

## • Our Hut

# Our Hut Trustees Annual Report 2023 - 2024

### **Aim and purpose of the charity as set out in the governing document**

The objects are: to promote and advance the education of the public (particularly young people) in the subject of architecture and the built environment and related issues, including engaging people with their surroundings, encouraging public participation in developing sustainable environments, citizenship and equality and diversity, for the public benefit. Sustainable development means 'development which meets the needs of the present without compromising the ability of future generations to meet their own needs'. The means include establishment and running of creative workshops in schools, work places, noted buildings and public spaces and the dissemination of information through publications and academic debate.

### **Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.**

In shaping our objectives and planning our activities for the year, the trustees have considered the Charity Commission's guidance on public benefit and fee charging. Our Hut relies on grants and the income from fees and charges to cover its operating costs. Most events are provided free of charge and in setting the level of fees and charges, the trustees give careful consideration to maintaining the accessibility of workshops to schools and public events. The strategies employed to achieve the charity's aims and objectives are to:

- offer educational workshops on architecture and built heritage to schools for the enjoyment and education of participants
- offer opportunities for a broad range of people to get involved in arts activity exploring their own creative powers; and developing their knowledge of architecture and the built environment
- provide opportunities for CPD in schools to inspire teachers to use the built environment as a teaching resource
- involve young people in projects that encourage learning about the real world, jobs and help to encourage a culture in which different age ranges and cultures play a complementary part
- develop a volunteer programme to broaden what Our Hut can deliver and offer opportunities to people to be involved in different aspects of Our Hut projects.

To put these strategies into action we have three major areas of activity

- educational programmes in schools and CPD training sessions for teachers
- exhibitions and publications, both material and virtual, of work produced in our educational programmes and other related information about the built environment
- community public access events such as walking tours and family workshops



Our programme of activities focuses on bringing the arts to the community and greater public understanding of the built environment. We endeavour to encourage as wide a cross-section of our community to take part in our activities and to view our exhibitions. The workshops we provide are aimed at local schools and families and the content is designed to be of particular local relevance. Affordability and access to our programme is important to us and is reflected in our income being mainly derived from grants rather than fees.

**Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit**

The trustees have had due regard to the guidance issued by the Charity Commission on public benefit.

**Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

***Woolwich HSHAZ – Woolwich High Street Heritage Action Zone Project funded by Historic England and the Royal Borough of Greenwich.***

***Schools Project May – July 2023***

We worked in two schools with six classes: Years 3 and 4 in Notre Dame RC Primary School and four Year 6 classes in Plumcroft Primary School. Each class had three workshops led by Our Hut and other teacher-led activities provided by Our Hut to support the project. At both schools students and teachers were all engaged and enthusiastic to learn about their local area. Students enjoyed learning to look and describe the built environment using architectural language such as Art Deco and 'faience'. They produced a range of creative outputs and were especially proud of the models of buildings in Woolwich that they made. Teachers were appreciative of the focus of the project being on the broad sweep of Woolwich history up to the present day and not focused simply on Woolwich's military history. Doing the project alongside Our Hut and seeing the positive learning outcomes for their students has led to it being embedded into the school's curriculum for local area studies and it has already been rerun using the OH downloadable lesson plans. This demonstrates that the work in schools has created a genuine legacy with sustainable benefits. Exhibitions at both schools enabled the broader school community including parents, staff and children throughout the school, OFSTED inspectors and school governors to see the work and learn more about the HHAZ project. The school projects were positive educationally for the participants and brought about broader understanding and appreciation of the area and why it should be respected, cherished and enhanced.

**Schools Evaluations**

The teachers and children were all asked for their views of the project once all the workshops were finished.

**Teachers' Feedback**

Five of the six teachers said they would be very likely to repeat the project with future classes and the sixth said she would be very likely to use some of the resources in the future:

“The resources are high quality meaning I feel confident to repeat the project with next year’s class e.g. photos, PowerPoints etc”

“I think every aspect of the project worked really well and each stage contributed and reinforced their learning ... the walk to Woolwich was also really important and helped their understanding from the beginning”

“The walk around the local area was excellent to allow the children to make connections to what they were going to do in class. The extra activities (carbon paper/ timelines) were quite different from the main model-making so the variety kept the children engaged.”

