

**The Parochial Church Council of the Ecclesiastical Parish
of**

All Saints, Queensbury (Diocese of London)

Otherwise known as: **PCC of All Saints' Church, Queensbury**

**Annual Report
and
Financial Statements
for the year ended 31st December 2023**

Vicar: The Rev'd Kate Blake

The Vicarage
24 Waltham Drive
Edgware
Middlesex, HA8 5PQ

Registered Charity Number 1138293

www.ascq.org.uk

CONTENTS

1	Who are we?	A3
2	What do we do?	
	2.1 Aims and Purposes	A3
	2.2 Objectives and Activities	A3
3	Review of the year	
	3.1 Worship, Prayer and Discipleship	A4
	3.2 Pastoral Care	A4
	3.3 Missionary	A5
	3.4 Outreach	A5
	3.5 Premises	A5
	3.6 Ecumenical Relationships	A6
4	Financial Review	
	4.1 Financial Position	A6
	4.2 Commentary on Receipts and Payments	A6
	4.3 Looking Forward to 2023 and beyond	A7
	4.4 Reserves Policy	A8
5	Deanery Synod	A9
6	Risk Management	
	6.1 Health & Safety	A9
	6.2 Safeguarding	A9
	6.3 Financial Risks	A9
7	Structure, Governance and Management	
	7.1 Parochial Church Council (PCC)	A10
	7.2 Standing Committee	A10
	7.3 Finance Committee	A10
	7.4 Buildings Committee	A10
	7.5 Hall Committee	A10
	7.6 Social Committee	A11
	7.7 Volunteers	A11
8	Administrative Information	
	8.1 Correspondence Address	A11
	8.2 PCC Members (Trustees)	A11
	8.3 Bankers	A11
	8.4 Independent Examiner	A12
	8.5 Accountancy Services	A12
9	Independent Examiner's Report	A13
10	Financial Statements	A14 – A21

Annual Report of the Parochial Church Council January to December 2023

1 Who are we?

All Saints' Church, Queensbury (ASQ) is situated in Waltham Drive, Edgware, Middlesex, HA8 5PQ. We are part of the Willesden Episcopal Area of the Diocese of London within the Church of England.

The Parochial Church Council (PCC) of ASQ is a registered charity. No. 1138293

2 What do we do?

2.1 Aims and Purposes

The PCC has the responsibility of working alongside the Vicar, the Revd Kate Blake, in promoting in the parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

To facilitate this work, it is important that we maintain the fabric of the church building of ASQ and the church hall where many of the activities take place.

2.2 Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at ASQ and become part of our parish community. The PCC maintains an overview of worship throughout the parish and considers how our services can involve the many groups who live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Vicar and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work beyond the immediate church community.

3 Review of the year

3.1 Worship, Prayer and Discipleship

The Vicar and PCC aim to offer a range of services on Sundays, during the week and over the course of the year that enable our community to draw closer to God, worship with one another, and develop in spiritual maturity.

The principal act of worship each week takes place on Sundays at 10am and is the Parish Communion. We also hold a mid-week service of Holy Communion on Wednesdays at 3pm, using traditional language Book of Common Prayer, to encourage those who find it difficult to be ready in time for a 10am start to have an opportunity to worship. The whole community also worships together for major festivals. Young people take an active part in these services.

Additional services are held in particular seasons of the year, for example Lent and Advent.

All are welcome to attend our services. At present there are 90 (93) *numbers in brackets relate to 2023* parishioners on the Church Electoral Roll, 55 (54) of whom are resident in the parish, and 35 (39) of whom are not resident in the parish. For a full report on our Electoral Roll, see p7 of the Annual Report. The average weekly attendance across all regular services, counted in October 2023, was 19 (19).

During 2023 the church was used for

- 1(0) baptisms,
- 0(0) candidates for confirmation,
- 0(1) weddings,
- 2(1) funerals were held in church and 0(2) funerals conducted at local crematoria.

A Joint Memorial Service took place in church on 5th November to mark All Souls' tide with Queensbury Methodist Church for the families of all those for whom the Vicar had conducted funerals over the past two years, but all members of both congregations are welcome to attend. The service was appreciated by those who attended.

We also held a Carol Service with Queensbury Methodist Church on the last Sunday before Christmas. We were able to sing carols together in person this year which everyone enjoyed.

In addition to worship, spiritual growth is encouraged through prayer and Bible study. We held a Lent group jointly with Queensbury Methodist Church focusing on Lament in scripture, using resources provided by the charity *Embrace the Middle East*.

3.2 Pastoral Care

The Vicar and PCC are committed to the pastoral care of all people in the parish of All Saints. Holy Communion is taken regularly to some housebound parishioners by the Vicar, and there is one lay person who has the Bishop of Willesden's permission to take the Sacrament into people's homes. Visits are made to people who are unwell at home or in hospital.

ASQ are also corporate members of the Bereavement Care registered charity.

3.3 Missionary

During 2023, the charities listed below were supported by donations from retiring collections.

Bereavement Care	£35.00
Missionary Societies	£37.00

Total

£72.00

3.4 Outreach

ASQ seeks to foster good relationships with local schools. The Vicar hosts visits to the church from both schools in the parish (although these have had to happen online this year). She is the Harrow Deanery representative on the governing body of St Jerome's Bi-lingual Church of England Primary School, which opened in Harrow in September 2016.

We continued to support the Harrow Foodbank with our Harvest gifts and other interim donations.

