666.82
Catering	946.18	1077.40
Paddles	411.00	
Gifts	234.60	284.35
Trustee training	1073.52	373.00
Wristbands	82.63	100.93
New data base licence fee		850.00
Event staff	4588.34	
Annual return	34.00	34.00
Web hosting	314.09	449.76
DOTY prizes	180.00	200.00
Festival 100th Expenses		1417.36
Volunteer expenses	559.54	4574.59
Chaperone Licences	321.00	100.00
PAT tester	245.99	
Trustee expenses	1959.08	2317.59
Bank/cc charges	586.05	503.63
New tablets		571.88
Software subscriptions	607.69	688.78
Sundry	150.50	115.19
Stationery/P&P	366.35	234.28
Banners	198.15	
Gibraltar expenses	811.11	823.44
Database	1222.30	1203.60
100th Medals out of Specific donation		1930.80
Sponsorship	90.00	
Total Expenses	34997.39	<u>36430.72</u>



Section A Independent Examiner's Report

Report to the trustees/directors/members of

Sussex Festival of Dance and Song

On accounts for the year ended

31st July 2025

Charity no.: 1138597 Company no.: 07311337

Set out on pages

1-5

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st July 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
• the accounts do not accord with such records; or
• the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
• the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: 

Date: 25th November 2025

Name: Mr A W Schofield

Relevant professional qualification(s) or body (if any):

Address: 5, Bishops Road
Hove, East Sussex
BN3 6PQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

SUSSEX FESTIVAL OF DANCE AND SONG

England & Wales - Charity number 1138597

Accounts

SUSSEX FESTIVAL OF DANCE & SONG
A private company limited by guarantee.
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST JULY 2024

The Trustees are pleased to present their report together with the accounts for the year ended 31st July 2024.

Reference and Administrative details

Charity Number: 1138597

Company Number: 07311337

Management committee

The directors of the charitable company ("the Charity") are the management committee for the purposes of charity law and throughout this report are collectively referred to as trustees.

The trustees serving during the period and since the year end were as follows:-

Mrs Joanne Arnett-Morrice - Chair

Mrs Deborah Johnson

Mrs Jacqueline Brunjes - resigned 25th March 2024

Mrs Rebecca Kirkham - Treasurer and Company Secretary

Mrs Joanna Vince - Festival Administrator

Mrs Susan Highsted - Safeguarding Officer

Mrs Maureen Smyth

Mrs Caryl Vine

Mrs Jane Clark - Awards secretary

Ms Adele Mason (appointed 6th November 2023) - Safeguarding Officer

Honorary President

Mrs Jacqueline Brunjes

Registered Office

193, Upper Shoreham Rd, Shoreham by Sea, West Sussex BN43 6BT

Independent Examiner

Mr A Schofield, 5 Bishops Road, Hove, East Sussex BN3 6PQ

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, Kent ME19 4JQ

Structure, Governance and Management

Governing Document

Sussex Festival of Dance & Song (The Festival) is a private company limited by guarantee (it meets the conditions for exemption from the requirements to have a name ending with "Limited" or permitted alternative) and a registered charity governed by its memorandum and articles of association dated 12 July 2010.

Appointment of Trustees

The Trustees are appointed in accordance with the provisions of the Memorandum and Articles of Association.

Organisation

The charity is managed and run by the Trustees, who are also executive directors of the company, contributing their time freely. Jo Arnett-Morrice took over from Jacqueline Brunjes as Chair on 25th March 2024.

The Trustees meet at least 4 times a year. The charity is affiliated to The British & International Federation of Festivals for Music, Dance and Speech.

Risk Management

The Trustees carry out a review of the Charity's activities and consider the risks to which the charity is exposed. Susan Highsted and Adele Mason are the Festival's Safeguarding officers. They continue to undertake Safeguarding courses as required.

Assessment of risks is undertaken before entering any venue used and Public and employer's liability is taken out. All trustees have undertaken a basic safeguarding course during the year.