“They have learnt to look at the buildings in their local area more carefully – this project has taught them that there is more to Woolwich than shops! They have learnt about different architecture styles as well as history in their area. They also learnt from using the carbon paper and the glue gun in the art/DT lessons.”

“The local historical facts about how the buildings have changed over time – they have even been using them to explain things to each other e.g. ‘you know, it’s next to the old Art Deco cinema’. “

### **Children’s Feedback**

“I really enjoyed the part where we had to investigate in Woolwich different details of buildings and locate them on our map because I felt like I was a detective and I was exploring the world”

“My favourite part of the project was when we walked around Woolwich and did our model-making. It was interesting to find more about our local history. The model-making was fun, I enjoyed working in a group”

“...the history of Woolwich because I normally go to Woolwich every weekend without knowing the history so when I go now I always tell my family and friends about the history of Woolwich”

“...that you can work together to make better projects”

### ***Heritage Walks***

Our Hut held heritage walks June - September 2023. The times were varied over different times of the day and week to allow for as many participants as possible. The walks were free and bookable via Eventbrite. The walks focused on the Special Buildings of Woolwich as identified by Our Hut and illustrated on a downloadable pdf which also incorporates a history of each building.

### ***Walking Ambassador Programme***

January 2024 and Training Day for Woolwich Ambassador Walk Leaders with Robin Sneddon of Charlton Trust. Designed as a legacy for the project, five volunteers were

recruited and trained by Our Hut to form an independent group to organise their own versions of the walk with continued support from the Charlton Trust. The Our Hut walk focused on the Special Buildings of Woolwich as identified by Our Hut and illustrated on a downloadable pdf which also has incorporates a history of each building.

#### *Family workshop and exhibition*

Feb - March 2024 exhibition of the Woolwich HHAZ project at the library. Both the opening and workshop were very well attended. Visitor footfall was 5000 over the course of the exhibition. Participants enjoyed learning about the Special Buildings and making models and said they'd like to have that type of activity in the library every weekend. Comments include:

'Very interesting. The schools have done brilliantly!'

'Well done to Team Our Hut - history is a great link between past, present and future'

'Superb, loved the models'

### **Contribution made by volunteers**

We would like to thank the volunteers who worked so hard in the schools supporting the children's learning and enjoyment of the project. We would also like to thank everyone who came forward to become a Woolwich Ambassador Walk Leader. The Steering Committee, who were managed by our partners on the project MOLA, were an amazing resource of help with ideas, what was possible and needed and local knowledge, they were essential to all aspects of delivering and shaping our part of the project.

### **Financial Review**

Review of the charity's financial position at the end of the period	<ul style="list-style-type: none"><li>Our Hut's financial position at the end of the year is of no cause for concern. Income and expenditure were both greater compared to the previous year due to greater activity in the project cycle.</li><li>Year end unrestricted funds are from book sales and donations. Restricted funds are for future project commitments.</li><li>There was no overspend.</li></ul>
Statement explaining the policy for holding reserves stating why they are held	Reserves are held to cover basic core costs that are not recoverable from project funding and to cover working capital requirements e.g. to cover any time lag between spending and when grants come in. There is otherwise no further requirement for reserves as there is no committed expenditure other than for funded projects.

### **Structure, Governance and Management**

Description of charity's trusts:	None
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Type of governing document (trust deed, royal charter)	Model Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are formally appointed by the Management Committee following an application and interview process.