3.5 Premises

The PCC is responsible for the church building and the church hall. During 2022, new automated gates were installed into the car park and new security lighting was fitted to the church hall overlooking the church garden. This was to improve the security of our grounds after a long spate of anti-social behaviour. Repairs have also been carried out where necessary following such antisocial behaviour. A major project continues to be in the planning stage – improvements to the entrance doors, lobby, and cloakroom facilities. In the foreseeable future, the church will also require re-wiring.

The church hall is an important resource as an amenity for church use, e.g. for congregational celebrations, and as a facility for local community groups. It has in the past attracted a wide variety of bookings because of the facilities we can offer – large hall with stage, small hall, modern kitchen, and car parking, including facilities for people with disabilities. Regrettably, we have had to suspend occasional hiring of the hall for occasional lets as we do not have the staff to open and close the hall or to ensure that it is left in a good condition. We do still have our regular hirers who are now able to hire extra slots over the weekends if the hall is free and they are responsible for the hall while they are there. The income generated by hall lettings is an important constituent of ASQ's income.

The church building is on the lists, maintained by the London Boroughs of Brent and Harrow, of emergency venues for use in case of a local incident.

Wi-fi is available in both the church and church hall.

3.6 Ecumenical Relationships

ASQ is a member of Churches Together in Kingsbury and Queensbury (CTKQ). The member Churches are:

- All Saints' Queensbury
- Kingsbury Free Church (Baptist)
- Holy Innocents Church, Kingsbury (C of E)
- Queensbury Methodist Church

- St Sebastian and St Pancras (Roman Catholic)
- King's Church

There is a particularly close relationship between ASQ and Queensbury Methodist Church. A joint service is usually held on Palm Sunday and a memorial service at All Souls' tide in November, as well as an annual Carol Service held between the two churches, and we cooperate closely on the Lent study course held at ASQ.

4 Financial Review

4.1 Financial Position

During 2023, All Saints Church, Queensbury (ASQ) had total funds of £174,056 within its Designated, Restricted and Unrestricted funds.

All of the funds are held as cash deposits either with NatWest bank or with the CBF Church of England Deposit Fund.

4.2 Commentary on Receipts and Payments

TOTAL RECEIPTS received in 2023 was £125,366, a figure of £13,854 more when compared to £111,512 received in 2022.

The majority of the church's income was received within the following headings:

Stewardship - Received a total of £23,065 (which included tax reclaimed & received). ASQ also received £986 from our collection box and £107 from donations.

Hall lettings – ASQ received a total funds of £58,009 (that is £57,149 +£610 and less deposit of £250 paid by Hall Hirer and needs to be returned), This figure is £13,093 more than what ASQ received (a figure of £44,916) in 2022.

Legacy Funds - ASQ received a bequest gift sum of £35,000, a figure which we are very grateful for.

Bank interest- of £2,420 received on our deposits with CCLA reflect the increased bank rates now being paid on deposits placed in a bank.

TOTAL PAYMENTS in 2023 was £73,718, which was £3,241 more than £70,477 spent in 2022. This increased figure reflects the increasing economic costs.

The bulk of our expenditure was spent on the within the following headings:

Diocesan Common Fund: ASQ contributed £24,000 in 2023. The Common Fund covers the direct costs of parish ministry such as clergy spends on housing, together with central Diocesan support costs, education and outreach activities which ASQ is very happy to continue contributing to.

Hall running costs: To keep the church hall in a good condition so that we can encourage our regular hirers to continue to hire the Church Hall, ASQ incurred a cost of £11,903 which included the cost of maintaining the hall surroundings, hygiene in the toilets, nursery playing area and the leaking hall roof.

Church running costs: ASQ also spent £25,075 in maintaining the church in 2023. The church running costs include and are not limited to the following: energy and water bills, Book- Keeper fees, church Insurance, bank charges and hiring a gardener to help maintain a neat and tidy church grounds.

The NET POSITION as of December 2023, was a surplus of £16,647 (that is income of £125,366 less expenses of £73,719 and less legacy funds of £35,000 received). The surplus figure in 2023 is £ 3,217 less than the surplus figure of £19,864 ASQ had in 2022. This reflects the increasing costs and the loss of not hiring the church hall to occasional hirers.

4.3 Looking Forward to 2024 and beyond

The church is hoping for a steady increase in income in 2024. At the same time, we need to be very prudent with our spending costs, especially the economic costs which continue to increase daily.

Looking at the income/expenditure figures, the PCC members have agreed to increase our contribution to the Diocesan Common Fund to £1,200 per month making a total of £25,200 for the year 2024, a figure which has been accepted by the Diocese.

Expenditure and energy prices are expected to increase in 2024. ASQ will have to carefully consider and place in a priority order which of the following work and repairs that need to be done in the near future:

- Repair of the damaged Church Notice Board
- Repair of the leaking Church Hall roof
- Rewire the old electric cables within the church.
- Install handrails by the steps to the altar to aid easier accessibility for the more elderly congregation.

Most of these works will be funded by funds saved within the different funds accounts and donations that ASQ may receive.

4.4 Reserves Policy

The agreed reserves policy at ASQ is as follows:

- to retain at least 3 months of budgeted expenditure of £81,899 in the General Fund reserve for prudent cash flow management, which in 2023 was £20,475

The budgeted expenditure for 2023 was £81,899 and as at 31 December 2023 we had £80,980 in unrestricted General Funds.

The Designated Funds (in which we had a total of £92,592) also forms part of the unrestricted reserves. These amounts have been set aside over many years by the PCC for various purposes but unlike the restricted funds, they could be brought back into general funds. Some of these are legacies which have been recorded as designated funds so that the monies can be identified and spent in a way which would have suited the preferences of the deceased. The Hall Major Renovations Fund, Church Major Renovations Fund and Fabric Fund were set up to help meet the costs of major maintenance work when it arises.