Objectives and Activities

The objects of the Charity are to advance, promote and encourage generally and in particular by means of competitive festivals the study and practice of the arts of dance and singing. The charity also aims to foster the aims and objects of the British & International Federation of Festival for Music, Dance & Speech. The principal activity of the charity is the organisation of an annual competitive festival of dancing and singing. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's objectives and in planning future activities.

Achievements and Performance

The Festival took place in April for 6 days at Roedean school for solos, duets, trios and quartets and at the Hawth theatre in Crawley for the Group dances also in April.

The centenary of The Festival took place at Glyndebourne on 23rd March 2024 and was a fantastic success. The packed audience, including special guests, was treated to a wonderful spectacle of amazing talent with a gala performance of group dances from over 20 dance schools across the region as well as a solo performance of a beautiful song from Chrissie Bhima, a previous

competitor at the Festival, and now an industry professional. The immense success of this wonderful event was evident from the many emails of appreciation from the schools and audience members received in the days that followed. We would like to thank the NFU for their sponsorship over the past 3 years. We have been very grateful for the support they have given to the Festival, not just financially but also in volunteering their time to help us at the Festival for the 3 years.

Financial Review

The Accounts of The Festival this year are favourable although the profit that the Festival has made this year of £13594.09, which is made up of the Gala profit of £6035.61 and the actual Festival profit of £7558.48, is well down on last year's profit which was £18929.80, plus a donation of £2000 from the Carden family in memory of Rosemary Carden, which went towards the purchase of centenary medals for the Centenary year.

The accounts comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities, issued in March 2005.

Reserves Policy

The Charity has no restricted reserves as at the year end.

Statement of Trustees' responsibilities

The trustees (who are also directors of Sussex Festival of Dance & Song for the purposes of Company Law), are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and the principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking steps for the prevention of fraud and other regularities.

The Trustees' report has been prepared taking advantage of the small companies' exemption in Section 415A of the Companies Act 2006.

Approved by a member of the management committee on 10th December 2024 and signed on their behalf by



Mrs Rebecca A Kirkham
Trustee and Finance Director

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SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(Including Income & Expenditure Account)
FOR THE YEAR ENDED 31st JULY 2024

	Notes	<u>2024</u>
Incoming resources		
Voluntary Income:		
Sponsorship		3613.34
Bank interest		802.03
Donation specific funds for medals		
 Incoming resources from charitable activities		
Dance & Song festival	3	39573.83
Total Incoming resources		43989.20
 Resources expended		
Dance & song Festival	6	36430.72
Dance & Song Festival profit for year		7558.48
100th Gala Profit	7	6035.61
Specific funds for Medals		
Total profit for the year		13594.09
Net movement in funds		13594.09
Total funds Brought forward		45839.84
Total Funds Carried forward		<u>59433.93</u>

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st July 2024

1 Accounting policies

The accounts have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by charities (SORP in March 2005, the Financial Reporting Standard for Smaller Entities 2008), and the Companies Act 2006. The principal accounting policies for the preparation of the accounts are as follows:-

Incoming resources

Income from donations is included when receivable unless specified

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT which cannot be recovered. Costs are included on an actual basis.

2 Legal status of the charity

The charity is a private company limited by guarantee and has no shareholders. The liability of each member in the event of winding up is limited to the amount unpaid on their shares.

3 Incoming resources from operation of festival

	<u>2024</u>
Entry fees	19752.97
Theatre Admissions	17391.19
Photographic Commission	457.67
Lanyard sales	307.00
Medal sales	1665.00
W/B incorrect credit to Bank	
	<u>39573.83</u>

4 Debtors

Deposit Glyndebourne 2024	
Gift Aid Receivable	125.26
	<u>125.26</u>

5 Trustee Remuneration

No trustee or other person related to the Charity had any personal services contract or transaction entered into by the Charity during the year.

