

**Parochial Church Council of St Mary's Saltford**

**Registered Charity No. 1138407**

**Annual Report  
And  
Financial Statements**

**For the year ended 31 December 2020**



**Incumbent  
The Revd D Wilshere  
The Rectory  
12 Beech Rd  
Saltford  
BS31 3BE**

**Independent Examiner  
Mr N Laycock  
7 Bishopston  
MONTACUTE  
Somerset  
TA15 6UU**

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For the year ended 31 December 2020

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## **2020 Annual Report of the Parochial Church Council of St Mary's Church, Saltford**

### **Aim and Purposes**

In response to God's immense love for us we seek to be a church living and telling the story of Jesus.

The PCC has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary's Church and the Church Hall, Queen's Square, Saltford.

### **Objectives and Activities**

The PCC is committed to bring the message of Jesus Christ to the community of Saltford through word and action, and to see people **come** to a saving faith in Him. We seek to enable people to live out their faith in practical ways which engage with the wider community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services and activities can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music, sacrament, encouraging discipleship, community engagement, and the provision of pastoral care. When planning our activities, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion.

### **Review of the year**

There is much to give thanks for at St Mary's Church. For centuries our Parish Church has been a spiritual home to generations of villagers, and our inspirational building helps to shape the character of our village. St Mary's is very much at the heart of our community life, offering a haven of peace and reflection, support in times of joy and sorrow and a reminder of the presence of God in our daily lives.

Early in 2020 the world was shaken, as a new virus was identified and rapidly spread throughout the world taking with it many lives. The Coronavirus pandemic has been a constant challenge for all, including the church, as we learnt to adapt to lockdown, social distancing and closed churches. This saw all our regular activities cease. However, the building may have been closed but the church was still open.

To give an overview of the year, we have used the four descriptions of the church we seek to be which was identified in our Discipleship and Mission Plan **2020-2022**.

### **A place where Jesus Christ, prayer, Biblical teaching and worship is at the centre of all we do**

There were very few in-person services held in 2020 and when we were able to have a service attendance was limited because many of our congregation were shielding or preferred to remain at home. To ensure we maintained social distancing the number of people who could attend was restricted to those who had been unable to connect with any other form of worship.

The impact of the pandemic on church services meant that alternative ways to worship and being church had to be found. This came in three ways. The first was through weekly online services through Zoom. Secondly the distribution of weekly resources to enable people to engage with the services at home and in their own time. Finally, through services via telephone conferencing which were introduced towards the end of the year.

Services via Zoom have been a lifeline for many. They have attracted people we wouldn't normally have seen in church, for example, a number of families and people who are housebound and can no longer attend the church building. It was lovely to welcome them back. Another blessing of worshipping via Zoom was a growing sense of unity across the benefice. People from across the benefice assisted in all areas of worship and friendships were formed over conversation. Worship via different methods has been God centred, sincere, informal and has brought us together. This was clearly demonstrated over Christmas when we were able to hold some services in the church buildings or church yard. By uniting as a benefice we were able to provide a wide range of services over Christmas. From our Crib Service on Zoom, to Midnight Communion in Corston, to singing carols around a Christmas tree in Corston's churchyard to Holy Trinity's Service of Readings and music by Candlelight.

As well as our Rector, we are blessed to have three Readers K Plant, R Dixon and T Austin who share in teaching on a Sunday morning. This year we would specifically like to show our appreciation for all they have contributed through sermons and weekly reflections. Home Groups have continued by Zoom or even meeting socially at the Little Coffee Shop, to provide support for each other. There have been an additional two Bible studies on James and Noah, which were of great value.