Where money has been given for a specific purpose, it is recorded and placed in a restricted fund.

There is a full list of reserves in note 7 to the accounts.

5 Deanery Synod

Deaneries are small geographical divisions of the Diocese, within which parishes are grouped under the care of an Area Dean. All Saints' Queensbury is in the Harrow Deanery, and therefore has representatives on Harrow Deanery Synod.

The deanery synod is a statutory body under the Synodical Government Measure 1969. There are 24 deanery synods in the Diocese of London, one per deanery, each consisting, in the main, of the licensed and beneficed clergy of the deanery; the lay parochial representatives elected by the annual parochial church meetings of each parish in the deanery; and ex-officio (General and Diocesan Synod) members.

Deanery Synods potentially have a significant role in the synodical system. They sit between PCCs at parish level and the higher synodical levels governing the Area and Diocese. One of the most important objectives of the Synodical Government Measure 1969 was to strengthen church organisation at deanery level. The task of the deanery synods, as set out in the Measure is as follows:

- to consider matters concerning the Church of England and to make provision for such matters in relation to their deanery, and to consider and express their opinion on any other matters of religious or public interest;
- to bring together the views of parishes of the deanery on common problems, to discuss and formulate common policies on those problems, to foster a sense of community and interdependence among those parishes, and generally to promote in the deanery the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- to make known and so far as appropriate put into effect any provision made by the Diocesan Synod;
- to consider the business of the Diocesan Synod, and particularly any matters referred to that synod by the General Synod, and to sound parochial opinion whenever they are required or consider it appropriate to do so;
- to raise matters, as the deanery synod consider appropriate, with the Diocesan Synod.

The deanery synod may not issue any statement purporting to declare the doctrine of the Church on any question.

Harrow Deanery Synod met three times during 2023. The report covering the year can be found on p12 of our main Annual Report.

6 Risk Management

6.1 Health and Safety

Risk Registers are in place for all activities undertaken by All Saints' Queensbury and are reviewed annually by the PCC.

6.2 Safeguarding

The care and protection of children, young people and adults involved in church activities is the responsibility of everyone who participates in the life of the church, and it's a responsibility we take very seriously. The PCC have adopted the House of Bishops' Safeguarding Policy, available on our website and reviewed by the PCC annually, which promotes a safe church for everyone we are involved with.

If you have a concern about a child, young person, or adult who may be at risk of harm, please speak to the Rev'd Kate Blake, our vicar, on 020 8952 4536, or to one of our Safeguarding team - our Safeguarding Officer is Jenni Bone, who can be reached on 07966 386854. Our Safeguarding Report for this year can be found on p14 of our Annual Report.

6.3 Financial Risks

The biggest financial risk for the church is not being able to rent the Church Hall especially to our regular hires. A loss of one or more of the major hirers of the church hall would affect our income and ability to maintain the Church and Hall running costs. However, if this should happen, ASQ has sufficient unrestricted or designated funds to enable us to meet our expenses while other lettings were sought. The church also continues to maintain adequate insurance across all identified risks.

7 Structure, Governance and Management

7.1 Parochial Church Council (PCC)

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Queensbury (Diocese of London)" with a working name of "PCC of All Saints' Church, Queensbury" (No. 1138293). The members of the PCC are the trustees of the charity.

PCC members are elected to serve for a three-year term. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC meets 6 times per year for normal business. It is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds are to be spent. Special meetings are held as required. Signed copies of PCC minutes are displayed on the internal church notice board for church members to view. Training for PCC members is provided each year by the Diocese.

Some of the work of the PCC is delegated to various committees, reporting back to the full PCC as appropriate:

7.2 Standing Committee

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The Standing Committee meets if any urgent matter arises which cannot wait until the scheduled PCC Meeting.

7.3 Finance Committee

The Finance Committee meets as and when required. It would meet if there were a need to give advice to the PCC on financial issues or to make financial decisions when there is a deadline that is before the date of the next PCC meeting.

7.4 Buildings Committee

The Buildings Committee is responsible to the PCC for the upkeep and maintenance of the church, church hall and grounds, producing proposals for works, together with budgets of expenditure for consideration by the PCC.

7.5 Hall Committee

The Hall Committee is responsible to the PCC for the management and letting of the church hall; reviewing rents annually; preparing/updating the terms and conditions for the hire of the hall and parish room; reviewing the gratuities paid to the hall caretaker and reviewing the terms of any contracts entered into in respect of the hall.

7.6 Social Committee

The Social Committee is responsible to the PCC for the social and fund-raising events in the parish; suggesting ideas for social and fund-raising events; preparing and publishing an annual list of events; publicising events, selling tickets, coordinating, and organising the events.

7.7 Volunteers

The achievements of the PCC are only possible because of the number of volunteers who give generously of their time and energy. Volunteers undertake a wide variety of tasks including (but not restricted to) membership of the various committees and visiting teams, stewardship of buildings, stewardship of finances, church cleaning, flower arranging, music, sidespersons, sacristan, refreshments providers, intercession leaders and administration. The PCC gratefully acknowledges all such contributions.

8 Administrative Information

8.1 Correspondence address

The correspondence address is All Saints' Church, The Vicarage, 24 Waltham Drive, Edgware, Middlesex, HA8 5PQ. The correspondence contact is the Revd Kate Blake (same address).

