

Sheffield Women's Aid

England & Wales · Charity number 1138460

Details

Other names	SHEFFIELD AREA REFUGE AND SUPPORT, SHEFFIELD WOMEN'S AID LIMITED, Sheffield Women's Aid Limited, SHEFFIELD WOMEN'S AID
Status	Registered
Legal form	Charitable company
Company number	07311689
Registered	2010-10-18
Register	View on the Charity Commission register

Contact

Address	PO Box 4917 Sheffield S8 2JQ
Phone	01142366423
Email	mail@sheffieldwomensaid.org.uk
Website	https://sheffieldwomensaid.org.uk/

Activities

Objects: THE OBJECTS OF THE CHARITY ('THE OBJECTS') ARE:3.2.1 TO RELIEVE AND SUPPORT THOSE WHO HAVE SUFFERED, OR ARE IN DANGER OF SUFFERING, VIOLENCE FROM OR THE EFFECTS OF VIOLENCE FROM PERPETRATORS KNOWN TO THEM; AND3.2.2 TO RELIEVE THE DISTRESS AND SUFFERING EXPERIENCED BY WOMEN AND REFUGEES FROM MINORITY ETHNIC GROUPS AND ANY CHILDREN OF SUCH WOMEN OR REFUGEES WHO HAVE BEEN MALTREATED BY THEIR PARTNERS, OTHER FAMILY MEMBERS OR MEN OR WOMEN KNOWN TO THEM; AND3.2.3 TO EDUCATE AND INFORM THE PUBLIC IN ALL ASPECTS OF DOMESTIC VIOLENCEAND IN ASSOCIATION WITH THE LOCAL AND NATIONAL AUTHORITIES AND VOLUNTARY ORGANISATIONS, THIS RELIEF SHALL BE PROVIDED IN ANY MANNER WHICH IS NOW OR MAY HEREAFTER BE DEEMED BY LAW TO BE CHARITABLE, WITHIN THE CITY OF SHEFFIELD AND ELSEWHERE IN THE UNITED KINGDOM.

Activities: SARAS provide two Refuges, accommodating a total of 37 families at any one time. Families have to be eligible for public funding and a victim of domestic abuse including coercive control. We house dependent children of any gender or age and also accommodate female heads of house-holds who are 16 or 17. We provide ongoing support to move into independent living.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Accommodation/housing
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE SHEFFIELD.
- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,177,357	£870,371	£903,898	15
2024-03-31	£972,465	£848,696	£596,912	14
2023-03-31	£995,017	£841,154	£473,143	17
2022-03-31	£944,270	£841,448	£319,280	18
2021-03-31	£798,294	£753,095	£216,458	18

Trustees

Name	Role	Appointed
Clare Fowler		2022-03-31
Gail Lewis		2025-12-11
Jacqueline Davison		2023-05-25
Julia Storer		2025-12-11
Nicola Jayne Mosley-Walia		2017-02-23
Nicola Speake		2023-12-07
Sarah Sonne		2023-12-07
Zarah Khan		2025-12-11

Accounts

Company registration number: 07311689

Charity registration number: 1138460

Sheffield Women's Aid

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025

Sheffield Women's Aid

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Sheffield Women's Aid

Reference and Administrative Details

Trustees	Nicola Mosley-Walia, Chair
	Jacqueline Davison, Treasurer
	Clare Fowler
	Nicola Speake
Senior Management Team	Sarah Sonne
	Hollie Venn, Chief Executive
	Janet Goodinson, Head of Operations
	Julie O'Rourke, Lead Practitioner
Charity Registration Number	1138460
Company Registration Number	07311689
Registered Office	159 Drewry Lane
	Derby
	DE22 3QT
Auditor	Barnett & Turner Accountants Ltd
	Cromwell House
	68 West Gate
	Mansfield
	Nottinghamshire
Bankers	NG18 1RR
	Virgin Money
	681 Chesterfield Road
	Sheffield
	S8 0RY
	Yorkshire Bank
	681 Chesterfield Road
	Sheffield
	S8 0RY

Sheffield Women's Aid

Chair's Report

Chair's Report

I am pleased to present the annual accounts for Sheffield Women's Aid for the period 2024/2025.

I would like to take the opportunity to thank our CEO, Hollie Venn, the leadership team, all staff and volunteers for their continued dedication and commitment to Sheffield Women's Aid. The board recognises the hard work that each and every member of the team consistently illustrates to the Charity. We recognise without the commitment of our staff team, we would not be where we are today.

I would also like to take the opportunity to thank our commissioners for their continued support and all those that have kindly provided us with funds to allow us to continue to do the important work that we do.

The year of 2024/2025 marked a historic year for Sheffield Women's Aid. We were delighted to celebrate our 50th anniversary at Sheffield Town Hall. The event was well attended and was a great display of all the work we have achieved to date. We were fortunate to work alongside artists and actors to create wonderful visual displays for the event whilst also hosting engaging speakers. It was an incredible experience to be part of and be able to show the historic and ongoing change Sheffield Women's Aid has made to women and children.

We have had an excellent year in respect of donations. This is in part due to my fellow board member, Clare Fowler who completed a lengthy and challenging sponsored walk of Sheffield and the increase in media work by our CEO, Hollie Venn and Janet Goodinson, Head of Operations. Hollie and Janet have been a constant presence at bringing awareness to the work of Sheffield Women's Aid by way of their engagement with media outlets.

We have also had an excellent year in terms of diversifying the service we are able to offer with the inclusion of our dispersed housing. We are grateful for the opportunity to vary our service and would like to thank Women in Social Housing and Resonance for their assistance in the growth of our services and organisation.

We continue to thrive in a difficult landscape. The demand for services remains high and presents new challenges which we meet with passion. We continue to meet the challenges, overcome these and grow.

Sadly, this reporting period saw the resignation of our longest standing board member, Maureen Storey, MBE. Maureen has been an integral part of the women's movement and Sheffield Women's Aid. We all wish to thank Maureen for her service to the organisation and her passion will remain. Maureen will continue with Sheffield Women's Aid as an Ambassador.

Nicola Mosley-Walia

Chair, Sheffield Women's Aid.

Sheffield Women's Aid

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2025.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Nicola Mosley-Walia, Chair
	Jacqueline Davison, Treasurer
	Maureen Storey (resigned 4 September 2025)
	Clare Fowler
	Nicola Speake
	Sarah Sonne
	Laura Patchett (resigned 23 July 2024)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 12 July 2010 and most recently amended 25 January 2024. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

All members of the Board of Trustees are elected each year at the Annual General Meeting and members may be re-elected or re-appointed. SWA Trustee positions are recruited through a variety of means; advertising locally and regionally, undertaking targeted recruitment to increase diverse board members, word of mouth, and through strategic contacts. Formal interviews are held following an application and short-listing process and induction period conducted by the CEO.

The trustee recruitment process is supported by a dedicated policy to ensure a breadth and range of recruitment processes are explored to ensure SWA is a diverse board in terms of skills sets and reflecting the communities we serve.

Induction and training of trustees

The CEO is responsible for the induction of new Trustees and identifying additional training needs, in consultation with the Chair of the Board. The induction process for new Trustees involves the Chair, or another Board member appointed by her, ensuring that copies of the documentation listed below is made available and explained to the new member:

- The Memorandum and Articles of Association.
- Supporting documentation - Aims & Objectives, key Policies & Procedures etc.
- Roles & Responsibilities & Delegated Authorities
- Copies of the most recent annual accounts and management accounts.

Arrangements for setting key management personnel remuneration

SWA uses local and national benchmarking against similar organisations to ensure its salaries for key managers are fair and reflect the level of responsibility they hold.

Sheffield Women's Aid

Trustees' Report

Organisational structure

SWA is managed by a voluntary Board of Trustees, with paid staff undertaking the work of the organisation and dealing with the day to day administration. The Board meets every other month. Task groups which report to the Board meet when necessary, and the Board considers Quarterly Management Accounts. The Board and staff team together agree the forward strategy for the organisation, in consultation with service users, and set out in our strategic business plan. Progress is monitored against the plan and risk register, and policies and procedures are reviewed in a regular cycle.

The organisation has been in existence as a charity since the 1970's, and is also now a charitable company limited by guarantee, incorporated on 12 July 2010, and registered as a charity on 18 October 2010. The company was established under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed under its Articles of Association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2025 was 6 (2024: 6). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity. All Trustees give their time voluntarily and receive no benefits from the charity.

Objectives and activities

Objects and aims

To relieve and support women and children who have suffered, or are in danger of suffering violence from perpetrators known to them;
To educate and inform the public in all aspects of domestic violence.

Objectives, strategies and activities

The main activities undertaken in relation to those purposes

To provide access to safe and secure temporary accommodation for those service users that are at risk of significant harm, or are at risk of homelessness due the actions of a perpetrator known to them, and ensure that they are able to access safe and secure permanent accommodation.

We support female survivors of domestic abuse to make choices about their future, including supporting them, through specialist practitioners, to recognise abuse and controlling behaviour, understand the effect this has on them individually, their children, friends and family, and to prevent repeat victimisation.

Sheffield Women's Aid

Trustees' Report

Refuge Service for women and families affected by domestic abuse

SWA are commissioned to provide two safe and secure self-contained refuges, accommodating a total of 37 women and their children at any one time. Single women are accepted into the service and accommodated in single use/smaller flats to ensure SWA maximise the accommodation to meet need. SWA are commissioned to provide support for an average period of 6 months, however survivors may receive support for a longer period whilst specialist practitioners support them to move into alternative/permanent accommodation safely. One of the flats is an emergency crash pad enabling survivors to access SWA support out of office hours and is usually accessed by the Police or Social Care to facilitate a swift response and make survivors safe.

Survivors are assessed by Sheffield City Council's Housing Support Pathway to be eligible for referral into SWA accommodation and to ensure their primary support need is that they are, or have been, a victim of domestic abuse (including coercive control) and are at medium to high risk of harm. SWA do not operate any blanket exclusions and assess each referral on a case by case basis to ensure we are able to meet the needs of survivors. Children and young people who are dependants of survivors can also be accommodated with no limitations on age or sex.

Pets are accepted at one refuge site and our dispersed accommodation as SWA recognise the barriers for those leaving with pets and the national shortage of safe accommodation available to survivors with pets.

Dispersed Accommodation

During this period SWA increased their dispersed accommodation which sits separately from the commissioned refuge accommodation. As the Women's Aid Annual Audit has highlighted, the demand for safe accommodation continues to outstrip supply. SWA are acutely aware of the need for women and children to be able to exit swiftly from abusive relationships, and through this partnership and development of additional accommodation we are able to offer more accommodation than we are commissioned to respond to this unmet need.

As all properties are self-contained it enables SWA to offer flexible accommodation for women and families, and also to accept direct referrals, meaning survivors can receive a prompt pathway into the accommodation.

During this reporting period we presented the development of our dispersed accommodation at the national Women's Aid conference in Birmingham.

Multiple and Complex Needs

SWA accommodate women and families with a wide diversity and complexity of needs, which can include but are not limited to substance use; mental and physical health; disability; language barriers etc. Having multiple and complex needs are not barriers to accessing our support as SWA work in a trauma-informed way recognising the intersecting barriers survivor experience and the many ways in which survivors cope and recover from domestic abuse.

SWA seeks to balance the needs of existing service users against new referrals with similar needs, to ensure women and children are not placed at risk. We reserve the right to decline referrals where risk and safety may be compromised. SWA work in partnership with external agencies to ensure support is maximised and where required additional support with complex needs is provided.

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Trustees' Report

Safeguarding

Children and Adults Safeguarding, and management of risk, is the essential framework of SWA's work and is the cornerstone of how we work to keep survivors safe. Where there are concerns or evidence indicating that a survivor, her children or others may be at risk SWA will complete appropriate evidence that indicates that the survivor or her children may be at risk of harm in the refuge, or others may be at risk, SWA will request additional information and guidance from professionals that may be involved with the family before taking any decisions.

It is essential that all assessments consider existing and potential safeguarding issues and SWA ensure that our risk assessments (including the DASH assessment) at referral are as thorough as possible. The safety of the family, and others within the refuge, staff and visitors, are our priority. Where risk is identified as escalating and safeguarding concerns are present, SWA will always make the appropriate early interventions and ensure that survivors and families are involved in measures to support keeping them safe. SWA has a named safeguarding lead at each refuge.

Safety and Security

Ensuring survivors are safe where they live is a key priority for SWA. To facilitate this our refuges have a range of security measures and equipment in place to ensure women and families are safe. Each refuge has CCTV, secure entry and access systems and they are flagged to South Yorkshire Police, Fire and Rescue and Ambulance services for a rapid response. There are concierge services on both sites to ensure there is a staff presence each evening and overnight alongside an on-call rota provided by staff. No visitors are allowed on site unless they are arranged in advance, and of a professional nature, unless by agreement.

Each flat is self-contained, which gives greater security of tenure to ensure there is privacy for families, and these are checked monthly for health and safety purposes. SWA have robust fire safety systems across each site that are tested twice a year alongside weekly fire tests. To further maintain the safety and security of the refuges a PO Box is used for all correspondence and is the SWA registered address. All survivors are asked to adhere to maintaining the confidential location and address and SWA only use agreed contractors and taxi services to ensure the address is only disclosed on a need to know basis.

Specialist support

Each survivor has their own named key worker and children and young people have dedicated practitioners across both sites. Following initial needs assessments, support plans are then formulated with survivors to create a person centred approach, assisting service users to reach their goals and outcomes.

SWA have well trained and experienced practitioners to assist in areas such as securing the right to remain for survivors with no recourse to public funds, writing reports to assist in case conferences, family court and civil/criminal proceedings, and delivering trauma-informed group work. Some of our practitioners speak community languages to help meet the communication and cultural needs of our residents. Practitioners are on site over 5 days a week, evenings and Bank Holidays, to be responsive to survivor needs and take referrals more flexibly.

All SWA staff work within a trauma informed framework and themselves receive regular supervision and monthly reflective practice sessions to ensure they are supported in their roles which can be challenging.

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Trustees' Report

Moving on to independent living

Throughout their stay in our refuges, survivors are encouraged to identify their aspirations and are supported to achieve their goals, including move on into their own accommodation. SWA have positive relationships with external providers outside of the City Council, to widen the opportunities for move on. SWA will assist with this process along the way, to give survivors the best possible chance of success in the future. Where support is needed after moving on independently, SWA work with Shelter to ensure there is a smooth transition into maintaining their own accommodation, as well as applying for grants to assist those we support to have a smoother move on experience.

Public benefit

Annually the charitable aims are reviewed by the Board of Trustees and this annual report reviews what the achievements have been for SWA during the reporting period.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Approximately 40% of the organisation's total income is from rent and service charge relating to the tenancies. This income covers the rental of the buildings, expenditure required to stock and maintain the tenancies and also covers some of the staff costs associated with intensive housing management.

SWA's main source of income is derived from Sheffield City Council, which covers both the rent and service charge element for the building maintenance and upkeep, alongside a contract to deliver a support service to survivors. SWA engage in a procurement and commissioning process every 3-5 years to continue to secure this work. In 2022 SWA, in partnership with IDAS, secured the Safe Accommodation tender to ensure these services remained with specialist providers, with the contract awarded for a maximum of 5 years. This provides stability for SWA and enables us to secure additional external funding to compliment the commissioned support.

Additionally, SWA are successful in securing a range of weekly volunteer hours to bring added value to the organisation and support the operational activity, in areas such as gardening, arts and crafts, wraps and chats, picnics, work ready support, walking groups and cooking sessions.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Sheffield Women's Aid

Trustees' Report

Achievements and performance

Celebrating 50 Years of Life-Saving Work: A Year in Reflection

This reporting period marks an extraordinary milestone for Sheffield Women's Aid (SWA) - our 50th anniversary. Since our founding in 1974 by a committed group of volunteers, we have grown into a trusted, specialist organisation supporting women and children escaping domestic abuse. As one of the earliest Women's Aid groups in England, our legacy has helped shape the national movement that began in the 1970s - and continues to inspire change today.

To honour half a century of life-saving work, we hosted a series of inspiring events, bringing together the women and communities who have shaped our journey:

- **A Legacy Gathering:** We reunited pioneering volunteers, early staff, and key partners to reflect on SWA's history and contribute to our Journey Map, a timeline celebrating five decades of progress.
- **Fundraising for the Future:** A vibrant community fundraiser at Crookes Social Club supported our continued work.
- **Celebratory Art and Storytelling:** Artist Emma Dolan of Virago Women's Arts worked with survivors in workshops to create a beautiful tapestry, symbolising the strength and resilience of those we serve.
- **A 50th Anniversary Celebration at Sheffield Town Hall:** Opened by Sheffield City Council CEO Kate Josephs, the event featured powerful speakers, including:
 - o Liz Kelly, CBE, Professor and Director of the Child and Woman Abuse Studies Unit at London Metropolitan University
 - o Sarah Poolman, Deputy Chief Constable, South Yorkshire Police
 - o BreakOut Arts, performing a drama piece inspired by SWA's survivors' stories, which previously toured local schools
 - o Sarah Lynch, retired Circuit Judge, reflecting on the legal system's role in protecting women and children.

Kindly sponsored by Norrie Waite Solicitors, the event was a resounding success - a chance to honour our roots, celebrate our impact, and recommit to our mission.

The event was an opportunity for all attendees to hear speakers celebrate the work of our small lifesaving charity, review art work and documents we have produced over the years and hear how our services have been developed and shaped by survivors. A well-attended event, celebrating our 50 years was a milestone we are incredibly proud of.

Equally, over the reporting period we achieved some positive outcomes with the survivors we supported across our accommodation, this includes:

- 98% of adults reported improved mental health upon leaving SWA support
- 94% of adults left the service in a positive way
- 94% of survivors feeling safer as a result of using our support
- 90% of parents recognising the impact abuse has had on their children
- 100% of children and young people report being able to access therapeutic support whilst in our services and feeling greater well-being as a result

Survivors were involved in the recruitment of new staff during the reporting period, assisting us to raise awareness in our media pieces we delivered, and worked specifically with our Board of Trustees to shape internal policies. This affirms SWA's approach to ensuring those with lived experience are centred in our practices.

Sheffield Women's Aid

Trustees' Report

Over the period we supported significant levels of adults, children and young people. The data below provides further information:

Number of survivors supported		
Adult survivors supported – refuge accommodation	94	56 of those supported were parents. 6 women arrived into the service pregnant 42% were between the ages of 25-34 40% supported were from outside of the Sheffield area
Adult survivors supported – dispersed accommodation (this was increasing during the reporting period)	6	5 of those supported were parents 83% of those supported were from outside of the Sheffield area.
Children and young people survivors supported – refuge accommodation	70	54.28% female children 45.72% male children 26% of children and young people were between 12-16 years of age, and with 53% between the ages of 1-7 years.
Children and young people survivors supported – dispersed accommodation	10	42% male children 58% female children 33% of children and young people were between 12 and 16 years. 33% between 4 and 12 years. 33% under 3 years old.

Sheffield Women's Aid

Trustees' Report

Equality and Diversity related information			
Adult survivors -- refuge accommodation	94	<u>Ethnicity</u> 50% are White British; 50% are from Ethnic Minority groups including: Pakistani; Bangladeshi; Chinese; Arab; African; Eastern European.; Caribbean <u>Health and Disability</u> 8% of women experience physical disability or long term health condition; 69% of women identified as experiencing poor mental health <u>Language</u> 20% of women have been supported with an interpreter.	
Adult survivors -- dispersed accommodation	6	<u>Ethnicity</u> 33% are White British; 67% are from Ethnic Minority groups including: Pakistani (1); Caribbean (2); Arab (1); <u>Health and Disability</u> 50% of women experience physical disability or long term health condition; 80% of women reported experiencing poor mental health; <u>Language</u> 33% of women have been supported with an interpreter.	

Sheffield Women's Aid

Trustees' Report

Children and young people - refuge accommodation	70	<u>Ethnicity</u> 47% are White British; 53% are from Ethnic Minority groups. <u>Health and Disability</u> 15% of children reported a disability or long term health condition with 10% experiencing a learning disability.
Children and young people - dispersed accommodation	10	<u>Ethnicity</u> 100% of children are from Ethnic Minority groups including: Pakistani; Caribbean; white and black African. <u>Health and Disability</u> 50% of children experienced a disability or health condition.

