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**THE WEST END COMMUNITY TRUST**

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**UNAUDITED**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

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## THE WEST END COMMUNITY TRUST

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## THE WEST END COMMUNITY TRUST

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### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

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#### **Trustees**

F Rhys-Jenkins Bailey, Trustee  
J Davis, Trustee  
N Troup, Trustee  
K M Parker, Trustee

#### **Charity registered number**

1138467

#### **Principal office**

14 Old Compton Street, London, W1D 4TH

#### **Accountants**

The Bureau Accounting Ltd, 23 Kemsley Close, Greenhithe, Kent, DA9 9LS

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## THE WEST END COMMUNITY TRUST

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### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

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The Trustees present their annual report together with the financial statements of the The West End Community Trust for the year 1 April 2022 to 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019)

#### **Objectives and activities**

##### **a. Policies and objectives**

The objects of the Trust are:

1. To develop the capacity and skills of persons who are socially and economically disadvantaged, primarily but not exclusively in the West End Ward of the City of Westminster, in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
2. To relieve financial hardship, ill-health and other charitable need, in particular but not exclusively in the West End Ward of the City of Westminster, by providing a forum to enable charitable and other organisations to better co-ordinate their work.
3. Such other purposes that are exclusively charitable according to the laws of England and Wales as the trustees at their absolute discretion may determine.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

##### **b. Activities undertaken to achieve objectives**

The principal activities of the charity are:

1. To develop the capacity and skills of persons who are socially and economically disadvantaged, primarily but not exclusively in the West End Ward of the City of Westminster, in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
2. To relieve financial hardship, ill-health and other charitable needs, in particular but not exclusively in the West End Ward of the City of Westminster, by providing a forum to enable charitable and other organisations to better co-ordinate their work.

##### **c. Main activities undertaken to further the Charity's purposes for the public benefit**

The Trust has two core activities - the running of community events and smartphone workshops. The West End Time Bank is virtually dormant

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake

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## THE WEST END COMMUNITY TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### Achievements and performance

##### a. Main achievements of the Charity

The Trust continues to reach greater numbers of the older and more isolated members of the West End Community and has compiled an ambitious programme of events for the forthcoming year. During the year, the Trust was able to implement a full programme of community events, an activity which was curtailed in the 2021 year as a result of the pandemic and reduced in the 2022 year as a result of the health fears that the pandemic had exacerbated in the Trust's target population. In the 2023 year, these events have been warmly welcomed and well attended, providing much needed social interaction to the community.

During the lockdowns, enforced as a result of a global pandemic in 2020, the Trust's Digital Inclusion work expanded and has remained an important focus in the years since. Digital competence became an important factor in everyday life during that period and the necessity for all to be competent in digital communications was greatly accelerated.

#### Financial review

##### a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

##### b. Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between six and nine month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

##### c. Deficit

The Trust's expenditure marginally exceeded its income for the year. There has been a continuous programme of fund raising since the Trust's major government funding was cut in 2010 and the Trust continues to approach key commercial enterprises in the local area to encourage their support for the community in which they operate.

##### d. Principal risks and uncertainties

The Trustees have assessed the major risks to which the charity is exposed, the principal of which is the risk of withdrawal of funding from key commercial partners, and are satisfied that systems are in place to mitigate exposure to those risks.

#### Structure, governance and management

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## THE WEST END COMMUNITY TRUST

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

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#### Structure, governance and management (continued)

##### a. Constitution

The West End Community Trust is a registered charity, number 1138467, and is constituted under a Trust deed. The Trust was incorporated as a private company limited by guarantee on 2 March 2010 (registered number 071752021) and registered with the Charity Commission on 19 October 2010. The charity was converted to a Charitable Incorporated Organisation on 10 June 2019

##### b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

On 11 May 2022, K M Parker was appointed a Trustee following approval at a meeting of the Trustees.

##### c. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

##### Trustees' liability

The trustees of the Charity guarantee to contribute an amount not exceeding £1 to the assets of the Charity in the event of winding up.

##### Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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THE WEST END COMMUNITY TRUST

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TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023

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Approved by order of the members of the board of Trustees on 20 September 2023 and signed on their behalf by:

*Fiona JRJ Bailey*

**F Rhys-Jenkins Bailey**  
(Trustee)

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## THE WEST END COMMUNITY TRUST

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### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

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#### Independent examiner's report to the Trustees of The West End Community Trust ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

#### Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: 

Dated: 21 September 2023

Trevor Stroud

(FFA FFTA)

The Bureau Accounting Ltd  
23 Kemsley Close  
Greenhithe  
Kent  
DA9 9LS



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**THE WEST END COMMUNITY TRUST**

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**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2023**

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	Note	Unrestricted funds 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
<b>Income from:</b>				
Donations and legacies	2	33,619	33,619	34,746
<b>Total income</b>		<u>33,619</u>	<u>33,619</u>	<u>34,746</u>
<b>Expenditure on:</b>				
Raising funds	3	373	373	2,262
Charitable activities	4	38,101	38,101	34,515
<b>Total expenditure</b>		<u>38,474</u>	<u>38,474</u>	<u>36,777</u>
<b>Net movement in funds</b>		<u>(4,855)</u>	<u>(4,855)</u>	<u>(2,031)</u>
<b>Reconciliation of funds:</b>				
Total funds brought forward		28,133	28,133	30,164
Net movement in funds		(4,855)	(4,855)	(2,031)
<b>Total funds carried forward</b>		<u>23,278</u>	<u>23,278</u>	<u>28,133</u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 9 to 15 form part of these financial statements.

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**THE WEST END COMMUNITY TRUST**

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**BALANCE SHEET  
AS AT 31 MARCH 2023**

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	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	8	647	809
		<u>647</u>	<u>809</u>
<b>Current assets</b>			
Cash at bank and in hand		25,719	27,324
		<u>25,719</u>	<u>27,324</u>
Creditors: amounts falling due within one year	9	(3,088)	-
		<u></u>	<u></u>
<b>Net current assets</b>		22,631	27,324
		<u></u>	<u></u>
<b>Total assets less current liabilities</b>		23,278	28,133
		<u></u>	<u></u>
<b>Net assets excluding pension asset</b>		23,278	28,133
		<u></u>	<u></u>
<b>Total net assets</b>		23,278	28,133
		<u><u></u></u>	<u><u></u></u>
<b>Charity funds</b>			
Restricted funds	11	-	-
Unrestricted funds	11	23,278	28,133
		<u></u>	<u></u>
<b>Total funds</b>		23,278	28,133
		<u><u></u></u>	<u><u></u></u>

The financial statements were approved and authorised for issue by the Trustees on 20 September 2023 and signed on their behalf by:

*Fiona JRJ Bailey*

**F Rhys-Jenkins Bailey**  
(Trustee)

The notes on pages 9 to 15 form part of these financial statements.

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## THE WEST END COMMUNITY TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 1. Accounting policies

##### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The West End Community Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### 1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

##### 1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

##### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

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## THE WEST END COMMUNITY TRUST

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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#### 1. Accounting policies (continued)

##### 1.4 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Fixtures and fittings	-	25% Reducing balance
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##### 1.5 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### 1.6 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

##### 1.7 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### 1.8 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

#### 2. Income from donations and legacies

	Unrestricted funds 2023 £	Total funds 2023 £
Donations	33,619	33,619

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**THE WEST END COMMUNITY TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**2. Income from donations and legacies (continued)**

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Donations	34,746	34,746
	<u>34,746</u>	<u>34,746</u>

**3. Expenditure on raising funds**

**Costs of raising voluntary income**

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>
Costs of raising voluntary income	373	373
	<u>373</u>	<u>373</u>

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Costs of raising voluntary income	2,262	2,262
	<u>2,262</u>	<u>2,262</u>

**4. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Unrestricted funds 2023 £</b>	<b>Total 2023 £</b>
Charitable activities	38,101	38,101
	<u>38,101</u>	<u>38,101</u>

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THE WEST END COMMUNITY TRUST

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023

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4. Analysis of expenditure on charitable activities (continued)

Summary by fund type (continued)

	<i>Unrestricted funds 2022 £</i>	<i>Total 2022 £</i>
Charitable activities	34,515	34,515

5. Analysis of expenditure by activities

	<b>Activities undertaken directly 2023 £</b>	<b>Support costs 2023 £</b>	<b>Total funds 2023 £</b>
Charitable activities	37,601	500	38,101

	<i>Activities undertaken directly 2022 £</i>	<i>Total funds 2022 £</i>
Charitable activities	34,515	34,515

6. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £500 (2022 - £ -).