8.2 PCC Members (Trustees)

The Members of the PCC are the trustees of the charity. During the year, the following served as members of the PCC:

Vicar:

The Revd Kate Blake

Churchwardens:

Jenni Bone (from April 2021)

Deanery Synod Representatives (also members of PCC):

Christopher Pope (From April 2021)

Elected Members:

Tosin Onadipe (Treasurer from April 2017)

John Sriniraj (from October 2020)

Tony Hopper (from March 2023)

Ethan Bone (from March 2023)

8.3 Bankers

NatWest, Edgware (A) Branch, 317 Hale Lane, Edgware, Middx, HA8 7UG
The Central Board of Finance, Church of England Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET

8.4 Independent Examiner

Mr D Taylor-Mew FMAAMT 123 Park Lane, South Harrow, Middx. HA2 8NN.

8.5 Accountancy Services

The PCC appointed Kevin Ogilvie, Charity Bookkeeping and Examination Services, 13 Evelyns Close, Uxbridge, UB8 3LR. to provide day to day bookkeeping services including preparation of accounts for independent examination. This provides greater resilience than would have been possible with in-house bookkeeping.

Accounts approved by the PCC on 21st February 2023 and signed on their behalf by:

K Blake

The Revd Kate Blake
PCC Chairman

Date 21st February 2024

J Bone
Jenni Bone
Churchwarden

Date 21st February 2024

Independent Examiner's Report

I report on the accounts of the PCC of All Saints, Queensbury, for the year ended 31st December 2023, which are set out on pages A14 to A21.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed : *D Taylor-Mew*

Date *14th March 2024*

Mr Derek Taylor-Mew FMAAMT
123 Park Lane South Harrow Middx HA2 8NN

THE PCC OF ALL SAINTS' CHURCH QUEENSBURY

STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 DECEMBER 2023

	<i>See Notes</i>	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
INCOME AND ENDOWMENTS						
Donations & Legacies	5	28,604	35,000	357	63,961	64,336
Income from charitable activities	5	428	-	-	428	1,076
Other trading activities	5	58,038	-	-	58,038	44,916
Investments	5	1,894	1,015	30	2,939	1,184
Total Income		88,964	36,015	387	125,366	111,512
EXPENDITURE ON						
	6					
Raising funds		158	-	-	158	17
Expenditure on charitable activities		72,954	-	545	73,499	69,460
Other expenditure		62	-	-	62	1,000
Total Expenditure		73,174	-	545	73,719	70,477
NET INCOME / (EXPENDITURE)		15,791	36,015 -	158	51,648	41,036
RESOURCES BEFORE TRANSFERS						
TRANSFERS						
Gross transfers between funds - in		-	-	-	-	54,344
Gross transfers between funds - out		-	-	-	- -	54,344
Other recognised gains/losses						
NET MOVEMENTS IN FUNDS		15,791	36,015 -	158	51,648	41,036
TOTAL FUNDS B/FWD 1 JANUARY		65,189	56,577	642	122,408	81,372
TOTAL FUNDS C/FWD 31 DECEMBER		80,980	92,592	484	174,056	122,408

The notes on pages A1 to A1 form part of this statement

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2023

	General funds	Designated funds	Restricted funds	Total funds	Prior year
Current assets					
Cash at bank and in hand	80,980	92,592	2,879	176,451	125,762
Creditors falling due within one year					
Accounts payable	-	-	-	-	-
Liabilities-Agency Accounts	-	-	-	-	154
Loans received	-	-	2,395	2,395	3,200
TOTAL NET ASSETS	80,980	92,592	484	174,056	122,408

REPRESENTED BY FUNDS

7

Unrestricted

General fund	80,980	-	-	80,980	65,189
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Designated

Church major renovations fund	-	9,737	-	9,737	9,466
Fabric fund		8,036	-	8,036	7,750
Hall major renovations fund		3,788	-	3,788	3,670
Joyce Reeves bequest	-	400	-	400	387
Outreach fund	-	1,219	-	1,219	1,209
Legacy Fund		56,172		56,172	21,172
Ron Bleeze music	-	1,229	-	1,229	1,229
Terry Alford bequest	-	7,997	-	7,997	7,748
Vicar's discretionary fund	-	1,785	-	1,785	1,785
Vicarage redecoration reserve	-	2,230	-	2,230	2,161

Restricted

Creche refurbishment fund	-	-	291	291	291
Flower fund	-	-	5	5	228
Gardens fund	-	-	166	166	130
Youth activities		-	974	974	944
Security Gate & Lighting	-	-	951	951	951
	80,980	92,592	484	174,056	122,408

Approved by the PCC and signed on their behalf by:

The Revd Kate Blake
The Revd Kate Blake
PCC Chair

March 2024
Date

Tosin Onadipe
Tosin Onadipe
PCC Treasurer

March 2024
Date

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Basis of Preparation

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. All figures have been rounded to show whole £s.

2 Tangible fixed assets

Tangible fixed assets are not shown in the Statement of Assets and Liabilities.

Consecrated and beneficed property is excluded from the accounts by s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time.

The PCC asserts that the Church Hall is considered an integral part of the Church curtilage and not capable of being sold separately. Its value is not therefore reflected in the accounts.

3 Trustee Expenses

No expenses were paid to any member of the PCC- excluding working expenses of Incumbent (as listed)

No payments were made to any other persons closely connected to PCC members.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)**4 Roundings**

All amounts have been rounded to the nearest pound. However, the accounting software holds information to include pence. In some cases, the totals may look different to the figures above as no attempt has been made to correct this.

