



**Annual Report and Financial Statements of the  
Parochial Church Council**

for the Year ended 31 December 2021

## **Annual Report of the Parochial Church Council**

The trustees of the Parochial Church Council of St Nicholas', Marston (the members of the PCC) present their report and financial statements for the year ended 31 December 2021.

### ***Incumbent***

The Revd Elizabeth (Skye) Denno

### ***Charitable Status***

All Parochial Church Councils in the Church of England are recognized as charities by the Charity Commission; PCCs such as ours, with a gross income over £100,000, are required to register with the Commission. The members of the PCC are the trustees of the charity.

***Registered Charity Number*** 1138507

### ***Legal Name of the Charity***

The Parochial Church Council of the Ecclesiastical Parish of St Nicholas Marston

***Working Names of the Charity*** St Nicholas' PCC  
PCC of St Nicholas, Marston

### ***Address of the Charity***

The Vicarage, Elsfield Road, Marston Oxford OX3 0PR

### ***Independent Examiner***

Professor David Nowell C.Eng., F.I.Mech.E.  
16 Jack Straw's Lane, Headington, Oxford OX3 0DL

### ***Bankers***

The Cooperative Bank, 1 Balloon Street, Manchester.

**Officers**

Incumbent (Vicar)	Revd Skye Denno
Curate	Revd Andy Gosler
Assistant Priest	Revd Stephanie Bullock
Licensed Lay Ministers	David Cranston
	Joel Denno
	Neil Barker
	Geoff Hale
Churchwardens	Eileen Palayiwa
	Judith Piggott
PCC Chair	Skye Denno
PCC Secretary	Judith Piggott
PCC Treasurer	Geoff Hale

**Representatives on Cowley Deanery Synod**

Skye Denno  
Maureen Davis  
Millius Palayiwa

The clergy are members of Deanery Synod *ex officio*; the other members are elected to serve until May 2022.

**Members of the PCC**

In accordance with the Church Representation Rules, members of the PCC are either elected at the Annual Parochial Church Meeting, are co-opted by the PCC, or are members of the PCC *ex officio*.

The following served as members of the PCC during the calendar year 2021:

Helen Barker (from 18 April)	Skye Denno	Emily Meredith (from 18 April)
David Black	Andy Gosler	Eileen Palayiwa
Jane Burd	Geoff Hale	Millius Palayiwa
Jane Campbell (to 18 April)	Colin Harris (to 18 April)	Judith Piggott
Maureen Davis	Duncan Hatfield (from 18 April)	Ian Ross
Isabel Fenton	James Lawrie	

Elected PCC members serve for three-year terms. The current terms of office of the elected PCC members are as follows:

Serving until 2022	Serving until 2023	Serving until 2024
David Black	Jane Burd	Helen Barker
Ian Ross	Geoff Hale	Duncan Hatfield
James Lawrie	Isabel Fenton	Emily Meredith

## **Objectives and Governance**

The parish of St Nicholas, Marston, is one of the parishes in the Deanery of Cowley, within the Diocese of Oxford. It shares a joint benefice with the separate parish of St Thomas of Canterbury, Elsfield.

The Parochial Church Council ('the PCC') is governed by the Parochial Church Council (Powers) Measure (1956) as amended, and by the current version (2011) of the Church Representation Rules. Its responsibilities include that of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Nicholas'. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and specifically the guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel; and developing knowledge of and trust in Jesus Christ.

Provision of pastoral care for people living in the parish.

Missionary activity and outreach work.

Facilitating this work depends on the voluntary work of many people, and the PCC very much appreciates their service to the church and to the local community. The incumbent receives a stipend paid by the Diocese. The curate is unpaid. No other trustees are paid for their services.

A connected charity is Marston Church Properties Ltd ('MCP'), which is both a registered charity, no. 1085739, and a company limited by guarantee. Four of the five directors of MCP are members of the PCC, and the vicar is the chair of the company by virtue of her incumbency.

## **Vicar's Report**

2021 began in a similar vein to much of 2020 with a surge of Covid cases and an unknown January ahead of us. We had a desire to keep to outdoor services as much as possible with a promise to remain online when services were indoors. The approach to the whole of 2021 was very much 'take each month as it comes', not really knowing who would be attending and how successful the live-streaming would be. It has been a year of change and activity; planning has been almost impossible.

For our Churchwardens, Leaders and Ministry Team there have been times when it's been a tiring and exhausting journey, involving moments of frustration when the wifi disappeared at the last minute, or the struggle to find readers and trying to decide what services to put on week to week. I think we all forgot what Sunday it was occasionally, but in the midst of this there have been many moments of bright hope and new growth. To name a view, our youth group has grown, the Eco Hub has flourished and we have new people in our church. These positives make all of the hard moments worthwhile.

A big reason for the positives is the great support I have received through the Church Wardens and Ministry Team and I want to say thank you to them for all their commitment and hard work as we moved through this year jumping between online and in-venue and covering services at last minute when I had Covid in November. We really do have a wonderful Leadership Team!

