

Trustees' Annual Report

for the period 1st January 2022 to 31st December 2022

Oak Tree Farm Rural Project

Registered Charity 1138396
Co. Ltd by Guarantee 7343296

Oak Tree Farm Rural Project,
Oak Cottage Farm
Sandon Road
Hilderstone
Stone
ST15 8RT

Charity Trustees for period – serving during the period covered above.

Appointed by Members

David Folkes	Chairman
Janet Markwell	Vice Chairman to 27.4.22
Anne Bird	Vice Chairman from 27.4.22
Helen Anderson	
Carol Blurton	
Anne Bird	
Colin Campbell	
Alan Markwell	
Simon Mountford	
Jean Pattinson-Evans	
Sheila Penfold	
Alan Rawlings	
Angela Thomas	
Paul Wyatt	

Appointed by Trustees

Harry Brunt	d. 7.1.23
Ian Parry	
Bill Scarlett	

Patrons

The Earl of Harrowby	
The Countess of Harrowby	
The Lord Stafford	
Monica Moreton MBE	d. 27.8.23

Independent accounts examiner	- David Rogers FCA
General Manager	- David Moreton

Structure, governance and management

Oak Tree Farm Rural Project is Company Limited by Guarantee governed by a Memorandum and Articles of Association and was incorporated in August 2010. Registered with the Charity Commission in October 2010 the organisation was previously an unincorporated association and charity set up in May 1988.

Trustees/Directors are elected by the Members of the charity at the Annual General Meeting, one third of these Trustees are required to retire each year. Up to twelve Trustees are elected and three others have been appointed or co-opted by the elected Trustees. These appointed Trustees must all retire each year.

New Trustee induction involves awareness of the Trustees' responsibilities, constitution, procedures, policies, history and general 'ethos' of the charity. Trustees are required to read the pack of policies and procedures which are adopted annually. The Trustees review the risks that the charity faces annually. Currently the risks relate mainly to health and safety issues, and are managed by individual, area and process risk assessments and six-monthly health and safety meetings. There are some risks associated with employing staff which are covered by proper procedures and insurance. Trustees are also aware of threats to finances from recession, new projects, biological farming problems and possible changes in government funding or competition from other providers.

The current priority is to complete the development of new toilet and office facilities in order to maintain the safety of beneficiaries and visitors. This was dependent on returning to a stable financial position following the lifting of coronavirus restrictions and re-establishing regular income streams. This work is awaiting contractors start date. Our insurers carry out an independent review of risk periodically.

Objectives and Activities

The objects of the charity set out in the Memorandum and Articles of Association are 'the support of people with learning disabilities and difficulties through activities and of vocational training in horticulture, agriculture, catering, pottery and associated rural activities.'

The main activities relating to these objects are the provision of training and supported occupation for adults with learning disabilities known as 'Team Members'. The setting for these activities is primarily a 15-acre small holding with a horticultural unit growing plants and flowers. The holding also has beef cattle and poultry and from time-to-time pigs. A fully equipped pottery on site

produces garden pots and other ceramics. The 'Oak Leaf Tea Room' has established itself as a destination for visitors, including those with disabilities, as well as providing further opportunity for Team Members. 'Acorn Garden Services', a division of the farm project, carries out gardening work in the community, which helps those individuals with the potential of gaining sheltered employment. 'Branching Out' is a related scheme to give opportunity to less able Team Members to work off site and access community activities.

The Charity's staff team is headed by a General Manager who has regular contact with Trustees. The team consists of a Team Member Coordinator, an Admin/Finance Coordinator, four Project Assistants (three full time equivalents), a part time Pottery Instructor, a Team Leader for Acorn Garden Services, and a Retail Catering Manager, Cook and two part time Assistants for the Oak Leaf Tea Room. A Cleaner completes the staff team.

In addition, volunteers have a vital role providing additional support to Team Members with disabilities and offering time, expertise and experience to the Charity. All staff and volunteers undertake Disclosure and Barring Service checks.

Achievements and Performance

These facilities and human resources along with the activities listed below were disrupted at the start of the year because of the various measures still in place in response to the Coronavirus Pandemic. However, by the summer all facilities and activities were back to normal. The Charity offered a top number of ninety-four day places each week for people with learning disabilities during 2022, this figure fluctuates over time as people move on to other things and are replaced by new starters. Normal attendance is two days a week. Fifty-nine individuals regularly benefited from the farm's activities.