5 Details of Receipts

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
Donations & Legacies					
Stewardship	22,825	-	240	23,065	23,081
Collections	986	-		986	2,589
Donations/Appeals	10	-	97	107	376
Flower money	-	-	20	20	50
Gift aid	4,783	-	-	4,783	4,656
Legacies	-	35,000	-	35,000	21,172
Non-recurring one off grants	-	-	-	-	11,407
Other funds generated	-	-	-	-	1,005
	28,604	35,000	357	63,961	64,336
Income from other charitable activities					
Book Stall Sales	-	-	-	-	28
Refreshments	87	-	-	87	93
Fees for weddings and funerals	341	-	-	341	955
	428	-	-	428	1,076
Other trading activities					
Fund raising	10	-	-	10	-
Book Sales- Fund raising	19	-	-	19	-
Sub-total	29	-	-	-	-
Church hall lettings - regular	57,149	-	-	57,149	40,589
Church hall lettings - deposits	250	-	-	250	-
Church hall lettings - occasional	610	-	-	610	4,328
Total hall lettings	58,009	-	-	58,009	44,916
Total trading activities	58,038	-	-	58,038	44,916

[A 17]

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

5 Details of Receipts (continued)

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
Investment income					
Bank & Building Society interest	1,375	1,015	30	2,420	665
Rent from lands or buildings	519	-	-	519	519
	1,894	1,015	30	2,939	1,184
Other income					
Other	-	-	-	-	-
TOTAL RECEIPTS	88,964	36,015	387	125,366	111,512

6 Details of Payments

Raising funds

Costs of stewardship	158	-	-	158	-
Costs of fetes & other events	-	-	-	-	17
Total Raising funds	158	-	-	158	17

Expenditure on charitable activities

Giving to missionary societies	-	-	37	37	82
Giving - relief and development agencies	-	-	-	-	114
Bereavement Care	-	-	35	35	-
Home mission	-	-	-	-	-
Secular charities	-	-	-	-	-
Common Fund	24,000	-	-	24,000	18,000
Working expenses of incumbent	377	-	-	377	104
Magazine expenses	-	-	-	-	-
Education	-	-	-	-	-
Parish training and mission	12	-	-	12	51
Little Saints - Holiday Club	-	-	-	-	-
Little Saints	-	-	-	-	-
Cleaning	314	-	-	314	-
Church Maintenance	3,704	-	-	3,704	5,404
Upkeep of services	1,660	-	-	1,660	1,255
Flowers	84	-	243	327	20
Refreshments	231	-	-	231	976
Upkeep of churchyard	2,890	-	230	3,120	1,235

Administration	3,066	-	-	3,066	2,573
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[A 18]

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

6 Details of Payments (continued)	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
Bookkeeping	2,040	-	-	2,040	2,040
Visiting speakers / locums	-	-	-	-	-
Vicarage expenses	-	-	-	-	180
Vicarage telephone	129	-	-	129	128
Zoom Subscription	144	-	-	144	144
Church office - telephone	1,859	-	-	1,859	1,560
Church & Hall running - insurance	3,031	-	-	3,031	3,030
Church running - electric	1,231	-	-	1,231	384
Church running - gas	1,524	-	-	1,524	1,889
Church running - water	497	-	-	497	367
Church major repairs - structure	-	-	-	-	-
Church major repairs - installation	642	-	-	642	12,669
Governance costs examination/audit	-	-	-	-	-
Book stall costs	55	-	-	55	-
Bank Charges	109	-	-	109	122
Hall running - electricity	3,591	-	-	3,591	1,488
Hall running - gas	7,166	-	-	7,166	4,894
Hall running - maintenance	2,080	-	-	2,080	773
Hall running - water	690	-	-	690	40
Hall running - toilets	321	-	-	321	192
Hall running - Caretaker	-	-	-	-	525
Hall running - Cleaner	11,307	-	-	11,307	8,757
Hall running - Manager	-	-	-	-	-
Hall running - Music licence	199	-	-	199	465
Hall major repairs - structure	-	-	-	-	-
Hall major repairs - installation	-	-	-	-	-
Hall interior and exterior decorating	-	-	-	-	-
Total Charitable activities	72,954	-	545	73,499	69,460
Other expenditure					
Other expenses	62	-	-	62	1,000
Unidentified expenses	-	-	-	-	-
Total Other	62	-	-	62	1,000

PAYMENTS TOTAL	73,173	-	545	73,718	70,477
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[A 19]

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

7 Funds (R = Restricted, D = Designated)

Name	Type	Purpose
Crèche Refurbishment Fund	R	To refurbish the children's corner.
Flower Fund	R	To pay for the flowers used in the church.
Gardens Fund	R	Upkeep of the garden.
Youth Activities Fund	R	Residual fund for youth activities.
Church Major Renovations Fund	D	Money set aside for major repair work to the church. The money is held on deposit with the CBF Church of England Deposit Fund.
Fabric Fund	D	Money set aside for major repair works, e.g. Re-wiring. The money is held on deposit with the CBF Church of England Deposit Fund.
Hall Major Renovations Fund	D	Money set aside for major repair work to the hall. The money is held on deposit with the CBF Church of England Deposit Fund.
Joyce Reeves Bequest	D	Legacy money to be used for any church purpose as the PCC decide. The money is held on deposit with the CBF Church of England Deposit Fund.
Outreach Fund	D	Money set aside for outreach work.
Ron Bleeze Music Fund	D	Legacy money to be used for any church purpose as the PCC decide but with a request that the money be used for maintaining the organ and pianos.
Terry Alford Bequest	D	Legacy money to be used for any church purpose as the PCC decide. The money is held on deposit with the CBF Church of England Deposit Fund.
Vicar's Discretionary Fund	D	Incumbent's fees arising from funeral services etc.

