



The Parish Church of St Mary and St Gabriel,
in the Totnes Mission Community, Diocese of Exeter
www.stokegabrielchurch.co.uk

ANNUAL REPORT AND FINANCIAL STATEMENT of the Parochial Church Council for the year ended 31st December 2022

Incumbent & Team Rector: Rev'd Jim Barlow
Associate Priest: Rev'd Gill Still

Bankers: Lloyds Bank, Palace Avenue, Paignton

Independent Examiner: David Blood FCCA
4, Yonder Meadow, Stoke Gabriel, Totnes TQ9 6QE

The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Gabriel is a body corporate (PCC Powers Measure 1956 and the Church Representation Rules 2006) and a Registered Charity (No:1138315). Its address for correspondence is The Vicarage, School Hill, Stoke Gabriel, Totnes TQ9 6QX

AIM and PURPOSE

The Parochial Church Council of St Mary and St Gabriel (PCC) works with the Incumbent and the Associate Priest in promoting the mission and ministry of the church in the parish of Stoke Gabriel.

OBJECTIVES AND ACTIVITIES

The PCC is committed to keeping the church at the centre of parish life, providing a range of services (BCP & CW) and opportunities for worship that put faith into practice through prayer, scripture, reflection, music and sacrament. It is also committed to bringing people together in fellowship, providing care for the community, and marking significant events in the life of individuals, the community and the nation.

The PCC manages the care, finances and administration associated with its Grade 1 listed church building, its churchyard, and its other properties including the Old School Room (Church Hall), the Verger's Cottage and the Church House Inn, which is leased to a tenant landlord.

The PCC encourages members of the congregation to live out their faith as part of the family of Christ, supporting the missional and pastoral objectives of the Church and contributing to its day-to-day care and administration. Our Church enjoys a warm sense of community which is reflected in the parish as a whole. Central to church life is the support, nurture, protection and safeguarding of every individual.

STUCTURE, GOVERNANCE & MANAGEMENT

The method of appointment of the trustees, that is the PCC members, is set out in the Church Representation Rules. The PCC comprises ex officio members and members who are elected at the Annual Parochial Church Meeting. The PCC meets six times a year.

Members who served from 1st January 2022 until the date this report was approved were:

Ex Officio Members	
Incumbent & Team Rector	Rev'd Fr Jim Barlow
Associate Priest	Rev'd Gill Still
Reader & Deanery Representative	Mr Alan Hill
Churchwardens	Mrs Sue Clement
Chairman	Mr Derek Nott (Until 16 th March)
Chairman	Mr Mike Stott (From 16 th March)
Verger & Deanery Representative	Mr Norman Betts
Elected Members	
Secretary	Mrs Liz Ball
Treasurer	Mr Ian Potham
	Mrs Anne-Marie Curror
	Mrs Christine Hunt
	Mrs Evelyn Watson
	Prof Ken Miles
	Mrs Anne Miles
	Mrs Val Proctor
	Dr Michael Rhodes
	Mr Mike Stott (Until 16 th March)
	Mr Derek Nott (From 16 th March)

ACHIEVEMENTS and PERFORMANCE

2022 was the first full year in which the life of the parish returned to some semblance of normality following the Covid restrictions. With a gradual approach, services were substantially restored although the communion cup continues to be used with safeguards. While some church members have yet to return to church services, a number of new members have started to attend and the size of the congregation remained healthy.

With grateful appreciation to the Incumbent, the Mission Community adopted a strategy of focused ministry with fractional headcount being used to support House for Duty priests in the remote parishes including Stoke Gabriel. In consequence, the available headcount means that a resident parish priest can be recruited to replace the much-loved Associate Priest when she retires in 2023.

A succession plan was developed to provide long-term cover and succession for the Offices of Churchwarden, Treasurer and Secretary. A measure of its success will be known in 2023.