Prayer is an area where there has been immense growth both within the church and the community. We have a WhatsApp group called "Prayer, Share and Care". People are able to add names of others or situations for prayer and are immediately reassured that people will pray. In June we welcomed Revd S Reilly as a curate who stayed with us for seven months and in that time, she encouraged us in prayer and started Morning Prayer at 8.30am from Monday to Thursday for those who like more formal prayer. In October, the Archbishop of Canterbury asked the church to pray for our country for 15 minutes at 6pm every day in November. We responded to this and a group of 10-12 people began to meet to pray. When November ended, the prayer continued and we still meet. In November there were a number of prayer walks which were advertised through Facebook and the school website and resulted in numerous contacts with people from the community asking for prayer.

### **To provide an opportunity for people to gather to hear the message of the Gospel.**

With church buildings closed it hasn't been possible for people to gather to hear the Gospel, and so we have taken the Gospel out in the community. This year sharing the Gospel has been through collective and individual acts of kindness and the sharing of God's love. Many of our congregation have been involved in providing pastoral care through the regular contact with a number of people to check how they are and if they need anything through to volunteering with the Community Hub.

The pastoral offices of funerals and weddings have become key area where the church has come into its own. Many people haven't been able to attend funerals or have had their weddings cancelled and there have been strict guidelines on what we can and can't do. As a church we have responded to this in a sensitive way, for example offering the church for a memorial service at a later date, printing of the words we say to send to people who aren't able to attend, and helping one couple to plan a wedding in a week after their wedding had been cancelled three times! We even sent out candles and an order of service to those who were shielding and unable to attend our Time to Remember service.

Our Christmas Newsletter, a glossy 20-page magazine with prayers, wordsearches, children's activities and reflections was a great success. We even had people from the village ringing us asking when they would receive theirs. Our community Advent calendar and trail invited 24 homes to participate in sharing the message of the Gospel and we have begun to create an online presence through Facebook.

### **A place where all believers are actively involved in shared leadership by the identification of and the giving of gifts of time, talents and treasure.**

The impact of the pandemic has meant that many people who are usually active in the life of the church have had to shield to protect themselves, and those of us who haven't had to shield have had to learn new skills very quickly.

We celebrate all the different ways in which we have lived and told the story of Jesus this past year, despite the pandemic. This wouldn't have been possible if it wasn't for the fellowship of those who believe in Christ. Who rooted in prayer and guided by the Spirit gave of their time, treasure and talents all because of and in response to God's immense love for them.

There are a number of people who deserve to be mentioned as they have provided constant support and shared in leadership with the Rector through a challenging year. They are L Benden, our administrator, J Norris, N Osborne and P Faulkner.

### **Developing missional opportunities through our links with the community and the world.**

One of the key areas of our Discipleship and Mission Plan is the plan to recruit a Community Outreach Assistant. Emma King was appointed in the summer term on a 7 month contract of 5 hours a week. During this time, she launched our CONNECT service (via Zoom). CONNECT is a service for all ages to help us learn to connect with ourselves, others and God more deeply and we have had three new families who regularly attend our services.

Emma has assisted the Rector with building our link with the school. Each week Emma, Daile or Ian F record an assembly for the children to watch in school or at home. More importantly Emma and Daile have found different ways to support the teaching staff through gifts of soup, chocolate and fruit and offering to pray for them. Emma has continued to contact families who were attendees of Messy Play and tried a variety of ideas like Rhyme Time and Bedtime Stories on Zoom and delivering activity packs to maintain their connection with the church.

In the summer, Emma was part of a team who created and held an online Holiday Club called Unlikely Hero's, which saw over 1800 views on YouTube (from families around the deanery and beyond) and a similar amount tuned into the Christmas special. The team who created this planned an online Light Party, which saw at least 40 families from Saltford School attend. One of Emma's gifts is being in the right place at the right time and responding to prompts of the Holy Spirit. Her initiative to organise prayer walks in November resulted in many people from the community asking for prayer, some of whom have attended a service, and another couple would like to join a Home Group.