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

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**THE WEST END COMMUNITY TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**8. Tangible fixed assets**

	<b>Fixtures and fittings £</b>
<b>Cost or valuation</b>	
At 1 April 2022	1,260
At 31 March 2023	<u>1,260</u>
<b>Depreciation</b>	
At 1 April 2022	451
Charge for the year	162
At 31 March 2023	<u>613</u>
<b>Net book value</b>	
At 31 March 2023	<u><u>647</u></u>
<i>At 31 March 2022</i>	<u><u>809</u></u>

**9. Creditors: Amounts falling due within one year**

	<b>2023 £</b>	<b>2022 £</b>
Accruals and deferred income	<u><u>3,088</u></u>	<u><u>-</u></u>

**10. Financial instruments**

	<b>2023 £</b>	<b>2022 £</b>
<b>Financial assets</b>		
Financial assets measured at fair value through income and expenditure	<u><u>25,719</u></u>	<u><u>27,324</u></u>

Financial assets measured at fair value through income and expenditure comprise bank balances.

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**THE WEST END COMMUNITY TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

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**11. Statement of funds**

**Statement of funds - current year**

	<b>Balance at 1 April 2022 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Balance at 31 March 2023 £</b>
<b>Unrestricted funds</b>				
General Funds - all funds	<b>28,133</b>	<b>33,619</b>	<b>(38,474)</b>	<b>23,278</b>

**Statement of funds - prior year**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2022 £</i>
<b>Unrestricted funds</b>				
General Funds - all funds	<i>30,164</i>	<i>34,746</i>	<i>(36,777)</i>	<i>28,133</i>

**12. Summary of funds**

**Summary of funds - current year**

	<b>Balance at 1 April 2022 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Balance at 31 March 2023 £</b>
General funds	<b>28,133</b>	<b>33,619</b>	<b>(38,474)</b>	<b>23,278</b>

**Summary of funds - prior year**

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2022 £</i>
General funds	<i>30,164</i>	<i>34,746</i>	<i>(36,777)</i>	<i>28,133</i>



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THE WEST END COMMUNITY TRUST

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023

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13. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	647	647
Current assets	25,719	25,719
Creditors due within one year	(3,088)	(3,088)
<b>Total</b>	<b>23,278</b>	<b>23,278</b>

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	809	809
Current assets	27,324	27,324
<b>Total</b>	<b>28,133</b>	<b>28,133</b>











# West End Community Trust Accounts

Final Audit Report

2023-10-03

Created:	2023-09-21
By:	Jennifer Davis (jenniferd@calders.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOk44wAcPDa-yx-c6c7B5CjRU74VNm7R_

## "West End Community Trust Accounts" History

-  Document created by Jennifer Davis (jenniferd@calders.net)  
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-  Document emailed to fionasoho@hotmail.com for signature  
2023-09-21 - 17:35:48 GMT
-  Document emailed to The Bureau Accounting Ltd (contact@thebureauaccounting.co.uk) for signature  
2023-09-21 - 17:35:48 GMT
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2023-09-21 - 18:35:38 GMT- IP address: 146.75.174.13
-  Document e-signed by The Bureau Accounting Ltd (contact@thebureauaccounting.co.uk)  
Signature Date: 2023-09-21 - 19:40:07 GMT - Time Source: server- IP address: 98.96.171.97
-  Email viewed by fionasoho@hotmail.com  
2023-09-21 - 21:00:45 GMT- IP address: 86.158.208.179
-  Email viewed by fionasoho@hotmail.com  
2023-09-30 - 17:23:28 GMT- IP address: 86.167.233.23
-  Signer fionasoho@hotmail.com entered name at signing as Fiona JRJ Bailey  
2023-10-03 - 10:07:50 GMT- IP address: 86.167.233.23
-  Document e-signed by Fiona JRJ Bailey (fionasoho@hotmail.com)  
Signature Date: 2023-10-03 - 10:07:52 GMT - Time Source: server- IP address: 86.167.233.23
-  Agreement completed.  
2023-10-03 - 10:07:52 GMT