Performance Metrics:

Due in no small measure to the leadership of the Associate Priest, attendance at our principal Sunday services of Choral Eucharist and Choral Matins was maintained at a good level of about 50. The Sunday 8.15 service of Holy Communion was held every week with an attendance of about 12. Services of Evensong were held once a month with a special Choral Evensong on months with a fifth Sunday. Attendance at Evensong was about 12 but at Choral Evensong it increased to about 30-40. A Wednesday 10.00 service of Morning Prayer or Holy Communion attracted up to about 10 people.

Festival services at Easter and Christmas were attended by 130 people (with 90 communicants) and 158 (with 139 communicants) respectively. The 4.00 Crib service on Christmas Eve attracted a very large number of families for whom this is an integral part of their Christmas celebrations with Father Christmas making an appearance!

A Service of Thanksgiving and Celebration was held to mark the Platinum Jubilee of Her Late Majesty, Queen Elizabeth II, followed by the planting of a commemorative magnolia tree in the lower churchyard. A celebratory Songs of Praise was also held on the Quay to mark the event. A Service of Commemoration was held on her Late Majesty's subsequent death, all services being well attended. The Associate Priest delivered the Proclamation of the Accession of King Charles III to many parishioners at the church lychgate.

During the year, there were 7 baptisms, 3 weddings, 9 funerals and 10 interment of ashes. There is only a handful of burial plots remaining before the churchyard is full although there is sufficient space for interment of ashes for another decade.

A Lent course and an Advent course were held within the village with about 10-12 and 6-8 in attendance respectively.

Membership of the church electoral roll remained at 101 while the number of participants increased from 77 to 80.

PARISH OUTREACH

With grateful thanks to the Associate Priest's leadership, the church has continued to bring the Good News to the younger members of the parish and their families. Contact was maintained with the pre-school group and with the village primary school, for which special Easter and Christmas church services were held. Easter and Christmas trails were mounted in the village orchard. Crafty Events (a fresh expression of church tailored for children) were

held on 6 occasions. Four were held to coincide with Lent and the church festivals of Easter, Pentecost and Christmas and two were held over the summer holidays, one of which was held in Carnival Week and was attended by over 40 children.

Fellowship and social events also resumed with refreshments after the principal Sunday and other services.

The lonely, bereaved and vulnerable in our community were supported through regular one-to-one contact and social events. In particular, lunches and afternoon teas for the senior folk of the parish were re-established in March following Covid. There were 10 such events with about 30 people at each one. A greater number attended the afternoon cream tea in the Village Hall which also raised funds for Ukraine.

The church continued its support of charities locally and further afield. Locally, it included Stepping Stones (https://devonconnect.org/profile/stepping_1989) in Totnes. Further afield, it included the Mission to Seafarers, Children's Society, Royal British Legion, Christian Aid and Water Aid. We also continued to sponsor a young Ugandan girl, Winny Angel, through World Vision. Regular monthly collections were made in support of Stepping Stones and the CRUK (Christian Response to Ukraine).

MEDIA & TECHNOLOGY

An important medium of communication with the parish and beyond, the parish magazine has a print run in excess of 420 copies, of which about 350 are hand delivered to households and the remainder are sold through local outlets. Focusing on church services and events, a weekly Pew Sheet is emailed to over 100 recipients with about 45 copies being printed and made available at the principal Sunday service. Online communication to a wider audience is provided by the church web site, stokegabrielchurch.co.uk, ACNY (A Church Near You) and the social media platform, Facebook, which has a membership in excess of 250. Posters are displayed around the parish on telephone poles and notice boards to inform the wider community of church events and to keep the mission of the church alive in the public eye.

SAFEGUARDING, GDPR & SAFETY

We continue to commit ourselves to the support, nurture, protection and safeguarding of every individual, especially the young and vulnerable. We are also GDPR and safety compliant.

CARE OF CHURCH AND OTHER PROPERTY

In discharging its responsibility for the care and maintenance of the fabric of the church and other PCC property, the following works were undertaken to the church:

- Church clock was repaired and reinstalled in the tower, and the clock faces were painted and re-gilded.
- Slates on the north side of the nave roof were re-placed.
- Grids, gullies and soak-aways were all cleared of debris.
- Ivy on the east wall of the churchyard was removed.
- Flaking walls of the nave and Lady Chapel were cleaned, sealed and re-painted.
- Organ was tuned twice.

