



Mini Marvels Pre School Limited

Registered Charity No. 1138365

Company Registration No. 7394679

Annual Report for the period to 31st August 2022

Mini Marvels Pre School Limited

Address and Registered Office:

Stambridge Memorial Hall
Stambridge Road
Stambridge
Rochford
Essex
SS4 2AR

Trustees:

Victoria Marzouki	Co-opted on to committee 3 rd October 2022- appointed replacement Chair at EGM 10 th October 2022- reappointed at AGM 17 th October 2022
Sharon Barbouti-Payne	Committee Secretary (Parent)- Appointed 28 th September 2021- Committee Member since 19 th September 2019- Appointed Secretary 17 th October 2022
Justin Pickett	Appointed Honorary Treasurer – 17 th October 2022
Beckie Elder	Joined Committee – 17 th October 2022
Jacqueline Bateup	Joined Committee – 17 th October 2022
Corinne Dunsford	Joined Committee – 17 th October 2022
Nancy Wells	Joined Committee – 17 th October 2022
Vicki Sewell	<u>Stepped down 17th October 2022.</u> Honorary Treasurer – Appointed 28 th September 2021 - Member since 28 th September 2017 & appointed Secretary 19 th September 2019- 2020
Sharon Harris	<u>Stepped down 6th October</u> -Family & Staff Liaison - Reappointed 28 th September 2021 (Position held since 2016)
Nicola Davies-Linder	<u>Stepped down 2nd March 2022</u> -Committee Member (Parent) Joined Committee 28 th September 2021
Jade Shadbolt-Bailey	<u>Stepped down 4th October 2022</u> -Chairperson (Parent)- Appointed 28 th September 2021- Committee Member since 1 st October 2020

Bankers:

The Co-operative Bank
PO Box 250
Delf House
Skelmersdale
WN8 6WT

Independent Examiner:

Name: ESW CHARTERED ACCOUNTANTS

Address: 162-168 HIGH STREET

RAYLEIGH

ESSEX

SS6 7BS

The Chairperson presents this Annual Report with the financial statements of the company for the period ended 31st August 2022.

Structure, Governance and Management

Mini Marvels Pre School Limited was registered as a charity (no. 1138365) on 11th October 2010 and is registered in England as a company (no. 7394679). The company was incorporated on 1st October 2010 and commenced trading on 1st September 2010. The preschool's current Articles of Association were formally adopted on the 8th November 2012. This is a membership organisation governed by the model Pre-school Learning Alliance Constitution 2011, which our Articles of Association follow. Members can be parents or guardians of any child who attends the preschool or other interested individuals approved by the committee. Officers and committee members are elected for one year at the Annual General Meeting. Retiring officers and committee members are eligible for re-election. All committee members give their time on a voluntary basis and receive no remuneration or other benefits.

The preschool has Safeguarding Children and Child Protection Policies in place. Disclosure Barring Service checks are carried out for all members of the committee and staff.

Principle Activity and Object of the Charity

The aims of the preschool are to enhance the development and education of children under statutory school age by offering appropriate play, education and care facilities. Parents will have the right to take responsibility for and to become involved in the activities of the preschool. The preschool will offer opportunities for all children whatever their race, culture, religion, means or ability.

Mission Statement

To be firmly committed to offering all children in the community a happy, stimulating and safe environment in which to learn and develop a wide range of skills. Enabling them to become independent and equip them for life.

Achievements and Performance

This is the pre-school's twelfth year operating as a committee-run group.

During the year the group has continued to provide Early Years Education and Care as regulated by OFSTED and other regulatory bodies, in line with the requirements of the PSLA Constitution (Articles of Association).we were awarded a grade of GOOD with two outstanding aspects in January 2020.

The preschool runs a daily lunch club for children that is still proving very popular, especially with those parents whose children are due to move on to reception in September. During the last term of a child's attendance, we run weekly transition sessions focusing on preparing children for the move to primary school.

Each child has an in-depth Learning Journey, in line with the new EYFS, which is provided to the parents at the end of each term, we are now using the online application (Tapestry) This learning journey details the child's developments and achievements during their time at Mini Marvels Pre School.

