

**Trustee Report and Annual Accounts for
2023**

for

St Andrews Church, Clevedon

and

St Andrews Church Centre

and

Clevedon United Benefice

Charity Number : 1138431

Parochial Church Council - St. Andrews Church, Clevedon. BS21 7UE Management and Trustee Report 2023

Aims and Purposes.

St Andrews Church has the responsibility of co-operating with the Incumbent. The Rev Trevor Cranshaw in promoting in ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also responsible for the St Andrews Church Centre building.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Andrews. The PCC maintains an overview of worship and strives to put faith into practice through prayer and scripture, music and sacrament. We have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the gospel; and developing their knowledge and trust in Jesus.
- Pastoral care for church members and people living in the Parish.
- Missionary and outreach work.

The fabric of our Church Centre is maintained to a high standard and this enables wide use for a number of activities in the area.

Achievements and Performance.

A Sunday morning service is provided each week, which ranges from the more formal Holy Communion service to a more relaxed family worship service to cater for different preferences. Other special services take place at Christian festival times such as Christmas and Easter. Services are led by clergy, readers and trained lay members.

Regular study is undertaken during the week by homegroups.

Communion is regularly taken to those people who are unable to get to church.

The Electoral Roll is 106 people with average attendance of 48 at Sunday morning services.

St Andrews is a member of 'Churches together in Clevedon' and takes part jointly with other churches in the town to fund and stage local events for both residents and visitors.

The Parish actively supports the local primary school, providing hot cross buns for every pupil at Easter and books to each leaver at the end of the school year.

The church has eight bells and an active team of bellringers.

Structure and Governance.

The PCC consists of 12 representatives who act as Trustees. This group meets about 10 times each year to consider management issues.

An annual meeting is held each year where members are elected to various offices and positions, and progress is reviewed.

The church is a registered with the Charity Commission. Its registration reference is 1138431.

It also has representatives on the Portishead Deanery Synod.

Other groups support mission and outreach activities.
Homegroups meet during the week to study a number of subjects.
Both the Church and Centre are fully insured.

Management and Administration

The Church and Church Centre are located in Church Close, off Old Church Road, Clevedon, BS21 7UE. The original church dates back to around 1180, and has Clergy listed from 1330. The church building is normally open to visitors during the week.

The Vicarage and church office are located at 10c Coleridge Road, Clevedon. BS21 7TB. Contact details are available on the website, - www.standrews-clevedon.org.uk and can be found using an internet search.

The Church Centre was built in 1986, and has been modernised and expanded. It is used by a number of groups each week, and can be booked by the community for private use.

Pastoral Care and member support is organised by a PCC member.

Financial Review.

PCC members receive quarterly reports on income and expenditure, and the parish is financially self sufficient. Annual reports are presented to the Annual General Meeting in April or May, and are published in a separate document. Church of England returns are made each year. The parish give 10% of its annual giving income to external missions, and supports other approved activities. Our mission giving amounted to £6,000 from church income during 2022. The parish benefits from two trusts for Buildings and Churchyard upkeep.

There are two further legacies which support its work. These are The Emly Trust Fund and the Brimacombe Fund. Reserves amount to around one year's expenditure.

The church Centre is separately run and its income is sufficient to cover day to day expenditure and provide for future developments.

Surplus funds are deposited and invested with the CBF Church of England Funds, and other financial organisations.

A legacy of £150,000 was received from the Family of Graeme Everest to be used for the re-ordering of the church. Further interest of £1,561.67 had been added prior to distribution.

The church provides a candle stand for visitors where any donations received are given to support St Peters Hospice, to promote work in the wider community. Other events are run from time to time in support of local charities.

Activities.

Many outreach activities take place in the Church Centre each week. It is used by both religious and secular organisations.

A toddler group is run by volunteers each week, providing childrens play and Christian teaching.

Social events are normally held at the centre, which has the benefit of a safe external play area for children.

The church centre provides a Christmas lunch for some 70 local people on Christmas day each year.