Vicarage Redecoration Reserve

D

Money set aside for minor redecoration work in the vicarage. The money is held on deposit with the CBF Church of England Deposit Fund.

[A 20]

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

7 Funds (continued)

Fund movements

	Opening balance	Incoming	Outgoing	Transfers	Closing balance
Restricted					
Creche refurbishment fund	291	-	-	-	291
Flower fund	228	-	223	-	5
Gardens fund	130	38	-	-	166
Youth activities	944	30	-	-	974
Security Gate & Lighting	- 951	-	-	- -	951
Bereavement Fund	-	-	-	-	-
	642	68	223	-	484
Designated					
Church Major Renovations Fund	9,466	271	-	-	9,737
Fabric Fund	7,750	286	-	-	8,036
Hall Major Renovations Fund	3,670	118	-	-	3,788
Joyce Reeves Bequest	387	13	-	-	400
Outreach Fund	1,209	10	-	-	1,219
Ron Bleeze Music	1,229	-	-	-	1,229
Terry Alford Bequest	7,748	249	-	-	7,997
Vicar's Discretionary Fund	1,785	-	-	-	1,785
Vicarage Redecoration Reserve	2,161	69	-	-	2,230
Legacy Fund	21,172	35,000	-	-	56,172
	56,577	36,016	-	-	92,592
General Fund (Unrestricted)	65,189	15,791	-	-	80,980
Grand total	122,408	125,366	73,717	-	174,056

[A 21]

**The Parochial Church Council of the Ecclesiastical Parish
of**

All Saints, Queensbury (Diocese of London)

Otherwise known as: **PCC of All Saints' Church, Queensbury**

**Annual Report
and
Financial Statements
for the year ended 31st December 2023**

Vicar: The Rev'd Kate Blake

The Vicarage
24 Waltham Drive
Edgware
Middlesex, HA8 5PQ

Registered Charity Number 1138293

www.ascq.org.uk

CONTENTS

1	Who are we?	A3
2	What do we do?	
	2.1 Aims and Purposes	A3
	2.2 Objectives and Activities	A3
3	Review of the year	
	3.1 Worship, Prayer and Discipleship	A4
	3.2 Pastoral Care	A4
	3.3 Missionary	A5
	3.4 Outreach	A5
	3.5 Premises	A5
	3.6 Ecumenical Relationships	A6
4	Financial Review	
	4.1 Financial Position	A6
	4.2 Commentary on Receipts and Payments	A6
	4.3 Looking Forward to 2023 and beyond	A7
	4.4 Reserves Policy	A8
5	Deanery Synod	A9
6	Risk Management	
	6.1 Health & Safety	A9
	6.2 Safeguarding	A9
	6.3 Financial Risks	A9
7	Structure, Governance and Management	
	7.1 Parochial Church Council (PCC)	A10
	7.2 Standing Committee	A10
	7.3 Finance Committee	A10
	7.4 Buildings Committee	A10
	7.5 Hall Committee	A10
	7.6 Social Committee	A11
	7.7 Volunteers	A11
8	Administrative Information	
	8.1 Correspondence Address	A11
	8.2 PCC Members (Trustees)	A11
	8.3 Bankers	A11
	8.4 Independent Examiner	A12
	8.5 Accountancy Services	A12
9	Independent Examiner's Report	A13
10	Financial Statements	A14 – A21

Annual Report of the Parochial Church Council January to December 2023

1 Who are we?

All Saints' Church, Queensbury (ASQ) is situated in Waltham Drive, Edgware, Middlesex, HA8 5PQ. We are part of the Willesden Episcopal Area of the Diocese of London within the Church of England.

The Parochial Church Council (PCC) of ASQ is a registered charity. No. 1138293

2 What do we do?

2.1 Aims and Purposes

The PCC has the responsibility of working alongside the Vicar, the Revd Kate Blake, in promoting in the parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

To facilitate this work, it is important that we maintain the fabric of the church building of ASQ and the church hall where many of the activities take place.

2.2 Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at ASQ and become part of our parish community. The PCC maintains an overview of worship throughout the parish and considers how our services can involve the many groups who live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Vicar and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work beyond the immediate church community.

3 Review of the year

3.1 Worship, Prayer and Discipleship

The Vicar and PCC aim to offer a range of services on Sundays, during the week and over the course of the year that enable our community to draw closer to God, worship with one another, and develop in spiritual maturity.

The principal act of worship each week takes place on Sundays at 10am and is the Parish Communion. We also hold a mid-week service of Holy Communion on Wednesdays at 3pm, using traditional language Book of Common Prayer, to encourage those who find it difficult to be ready in time for a 10am start to have an opportunity to worship. The whole community also worships together for major festivals. Young people take an active part in these services.

Additional services are held in particular seasons of the year, for example Lent and Advent.

All are welcome to attend our services. At present there are 90 (93) *numbers in brackets relate to 2023* parishioners on the Church Electoral Roll, 55 (54) of whom are resident in the parish, and 35 (39) of whom are not resident in the parish. For a full report on our Electoral Roll, see p7 of the Annual Report. The average weekly attendance across all regular services, counted in October 2023, was 19 (19).

During 2023 the church was used for

- 1(0) baptisms,
- 0(0) candidates for confirmation,
- 0(1) weddings,
- 2(1) funerals were held in church and 0(2) funerals conducted at local crematoria.