Parents are encouraged to contribute to the Learning Journey by stating any experiences/achievements during the school holidays, which can then be incorporated into activities during their time at preschool, key workers and parents have a secure login to access their child's learning journey, this is more economical than the paper and folder learning journey that we were using, we keep a scrapbook for each child containing their art work and photos as a keep sake to take with them when they leave. We believe Tapestry is the way forward as many preschools and schools are now using it. Tapestry is a good step towards obtaining an outstanding grade from OFSTED.

We continue to extend and develop our outside space to ensure children are offered the provision of an outside learning environment, the secure outside space is a great benefit for all of the children. This year we were able to fundraise enough money to resurface the garden with a child friendly rubber bonded mulch surface.

The trustees are continuing to work to maintain and increase the current level of admissions to secure the preschool's continued provision of education to children below statutory school age in the local community and currently our child numbers have never looked better, we have built a very good reputation.

Financial Review

Income from funded and non-funded children throughout the period was in line with expectation and resulted in a closing fund balance of £38,050.

A separate contingency fund account continues to be contributed to on a monthly basis with the aim of eventually providing a contingency fund equal to three months expenses and cover possible future redundancies. This is held separately from the preschool's day to day current account.

The trustees aim to apply all funds received during the year to the charitable objects and to maintain reserves at a sufficient level to ensure they can meet the preschool's liabilities as they fall due. The closing fund balance at 31 August 2022 represents approximately Three months operating expenses as well as funds to cover possible redundancies for current staff; the trustees therefore consider the pre-school to be in a sound financial position at this date.

Independent examiner's report to the trustees of Mini Marvels Pre School Limited

I report on the accounts of the company for the year ended 31 August 2022, which are set out on page 8 of the annual report.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 23/05/2023

Name: STEVE CRACKNELL FCA

Address: ESW CHARTERED ACCOUNTANTS

162-168 HIGH STREET

RAYLEIGH

ESSEX

SS6 7BS

Mini Marvels Pre School Limited

Company Number 7394679

Charity Number 1138365



Financial statements for the year ended 31 August 2022

Profit and loss account

	Year ended 31 August 2022 £	Year ended 31 August 2021 £
Income		
Income - ECC	82,176	83,086
Income - Registration fees	0	0
Income - Parents	10,482	12,890
Income - Transition Sessions & Lunch Club	1,603	1,860
Income - Miscellaneous	617	283
Total income	<u>94,878</u>	<u>98,119</u>
Expenses		
Salaries	(75,275)	(74,430)
Pensions	(940)	(661)
National Insurance	0	0
Food	(607)	(506)
Rent	(6,125)	(6,125)
Printer toners	(286)	(33)
Marketing	(95)	(95)
Moving costs	0	0
Other expenditure	(4,534)	(5,882)
Total expenses	<u>(91,863)</u>	<u>(87,734)</u>
Profit/(loss) before taxation	<u>3,075</u>	<u>10,384</u>
Taxation	0	0
Profit/(loss) after tax	<u>3,075</u>	<u>10,384</u>

Balance sheet

	As at 31 August 2022 £	As at 31 August 2021 £
Current assets		
Cash at bank - Current Account	25,164	24,244
Cash at bank - Contingency Account	12,264	11,004
Cash in hand	621	0
Total cash at bank and in hand	<u>38,050</u>	<u>35,248</u>
Debtors: amounts falling due within one year		
Miscellaneous debtors	<u>0</u>	<u>0</u>
Creditors: amounts falling due within one year		
Miscellaneous creditors	<u>(465)</u>	<u>(728)</u>
Net current assets	<u>37,585</u>	<u>34,519</u>
Net assets	<u>37,585</u>	<u>34,519</u>
Reserves		
Profit and loss account	<u>(37,583)</u>	<u>(34,518)</u>
Accumulated Funds	<u>(37,583)</u>	<u>(34,518)</u>

Approved by the committee and signed on its behalf by:

Jade Shadbolt-Bailly
Chair

Vicki Sewell
Treasurer

Dated:

7/9/22

Dated:

7/9/22

Prepared by Bookkeeper
Cheryl Hockley
31st August 2022