Eileen Palayiwa will be stepping down this year as Church Warden, but remaining on the PCC and will continue in her role as Pastoral Care Officer which proved to be a vital role in 2021, with an increasing number of our congregation feeling isolated and having restrictions on mobility. Over 25 people are now visited in their homes for Holy Communion or for conversation and support and we believe this number may go up in 2022. A big thank you to David Black and James Lawrie for all their efforts on the PCC as they step down and have a rest from PCC duties.

Geoff Hale, who was already our dedicated treasurer, was also licensed as Lay Minister on the 6th of November and is helping Joel Denno (another LLM) with live-streaming. I know this has been a huge task and a lot of extra work. I think you will all join me in saying thank you to them both for making services inclusive and flexible. It really has been appreciated.

Throughout the year, we have been blessed by our musicians, bell ringers and singers! Whether leading us in outdoor worship at REFRESH, singing in the choir stalls, or braving the rain for carol singing, our Music Director Neil Barker and

Choirs have kept our spirits high! Thank you to you all. I would also like to thank John Collier who has played for so many funerals this year and continues to support me in 2022. It has been wonderful to hear the bells again and for a team to be so flexible with ringing for each service, changing times to suit us. Thank you for your care and dedication!

It has not been an easy year and I know the uncertainty has affected us in different ways; the changes in worship patterns combined with a yearning for things to be as they were bringing some anxiety and worry. Making sure we have clear and good communications therefore has been vital - thank you to Alison Gray our Administrator, Duncan Hatfield for the improved website and Jan Lawrie and the Marston Times/Messenger Team. I know with the hundreds of posters and notices it is so easy to feel out of the loop and feel that church may not be what it was and that perhaps you cannot belong in such a place. But — wonderfully — nothing eternal has changed. God is still faithful, Jesus is still our Saviour, the Bible is still true, forgiveness is still available, grace is still free, and our future is still secure. In such changing and challenging times, it is good to remind ourselves of these truths. *Skye Denno*.

### **Curate's Report**

As my four-year placement draws towards its close, this is my last annual report as your curate. What a hybrid of a year it was, with times of lockdown, or at least restriction, and too short times of freedom. The lockdowns saw me continuing to record sermons and occasional services from home. I have learned that there is a curious intimacy in praying the Compline service online in one's study or bedroom at home with a candle and an iPad. But the more complex services involved us all working collectively to edit together the principal liturgy with the hymns, intercessions, sermon and readings. Whether we were actively involved in editing these services together, or just contributing our part, I think we became yet more aware than usual of what a community activity is our worship, and that, in itself, was a blessing.

But no such blessing can compare with that experienced by our times of freedom, when we could pray together without the intervention of internet technology. Freedom for me included my being able at last to conduct my first wedding and baptism services, both high points of my year. An ongoing joy for me also was the success of the Green Church outdoor services, launched on St Francis Day (4 October) 2020, partly as an activity to reconnect with creation, and to be visible serving the community, but also to have a simple and regular outdoor service we could continue through the pandemic. I know that for some, for whom health concerns meant they couldn't risk an indoor service, this has been the only live service they could attend, so for this also I am thankful that we

could do this. I am delighted also to be leaving the service in safe hands, largely lay led, and giving it the freedom to evolve. I hope the service will grow in popularity, and that you will support its new leaders with ideas and suggestions as you have supported me.

Thankfulness brings me, if I may, to my last points. Covid notwithstanding, I have enjoyed this time of curacy immensely, and that is largely thanks to the warmth, friendship, love and support, not to mention, at times, tolerance, of you good people in Marston and Elsfield. You have taught me so much of real lasting value, beyond the technical details of where not to start Psalm 119, that I know I go on from here with the best training. That is in no small measure thanks also to Geoff, Neil, Joel and Stephanie, from whom I learned much, especially about evensong! In Skye, though, I have not only had the best TI (Training Incumbent), but the best possible mentor and role model, far more friend than colleague, though both are true, and I feel truly blessed to have been able to serve my curacy here with you. Thank you. *Andy Gosler*

### **Deanery and Diocesan Synods Report**

Meetings for both were held on Zoom. Elections were held for both synods for the next Triennium. The Deanery synod consulted on the Parish Share Review 2021. The consensus was that, although little change was necessary, some adjustments might be made to the current system rather than start from scratch. It was decided that the Deanery would keep the Parish share allocation for 2022 the same as for 2021. The Diocese was doing the same.

Both the Diocesan and Deanery Synods welcomed and stressed the importance of the 'Living In Love & Faith' report and encouraged parishes to positively engage with it.

During the year, the Archbishops' Anti-Racism Taskforce produced a report 'From Lament To Action'. The Diocese has set up a group to advise the Bishop and Diocese how to take forward and implement its recommendations.

The Diocese also produced a report on Addressing Poverty and Inequality. The theological imperative is connected to Jesus' words in John 10:10: "I have come that they may have life and have it to the full." *Millius Palayiwa*

### **Elsfield**

Our sister church of St Thomas of Canterbury at Elsfield continued to hold services in-venue and online through the year, supported by the churchwardens, lay ministers and organist. Despite the challenges of Covid new people joined

the congregation and a steady and committed number come each month to worship together with other connections through by Facebook and Zoom.