The operation of the Saltford Foodbank Distribution Centre was significantly affected all year by the Covid crisis, and a significant number of our volunteers temporarily backed out for a while for health reasons. We continued operating and gave out a very large amount of food during the first Covid peak to clients. For the safety of clients and volunteers we initially changed to giving food bags to clients at the door, then to food bag delivery to the client's homes to reduce the risks of virus transmission. To further reduce the possible exposure of volunteers to the virus it was decided in October for only one Distribution Centre in Keynsham to prepare all the foodbags for delivery to clients, hence St.Mary's and St.Francis Distribution Centres temporarily closed. It is hoped to go back to normal Foodbank operation in 2021 as Covid restrictions are gradually relaxed and when it is considered safe to do so. We thank people for the continued food donations received during the pandemic in the local drop off boxes in the Church Hall lobby, Saltford Hall lobby, and Saltford Tesco Express.

#### **To continue to maintain and improve our church, church yard and church hall**

During 2020 normal maintenance was carried out even though the church building and church hall was closed for much of the year due to Covid restrictions. The narrow path to the Quiet Garden (Memorial Garden) which is accessed by a high step was replaced by a new wider inclined path in Forest of Dean stone with a new safety fence and handrail to allow safe easy access to all. In addition, some temporary engraved stones have been put by the entrance to the Quiet Garden. The storeroom (old boiler room) in the church hall received new flooring and shelving, redecoration and the purchase of two trollies to store the fold up tables on. The west wall of the car park needed urgent repair which was done at the end of the year. Additional signs have been put up to remind people that it is a private car park for the use of church, church hall and authorised users only.

#### **Safeguarding**

The Benefice Safeguarding and Safe Recruitment Policy is updated annually, published on the web sites, and displayed in the churches. Safe recruitment procedures are in place and are reviewed on a rolling programme. Volunteers working with children and adults have job descriptions and there is the expectation that they will attend appropriate training. New volunteers go through a safe recruitment process of written application, taking up of references and a DBS clearance.

The register of DBS clearances is being maintained and once restrictions ease and activities begin again anyone with "frontline" contact with children or vulnerable adults who is still working in those areas and whose DBS clearance has expired will get a reminder to go online to renew their clearance and attend necessary training before they resume volunteering.

One of the responsibilities placed on churches in connection with Safeguarding is to promote, prevent, protect and respond. There is a message on our weekly service sheet reminding people that our churches are welcoming and safe places for all and that any concerns should be referred to the Rector or Benefice Safeguarding Officer.

#### **Church Attendance**

At present, there are 101 parishioners on the Church Electoral Roll. Our regular worshipping community based on the criteria for attending one service per month has decreased by 20% to 80 adults and 4 children. Our average weekly attendance is 50 adults and 4 children. The primary reason for the decrease is Covid-19, however the secondary reason is that a number of people in our congregation do not wish to or are unable to join us in worship

via Zoom or the telephone. From our registers we held 0 baptisms, 1 wedding and 11 funerals either in church or at the local crematorium

### **Financial Review**

Total expenditure was £104,264, including our contribution to the diocesan parish share of £57,256 which largely provides stipends, housing and pensions for the clergy. Total receipts were £119,169. The majority of receipts came through planned giving, income tax recovered through the Gift Aid scheme, donations and, in the first quarter, church hall lettings. There were two legacies received during 2020. The number of planned givers at December 2020 was 77; 69 by standing order, 8 by envelope or other means.

In January, the PCC approved a budget for 2020 but the onset on the Coronavirus pandemic in February and subsequent lockdowns through the year had a significant impact on both income and expenditure. One of our primary income streams is usually from hall lettings. Government restrictions meant that these ceased from mid March and continued to the end of the year. Closure of the church building for much of the year has meant that plate giving ceased. That the majority of our giving is received through Standing Order or other planned giving has meant that our regular income through giving has been sustained at near 2019 levels. The fall in other income was mitigated by two grants from BANES, a grant from the All Churches Trust, and the HMRC Job Retention Scheme which enabled our parish administrator to be furloughed from April to August. We thank God for the generosity of church members who have continued to support St Mary's through such uncertain times, and for those church members who made additional donations in response to the COVID crisis.