The true impact of our work is best heard in survivors' own words:

'After moving to the refuge, I have learned so much about my rights and what an abusive relationship truly is. Understanding my rights has increased my confidence as well. For instance, when I first arrived, I didn't feel confident in public spaces. However, after making a safety plan with my support worker, I knew what I should do if the abuser saw me in public. This automatically boosted my confidence. My support network has definitely improved. I now have a family solicitor and am in the process of getting a divorce. My immigration issues have been resolved through an immigration solicitor. I am attending college and have improved my English. Yes, I strongly believe that what happened was not my fault'

'Everything has changed, I was a shell of myself before coming here. I was riddled with Anxiety and did not know what would happen to me and my son. I felt like you guys in refuge where like a family and (name of son) warmed to you so well. Honestly can not thank you enough. If I had not come here fear something bad would have happened to me and (name of son) because (name of perpetrator) was a psychopath. I was not myself and he had stripped everything away me'

'Just being able to talk about my experiences and having help I was able to access really helped me. I couldn't thank the service enough; the staff were brilliant'

'I am feeling safe and hopeful for my future'

Sheffield Women's Aid

Trustees' Report

Financial review

During this reporting period SWA were fortunate to receive funding in addition to the commissioned contract from Sheffield City Council. Those funders were:

- SWA were fortunate to receive an increase in charitable donations from individual donors and companies during this period. Following national and local media pieces for Channel 4 and ITV Sheffield Women's Aid saw their profile increase and attract interest in our work, and we would like to thank all those that took the time to donate to our life saving work and learn more about what we do!
- One of our trustees completed a walking challenge to both raise funds and awareness of our work in celebration of our 50th year.
- Donations from Arthrex and Women's Institute who have made SWA their chosen charity for this period have included support with household items (supporting preparation for move on); toiletries and household essentials; clothing as well as gifts for celebrations such as Easter, Mother's Day, Eid and Christmas.
- PilotLight funded a specific piece of support to enable SWA to review its Governance processes and formulate a plan to further develop our strategic plans.
- A donation from Pavers Shoes to support our activities with survivors.
- A variety of donations specifically for adults and children to help celebrate Christmas, religious celebrations and Easter.
- Masonic Charitable Foundation - providing £60,000 over 3 years to enable the recruitment of a specialist children and young person's practitioner and ensure over each refuge there is equity of support available. Sheffield City Council additionally contributed to the funding for this post. The work relating to this funding will start in the next financial year and so this funding as been deferred.

Policy on reserves

SWA aim to hold between 3-6 months total expenditure as unrestricted reserves in order to meet its liabilities and unforeseen expenditure. Unrestricted reserves (taking into account only current assets) at the year-end represent around 10 months' anticipated total expenditure.

Currently total reserves are £903,898 (2024: £596,912) these are made up of restricted reserves £142,840 (2024: £174,133), designated reserves for building repairs £86,394 (2024: £76,394) and general fund unrestricted reserves of £674,664 (2024: £346,385).

The general fund free reserves after discounting the fixed assets value amount to £653,502 (2024: £322,897).

Quarterly budget reporting is undertaken to recognise SWA's financial position and mitigate any risks where there may be a material variance that may affect the Charity's ability to maintain the current level of reserves.

Sheffield Women's Aid

Trustees' Report

Principal risks and uncertainties

Risk management

The Trustees are responsible for identifying, assessing and managing risks, to the organisation, our staff and service users. The Risk Register and Business Plan identify the strategic aims, structure, activities, challenges, resources required and major risks to which the organisation is exposed. The Risk Register is approved by the Board of Trustees annually and reviewed regularly.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least 3-6 months unrestricted expenditure. This provides sufficient funds to cover management and administration support costs and to respond to emergency applications for grants, which may arise from time to time. Risk assessment and management is undertaken and recorded in relation to the specific services delivered and in response to changes in legislation and funding available. The Finance Policy and Procedures outline those authorised to make payments, place orders and take other actions with financial consequences.

During this reporting period we anticipated a financial increase to our expenditure following the proposed National Insurance increases that apply from April 2025. SWA met with their Local MP's to raise this impact on small charities, and also worked with our Local Authority to plan how this would be absorbed. For a small charity like Sheffield Women's Aid this was an additional financial burden that was challenging to absorb.

Plans for future periods

SWA's future plans involve finalising the completion and handover of all dispersed units during 2025 to complete the portfolio of 10 additional homes for survivors and their children. Working with both Resonance/WISH and Sheffield City Council has enabled this growth for SWA. In addition to the properties SWA will be looking to secure funding to support the women and families that will be accessing the properties.

SWA will be preparing to undertake the Women's Aid Federation of England (WAFE) accreditation during 2026 and planning this work to ensure we are able to evidence and showcase our services effectively.

Lastly, over the coming year SWA will be seeking to recruit and increase the number of Trustees to support the wider Governance and Strategic work of the Charity.

Disclosure of information to auditor

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Sheffield Women's Aid

Trustees' Report

Statement of Responsibilities

The trustees (who are also the directors of Sheffield Women's Aid for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 27 November 2025 and signed on its behalf by:


Nicola Mosley-Walia
Trustee

Sheffield Women's Aid

Independent Auditor's Report to the Members of Sheffield Women's Aid

Opinion

We have audited the financial statements of Sheffield Women's Aid (the 'charity') for the year ended 31 March 2025, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Sheffield Women's Aid

Independent Auditor's Report to the Members of Sheffield Women's Aid

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Responsibilities (set out on page 14), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Sheffield Women's Aid

Independent Auditor's Report to the Members of Sheffield Women's Aid

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

As part of our planning process:

- We enquired of management the systems and controls the company has in place, the areas of the financial statements that are mostly susceptible to the risk of irregularities and fraud, and whether there was any known, suspected or alleged fraud.
- We obtained an understanding of the legal and regulatory frameworks applicable to the company. We determined that the following were most relevant: FRS 102, Companies Act 2006, health and safety and employment law.
- We considered the incentives and opportunities that exist in the company, including the extent of management bias, which present a potential for irregularities and fraud to be perpetuated, and tailored our risk assessment accordingly.
- Using our knowledge of the company, together with the discussions held with the company at the planning stage, we formed a conclusion on the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Identifying and testing journal entries and the overall accounting records, in particular those that were significant and unusual.
- Reviewing the financial statement disclosures and determining whether accounting policies have been appropriately applied.
- Obtaining third-party confirmation of material bank balances.
- Reviewing documentation such as the company board minutes for discussions of irregularities including fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Other matters

The comparatives for the year ended 31 March 2024 were unaudited.

Sheffield Women's Aid

Independent Auditor's Report to the Members of Sheffield Women's Aid

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Jonathan Wilson FCA, CTA (Senior Statutory Auditor)
For and on behalf of Barnett & Turner Accountants Ltd

Cromwell House
68 West Gate
Mansfield
Nottinghamshire
NG18 1RR

Date:.....

8/12/25

Sheffield Women's Aid

Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
Income and Endowments from:					
Donations and legacies	3	45,702	-	45,702	19,755
Charitable activities	4	1,069,930	53,401	1,123,331	952,553
Investment income	5	8,324	-	8,324	157
Total income		<u>1,123,956</u>	<u>53,401</u>	<u>1,177,357</u>	<u>972,465</u>
Expenditure on:					
Charitable activities	6	<u>(808,745)</u>	<u>(61,626)</u>	<u>(870,371)</u>	<u>(848,696)</u>
Total expenditure		<u>(808,745)</u>	<u>(61,626)</u>	<u>(870,371)</u>	<u>(848,696)</u>
Net income/(expenditure)		315,211	(8,225)	306,986	123,769
Transfers between funds		<u>23,068</u>	<u>(23,068)</u>	<u>-</u>	<u>-</u>
Net movement in funds		338,279	(31,293)	306,986	123,769
Reconciliation of funds					
Total funds brought forward		<u>422,779</u>	<u>174,133</u>	<u>596,912</u>	<u>473,143</u>
Total funds carried forward	21	<u>761,058</u>	<u>142,840</u>	<u>903,898</u>	<u>596,912</u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for the period is shown in note 21.

Sheffield Women's Aid

Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	3	19,755	-	19,755
Charitable activities	4	884,071	68,482	952,553
Investment income	5	157	-	157
Total income		<u>903,983</u>	<u>68,482</u>	<u>972,465</u>
Expenditure on:				
Charitable activities	6	<u>(807,930)</u>	<u>(40,766)</u>	<u>(848,696)</u>
Total expenditure		<u>(807,930)</u>	<u>(40,766)</u>	<u>(848,696)</u>
Net income		<u>96,053</u>	<u>27,716</u>	<u>123,769</u>
Net movement in funds		96,053	27,716	123,769
Reconciliation of funds				
Total funds brought forward		<u>326,726</u>	<u>146,417</u>	<u>473,143</u>
Total funds carried forward	21	<u>422,779</u>	<u>174,133</u>	<u>596,912</u>

The notes on pages 23 to 33 form an integral part of these financial statements.

Sheffield Women's Aid

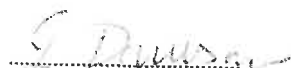
(Registration number: 07311689)
Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	10	21,162	23,488
		<u>21,162</u>	<u>23,488</u>
Current assets			
Debtors	11	70,894	68,623
Cash at bank and in hand	12	865,051	632,776
		935,945	701,399
Creditors: Amounts falling due within one year	13	(53,209)	(127,975)
Net current assets		<u>882,736</u>	<u>573,424</u>
Net assets		<u>903,898</u>	<u>596,912</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	21	142,840	174,133
Unrestricted income funds			
Unrestricted funds		<u>761,058</u>	<u>422,779</u>
Total funds	21	<u>903,898</u>	<u>596,912</u>

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 19 to 33 were approved by the trustees, and authorised for issue on 27 November 2025 and signed on their behalf by:


Jacqueline Davison
Trustee

Sheffield Women's Aid

Statement of Cash Flows for the Year Ended 31 March 2025

	Note	2025 £	(As restated) 2024 £
Cash flows from operating activities			
Net cash income		306,986	123,769
Adjustments to cash flows from non-cash items			
Depreciation		7,054	3,172
Investment income	5	(8,324)	(157)
		305,716	126,784
Working capital adjustments			
(Increase)/decrease in debtors	11	(2,271)	30,044
(Decrease)/increase in creditors	13	(4,544)	12,390
(Decrease)/increase in deferred income	13	(70,222)	37,895
Net cash flows from operating activities		228,679	207,113
Cash flows from investing activities			
Interest receivable and similar income	5	8,324	157
Purchase of tangible fixed assets	10	(4,728)	(13,972)
Net cash flows from investing activities		3,596	(13,815)
Net increase in cash and cash equivalents		232,275	193,298
Cash and cash equivalents at 1 April		632,776	439,478
Cash and cash equivalents at 31 March		865,051	632,776
Reconciliation of net cash flow to movement in net funds			
Increase in cash		232,275	193,298
Net funds at 1 April 2024		632,776	439,478
Net funds at 31 March 2025		865,051	632,776

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 23 to 33 form an integral part of these financial statements.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

1 General information

The charitable company is a private company limited by guarantee and registered charity, incorporated and registered in England & Wales.

The address of its registered office is:
159 Drewry Lane
Derby
DE22 3QT

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Sheffield Women's Aid meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office furniture & equipment	25% reducing balance
Fixtures & fittings (Refuge)	25% reducing balance

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

3 Income from donations and legacies

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	27,144	27,144	19,134
Donations from individuals	18,558	18,558	621
	<u>45,702</u>	<u>45,702</u>	<u>19,755</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Grants & donations	-	53,401	53,401	68,482
Service agreements	584,492	-	584,492	404,665
Housing benefit	458,881	-	458,881	447,339
Residents contributions	24,159	-	24,159	31,182
Services	2,398	-	2,398	885
	<u>1,069,930</u>	<u>53,401</u>	<u>1,123,331</u>	<u>952,553</u>

5 Investment income

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>8,324</u>	<u>8,324</u>	<u>157</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Housing costs	377,939	5,626	383,565	349,947
Bank charges	507	-	507	552
Depreciation	7,054	-	7,054	3,172
Advertising	1,000	-	1,000	-
Activities & trips	3,351	1,544	4,895	4,710
Insurance	14,075	-	14,075	14,506
Legal & professional	18,047	-	18,047	12,320
Equipment, repairs & IT	11,459	-	11,459	7,743
Office administration	3,344	12	3,356	9,434
Printing & stationery	5,358	-	5,358	4,506
Publications & subscriptions	660	-	660	725
Staff travel	1,992	-	1,992	2,162
Training & conferences	6,538	-	6,538	1,716
Sundry payments	-	-	-	654
Telephone & postage	19,531	98	19,629	23,025
Welfare costs	1,353	145	1,498	394
Wages, NI & pension	336,432	54,201	390,633	413,130
Volunteer expenses	105	-	105	-
	<u>808,745</u>	<u>61,626</u>	<u>870,371</u>	<u>848,696</u>

Included in the expenditure analysed above, there are governance costs of £10,018 (2024 - £2,190) which relate directly to charitable activities. See note 9 for further details.

7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2025 £	2024 £
Audit fees	8,002	-
Depreciation of fixed assets	<u>7,054</u>	<u>3,172</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

8 Staff costs

The aggregate payroll costs were as follows:

	2025 £	2024 £
Staff costs during the year were:		
Wages and salaries	343,048	364,255
Social security costs	26,563	26,481
Pension costs	21,022	22,394
	<u>390,633</u>	<u>413,130</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2025 No	2024 No
Average number of employees	<u>14</u>	<u>16</u>

14 (2024 - 15) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £21,022 (2024 - £22,394).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £146,731 (2024 - £139,231).

9 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Audit fees			
Audit of the financial statements	8,002	8,002	-
Independent examiner fees			
Examination of the financial statements	-	-	2,190
Other governance costs	<u>2,016</u>	<u>2,016</u>	<u>-</u>
	<u>10,018</u>	<u>10,018</u>	<u>2,190</u>

Support costs have not been separately allocated and disclosed as the Trustees believe they are immaterial to the financial statements.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

10 Tangible fixed assets

	Fixtures & fittings (Refuge) £	Office furniture & equipment £	Total £
Cost			
At 1 April 2024	56,839	35,897	92,736
Additions	1,128	3,600	4,728
At 31 March 2025	57,967	39,497	97,464
Depreciation			
At 1 April 2024	36,346	32,902	69,248
Charge for the year	5,406	1,648	7,054
At 31 March 2025	41,752	34,550	76,302
Net book value			
At 31 March 2025	16,215	4,947	21,162
At 31 March 2024	20,493	2,995	23,488

11 Debtors

	2025 £	2024 £
Trade debtors	23,058	25,314
Prepayments	3,516	1,829
Other debtors	44,320	41,480
	70,894	68,623

12 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	1,364	1,196
Cash at bank	863,687	631,580
	865,051	632,776

13 Creditors: amounts falling due within one year

	2025 £	2024 £ (As restated)
Other taxation and social security	6,385	5,794
Other creditors	10,824	15,959
Deferred income	36,000	106,222
	53,209	127,975

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

14 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2025 £	2024 £
Land and buildings		
Within one year	216,250	160,000
Between one and five years	560,260	480,000
After five years	48,093	-
	<u>824,603</u>	<u>640,000</u>
Other		
Within one year	10,320	5,450
Between one and five years	-	6,358
	<u>10,320</u>	<u>11,808</u>

15 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

16 Auditors' remuneration

	2025 £
Audit of the financial statements	<u>8,002</u>

17 Taxation

The charity is a registered charity and is therefore exempt from corporation taxation.

18 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

19 Related party transactions

There were no related party transactions in the year.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

20 Prior year adjustment

The 2024 accounts did not separately disclose deferred income as part of the creditors balance. The Trustees believe that it is appropriate to provide this further analysis and therefore have restated the comparative figures for both the creditors note and statement of cash flows.

There is no direct impact from this restatement on the results for the year ended 31 March 2024 or to net assets at that date.

21 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2025 £
Unrestricted funds					
<i>General</i>					
General Fund	346,385	1,123,956	(808,745)	13,068	674,664
<i>Designated</i>					
Building repairs	76,394	-	-	10,000	86,394
Total unrestricted funds	422,779	1,123,956	(808,745)	23,068	761,058
Restricted funds					
Children in Need	18,740	8,401	(27,141)	-	-
Ministries for Housing, Communities & Local Govt.	106,222	-	(1,023)	-	105,199
Global Charities	25,852	30,000	(28,451)	-	27,401
John Lewis	23,319	-	(251)	(23,068)	-
Clothworkers (property improvements)	-	15,000	(4,760)	-	10,240
Total restricted funds	174,133	53,401	(61,626)	(23,068)	142,840
Total funds	596,912	1,177,357	(870,371)	-	903,898

The specific purposes for which the funds are to be applied are as follows:

Children in Need: This is to fund two play-leaders, sessional play workers and activities;
 Ministries for Housing, Communities & Local Government: To adapt to the Covid lockdown, providing laptops, smart phones and VPN's for staff to work remotely;
 Global Charities: This is a 2 year grant awarded to provide dedicated funding towards the costs of a mental health practitioner;
 John Lewis Foundation: This funding is to provide employability education and training for residents;
 The Clothworkers funding was a one-off grant secured to re-carpet communal and self-contained areas of the SWA refuges and to purchase carpet cleaners;
 The Designated fund is funding put aside for the upkeep of the building.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

The transfer from the John Lewis fund to the General fund relates to activities which have ceased, and the release of any restrictions on the use of these funds.
The transfer to the designated Building repairs fund from the General fund was a budgeted increase to this fund, to cover the future building costs.

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
Unrestricted funds					
<i>General</i>					
General Fund	260,332	903,983	(807,930)	(10,000)	346,385
<i>Designated</i>					
Building repairs	66,394	-	-	10,000	76,394
Total unrestricted funds	<u>326,726</u>	<u>903,983</u>	<u>(807,930)</u>	<u>-</u>	<u>422,779</u>
Restricted					
Children in Need	8,623	33,482	(23,365)	-	18,740
Ministries for Housing, Communities & Local Govt.	108,319	-	(2,097)	-	106,222
Global Charities	-	35,000	(9,148)	-	25,852
John Lewis	29,475	-	(6,156)	-	23,319
Total restricted funds	<u>146,417</u>	<u>68,482</u>	<u>(40,766)</u>	<u>-</u>	<u>174,133</u>
Total funds	<u>473,143</u>	<u>972,465</u>	<u>(848,696)</u>	<u>-</u>	<u>596,912</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2025

22 Analysis of net assets between funds

	Unrestricted			2025
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	21,162	-	-	21,162
Current assets	706,711	86,394	142,840	935,945
Current liabilities	(53,209)	-	-	(53,209)
Total net assets	<u>674,664</u>	<u>86,394</u>	<u>142,840</u>	<u>903,898</u>

	Unrestricted			2024
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	23,488	-	-	23,488
Current assets	450,872	76,394	174,133	701,399
Current liabilities	(127,975)	-	-	(127,975)
Total net assets	<u>346,385</u>	<u>76,394</u>	<u>174,133</u>	<u>596,912</u>

Accounts

Company registration number: 07311689

Charity registration number: 1138460

Sheffield Women's Aid

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Sheffield Women's Aid

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Sheffield Women's Aid

Reference and Administrative Details

Trustees	Nicola Mosley-Walia, Chair
	Jacqueline Davison, Treasurer
	Maureen Storey
	Clare Fowler
	Nicola Speake
	Sarah Sonne
Senior Management Team	Hollie Venn, Chief Executive
	Janet Goodinson, Head of Operations
	Julie O'Rourke, Lead Practitioner
Charity Registration Number	1138460
Company Registration Number	07311689
Registered Office	Thomas Henry House 1-5 Church Street Ripley Derbyshire DE5 3BU
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL
Bankers	Virgin Money 681 Chesterfield Road Sheffield S8 0RY

Sheffield Women's Aid

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2024.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Nicola Mosley-Walia, Chair
	Jacqueline Davison, Treasurer (appointed 25 May 2023)
	Tansy Warrilow, Chair (resigned 7 December 2023)
	Sonia Rashid, Treasurer (resigned 25 May 2023)
	Maureen Storey
	Michelle Bailey (resigned 25 May 2023)
	Clare Fowler
	Nicola Speake (appointed 7 December 2023)
	Sarah Sonne (appointed 7 December 2023)
	Laura Patchett (appointed 7 December 2023 and resigned 23 July 2024)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 12 July 2010 and most recently amended 25 January 2024. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

All members of the Board of Trustees are elected each year at the Annual General Meeting and members may be re-elected or re-appointed. SWA Trustee positions are recruited through a variety of means; word of mouth and informal contacts, advertising externally through the VAS website and LinkedIn, alongside NCVO and specialist sites recommended from Getting on Board when particular skills are required. Informal interviews are conducted by the Chair and other trustees and undergo an induction period delivered by the CEO.

Trustee recruitment is supported by a dedicated policy to ensure a breadth and range of recruitment avenues are explored to ensure SWA is a diverse board in terms of skill sets and reflecting the communities we serve.

Induction and training of trustees

The CEO is responsible for the induction of new Trustees and identifying additional training needs, in consultation with the Chair of the Board. The induction process for new Trustees involves the Chair, or another Board member appointed by her, ensuring that copies of the documentation listed below is made available and explained to the new member:

- The Memorandum and Articles of Association.
- Supporting documentation - Aims & Objectives, key Policies & Procedures etc.
- Roles & Responsibilities & Delegated Authorities
- Copies of the most recent annual accounts and management accounts.