Highlights included the village decorated with colourful bunting and flowers at Easter, Hymns and Pimms service on 22 August, Harvest Festival on 22 September and a brilliant Christmas Market, raising much-needed funds and enjoying time together, seeing some in person for the first time that year!

2022 is looking brighter, with Easter around the corner, St George's Day in the diary and more planned - bringing back ACE with Cassandra, coffee mornings and a picnic in July. *Skye Denno*

### **Committees and Working Groups**

The PCC operates with committees and working groups, which meet and report to it as appropriate. Participation in these groups is open to all church members. However, meetings and activities were greatly curtailed during the year

#### ***Standing Committee***

Elected annually, this comprises the Vicar, churchwardens, treasurer and such other members as the PCC agrees. It exists to conduct essential business between full meetings of the PCC.

#### ***Pastoral Care - Prayer and Support Network***

The Prayer and Care Groups have continued to play a vital role in providing pastoral support throughout 2021. Each member has a leader whom they can approach if they need help and there is also a great deal of mutual support happening within groups. They have helped to counter the feelings of isolation experienced by many during these difficult times as well as helping people to find practical support and information. Especial thanks are due to all the group leaders for their commitment. *Eileen Palayiwa*

#### ***Communications***

The Elsfield and Marston Messenger continued monthly online production for the first half of 2021. However, as we emerged from full lockdown strictures it was decided to produce a quarterly eight-page printed Marston Times, to be circulated to the whole parish, free of charge. After an initial July edition, the MT was printed in September and December. Editions in March, June, September and December are planned for 2022, with the online newsletter format of the Elsfield and Marston Times to appear in other months. *Jan Lawrie*



### ***Other committees***

Due to the pandemic, the Welcome and Pastoral Care, Worship and Faith, Mission and Hospitality and Social Justice and Environment committees were not able to operate as usual.

### ***Churches Together***

St Nicholas is a member of Churches Together in Marston and Northway (CTMN). Our representatives are Skye Denno and Geoff Hale. Our usual joint events were curtailed by the Covid pandemic, but we were able to enjoy a great time of celebration at 'Love Marston Love Life' in September. Meanwhile, member churches adapted to online services in different ways and we were able to join together for Lent and Advent courses. *Geoff Hale*

## Review of the Year

### ***Church attendance***

The new roll presented at the annual meeting contained 119 names (2020: 122), of whom 45 were non-resident (2020: 43).

Attendance at Sunday services during October was as follows:

	In church	Online views
October 3	40	30
October 10	73	35
October 17	69	N/A
October 24	56	29
October 31	110	13
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Average	70	27

Due to the pandemic, attendance in person was restricted and services were live-streamed. The situation was very different from normal.

Comparison with Sunday Services in October 2020

	In church	Online views
October 6	42	226
October 13	38	147
October 20	38	118
October 27	36	69
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Average	38.5	140

Statistics for occasional offices: baptisms, weddings, and funerals

Baptisms.	There were 4 baptisms (2020: 06)
Confirmations.	There were 5 confirmations (2020: 0)
Weddings.	There were 2 weddings. (2020: 2)
Funerals.	The clergy conducted 23 funeral services. (2020: 20)

### ***Ministry Team***

The team is led by Revd Skye Denno, assisted by Revd Stephanie Bullock (assistant priest), and Revd Andy Gosler (curate).

Preaching is shared with licensed lay ministers David Cranston, Joel Denno and Neil Barker and Geoff Hale (from Nov 2021). Neil Barker continued to serve as

Director of Music, Organist and Choir Master and to lead our informal evening services.

Gill Hale continues to coordinate the Junior Church and other children's activities.

Alison Gray was appointed as Parish Administrator.

### ***Music***

This year has again seen some challenges to keep the live work going of our choirs and musicians. We were pleased to welcome during the year some younger choristers to the Junior Choir and we have been to carry out more live singing at practices and services. However, we did have another significant period earlier in the year when we had singing practices online and provided recorded music for our YouTube services.

We were very pleased that we were able to sing at the Love Marston Love Life event which was a well-attended outdoor community event after we had come out of a time of restricted gatherings. We also enjoyed a Choral Evensong with the joint choir of ourselves at Holy Trinity, Headington Quarry in October and also an earlier than usual Nine Lessons and Carols service before gatherings were restricted again at the end of December.

Once again, we appreciated the support of Old Marston Parish Council with a grant of £300 towards music resources for our Junior and Youth choristers.

I have again been grateful for the joyful commitment that choristers and musicians have shown throughout the year and the welcoming atmosphere in our times together.