- An Irish yew tree and laurel bush were removed to protect against churchyard wall damage.

A quinquennial survey of the condition of the church building and churchyard was issued in June. To much relief, the condition of the nave roof was better than feared but other repairs were identified which will be addressed over the next few years as finances permit.

No work of note was required to the Old School Room or the Verger's Cottage although repairs to Church Walk were undertaken.

VOLUNTEERS

The church is blessed with an army of loyal and committed volunteers from among and beyond the church membership who give generously in support of the church and its mission to the community of Stoke Gabriel. In particular, the Friends of Stoke Gabriel Church raises much-needed funds for the repair of its church building. The PCC thanks them all wholeheartedly.

FINANCIAL REVIEW

Receipts of £91,475 and payments of £113,767, produced a deficit of £22,292. This included completion of clock repairs, funded from last year's appeal, at a net cost of £18,447, after reclaiming VAT from the Listed Places of Worship Grant Scheme

Regular giving held up well at £42,384, and we received legacies of £2,250.

Rental income from the Church House Inn increased by £3,750 to £9,000, but is still only half of the pre Covid level.

Three weddings in the year, helped increase Statutory Fees by 80% to £5,313.

We were again able to meet our Common Fund Request of £45,580 in full.

Energy expenditure was up by 147% at £2,408, partially offset by a Diocesan Grant of £820. We are fortunate that our Gas supply is on a 4 year fixed contract until Jan 2024, and we will continue to manage and improve energy efficiency, to particularly mitigate the effect of higher electricity costs.

Looking Ahead:

2023 will be even more challenging, with rental from the Church House Inn likely to be £9,000 less than received pre pandemic. We will also have to cope with a punitive increase of 9.2% in our Common Fund Request to £49,765 and higher energy costs.

We will need to look to the support of the Friends of the Church to help cover the costs of essential repairs and maintenance, and hopefully legacies to balance the books.

Reserves Policy;

Following the Quinquennial Report, we do not need to earmark funds for a new nave roof which is in better condition than we thought.

The revised policy is to hold a reserve of £50,000 to maintain the Church and Old Schoolroom in a good state of repair, ensure the Common Fund Request is met in full, and fund energy efficient expenditure.

Reserves will continue to be held in the M & G Charifund Income Units.

This Annual Report and Financial Statement was approved by PCC on March 8th 2023 and signed on its behalf by

A handwritten signature in black ink, appearing to be 'Gill Still', written in a cursive style.

Reverend Gill Still, Associate Priest

A handwritten signature in black ink, appearing to be 'Ian Potham', written in a cursive style.

Mr Ian Potham, Treasurer

Report of the Independent Examiner to the Trustees of the charity on the accounts for the year ended 31 December 2022

I report to the Trustees on my examination of the financial statements of the charity for the year ended 31 December 2021 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard 102, (effective 1st January 2016) adapted to meet the needs of unincorporated organisations, as modified by FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), published by the Charity Commission in England & Wales (CCEW), and under the historical cost convention and the accounting policies set out on page .

Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report

As described on page , you, the charity's Trustees, are responsible for the preparation of the financial statements in accordance with the Charities Act 2011 and all other applicable law and with United Kingdom Generally Accepted Accounting Practice, applicable to smaller entities, and for being satisfied that the financial statements give a true and fair view.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the Governing Document for the conducting of an audit. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the financial statements are not required to be audited under any legal provision, or otherwise, and are eligible for independent examination, it is my responsibility to:-

- a) examine the financial statements of the charity under Section 145 of the Act;
- b) follow the applicable procedures in the Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent Examiner's Statement and scope of work undertaken

I report in respect of my examination of the charity's financial statements carried out under s145 of the Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act setting out the duties of an independent examiner in relation to the conducting of an independent examination. An independent examination includes a review of the accounting records kept by the charity and of the accounting systems employed by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as Trustees, concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that, on a test basis of evidence relevant to the amounts and disclosures made, the financial statements comply with the SORP.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries and does not cover all the matters that an auditor would consider in arriving at an opinion. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide

Consequently, I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

Independent Examiner's Statement, Report and Opinion

Attention is drawn to the accounting policy stating that, notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, and in order to accord with current best practice, the Trustees have determined to prepare the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), . I concur with this approach, and any references in my report to the regulations should be read subject to this comment.