The charity's principal sources of funds (including any fundraising)	Principle sources of funds: Historic England HHAZ grant Fleet Caravans Book sales
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## Reference and Administrative details

Charity name	Our Hut
Registered charity number	1138408
Charity's principal address	33 Killyon Road London SW8 2XS

## Declarations

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)

 Jim Harris

Full name(s)

Position (eg Secretary,  
Chair, etc)

Date

OUR HUT: SUMMARY OF INCOME AND EXPENDITURE FOR YEAR ENDING 31ST MARCH 2024					
<b>INCOME</b>					
			Amount		
<b>Opening Balance (1st April 2023)</b>			<b>17903.87</b>		
<b>Source of funds:</b>					
<b>Unrestricted: Now OH Misc</b>					
OH Misc (from previous year)			<b>9134.74</b>		
<b>For Specific use:</b>					
FLT Caravans			4000.00		
MOLA (Woolwich)			4769.13		
<b>Total specific use (Restricted)</b>			<b>8769.13</b>		
<b>INCOME FOR 2023/24</b>					<b>Grant/ Fund Code</b>
<b>Grants:</b>					
MOLA (Woolwich HAZ)			31,960.00		MOLA/WHAZ
FLT Caravans(Unspecified donation)			1,000.00		FLTC (restrict
<b>Total Grants</b>			<b>32960.00</b>		
<b>Other:</b>					
IV book/calendar sales: Etsy			536.82		Book/OH Misc
IV book: Barbican			933.80		Book/OH Misc
<b>Total Other</b>			<b>1,470.62</b>		
<b>Total Income</b>			<b>34430.62</b>		
<b>Opening balance + income</b>			<b>52334.49</b>		
<b>EXPENDITURE</b>					
<b>Fees to Our Hut Workers</b>					
Woolwich HAZ Workshops and project management			26,100.00		MOLA/WHAZ
IV book admin			1350.00		IV Book/OH m
<b>Total Fees</b>			<b>27450.00</b>		
<b>Fees to others</b>					
Accountants			480.00		OHMisc
DMG Printing			1,188.00		MOLA/WHAZ
Insurance2day			274.93		MOLA/WHAZ
Beatrice Cox (website)			1,750.00		
<b>Total Fees to others</b>			<b>3,692.93</b>		
<b>Expenses</b>					
Woolwich HAZ expenses SP/JO/LL			2,232.30		MOLA/WHAZ
Other expenses SP/JO/LL			356.12		OH Misc
<b>Total Expenses</b>			<b>2,588.42</b>		

<b>Bank Charges</b>					
Unity Trust Bank charges			72.00		OHMisc
<b>Total Bank Charges</b>			<b>72.00</b>		
<b>Total Expenditure</b>			<b>33803.35</b>		
<b>BALANCE ( Income - Expenditure)</b>			<b>18531.14</b>		
<b><u>Expenditure by Source of Funds</u></b>					
<b>MOLA/WHAZ</b>			29795.23		
<b>OH Misc</b>			4008.12		
<b>Total Expenditure</b>			<b>33803.35</b>		
<b><u>Source of remaining funds at March 31st 2024</u></b>					
<b>BALANCE</b>			<b>18531.14</b>		
<b>Cheques to be cleared</b>			0.00		
<b>Remaining Balance</b>			<b>18531.14</b>		
<b>Source of funds:</b>					
<b>Now unrestricted to be used as OH Misc:</b>					
OH Misc (from previous year)			5126.62		
IV book/calendar sales: Etsy			536.82		
IV book/calendar sales: Barbican			933.80		
<b>Total OH Misc (unrestricted)</b>			<b>6597.24</b>		
<b>For Specific use:</b>					
<b>FLT Caravans</b>			5000.00		
<b>MOLA (Woolwich)</b>			6933.90		
<b>Total specific use (Restricted)</b>			<b>11933.90</b>		
<b>Total Remaining</b>			<b>18531.14</b>		