We look forward to more live music making in 2022. *Neil Barker*

### **Mission in the Parish**

#### ***Messy Church***

Messy Church has been on hold during 2021, thanks to Covid restrictions. We are hoping to start up again in Spring 2022. Watch this space! *Jane Burd*

### ***Baby and Toddler Group***

Gill, Geoff, Margaret, Joel North and Joel Denno were all very pleased to be able to open our Baby and Toddler group again in June 2021 and it has been very well attended since then. We have enjoyed indoor and outdoor play (we have had a lot of healthy fresh air to improve distancing and ventilation!). Each week we have refreshments, crafts, seasonal activities, lots of chat and a time together for songs at the end. The group has been a great resource for babies and toddlers who missed the usual early social activities because of the lockdowns and restrictions. We particularly enjoyed our Christmas party with special songs, the Christmas story and some unseasonal out door giant bubbles! *Gill Hale*

### ***Junior Church***

By the end of lockdown, a number of our Junior Church members were too old for the group, and with very small numbers we decided that instead of meeting in the church hall we would have tables in the church where younger members of the congregation could find new activities each week, along with creche toys for those under three. *Gill Hale*

### ***Holiday Club***

This year we ran a one day 'Bank Holiday Club' on the August bank holiday, taking the theme of the fruit of the Spirit. After a 'Fruit beauty contest' drama, a fruity treasure trail and some songs and stories we enjoyed a picnic lunch and games together followed by crafts in the church hall. *Gill Hale*

### ***Coffee Pot***

We resumed Coffee Pot meetings in July this year. The first meeting had a small attendance, however numbers attending subsequent meetings rose and are almost at pre-pandemic levels. We have a number of new members and everyone is very glad of the opportunity to meet others after the long period of restrictions. *Eileen Palayiwa*

### ***Pulse Youth Group***

Pulse is a friendly and welcoming youth group that meets every second and fourth Saturday for secondary age young people. Skye, Joel and Brian North lead the group.

For the first part of 2021, Pulse was online and proved to be very successful, with roughly 15 young people attending at a time. We started with a Bible chat on

the Sunday Gospel reading, followed by a quiz or game organised by one of our young people. This was then concluded with a time of prayer. In September the Youth Group moved back into the building and there were concerns around the transition, but in fact it went very well and now has grown in numbers. The first half an hour is our Bible chat and then the remaining time is given over to free play and activities. Moving back into the building meant we could meet for the two hours again and give more time to games and food! Both of which are a highlight with volunteers as well as our young people! *Skye Denno*

### ***Community events and outreach***

The Spring Fun Day was cancelled due to Covid, but we had a very successful 'Love Marston, Love Life' in June where the Community came together and Churches across different denominations worshipped under one banner - our theme was Caring for God's Creation. At the end of October, we hosted our Autumn Fun Day across three venues (church, hall and Eco Hub) and thanks to our fab volunteers, this was the most well attended fun day yet; it included pumpkin carving, bread making, egg hunts and harvest prayer stations.

Linking with St Nicholas Primary School, and their home link officer we started a new project called Blessing Boxes. These are full of toiletries (toothpaste, nappies, shampoo and sanitary towels etc) to give to families and individuals at the school and in our parish. They have proved to be a great help in showing love and care to all.

Under the ethos of Caring for God's creation, we also hosted two Eco Markets in July and September and plan to hold three in 2022 from 11.30 am to 3 pm on the third Sunday of May, July and September. The Eco Market's 'eco-friendly' label can be understood as meaning products that have no (or minimal) plastic content or packaging (no single-use/disposable plastic); items that are up-cycled, second-hand, handmade, biodegradable, home-grown/edible (especially vegetarian or vegan); or those that contribute to helping us live a less wasteful, less consumerist lifestyle. Stall holders are often local to Marston or Oxford and subsequently we have enjoyed meeting many new people in our parish and introducing them to the St Nicholas Church family. *Skye Denno*

### ***Marston Eco Hub***

It amazing to see how this joint community adventure - the Church and Marston Community Gardeners - has grown in 2021! The Sesi refill has continued to be well supported by the community with 18 products available from fabric conditioner to olive oil. A big thank you to Jane Patten for her co-leadership with this. Book swap shop was started in July and looked after by Ginny Ross and we

had successful plant swaps through 2021 with the community space around the Marston Eco Hub being used for church services and Eco Markets. The Giving Garage was open, although a full launch is happening in Spring 2022 and the Community Larder over the Summer proved to be valued by a wide range of parishioners. My hope is for this to return in 2022. I continue to be grateful to all those who help and volunteer at the Eco Hub and to everyone who uses it! *Skye Denno*

## **Mission in the World**

### ***Divya Shanthi Mission Support***

DSMS supports for the work of Divya Shanthi Christian Association and Trust in Bangalore India providing education, shelter, medical and family support for impoverished children and families. Over the past year, they have continued to focus their work on support for families affected by the pandemic, providing medical care, food and pastoral support for those in need.

Teaching at the school has been mostly online, with a return to in-person teaching in the Autumn and the challenge of persuading families to send their children back to school. The monsoon season was longer and more extreme which has caused extra hardship, particularly for families living on the streets. A nearly new shop (inspired by the Giving Garage in Marston) has provided household items and clothes for those on low or no income and has been a great success.