PARISH OF CLEVEDON ST ANDREW

Financial Statement for the year ended 31st December 2023

Summary of all Funds

	B/F 2022 £	Receipts £	Payments £	Balance £	C/F 2024 £
General Fund	15,145.63	80,825.22	81,214.10	-388.88	14,756.75
Emly Trust	20,447.35	9,223.57	11,356.49	-2,132.92	18,314.43
Designated Funds					
Building & Fabric	25,567.73	2,996.05	7,863.37	-4,867.32	20,700.41
Brimacombe Fund	20,652.13	882.74	1,746.00	-863.26	19,788.87
Glebe Fund	2,157.67	320.00	-	320.00	2,477.67
Church Centre	16,473.92	17,939.04	16,798.97	1,140.07	17,613.99
Restricted Funds					
Badcock Trust	29,142.76	8,488.30	2,304.00	6,184.30	35,327.06
Churchyard Trust	10,583.93	778.46	-	778.46	11,362.39
Re-ordering Fund		155,019.87	-	155,019.87	155,019.87
	140,171.12	276,473.25	121,282.93	155,190.32	295,361.44

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	Bank Balances at 31st Dec 2023		£
Church accounts	HSBC	Current account	929.78
		Reserve account	
	NATWEST	Current account	2,863.73
		Reserve account	58,934.07
	CCLA	Deposit Account	155,019.87
	CCLA	Original Investment	60,000.00
(Investment value at 31/12/23 - £94,493)			
Church Centre	NATWEST	Current account	1,952.80
Church Centre		Reserve account	15,661.19
TOTAL BALANCES			295,361.44

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General Fund Receipts and Payments Account.

Receipts		2022	2023
		£	£
M	Bankers Orders	39,239.00	39,735.00
M	Parish Envelopes	5,349.60	7,049.00
M	Cash Collections	3,942.51	4,524.28
M	Tax Recovered	11,551.09	12,335.67
	Donations	5,315.26	1,481.92
	Investment Interest	777.99	1,317.88
	Fees	10,283.00	8,664.00
	Sundries	932.03	20.00
	Bellringers	700.00	560.00
	Filming	3,450.00	4,650.00
	Diocese energy grant	1,250.00	
	Warm welcome	500.00	250.00
	Childrens Society		237.47
Total receipts		83,290.48	80,825.22
Payments		2022	2023
		£	£
	Parish Share	56,302.56	57,428.16
	United Benefice	7,200.00	7,650.00
	Insurance	1,784.58	2,193.31
	Electricity and Oil	3,008.34	3,664.36
	Grounds maintenance	801.00	946.00
	Misc and Sundry payments (see below)	4,461.95	8,534.80
	Bellringers	720.00	560.00
	Childrens soc		237.47
Total payments		74,278.43	81,214.10
Balance of General Fund.			
Balance brought Forward		6,133.58	15,145.63
Surplus/deficit for year		9,012.05	- 388.88
Balance carried forward		15,145.63	14,756.75

M (Included to calculate misson payments)

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Emly Trust Fund Receipts and Payments.

(investment funds received. (From sale of 23 Turner Way))

		£	£
Receipts	Investment income & interest	9,223.57	
	Total Receipts		9,223.57
Payments	Music/ Organ	3,598.00	
	Music purchases	1,758.48	
	Missions	6,000.00	
	Total Payments		11,356.48
	Balance for year	-	2,132.91

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Building & Fabric Fund Receipts and Payments.

(funds received for building restoration and maintenance purposes only)

		£	£
Receipts	Bankers Orders	1,660.00	
	Donations & bequest	384.00	
	Gift Aid Tax Recovered	493.75	
	Interest	458.30	
	Total Receipts		2,996.05
Payments	Church Notice Board	1,094.40	
	New road lighting & repairs	3,091.20	
	Road parking markings	1,176.00	
	Replacement shed at Centre	702.97	
	Replacement Camera	1,798.80	
	Total Payments		7,863.37
	Balance for year	-	4,867.32

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Re-Ordering Fund

(funds for the internal re-ordering of the church)

		£	£
Receipts	Donation and interest	151,561.67	
	Interest added	3,458.20	
	Total Receipts		155,019.87

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Badcock Trust

(funds for maintenance of certain graves with surplus available for Church Buildings)

		£	£
Receipts	Income and Interest	8,488.30	
Payments	Repairs to tower roof	2,304.00	
	Balance for year		6,184.30

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Brimacombe Fund

(Supporting outreach + evangelism - Includes Support for Mr D Raymond)

		£	£
Receipts	Income and Interest	432.00	
	Donations	360.00	
	Gift Aid	90.00	
	Total Receipts		882.00
Payments	D Raymond (Mission support)	1,200.00	
	M Elton (school books & Hot X buns)	306.00	
	Barn dance supplement	240.00	
	Total Payments		1,746.00
	Balance for year	-	864.00

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Restricted Funds

(these funds can only be used for the purposes specified by the original donor or the Charity Commission in the case of an agreed change of purpose.)