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st July 2024

7 100th Gala Profit

Income

Theatre admissions		17798.00	
Advertising/messages		1770.00	
T shirt commission		582.00	
Donations	956.30		
Gift Aid receivable	125.26	1081.56	
Programme sales		3597.28	
Total Income			24828.84

Expenses

Theatre hire		6000.00	
Volunteer expenses		939.75	
Programme Printing		2290.00	
Mics/sound		5184.00	
Lighting designer		1400.00	
Drinks reception		786.48	
Music production for finale		200.00	
Programme design		1155.66	
Travel for professional singer		52.34	
Stage manager		285.00	
Trustee expenses		500.00	
Total expenses			18793.23
100th Gala profit			<u>6035.61</u>

SUSSEX FESTIVAL OF DANCE
(A private company limited by guarantee)

BALANCE SHEET AS AT 31 JULY 2024

	Notes
<u>2023</u>	
	Current Assets
	Debtors & Pre-payments 4
	Cash at bank
3573.33	Cash in hand
160.26	
2000.00	
	Current Liabilities
	Creditors
	Net current assets
44407.04	
	Total Funds Carried forward
50140.63	
29210.83	
<u>20929.80</u>	
	For the period ended 31st July 2024 the company was entered into liquidation under section 477 of the Companies Act 2006 relating to the insolvency of the company.
	Trustees Responsibilities :
2000.00	
18929.80	The members have not required the company to obtain a statutory audit for the period in question in accordance with section 476;
20929.80	
24910.04	The trustees acknowledge their responsibilities for compliance with the Companies Act with respect to accounting records and the preparation of the accounts.
<u>45839.84</u>	Approved by a member of the management committee and signed on their behalf by

R. A. Kirkham

Mrs Rebecca A Kirkham

Trustee & Finance Director

The notes on pages 3, 4 & 5 form part of these accounts.

SUSSEX FESTIVAL OF DANCE
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

6 Cost of operation of festival

<p>t of RP 2005) issued ; (effective es adopted in</p> <p>by the donor.</p> <p>ivities on an re allocated on</p> <p>share capital. £1.</p>	<p>Hire of premises</p> <p>Subscriptions</p> <p>Insurance</p> <p>Adjudicators fees, hotel & expenses</p> <p>Medals, Shields, plaques-£69.20 from specific</p> <p>Catering</p> <p>Gifts</p> <p>Safeguarding courses</p> <p>Wristbands</p> <p>New data base licence fee</p> <p>Festival Manager fee</p> <p>Annual return</p> <p>Web hosting</p> <p>100th DOTY cash prizes</p> <p>Festival 100th Expenses</p> <p>Volunteer expenses</p> <p>Chaperone Licences</p> <p>Announcers</p> <p>Trustee expenses</p> <p>Bank/cc charges</p> <p>New tablets</p> <p>Software subscriptions</p> <p>Sundry</p> <p>Stationery/P&P</p> <p>Signage/theatre equipment</p> <p>Gibraltar expenses</p> <p>Database</p> <p>100th Medals out of Specific donation</p> <p>Total Expenses</p>
<p><u>2023</u></p> <p>20677.68</p> <p>20985.86</p> <p>749.50</p> <p>495.00</p> <p>1299.00</p> <p>200.00</p> <p><u>44407.04</u></p> <p>900.00</p> <p><u>900.00</u></p>	
<p>nterest in any</p>	

**ANCE & SONG
d by guarantee)**

1st JULY 2024

<u>2024</u>	<u>2023</u>
125.26	900.00
59058.67	44689.84
250.00	250.00
59433.93	45839.84
0.00	0.00
<u>59433.93</u>	<u>45839.84</u>
<u>59433.93</u>	<u>45839.84</u>

ntitled to exemption from audit
small companies.

an audit of its accounts for the

lying with the requirements of the
on of Accounts.

on 10th December 2024

ounts

NCE & SONG
(by guarantee)
'S continued
31ST JULY 2024

	<u>2024</u>	<u>2023</u>
	11909.33	11631.90
	287.00	359.50
	325.00	250.00
	4391.99	3631.54
ic donation	1666.82	1325.62
	1077.40	648.63
	284.35	131.62
	373.00	
	100.93	56.96
	850.00	
		750.00
	34.00	13.00
	449.76	428.76
	200.00	
	1417.36	
	4574.59	4063.24
	100.00	40.00
		733.90
	2317.59	1248.25
	503.63	437.67
	571.88	
	688.78	603.47
	115.19	
	234.28	329.37
		194.41
	823.44	660.99
	1203.60	1672.00
	1930.80	
	<u>36430.72</u>	<u>29210.83</u>

Compatibility Report for Full Accounts 2021-22.xls
Run on 13/09/2022 15:23

If the workbook is saved in an earlier file format or opened in an earlier version of Microsoft Excel, the listed features will not be available.