<b>Income 2023/24</b>					
	PTHI	MOLA (Woolwich)	FLT Caravans	SubBrit	NLHF/IV
			<b>1,000.00</b>		-
		<b>12,000.00</b>			
		<b>12,000.00</b>			
		<b>7,960.00</b>			
Total	-	<b>31,960.00</b>	<b>1,000.00</b>	-	-
Opening Balance		4769.13	<b>4,000.00</b>		
Income + balance	<b>0.00</b>	<b>36729.13</b>	<b>5000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditure 2020/21</b>					
<b>Our Hut fees</b>					
	PTHI	MOLA (Woolwich)	LBB/SS	SubBrit	NLHF/IV
		1,125.00			
		1,125.00			
		1,125.00			
		450.00			
		450.00			
		450.00			
		2,925.00			
		2,925.00			
		2,925.00			
		<b>2,700.00</b>			
		<b>900.00</b>			
		<b>900.00</b>			
		2,700.00			
		2,700.00			
		2,700.00			
Total	<b>0.00</b>	<b>26,100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Insurance2Day		274.93			
Total					
Building Centre					
Total			-		-
Accountant's fees					
Total					
Bank service charge					
Total					
Foreign Body Productions fees					
Total		0.00	0.00		-
DMG printing		1,188.00			
Total		1,188.00			-
Routemaster hire					
MOLA fees					
D Crestini - website					
Total Fees	0.00	27562.93	0.00	0.00	0.00
Our Hut expenses					
	PTHI	MOLA (Woolwich)		SubBrit	
		125.66			
		663.10			
		80.30			
		160.23			
		28.06			
		154.31			
		146.57			
		217.00			
		22.50			
		122.65			
		183.44			
		120.27			
		102.53			
		105.68			
Total	-	2,232.30	-		-
Expenses to others					

<b>C Mason</b>					
<b>Total</b>		-	-		
<b>Total expenses</b>	-	<b>2,232.30</b>	-	-	-
<b>Grand Total</b>	<b>0.00</b>	<b>29795.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Source of Remaining Funds</b>	<b>PTHI</b>	<b>MOLA (Woolwich)</b>	<b>FLT Caravans</b>	<b>SubBrit</b>	<b>NLHF/IV</b>
	0.00	6933.90	5000.00	0.00	0.00

[illegible]



-				-		
<b>356.12</b>	-	-	-	<b>2,588.42</b>		
<b>4008.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33803.35</b>		
<b>OH Misc</b>	Book- Barbican	Book/Advent calendar	SS pack sales	<b>Total</b>		
5126.62	933.80	536.82	0.00	18531.14		

























































































































































































CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Our Hut

No (if any)  
1138408

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2023

To

Period end date  
31/03/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	-	31,960	-	31,960	20,041
Book/Calender sales	1,470	-	-	1,470	1,085
Donations	-	1,000	-	1,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,470</b>	<b>32,960</b>	<b>-</b>	<b>34,430</b>	<b>21,126</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,470</b>	<b>32,960</b>	<b>-</b>	<b>34,430</b>	<b>21,126</b>
<b>A3 Payments</b>					
Expenses	428	2,232	-	2,660	1,897
Fees to Our Hut workers	1,350	26,100	-	27,450	26,308
Fees to others	2,230	1,463	-	3,693	3,450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,008</b>	<b>29,795</b>	<b>-</b>	<b>33,803</b>	<b>31,655</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,008</b>	<b>29,795</b>	<b>-</b>	<b>33,803</b>	<b>31,655</b>
<b>Net of receipts/(payments)</b>	<b>- 2,538</b>	<b>3,165</b>	<b>-</b>	<b>627</b>	<b>- 10,529</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>9,135</b>	<b>8,769</b>	<b>-</b>	<b>17,904</b>	<b>28,433</b>
<b>Cash funds this year end</b>	<b>6,597</b>	<b>11,934</b>	<b>-</b>	<b>18,531</b>	<b>17,904</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	UTB Bank account	6,597	11,934	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>6,597</b>	<b>11,934</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name	Date of approval	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Our Hut

On accounts for the year  
ended

31 March 2024

Charity no  
(if any)

1138408

Set out on pages

1 & 2 Receipts and payments accounts

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

08/08/2024

Name:

D J Cotton

Relevant professional  
qualification(s) or body  
(if any):

FCA (ICAEW)

Address:

C/o 373 Wimbledon Park Road, Southfields,

London

SW19 6PE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.