DSMS continued to receive financial support from our regular donors and sponsors with the number of children sponsored rising to 38, 23 having a named sponsor. Our outdoor Christmas Market in December raised over £1,400. *Judith Piggott.*

### ***Church Mission Society***

Our link partners Andy and Kati Walsh continued their preparations to work among prisoners and socially excluded people and started intensive training with CMS in September 2021. We were delighted to welcome them to a service in December prior to their return to Brazil in February 2022. *Geoff Hale*

### ***Baptist Mission Society and International Nepal Fellowship***

Pippa and Toby Vokuhl returned to Kathmandu in Spring 2021. Toby is a construction engineer and is guiding and training local people to rebuild homes and community buildings destroyed by the earthquakes. Pippa is a

physiotherapist and is able to use her skills to help mentor local practitioners.

*Geoff Hale*

### ***Christian Aid***

Christian Aid Week was hit again by Covid. We didn't manage any door-to-door collections, but Skye did run a special online service about the work of Christian Aid. The church gave a donation to Christian Aid of £500. *Jane Burd*

### **Church Fabric**

At the end of 2020 we had a Quinquennial Inspection which identified a number of items of maintenance which needed to be completed. Much of this work has been done, but we are waiting for permission from the Diocese to complete the other items which are mostly indoors and of less urgency.

The heating and lighting project was completed in 2021 and we are very pleased with the end result. We are still adjusting the settings of the new storage heaters to try and find a balance between comfort and economy! The lights on the lychgate which were rather unsightly have been replaced.

A section of the Memorial Garden wall has been repointed.

After long delays due to Covid, the report on the Church Pews was received. It contains a lot of interesting history and concluded that the pews at the back of the North Aisle were a rare survival of Children's Pews and that the significance of the Aisle pews is low to medium. The PCC is now considering removal of pews at the back of the North and South aisles and how best to use the space.

We have obtained permission from the diocese to permanently site the Wifi router outside the church under the eaves. This will mean that the stand at the altar rail which was holding it as a temporary solution will be removed. This was completed in early 2022. *Eileen Palayiwa and Judith Piggott*

### **Safeguarding**

No Safeguarding issues or concerns have been reported during the year.

We have kept abreast, as much as we could, with safeguarding issues posed by COVID – 19 and the resultant lockdowns; being mindful of dangers posed to children and vulnerable adults. Lockdowns have left some of our most vulnerable in society lonely, isolated and open to abuse and exploitation. The

Diocesan Team has kept us informed and up to date with developments and policy changes.

During the year we had a Safeguarding “training session” with the Prayer & Care Group on: Safeguarding Older People from Abuse and Neglect. A factsheet is available from the Safeguarding Officer or the Administrator. It explains the law to help you decide what to do if you think an older person may be at risk of abuse or neglect.

A new guidance policy on Safer Recruitment and People Management Guidance (2021) was introduced. Its aim is to raise awareness of the C of E Safer Recruitment and People management, and its implication for parishes and churches across the Diocese. It is focused on roles that include substantial contact with children, young people, and vulnerable adults. Everyone, in the church/PCC who may interview for a position, either paid or voluntary must do the course. It is compulsory for all those recruiting and supervising postholders in roles within the scope of the Guidance It is to extend the “safer “element” into “people management” systems. We intend to run a short training session during 2022.

During 2021, there were some key changes to safeguarding policies:

- DBS Renewals are to be every 3 years. Currently it is every 5 years.
- DBS Portability. People must use the DBS Update Service. You must register for that.
- Confidential Declaration Forms are to be used ONLY for roles eligible for and Enhanced DBS check.

The implementation date for these changes is 1st January 2022, with the DBS changes offering a two-year window from the implementation date. *Millius Palayiwa*

## **Financial Report**

### ***Receipts***

There was a small increase of 2.6% in planned giving, but there were no loose cash collections for most of the year as the church was closed and additional donations were reduced as the special projects of 2020 had been completed.

We received grants from Old Marston Parish Council of £300 for the Junior Choir, £300 for Messy Church and £500 for the Eco Hub. We received £500 from



Brett's Trust and £2,000 from Oxford City Council for the Eco Hub. We received a grant of £222 from Oxfordshire Historic Churches for the church fabric and £150 from Old Marston Charities for the Coffee Pot group.

Net parochial fees were about 26% higher than in 2020, partly because some volunteers waived their fees. Investment income was further reduced as we had raided our reserves for the rewiring project. The rent on 1B Mill Lane was increased by 1% in line with inflation. Overall, there was a 17% decrease in receipts, but the 2020 total had been higher due to fundraising for the rewiring project

### ***Payments***

Our Parish Share assessment was reduced, but we voluntarily maintained the same level as in 2020 to support other parishes in the deanery. Our charitable donations increased by 8%. With the church starting to open up again, running expenses and the cost of ministry increased by 19%. The PCC reimburses the vicar for telephone and broadband costs.

The Marston Times was not distributed for most of the year. The PCC agreed to waive subscription fees in 2021.

During 2021 we completed the rewiring project, purchased new equipment for livestreaming and made a good start on repairs recommended in a quinquennial review.