Significant loss of functionality

One or more cells in this workbook contain a formula that has spilled or may spill in the future. These formulas will be converted into legacy array formulas and will not spill or change dimension in older versions of Excel.

This workbook contains data types that are not supported in earlier versions of Excel. In earlier versions, these data types will either show an error, or be replaced with other similar types. Those types may not look or act the same.

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of occurrences**Version**

1

[Full Accounts!R22](#)

Excel 97-2003

Excel 2007

Excel 2010

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[Full Accounts!R22](#)

Excel 97-2003

Excel 2007

Excel 2010

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Excel 2016

Excel 2019

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[Full Accounts!R22](#)

Excel 97-2003

Excel 2007

Excel 2010

Excel 2013

Excel 2016

Excel 2019



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Sussex Festival of Dance and Song

**On accounts for the year
ended**

31st July 2024
Charity no (if any) 1138597

Set out on pages

1-5
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 / 2024**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10th December 2024

Name:

Mr A W Schofield

**Relevant professional
qualification(s) or body
(if any):**

Address:

5, BISHOPS ROAD
HOVE, EAST SUSSEX
BN43 6BT

SUSSEX FESTIVAL OF DANCE AND SONG

England & Wales - Charity number 1138597

Accounts

SUSSEX FESTIVAL OF DANCE & SONG
A private company limited by guarantee.
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST JULY 2023

The Trustees are pleased to present their report together with the accounts for the year ended 31st July 2023.

Reference and Administrative details

Charity Number: 1138597

Company Number: 07311337

Management committee

The directors of the charitable company ("the Charity") are the management committee for the purposes of charity law and throughout this report are collectively referred to as trustees.

The trustees serving during the period and since the year end were as follows:-

Mrs Deborah Johnson

Mrs Jacqueline Brunjes - Chair

Mrs Rebecca Kirkham -Treasurer and Company Secretary

Mrs Joanna Vince - Festival Administrator

Mrs Susan Highsted

Mrs Maureen Smyth

Mrs Caryl Vine

Mrs Jane Clark

Mrs Joanne Arnett-Morrice (appointed 3rd February 2023)

Ms Adele Mason (appointed 6th November 2023)

Honorary President

Penelope Charteris

Registered Office

193, Upper Shoreham Rd, Shoreham by Sea, West Sussex BN43 6BT

Independent Examiner

Mr A Schofield, 5 Bishops Road, Hove, East Sussex BN3 6PQ

Bankers

CAF Bank Ltd, 25 kings Hill Avenue, West Malling, Kent ME19 4JQ

Structure, Governance and Management

Governing Document

Sussex Festival of Dance & Song (The Festival) is a private company limited by guarantee (it meets the conditions for exemption from the requirements to have a name ending with "Limited" or permitted alternative) and a registered charity governed by its memorandum and articles of association dated 12 July 2010.

Appointment of Trustees

The Trustees are appointed in accordance with the provisions of the Memorandum and Articles of Association.

Organisation

The charity is managed and run by the Trustees, who are also executive directors of the company, contributing their time freely. Jo Arnett-Morrice is the overall Festival manager.

The Trustees meet at least 4 times a year. The charity is affiliated to The British & International Federation of Festivals for Music, Dance and Speech.

Risk Management

The Trustees carry out a review of the Charity's activities and consider the risks to which the charity is exposed. Susan Highsted and Jane Clark are the Festival's Safeguarding officers. They continue to undertake Safeguarding courses as required.

Assessment of risks is undertaken before entering any venue used and Public and employer's liability is taken out.

Objectives and Activities

The objects of the Charity are to advance, promote and encourage generally and in particular by means of competitive festivals the study and practice of the arts of dance and singing. The charity also aims to foster the aims and objects of the British & International Federation of Festival for Music, Dance & Speech. The principal activity of the charity is the organisation of an annual competitive festival of dancing and singing. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's objectives and in planning future activities.