Sheffield Women's Aid

Trustees' Report

Arrangements for setting key management personnel remuneration

SWA uses local and national benchmarking against similar organisations to ensure its salaries for key managers are fair and reflect the level of responsibility they hold.

Organisational structure

SWA is managed by a voluntary Board of Trustees, with paid staff undertaking the work of the organisation and dealing with the day to day administration. The Board meets at least 10 times each year. Task groups which report to the Board meet when necessary, and the Board considers Quarterly Management Accounts. The Board and staff team together agree the forward strategy for the organisation, in consultation with service users, and set out in our strategic business plan. Progress is monitored against the plan and risk register, and policies and procedures are reviewed in a regular cycle.

The organisation has been in existence as a charity since the 1970's, and is also now a charitable company limited by guarantee, incorporated on 12 July 2010, and registered as a charity on 18 October 2010. The company was established under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed under its Articles of Association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2024 was 6 (2023: 5). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity. All Trustees give their time voluntarily and receive no benefits from the charity.

Objectives and activities

Objects and aims

To relieve and support women and children who have suffered, or are in danger of suffering violence from perpetrators known to them;

To educate and inform the public in all aspects of domestic violence.

Objectives, strategies and activities

The main activities undertaken in relation to those purposes

To provide access to safe and secure temporary accommodation for those service users that are at risk of significant harm, or are at risk of homelessness due the actions of a perpetrator known to them, and ensure that they are able to access safe and secure permanent accommodation.

The aim of our charity is to support female survivors of domestic abuse to make choices about their future, including supporting them through specialist practitioners, to recognise controlling behaviour, understand the effect this has on them individually, their children, friends and family and to prevent repeat victimisation.

Sheffield Women's Aid

Trustees' Report

Refuge Service for women and families affected by domestic abuse

SWA are commissioned to provide two safe and secure self-contained refuges, accommodating a total of 37 women and their children at any one time. Single women are accepted into the service and accommodated in single use/smaller flats to ensure SWA maximise the accommodation to meet need. SWA are commissioned to provide support for an average period of 6 months, however survivors may receive support for a longer period whilst specialist practitioners support them to move into alternative/permanent accommodation safely. One of the flats is an emergency crash pad enabling survivors to access SWA support out of office hours and is usually accessed by the Police or Social Care to facilitate a swift response and make survivors safe.

Survivors are assessed by Sheffield City Council's housing pathway to be eligible for referral into SWA accommodation and to ensure their primary support need is that they are, or have been, a victim of domestic abuse (including coercive control) and are at medium to high risk of harm. SWA do not operate any blanket exclusions and assess each referral on a case by case basis to ensure we are able to meet the needs of survivors. Children and young people who are dependants of survivors can also be accommodated with no limitations on age or sex.

Pets are accepted on one site as SWA recognise the barriers for those leaving with pets and the national shortage of refuge accommodation available to survivors with pets.

Multiple and Complex Needs

SWA accommodate women and families with multiple and complex needs such as (but not limited to) drug and alcohol use, mental and physical health needs, language or learning disabilities. Having multiple and complex needs are not barriers to accessing our support as SWA work from a trauma-informed starting point and recognise the many ways in which survivors cope and recover from domestic abuse.

SWA seek to balance the needs of existing service users against new referrals with similar needs, to ensure women and children are not placed at risk. We reserve the right to decline referrals where risk may be compromised. SWA works in partnership with external agencies to ensure additional support with complex needs is provided.

Safeguarding Children and Adults

Children and Adults Safeguarding and management of risk, is the essential framework of SWA's work as this is the cornerstone of how we keep survivors safe. Where there is evidence that indicates that the survivor or her children may be at risk of harm in the refuge, or others may be at risk, SWA will request additional information and guidance from professionals that may be involved with the family before taking any decisions.

It is essential that all assessments consider existing and potential safeguarding issues and SWA ensure that our risk assessments (including the DASH assessment) at referral are as thorough as possible. The safety of the family, and others within the refuge, staff and visitors are our priority. Where risk is identified as escalating and safeguarding concerns are present, SWA will always make the appropriate early interventions and ensure that survivors and families are involved in measures to support keeping them safe. SWA has a named safeguarding lead at each refuge.

Sheffield Women's Aid

Trustees' Report

Safety and Security

Ensuring survivors are safe where they live is a key priority for SWA. To facilitate this our refuges have a range of security measures and equipment in place to ensure women and families are safe. Each refuge has CCTV, secure entry and access systems and are flagged to South Yorkshire Police, Fire and Rescue and Ambulance services for a rapid response. There are concierge services on both sites to ensure there is a staff presence each evening and overnight alongside an on-call rota provided by staff. No visitors are allowed to site unless they are arranged in advance and of a professional nature, unless by agreement.

Each flat is self-contained which gives greater security of tenure to ensure there is privacy for families and these are checked monthly for health and safety purposes. SWA have robust fire safety systems across each site that are tested twice a year alongside weekly fire tests.

To further maintain the safety and security of the refuges a PO Box is used for all correspondence and is the SWA registered address. All survivors are asked to adhere to maintaining the confidential location and address and SWA only use agreed contractors and taxi services to ensure the address is only disclosed on a needs to know basis.

Specialist support

Each survivor has their own named key worker and children and young people have dedicated practitioners across both sites. Following initial needs assessments, support plans are then formulated with survivors to create a person centred approach assisting survivors to reach their goals and outcomes.

SWA have well trained and experienced practitioners to assist in areas such as securing the right to remain for survivors with no recourse to public funds, writing reports to assist in case conferences, family court and civil/criminal proceedings and delivering trauma-informed group work. Some of our staff speak community languages to meet the communication and cultural needs of our residents.

Staff are on site over 5 days a week, evenings and Bank Holidays to be responsive to survivor needs and take referrals more flexibly. All SWA staff work within a trauma informed framework and themselves receive monthly reflective practice sessions to ensure they are supported in their roles, which can be challenging.

SWA contract a concierge service as part of the contract requirements to ensure there is cover over each refuge overnight ensuring safety for all survivors.

Moving on to independent living

Throughout their stay in our refuges, survivors are encouraged to identify their aspirations and supported to achieve their goals, including move on into their own accommodation.

SWA have positive relationships with external providers outside of the City Council to widen the opportunities for move on. SWA will assist with this process along the way, to give survivors the best possible chance of success in the future. Where support is needed after moving on independently, SWA works with Shelter to ensure there is a smooth transition into maintaining their own accommodation, as well as applying for grants to assist those we support to have a smoother move on experience.

Sheffield Women's Aid

Trustees' Report

Public benefit

Annually the charitable aims are reviewed by the Board of Trustees and this annual report reviews what the achievements have been for SWA during the reporting period.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Approximately 39% of the organisation's total income is from rent and service charge relating to the tenancies. This income covers the rental of the buildings, expenditure required to stock and maintain the tenancies and also covers some of the staff costs associated with intensive housing management.

SWA's main source of income is derived from Sheffield City Council which covers both the rent and service charge element for the building maintenance and upkeep, alongside a contract to deliver a support service to survivors. SWA engage in a procurement and commissioning process every 3-5 years to secure this work. In 2020 SWA, in partnership with IDAS, secured the Safe Accommodation tender to ensure these services remained with specialist providers, with the contract awarded for a maximum of 5 years. This provides stability for SWA and enables us to secure additional external funding to compliment the commissioned support.

SWA were successful in securing additional grants and donations over the reporting period which included funding from The Clothworkers Foundation to re-carpet one of the refuges, Sheffield Town Trust for some redecoration, JG Graves to support an art project work for the charity's 50th birthday celebrations in 2024, and HAF funding to deliver activities for children over the summer holidays. SWA fundraise throughout the year to diversify our income, but inevitably some bids are unsuccessful in an increasingly competitive sector.

Additionally, SWA are successful in securing a range of weekly volunteer hours to bring added value to the organisation and support the operational activity, in areas such as gardening, arts and crafts, wraps and chats, picnics, work ready support, walking groups and cooking sessions.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Sheffield Women's Aid's main achievements during this period include the development of additional dispersed properties, outside of the commissioned refuge units, through a partnership with the Resonance Investment Fund, managed by WISH [Women In Safe Housing]. The Women's Aid movement was built upon securing safe accommodation for women and their children to have choices available to them to escape domestic abuse. SWA have an aspiration to grow as a charity and increase our offer of accommodation as this is our area of expertise. The development of more properties in Sheffield contributes to an overall increase in units for survivors around the country to access safe support, and works towards meeting the overall shortfall of units identified in the Women's Aid Annual Audit. During this period 2 additional houses became available meaning 2 families and 1 adult were able to find a place of safety.

We secured funding from the Clothworkers Foundation during this period to re-carpet the communal areas and 3 flats in one of our refuges. This has enabled the refuge to create a more welcoming environment for survivors to live in. Service users assisted in choosing the carpets and have fed back what a difference it now makes in the building. The CEO attended a formal celebration event hosted by the Clothworkers Foundation for all grantees to meet each other and celebrate the contributions charities make to communities. Sheffield Town Trust also donated money towards the re-decorating of some communal areas and flats, with again survivors choosing the colours they wanted to see.

Sheffield Women's Aid

Trustees' Report

The above work reflects the feedback received from our service user survey during this period. Reviewing the information provided we created an action plan to demonstrate how we use survivor feedback to shape our services. The décor and carpeting was specifically mentioned and we were fortunate in securing additional funding to make this possible.

We also undertook our first staff survey during this period, and during the staff team away day shared the areas of success and areas for development that the leadership team have committed to reviewing. The cost of living crisis, and limited increase in income during this period, has posed challenges in how we can recruit and retain staff and this is something the leadership team and Board continue to consider to enable consistency and sustainability for the charity.

Lastly, members of our Board of Trustees undertook service user consultation sessions with women in each of our refuges, to ensure they can give us feedback about issues that affect them, and to ensure board members and service users have direct contact with each other. Findings supported the feedback we received in the annual survey and gives us a firm foundation for our annual strategy and business operational plan for the following year.

Below is an overview of our service users and the impact we have had with survivors of domestic abuse in the reporting period.

During the 2023-24 year:

86 adult women were supported in our refuges, of which over half were aged between 26 and 40

62% of them had children with them, and over half of the children were aged 0-5

67 children and young people in total were supported in our refuges

Over 70% of our adult service users had mental health support needs

In terms of ethnicity, 55% of our adult service users were not White British, with 22% being Pakistani and 8% African

36% stated no religion, 35% were Muslim, and 15% were Christian

23% of service users had No Recourse to Public Funds at the point of referral and beginning support

A further 15 women were also supported through the 'crash pad' at one of our refuges, used as emergency accommodation by the local authority

15 pets were supported in our refuge site dedicated to being able to accept pets.

Some examples of adult service user outcomes during the period:

95% of all residents stated they felt safer as a result of accessing support, and at less risk of harm from others

93% of those completing support reported an improvement in their mental health and wellbeing

97% felt better able to manage their financial situation

86% reported improvements in their support networks

88% of mothers reported an increase in their understanding of the impact of domestic abuse on children and young people.

Thanks

We would like to express our thanks to the Clothworkers Foundation for their generous donation to enable re-carpeting work in the refuge. This has provided a more welcoming, trauma-informed environment for survivors to come into and live within. The refuge building covers a large footprint, and to have all communal areas and 3 flats re-carpeted was a significant undertaking and would not have been possible without their support.

Financial review

The restricted funds in the year included the SCC contract and grants from Children in Need, for work with children and young people, and from Global Charities.

Sheffield Women's Aid

Trustees' Report

Policy on reserves

SWA aim to hold between 3-6 months total expenditure as unrestricted reserves in order to meet its liabilities and unforeseen expenditure. Unrestricted reserves (taking into account only current assets) at the year-end represent 5 months' total expenditure.

Quarterly budget reporting is undertaken to understand SWA's financial position to be able to mitigate any risks where there is a material variance that may affect the Charity's ability to maintain the current levels of reserves.

Principal risks and uncertainties

Risk management

The Trustees are responsible for identifying, assessing and managing risks, to the organisation, our staff and service users. The Risk Register and Business Plan identify the strategic aims, structure, activities, challenges, resources required and major risks to which the organisation is exposed. The Risk Register is approved by the Board of Trustees annually and reviewed regularly.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least 3-6 months unrestricted expenditure. This provides sufficient funds to cover management and administration support costs and to respond to emergency applications for grants, which may arise from time to time. Risk assessment and management is undertaken and recorded in relation to the specific services delivered and in response to changes in legislation and funding available. The Finance Policy and Procedures outline those authorised to make payments, place orders and take other actions with financial consequences. During the year to 31 March 2023, all major risks were reviewed, assessed and managed.

Cost of living crisis

SWA are operating in a period of a cost of living crisis that has an impact for both those we support and our staff. SWA have a static contract to deliver support which means year on year, unless an uplift is awarded we receive a real term reduction in our income.

Accessing funding for cost of living support for survivors can be challenging and places them in financial hardship. This can create arrears as they enter their new accommodation and debt as they attempt to furnish and equip their new properties if grants cannot be secured.

Recruitment and retaining staff

Being a good and fair employer is important to SWA but is challenging against a backdrop of reduced income and external competition to fill specialist roles. SWA is a small charity so does not have multiple income streams to support back office costs and spread central costs. SWA does operate in an environment that is competitive with respect to recruiting and retaining staff which presents risks if SWA cannot keep pace with external terms and conditions. This will continue to pose challenges whilst a static contract is in place and heavy competition for external funding is prevalent. SWA is committed to considering annually how we can balance the need to remain financially viable and be an attractive employer.

Plans for future periods

SWA will celebrate our 50th birthday during 2024 and this is a significant milestone for a small specialist charity. Celebration events are being planned for late 2024, to showcase our history and impact over our 50 years, and one of these will be timed to coincide with the International Day to End Violence Against Women and the 16 Days of Action.

An increase in our dispersed property portfolio will take place during 2024 to increase the safe accommodation units we are able to offer survivors. All properties are self contained with gardens and supported by a dedicated key worker. Our aim is to have met the target of 10 properties by the end of 2024-25.

Sheffield Women's Aid

Trustees' Report

We hope to secure further funding for work with children and young people to maintain the support across both refuges, as we reach the end of 6 years of Children In Need funding. Providing dedicated practitioners for children and young people is a priority for Sheffield Women's Aid to ensure children and young people receive a safe, trauma-informed service in a setting where they feel safe, to match the specialist service provided to women.

Lastly, Sheffield Women's Aid will be undertaking a further accreditation process with Women's Aid Federation England, to maintain our existing accreditation and demonstrate that we work to a recognised quality standard.

Statement of Responsibilities

The trustees (who are also the directors of Sheffield Women's Aid for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

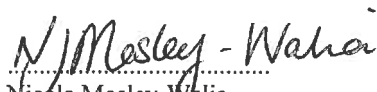
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 29 October 2024 and signed on its behalf by:


Nicola Mosley-Walia
Trustee

Sheffield Women's Aid

Independent Examiner's Report to the trustees of Sheffield Women's Aid ('the Company')

Independent examiner's report to the trustees of Sheffield Women's Aid ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

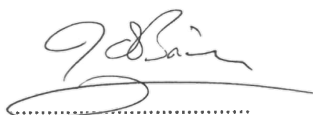
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 21/11/2024

Sheffield Women's Aid

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Income and Endowments from:					
Donations and legacies	2	19,755	-	19,755	32,149
Charitable activities	3	884,071	68,482	952,553	962,703
Investment income	4	157	-	157	165
Total income		<u>903,983</u>	<u>68,482</u>	<u>972,465</u>	<u>995,017</u>
Expenditure on:					
Charitable activities	5	<u>(807,930)</u>	<u>(40,766)</u>	<u>(848,696)</u>	<u>(841,154)</u>
Total expenditure		<u>(807,930)</u>	<u>(40,766)</u>	<u>(848,696)</u>	<u>(841,154)</u>
Net income		<u>96,053</u>	<u>27,716</u>	<u>123,769</u>	<u>153,863</u>
Net movement in funds		96,053	27,716	123,769	153,863
Reconciliation of funds					
Total funds brought forward		<u>326,726</u>	<u>146,417</u>	<u>473,143</u>	<u>319,280</u>
Total funds carried forward	20	<u>422,779</u>	<u>174,133</u>	<u>596,912</u>	<u>473,143</u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for the period is shown in note 20.

The notes on pages 15 to 25 form an integral part of these financial statements.

Sheffield Women's Aid

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	2	32,149	-	32,149
Charitable activities	3	767,257	195,446	962,703
Investment income	4	165	-	165
Total income		<u>799,571</u>	<u>195,446</u>	<u>995,017</u>
Expenditure on:				
Charitable activities	5	<u>(722,785)</u>	<u>(118,369)</u>	<u>(841,154)</u>
Total expenditure		<u>(722,785)</u>	<u>(118,369)</u>	<u>(841,154)</u>
Net income		<u>76,786</u>	<u>77,077</u>	<u>153,863</u>
Net movement in funds		76,786	77,077	153,863
Reconciliation of funds				
Total funds brought forward		<u>249,940</u>	<u>69,340</u>	<u>319,280</u>
Total funds carried forward	20	<u>326,726</u>	<u>146,417</u>	<u>473,143</u>

The notes on pages 15 to 25 form an integral part of these financial statements.

Sheffield Women's Aid
(Registration number: 07311689)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	9	23,488	12,688
Current assets			
Debtors	10	68,623	98,667
Cash at bank and in hand	11	<u>632,776</u>	<u>439,478</u>
		701,399	538,145
Creditors: Amounts falling due within one year	12	<u>(127,975)</u>	<u>(77,690)</u>
Net current assets		<u>573,424</u>	<u>460,455</u>
Net assets		<u>596,912</u>	<u>473,143</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	20	174,133	146,417
Unrestricted income funds			
Unrestricted funds		<u>422,779</u>	<u>326,726</u>
Total funds	20	<u>596,912</u>	<u>473,143</u>

For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 11 to 25 were approved by the trustees, and authorised for issue on 29 October 2024 and signed on their behalf by:



.....
Jacqueline Davison
Trustee

The notes on pages 15 to 25 form an integral part of these financial statements.

Sheffield Women's Aid

Statement of Cash Flows for the Year Ended 31 March 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash income		123,769	153,863
Adjustments to cash flows from non-cash items			
Depreciation		3,172	4,229
Investment income	4	(157)	(165)
		126,784	157,927
Working capital adjustments			
Decrease/(increase) in debtors	10	30,044	(32,944)
Increase/(decrease) in creditors	12	118,612	(22,934)
(Decrease)/increase in deferred income	12	(68,327)	68,327
Net cash flows from operating activities		207,113	170,376
Cash flows from investing activities			
Interest receivable and similar income	4	157	165
Purchase of tangible fixed assets	9	(13,972)	-
Net cash flows from investing activities		(13,815)	165
Net increase in cash and cash equivalents		193,298	170,541
Cash and cash equivalents at 1 April		439,478	268,937
Cash and cash equivalents at 31 March		632,776	439,478
Reconciliation of net cash flow to movement in net funds			
Increase in cash		193,298	170,541
Net funds at 1 April 2023		439,478	268,937
Net funds at 31 March 2024		632,776	439,478

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 15 to 25 form an integral part of these financial statements.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Sheffield Women's Aid meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office furniture & equipment	25% reducing balance
Fixtures & fittings (Refuge)	25% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	19,134	19,134	-
Donations from individuals	621	621	9,313
Grants, including capital grants;			
Government grants	-	-	22,836
	<u>19,755</u>	<u>19,755</u>	<u>32,149</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Grants & donations	-	68,482	68,482	195,446
Service agreements	404,665	-	404,665	419,419
Housing benefit	447,339	-	447,339	297,964
Residents contributions	31,182	-	31,182	17,820
Services	885	-	885	30,454
Sundry income	-	-	-	1,600
	<u>884,071</u>	<u>68,482</u>	<u>952,553</u>	<u>962,703</u>

4 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	157	157	165

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Housing costs	349,812	135	349,947	277,333
Bank charges	552	-	552	-
Depreciation	3,172	-	3,172	4,229
Activities & trips	3,623	1,087	4,710	16,792
Insurance	14,506	-	14,506	9,230
Legal & professional	12,320	-	12,320	9,979
Equipment, repairs & IT	7,743	-	7,743	29,172
Office administration	2,762	6,672	9,434	7,709
Printing & stationery	4,506	-	4,506	6,026
Publications & subscriptions	725	-	725	20,791
Recruitment	-	-	-	464
Staff travel	1,976	186	2,162	2,180
Training & conferences	1,661	55	1,716	1,606
Sundry payments	654	-	654	-
Telephone & postage	23,025	-	23,025	13,779
Welfare costs	394	-	394	3,169
Wages, NI & pension	380,499	32,631	413,130	438,600
Volunteer expenses	-	-	-	95
	<u>807,930</u>	<u>40,766</u>	<u>848,696</u>	<u>841,154</u>

In addition to the expenditure analysed above, there are also governance costs of £2,190 (2023 - £1,980) which relate directly to charitable activities. See note 8 for further details.

