

Company registration number: 06970365  
Charity registration number: 1138501

# Henshaw Nursery

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 July 2021

CI Accountancy Ltd  
1st Floor  
5 Cattle Market  
Hexham  
Northumberland  
NE46 1NJ

## **Henshaw Nursery**

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**Henshaw Nursery**  
**Reference and Administrative Details**

<b>Charity name</b>	Henshaw Nursery
<b>Charity registration number</b>	1138501
<b>Company registration number</b>	06970365
<b>Principal office</b>	Henshaw C E First School Bardon Mill Hexham Northumberland NE47 7EP
<b>Registered office</b>	Henshaw C E First School Bardon Mill Hexham Northumberland NE47 7EP
<b>Trustees</b>	Arlene Bowes Nicole Dodd Jade Charlton Susan Atkinson Samantha Clarke Helen Louise Revels
<b>Director</b>	Arlene Bowes Nicole Dodd Jade Charlton Susan Atkinson Samantha Clarke Helen Louise Revels
<b>Bankers</b>	Barclays Bank Plc
<b>Accountant</b>	CI Accountancy Ltd 1st Floor 5 Cattle Market Hexham Northumberland NE46 1NJ

## **Henshaw Nursery**

### **Trustees' Report**

The Trustees of the Charity, Henshaw Nursery, present their annual report and accounts for the year ended 31 July 2021, which have been subject to independent examination.

#### **Structure, governance and management**

Henshaw Nursery is governed by a board of Trustees who are also directors of the Company Limited by Guarantee.

The trustees/directors are appointed or reappointed at the Annual General Meeting held early in the Autumn term.

During this financial year the trustees were;

Arlene Bowes Appointed November 2017

Nicole Dodd Appointed January 2018

Jade Charlton Appointed March 2018

Susan Atkinson Appointed April 2018

Samantha Clarke Appointed May 2019 Resigned 22 August 2020

Helen Revels Appointed October 2019

The day to day running of the nursery is managed by Arlene Bowes, the Nursery Manager.

The trustees give their time voluntarily and receive no remuneration or other benefits.

There is a child protection policy in place, and DBS checks are also carried out prior to commencement of employment or trusteeship.

#### **Objects and activities**

The objects of Henshaw Nursery are to provide a caring, happy, safe, secure and stimulating environment, in which the children are able to choose and plan their own activities, and take control of their learning.

To help the children to:

- Reach their full potential
- Collaborate and reflect with others
- Communicate with peers and adults
- Express themselves through the medium of art, craft, music, drama and movement
- Develop self esteem and be more tolerant of others
- Have fun and enjoy themselves

To provide workshops for parents and carers.

To raise funds to improve the environment for the children.

To work with similar rural settings.

To work closely with the school to ease the transition of the children.

In planning our activities for the year, to keep in mind the Charity Commissions guidance on public benefit at our trustees meetings.

## **Henshaw Nursery**

### **Trustees' Report**

#### **Summary of main achievements**

Henshaw Nursery has remained open throughout the pandemic, delivering much needed childcare provision for keyworkers and their families. We'd like to thank our staff and Nursery Manager for the selflessness, hardwork and dedication they have shown throughout.

We began 2020 with 27 enrolled in the nursery and by July 2022 this increased to 48 children.

We would also like to thank our parents, carers, the children, and members of the community for all their continued support.

#### **Fundraising**

Due to the pandemic, many of our fundraising activities have been put on hold.

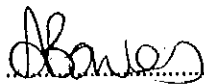
#### **Policy on reserves**

Unrestricted funds are held to meet any unforeseen expenditure that may occur and to meet any unexpected drop in income.

#### **Small company provisions**

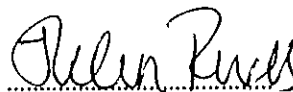
This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Approved by the Board and signed on its behalf by:

.....

Arlene Bowes  
Trustee

Date: 13.4.22.....

.....

Helen Louise Revels  
Trustee

Date: 14.4.22.....

## **Independent Examiner's Report to the Trustees of Henshaw Nursery**

I report on the accounts of the company for the year ended 31 July 2021, which are set out on pages 5 to 10.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

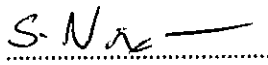
### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Shaun Nixon  
CI Accountancy Ltd

1st Floor  
5 Cattle Market  
Hexham  
Northumberland  
NE46 1NJ

Date:.....