Achievements and Performance

The Festival took place in April for 6 days at Roedean school for solos, duets, trios and quartets and at the Hawth theatre in Crawley for the Group dances also in April. The Festival was very successful

The centenary of The Festival takes place in 2024 and is being celebrated at Glyndebourne on March 24th with a gala performance of group dances from over 20 dance schools across the region.

Financial Review

The Accounts of The Festival this year are very favourable and the profit that the Festival has made this year was £18929.80, plus a donation of £2000 from the Carden family in memory of Rosemary Carden, to go towards the purchase of medals for the Centenary year.

The accounts comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities, issued in March 2005.

Reserves Policy

The Charity has restricted reserves of £2000 as at the accounting reference period, to go towards the cost of medals for the Centenary year.

Statement of Trustees' responsibilities

The trustees (who are also directors of Sussex Festival of Dance & Song for the purposes of Company Law), are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and the principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking steps for the prevention of fraud and other regularities.

The Trustees' report has been prepared taking advantage of the small companies' exemption in Section 415A of the Companies Act 2006.

Approved by a member of the management committee on 12th December 2033 and signed on their behalf by



Mrs Rebecca A Kirkham
Trustee and Finance Director

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(Including Income & Expenditure Account)
FOR THE YEAR ENDED 31st JULY 2023

	Notes	<u>2023</u>
Incoming resources		
Voluntary Income:		
Sponsorship		3573.33
Bank interest		160.26
Donation		
Donation specific funds for medals		2000.00
 Incoming resources from charitable activities		
Dance & Song festival	3	44407.04
 Total Incoming resources		
		50140.63
 Resources expended		
Dance & song Festival	7	29210.83
 Total resources expended		
		29210.83
Specific funds for Medals	2000.00	
Profit for the year	18729.80	
 Net movement in funds		
		20929.80
 Total funds Brought forward		
		24910.04
 Total Funds Carried forward		
		<u>45839.84</u>

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st July 2023

1 Accounting policies

The accounts have been prepared in accordance with the Statement Recommended Practice, Accounting and Reporting by charities (SORP in March 2005, the Financial Reporting Standard for Smaller Entities 2008), and the Companies Act 2006. The principal accounting policies for the preparation of the accounts are as follows:-

Incoming resources

Income from donations is included when receivable unless specified

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT which cannot be recovered. Costs are included on an actual basis.

2 Legal status of the charity

The charity is a private company limited by guarantee and has no shareholders. The liability of each member in the event of winding up is limited to the amount of their guarantee.

3 Incoming resources from operation of festival

	<u>2023</u>
Entry fees	20677.68
Theatre Admissions	20985.86
Merchandise	0.00
Refreshments sale Roedean	0.00
Photographic Commission	749.50
Lanyard sales	495.00
Medal sales	1299.00
W/B incorrect credit to Bank	200.00
	<u>44407.04</u>

4 Debtors

Donations	
Deposit Glyndebourne 2024	900.00
	<u>900.00</u>

5 Creditors

Due to Roedean	
Incorrect payment into account	
Due to Folkington	
Trustee expenses	
	<u>0.00</u>

6 Trustee Remuneration

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the year.

SUSSEX FESTIVAL OF DANCE
(A private company limited by guarantee)

BALANCE SHEET AS AT 31 JULY 2022

	Notes
<u>2022</u>	
Current Assets	
Debtors & Pre-payments	4
Cash at bank	
3493.33	
2.49	
3471.26	
Current Liabilities	
Creditors	5
Net current assets	
41427.31	
Total Funds Carried forward	
<u>48394.39</u>	

38030.26

For the period ended 31st July 2023 the company was entered into the register of companies under section 477 of the Companies Act 2006 relating to

38030.26

Trustees Responsibilities :

The members have not required the company to obtain an audit for the period in question in accordance with section 476;

10364.13

The trustees acknowledge their responsibilities for compliance with the Companies Act with respect to accounting records and the preparation of the financial statements