6 Net incoming/outgoing resources

Net incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	<u>3,172</u>	<u>4,229</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

7 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	364,255	384,843
Social security costs	26,481	29,720
Pension costs	22,394	24,037
	<u>413,130</u>	<u>438,600</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Average number of employees	<u>16</u>	<u>17</u>

15 (2023 - 17) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £22,394 (2023 - £24,037).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £139,231 (2023 - £139,640).

8 Analysis of governance and support costs

Support costs have not been separately allocated and disclosed as the Trustees believe they are immaterial to the financial statements.

Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent examiner fees			
Examination of the financial statements	2,190	2,190	1,980
	<u>2,190</u>	<u>2,190</u>	<u>1,980</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

9 Tangible fixed assets

	Fixtures & fittings (Refuge) £	Office furniture & equipment £	Total £
Cost			
At 1 April 2023	42,867	35,897	78,764
Additions	13,972	-	13,972
At 31 March 2024	56,839	35,897	92,736
Depreciation			
At 1 April 2023	34,173	31,903	66,076
Charge for the year	2,173	999	3,172
At 31 March 2024	36,346	32,902	69,248
Net book value			
At 31 March 2024	20,493	2,995	23,488
At 31 March 2023	8,694	3,994	12,688

10 Debtors

	2024 £	2023 £
Trade debtors	25,314	49,712
Prepayments	1,829	2,994
Other debtors	41,480	45,961
	68,623	98,667

11 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	1,196	880
Cash at bank	631,580	438,598
	632,776	439,478

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	5,794	-
Other creditors	122,181	9,363
Deferred income	-	68,327
	127,975	77,690

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

13 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2024 £	2023 £
Land and buildings		
Within one year	160,000	160,000
Between one and five years	480,000	640,000
	<u>640,000</u>	<u>800,000</u>
Other		
Within one year	5,450	8,300
Between one and five years	6,358	11,808
	<u>11,808</u>	<u>20,108</u>

14 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

15 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2024 £	2023 £
Independent examination	1,825	1,650
	<u>1,825</u>	<u>1,650</u>

16 Commitments

Contingent liability

The charity's trustees have written off £15,535 of potential rent creditors in 2017/18. They have done this because in their experience amounts over two years are rarely pursued further by the housing benefit agency despite the charity's best efforts to resolve these outstanding amounts. If the housing benefit agency change their policy, the charity could face an obligation to pay back this amount. This is not considered probable and has therefore not been provided for in the accounts.

The total amount contracted for but not provided in the financial statements was £Nil (2023 - £Nil).

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

17 Taxation

The charity is a registered charity and is therefore exempt from taxation.

18 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

19 Related party transactions

There were no related party transactions in the year.

20 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
Unrestricted funds					
<i>General</i>					
General Fund	260,332	903,983	(807,930)	(10,000)	346,385
<i>Designated</i>					
Building repairs	66,394	-	-	10,000	76,394
Total unrestricted funds	<u>326,726</u>	<u>903,983</u>	<u>(807,930)</u>	<u>-</u>	<u>422,779</u>
Restricted funds					
Children in Need	8,623	33,482	(23,365)	-	18,740
Ministries for Housing, Communities & Local Govt.	108,319	-	(2,097)	-	106,222
Global Charities	-	35,000	(9,148)	-	25,852
John Lewis	29,475	-	(6,156)	-	23,319
Total restricted funds	<u>146,417</u>	<u>68,482</u>	<u>(40,766)</u>	<u>-</u>	<u>174,133</u>
Total funds	<u>473,143</u>	<u>972,465</u>	<u>(848,696)</u>	<u>-</u>	<u>596,912</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
General Fund	192,719	799,571	(721,958)	(10,000)	260,332
<i>Designated</i>					
Building repairs	<u>57,221</u>	<u>-</u>	<u>(827)</u>	<u>10,000</u>	<u>66,394</u>
Total unrestricted funds	<u>249,940</u>	<u>799,571</u>	<u>(722,785)</u>	<u>-</u>	<u>326,726</u>
Restricted					
Children in Need	1,301	31,861	(24,539)	-	8,623
Ministries for Housing, Communities & Local Govt.	38,539	137,739	(67,959)	-	108,319
Violence Reduction Unit (Back Office)	-	15,998	(15,998)	-	-
John Lewis	29,500	-	(25)	-	29,475
Violence Reduction Unit (Children)	-	6,482	(6,482)	-	-
Violence Reduction Unit (Adira)	<u>-</u>	<u>3,366</u>	<u>(3,366)</u>	<u>-</u>	<u>-</u>
Total restricted funds	<u>69,340</u>	<u>195,446</u>	<u>(118,369)</u>	<u>-</u>	<u>146,417</u>
Total funds	<u>319,280</u>	<u>995,017</u>	<u>(841,154)</u>	<u>-</u>	<u>473,143</u>

The specific purposes for which the funds are to be applied are as follows:

Children in Need: This is to fund two play-leaders, sessional play workers and activities;
Violence Reduction Unit, South Yorkshire Police: Funding a pilot of a new role for two parenting support workers;
Move More (VAS grant): This grant was to pay for activity sessions with residents;
Ministries for Housing, Communities & Local Government: To adapt to the Covid lockdown, providing laptops, smart phones and VPN's for staff to work remotely;
NHS Clinical Commissioning Group: This was part of the Winter Pressures fund for improving mental health and wellbeing;
John Lewis Foundation: This funding is to provide employability education and training for residents, this fund will start in the next financial year.
Support to Women and families: Sheffield City Council (SCC) commission SWA to deliver support to women and families in the refuge, and award a multiple year contract to enable the delivery of this support following a tender process. This includes providing emotional and practical support to 37 domestic abuse survivors and their children to enable them to live safely and move onto independent accommodation, within a trauma informed environment.

The Designated fund is funding put aside for the upkeep of the building. The transfer from General funds towards a sinking fund to cover major repairs and insurance for Refuge 1 as its liability under the lease variation with the landlord.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2024

21 Analysis of net assets between funds

	Unrestricted			2024
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	23,488	-	-	23,488
Current assets	450,872	76,394	174,133	701,399
Current liabilities	(127,975)	-	-	(127,975)
Total net assets	<u>346,385</u>	<u>76,394</u>	<u>174,133</u>	<u>596,912</u>

	Unrestricted			2023
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	12,688	-	-	12,688
Current assets	325,334	66,394	146,417	538,145
Current liabilities	(77,690)	-	-	(77,690)
Total net assets	<u>260,332</u>	<u>66,394</u>	<u>146,417</u>	<u>473,143</u>

Accounts

Company registration number: 07311689

Charity registration number: 1138460

Sheffield Women's Aid

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Sheffield Women's Aid

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Sheffield Women's Aid

Reference and Administrative Details

Trustees	Tansy Warrilow, Chair Nicola Mosley-Walia, Vice Chair Maureen Storey Clare Fowler Jacqueline Davison
Senior Management Team	Hollie Venn, Chief Executive Julie O'Rourke, Service Manager Janet Goodinson, Service Manager
Charity Registration Number	1138460
Company Registration Number	07311689
Registered Office	PO Box 4917 Woodseats Sorting Office Sheffield S8 2JQ
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL
Bankers	Virgin Money 681 Chesterfield Road Sheffield S8 0RY

Sheffield Women's Aid

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Tansy Warrilow, Chair
	Nicola Mosley-Walia, Vice Chair
	Sonia Rashid, Treasurer (resigned 25 May 2023)
	Maureen Storey
	Maggie Wykes (resigned 30 June 2022)
	Michelle Bailey (resigned 25 May 2023)
	Kathleen Sheridan (resigned 8 December 2022)
	Clare Fowler
	Jacqueline Davison (appointed 25 May 2023)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 12 July 2010 and most recently amended 8 April 2014. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

All members of the Board of Trustees are elected each year at the Annual General Meeting and members may be re-elected or re-appointed. SWA Trustee positions are recruited through a variety of means; word of mouth and informal contacts, advertising externally through the VAS website and LinkedIn, alongside NCVO and specialist sites recommended from Getting on Board when particular skills are required. Informal interviews are conducted by the Chair and other trustees and undergo an induction period delivered by the CEO.

Trustee recruitment is supported by a dedicated policy to ensure a breadth and range of recruitment avenues are explored to ensure SWA is a diverse board in terms of skill sets and reflecting the communities we serve.

Induction and training of trustees

The CEO is responsible for the induction of new Trustees and identifying additional training needs, in consultation with the Chair of the Board. The induction process for new Trustees involves the Chair, or another Board member appointed by her, ensuring that copies of the documentation listed below is made available and explained to the new member:

- The Memorandum and Articles of Association.
- Supporting documentation - Aims & Objectives, key Policies & Procedures etc.
- Roles & Responsibilities & Delegated Authorities
- Copies of the most recent annual accounts and management accounts.

Arrangements for setting key management personnel remuneration

SWA uses local and national benchmarking against similar organisations to ensure its salaries for key managers are fair and reflect the level of responsibility they hold.

Sheffield Women's Aid

Trustees' Report

Organisational structure

SWA is managed by a voluntary Board of Trustees, with paid staff undertaking the work of the organisation and dealing with the day to day administration. The Board meets at least 10 times each year. Task groups which report to the Board meet when necessary, and the Board considers Quarterly Management Accounts. The Board and staff team together agree the forward strategy for the organisation, in consultation with service users, and set out in our strategic business plan. Progress is monitored against the plan and risk register, and policies and procedures are reviewed in a regular cycle.

The organisation has been in existence as a charity since the 1970's, and is also now a charitable company limited by guarantee, incorporated on 12 July 2010, which required us to register once again as a charity on 18 October 2010. The company was established under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed under its Articles of Association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2023 was 5 (2022: 7). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity. All Trustees give their time voluntarily and receive no benefits from the charity.

Objectives and activities

Objects and aims

To relieve and support women and children who have suffered, or are in danger of suffering violence from perpetrators known to them;

To educate and inform the public in all aspects of domestic violence.

Objectives, strategies and activities

The main activities undertaken in relation to those purposes

To provide access to safe and secure temporary accommodation for those service users that are at risk of significant harm, or are at risk of homelessness due to the actions of a perpetrator known to them, and ensure that they are able to access safe and secure permanent accommodation.

The aim of our charity is to support survivors of domestic abuse to make choices about their future, including supporting them through specialist practitioners, to recognise controlling behaviour, understand the effect this has on them individually, their children, friends and family and to prevent repeat victimisation.

Refuge Service for women and families affected by domestic abuse

SWA are commissioned to provide two safe and secure self-contained refuges, accommodating a total of 37 women and their children at any one time. Single women are accepted into the service and accommodated in single use/smaller flats to ensure SWA maximise the accommodation to meet need. SWA are commissioned to provide support for an average period of 6 months, however survivors may receive support for a longer period whilst specialist practitioners support them to move into alternative/permanent accommodation safely. One of the flats is an emergency crash pad enabling survivors to access SWA support out of office hours and is usually accessed by the Police or Social Care to facilitate a swift response and make survivors safe.

Survivors are assessed by Sheffield City Council's housing pathway to be eligible for referral into SWA accommodation and to ensure their primary support need is that they are, or have been, a victim of domestic abuse (including coercive control) and are at medium to high risk of harm. SWA do not operate any blanket exclusions and assess each referral on a case by case basis to ensure we are able to meet the needs of survivors. Children and young people who are dependants of survivors can also be accommodated with no limitations on age or sex for those children.

Pets are accepted on one site as SWA recognise the barriers for those leaving with pets and the national shortage of refuge accommodation available to survivors with pets.

Sheffield Women's Aid

Trustees' Report

Multiple and Complex Needs

SWA accommodate women and families with multiple and complex needs such as (but not limited to) drug and alcohol use, mental and physical health needs, language or learning disabilities. Having multiple and complex needs are not barriers to accessing our support as SWA work from a trauma-informed starting point and recognise the many ways in which survivors cope and recover from domestic abuse.

SWA seek to balance the existing survivors supported against new referrals with similar needs to ensure women and children are not placed at risk and reserve the right to decline referrals where risk may be compromised.

Safeguarding Children and Adults

Safeguarding and management of risk is the essential framework of SWA's work as this is the cornerstone of how we keep survivors safe. Where there is evidence that indicates that the survivor or her children may be at risk of harm in the refuge, or others may be at risk SWA will seek to request additional information and guidance from professionals that may be involved with the family before taking any decisions.

It is essential that all assessments consider existing and potential safeguarding issues and SWA ensure that our risk assessments (including the DASH assessment) at referral are as thorough as possible. The safety of the family, and others within the refuge, staff and visitors are our priority. Where risk is identified as escalating and safeguarding concerns are present, SWA will always make the appropriate early interventions and ensure that survivors and families are involved in measures to support keeping them safe.

Safety and Security

Ensuring survivors are safe where they live is a key priority for SWA. To facilitate this SWA refuges have a range of security measures and equipment in place to ensure women and families are safe. Each refuge has CCTV, secure entry and access systems and are flagged to South Yorkshire Police, Fire and Rescue and Ambulance services for a rapid response. There are concierge services on both sites to ensure there is a staff presence each evening and overnight alongside an on-call rota provided by staff. No visitors are allowed to site unless they are known in advance and of a professional nature, unless by agreement.

Each flat is self-contained which gives greater security of tenure to ensure there is privacy for families and these are checked monthly for health and safety purposes. SWA have robust fire safety systems across each site that are tested twice a year alongside weekly fire tests.

To further maintain the safety and security of the refuges a PO Box is used for all correspondence and is the SWA registered address. All survivors are asked to adhere to maintaining the confidential location and address and SWA only use agreed contractors and taxi services to ensure the address is only disclosed on a needs to know basis.

Specialist support

Each survivor has their own named key worker and children and young people have dedicated practitioners across both sites. Following initial needs assessments, support plans are then formulated with survivors to create a person centred approach assisting survivors to reach their goals and outcomes.

SWA have well trained and experienced practitioners to assist in areas such as securing the right to remain for survivors with no recourse to public funds, writing reports to assist in case conferences, family court and civil/criminal proceedings and delivering trauma-informed group work. Some of our staff speak community languages to meet the cultural needs of our residents.

Staff are on site over 7 days a week, evenings and Bank Holidays to be responsive to survivor needs and take referrals more flexibly.

Sheffield Women's Aid

Trustees' Report

Moving on to independent living

Throughout their stay in our refuges, survivors are encouraged to identify their aspirations and supported to achieve their goals, including move on into their own accommodation.

SWA have positive relationships with external providers outside of the City Council to widen the opportunities for move on. SWA will assist with this process along the way, to give survivors the best possible chance of success in the future. Where support is needed after moving on independently, SWA seek the support of Shelter to ensure there is a smooth transition into maintaining their own accommodation.

Public benefit

Annually the charitable aims are reviewed by the Board of Trustees and this annual report reviews what the achievements have been for SWA during the reporting period. .

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Approximately 39% of the organisation's total income is from rent and service charge relating to the tenancies. This income covers the rental of the buildings, expenditure required to stock and maintain the tenancies and also covers some of the staff costs associated with intensive housing management.

SWA's main source of income is derived from Sheffield City Council which covers both the rent and service charge element for the building maintenance and upkeep, alongside a contract to deliver a support service to survivors. SWA were successful in securing this contract for a maximum 5-year period to deliver support alongside our partner in this work, IDAS. This is providing a period of stability for SWA over this period and as a result of the contract award SWA were able to receive additional income as part of the central government funding for local authorities to meet their statutory duties under the Domestic Abuse Act.

SWA also applied for grants and received donations over the reporting period to support the operational service delivery and back office related costs. During the reporting period SWA were successful in securing additional funding to develop new posts, for a temporary period of time, from Go Global to support survivors with mental health needs with delivery of the associated work to start in 2023, continuation funding from Children in Need, 3 grants from the South Yorkshire Violence Reduction Unit to provide activities for children and young people, work in partnership with a specialist by and for organisation to provide counselling for African-Caribbean women, and to contribute to SWA's back office costs, and consultant support from Garfield Weston via Pilot Light to review our governance and strategic processes and direction.

Additionally, SWA are successful in securing weekly volunteer hours to bring added value to the organisation and support the operational activity on areas such as gardening, arts and crafts, wraps and chats, picnics, work ready support and cooking sessions.

SWA also has a volunteering programme and activities that volunteers support or help to provide include:

- Accompanying clients to appointments and providing advocacy services
- Budget-friendly outings such as visits to the park and picnics
- Gardening and providing therapeutic outside areas
- Life skills such as cooking and budgeting
- Play and activities with children
- Health and well-being activities

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Sheffield Women's Aid

Trustees' Report

Achievements and performance

The Charity's main activities and who we help are detailed below, focused on the provision of temporary supported accommodation, undertaken to further SWA's charitable purposes for the public benefit.

During the reporting period there were 83 women and 77 children supported. Of the 83 women, 19 had no recourse to public funds, which results in those particular women being particularly marginalised as they have no means of income or housing. Each of those women were supported to secure settled status meaning they could access benefits and housing, resulting in them being able to regain more independence.

During the period 2 women were pregnant and supported to give birth safely, as SWA recognise that during pregnancy, domestic abuse and risk escalates.

Of the 83 women the following equality and diversity information is detailed:

66% of the women supported had children;

36 - 40 year olds represented the highest age group of women supported at 23% with the 56 - 60 year olds the least represented at less than 1.5%;

Consistently for SWA the survivors who identify as White British were the highest at 47% and again the second highest ethnic group were Pakistani survivors at 20.5% the lowest group represented were Caribbean women at 1.2%;

37% of women identify as Muslim, and then 36% do not identify with a religion;

Of the disabilities for survivors, mental health is the highest unsurprisingly at over 70% remaining consistent with previous years.

A significant number (23%) required a translator during their support and 23% of survivors are accessing Universal Credit as the main benefit income.

19% of women are staying in service for over 12 months representing the duality of support need and lack of affordable move on accommodation. 9% of women are then remaining in the service between 6-7 months as the next longest duration - these figures are fairly split between each refuge site. Most survivors are moving into their own independent (largely social) housing.

Lastly for the adults 11% identified drug support needs, 13% alcohol support needs and 4% offending support needs.

For the children; more children were supported at our larger refuge site over the period, and 53% were female children.

Younger children (0-5 year olds) represented the largest age ranges at 47% and then 11-15 year olds the second largest age range.

7% of children SWA supported had a learning disability highlighting the valuable work our Children and Young People's practitioners deliver in supporting children to receive assessments and associated external support as well as dedicating group and 1-1 time with children and young people.

As mirroring the adults, British children are the largest ethnic group and then Pakistani, highlighting as for the adults the intricate nature of support needed when engaging children and young people.

Sheffield Women's Aid

Trustees' Report

SWA successfully secured our existing services for a 5-year period following a procurement exercise, which saw SWA formalise a partnership with IDAS to deliver refuge and dispersed accommodation. In order to meet new contract requirements and income SWA undertook a restructure exercise to create a new staffing structure to deliver the new commissioning expectations.

During the reporting period, SWA increased their income but remained under £1M meaning audited accounts were not necessary. In the 2023-24 year SWA have secured income over £1M, so will be required to provide audited accounts in that year. The increased income this year has assisted SWA to navigate the increased operating costs that have been incurred and develop our offer to survivors. During the operating period SWA have also secured a partnership with Resonance and WISH who work with charitable partners to develop their property portfolios for those that work in the Violence Against Women and Girls sector. This will not only increase accommodation for survivors but provide SWA with opportunities to expand our provision through diversifying our income, and consequently have less reliance on local authority income. The additional properties will become available during Autumn 2023.

SWA funding from John Lewis enabled the commencement of a bespoke work-ready programme for survivors, which is delivered over 8 weeks in the evening and provides specialist support through a tutor in relation to key skills, work readiness and confidence to re-engage in work or employment like activities. SWA recognise financial independence through paid employment as a real enabler for survivors to become more independent.

SWA have been incredibly fortunate over this period to have received both donations from individuals and organisations alongside additional grant funding to enable SWA to deliver activities for children and young people alongside back office costs and specialist support for African Caribbean women funded by the Violence Reduction Unit.

Financial review

SWA operate a trauma informed and person centred model of support that focuses on helping people to understand and recover from their experiences, and achieve independence. This means that expenditure on well trained and experienced staff remains the priority and we keep tight financial control of other expenditure. SWA measure success in achieving objectives by a variety of methods, including monitoring outcomes against performance targets.