Subject to the limitations upon the scope of my work as detailed above, I have completed my examination: and can confirm that:-

This is a report in respect of an examination carried out under 145 of the Act and in accordance with Directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

and that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

accounting records were not kept in respect of the charity as required by with Section 130 of The Charities Act 2011;

the financial statements do not accord with those records; or

the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination;

have not been prepared in accordance with the methods and principles set out in the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

David Blood FCCA - Independent Examiner



Chartered Certified Accountants

4 Yonder Meadow
Stoke Gabriel
Devon
TQ9 6QE

This report was signed on 8 March 2023

The Parish of St Mary and St Gabriel - Statement of Financial Activities for the year ended 31 December 2022

Statement of Financial Activities for the year ended 31 December 2022

	SORP Ref	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2022 £	2022 £	2022 £	2021 £
Income & Endowments from:					
Donations & Legacies	A1	52,445	4,886	57,331	80,689
Charitable activities	A2	-	-	-	-
Other trading activities	A3	-	2,523	2,523	564
Investments	A4	12,138	-	12,138	8,042
Other	A5	18,604	879	19,483	17,566
Total income	A	83,187	8,288	91,475	106,861
Expenditure on:					
Raising funds	B1	-	3,128	3,128	320
Charitable activities	B2	85,275	25,364	110,639	90,222
Total expenditure	B	85,275	28,492	113,767	90,542
Net gains on investments	B4	-	-	-	-
Net (expenditure)/income for the year		(2,088)	(20,204)	(22,292)	16,319
Transfers between funds	C	-	-	-	-
Net movement in funds		(2,088)	(20,204)	(22,292)	16,319
Reconciliation of funds:-					
Total funds brought forward	E	53,200	30,833	84,033	67,714
Total funds carried forward		51,112	10,629	61,741	84,033

The Parish of St Mary and St Gabriel - Balance Sheet as at 31 December 2022

	SORP Note Ref	2022 £	2021 £
Fixed assets			
Investments held as fixed assets	A4	50,255	50,255
Total fixed assets		50,255	50,255
Current assets	B		
Cash at bank and in hand	B4	11,486	33,778
Total current assets		11,486	33,778
Net current assets		11,486	33,778
The total net assets of the charity		61,741	84,033
Restricted Revenue Funds	D2	10,629	11,690
Unrestricted Revenue Funds	D3	51,112	59,354
Total charity funds		61,741	84,033

The Trustees acknowledge their responsibilities for complying with the requirements of charity legislation with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page -1.

The Trustees are satisfied that, although the charity is not registered under the Companies Acts, if it were so registered, it would be eligible to prepare accounts in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

Reverend Gill Still
Trustee

Mr Ian Potham
Treasurer

Approved by the board of trustees on 8 March 2023

The Parish of St Mary and St Gabriel

Detailed analysis of income and expenditure for the year ended 31 December 2022 as required by the SORP 2015

This analysis is classified by conventional nominal descriptions and not by activity.

Donations and Legacies

	Current year Unrestricted Funds 2022 £	Current year Restricted Funds 2022 £	Current year Total Funds 2022 £	Prior Year Total Funds 2021 £
<i>Donations and gifts from individuals</i>				
Donations and gifts from individuals				
Small donations individually less than £1000	6,696	-	6,696	7,626
Total donations and gifts from individuals	6,696	-	6,696	7,626

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Legacies receivable

Small legacies individually less than £1000		-		1,111
Richard Dobson Trust	2,250	-	2,250	4,163
Total legacies receivable	2,250	-	2,250	5,274

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Planned giving and gift aid

individual amounts under £1,000	35,688	-	35,688	34,842
Total Planned giving and gift aid	35,688	-	35,688	34,842