14545.91

Approved by a member of the management committee and signed on their behalf by

24910.04

R. A. Kirkham

Mrs Rebecca A Kirkham

Trustee & Finance Director

The notes on pages 3 & 4 form part of these accounts

**SUSSEX FESTIVAL OF DANCE
(A private company limited)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022**

7 Cost of operation of festival

<p>total of RP 2005) issued ; (effective es adopted in by the donor. ivities on an re allocated on share capital. £1.</p>	<p>Hire of premises Subscriptions Insurance Adjudicators fees, hotel & expenses Medals, Shields, plaques & trophies Catering Gifts First Aid course/first aid required Wristbands Database Festival Manager fee Annual return Web hosting Programme setting COVID equipment Volunteer expenses Chaperone Licences Announcers Trustee expenses Bank/cc charges Cost of refreshments sold Software subscriptions Sundry Advertising 100th Launch party Stationery/P&P Signage/theatre equipment Gibraltar expenses</p>
<p><u>2022</u> 26394.26 12563.02 638.00 221.50 1074.64 535.89 <u>41427.31</u> 3471.26 <u>3471.26</u> 3133.75 200.00 313.90 <u>618.40</u> <u>4266.05</u></p>	<p>Total Expenses</p>

nterest in any

ANCE & SONG
d by guarantee)

1st JULY 2023

<u>2023</u>	<u>2022</u>
900.00	3471.26
44689.84	25346.83
250.00	358.00
45839.84	29176.09
	4266.05
<u>45839.84</u>	<u>24910.04</u>
<u>45839.84</u>	<u>24910.04</u>

entitled to exemption from audit
small companies.

an audit of its accounts for the

lying with the requirements of the
on of Accounts.

on 12th December 2023

ounts

NCE & SONG
by guarantee)
'S continued
.ST JULY 2023

<u>2023</u>	<u>2022</u>
11631.90	13215.50
359.50	352.50
250.00	250.00
3631.54	3894.33
1325.62	885.18
648.63	1154.92
131.62	137.78
	207.34
56.96	49.35
1672.00	4490.50
750.00	1000.00
13.00	13.00
428.76	559.71
	300.00
	83.03
4063.24	4351.35
40.00	230.00
733.90	1001.39
1248.25	855.40
437.67	257.23
	186.29
603.47	728.59
	25.74
	40.00
	3471.26
329.37	289.87
194.41	
660.99	
<u>29210.83</u>	<u>38030.26</u>

Compatibility Report for Full Accounts 2021-22.xls
Run on 13/09/2022 15:23

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Significant loss of functionality

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of occurrences**Version**

1

[Full Accounts!R22](#)

Excel 97-2003

Excel 2007

Excel 2010

Excel 2013

Excel 2016

Excel 2019

1

[Full Accounts!R22](#)

Excel 97-2003

Excel 2007

Excel 2010

Excel 2013

Excel 2016

Excel 2019

1

[Full Accounts!R22](#)

Excel 97-2003

Excel 2007

Excel 2010

Excel 2013

Excel 2016

Excel 2019



Report to the trustees/ members of

Charity Name
SUSSEX FESTIVAL OF DANCE AND SONG

On accounts for the year ended

31st July 2023 Charity no (if any) 1138597

Set out on pages

1-4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 07 2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 29.11.2023

Name: A.W. SCROFIELD

Relevant professional qualification(s) or body (if any):

[Empty box]

Address:

5 BISHOPS ROAD
HOVE, EAST SUSSEX
BN3 6PR

SUSSEX FESTIVAL OF DANCE AND SONG

England & Wales - Charity number 1138597

Accounts

SUSSEX FESTIVAL OF DANCE & SONG
A private company limited by guarantee
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST JULY 2022

The Trustees are pleased to present their report together with the accounts for the year ended 31st July 2022.

Reference and Administrative details

Charity Number: 1138597

Company Number: 07311337

Management committee

The directors of the charitable company ("the Charity") are the management committee for the purposes of charity law and throughout this report are collectively referred to as trustees.