The accounts have been prepared to comply with current statutory requirements, the requirements of the charity's Memorandum & Articles of Association and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities [SORP].

The financial statements have been prepared on the going concern basis, as the Board of Trustees is actively taking steps to reduce costs and maximise income, in particular Housing Benefit receipts, through rigorous systems and management controls.

The charity has a balanced budget for the coming year and is looking at ways to improve the level of unrestricted reserves in line with our reserves policy. We have again been successful in tendering for the domestic abuse supported accommodation contract with Sheffield City Council, for up to 5 years from 1 October 2022. This has reduced the financial uncertainty SWA had faced until its award and strengthens the charity's ability to undertake additional fundraising. SWA will be delivering this contract in partnership with IDAS, another specialist domestic abuse charity, which will strengthen both organisations presence across Sheffield and increase choice for domestic abuse survivors.

Total income for the year was £995,017 (2022: £944,270) and total expenditure was £841,154 (2022: £841,448). This led to a surplus for the year of £153,863 (2022: £102,822), leaving total reserves of £473,143 (2022: £319,280). Unrestricted reserves at the year-end were £326,726 (2022: £249,940) and restricted reserves were £146,417 (2022: £69,340).

Sheffield Women's Aid

Trustees' Report

The restricted funds in the year included the SCC contract and grants from Children in Need, for work with children and young people, and from the Violence Reduction Unit of the Police & Crime Commissioner's Office.

Policy on reserves

SWA aim to hold between 3-6 months total expenditure as unrestricted reserves in order to meet its liabilities and unforeseen expenditure. Unrestricted reserves (taking into account only current assets) at the year-end represent 5 months' total expenditure.

Quarterly budget reporting is undertaken to understand SWA's financial position to be able to mitigate any risks where there is a material variance that may affect the Charity's ability to maintain the current levels of reserves.

Principal risks and uncertainties

Risk management

The Trustees are responsible for identifying, assessing and managing risks, to the organisation, our staff and service users. The Risk Register and Business Plan identify the strategic aims, structure, activities, challenges, resources required and major risks to which the organisation is exposed. The Risk Register is approved by the Board of Trustees annually and reviewed regularly.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least 3-6 months unrestricted expenditure. This provides sufficient funds to cover management and administration support costs and to respond to emergency applications for grants, which may arise from time to time. Risk assessment and management is undertaken and recorded in relation to the specific services delivered and in response to changes in legislation and funding available. The Finance Policy and Procedures outline those authorised to make payments, place orders and take other actions with financial consequences. During the year to 31 March 2023, all major risks were reviewed, assessed and managed.

Cost of living crisis

SWA are operating in a period of a cost of living crisis that has an impact for both those we support and our staff. SWA have a static contract to deliver support which means year on year, unless an uplift is awarded we receive a real term reduction in our income.

Accessing funding for cost of living support for survivors can be challenging and places them in financial hardship. This can create arrears as they enter their new accommodation and debt as they attempt to furnish and equip their new properties if grants cannot be secured.

Recruitment and retaining staff

Being a good and fair employer is important to SWA but is challenging against a backdrop of reduced income and external competition to fill specialist roles. SWA is a small charity so does not have multiple income streams to support back office costs and spread central costs. SWA does operate in an environment that is competitive with respect to recruiting and retaining staff which presents risks if SWA cannot keep pace with external terms and conditions. This will continue to pose challenges whilst a static contract is in place and heavy competition for external funding is prevalent. SWA is committed to considering annually how we can balance the need to remain financially viable and be an attractive employer.

Sheffield Women's Aid

Trustees' Report

Plans for future periods

SWA have plans to develop our wider accommodation offer through a partnership with Resonance after achieving accreditation, whereby additional properties will be secured on a lease agreement basis. SWA aim to increase our units by up to 10, and these properties will be separate to the commissioned refuge bed spaces. The properties will be dispersed self-contained accommodation, and will enable SWA to increase our accommodation portfolio and support more survivors of domestic abuse into safe independent living.

SWA will be delivering the Go Global funded project to support a specialist post to provide dedicated support around mental health. This post will be able to provide additional focussed support to the existing practitioners meaning a more positive navigation of complex health pathways for survivors

Further work on our outcomes and theory of change for survivors will be explored to understand more about the journey for each survivor, and how we can articulate that to funders and internally.

Having retained the council contract, SWA Trustees are confident about the future, and are working with our new Chief Executive to strengthen our position, and to complete the process of accreditation to achieve the Women's Aid Federation of England National Standards, which are the recognised sector quality mark. This will build on the Stage One WAFE accreditation already awarded in March 2022.

Statement of Responsibilities

The trustees (who are also the directors of Sheffield Women's Aid for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

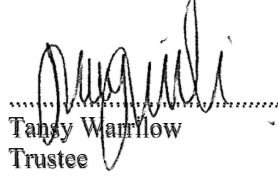
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Sheffield Women's Aid

Trustees' Report

The annual report was approved by the trustees of the charity on 30 November 2023 and signed on its behalf by:



Tansy Warflow
Trustee

Sheffield Women's Aid

Independent Examiner's Report to the trustees of Sheffield Women's Aid ('the Company')

Independent examiner's report to the trustees of Sheffield Women's Aid ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

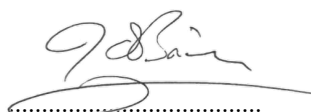
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

4 December 2023

Sheffield Women's Aid

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income and Endowments from:					
Donations and legacies	2	32,149	-	32,149	8,545
Charitable activities	3	767,257	195,446	962,703	934,513
Other trading activities	4	-	-	-	1,045
Investment income	5	165	-	165	167
Total income		<u>799,571</u>	<u>195,446</u>	<u>995,017</u>	<u>944,270</u>
Expenditure on:					
Charitable activities	6	<u>(722,785)</u>	<u>(118,369)</u>	<u>(841,154)</u>	<u>(841,448)</u>
Total expenditure		<u>(722,785)</u>	<u>(118,369)</u>	<u>(841,154)</u>	<u>(841,448)</u>
Net income		<u>76,786</u>	<u>77,077</u>	<u>153,863</u>	<u>102,822</u>
Net movement in funds		76,786	77,077	153,863	102,822
Reconciliation of funds					
Total funds brought forward		<u>249,940</u>	<u>69,340</u>	<u>319,280</u>	<u>216,458</u>
Total funds carried forward	21	<u><u>326,726</u></u>	<u><u>146,417</u></u>	<u><u>473,143</u></u>	<u><u>319,280</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 21.

The notes on pages 16 to 26 form an integral part of these financial statements.

Sheffield Women's Aid

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	2	8,545	-	8,545
Charitable activities	3	318,889	615,624	934,513
Other trading activities	4	1,045	-	1,045
Investment income	5	167	-	167
Total income		<u>328,646</u>	<u>615,624</u>	<u>944,270</u>
Expenditure on:				
Charitable activities	6	<u>(298,855)</u>	<u>(542,593)</u>	<u>(841,448)</u>
Total expenditure		<u>(298,855)</u>	<u>(542,593)</u>	<u>(841,448)</u>
Net income		<u>29,791</u>	<u>73,031</u>	<u>102,822</u>
Net movement in funds		29,791	73,031	102,822
Reconciliation of funds				
Total funds brought forward		<u>220,149</u>	<u>(3,691)</u>	<u>216,458</u>
Total funds carried forward	21	<u><u>249,940</u></u>	<u><u>69,340</u></u>	<u><u>319,280</u></u>

The notes on pages 16 to 26 form an integral part of these financial statements.

Sheffield Women's Aid
(Registration number: 07311689)
Balance Sheet as at 31 March 2023

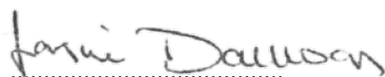
	Note	2023 £	2022 £
Fixed assets			
Tangible assets	10	12,688	16,917
Current assets			
Debtors	11	98,667	65,723
Cash at bank and in hand	12	439,478	268,937
		538,145	334,660
Creditors: Amounts falling due within one year	13	(77,690)	(32,297)
Net current assets		460,455	302,363
Net assets		473,143	319,280
Funds of the charity:			
Restricted income funds			
Restricted funds	21	146,417	69,340
Unrestricted income funds			
Unrestricted funds		326,726	249,940
Total funds	21	473,143	319,280

For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 12 to 26 were approved by the trustees, and authorised for issue on 30 November 2023 and signed on their behalf by:



Jacqueline Davison
Trustee

The notes on pages 16 to 26 form an integral part of these financial statements.

Sheffield Women's Aid

Statement of Cash Flows for the Year Ended 31 March 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash income		153,863	102,822
Adjustments to cash flows from non-cash items			
Depreciation		4,229	5,639
Investment income	5	<u>(165)</u>	<u>(167)</u>
		157,927	108,294
Working capital adjustments			
(Increase)/decrease in debtors	11	(32,944)	137,534
Decrease in creditors	13	(22,934)	(157,944)
Increase in deferred income	13	<u>68,327</u>	<u>-</u>
Net cash flows from operating activities		<u>170,376</u>	<u>87,884</u>
Cash flows from investing activities			
Interest receivable and similar income	5	165	167
Purchase of tangible fixed assets	10	<u>-</u>	<u>(7,572)</u>
Net cash flows from investing activities		<u>165</u>	<u>(7,405)</u>
Net increase in cash and cash equivalents		170,541	80,479
Cash and cash equivalents at 1 April		<u>268,937</u>	<u>188,458</u>
Cash and cash equivalents at 31 March		<u><u>439,478</u></u>	<u><u>268,937</u></u>
Reconciliation of net cash flow to movement in net funds			
Increase in cash		170,541	80,479
Net funds at 1 April 2022		<u>268,937</u>	<u>188,458</u>
Net funds at 31 March 2023		<u><u>439,478</u></u>	<u><u>268,937</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 16 to 26 form an integral part of these financial statements.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Sheffield Women's Aid meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office furniture & equipment	25% reducing balance
Fixtures & fittings (Refuge)	25% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

2 Income from donations and legacies

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Donations and legacies;			
Donations from individuals	9,313	9,313	8,545
Grants, including capital grants;			
Government grants	22,836	22,836	-
	<u>32,149</u>	<u>32,149</u>	<u>8,545</u>

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Grants & donations	-	195,446	195,446	90,624
Service agreements	419,419	-	419,419	525,000
Housing benefit	297,964	-	297,964	290,977
Residents contributions	17,820	-	17,820	19,444
Services	30,454	-	30,454	3,372
Sundry income	1,600	-	1,600	5,096
	<u>767,257</u>	<u>195,446</u>	<u>962,703</u>	<u>934,513</u>

4 Income from other trading activities

	Total funds £	Total 2022 £
Local fundraising and street collection income	-	1,045
	<u>-</u>	<u>1,045</u>

5 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Interest receivable and similar income;			
Interest receivable on bank deposits	165	165	167
	<u>165</u>	<u>165</u>	<u>167</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

6 Expenditure on charitable activities

	Unrestricted funds		Restricted funds	Total 2023	Total 2022
	Designated £	General £	£	£	£
Housing costs	-	239,123	38,210	277,333	170,831
Bank charges	-	-	-	-	544
Depreciation	-	4,229	-	4,229	5,639
Property, repairs & renewals	-	-	-	-	15,339
Advertising	-	-	-	-	50
Activities & trips	-	3,031	13,761	16,792	34,974
Property service charges	-	-	-	-	72,105
Insurance	827	8,403	-	9,230	12,841
Security	-	-	-	-	348
Legal & professional	-	9,979	-	9,979	32,808
Equipment, repairs & IT	-	29,172	-	29,172	34,829
Office administration	-	3,183	4,526	7,709	2,710
Printing & stationery	-	6,026	-	6,026	3,151
Publications & subscriptions	-	20,791	-	20,791	959
Recruitment	-	464	-	464	54
Garden maintenance	-	-	-	-	1,690
Staff travel	-	2,063	117	2,180	1,887
Training & conferences	-	1,504	102	1,606	2,465
Sundry payments	-	-	-	-	4,183
Telephone & postage	-	13,779	-	13,779	13,998
Purchases	-	-	-	-	180
Fundraising costs	-	-	-	-	21
Welfare costs	-	3,169	-	3,169	3,191
Wages, NI & pension	-	376,947	61,653	438,600	426,651
Volunteer expenses	-	95	-	95	-
	<u>827</u>	<u>721,958</u>	<u>118,369</u>	<u>841,154</u>	<u>841,448</u>

In addition to the expenditure analysed above, there are also governance costs of £1,980 (2022 - £1,920) which relate directly to charitable activities. See note 9 for further details.

7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2023 £	2022 £
Depreciation of fixed assets	<u>4,229</u>	<u>5,639</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

8 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	384,843	378,704
Social security costs	29,720	25,004
Pension costs	24,037	22,943
	<u>438,600</u>	<u>426,651</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Average number of employees	<u>17</u>	<u>18</u>

17 (2022 - 18) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £24,037 (2022 - £22,943).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £139,640 (2022 - £108,076).

9 Analysis of governance and support costs

Support costs have not been separately allocated and disclosed as the Trustees believe they are immaterial to the financial statements.

Governance costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Independent examiner fees			
Examination of the financial statements	1,980	1,980	1,920
	<u>1,980</u>	<u>1,980</u>	<u>1,920</u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

10 Tangible fixed assets

	Fixtures & fittings (Refuge) £	Office furniture & equipment £	Total £
Cost			
At 1 April 2022	42,867	35,897	78,764
At 31 March 2023	42,867	35,897	78,764
Depreciation			
At 1 April 2022	31,275	30,572	61,847
Charge for the year	2,898	1,331	4,229
At 31 March 2023	34,173	31,903	66,076
Net book value			
At 31 March 2023	8,694	3,994	12,688
At 31 March 2022	11,592	5,325	16,917

11 Debtors

	2023 £	2022 £
Trade debtors	49,712	14,235
Prepayments	2,994	3,232
Other debtors	45,961	48,256
	98,667	65,723

12 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	880	676
Cash at bank	438,598	268,261
	439,478	268,937

13 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	-	5,979
Other creditors	9,363	26,318
Deferred income	68,327	-
	77,690	32,297

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

14 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2023 £	2022 £
Land and buildings		
Within one year	160,000	117,000
Between one and five years	640,000	-
	<u>800,000</u>	<u>117,000</u>
Other		
Within one year	8,300	11,399
Between one and five years	11,808	20,108
	<u>20,108</u>	<u>31,507</u>

15 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

16 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2023 £	2022 £
Independent examination	1,650	1,600
	<u>1,650</u>	<u>1,600</u>

17 Commitments

Contingent liability

The charity's trustees have written off £15,535 of potential rent creditors in 2017/18. They have done this because in their experience amounts over two years are rarely pursued further by the housing benefit agency despite the charity's best efforts to resolve these outstanding amounts. If the housing benefit agency change their policy, the charity could face an obligation to pay back this amount. This is not considered probable and has therefore not been provided for in the accounts.

The total amount contracted for but not provided in the financial statements was £Nil (2022 - £Nil).

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

18 Taxation

The charity is a registered charity and is therefore exempt from taxation.

19 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

20 Related party transactions

There were no related party transactions in the year.

21 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
General Fund	192,719	799,571	(721,958)	(10,000)	260,332
<i>Designated</i>					
Building repairs	57,221	-	(827)	10,000	66,394
Total unrestricted funds	<u>249,940</u>	<u>799,571</u>	<u>(722,785)</u>	<u>-</u>	<u>326,726</u>
Restricted funds					
Children in Need	1,301	31,861	(24,539)	-	8,623
Ministries for Housing, Communities & Local Govt.	38,539	137,739	(67,959)	-	108,319
Violence Reduction Unit (Back Office)	-	15,998	(15,998)	-	-
John Lewis	29,500	-	(25)	-	29,475
Violence Reduction Unit (Children)	-	6,482	(6,482)	-	-
Violence Reduction Unit (Adira)	-	3,366	(3,366)	-	-
Total restricted funds	<u>69,340</u>	<u>195,446</u>	<u>(118,369)</u>	<u>-</u>	<u>146,417</u>
Total funds	<u><u>319,280</u></u>	<u><u>995,017</u></u>	<u><u>(841,154)</u></u>	<u><u>-</u></u>	<u><u>473,143</u></u>

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General Fund	168,792	328,646	(282,301)	(22,418)	192,719
<i>Designated</i>					
Building repairs	<u>51,357</u>	<u>-</u>	<u>(16,554)</u>	<u>22,418</u>	<u>57,221</u>
Total unrestricted funds	<u>220,149</u>	<u>328,646</u>	<u>(298,855)</u>	<u>-</u>	<u>249,940</u>
Restricted					
Children in Need	(5,266)	26,104	(19,537)	-	1,301
Ministries for Housing, Communities & Local Govt.	-	175,000	(136,461)	-	38,539
Violence Reduction Unit (Back Office)	853	4,520	(5,373)	-	-
VAS Grant - Move More	722	1,000	(1,722)	-	-
NHS CCG	-	29,500	(29,500)	-	-
John Lewis	-	29,500	-	-	29,500
Support to Women & Families	<u>-</u>	<u>350,000</u>	<u>(350,000)</u>	<u>-</u>	<u>-</u>
Total restricted funds	<u>(3,691)</u>	<u>615,624</u>	<u>(542,593)</u>	<u>-</u>	<u>69,340</u>
Total funds	<u><u>216,458</u></u>	<u><u>944,270</u></u>	<u><u>(841,448)</u></u>	<u><u>-</u></u>	<u><u>319,280</u></u>

The specific purposes for which the funds are to be applied are as follows:

Children in Need: This is to fund two play-leaders, sessional play workers and activities;

Violence Reduction Unit, South Yorkshire Police: Funding a pilot of a new role for two parenting support workers;

Move More (VAS grant): This grant was to pay for activity sessions with residents;

Ministries for Housing, Communities & Local Government: To adapt to the Covid lockdown, providing laptops, smart phones and VPN's for staff to work remotely;

NHS Clinical Commissioning Group: This was part of the Winter Pressures fund for improving mental health and wellbeing;

John Lewis Foundation: This funding is to provide employability education and training for residents, this fund will start in the next financial year.

Support to Women and families: Sheffield City Council (SCC) commission SWA to deliver support to women and families in the refuge, and award a multiple year contract to enable the delivery of this support following a tender process. This includes providing emotional and practical support to 37 domestic abuse survivors and their children to enable them to live safely and move onto independent accommodation, within a trauma informed environment.

The Designated fund is funding put aside for the upkeep of the building. The transfer from General funds towards a sinking fund to cover major repairs and insurance for Refuge 1 as its liability under the lease variation with the landlord.

Sheffield Women's Aid

Notes to the Financial Statements for the Year Ended 31 March 2023

22 Analysis of net assets between funds

	Unrestricted			2023
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	12,688	-	-	12,688
Current assets	325,334	66,394	146,417	538,145
Current liabilities	<u>(77,690)</u>	<u>-</u>	<u>-</u>	<u>(77,690)</u>
Total net assets	<u>260,332</u>	<u>66,394</u>	<u>146,417</u>	<u>473,143</u>

	Unrestricted			2022
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	16,917	-	-	16,917
Current assets	208,099	57,221	69,340	334,660
Current liabilities	<u>(32,297)</u>	<u>-</u>	<u>-</u>	<u>(32,297)</u>
Total net assets	<u>192,719</u>	<u>57,221</u>	<u>69,340</u>	<u>319,280</u>

Accounts

Company registration number: 07311689

Charity registration number: 1138460

Sheffield Women's Aid Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Community Accounting Plus
Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Sheffield Women's Aid Limited

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Sheffield Women's Aid Limited

Reference and Administrative Details

Trustees	Tansy Warrilow, Chair Nicola Mosley-Walia, Vice Chair Sonia Rashid, Treasurer Maureen Storey Michelle Bailey Kathleen Sheridan Clare Fowler
Senior Management Team	Hollie Venn, Chief Executive Julie O'Rourke, Service Manager Fozia Shabir, Service Manager
Charity Registration Number	1138460
Company Registration Number	07311689
Registered Office	PO Box 4917 Woodseats Sorting Office Sheffield S8 2JQ
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL
Bankers	Virgin Money 681 Chesterfield Road Sheffield S8 0RY

Sheffield Women's Aid Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Tansy Warrilow, Chair
	Nicola Mosley-Walia, Vice Chair
	Sonia Rashid, Treasurer (appointed 31 March 2022)
	Maureen Storey
	Michelle Bailey
	Kathleen Sheridan
	Clare Fowler (appointed 31 March 2022)
	Rebecca Good (resigned 11 November 2021)
	Dawn Moore (resigned 31 January 2022)
	Maggie Wykes (resigned 30 June 2022)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 12 July 2010 and most recently amended 8 April 2014. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

All members of the Board of Trustees are elected each year at the Annual General Meeting and members may be re-elected or re-appointed. Positions on the Board are advertised externally, and appointed after informal interview. Some are reserved for specific specialist roles, and we are working to increase the diversity of the Board.