### ***Investments***

There was a net growth of £13,264 in our CBF investments.

### ***At the Year End***

At the end of 2020 we had a balance of £44,321 in the General fund (unrestricted), equivalent to about five months expenditure. There was a balance of £18,027 in the Bell fund and £50,374 in other restricted and designated funds.

### ***Looking Ahead***

Our Parish Share in 2022 was to have remained the same, but we volunteered to contribute an additional £1,000 to support other parishes in our deanery. In general, our basic income and expenditure is anticipated to be similar to that in 2021. *Geoff Hale*

## **Independent Examiner's Report**

I report on the accounts of the PCC for the year ended December 31, 2021, which are set out in the following pages.

### ***Respective responsibilities of trustees and examiner***

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### ***Basis of examiner's report***

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### ***Independent examiner's statement***

In connection with my examination, no matter has come to my attention:

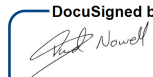
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

(Signed)

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11-Apr-2022 | 15:22 BST

Professor David Nowell C.Eng., F.I.Mech.E.  
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## PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

## Financial Statements for the Year ended 31 Dec 2021

## Receipts &amp; Payments

2020	RECEIPTS	Note	Unrestricted funds	Restricted funds	Designated funds	Total
£			£	£	£	£
	<b>Voluntary Receipts</b>					
67,949	Planned giving		62,094	7,650		69,744
18,546	Reclaimed from HMRC	3	13,703	745		14,448
878	Loose cash collections			90		90
0	Collections & donations for charity			811		811
9,788	Donations		621	1,167		1,788
0	Legacy		1,000			1,000
11	Sunday morning coffee					0
397	Wall safe		802			802
0	Junior Church					0
95	Sundries		88			88
14,300	Grants	4		3,972		3,972
111,963			78,308	14,435	0	92,743
	<b>Other Receipts</b>					
3,542	Fees (net)	5	4,410	55		4,465
4,167	Interest & investment income		2,690			2,690
8,820	Rent				8,904	8,904
2,249	Marston Times	6			21	21
18,777			7,100	55	8,925	16,080
130,741	Total receipts before transfers		85,408	14,490	8,925	108,823
0	Transfers		-5,000		5,000	0
130,741	<b>Total receipts after transfers</b>		80,408	14,490	13,925	108,823

The Notes are an integral part of these financial statements.

## PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

## Financial Statements for the Year ended 31 Dec 2021

## Receipts &amp; Payments (continued)

2020	PAYMENTS	Note	Unrestricted funds	Restricted funds	Designated funds	Total
£			£	£	£	£
	<b>Payments outside the Parish</b>					
50,770	Parish share		50,770			50,770
9,270	Other charitable donations	7	9,026	1,026		10,052
60,040			59,796	1,026	0	60,822
	<b>Church running expenses</b>					
3,704	Heating & lighting		5,230			5,230
3,344	Insurance		3,093			3,093
4,970	Maintenance		2,478	458		2,936
1,251	Cleaning (net)	8	1,585			1,585
1,109	Cost of services		1,147			1,147
3,632	Organists		3,650			3,650
524	Choir (including Junior Choir)		194	296		490
1,930	Gardening		1,784	2,500		4,284
20,464			19,160	3,254	0	22,414
	<b>Ministry in the Parish</b>					
1,465	Clergy expenses		1,702			1,702
3	Junior Church		0			0
208	Youth Work			527		527
0	Eco Hub			802		802
895	Mission within the Parish	9	1,002	965		1,967
2,571			2,704	2,295	0	4,999
	<b>Fabric</b>					
8,541	Memorial Garden			0		0
2,400	WiFi and Livesteam			1,763		1,763
116,206	Rewiring project			5,511	138	5,649
-869	Photocopier (depreciation)			0		0
0	Quinquennial repairs			1880	2,047	3,927
0	Church seating				3,401	3,401
126,278			0	9,154	5,586	14,740
	<b>Other Expenditure</b>					
5,498	Administration (net)	10	4,756			4,756
1,026	Marston Times	6			899	899
1,081	Maintenance of 1B Mill Lane				2,062	2,062
0	Flowers			59		59
7,606			4,756	59	2,961	7,776
216,958	Total payments before transfers		86,417	15,788	8,547	110,752
0	Transfers		0		0	0
216,958	<b>Total payments after transfers</b>		86,417	15,788	8,547	110,752
-86,218	<b>Surplus / Deficit</b>		-6,009	-1,298	5,378	-1,929
183,113	Balance b/f at January 1		50,330	21,596	29,461	101,387
4,491	Change in value of investments			1,453	11,811	13,264
101,387	Balance c/f at December 31		44,321	21,751	46,650	112,722

## PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

## Financial Statements for the Year ended 31 Dec 2021

## Summary of Funds

<b>Fund</b>	<b>Fund type</b>	<b>31 Dec 2020</b>	<b>Net Receipts</b>	<b>Net Payments</b>	<b>Uncleared payments</b>	<b>Change in investments</b>	<b>31 Dec 2021</b>
General	Unrestricted	50,330	80,408	86,417			44,321
Flowers	Restricted	60	-	59			2
Choir	Restricted	- 4	300	296			-
Choir Treats	Restricted	-	30	-			30
Fabric	Designated	20,385	10,000	5,586		11,811	36,610
Fabric	Restricted	1,943	7,209	9,154		-	2
Bells	Restricted	17,033	-	458		1,453	18,027
Memorial Garden	Restricted	250	2,350	2,500			100
Projection system	Restricted	369	-	-			369
Marston Times	Designated	1,745	21	899			868
Charity	Restricted	- 13	939	1,026		-	100
1B Mill Lane	Designated	7,066	3,904	2,062			8,908
Youth Work	Restricted	1,792	150	527			1,414
Music Events	Designated	264	-	-			264
Messy Church	Restricted	167	300	-			467
Eco Hub	Restricted	-	3,063	1,617			1,445
Coffee Pot	Restricted	-	150	150			-
<b>Total</b>		<b>101,387</b>	<b>108,823</b>	<b>110,752</b>		<b>13,264</b>	<b>112,722</b>

## Summary of Accounts

<b>Account</b>	<b>31 Dec 2020</b>	<b>Net Receipts</b>	<b>Net Payments</b>	<b>Uncleared payments</b>	<b>Change in Investments</b>	<b>31 Dec 2021</b>
Coop current a/c General	8,671	108,823	110,752			6,742
CBF investment a/c Bells	10,154				1,453	11,606
CBF investment a/c Fabric	82,563				11,811	94,374
<b>Total</b>	<b>101,387</b>	<b>108,823</b>	<b>110,752</b>	<b>-</b>	<b>13,264</b>	<b>112,722</b>

# PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

## Financial Statements for the Year ended 31 Dec 2021

### Statement of Overall Assets & Liabilities

31 Dec 2020 £		Expendable Funds	31 Dec 2021 £
	<b>Monetary Assets</b>		
8,671	Bank Current A/cc	6,742	6,742
92,717	CBF Investment A/cc	105,980	105,980
<b>101,387</b>	<b>Total</b>	<b>112,722</b>	<b>112,722</b>
	<b>Other Assets</b>		
230,915	Freehold house at 1B Mill Lane (insured value)		231,145
<b>230,915</b>	<b>Total</b>		<b>231,145</b>

Signed:

Elizabeth Denno (Chair)

Geoff Hale (Treasurer)

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## PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

### Financial Statements for the Year ended 31 Dec 2021

#### Notes to the Accounts

##### 1. Basis of Preparation

(a) The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 2011, together with applicable accounting standards.

(b) The accounts are prepared on a Receipts and Payments basis, as permitted when the annual income is less than £250,000.

(c) The financial statements include all transactions, assets, and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor of those that are informal gatherings of church members.

##### 2. Accounting Policies

(a) The funds of a charity, under charity law, have to be categorized in one of three ways.

**Unrestricted funds:** these contain money that can be spent in any way the PCC chooses (within general charity law)

**Designated funds:** these contain money that the PCC has allocated to a specific purpose. They include funds designated for maintenance of church property.  
Money in a designated fund can be undesignated by a subsequent decision of the PCC.

**Restricted funds:** these contain money that has been given for a purpose specified by the donor. Such money can only be spent on the specified purpose (within the overall objectives of the PCC), or else returned to the donor.

(b) The PCC uses a number of bank accounts and investment funds

**General Account:** This holds current funds, including General (unrestricted), Designated and Restricted Funds. The PCC holds a current account with the Cooperative Bank

**Investment Accounts.** Reserves are held in the CBF Church of England Investment Fund administered by CCLA Investment Management Ltd

Investments are valued at the basic value (between bid price and offer price) on 31 December.

(c) Fixed assets

Consecrated land and buildings and benefice property are not included in the accounts.

Movable church furnishings which are held by the vicar and churchwardens on trust for the PCC and which require a faculty for disposal are listed in the church's inventory. Such assets are not included in the financial statements.

The freehold property at 1B Mill Lane belongs to the PCC, with the deeds held on its behalf by the Diocese. It is included in the statement of overall assets and liabilities at its insured value.



# PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

for the Year

Financial Statements for the Year ended 31 Dec 2020

<b>Note 3</b>		<b>Money reclaimed from HMRC</b>	
	<b>2020</b>		<b>2021</b>
	£	<b>RECEIPTS</b>	£
	17,414	Income tax reclaimed on Gift Aid donations	14,401
	1,132	Money claimed under GASDS	47
	<u><b>18,546</b></u>		<u><b>14,448</b></u>
<b>Note 4</b>		<b>Grants</b>	
	<b>2020</b>		<b>2021</b>
	£	<b>RECEIPTS</b>	£
	300	Old Marston Parish Council (for Marston Times)	0
	300	Old Marston Parish Council (for Choir)	300
	200	Old Marston Parish Council (for Messy Church)	300
	0	Old Marston Parish Council (for Eco Hub)	500
	500	Brett's Trust (for Eco Hub)	500
	3,000	Allchurches Trust (for Rewiring)	0
	10,000	Oxfordshire Historic Churches (for Church Fabric)	222
	0	Oxford City Council (for Eco Hub)	2,000
	0	Old Marston Charities (for Coffee Pot)	150
	<u>14,300</u>		<u>3,972</u>
<b>Note 5</b>		<b>Parochial Fees: Receipts &amp; Payments</b>	
	<b>2020</b>		<b>2021</b>
	£	<b>RECEIPTS</b>	£
	7,337	Statutory Fees	6,816
	104	Additional Fees (organist, flowers, choir, bells, vergers)	779
	<u>7,441</u>		<u>7,595</u>
		<b>PAYMENTS</b>	
	3,562	Oxford Diocesan Board of Finance	2,574
	337	Others (clergy, organist, flowers, choir, bells, vergers)	556
	<u>3,899</u>		<u>3,130</u>
	<u><b>3,542</b></u>	<b>Surplus / Deficit ( - )</b>	<u><b>4,465</b></u>

# PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

for the Year

Financial Statements for the Year ended 31 Dec 2020

Note 6		Marston Times: Receipts & Payments	
	2020		2021
	£	RECEIPTS	£
	1,581	Subscriptions and donations	21
	668	Advertisements	0
	<u>2,249</u>		<u>21</u>
		<b>PAYMENTS</b>	
	710	Printing	721
	316	Postage & stationery	178
	<u>1,026</u>		<u>899</u>
	<u><b>1,222</b></u>	<b>Surplus / Deficit ( - )</b>	<u><b>-878</b></u>

Production and delivery of the Marston Times was suspended in 2020 due to the coronavirus pandemic. The surplus was used to fund production during 2021 without charge to subscribers or advertisers

## PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

## Financial Statements for the Year ended 31 Dec 2021

Note 7	2020	Other Charitable donations	Unrestricted funds	Restricted funds	Total
	£		£	£	£
		<u>Overseas &amp; worldwide</u>			
	500	Church Mission Society	1,000		1,000
	2,090	Divya Shanthy	2,026	751	2,777
	1,000	Christian Aid	500		500
	1,000	Viva			0
	500	Link to Hope	500		500
	500	Bible Society			0
	0	Barnabus Fund	500		500
	0	Embrace the Middle East	250		250
	25	Lifewords			0
	500	Water Aid	500		500
	<u>6,115</u>		<u>5,276</u>	<u>751</u>	<u>6,027</u>
		<u>National</u>			
	1,000	Christians Against Poverty	500		500
	0	Scripture Gift Mission	250		250
	0	Wheelpower	250		250
	0	The Children's Society		113	113
	<u>1,000</u>		<u>1,000</u>	<u>113</u>	<u>1,113</u>
		<u>Local</u>			
	0	Oxford Churches Debt Centre	500		500
	500	The Porch			0
	0	Viva Doorsteps	500		500
	0	Restore	250		250
	250	Musical Youth Company Oxford	250		250
	250	Oxfordshire Association for Blind			0
	155	Cowley Deanery			0
	500	Helen & Douglas House	500		500
	500	Asylum Welcome	750	163	913
	<u>2,155</u>		<u>2,750</u>	<u>163</u>	<u>2,913</u>
	<u><b>9,270</b></u>	<b>Total</b>	<u><b>9,026</b></u>	<u><b>1,026</b></u>	<u><b>10,052</b></u>

# PAROCHIAL CHURCH COUNCIL OF ST NICHOLAS MARSTON

for the Year

## Financial Statements for the Year ended 31 Dec 2020

### Note 8

### Cleaning: Receipts and Payments

2020		2021
£	RECEIPTS	£
0	Marston Church Properties (salary contribution)	1,755
<u>0</u>		<u>1,755</u>
	<b>PAYMENTS</b>	
1,083	Salaries and fees	3,315
168	Materials	25
<u>1,251</u>		<u>3,340</u>
<u><b>1,251</b></u>	<b>Net payments</b>	<u><b>1,585</b></u>

The PCC employs a Cleaner and supplies cleaning services to Marston Church Properties at cost.

### Note 9

### Mission within the Parish

2020		2021
£	PAYMENTS	£
214	Advertising	375
647	Holiday Club and Fun Days	1,044
33	Messy Church	0
0	Eco Hub supplies	399
0	Coffee Pot expenses	150
<u><b>895</b></u>		<u><b>1,967</b></u>

### Note 10

### Administration: Receipts and Payments

2020		2021
£	RECEIPTS	£
2,274	Marston Church Properties (salary contribution)	1,581
<u>2,274</u>		<u>1,581</u>
	<b>PAYMENTS</b>	
6,691	Salaries	4,742
465	Licence and other fees	150
588	Photocopier	588
0	Computer	232
0	Bank card reader	410
28	Other	214
<u>7,772</u>		<u>6,336</u>
<u><b>5,498</b></u>	<b>Net payments</b>	<u><b>4,756</b></u>

The PCC employs a Parish Administrator and supplies administration services to Marston Church Properties at cost.