## Henshaw Nursery

### Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 July 2021

		Unrestricted Funds	Total Funds 2021	Total Funds 2020
	Note	£	£	£
<b>Incoming resources</b>				
Incoming resources from generated funds				
Voluntary income	2	9,417	9,417	6,952
Activities for generating funds	3	141,903	141,903	102,239
Total incoming resources		<u>151,320</u>	<u>151,320</u>	<u>109,191</u>
<b>Resources expended</b>				
Costs of generating funds				
Fundraising trading: cost of goods sold and other costs	4	154,313	154,313	122,498
Total resources expended		<u>154,313</u>	<u>154,313</u>	<u>122,498</u>
Net movements in funds		(2,993)	(2,993)	(13,307)
<b>Reconciliation of funds</b>				
Total funds brought forward		38,134	38,134	51,441
Total funds carried forward		<u>35,141</u>	<u>35,141</u>	<u>38,134</u>

The notes on pages 7 to 10 form an integral part of these financial statements.

# Henshaw Nursery (Registration number: 06970365)

## Balance Sheet as at 31 July 2021

		2021	2020
	Note	£	£
<b>Current assets</b>			
Cash at bank and in hand		36,822	40,038
<b>Creditors: Amounts falling due within one year</b>	8	(1,681)	(1,904)
<b>Net current assets</b>		35,141	38,134
<b>Net assets</b>		35,141	38,134
<b>The funds of the charity:</b>			
<b>Unrestricted funds</b>			
Unrestricted income funds		35,141	38,134
<b>Total charity funds</b>		35,141	38,134

For the financial year ended 31 July 2021, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008 January 2015).

Approved by the Board on ..... and signed on its behalf by:



Arlene Bowes  
Trustee



Helen Louise Revels  
Trustee

The notes on pages 7 to 10 form an integral part of these financial statements.

## **Henshaw Nursery**

### **Notes to the Financial Statements for the Year Ended 31 July 2021**

#### **1 Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006.

##### **Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes.

Further details of each fund are disclosed in note 12.

##### **Incoming resources**

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

##### **Resources expended**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs of trading for fundraising purposes.

Capital grants are written off in line with the depreciation policy of the supported asset.

Revenue grants are recorded in the profit and loss account in the period that the supported expenditure is incurred.

##### **Operating leases**

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

##### **Pensions**

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

## Henshaw Nursery

### Notes to the Financial Statements for the Year Ended 31 July 2021

..... continued

#### 2 Voluntary income

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations and legacies			
Appeals and donations	9,417	9,417	6,952

#### 3 Activities for generating funds

	Unrestricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Childcare & Education			
Fees and supplies	141,903	141,903	102,239

#### 4 Total resources expended

	Childcare & Education £	Total £
Direct costs		
Cost of goods sold	12,182	12,182
Employment costs	125,663	125,663
Establishment costs	15,493	15,493
Accountancy fees	975	975
	<u>154,313</u>	<u>154,313</u>

#### 5 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

## **Henshaw Nursery**

### **Notes to the Financial Statements for the Year Ended 31 July 2021**

..... continued

#### **6 Employees' remuneration**

The aggregate payroll costs of these persons were as follows:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	114,513	85,907
Social security	1,515	328
Other pension costs	8,445	13,377
	<u>124,473</u>	<u>99,612</u>

#### **7 Taxation**

The company is a registered charity and is, therefore, exempt from taxation.

#### **8 Creditors: Amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Taxation and social security	1,031	573
Other creditors	-	390
Accruals and deferred income	650	941
	<u>1,681</u>	<u>1,904</u>

#### **9 Members' liability**

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### **10 Pension scheme**

##### **Defined contribution pension scheme**

The charity operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the charity to the scheme and amounted to £8,445 (2020 - £13,377).

Contributions totalling £nil (2020 - £390) were payable to the scheme at the end of the period and are included in creditors.

**Henshaw Nursery**  
**Notes to the Financial Statements for the Year Ended 31 July 2021**

..... continued

**11 Related parties**

**Controlling entity**

The charity is controlled by the trustees who are all directors of the company.

**12 Analysis of funds**

	At 1 August 2020	Incoming resources	Resources expended	At 31 July 2021
	£	£	£	£
<b>General Funds</b>				
Unrestricted income fund	38,134	151,320	(154,313)	35,141

**13 Net assets by fund**

	Unrestricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£
Current assets	36,822	36,822	40,038
Creditors: Amounts falling due within one year	(1,681)	(1,681)	(1,904)
Net assets	35,141	35,141	38,134

**Henshaw Nursery**  
**Statement of financial activities by fund Year Ended 31 July 2021**

	Unrestricted income fund 2021	Unrestricted income fund 2020
	£	£
<b>Incoming resources</b>		
Incoming resources from generated funds		
Voluntary income	9,417	6,952
Activities for generating funds	141,903	102,239
Total incoming resources	<u>151,320</u>	<u>109,191</u>
<b>Resources expended</b>		
Costs of generating funds		
Fundraising trading: cost of goods sold and other costs	154,313	122,498
Total resources expended	<u>154,313</u>	<u>122,498</u>
Net movements in funds	(2,993)	(13,307)
<b>Reconciliation of funds</b>		
Total funds brought forward	38,134	51,441
Total funds carried forward	<u>35,141</u>	<u>38,134</u>

This page does not form part of the statutory financial statements.