During 2022, 42% of Team Members were funded by Direct Payments from either Staffordshire County Council or Stoke on Trent City Council. The remainder were funded by other local authority agreements, through residential establishments or privately. A very small number people were funded wholly or partly by internal fundraising activities; the charity supported them. Sixteen work regularly in the 'Oak Leaf Tea Room' and over twenty are involved in 'off site' activities 'Branching Out' or 'Acorn Garden Services'.

The main activities are growing basket and bedding plants, perennials, vegetables and cut flowers, and planting hanging baskets, all sold through our shop and plant sales area. The Pottery produces slip cast, hand built and thrown wares. Fettling, decorating, glazing and firing are all done on site, along with associated reclaiming and designing.

In addition to their core activities, Team Members assist at the public events, help in the shop, run coffee mornings and welcome visitors. This promotes ownership and pride in their achievements. Team Members were involved in the Advent Windows event in Stone town centre. Team Members artwork was used for the window display and a number attended the unveiling. The Team

Members planted up planters for the Staffordshire Federation Women's Institute marquee at the Staffordshire County Show. Unfortunately, the Team Members Annual trip was not possible in 2022, however the Bikeathon fundraiser did take place. The Team Members raised money for vulnerable people and children effected by the war in Ukraine. Team Members also made a scarecrow to join in with the village Scarecrow Competition.

The 'Branching Out' team continued their volunteer work in the gardens at Sandon Hall in the late summer and undertook some paid for work at Sandon and in private gardens. The 'Branching Out' team planted spring bulbs in an area of public space in one of the local villages. The 'Acorn Garden Services' crew cab tipper vehicle was replaced with a Ford Ranger crew cab pick up to accommodate a change in staffing. Off site activities being staffing being shared by three different members of staff.

The Team Members' own newsletter, produced entirely by them, 'The Cowpat' was reinstated having been suspended during the pandemic closures and replaced by a new publication, 'Custard's Quacks'. 'The Cowpat' includes recipes, jokes, farm news, a feature on a Team Member, volunteer or member of staff.

The Oak Leaf Tea Room's menu includes lunches, cream teas, specials as well as drinks and ice cream. The tea room was back to full operation by the end of April following the disruption and closure due to the pandemic. The Annual General Meeting being held in the tea room once again in April. It was good to be able to welcome back visitors including groups from Schools, WIs, The NFU, Rotary and Lions clubs among others. The tea room was also used for fundraisers, a 'Gardens Talk', 'Christmas Willow Weaving Session', 'Musical High Tea'. A small shed was erected later in the year to act as a vegetable store, this allows produce grown on site to be stored close to the tea room ready to be used in the menu.

In addition to the fundraiser held in the tea room, we held a summer concert at the farm featuring local musicians, a Christmas event also at the farm and many other stalls at events and fayres organised by other groups.

The sewage treatment plant had a major refurbish, with bearings and bushes replaced.

Financial Review

Reserves

The Trustees policy is to hold reserves of at least £100,000. This would be sufficient to cover the Charity's wind-up costs in the event of an unforeseen disaster. This figure includes the worst case of two years rent in lieu of notice, the redundancy of current staff and half of the three months running costs likely to be needed to wind up the charity. The reserves policy will be reviewed

annually to take account of any changing circumstances. The level of reserve was £210,992 at the end of 2022 and is kept in a CAF account.

Sources of Funds and Expenditure

The principal sources of funds for 2022 are split into two, the sale of services and products £255,115 and donations and fundraising £136,248.

Oak Tree Farm Rural Project received a legacy of £240,000 in 2019, the Trustees have set aside an initial £170,000 of this for capital purchases. This includes the building of new toilets and office and the replacement of the thirty-year-old tractor. These purchases were put on hold due to the financial uncertainties of the pandemic.

The charity's key objective, the support of people with learning disabilities, is covered both directly and indirectly (write down of fixed assets) by an expenditure of £345,450. The largest proportion of this expenditure being a staff cost of £245,581.

Declaration

The Trustees declare that they have approved the above Trustees' Report.