Badcock Trust	(for maintenance of certain graves with surplus available for Church Buildings)
Churchyard Trust	(funds held for care and maintenance of certain graves/churchyard)
Re-ordering Fund	(funds for the internal re-ordering of the church)

Designated Funds

(These funds have been designated by the PCC for the following uses)

Building Fund	(maintenance of church buildings and fabric)
Brimacombe Fund	(Supporting outreach + evangelism)
Church Centre	(funds for the operation of the Church Centre)

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Payments to Others during the year

	(Emly Trust fund)	
Mission	Andrew House	1,500.00
Mission	Wycliffe Bible Translators	1,500.00
Mission	St Anthony's Nursery	1,500.00
Mission	CPAS Falcon Camps	500.00
Mission	Y.M.C.A.	500.00
Mission	Mothers' Union	500.00
	Total	6,000.00
	(Brimacombe Fund)	
Annual	Mr D Raymond - Wycliffe support	1,200.00
	(General Fund)	
Annual	Childrens Soc - christingle donations	237.47
	Total	7,437.47

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General Fund

Sundry Payments

HSBC Bank charges	60.00
Bellringers (Diocese)	20.00
Music equipment and Sound desk (incl Keyboard £2345)	3,177.99
Electrical Items / Testing	304.80
CTiC	409.33
Admin Items	262.65
Fire Protection	115.50
Flowers	100.95
Licences (music and websites)	1,050.06
Church Guides	835.00
Warm Welcome supplies	50.00
Filming income (trans to Centre)	1,050.00
Harvest Publicity	175.00
Christmas activities	709.54
Training (First Aid & Safeguarding)	213.98

Total 8,534.80

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Notes to the Financial Statement for the year ended 31st December 2023.

Accounting Policies.

The financial statements of the Parochial Church Council have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Funds.

General Funds represent the funds of the Parochial Church Council that are not subject to any restriction regarding their use and are available for application to the general purposes of the Parochial Church Council.

The accounts include all transactions, assets and liabilities for which the Parochial Church Council can be held responsible. They do not include accounts of any other church groups that owe affiliation to another body, nor those that are informal gatherings of church members.

Subject to the above, receipts and payments include income and expenditure when irrevocably paid.

Statement of Assets and Liabilities.

The following assets are recognised but not valued in the Statement of Assets and Liabilities:

Moveable church furnishings held by the churchwardens on trust for the Parochial Church Council and which require a faculty for disposal.

Land and buildings held on behalf of the Parochial Church Council.

Other fixtures, fittings and office equipment where the Parochial Church Council is free to dispose of such assets without faculty and where the original cost exceeds £1,000.

Amounts owing from the Inland Revenue where a formal claim has been made.

Any other amounts owing to the Parochial Church Council including Church Centre lettings and insurance claims.

Legacies where formal notification of entitlement and amount has been received at 31st December by the Parochial Church Council.

Investments held beneficially by the Parochial Church Council.

Closing bank balances are shown in the Statement of Assets and Liabilities.

The following liabilities are recognised in the Statement of Assets and Liabilities:

Any loan or overdraft advanced to the Parochial Church Council.

Any arrears of the Parish Share payment to the Diocese of Bath and Wells.

Creditors for goods and services where the supply has been received and invoiced by 31st December.

St Andrews Church Centre.

The accounts of St Andrews Church Centre are relative to the activities of the Parochial Church Council, the Church Centre Committee is a sub-committee of the Parochial Church Council and has certain powers to act on a day to day basis through its officers.

Receipt and Payments accounts, having been independently examined, form part of this report.

Investments.

EMLY TRUST. (Managed by the Diocese of Bath & Wells)
(investment of the net proceeds of sale of 23, Turner Way, Clevedon).

Original amount invested. (2004)	£193,503
Value at 31 st December 2023	£322,738 (Bid price)

CCLA Managed funds, invested by the PCC.

Total currently invested	£60,000
Value at 31 st December 2023	£94,493 (Bid price)

Debtors.

Approximately £ 3,000, is due from the Inland Revenue in respect of Gift Aid tax refunds for the period 1st October to 31st December.

Current Liabilities.

There are no current Liabilities.

Other assets.

Freehold land and buildings known as St Andrews Church Centre together with all fixtures and fittings contained therein.

Land adjoining St Andrews Church, known as 'The Glebe' which is currently open to the community.

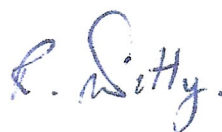
Land opposite the Church Centre known locally as the 'Sheep field'.

These accounts were approved by the Parochial Church Council at its April 2024 meeting.

Signed on behalf of the Parochial Church Council.