The trustees serving during the period and since the year end were as follows:-

Mrs Deborah Johnson

Mrs Jacqueline Brunjes - Chair

Mrs Rebecca Kirkham –Treasurer and Company Secretary

Mrs Joanna Vince – Festival Administrator

Mrs Susan Highsted

Mrs Maureen Smyth

Mrs Caryl Vine

Mrs Jane Clark

Honorary President

Penelope Charteris

Registered Office

193, Upper Shoreham Rd, Shoreham by Sea, West Sussex BN43 6BT

Independent Examiner

Mr A Schofield, 5 Bishops Road, Hove, East Sussex BN3 6PQ

Bankers

CAF Bank Ltd, 25 kings Hill Avenue, West Malling, Kent ME19 4JQ

Structure, Governance and Management

Governing Document

Sussex Festival of Dance & Song (The Festival) is a private company limited by guarantee (it meets the conditions for exemption from the requirements to have a name ending with "Limited" or permitted alternative) and a registered charity governed by its memorandum and articles of association dated 12 July 2010.

Appointment of Trustees

The Trustees are appointed in accordance with the provisions of the Memorandum and Articles of Association.

Organisation

The charity is managed and run by the Trustees, who are also executive directors of the company, contributing their time freely. Jo Arnett-Morrice is the overall Festival manager.

The Trustees meet at least 4 times a year. The charity is affiliated to The British & International Federation of Festivals for Music, Dance and Speech.

Risk Management

The Trustees carry out a review of the Charity's activities and consider the risks to which the charity is exposed. Susan Highsted and Jane Clark are the Festival's Safeguarding officers. They continue to undertake Safeguarding courses as required. Assessment of risks is undertaken before entering any venue used and Public and employer's liability is taken out.

Objectives and Activities

The objects of the Charity are to advance, promote and encourage generally and in particular by means of competitive festivals the study and practice of the arts of dance and singing. The charity also aims to foster the aims and objects of the British & International Federation of Festival for Music, Dance & Speech. The principal activity of the charity is the organisation of an annual competitive festival of dancing and singing. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's objectives and in planning future activities.

Achievements and Performance

The Festival was able to put on 2 dance festivals during the year 2021/22. A 3 day festival was held in October 2021, which took place at Roedean school in Brighton for just solo dances. The main festival took place in April for 7 days at Roedean school for solos, duets, trios and quartets and at the Hawth theatre in Crawley for the Group dances also in April. Both Festivals proved very successful and popular, being the first time back after the restrictions that COVID had placed on everyone the previous 2 years.

The centenary of The Festival takes place in 2024, and in July of this year (2022), The Festival held its Centenary launch party at Folkington Manor. The party was attended by the Honorary President, the trustees, Patrons, Fellows, dance teachers, and The Festival volunteers and helpers. Entertainment was provided by Apollo Theatre Arts and Firefly Dance School. The Festival Chair spoke to everyone about the timeline of events planned in the run up to and including the actual Centenary year – 2024.

Financial Review

The Accounts of The Festival this year are very favourable and the profit that the Festival has made this year of £10364.13 has helped overcome the losses sustained in the previous 2 years due to COVID, when no Festivals took place. The Festival was also successful in securing a sponsorship from the NFU of £10000 to be donated over 3 years and which is to help to go towards the costs that will be incurred for the Festival's centenary celebrations in 2024.

The accounts comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities, issued in March 2005.

Reserves Policy

The Charity has no restricted reserves as at the accounting reference period, however the sponsorship money that The Festival received from the NFU is to be earmarked for the Centenary celebrations.

Statement of Trustees' responsibilities

The trustees (who are also directors of Sussex Festival of Dance & Song for the purposes of Company Law), are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and the principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking steps for the prevention of fraud and other regularities.

The Trustees' report has been prepared taking advantage of the small companies' exemption in Section 415A of the Companies Act 2006.