The PCC decided to postpone all but essential repairs to the fabric of the church and hall in order to reduce our expenditure and further manage our budget during the emergency. Closure of the church and hall buildings resulted in reduced use of gas and electricity. We have seen substantial savings in the cost of utilities and insurance as a result of changing suppliers.

It is noteworthy that the response of the congregation to the Discipleship and Mission plan launched in the autumn of 2019 put our finances on a much more stable footing. Little did we know at the time that this was one way in which the Lord would provide for us during the pandemic which was to come. Notwithstanding the uncertainty of our finances during 2020, the PCC wanted to respond to those in greater need and approved two donations of £500 each to the Christian Aid and Barnabas Fund Covid appeals, in addition to other charitable giving.

### **Reserves Policy**

It is the policy of the PCC to maintain a balance on unrestricted funds which will be sufficient to pay for 3 months regular expenditure including the Parish Share.

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The APCM was held on 15<sup>th</sup> October 2020. The full PCC met six times during the year. Committees met between meetings and reports of their deliberations were reviewed by the full PCC and discussed where necessary. Benefice wide meetings for pastoral issues, worship and discipleship and governance issues are held when necessary.

### **Administrative information**

St. Mary's Church is situated in Queen's Square, Saltford. It is part of the Diocese of Bath & Wells within the Church of England. The correspondence address is the Parish Office, St Mary's Church Hall, Queens Square, High St, Saltford BS31 3EL. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission, No 1138407.

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Incumbent: The Revd D Wilshere

Readers: Mr R Dixon

Mr K Plant

Wardens: Dr N Osborne  
Mr D O'Neil

Deanery Synod:	Mr I Freemantle	Until APCM 2020
	Miss S Baker	Until APCM 2020
	Mrs S Dixon (Safeguarding Officer)	Until APCM 2020
	Mr J Norris (Chair)	From APCM 2020
	Mrs J Penny	From APCM 2020
	Mr D Pickup	From APCM 2020

Elected members:	Mr J Norris (Chair)	Until APCM 2020
	Mr D Pickup	Until APCM 2020
	Mr B Smith	Until APCM 2021
	Mrs P Faulkner (Treasurer)	
	Mrs J Whittle	
	Mrs J Balsdon	
	Mrs A Phillips	
	Mr D Faulkner	
	Mrs S Dixon (Safeguarding Officer)	From APCM 2020
	Mrs E King	From APCM 2020

Approved by the Parochial Church Council at an extraordinary meeting on 11<sup>th</sup> March 2021  
and signed on their behalf by

Mr J Norris (Chairperson)  
(signed on 10<sup>th</sup> March 2021)

Dr N Osborne (Church Warden)  
(signed on 10<sup>th</sup> March 2021)

Mrs P Faulkner (Treasurer)  
(signed on 10<sup>th</sup> March 2021)



# Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of:

St Mary's Saltford

Parochial Church Council

On accounts for the year ended:

31 December 2020

Charity Number (if applicable):

1138407

Set out on  
pages

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*) which gives me reasonable cause to believe that in, any material respect,

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

NIC LAYCOCK

Date:

4/3/21

Name:

NIC LAYCOCK

Relevant professional  
qualification(s) or body (if  
any):

Address:

7 BISHOPSTON

MONTACUTE

TAB 6UU



**RECEIPTS AND PAYMENTS ACCOUNTS**  
**For the year ended 31 December 2020**

		Unrestricted Funds		Restricted	TOTAL RECEIPTS	
		General	Designated	Funds	2020	2019
RECEIPTS	Note	£	£	£	£	£
<b>Donations and Legacies:</b>						
Planned Giving	3(a)	50,483		-	50,483	45,752
Collections, donations and other giving	3(b)	7,026	-	3,365	10,391	16,133
Grants	3(c)	11,482	-	1,500	12,982	9,958
Legacies		-	-	15,994	15,994	-
Gift Aid Tax Recovered		18,747	-	-	18,747	9,706
		<u>87,738</u>	<u>-</u>	<u>20,859</u>	<u>108,597</u>	<u>81,549</u>
<b>Other Trading Activities:</b>						
Bookstall, hall lettings	3(d)	3,340	-	-	3,340	8,409
Other church events		-	-	-	-	286
<b>Receipts from Investments:</b>						
Interest & dividends		45	-	-	45	73
<b>Receipts from Church activities:</b>						
Statutory fees retained by PCC		3,010	-	-	3,010	2,471
<b>Other receipts:</b>						
Shared Benefice costs		<u>4,177</u>	-	-	<u>4,177</u>	<u>4,271</u>
<b>TOTAL RECEIPTS</b>		<b><u>98,310</u></b>	<b>-</b>	<b><u>20,859</u></b>	<b><u>119,169</u></b>	<b><u>97,059</u></b>
<b>PAYMENTS</b>						
<b>Charitable activities:</b>						
Donations to charities	4(a)	1,600	-	-	1,600	435
Mission & Evangelism		1,890	555	575	3,020	2,921
Parish Share		57,256	-	-	57,256	55,295
Clergy expenses	4(b)	1,727	-	-	1,727	1,710
Church running expenses	4(c)	4,110	-	-	4,110	5,299
Churchyard maintenance		-	-	13,960	13,960	2,991
Cost of raising funds		4,747	-	1,313	6,060	6,924
Support costs		366	-	-	366	437
Administration costs (incl staff costs)		11,297	537	1,343	13,177	10,109
Governance costs		506	-	-	506	200
Other		386	-	-	386	854
<b>Major expenditure</b>						
Repairs to church hall		1,300	-	796	2,096	-
Replace church hall heating system		-	-	-	-	5,672
<b>TOTAL PAYMENTS</b>		<b><u>85,185</u></b>	<b><u>1,092</u></b>	<b><u>17,987</u></b>	<b><u>104,264</u></b>	<b><u>92,847</u></b>
<b>Surplus/(Deficit) of Receipts over Payments</b>						
Transfers between Funds		<u>14,625</u>	<u>(1,092)</u>	<u>1,372</u>	<u>14,905</u>	<u>4,212</u>
		(18,167)	19,999	(1,832)	-	-
		<u>(3,542)</u>	<u>18,907</u>	<u>(460)</u>	<u>14,905</u>	<u>4,212</u>
Cash at bank and in hand at 1 Jan		<u>28,990</u>	<u>356</u>	<u>11,870</u>	<u>41,216</u>	<u>37,004</u>
Cash at bank and in hand at 31 Dec		<u>25,448</u>	<u>19,263</u>	<u>11,410</u>	<u>56,121</u>	<u>41,216</u>

## STATEMENT OF ASSETS AND LIABILITIES

	Unrestricted Funds General £	Funds Designated £	Restricted Funds £	Total 2020 £	Total 2019 £
<b>Cash Funds</b>					
Bank Current Accounts	1,156	-	-	1,156	1,218
Deposit Accounts	43,511	-	11,410	54,921	39,998
	<u>44,667</u>	<u>-</u>	<u>11,410</u>	<u>56,077</u>	<u>41,216</u>
<b>Other Monetary Assets</b>					
Income Tax Recoverable	2,836	-	-	2,836	6,701
Shared Benefice costs – Corston	665	-	-	665	674
Shared Benefice costs – Newton St Loe	377	-	-	377	337
	<u>4,258</u>	<u>-</u>	<u>-</u>	<u>4,258</u>	<u>7,712</u>
<b>Liabilities</b>					
Purchase Ledger	1,378	-	-	1,378	-
	<u>1,378</u>			<u>1,378</u>	

Approved by the Parochial Church Council at an Extraordinary Meeting on 10<sup>th</sup> March and signed on its behalf by:

Mr J Norris (Chairperson)  
(signed on 10<sup>th</sup> March 2021)

Dr N Osborne (Church Warden)  
(signed on 10<sup>th</sup> March 2021)

Mrs P Faulkner (Treasurer)  
(signed on 10<sup>th</sup> March 2021)

The notes on pages 11 to 12 form part of these accounts

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended 31 December 2020**

**1. ACCOUNTING BASIS**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

**2. TRUSTEES AND CONNECTED PERSONS**

The expenses paid to clergy may contain a small immaterial proportion, which relates to their function as PCC members. No other such payments were made to PCC members.