Induction and training of trustees

The CEO is responsible for the induction of new Trustees and identifying additional training needs, in consultation with the Chair of the Board. The induction process for new Trustees involves the Chair, or another Board member appointed by her, ensuring that copies of the documentation listed below is made available and explained to the new member:

- The Memorandum and Articles of Association.
- Supporting documentation - Aims & Objectives, key Policies & Procedures etc.
- Roles & Responsibilities & Delegated Authorities
- Copies of the most recent annual accounts and management accounts.

Arrangements for setting key management personnel remuneration

SWA uses local and national benchmarking against similar organisations to ensure its salaries for key managers are fair and reflect the level of responsibility they hold.

Sheffield Women's Aid Limited

Trustees' Report

Organisational structure

SWA is managed by a voluntary Board of Trustees, with paid staff undertaking the work of the organisation and dealing with the day to day administration. The Board meets at least 10 times each year. Task groups which report to the Board meet when necessary, and the Board considers Quarterly Management Accounts. The Board and staff team together agree the forward strategy for the organisation, in consultation with service users, and set out in our strategic business plan. Progress is monitored against the plan and risk register, and policies and procedures are reviewed in a regular cycle.

The organisation has been in existence as a charity since the 1970's, and is also now a charitable company limited by guarantee, incorporated on 12 July 2010, which required us to register once again as a charity on 18 October 2010. The company was established under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed under its Articles of Association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2022 was 7 (2021: 8). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity. All Trustees give their time voluntarily and receive no benefits from the charity.

Major risks and management of those risks

Risk management

The Trustees are responsible for identifying, assessing and managing risks, to the organisation, our staff and service users. The Risk Register and Business Plan identify the strategic aims, structure, activities, challenges, resources required and major risks to which the organisation is exposed. The Risk Register is approved by the Board of Trustees annually and reviewed regularly.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least 3 months unrestricted expenditure. This provides sufficient funds to cover management and administration support costs and to respond to emergency applications for grants, which may arise from time to time. Risk assessment and management is undertaken and recorded in relation to the specific services delivered and in response to changes in legislation and funding available. The Finance Policy and Procedures outline those authorised to make payments, place orders and take other actions with financial consequences.

During the year to 31 March 2022, all major risks were reviewed, assessed and managed. These included additional risks related to the Covid-19 pandemic, working closely with senior managers, and in consultation with commissioners and public health leads within Sheffield City Council.

Coronavirus Response

The Covid-19 pandemic created an impact for the organisation from an operational and governance perspective, which undoubtedly increased risks which required increased regular monitoring to mitigate or minimise. The organisational IT systems required a responsive and rapid change to move to more agile and remote working, which the organisation had not previously adopted. Increased oversight from commissioners was undertaken to ensure risks to beneficiaries were understood and co-ordinated across the city. Revisions to Business Continuity Plans and risk assessments were required regularly and swiftly to remain apprised of the rapid changes that were taking place for the organisation.

The SWA Board have been extremely proud of the way everyone in the organisation rose to the challenges posed by the pandemic and worked together to overcome them so positively. The pandemic helped demonstrate that SWA governance, risk management and working practices are very effective.

Objectives and activities

Objects and aims

To relieve and support women and children who have suffered, or are in danger of suffering violence from perpetrators known to them;

To educate and inform the public in all aspects of domestic violence.

Sheffield Women's Aid Limited

Trustees' Report

Objectives, strategies and activities

The main activities undertaken in relation to those purposes

To provide access to safe and secure temporary accommodation for those service users that are at risk of significant harm, or are at risk of homelessness due the actions of a perpetrator known to them, and ensure that they are able to access safe and secure permanent accommodation.

The aim of our charity is to support service users to make choices about their future, including helping them to recognise controlling behaviour, understand the effect that this has had on themselves, their children, friends and family and to prevent repeat victimisation.

Refuge Service for women and families affected by domestic abuse

SWA are commissioned to provide two refuges, accommodating a total of 37 families at any one time. Single women can be accommodated in family flats on the understanding that they will move to a smaller flat if one becomes available. Our contract is to provide 6-12 months' support to residents and support them to move on into alternative accommodation. One of the flats is an emergency flat enabling women to access SWA support out of office hours, and is usually accessed by the Police or Social Care.

Women are eligible to be assessed for accommodation in the refuge if their primary support need is that they are, or have been, a victim of domestic abuse (including coercive control) and are at medium to high risk of harm. We also house dependent children and young people of any gender/sex or age. SWA are inclusive, with decisions made on a case by case basis to ensure that we are able to meet the support needs for each referral.

Pets are accepted on one site as SWA recognise the barriers for those leaving with pets and the shortage of refuge accommodation available to survivors with pets.

Multiple and Complex Needs

SWA accommodate women and children with multiple and complex needs such as (but not limited to) drug and alcohol use, mental and physical health needs, language or learning disabilities. Having multiple and complex needs will not in itself exclude a family from our service. However, if there are known issues that arise from those needs, or if there are already residents whose needs could put the family at risk, SWA reserve the right to decline the accommodation request.

Safeguarding Children and Adults

Where there is evidence that indicates that the resident or her children may be at risk of harm in the refuge, or they may put others at risk, SWA will seek additional information and guidance from professionals involved with the family before taking a decision on whether to offer accommodation.

It is essential that all assessments consider potential safeguarding issues and SWA ensure that our risk assessments at referral, and all DASH risk assessments [Domestic Abuse, Stalking and Honour-based abuse] are as thorough as possible. The safety of the family, and of the other residents in the refuge, staff and visiting professionals is our priority. Where safeguarding concerns are present, SWA will always make the appropriate early interventions and will support families with safeguarding plans agreed. Residents have security of tenure as soon as they enter their flat (whether or not they have signed a licence agreement) and cannot be moved on unwillingly without formal eviction proceedings.

Sheffield Women's Aid Limited

Trustees' Report

Safety and Security

The self-contained nature of the accommodation gives the residents better security of tenure, with all residents having a non-excluded licence. There are some 'restrictive house rules' contained within the licences:

- SWA are able to move residents between flats to suit current needs.
- SWA complete monthly health and safety checks
- SWA can access the flats without permission should we have any health, safety, security or safeguarding concerns.
- SWA have a strict 'no visitors' policy that is emphasised at the start of their journey towards rehousing, as this is very hard for some people.

The refuges have a range of security measures and equipment in place, inside and outside the buildings to ensure women and children are safe. The buildings are also 'tagged' as vulnerable for a rapid response by South Yorkshire Police, Fire and Rescue and Ambulance Services, and the staff on-call number and the numbers of paid Managers are held by these services as key-holders. There is a concierge service at each refuge site to ensure there is a presence overnight and at weekends to protect the residents and respond to any issues that may arise outside of staff support hours. There is a smoke and heat fire detection system in all flats and in the communal areas of the buildings.

SWA protects the confidentiality of the refuge addresses by the use of forwarded PO Box addresses for the registered company address and for correspondence entered into by SWA staff or residents. New residents are required to keep the address confidential and are reminded about confidentiality at weekly residents' meetings. We have a confidentiality agreement that we require all contractors, taxi services or visitors to adhere to, and have a preferred taxi service whose drivers have enhanced Disclosure & Barring Service checks.

Specialist support

Support is provided to all families and is tailored to their particular needs and goals. Support Workers are on-site and during the year of this report were on site between the hours of 8.30am and 5.30pm, five days a week. A new staff rota will be in place from October 2022 providing support Monday - Friday 8.30am - 7.30pm and Saturdays and Sundays from 10.00am - 2.00pm. Some SWA staff also work outside of these hours, and a Support Worker is on-call at all times, along with the additional concierge service at both refuges.

Each family is allocated a key-worker at referral and, where possible, this key-worker will be the person who supports the family throughout their journey through the service. In the absence of the key-worker, an alternative named worker is allocated with the skills needed to support that family.

SWA has a very experienced, well trained, diverse and multi-lingual staff team, who aim to meet the cultural needs of our residents. Where we cannot meet the language needs of a family, we make full use of interpreters.

Significant religious and cultural events are celebrated and we often benefit from the generosity of our supporters to make these events as enjoyable as possible by providing treats and gifts.

Moving on to independent living

Throughout their stay in the refuges, service users are encouraged to identify their aspirations and supported to achieve their goals, including moving on into their own accommodation.

SWA will assist with this process along the way, to give service users the best possible chance of success in the future. Where support is still needed after moving into their home, SWA help to ensure that referrals are made and other appropriate support services are in place.

Sheffield Women's Aid Limited

Trustees' Report

Public benefit

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of our work in the reporting period.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Approximately 38% of the organisation's total income is from rent and service charge relating to the tenancies. This income covers the rental of the buildings, expenditure required to stock and maintain the tenancies and also covers some of the staff costs associated with intensive housing management.

The remaining income comes primarily from our contract with Sheffield City Council, which covers the cost of the support service provided to residents, plus other small grants and donations. This increased during 2021-22 thanks to additional central government funding provided to local authorities to meet their new statutory duties to provide safe accommodation under the Domestic Abuse Act 2021.

SWA continue to seek grant funding for other essential services (such as services to children affected by living with domestic abuse) over and above the childcare provided, for example to enable mothers to engage in the Power to Change and other group work programmes and family activities.

SWA also has a volunteering programme and activities that volunteers support or help to provide include:

- Accompanying clients to appointments and providing advocacy services
- Budget-friendly outings such as visits to the park and picnics
- Gardening and providing therapeutic outside areas
- Life skills such as cooking and budgeting
- Play and activities with children
- Health and well-being activities

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

The charity's main activities and who we help are described below, focused on the provision of temporary supported accommodation, and undertaken to further SWA's charitable purposes for the public benefit.

Due to the Coronavirus pandemic, the number of women and families that moved through the two refuges in the year 2021-22 was much smaller than usual, due to suspension then delays in the rehousing process by Sheffield City Council. As a result, residents stayed with us for much longer than usual. SWA provided temporary emergency accommodation to **80 women and 61 children and young people** in the year and 30% had been with us for longer than 12 months. The refuges were full, and we consistently exceeded the occupancy target of 90% by between 6% and 10% each month.

Adult service users – of the 80 women resident in our refuges during the year:

Age: 3% were aged 16-20; 73% were aged 21-40; 24% were aged 41-65

Ethnicity: 41% were White British; 58% were from Black and minoritised communities, of which the largest categories were: 26% Pakistani, 9% Arabic, 7.5% Eastern European

Disability: 9% had a physical disability; 8% had a long term disability; 4% had a learning disability;

Support needs: 15% had drug support needs; 9% had alcohol support needs; 79% had mental health support needs; 25% required interpreting; 26% had unsettled status

Sheffield Women's Aid Limited

Trustees' Report

Children & Young People

65% of our adult residents had children and 6% were pregnant during their stay

Of the 61 children and young people resident during the year, 55% were girls and 45% were boys

41% were aged 0-5; 25% were 6-10; 24% were 11-15; 10% were 16-20

Of the residents that moved out of the refuges, the majority moved on to new settled accommodation and some moved to other accommodation such as alternative supported accommodation or went back to the family home. Where women return home, SWA's objective is that the women and children have gained more confidence and self-worth, and tools for safety planning, to better recognise abusive behaviours, including signs of escalation, and enable them to take early action to keep themselves safe. They also know more about their rights and how to access help and support.

Group Work Programmes

SWA staff deliver a range of group work programmes, including 'Power to Change' which covers:

- My Bill of Rights: understanding my rights
- What is abuse: understanding domestic abuse
- Why is it so hard to leave/stay away?
- Boundaries: understanding the link between lack of boundaries and domestic abuse
- Assertiveness skills and boundary setting: practicing assertiveness in relation to boundaries
- Healthy relationships: it's what we want and what we need
- Families and children: understanding how domestic abuse affects children & young people
- Endings and new beginnings: what have we learnt, let's celebrate, let's graduate.

What women who have attended Power to Change say:

- *To know that I am not the only one who has suffered and that what I am feeling is normal.*
- *Being able to talk openly and freely, without being judged.*
- *I felt I was believed for the first time.*
- *I don't feel as if I'm the only one.*
- *It has given me some hope.*
- *I now feel I've got the right to take action.*
- *I feel more confident in myself when I walk around.*
- *I now know I have the right to say NO and put myself first. I have become an assertive confident woman instead of a controlled suicidal wreck.*
- *I value myself more and I am better able to spot abusive behaviour.*

Other quotes from women living in our refuges:

- *All the staff are amazing they help me and my baby so much. I'm struggling with my confidence at the moment so lovely to have the support of staff and seeing other mums.*
- *For the first time for a long time I can express my views*
- *I love the staff they make me feel safe and able to understand what has happened to me and that it wasn't my fault.*

Sheffield Women's Aid Limited

Trustees' Report

- Being here has made me have a ray of hope for me and my children, thank you I love being here with all the other ladies, it feels like a big family I have never had. It's the first time I have actually opened up and spoke about things.*
- I love the staff they have helped me stay on the straight and narrow for the first time in my life I can't believe it. In the past I've been a drug user and violent and my life was chaotic and a mess.*
- First time in my life I have been able to express anger, I am very angry.*

Financial review

SWA operate a trauma informed and person centred model of support that focuses on helping people to understand and recover from their experiences, and achieve independence. This means that expenditure on well trained and experienced staff remains the priority and we keep tight financial control of other expenditure. SWA measure success in achieving objectives by a variety of methods, including monitoring outcomes against performance targets.

The accounts have been prepared to comply with current statutory requirements, the requirements of the charity's Memorandum & Articles of Association and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities [SORP].

The financial statements have been prepared on the going concern basis, as the Board of Trustees is actively taking steps to reduce costs and maximise income, in particular Housing Benefit receipts, through rigorous systems and management controls.

The charity has a balanced budget for the coming year and is looking at ways to improve the level of unrestricted reserves in line with our reserves policy. We have again been successful in tendering for the domestic abuse supported accommodation contract with Sheffield City Council, for up to 5 years from 1 October 2022. This has reduced the financial uncertainty SWA had faced until its award and strengthens the charity's ability to undertake additional fundraising. SWA will be delivering this contract in partnership with IDAS, another specialist domestic abuse charity, which will strengthen both organisations presence across Sheffield and increase choice for domestic abuse survivors.

Total income for the year was £842,083 (2021: £798,294) and total expenditure was £841,448 (2021: £753,095). This led to a surplus for the year of £635 (2021: £45,199), leaving total reserves of £217,093 (2021: £216,458). Unrestricted reserves at the year-end were £147,753 (2021: £220,149) and restricted reserves were £69,340 (compared to -£3,691 in 2021).

The restricted funds in the year included the SCC contract and grants from Children in Need, for work with children and young people, and from the Violence Reduction Unit of the Police & Crime Commissioner's Office. SWA also secured some small grants to help in responding to the Covid pandemic, and a donation from John Lewis for education and work-ready support.

Going concern

The Trustees confirm that the level of the charity's reserves is now equivalent to 3 months' expenditure in line with its stated Reserves Policy. They consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

Key judgements that the Trustees have made to support this consideration include the fact that the charity has an expected surplus budget for the year ending 2022.

The charity has a fundraising strategy in place, and is actively fundraising, with no assumptions about fundraising income included in the budget and cash flow forecasts. The charity will continue to maintain vigorous cost control and to seek cost reductions wherever possible.

Sheffield Women's Aid Limited

Trustees' Report

Principal risks and uncertainties

Risk management

The Trustees are responsible for identifying, assessing and managing risks, to the organisation, our staff and service users. The Risk Register and Business Plan identify the strategic aims, structure, activities, challenges, resources required and major risks to which the organisation is exposed. The Risk Register is approved by the Board of Trustees annually and reviewed regularly.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to at least 3 months unrestricted expenditure. This provides sufficient funds to cover management and administration support costs and to respond to emergency applications for grants, which may arise from time to time. Risk assessment and management is undertaken and recorded in relation to the specific services delivered and in response to changes in legislation and funding available. The Finance Policy and Procedures outline those authorised to make payments, place orders and take other actions with financial consequences.

During the year to 31 March 2022, all major risks were reviewed, assessed and managed. These included additional risks related to the Covid-19 pandemic, working closely with senior managers, and in consultation with commissioners and public health leads within Sheffield City Council.

Coronavirus Response

The Covid-19 pandemic created an impact for the organisation from an operational and governance perspective, which undoubtedly increased risks which required increased regular monitoring to mitigate or minimise. The organisational IT systems required a responsive and rapid change to move to more agile and remote working, which the organisation had not previously adopted. Increased oversight from commissioners was undertaken to ensure risks to beneficiaries were understood and co-ordinated across the city. Revisions to Business Continuity Plans and risk assessments were required regularly and swiftly to remain apprised of the rapid changes that were taking place for the organisation.

The SWA Board have been extremely proud of the way everyone in the organisation rose to the challenges posed by the pandemic and worked together to overcome them so positively. The pandemic helped demonstrate that SWA governance, risk management and working practices are very effective.

Policy on reserves

SWA aim to maintain the equivalent of three months' total expenditure as unrestricted reserves in order to meet its liabilities and unforeseen expenditure. Unrestricted reserves (taking into account only current assets) at the year-end represent 2 months' total expenditure.

The charity reviews its management accounts on a quarterly basis with the Treasurer and Board of Trustees against the current budget. It then takes action to mitigate any risks where there is a material variance that may affect the charity's ability to maintain current levels of reserves.

Plans for future periods

SWA are pleased to have once again been successful in tendering for the domestic abuse supported accommodation contract with Sheffield City Council, this time in partnership with IDAS who will deliver the dispersed housing element, including housing for male victims, while SWA deliver the refuge accommodation for women and their children. The contract is initially for 3 years, plus a further 2 years subject to performance, and is effective from 1 October 2022.

During 2021-22 we were also successful in securing other grants and organising fundraising to enable us to deliver additional services to the women and children we support. We built on the success of our previous grant from Children In Need, to fund direct work with children and young people in our refuges, with a successful reapplication for a further 3 year grant which started September 2021.

Sheffield Women's Aid Limited

Trustees' Report

Having retained the council contract, SWA Trustees are confident about the future, and are working with our new Chief Executive to strengthen our position, and to complete the process of accreditation to achieve the Women's Aid Federation of England National Standards, which are the recognised sector quality mark. This will build on the Stage One WAFE accreditation already awarded in March 2022.

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Sheffield Women's Aid Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

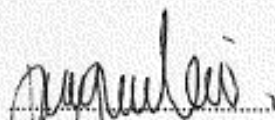
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 8 December 2022 and signed on its behalf by:


Daisy Warrilow
Trustee

Sheffield Women's Aid Limited

Independent Examiner's Report to the trustees of Sheffield Women's Aid Limited

Independent examiner's report to the trustees of Sheffield Women's Aid Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

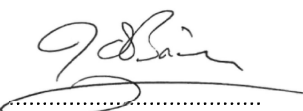
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 12/12/2022

Sheffield Women's Aid Limited

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Income and Endowments from:					
Donations and legacies	2	8,545	-	8,545	32,438
Charitable activities	3	318,889	615,624	934,513	764,676
Other trading activities	5	1,045	-	1,045	1,072
Investment income	6	167	-	167	108
Total income		<u>328,646</u>	<u>615,624</u>	<u>944,270</u>	<u>798,294</u>
Expenditure on:					
Charitable activities	7	<u>(298,855)</u>	<u>(542,593)</u>	<u>(841,448)</u>	<u>(753,095)</u>
Total expenditure		<u>(298,855)</u>	<u>(542,593)</u>	<u>(841,448)</u>	<u>(753,095)</u>
Net income		<u>29,791</u>	<u>73,031</u>	<u>102,822</u>	<u>45,199</u>
Net movement in funds		29,791	73,031	102,822	45,199
Reconciliation of funds					
Total funds brought forward		<u>220,149</u>	<u>(3,691)</u>	<u>216,458</u>	<u>171,259</u>
Total funds carried forward	21	<u>249,940</u>	<u>69,340</u>	<u>319,280</u>	<u>216,458</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 21.

The notes on pages 16 to 26 form an integral part of these financial statements.

Sheffield Women's Aid Limited

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	2	32,438	-	32,438
Charitable activities	3	669,466	95,210	764,676
Other trading activities	5	1,072	-	1,072
Investment income	6	108	-	108
Total income		<u>703,084</u>	<u>95,210</u>	<u>798,294</u>
Expenditure on:				
Charitable activities	7	<u>(657,146)</u>	<u>(95,949)</u>	<u>(753,095)</u>
Total expenditure		<u>(657,146)</u>	<u>(95,949)</u>	<u>(753,095)</u>
Net income/(expenditure)		<u>45,938</u>	<u>(739)</u>	<u>45,199</u>
Net movement in funds		45,938	(739)	45,199
Reconciliation of funds				
Total funds brought forward		<u>174,211</u>	<u>(2,952)</u>	<u>171,259</u>
Total funds carried forward	21	<u><u>220,149</u></u>	<u><u>(3,691)</u></u>	<u><u>216,458</u></u>

The notes on pages 16 to 26 form an integral part of these financial statements.