Signed on behalf of the Trustees

Signature

Full Name	David Folkes
Position	Chairman
Date	11 th April 2023

Signature

Full Name	Anne Bird
Position	Secretary
Date	11 th April 2023



OAK TREE FARM RURAL PROJECT			Charity No (if any)	700299	CC39a
Annual accounts for the period					
Period start date	1.1.2022	To	Period end date	31.12.2022	

Section A Statement of financial activities

Recommended categories by activity	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
Incoming resources (Note 3)						
Donations, legacies and Grants		129,183		-	129,183	35,627
Shop sales		70,829	-	-	70,829	22,108
Fees for charitable services		181,217	-	-	181,217	156,987
Interest and dividends		3,069	-	-	3,069	592
Fundraising events		7,065	-	-	7,065	1,878
			-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total incoming resources	S01	391,363	-	-	391,363	217,192
Resources expended (Notes 4-7)						
Wages, salaries, pensions and NI		245,581	-	-	245,581	198,287
Rent, rates and Insurance		11,251	-	-	11,251	10,666
Repairs and maintenance		12,120	-	-	12,120	13,658
Light and heat		10,563	-	-	10,563	7,817
Telephone postage and stationery		56+61	-	-	-	3,635
Bank charges and interest		2,687	-	-	2,687	1,536
Depreciation		19,040	-	-	19,040	17,750
Cost of fundraising events		44,208	-	-	44,208	15,635
			-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total resources expended	S02	345,450	-	-	345,450	268,984
Net incoming/(outgoing) resources before transfers	S03	45,913	-	-	45,913	- 51,792
Gross transfers between funds	S04	-	-	-	-	-
Net incoming/(outgoing) resources before other recognised gains/(losses)	S05	45,913	-	-	45,913	- 51,792
Other recognised gains/(losses)						
Gains and losses on revaluation of fixed assets for the charity's own use	S06	-	-	-	-	-
Gains and losses on investment assets	S07		-	-	-	
Net movement in funds	S08	45,913	-	-	45,913	- 51,792
Total funds brought forward	S09	442,270	-	-	442,270	494,062

<i>Total funds carried forward</i>	S10	488,183	-	-	488,183	442,270
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Section B Balance sheet

		Note	Total this year £	Total last year £
			F01	F02
Fixed assets				
Tangible assets	(Note 8)	B01	167,563	179,713
		B02	-	-
Investments	(Note 9)	B03	-	-
Total fixed assets		B04	167,563	179,713
Current assets				
Stock and work in progress		B05	18,690	17,307
Debtors	(Note 10)	B06	12,836	10,194
(Short term) investments		B07	210,993	228,932
Cash at bank and in hand		B08	88,640	9,460
Total current assets		B09	331,159	265,893
Creditors: amounts falling due within one year				
(Note 11)		B10	10,539	3,336
Net current assets/(liabilities)		B11	320,620	262,557
Total assets less current liabilities		B12	488,183	442,270
Creditors: amounts falling due after one year				
(Note 11)		B13	-	-
Provisions for liabilities and charges		B14	-	-
Net assets		B15	488,183	442,270
Funds of the Charity				
Unrestricted funds		B16	488,183	442,270
Designated funds		B17		
Total unrestricted funds			488,183	442,270
Restricted income funds (Note 12)		B18	-	-
Endowment funds (Note 12)		B19	-	-
Total funds		B20	488,183	442,270

Signed by one or two trustees on behalf of all the trustees

Signature

Date of approval

Alan Rawlings

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Section C**Notes to the accounts****Note 1 Basis of preparation**

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with*

<input type="checkbox"/>
<input checked="" type="checkbox"/>

 Accounting Standards;
- or

<input type="checkbox"/>
<input checked="" type="checkbox"/>

 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act 1993.

Give details in this box if a different standard has been followed.

* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

Give details in this box of any material changes that have been made.

§ If no changes have been made to accounting policies then delete these words.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

Give details in this box of any material changes that have been made.

§§ If no changes have been made to accounts for previous periods then delete these words.

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

INCOMING RESOURCES

Recognition of incoming resources	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
Incoming resources with related expenditure	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
Grants and donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
Tax reclaims on donations and gifts	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
Contractual income and performance related grants	This is only included in the SoFA once the related goods or services have been delivered.
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
Donated services and facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
Investments	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
Stocks and work in progress	These are valued at the lower of cost or market value.

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM THOSE
ABOVE**

Note 3 **Analysis of incoming resources**

Incoming resources may be further analysed if this would help the reader of the accounts.

Analysis	Unrestricted £	restricted £	This year £	Last year £
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-

Section C

Notes to the accounts

(cont)

Note 4

Analysis of resources expended

Resources expended may be further analysed if this would help the reader of the accounts.

Analysis	Unrestricted £	restricted £	This year £	Last year £
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Total			-	-

Note 5 Details of certain items of expenditure**5.1 Trustee expenses**

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
£	£

5.2 Fees for examination or audit of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £

Section C	Notes to the accounts	(cont)
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Note 6 **Paid employees**
Please complete this note if the charity has any employees.