A Joint Memorial Service took place in church on 5th November to mark All Souls' tide with Queensbury Methodist Church for the families of all those for whom the Vicar had conducted funerals over the past two years, but all members of both congregations are welcome to attend. The service was appreciated by those who attended.

We also held a Carol Service with Queensbury Methodist Church on the last Sunday before Christmas. We were able to sing carols together in person this year which everyone enjoyed.

In addition to worship, spiritual growth is encouraged through prayer and Bible study. We held a Lent group jointly with Queensbury Methodist Church focusing on Lament in scripture, using resources provided by the charity *Embrace the Middle East*.

3.2 Pastoral Care

The Vicar and PCC are committed to the pastoral care of all people in the parish of All Saints. Holy Communion is taken regularly to some housebound parishioners by the Vicar, and there is one lay person who has the Bishop of Willesden's permission to take the Sacrament into people's homes. Visits are made to people who are unwell at home or in hospital.

ASQ are also corporate members of the Bereavement Care registered charity.

3.3 Missionary

During 2023, the charities listed below were supported by donations from retiring collections.

Bereavement Care	£35.00
Missionary Societies	£37.00

Total

£72.00

3.4 Outreach

ASQ seeks to foster good relationships with local schools. The Vicar hosts visits to the church from both schools in the parish (although these have had to happen online this year). She is the Harrow Deanery representative on the governing body of St Jerome's Bi-lingual Church of England Primary School, which opened in Harrow in September 2016.

We continued to support the Harrow Foodbank with our Harvest gifts and other interim donations.

3.5 Premises

The PCC is responsible for the church building and the church hall. During 2022, new automated gates were installed into the car park and new security lighting was fitted to the church hall overlooking the church garden. This was to improve the security of our grounds after a long spate of anti-social behaviour. Repairs have also been carried out where necessary following such antisocial behaviour. A major project continues to be in the planning stage – improvements to the entrance doors, lobby, and cloakroom facilities. In the foreseeable future, the church will also require re-wiring.

The church hall is an important resource as an amenity for church use, e.g. for congregational celebrations, and as a facility for local community groups. It has in the past attracted a wide variety of bookings because of the facilities we can offer – large hall with stage, small hall, modern kitchen, and car parking, including facilities for people with disabilities. Regrettably, we have had to suspend occasional hiring of the hall for occasional lets as we do not have the staff to open and close the hall or to ensure that it is left in a good condition. We do still have our regular hirers who are now able to hire extra slots over the weekends if the hall is free and they are responsible for the hall while they are there. The income generated by hall lettings is an important constituent of ASQ's income.

The church building is on the lists, maintained by the London Boroughs of Brent and Harrow, of emergency venues for use in case of a local incident.

Wi-fi is available in both the church and church hall.

3.6 Ecumenical Relationships

ASQ is a member of Churches Together in Kingsbury and Queensbury (CTKQ). The member Churches are:

- All Saints' Queensbury
- Kingsbury Free Church (Baptist)
- Holy Innocents Church, Kingsbury (C of E)
- Queensbury Methodist Church

- St Sebastian and St Pancras (Roman Catholic)
- King's Church

There is a particularly close relationship between ASQ and Queensbury Methodist Church. A joint service is usually held on Palm Sunday and a memorial service at All Souls' tide in November, as well as an annual Carol Service held between the two churches, and we cooperate closely on the Lent study course held at ASQ.

4 Financial Review

4.1 Financial Position

During 2023, All Saints Church, Queensbury (ASQ) had total funds of £174,056 within its Designated, Restricted and Unrestricted funds.

All of the funds are held as cash deposits either with NatWest bank or with the CBF Church of England Deposit Fund.

4.2 Commentary on Receipts and Payments

TOTAL RECEIPTS received in 2023 was £125,366, a figure of £13,854 more when compared to £111,512 received in 2022.

The majority of the church's income was received within the following headings:

Stewardship - Received a total of £23,065 (which included tax reclaimed & received). ASQ also received £986 from our collection box and £107 from donations.

Hall lettings – ASQ received a total funds of £58,009 (that is £57,149 +£610 and less deposit of £250 paid by Hall Hirer and needs to be returned), This figure is £13,093 more than what ASQ received (a figure of £44,916) in 2022.

Legacy Funds - ASQ received a bequest gift sum of £35,000, a figure which we are very grateful for.

Bank interest- of £2,420 received on our deposits with CCLA reflect the increased bank rates now being paid on deposits placed in a bank.

TOTAL PAYMENTS in 2023 was £73,718, which was £3,241 more than £70,477 spent in 2022. This increased figure reflects the increasing economic costs.

The bulk of our expenditure was spent on the within the following headings:

Diocesan Common Fund: ASQ contributed £24,000 in 2023. The Common Fund covers the direct costs of parish ministry such as clergy spends on housing, together with central Diocesan support costs, education and outreach activities which ASQ is very happy to continue contributing to.

Hall running costs: To keep the church hall in a good condition so that we can encourage our regular hirers to continue to hire the Church Hall, ASQ incurred a cost of £11,903 which included the cost of maintaining the hall surroundings, hygiene in the toilets, nursery playing area and the leaking hall roof.

Church running costs: ASQ also spent £25,075 in maintaining the church in 2023. The church running costs include and are not limited to the following: energy and water bills, Book- Keeper fees, church Insurance, bank charges and hiring a gardener to help maintain a neat and tidy church grounds.