**3. RECEIPTS**

	Unrestricted Funds		Restricted Funds	TOTAL RECEIPTS	
	General	Designated	Funds	2020	2019
	£	£	£	£	£
<b>Voluntary Receipts</b>					
3(a) <i>Planned Giving</i>					
Tax efficient	48,423	-	-	48,423	43,671
Non tax-efficient	2,060	-	-	2,060	2,081
	<u>50,483</u>	-	-	<u>50,483</u>	<u>45,752</u>
3(b) <i>Other Donations</i>					
Legacies	-	-	15,994	15,994	-
Sundry Donations	8,526	-	1,865	10,391	9,813
Discipleship & Mission Donations	-	-	-	-	6,320
Awards for All – Hall heating system	-	-	-	-	9,000
Listed Places of Worship VAT refund	-	-	-	-	958
	<u>8,526</u>	-	<u>17,859</u>	<u>26,385</u>	<u>26,091</u>
3(c) <i>Grants</i>					
HMRC Covid Job Retention Scheme	1,482	-	-	1,482	
All Churches Trust	-	-	1,500	1,500	
BANES Covid grant June & Sept	<u>10,000</u>	-	-	<u>10,000</u>	
	<u>11,482</u>		<u>1,500</u>	<u>12,982</u>	

## NOTES TO THE FINANCIAL STATEMENTS

	Unrestricted Funds		Restricted Funds	TOTAL RECEIPTS	
	General	Designated	Funds	2020	2019
	£	£	£	£	£
<b>3(d) Church Activities</b>					
Fundraising events – Easter Market	-	-	-	-	286
Bookstall receipts	228	-	-	228	304
Church Hall Lettings	3,114	-	-	3,114	8,105
PCC Fees	3,010	-	-	3,010	2,471
Reimbursement of shared Benefice costs	4,100	-	-	4,100	
Miscellaneous	75	-	-	75	-
	<u>10,527</u>	-	-	<u>10,527</u>	<u>11,161</u>
<b>4. PAYMENTS</b>					
<b>4(a) Grants and Donations</b>					
Church Overseas:					
Barnabus Fund Covid Appeal	500	-	-	500	-
Christian Aid Covid Appeal	500	-	-	500	-
Home missions and other Church Societies	600	-	-	600	435
Secular Charities	-	-	-	-	-
	<u>1,600</u>	-	-	<u>1,600</u>	<u>435</u>
<b>4(b) Clergy and Other Lay Costs</b>					
Clergy Expenses	1,727	-	-	1,727	1,710
Other Ministry Costs	366	-	-	366	437
	<u>2,093</u>	-	-	<u>2,093</u>	<u>2,712</u>
<b>4(c) Church Expenses</b>					
Mission and Evangelism	1,691	-	522	2,213	2,861
Children's & Youth work	807	-	-	807	565
Church running costs	4,110	-	-	4,110	5,299
Memorial Garden	13,960	-	13,960	13,960	2,991
Bookstall expenditure	228	-	-	228	240
Flowers	36	-	-	36	223
Church Hall running costs	5,805	-	-	5,805	6,889
Administration costs	4,088	-	-	4,088	3,744
Staff Salaries	7,208	537	1,343	9,088	6,384
Examiner's fee	200	-	-	200	200
	<u>38,133</u>	<u>537</u>	<u>15,825</u>	<u>40,535</u>	<u>28,831</u>