Trevor Cranshaw (Chairman)



Ray Witty (Parish Treasurer)

St Andrews Church Centre 2023
Receipts and Payments

Receipts	2022	2023	Payments	2022	2023
Long Term Hires	7904.77	12946.17	Cleaning + Services	5,758.31	6,048.32
Casual Hires	9537.09	2815.05	Utilities (Gas Elec Water Int)	3,807.80	5,175.23
Donations (Various)	30.00	2022.50	Insurance	1,044.82	1,108.82
Coffee/breakfast donations	380.00		Consumables	293.28	527.83
Cake + Craft	40.95		Repairs + Improvements	857.98	556.86
Clevedon Literary Soc	100.00		Alarms	228.00	238.44
Warm Welcome	1400.00		Sundry Items	81.45	278.60
			Admin & Postage	66.09	84.47
			Warm Welcome	181.20	
			Total Payments	12,318.93	14,018.57
			Excess Receipts		3,765.15
Total Income	19,392.81	17,783.72	Total Payments	12,318.93	17,783.72

Reserve Account			Current Account		
B/Fwd from 2022	£	13,286.27	B/Fwd from 2022	£	3,187.65
Add Income	£	155.32	Add Income	£	17,783.72
Flooring Repairs	-£	2,780.40	Deduct payments	-£	14,018.57
Transfer from Current	£	5,000.00	Trans to reserve	-£	5,000.00
C/Fwd to 2024	£	15,661.19	C/Fwd to 2024	£	1,952.80

Reserve Account income :-	
Bank Interest	£ 155.32

Bank Accounts		
Current a/c	£ 3,187.65	£ 1,952.80
Reserve a/c	£ 13,286.27	£ 15,661.19
Totals	£ 16,473.92	£ 17,613.99

Ray Witty
Treasurer

Eric Holdsworth
Chairperson

R. Witty

3/4/24

E. Holdsworth

7/4/24

Benefice of St Andrew and St Peter, Clevedon
Receipts and Payments Account for the Year ended 31st December 2023

	2022	2022	2023	2023
General Receipts		Totals		Totals
St Andrews	7,200.00		7,650.00	
St Peters	1,800.00		1,800.00	
Sundry Receipts	296.80			
Parish Receipts		9,296.80		9,450.00
General Payments				
Office salary	4,680.00		5,845.00	
Office expenses	69.78		214.89	
Printing costs	1,211.85		1,062.62	
Office Elec, Gas & Water	704.37		806.52	
Office Insurance	344.38		361.37	
Telephone /broadband	1,156.26		1,243.60	
Clergy support costs	144.00		148.00	
Transfers/Flowers	348.00			
Total Payments		8,658.64		9,682.00

Fees Received		20,212.00		18,582.00
St Andrews	10,983.00		9,224.00	
St Peters	139.00		101.00	
Diocese	6,730.00		6,513.00	
Other Clergy	132.00		219.00	
Funeral travel	314.00		300.00	
Organists/Musicians/Vergers	1,740.00		2,225.00	
Fees Refunded	172.00			
Fees Paid		20,210.00		18,582.00

Total Receipts.	£ 29,508.80	£ 28,032.00
Total Payments	£ 28,868.64	£ 28,264.00
Receipts less Payments	£ 640.16	-£ 232.00

Receipts + Payments Account

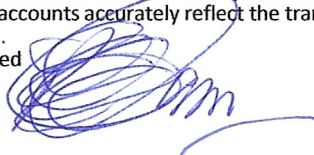
B/Fwd 2022	£ 2,560.20
Receipts 2023	£ 28,032.00
Payments 2023	£ 28,264.00
C/Fwd 2024	£ 2,328.20

Summary of Assets and Liabilities at 31st December 2023					
Receipts + Payments Account	£	2,328.20	Bank Stmt 31/12/23	£	5,505.20
			Sundry Creditors	-£	3,177.00
Total Funds	£	2,328.20	Bank actual	£	2,328.20

Independent Examiners Statement

I have examined the 2023 records of the Benefice of St Andrew and St Peter, Clevedon and have obtained the necessary explanations to enable me to state the accounts accurately reflect the transactions that have taken place during the year ended 31st December 2023.

Signed



Date

2/5/2024

Independent Examiner's Report to the members / trustees of St Andrew's Church, Clevedon, Parochial Church Council

I report on the accounts for the year ended 31st December 2023.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the charities act 2011 (the 2011 act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause me to believe that in any material respect the requirements
 - *To keep accounting records in accordance with s.130 of the 2011 act; or*
 - *To prepare accounts which accord with these accounting records have not been met*Or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Roger Carroll
10 St John's Avenue
Clevedon



Dated 15th April 2024