6.1 Staff Costs

	This year £	Last year £
Gross wages, salaries and benefits in kind	219,964	177,547
Employer's National Insurance costs	15,269	12,314
Pension costs	10,348	8,426
	-	-
Total staff costs	245,581	198,287

6.2 Average number of full-time equivalent employees in the year

	This year Number	Last year Number
The parts of the charity in which the employees work	-	-
Charitable Activities	12	11
	-	-
	-	-
Total	12	11

6.3 Defined contribution pension scheme

Please complete if a defined contribution pension scheme is operated.

Brief details of the scheme

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	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		

Note7 Grantmaking

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

7.1 Total value of grants

Purpose for which grants made	Grants to institutions Total amount	Grants to individuals Total amount
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

7.2 Grants made to institutions

If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.

Names of institutions	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
Total grants to institutions		-

Section C	Notes to the accounts	(cont)
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Note 9 Investment assets

Please complete this note if the charity has any investment assets.

9.1 Fixed assets investments

	£
Carrying (market) value at beginning of year	-
Add: additions to investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

Please provide below:

9.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

9.3 A breakdown of the income from investments agreeing with SOFA.

Analysis of investments

	9.2 Market value at year end £	9.3 Income from investments for the year £
Investment properties	-	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments		
	-	-
Total	-	-

9.4 Material investment holdings

If any investments are material in terms of their value (for example each represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held	Market value at year end £
	-
	-
	-
	-
Total	-

Section C	Notes to the accounts	(cont)
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Note8 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

8.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	242,095	115,068	36,337	-	393,500
Additions	-		26,480		-	26,480
Revaluations	-	-	-	-	-	-
Disposals	-	-	27,350	-	-	27,350
Transfers *	-	-	-	-	-	-
Balance carried forward	-	242,095	114,198	36,337	-	392,630

8.2 Accumulated depreciation and impairment provisions

**Basis	SL or RB	RB	RB	SL	SL or RB
** Rate		5 or 10	10	10	

Balance brought forward	-	123,360	69,981	20,446	-	213,787
Depreciation charge for year	-	8,816	6,745	1,989	-	17,550
Impairment provisions	-				-	-
Revaluations	-				-	-
Disposals	-		6,270		-	6,270
Transfers*	-	-	-	-	-	-
Balance carried forward	-	132,176	70,456	22,435	-	225,067

8.3 Net book value

Brought forward	-	118,735	45,087	15,891	-	179,713
Carried forward	-	109,919	43,742	13,902	-	167,563

8.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and method of valuation

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* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C**Notes to the accounts****(cont)****Note 10 Debtors and prepayments***Please complete this note if the charity has any debtors or prepayments.***Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	12,836.0	10,194.0	-	-
Total	12,836.0	10,194.0	-	-

Note 11 Creditors and accruals*Please complete this note if the charity has any creditors or accruals.***11.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	10,539	3,336	-	-
Accruals and deferred income	-	-	-	-
Total	10,539	3,336	-	-

11.2 Security over assets*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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Note 12 Endowment and restricted income funds

Please complete this section if the charity has any endowment or restricted income funds.

12.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).
- other funds .

Fund Name	Type PE, EE , R or other	Purpose and restrictions

12.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Gains and losses £	Fund balances carried forward £
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total Funds	-	-	-	-	-	-

12.3 Transfers between funds

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

12.4 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Endowed funds £	Total £
Fixed assets	167,563	-	-	167,563
Investments		-	-	-
Net current assets	320,620		-	320,620
Creditors due in more than one year and provisions				-
Total net assets	488,183	-	-	488,183

Section C**Notes to the accounts****(cont)****Note 13****Transactions with related parties**

If the charity has any transactions with related parties (other than the trustee expenses explained in note 5) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.

13.1 Remuneration and benefits

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.

Name of trustee or related party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

13.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

	Name of trustee or related party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

13.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

Note 14**Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

Income categories

Donations, legacies and Grants
Fundraising events
Shop sales
Interest and dividends
fees for charitable services
Grants for services

Expenditure categories

Wages, salaries, pensions and NI
Cost of fundraising events
Rent, rates and Insurance
Repairs and maintenance
Light and heat
telephone postage and stationery
Donations and Grants
legal and professional fees
bank charges and interest
depreciation
Insurance

To edit the lists replace existing categories on either list with the new headings you prefer to use.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

OAK TREE FARM RURAL PROJECT

On accounts for the year
ended

31ST DECEMBER 2022

Charity no
(if any)

1138396

Set out on pages

1-15

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: David Rogers

Date: 14.08.23

Name: David Rogers

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant – Member of Institute of Chartered Accountants

Address: 3 Balliol Way

Shrewsbury

SY3 6AP

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.