Sheffield Women's Aid Limited
(Registration number: 07311689)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	10	16,917	14,984
Current assets			
Debtors	11	65,723	203,257
Cash at bank and in hand	12	268,937	188,458
		334,660	391,715
Creditors: Amounts falling due within one year	13	(32,297)	(190,241)
Net current assets		302,363	201,474
Net assets		319,280	216,458
Funds of the charity:			
Restricted income funds			
Restricted funds	21	69,340	(3,691)
Unrestricted income funds			
Unrestricted funds		249,940	220,149
Total funds	21	319,280	216,458

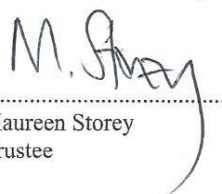
For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 12 to 26 were approved by the trustees, and authorised for issue on 8 December 2022 and signed on their behalf by:



 Maureen Storey
 Trustee

Sheffield Women's Aid Limited

Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash income		102,822	45,199
Adjustments to cash flows from non-cash items			
Depreciation		5,639	4,995
Investment income	6	<u>(167)</u>	<u>(108)</u>
		108,294	50,086
Working capital adjustments			
Decrease/(increase) in debtors	11	137,534	(9,944)
(Decrease)/increase in creditors	13	<u>(157,944)</u>	<u>8,054</u>
Net cash flows from operating activities		<u>87,884</u>	<u>48,196</u>
Cash flows from investing activities			
Interest receivable and similar income	6	167	108
Purchase of tangible fixed assets	10	<u>(7,572)</u>	<u>(8,686)</u>
Net cash flows from investing activities		<u>(7,405)</u>	<u>(8,578)</u>
Net increase in cash and cash equivalents		80,479	39,618
Cash and cash equivalents at 1 April		<u>188,458</u>	<u>148,840</u>
Cash and cash equivalents at 31 March		<u><u>268,937</u></u>	<u><u>188,458</u></u>
Reconciliation of net cash flow to movement in net funds			
Increase in cash		80,479	39,618
Net funds at 1 April 2021		<u>188,458</u>	<u>148,840</u>
Net funds at 31 March 2022		<u><u>268,937</u></u>	<u><u>188,458</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 16 to 26 form an integral part of these financial statements.

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Sheffield Women's Aid Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office furniture & equipment	25% reducing balance
Fixtures & fittings (Refuge)	25% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	-	-	10,000
Donations from individuals	8,545	8,545	-
Grants, including capital grants;			
Grants from other charities	-	-	22,438
	<u>8,545</u>	<u>8,545</u>	<u>32,438</u>

3 Income from charitable activities

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Grants & donations	-	90,624	90,624	107,062
Service agreements	-	525,000	525,000	349,758
Housing benefit	290,977	-	290,977	272,471
Residents contributions	19,444	-	19,444	22,225
Services	3,372	-	3,372	10,192
Sundry income	5,096	-	5,096	2,968
	<u>318,889</u>	<u>615,624</u>	<u>934,513</u>	<u>764,676</u>

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Sheffield City Council	-	529,520	529,520
NHS Clinical Commissioning Group	-	29,500	29,500
John Lewis Foundation	-	29,500	29,500
Children in Need	-	26,104	26,104
Voluntary Action Sheffield	-	1,000	1,000
Sundry grants & donations	8,545	-	8,545
	<u>8,545</u>	<u>615,624</u>	<u>624,169</u>

5 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2021 £
Local fundraising and street collection income	1,045	1,045	1,072
	<u>1,045</u>	<u>1,045</u>	<u>1,072</u>

6 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	167	167	108
	<u>167</u>	<u>167</u>	<u>108</u>

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

7 Expenditure on charitable activities

	Unrestricted funds		Restricted funds	Total 2022	Total 2021
	Designated £	General £	£	£	£
Housing costs	8,040	16,537	146,254	170,831	214,789
Bank charges	-	-	544	544	1,000
Depreciation	-	5,639	-	5,639	4,995
Property, repairs & renewals	-	-	15,339	15,339	-
Advertising	-	-	50	50	-
Activities & trips	-	-	34,974	34,974	17,868
Property service charges	-	545	71,560	72,105	-
Insurance	8,514	-	4,327	12,841	-
Security	-	-	348	348	-
Legal & professional	-	-	32,808	32,808	-
Equipment, repairs & IT	-	-	34,829	34,829	-
Office administration	-	-	2,710	2,710	100,359
Printing & stationery	-	-	3,151	3,151	-
Publications & subscriptions	-	-	959	959	-
Recruitment	-	-	54	54	-
Garden maintenance	-	-	1,690	1,690	-
Staff travel	-	-	1,887	1,887	1,492
Training & conferences	-	-	2,465	2,465	-
Sundry payments	-	-	4,183	4,183	-
Telephone & postage	-	-	13,998	13,998	-
Purchases	-	-	180	180	-
Fundraising costs	-	-	21	21	-
Welfare costs	-	214	2,977	3,191	-
Wages, NI & pension	-	259,366	167,285	426,651	412,592
	<u>16,554</u>	<u>282,301</u>	<u>542,593</u>	<u>841,448</u>	<u>753,095</u>

8 Net incoming/outgoing resources

Net incoming resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	<u>5,639</u>	<u>4,995</u>

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

9 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	378,704	364,832
Social security costs	25,004	25,411
Pension costs	22,943	22,349
	<u>426,651</u>	<u>412,592</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Average number of employees	<u>18</u>	<u>18</u>

Contributions to the employee pension schemes for the year totalled £22,943 (2021 - £22,349).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £108,076 (2021 - £122,141).

10 Tangible fixed assets

	Fixtures & fittings (Refuge) £	Office furniture & equipment £	Total £
Cost			
At 1 April 2021	36,987	34,205	71,192
Additions	<u>5,880</u>	<u>1,692</u>	<u>7,572</u>
At 31 March 2022	<u>42,867</u>	<u>35,897</u>	<u>78,764</u>
Depreciation			
At 1 April 2021	27,411	28,797	56,208
Charge for the year	<u>3,864</u>	<u>1,775</u>	<u>5,639</u>
At 31 March 2022	<u>31,275</u>	<u>30,572</u>	<u>61,847</u>
Net book value			
At 31 March 2022	<u>11,592</u>	<u>5,325</u>	<u>16,917</u>
At 31 March 2021	<u>9,576</u>	<u>5,408</u>	<u>14,984</u>

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

11 Debtors

	2022 £	2021 £
Trade debtors	14,235	11,621
Prepayments	3,232	139,515
Other debtors	48,256	52,121
	<u>65,723</u>	<u>203,257</u>

12 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	676	1,182
Cash at bank	268,261	187,276
	<u>268,937</u>	<u>188,458</u>

13 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	-	2,045
Other taxation and social security	5,979	5,038
Other creditors	26,318	183,158
	<u>32,297</u>	<u>190,241</u>

14 Obligations under leases and hire purchase contracts

Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2022 £	2021 £
Land and buildings		
Within one year	117,000	156,000
Between one and five years	-	117,000
	<u>117,000</u>	<u>273,000</u>
Other		
Within one year	11,399	4,560
Between one and five years	20,108	7,980
	<u>31,507</u>	<u>12,540</u>

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

15 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

16 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner are analysed as follows:

	2022 £	2021 £
Independent examination	1,600	1,667
Other financial services	-	100
	<u>1,600</u>	<u>1,767</u>

17 Commitments

Contingent liability

The charity's trustees have written off £15,535 of potential rent creditors in 2017/18. They have done this because in their experience amounts over two years are rarely pursued further by the housing benefit agency despite the charity's best efforts to resolve these outstanding amounts. If the housing benefit agency change their policy, the charity could face an obligation to pay back this amount. This is not considered probable and has therefore not been provided for in the accounts.

The total amount contracted for but not provided in the financial statements was £Nil (2021 - £Nil).

18 Taxation

The charity is a registered charity and is therefore exempt from taxation.

19 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

20 Related party transactions

There were no related party transactions in the year.

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

21 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Unrestricted funds					
<i>General</i>					
General Fund	168,792	328,646	(282,301)	(22,418)	192,719
<i>Designated</i>					
Building repairs	51,357	-	(16,554)	22,418	57,221
Total unrestricted funds	<u>220,149</u>	<u>328,646</u>	<u>(298,855)</u>	<u>-</u>	<u>249,940</u>
Restricted funds					
Children in Need	(5,266)	26,104	(19,537)	-	1,301
Ministries for Housing, Communities & Local Govt.	-	175,000	(136,461)	-	38,539
Violence Reduction Unit	853	4,520	(5,373)	-	-
VAS Grant - Move More	722	1,000	(1,722)	-	-
NHS CCG	-	29,500	(29,500)	-	-
John Lewis	-	29,500	-	-	29,500
Support to Women & Families	-	350,000	(350,000)	-	-
Total restricted funds	<u>(3,691)</u>	<u>615,624</u>	<u>(542,593)</u>	<u>-</u>	<u>69,340</u>
Total funds	<u>216,458</u>	<u>944,270</u>	<u>(841,448)</u>	<u>-</u>	<u>319,280</u>

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
Unrestricted funds				
<i>General</i>				
General Fund	140,508	680,666	(652,382)	168,792
<i>Designated</i>				
Building repairs	33,703	22,418	(4,764)	51,357
Total unrestricted funds	<u>174,211</u>	<u>703,084</u>	<u>(657,146)</u>	<u>220,149</u>
Restricted				
Children in Need	(2,952)	36,400	(38,714)	(5,266)
Ministries for Housing, Communities & Local Govt.	-	20,286	(20,286)	-
Violence Reduction Unit	-	15,000	(14,147)	853
Smallwood (Women's Resilience Fund)	-	13,024	(13,024)	-
Office of the Police & Crime Commissioner	-	8,500	(8,500)	-
VAS Grant - Move More	-	2,000	(1,278)	722
Total restricted funds	<u>(2,952)</u>	<u>95,210</u>	<u>(95,949)</u>	<u>(3,691)</u>
Total funds	<u><u>171,259</u></u>	<u><u>798,294</u></u>	<u><u>(753,095)</u></u>	<u><u>216,458</u></u>

The specific purposes for which the funds are to be applied are as follows:

Children in Need: This is to fund two play-leaders, sessional play workers and activities;

Violence Reduction Unit, South Yorkshire Police: Funding a pilot of a new role for two parenting support workers;

Move More (VAS grant): This grant was to pay for activity sessions with residents;

Ministries for Housing, Communities & Local Government: To adapt to the Covid lockdown, providing laptops, smart phones and VPN's for staff to work remotely;

NHS Clinical Commissioning Group: This was part of the Winter Pressures fund for improving mental health and wellbeing;

John Lewis Foundation: This funding is to provide employability education and training for residents, this fund will start in the next financial year.

Support to Women and families: Sheffield City Council (SCC) commission SWA to deliver support to women and families in the refuge, and award a multiple year contract to enable the delivery of this support following a tender process. This includes providing emotional and practical support to 37 domestic abuse survivors and their children to enable them to live safely and move onto independent accommodation, within a trauma informed environment.

The Designated fund is funding put aside for the upkeep of the building. £22,418 per annum is transferred from General funds towards a sinking fund to cover major repairs and insurance for Refuge 1 as its liability under the lease variation with the landlord.

Sheffield Women's Aid Limited

Notes to the Financial Statements for the Year Ended 31 March 2022

22 Analysis of net assets between funds

	Unrestricted			2022
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	16,917	-	-	16,917
Current assets	208,099	57,221	69,340	334,660
Current liabilities	(32,297)	-	-	(32,297)
Total net assets	<u>192,719</u>	<u>57,221</u>	<u>69,340</u>	<u>319,280</u>

	Unrestricted			2021
	General £	Designated £	Restricted £	Total funds £
Tangible fixed assets	14,984	-	-	14,984
Current assets	344,049	51,357	(3,691)	391,715
Current liabilities	(190,241)	-	-	(190,241)
Total net assets	<u>168,792</u>	<u>51,357</u>	<u>(3,691)</u>	<u>216,458</u>

Accounts

Company number: 7311689

Charity Number: 1138460

Sheffield Women's Aid

Report and financial statements

For the year ended 31st March 2021

Sheffield Women's Aid
Reference and administrative information
for the year ended 31 March 2021

Company number 7311689

Charity number 1138460

Registered office and operational address

PO Box 4917
Woodseats Sorting Office
Sheffield
S8 2JQ

Trustees Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Tansy Warrilow	Chair
Jaqui Devereux	Treasurer [to 25 March 2021]
Rebecca Good	
Nicola Mosley-Walia	Vice Chair
Maureen Storey	
Maggie Wykes	
Kathleen Sheridan	
Michelle Bailey	
Dawn Moore	

Senior management	Clare Wiggett	Director [to August 2020]
	Hollie Venn	Chief Executive [from 24 May 2021]
	Julie O'Rourke	Service Manager
	Fozia Shabir	Service Manager

Bankers Yorkshire Bank plc – now Virgin Money
Fargate
Sheffield S1 1LL

Independent Examiner Christy Lau FCCA CTA DChA, Slade & Cooper Limited
Beehive Mill, Jersey Street, Ancoats Manchester, M4 6JG

Sheffield Women's Aid
Trustees' annual report
for the year ended 31 March 2021

The Trustees present their report and the unaudited financial statements for the year ended 31st March 2021. Included within the Trustees' report is the Directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and Activities

Purposes and aims

The charity's purposes as set out in its objects clause are to relieve and support women and children who have suffered, or are in danger of suffering, violence from perpetrators known to them and to provide a range of services that prevent women and children suffering further harm, including domestic homicide.

The main activities undertaken in relation to those purposes

To provide access to safe and secure temporary accommodation for those service users that are at risk of significant harm, or are at risk of homelessness due the actions of a perpetrator known to them, and ensure that they are able to access safe and secure permanent accommodation.

The aim of our charity is to support service users to make choices about their future, including helping them to recognise controlling behaviour, understand the effect that this has had on themselves, their children, friends and family and to prevent repeat victimisation.

Refuge Service for single women and families affected by domestic abuse

SWA is commissioned to provide two refuges, accommodating a total of 36 families at any one time. Single women can be accommodated in family flats on the understanding that they will move to a smaller flat if one becomes available. Our contract is to provide 6 months' support to the families before we support them to move on into alternative accommodation.

Women are eligible to be assessed for accommodation in the refuge if their primary support need is that they are or have been a victim of domestic abuse (including coercive control) and are at medium or high risk of harm. We also house dependent children and young people of any gender or age. SWA are inclusive to all referrals, with decisions made on a case by case basis to ensure that we are able to meet the support needs for each referral.

Multiple and Complex Needs

SWA accommodates women and children with multiple and complex needs such as (but not limited to) drug and alcohol abuse, mental and physical health needs, language or learning difficulties. Having multiple and complex needs will not in itself ever exclude a family from our service. However, if there are known behavioural issues that arise from those needs, or if there are already residents whose challenging behaviour could put the family at risk, SWA reserves the right to decline the accommodation request.

Safeguarding Children and Safeguarding Adults

Where there is evidence that indicates that the resident or her children may be at risk of harm in the refuge, or they may put others at risk, SWA will seek additional information and guidance from professionals involved with the family before taking a decision whether to offer accommodation.

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It is essential that all assessments consider potential safeguarding issues and SWA ensures that our risk assessments at referral, and all Domestic Abuse, Stalking and Honour-based abuse [DASH] risk assessments, are as thorough as possible. The safety of the family and of the other residents in the refuge, staff and visiting professionals is our priority. Where safeguarding concerns are present, SWA will always make the appropriate early interventions and will support families with safeguarding plans agreed. Residents have security of tenure as soon as they enter their flat (whether or not they have signed a licence agreement) and cannot be moved on unwillingly without formal eviction proceedings.

Safety and Security

The self-contained nature of the accommodation gives the residents better security of tenure, with all residents having a non-excluded licence. There are some 'restrictive house rules' contained within the licences:

- SWA are able to move residents between flats to suit the resident's needs.
- SWA complete a physical check of each flat every week.
- SWA can access the flats without permission should we have any health, safety, security or safeguarding concerns.
- SWA has a strict 'no visitors' policy that is emphasised at the start of their journey into housing, as this is very hard for some people.

The refuges have a range of security measures and equipment in place, inside and outside the buildings. The buildings are also 'tagged' as vulnerable for a rapid response by South Yorkshire Police, Fire and Rescue and Ambulance Services, and the on-call number and the numbers of all paid Managers are held by these services as key-holders. There is a smoke and heat fire detection system in all flats and in the communal areas of the buildings.

SWA protects the confidentiality of the addresses by the use of forwarded PO Box addresses for the registered company address and for correspondence entered into by SWA staff or residents. New residents are required to keep the address confidential and residents are reminded about confidentiality at weekly residents' meetings. We have a confidentiality agreement that we require all contractors, taxi services or visitors to adhere to, and have a preferred taxi service whose drivers have enhanced Disclosure & Barring Service checks.

Support

Support is provided to all families and is tailored to their particular needs and goals. Support Workers are on-site and accessible between the hours of 8.30am and 5.30pm, five days a week. Some SWA staff are also required to work outside of these hours, including at the weekend, and a Support Worker is on-call at all times, with a 24 hour concierge service at Refuge 2.

Each family is allocated a key-worker at referral and, where possible, this key-worker will be the person who supports the family at referral, admission and throughout their journey. In the absence of the key-worker, an alternative named worker is allocated with the skills needed to support that family.

SWA has a very experienced, well trained, diverse and multi-lingual staff team, who aim to meet the faith-based or cultural needs of our residents. Where we cannot meet the language needs of a family, we make full use of interpreters.

Significant religious and cultural events are celebrated and we often benefit from the generosity of our supporters to make these events as enjoyable as possible by providing treats and gifts.

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Moving on to independent living

Throughout their stay in the refuges, service users are encouraged to identify their aspirations and supported to achieve their goals, including moving on into non-supported accommodation.

SWA will assist with this process along the way, to give service users the best possible chance of success in the future. Where support is still needed after moving into their new home, SWA help to ensure that referrals are made and appropriate support services are in place.

The Charity Commission guidance on public benefit

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of our work in the reporting period.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Approximately 37% of the organisation's total income is from rent and service charge relating to the tenancies. This income covers the rental of the buildings, expenditure required to stock and maintain the tenancies and also covers some of the staff costs associated with intensive housing management.

The remaining income comes from our contract with Sheffield City Council's Housing Independence Service (which covers the cost of the support service offered to residents) and other small grants and donations.

SWA continues to seek grant funding for other essential services (such as services to children affected by living with domestic abuse) over and above the childcare provided, for example to enable mothers to engage in the Power to Change and other group work programmes and family activities.

SWA also has a volunteering programme and activities that volunteers support or help to provide include:

- Accompanying clients to appointments and providing advocacy services
- Taking part in and leading family activities
- Playing with children
- Life skills such as cooking and cleaning
- Budget-friendly outings such as visits to the park and picnics
- Gardening and providing therapeutic outside areas
- Health and well-being activities

Achievements and performance

The charity's main activities and who we help are described below. All our charitable activities focus on the provision of temporary accommodation and are undertaken to further SWA's charitable purposes for the public benefit.

Due to the Coronavirus pandemic, the number of families that moved through the refuge was much smaller than usual in the financial year, as there was no rehousing by Sheffield City Council for a long period. SWA provided temporary emergency accommodation to **78 women and 23 children** in the year. We consistently exceeded the occupancy target of 90% by between 6% and 10% each month.

Adult service users – of the 78 women resident in our refuges:

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Trustees' annual report
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Age: 3% were aged 16-20; 73% were aged 21-40; 24% were aged 41-65

Ethnicity: 40% were White British; 60% were from Black or minoritised communities, of which the largest category was 25% who were Pakistani; 20% required interpreting

Disability: 15% had a physical disability; 17% had a long term disability; 5% had accessibility requirements; 5% had a learning disability; 63% had mental health issues

Support needs: 21% had drug support needs; 20% had alcohol support needs; 72% had mental health support needs

Children & Young People

68% of our adult residents had children and 8% were pregnant during their stay

Children's ages: 35% were aged 0-5; 30% were aged 6-10; 35% were aged 11-20

Of the residents that moved out of the refuges, the majority moved on to new settled accommodation and some moved to other accommodation such as alternative supported accommodation or went back to the family home. Where women have returned home, SWA's objective is that the women and children have gained more confidence and self-worth, and tools for safety planning, to better recognise abusive behaviours, including signs of escalation, and enable them to take early action. They also know more about their rights and how to access help and support.