Other voluntary receipts

Individual amounts under £1,000	5,417	251	5,668	19,168
donations over £1000	4,644	4,635	9,279	13,780
Total Other voluntary receipts	10,061	4,886	14,947	32,948

Total Donations and Legacies

52,445	4,886	57,331	80,690
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Income from other, non charitable, trading activities

	Current year Unrestricted Funds 2022 £	Current year Restricted Funds 2022 £	Current year Total Funds 2022 £	Prior Year Total Funds 2021 £
Concerts	-	2,523	2,523	564
Total from other activities	-	2,523	2,523	564

The Parish of St Mary and St Gabriel

Detailed analysis of income and expenditure for the year ended 31 December 2022 as required by the SORP 2015

Investment income

	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2022	2022	2022	2021
	£	£	£	£
Property rental Income	9,000	-	9,000	5,250
Dividend Income	3,138	-	3,138	2,792
Total investment income	12,138	-	12,138	8,042

Other income and gains

	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2022	2022	2022	2021
	£	£	£	£
Statutory fees	5,313	-	5,313	2,944
Summary of Other income				
Church magazine	6,296	-	6,296	5,677
Old school room	6,540	-	6,540	6,902
Refund clergy expenses	-	-	-	-
	455	879	1,334	2,043
Total other income	18,604	879	19,483	17,566

Expenditure on charitable activities - Direct spending

	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
	2022	2022	2022	2021
	£	£	£	£
Gross wages and salaries - charitable activities	6,753	-	6,753	5,597
Mission	4,868	244	5,112	3,211
Diosean parish share	45,580	-	45,580	46,038
Team clergy expenses	1,432	-	1,432	1,882
Magazine expenditure	4,585	-	4,585	4,320
Insurance	3,611	-	3,611	3,519
Other running costs	6,634	1,908	8,542	7,212
Total direct spending	73,463	2,152	75,615	71,778

The Parish of St Mary and St Gabriel

Detailed analysis of income and expenditure for the year ended 31 December 2022 as required by the SORP 2015

Premises Expenses

Light heat and power	2,408	-	2,408	975
Old school room and vergers cottage	4,305	-	4,305	5,688
Churchyard and church walk maintenance	5,099	1,130	6,229	4,562
Church house inn upgrades	-	-	-	3,718
Clock repairs	-	22,082	22,082	3,501
Total support costs	11,812	23,212	35,024	18,444

Total Charitable expenditure

	Current year Unrestricted Funds 2022 £	Current year Restricted Funds 2022 £	Current year Total Funds 2022 £	Prior Year Total Funds 2021 £
Total direct spending	73,463	2,152	75,615	71,778
Total charitable trading costs	-	-	-	-
Total grantmaking costs	-	-	-	-
Total support costs	11,812	23,212	35,024	18,444
Total Governance costs	-	-	-	-
Total charitable expenditure	85,275	25,364	110,639	90,222

Expenditure on raising funds and costs of investment management

	Current year Unrestricted Funds 2022 £	Current year Restricted Funds 2022 £	Current year Total Funds 2022 £	Prior Year Total Funds 2021 £
Concerts	-	3,128	3,128	320
Total fundraising costs	-	3,128	3,128	320

The Parish of St Mary and St Gabriel

Detailed analysis of income and expenditure for the year ended 31 December 2022 as required by the SORP 2015

Salary Costs

Salary costs include verger, organist and cleaner.

Investments

Investments have been valued as at 31 December 2022

Investment	3675 M and G Charifund Income units
Cost	£50,254.69
Market Value	£54,004.86

Properties

The church through Trusteeship owns the following properties:

- a) Church House Inn. Building insured by Broker Epress at £980,000 from 18 May 2022.
- b) Church cottage. Building insured by Ecclesiastical at £341,685 from 29 September 2022
- c) Old School Room Buildings. Building insured by Ecclesiastical at £460,833 confirmed via e mail 15 September 2022.

Restricted Fund summary 31 December 2022

	£
Clock Fund	839.76
Concerts	2,121.94
Choir fund	680.26
Churchyard walls	1,000.00
Kildare James Legacy	4,985.00
Outreach	1,001.69
	<u>10,628.65</u>