Approved by a member of the management committee on 29th November 2022 and signed on their behalf by



Mrs Rebecca A Kirkham
Trustee and Finance Director

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(Including Income & Expenditure Account)
FOR THE YEAR ENDED 31st JULY 2022

	Notes	<u>2022</u>	<u>2021</u>
Incoming resources			
Voluntary Income:			
Sponsorship		3493.33	80.00
Bank interest		2.49	
Donation		3471.26	0.00
Incoming resources from charitable activities			
Dance & Song festival	3	41427.31	0.00
Total Incoming resources		48394.39	<u>80.00</u>
Resources expended			
Dance & song Festival	7	38030.26	2053.51
Total resources expended		38030.26	<u>2053.51</u>
Net movement in funds		10364.13	-1973.51
Total funds Brought forward		14545.91	16519.42
Total Funds Carried forward		<u>24910.04</u>	<u>14545.91</u>

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st July 2022

1 Accounting policies

The accounts have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by charities (SORP 2005) issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective 2008), and the Companies Act 2006. The principal accounting policies adopted in the preparation of the accounts are as follows:-

Incoming resources

Income from donations is included when receivable unless specified by the donor.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of VAT which cannot be recovered. Costs are allocated on an actual basis.

2 Legal status of the charity

The charity is a private company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

3 Incoming resources from operation of festival

	<u>2022</u>	<u>2021</u>
Entry fees	26394.26	
Admissions	12563.02	
Merchandise	638.00	
Refreshments sale Roedean	221.50	
Photographic Commission	1074.64	
Lanyard sales	535.89	
Sundry		b
	<u>41427.31</u>	<u>0.00</u>
4 Debtors		
Donations	3471.26	0.00
Deposit Hawth 2022		<u>200.00</u>
	<u>3471.26</u>	<u>200.00</u>
5 Creditors		
Dance entries received in advance		6221.41
Due to Roedean	3133.75	
Incorrect payment into account	200.00	
Due to Folkington	313.90	
Subscriptions		172.00
Trustee expenses	<u>618.40</u>	
	<u>4266.05</u>	<u>6393.41</u>

6 Trustee Remuneration

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the year.

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)

BALANCE SHEET AS AT 31st JULY 2022

	Notes	<u>2022</u>	<u>2021</u>
Current Assets			
Debtors & Pre-payments	4	3471.26	200.00
Cash at bank		25346.83	20600.32
Cash in hand		358.00	139.00
		29176.09	20939.32
Current Liabilities			
Creditors	5	4266.05	6393.41
Net current assets		<u>24910.04</u>	<u>14545.91</u>
Total Funds Carried forward		<u>24910.04</u>	<u>14545.91</u>

For the period ended 31st July 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees Responsibilities :

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476;

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of Accounts.

Approved by a member of the management committee on 29th November 2022 and signed on their behalf by

R. A. Kirkham

Mrs Rebecca A Kirkham

Trustee & Finance Director

The notes on pages 3 & 4 form part of these accounts

SUSSEX FESTIVAL OF DANCE & SONG
(A private company limited by guarantee)
NOTES TO THE ACCOUNTS continued
FOR THE YEAR ENDED 31ST JULY 2022

7 Cost of operation of festival

	<u>2022</u>	<u>2021</u>
Hire of premises	13215.50	
Subscriptions	352.50	172.00
Insurance	250.00	250.00
Adjudicators fees, hotel & expenses	3894.33	
Medals, Shields, plaques & trophies	885.18	
Catering	1154.92	
Flowers/presents	137.78	
First Aid course/first aid required	207.34	
Wristbands	49.35	
Database	4490.50	290.00
Festival Manager fee	1000.00	
Annual return	13.00	13.00
Web hosting	559.71	737.29
Programme setting	300.00	
COVID equipment	83.03	
Volunteer expenses	4351.35	
Chaperone Licences	230.00	
Announcers	1001.39	
Trustee expenses	855.40	
Bank/cc charges	257.23	81.00
Cost of refreshments sold	186.29	
Software subscriptions	728.59	510.22
Sundry	25.74	
Advertising	40.00	
100th Launch party	3471.26	
Stationery/P&P	289.87	
	<u>38030.26</u>	<u>2053.51</u>



Section A Independent Examiner's Report

Report to the trustees/ members of

SUSSEX FESTIVAL OF DANCE & SONG

On accounts for the year ended

31st JULY 2022

Charity no (if any)

1138597

Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

29/11/2022

Name:

A.W. SENOFIELD

Relevant professional qualification(s) or body (if any):

[Empty box]

Address:

5 BISHOPS ROAD, HOVE, EAST SUSSEX BN3 6PQ