Group Work Programmes

69 women took part in group-work programmes. SWA staff deliver a women's programme called 'Power to Change' which includes:

- My Bill of Rights: understanding my rights
- What is abuse: understanding domestic abuse
- Why is it so hard to leave/stay away?
- Boundaries: understanding the link between lack of boundaries and domestic abuse
- Assertiveness skills and boundary setting: practicing assertiveness in relation to boundaries
- Healthy relationships: it's what we want and what we need
- Families and Children: understanding how domestic abuse affects children & young people
- Endings and new beginnings: what have we learnt, let's celebrate, let's graduate

What women who have attended Power to Change say:

- *To know that I am not the only one who has suffered and that what I am feeling is normal.*
- *Being able to talk openly and freely, without being judged.*
- *I felt I was believed for the first time.*
- *I don't feel as if I'm the only one.*
- *It has given me some hope.*
- *I now feel I've got the right to take action.*
- *I feel more confident in myself when I walk around.*
- *I now know I have the right to say NO and put myself first. I have become an assertive confident woman instead of a controlled suicidal wreck.*
- *I feel so much better since I did the Power to Change.*
- *I value myself more and I am better able to spot abusive behaviour.*

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Financial review

SWA operates a person centred method of support that focuses on helping people to achieve independence. Expenditure on well trained and experienced staff remains the priority and we keep tight financial control of remaining expenditure items. SWA measures success in achieving objectives by a variety of methods, including setting performance targets and monitoring outcomes.

The accounts have been prepared to comply with current statutory requirements, the requirements of the charity's Memorandum & Articles of Association and the requirements of the Statement of Recommended Practice: Accounting and Reporting by Charities.

The financial statements have been prepared on the going concern basis, as the Board of Trustees is actively taking steps to reduce costs and maximise income, in particular Housing Benefit receipts, through rigorous systems and management controls.

The charity has a balanced budget for the coming year and is looking at ways to improve the level of unrestricted reserves so they are in line with its reserves policy. The contract with Sheffield City Council has reduced the financial uncertainty SWA had faced until its award and enables the charity to undertake further fundraising.

Total income for the year was £798,294 (2020 - £773,523) and total expenditure was £753,095 (2020 - £733,785). This led to a surplus for the year of £45,199 (2020 surplus - £39,738), leaving total reserves of £216,458 (2020 - £171,259).

All income and expenditure was unrestricted in the year, other than grants from Children in Need, for work with children and young people, and from the Violence Reduction Unit of the Police & Crime Commissioner's Office, to pilot a new role of Family Support Worker at each refuge. SWA also secured some small grants to help in responding to the Covid pandemic from: the Brelms Trust, JG Graves Trust, and the Smallwood Trust Women's Empowerment Fund.

Unrestricted reserves at the year end were £220,149 (2020 - £174,211) and restricted reserves were -£3,691 (compared to -£2,952 in 2020).

Going concern

The Trustees confirm that the level of the charity's reserves is now equivalent to 3 months' expenditure in line with its stated Reserves Policy. They consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

Key judgements that the Trustees have made to support this consideration include the fact that the charity has an expected surplus budget for the year ending 2022.

The Sheffield City Council contract (effective from 1 October 2016) was extended to March 2022 so will go out to tender late in 2021. SWA Trustees are confident about retaining the contract – we have recruited a new Chief Executive and are working with her to strengthen our position in preparation, including applying for the Women's Aid National Standards as the recognised sector quality mark. The charity has a fundraising strategy in place, and is actively fundraising, with no assumptions about fundraising income included in the budget and cash flow forecasts for 2021-22. The charity will continue to maintain vigorous cost control and is seeking cost reductions where possible.

Reserves policy

SWA aims to maintain a range of between two and three months' total expenditure as unrestricted reserves in order to meet its liabilities and unforeseen expenditure. Unrestricted reserves (that take into account only current assets) at the year-end represent 3 months of total expenditure.

The charity reviews its management accounts on a quarterly basis with the Treasurer and Board of Trustees against the current budget. It then takes action to mitigate any risks where there is a material variance that may affect the charity's ability to maintain current levels of reserves.

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The Trustees confirm that the level of the charity's reserves is now in line with its stated Reserves Policy.

Plans for the future

SWA was successful in winning the OJEU tender issued by Sheffield City Council to continue to deliver the refuge services in Sheffield, initially for a three-year period commencing 1 October 2016, and extended twice. We have built on this success with further fundraising to deliver additional services to the women and children we support. Sheffield City Council have further extended the contract to October 2022, and are consulting on the future commissioning model and service specification.

Significant additional funding has been secured for the next financial year from the Ministry for Housing, Communities and Local Government via Sheffield City Council, resulting in a 50% increase in the value of the SCC contract for 2021-22.

SWA has also built on the grant from Children In Need, to fund direct work with children and young people in our refuges, with a successful reapplication for a further 3 year grant to continue the service, starting September 2021.

Structure, governance and management

SWA is managed by a voluntary Management Committee [the Board], with paid staff undertaking the work of the organisation and dealing with the day to day administration. The Management Committee meets at least 10 times per annum. Task groups which report to the Management Committee, meet when necessary. The Management Committee considers Quarterly Management Accounts at quarterly meetings. The Management Committee and staff team together agree the forward strategy for the organisation, set out in the strategic and business plan. Progress is monitored against the plan, and the risk register, policies and procedures are reviewed in a regular cycle.

The organisation has been in existence since the 1970's, and is a charitable company limited by guarantee, incorporated on 12 July 2010 and registered once again as a charity on 18 October 2010. The company was established under a Memorandum of Association which establishes the objects and powers of the charitable company and is governed under its Articles of Association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2021 was 8 (2020: 7). The Trustees are members of the charity but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity. All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 9 to the accounts.

Related parties and relationships with other organisations

There are no related parties.

Remuneration policy for key management personnel

SWA uses local and national benchmarking against similar organisations to ensure its salaries for key managers are fair and reflect the level of responsibility they hold.

Recruitment and appointment of Trustees

All members of the Management Committee are elected each year at the Annual General Meeting and members may be re-elected or re-appointed. Positions on the Management Committee are advertised externally, and appointed after informal interview. Some are reserved for specific specialist roles.

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Induction and training of Trustees

The Director/CEO is responsible for the induction of new Trustees and identifying additional training needs, in consultation with the Chair of the Management Committee.

The induction process for new Management Committee members involves the Chair, or another Committee member appointed by her, ensuring that copies of the documentation listed below is made available and explained to the new member:

- The Memorandum of Association and Articles of Association.
- Supporting documentation - Aims & Objectives, Policies & Procedures etc.

Risk management

The Trustees are responsible for identifying, assessing and managing risks, to the organisation, our staff and service users. The Risk Register and Business Plan identify the strategic aims, structure, activities, challenges, resources required and major risks to which the organisation is exposed. The Risk Register is approved by the Board of Trustees annually and reviewed as necessary.

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to approximately 2 months unrestricted expenditure. This provides sufficient funds to cover management and administration support costs and to respond to emergency applications for grants, which arise from time to time. Risk Assessment and Management is undertaken and recorded in relation to specific services delivered and in response to changes in legislation and funding available. The Finance Policy and Procedures outline those authorised to make payments, place orders and take other actions with financial consequences.

During the year to 31 March 2021, all major risks were reviewed, assessed and managed. These included additional risks related to the Covid-19 pandemic, working closely with senior managers, and in consultation with commissioners and public health leads within Sheffield City Council.

Coronavirus Response

The Covid-19 pandemic created an impact for the organisation from an operational and governance perspective, which undoubtedly increased risks which required increased regular monitoring to mitigate or minimise. The organisational IT systems required a responsive and rapid change to move to more agile and remote working, which the organisation had not previously adopted. Increased oversight from commissioners was undertaken during this period to ensure risks to beneficiaries were understood and co-ordinated across the City. Revisions to Business Continuity Plans and risk assessments/risk maps were required regularly and swiftly to remain apprised of the often weekly changes that were taking place for the organisation.

Statement of responsibilities of the Trustees

The Trustees (who are also directors of Sheffield Women's Aid for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent

Sheffield Women's Aid
Trustees' annual report
for the year ended 31 March 2021

- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Trustees' Annual Report has been approved by the Trustees on 09/12/2021 and signed on their behalf by:

Maureen Storey

Trustee

Independent examiner's report

to the members of

Sheffield Women's Aid

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2021 which are set out on pages 11 to 28.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christy Lau FCCA CTA DChA

Slade & Cooper Limited
Beehive Mill, Jersey Street
Ancoats Manchester, M4 6JG

Date 17 December 2021

Sheffield Women's Aid
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	32,438	-	32,438	12,591
Charitable activities	4	670,538	95,210	765,748	760,852
Investments	5	108	-	108	80
Total income		703,084	95,210	798,294	773,523
Expenditure on:					
Charitable activities	6	657,146	95,949	753,095	733,785
Total expenditure		657,146	95,949	753,095	733,785
Net income/(expenditure) for the year	7	45,938	(739)	45,199	39,738
Net movement in funds for the year		45,938	(739)	45,199	39,738
Reconciliation of funds					
Total funds brought forward		174,211	(2,952)	171,259	131,521
Total funds carried forward		220,149	(3,691)	216,458	171,259

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Sheffield Women's Aid
Company number 7311689
Balance sheet as at 31 March 2021

	Note	2021	2020
		£	£
Fixed assets			
Tangible assets	12	14,984	11,293
Total fixed assets		14,984	11,293
Current assets			
Debtors	13	203,257	193,313
Cash at bank and in hand	14	188,458	148,840
Total current assets		391,715	342,153
Liabilities			
Creditors: amounts falling due in less than one year	15	(190,241)	(182,187)
Net current assets		201,474	159,966
Total assets less current liabilities		216,458	171,259
Net assets		216,458	171,259
The funds of the charity:			
Restricted income funds	16	(3,691)	(2,952)
Unrestricted income funds	17	220,149	174,211
Total charity funds		216,458	171,259

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and in accordance with FRS102 SORP, and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 14 to 28 form part of these accounts.

Approved by the Management Committee on 09/12/2021 and signed on their behalf by:

Maureen Storey (Trustee)

Sheffield Women's Aid
Statement of Cash Flows
for the year ending 31 March 2021

	Note	2021 £	2020 £
Cash provided by/(used in) operating activities	21	48,196	16,346
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		108	80
Purchase of tangible fixed assets		(8,686)	-
Cash provided by/(used in) investing activities		(8,578)	80
Increase/(decrease) in cash and cash equivalents in the year		39,618	16,426
Cash and cash equivalents at the beginning of the year		148,840	132,414
Cash and cash equivalents at the end of the year		188,458	148,840

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Sheffield Women's Aid meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The financial statements have been prepared on the going concern basis, as the Board is confident that the charity will continue to be able to meet its liabilities as they fall due. The charity also continues to actively take steps to reduce costs and maximise income collection, in particular Housing Benefit receipts, through rigorous systems and management controls. The contract with Sheffield City Council is due to go out to tender during 2022 for the 3-year period commencing October 2022. The Board are confident that SWA will succeed in retaining the contract as the specialist refuge service provider in Sheffield.

The charity has a balanced budget for the forthcoming year and is looking at ways to

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2021 (continued)

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2021 (continued)

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

i Tangible fixed assets

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Fixtures, fittings & furniture	25%	reducing balance
Office furniture and equipment	25%	reducing balance

Notes to the accounts for the year ended 31 March 2021 (continued)

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

n Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 8. There no outstanding contributions at the year end (2020: £Nil).

The money purchase plan is managed by Standard Life Plc and the plan invests the contributions made by the employee and employer in an investment fund to build up over the term of the plan a pension fund which is then converted into a pension upon the employee's normal retirement year age when eligible for a state pension. The charity has no liability beyond making its contributions and paying across the deductions for the employee's contributions.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

3 Income from donations and legacies

	Total 2021 £	Total 2020 £
Donations	22,438	12,591
Waitrose JL Donation	10,000	-
Total	32,438	12,591

All donations and legacies income is unrestricted.

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

4 Income from charitable activities

Current reporting period	Unrestricted £	Restricted £	Total 2021 £
Contracts and grants			
Sheffield City Council	349,758	-	349,758
Children in Need	-	36,400	36,400
Ministry for Housing, Communities & Local Govt	-	20,286	20,286
J G Graves Charitable Trust Grants	8,000	-	8,000
Violence Reduction Unit, South Yorkshire Police	-	15,000	15,000
Smallwood Trust	-	13,024	13,024
South Yorkshire Office of the Police & Crime Commissioner		8,500	8,500
The Brelms Trust	3,852		3,852
Voluntary Action Sheffield (VAS)	-	2,000	2,000
	361,610	95,210	456,820
Fees and other income			
Health Education England	10,192	-	10,192
Other income	4,040	-	4,040
	14,232	-	14,232
Rents receivable (Voids)	300,742 (6,046)	- -	300,742 (6,046)
	294,696	-	294,696
Total	670,538	95,210	765,748

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

4 Income from charitable activities (cont.)

<i>Previous Reporting Period</i>	<i>Unrestricted £</i>	<i>Restricted £</i>	<i>Total 2020 £</i>
<i>Contracts and grants</i>			
<i>Sheffield City Council</i>	350,000	-	350,000
<i>Children in Need</i>	-	36,200	36,200
	350,000	36,200	386,200
<i>Fees and other income</i>			
<i>Other income</i>	24,405	-	24,405
	24,405	-	24,405
<i>Rents receivable (Voids)</i>	359,361 (9,114)	- -	359,361 (9,114)
	350,247	-	350,247
<i>Total</i>	724,652	36,200	760,852

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

5 Investment income

	2021 £	2020 £
Income from bank deposits	108	80
	108	80

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

6 Analysis of expenditure on charitable activities

	Total 2021 £	Total 2020 £
Staff costs	412,592	371,070
Bad debts	1,000	3,080
Refuge service costs	214,789	255,727
Travel and motor	1,492	3,820
General admin & welfare	100,359	69,610
Depreciation	4,995	3,764
Workshops & activities	17,868	25,624
Governance	-	1,090
	753,095	733,785
	2021 £	2020 £
Restricted expenditure	95,949	39,894
Unrestricted expenditure	657,146	693,891
	753,095	733,785

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2021 £	2020 £
Depreciation	4,995	3,764
Operating lease rentals:		
Property	130,000	130,000
Other	4,560	-
Independent examiner's fees		
Independent examination	750	1,500
Accountancy fees	1,250	-
Other	120	120
	<u> </u>	<u> </u>

8 Staff costs

Staff costs during the year were as follows:

	2021 £	2020 £
Wages and salaries	364,832	326,266
Social security costs	25,411	23,217
Pension costs	22,349	21,587
	<u> </u>	<u> </u>
	412,592	371,070
	<u> </u>	<u> </u>

No employees has employee benefits in excess of £60,000 (2020: Nil).

The average number of staff employed during the period was 18 (2020: 16).

The average full time equivalent number of staff employed during the period was 12.7 (2020: 12.19).

The key management personnel of the charity comprise the trustees, the Director, Interim Director and the Service Managers. The total employee benefits of the key management personnel of the charity were £122,141 (2020: £127,341).

9 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2020: Nil).

No members of the management committee received travel and subsistence expenses during the year (2020: £nil).

Aggregate donations from related parties were Nil (2020: Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2020: nil).

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

10 Government grants

The government contracts and grants recognised in the accounts were as follows:

	2021 £	2020 £
Sheffield City Council	349,758	350,000
Ministry for Housing, Communities & Local Govt	20,286	-
South Yorkshire Office of the Police & Crime Commissioner	8,500	-
Violence Reduction Unit, South Yorkshire Police	15,000	-
	<u>349,758</u>	<u>350,000</u>

The unfulfilled conditions and contingencies attaching to the grants were to complete restricted projects (see note 16).

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

Cost	Office furniture & equipment £	Fixtures & fittings Refuge £	Total £
At 1 April 2020	29,219	33,287	62,506
Additions	4,986	3,700	8,686
	<u>34,205</u>	<u>36,987</u>	<u>71,192</u>
At 31 March 2021	<u>34,205</u>	<u>36,987</u>	<u>71,192</u>
Depreciation			
At 1 April 2020	25,034	26,179	51,213
Charge for the year	3,763	1,232	4,995
	<u>28,797</u>	<u>27,411</u>	<u>56,208</u>
At 31 March 2021	<u>28,797</u>	<u>27,411</u>	<u>56,208</u>
Net book value			
At 31 March 2021	<u>5,408</u>	<u>9,576</u>	<u>14,984</u>
At 31 March 2020	<u>4,185</u>	<u>7,108</u>	<u>11,293</u>

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

13 Debtors

	2021 £	2020 £
Trade debtors (housing benefit due)	11,621	11,962
Other debtors	52,121	38,545
Prepayments and accrued income	139,515	142,806
	203,257	193,313

14 Cash at bank and in hand

	2021 £	2020 £
Cash at bank and on hand	188,458	148,840
	188,458	148,840

15 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors (housing benefit in advance)	2,045	3,018
Other creditors and accruals	183,158	172,293
Taxation and social security costs	5,038	6,876
	190,241	182,187

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

16 Analysis of movements in restricted funds

Current reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
Children in Need	(2,952)	36,400	(38,714)	-	(5,266)
Ministry for Housing, Communities & Local Govt	-	20,286	(20,286)	-	-
Violence Reduction Unit, South Yorkshire Police	-	15,000	(14,147)	-	853
Smallwood (Women's Resilience Fund)	-	13,024	(13,024)	-	-
South Yorkshire Office of the Police & Crime Commissioner	-	8,500	(8,500)	-	-
VAS Grant - Move More	-	2,000	(1,278)	-	722
Total	(2,952)	95,210	(95,949)	-	(3,691)
Previous Reporting Period	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2020 £
Children in Need	742	36,200	(39,894)	-	(2,952)
Total	742	36,200	(39,894)	-	(2,952)

Name of restricted fund	Description, nature and purposes of the fund
Children In Need	Funds 2 x 16 hours Play-leaders, sessional play workers and activities
Ministry for Housing, Communities & Local Govt	To adapt to the Covid lockdown – IT, laptops, smart phones, VPN's for staff to work remotely
Violence Reduction Unit, South Yorkshire Police	Funding a pilot of new role 2 x 18.5 hours Parenting Support Workers
Smallwood (Women's Resilience Fund)	Additional cleaning, therapy sessions, interpreter fees, costs

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

16 Analysis of movements in restricted funds (cont.)

Name of restricted fund	Description, nature and purposes of the fund
South Yorkshire Office of the Police & Crime Commissioner	Covid costs, therapeutic work with women, children & y.p.
VAS Grant - Move More	Grant to pay for activity sessions with residents

17 Analysis of movement in unrestricted funds

Current reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	140,508	680,666	(652,382)	-	168,792
Designated Fund - building repairs	33,703	22,418	(4,764)	-	51,357
	<u>174,211</u>	<u>703,084</u>	<u>(657,146)</u>	<u>-</u>	<u>220,149</u>
Previous Reporting Period	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	As at 31 March 2020 £
General fund	119,278	714,905	(693,675)	-	140,508
Designated Fund - building repairs	11,501	22,418	(216)	-	33,703
	<u>130,779</u>	<u>737,323</u>	<u>(693,891)</u>	<u>-</u>	<u>174,211</u>

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds
Designated fund	The charity has designated £22,418 per annum towards a sinking fund to cover major repairs and insurance for Refuge 1 as its liability under the lease variation with the landlord.

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

18 Analysis of net assets between funds

Current reporting period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	14,984	-	-	14,984
Net current assets/(liabilities)	153,808	51,357	(3,691)	201,474
Total	168,792	51,357	(3,691)	216,458
Previous Reporting Period	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	11,293	-	-	11,293
Net current assets/(liabilities)	129,215	33,703	(2,952)	159,966
Total	140,508	33,703	(2,952)	171,259

19 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is

	Property		Equipment	
	2021 £	2020 £	2021 £	2020 £
Less than one year	156,000	156,000	4,560	490
One to five years	117,000	273,000	7,980	-
	273,000	429,000	12,540	490

20 Contingent liability

The charity's trustees have written off £15,535 of potential rent creditors in 2017/18. They have done this because in their experience amounts over two years are rarely pursued further by the housing benefit agency despite the charity's best efforts to resolve these outstanding amounts. If the housing benefit agency changes their policy, the charity could face an obligation to pay back this amount. This is not considered probable and has therefore not been provided for in the accounts.

Sheffield Women's Aid

Notes to the accounts for the year ended 31 March 2021 (continued)

21 Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/(expenditure) for the year	45,199	39,738
Adjustments for:		
Depreciation charge	4,995	3,764
Dividends, interest and rents from investments	(108)	(80)
Decrease/(increase) in debtors	(9,944)	(131,327)
Increase/(decrease) in creditors	8,054	104,251
Net cash provided by/(used in) operating	48,196	16,346