The NET POSITION as of December 2023, was a surplus of £16,647 (that is income of £125,366 less expenses of £73,719 and less legacy funds of £35,000 received). The surplus figure in 2023 is £ 3,217 less than the surplus figure of £19,864 ASQ had in 2022. This reflects the increasing costs and the loss of not hiring the church hall to occasional hirers.

4.3 Looking Forward to 2024 and beyond

The church is hoping for a steady increase in income in 2024. At the same time, we need to be very prudent with our spending costs, especially the economic costs which continue to increase daily.

Looking at the income/expenditure figures, the PCC members have agreed to increase our contribution to the Diocesan Common Fund to £1,200 per month making a total of £25,200 for the year 2024, a figure which has been accepted by the Diocese.

Expenditure and energy prices are expected to increase in 2024. ASQ will have to carefully consider and place in a priority order which of the following work and repairs that need to be done in the near future:

- Repair of the damaged Church Notice Board
- Repair of the leaking Church Hall roof
- Rewire the old electric cables within the church.
- Install handrails by the steps to the altar to aid easier accessibility for the more elderly congregation.

Most of these works will be funded by funds saved within the different funds accounts and donations that ASQ may receive.

4.4 Reserves Policy

The agreed reserves policy at ASQ is as follows:

- to retain at least 3 months of budgeted expenditure of £81,899 in the General Fund reserve for prudent cash flow management, which in 2023 was £20,475

The budgeted expenditure for 2023 was £81,899 and as at 31 December 2023 we had £80,980 in unrestricted General Funds.

The Designated Funds (in which we had a total of £92,592) also forms part of the unrestricted reserves. These amounts have been set aside over many years by the PCC for various purposes but unlike the restricted funds, they could be brought back into general funds. Some of these are legacies which have been recorded as designated funds so that the monies can be identified and spent in a way which would have suited the preferences of the deceased. The Hall Major Renovations Fund, Church Major Renovations Fund and Fabric Fund were set up to help meet the costs of major maintenance work when it arises.

Where money has been given for a specific purpose, it is recorded and placed in a restricted fund.

There is a full list of reserves in note 7 to the accounts.

5 Deanery Synod

Deaneries are small geographical divisions of the Diocese, within which parishes are grouped under the care of an Area Dean. All Saints' Queensbury is in the Harrow Deanery, and therefore has representatives on Harrow Deanery Synod.

The deanery synod is a statutory body under the Synodical Government Measure 1969. There are 24 deanery synods in the Diocese of London, one per deanery, each consisting, in the main, of the licensed and beneficed clergy of the deanery; the lay parochial representatives elected by the annual parochial church meetings of each parish in the deanery; and ex-officio (General and Diocesan Synod) members.

Deanery Synods potentially have a significant role in the synodical system. They sit between PCCs at parish level and the higher synodical levels governing the Area and Diocese. One of the most important objectives of the Synodical Government Measure 1969 was to strengthen church organisation at deanery level. The task of the deanery synods, as set out in the Measure is as follows:

- to consider matters concerning the Church of England and to make provision for such matters in relation to their deanery, and to consider and express their opinion on any other matters of religious or public interest;
- to bring together the views of parishes of the deanery on common problems, to discuss and formulate common policies on those problems, to foster a sense of community and interdependence among those parishes, and generally to promote in the deanery the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- to make known and so far as appropriate put into effect any provision made by the Diocesan Synod;
- to consider the business of the Diocesan Synod, and particularly any matters referred to that synod by the General Synod, and to sound parochial opinion whenever they are required or consider it appropriate to do so;
- to raise matters, as the deanery synod consider appropriate, with the Diocesan Synod.

The deanery synod may not issue any statement purporting to declare the doctrine of the Church on any question.

Harrow Deanery Synod met three times during 2023. The report covering the year can be found on p12 of our main Annual Report.

6 Risk Management

6.1 Health and Safety

Risk Registers are in place for all activities undertaken by All Saints' Queensbury and are reviewed annually by the PCC.

6.2 Safeguarding

The care and protection of children, young people and adults involved in church activities is the responsibility of everyone who participates in the life of the church, and it's a responsibility we take very seriously. The PCC have adopted the House of Bishops' Safeguarding Policy, available on our website and reviewed by the PCC annually, which promotes a safe church for everyone we are involved with.

If you have a concern about a child, young person, or adult who may be at risk of harm, please speak to the Rev'd Kate Blake, our vicar, on 020 8952 4536, or to one of our Safeguarding team - our Safeguarding Officer is Jenni Bone, who can be reached on 07966 386854. Our Safeguarding Report for this year can be found on p14 of our Annual Report.

6.3 Financial Risks

The biggest financial risk for the church is not being able to rent the Church Hall especially to our regular hires. A loss of one or more of the major hirers of the church hall would affect our income and ability to maintain the Church and Hall running costs. However, if this should happen, ASQ has sufficient unrestricted or designated funds to enable us to meet our expenses while other lettings were sought. The church also continues to maintain adequate insurance across all identified risks.

7 Structure, Governance and Management

7.1 Parochial Church Council (PCC)

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Queensbury (Diocese of London)" with a working name of "PCC of All Saints' Church, Queensbury" (No. 1138293). The members of the PCC are the trustees of the charity.

PCC members are elected to serve for a three-year term. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC meets 6 times per year for normal business. It is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds are to be spent. Special meetings are held as required. Signed copies of PCC minutes are displayed on the internal church notice board for church members to view. Training for PCC members is provided each year by the Diocese.

Some of the work of the PCC is delegated to various committees, reporting back to the full PCC as appropriate:

7.2 Standing Committee

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The Standing Committee meets if any urgent matter arises which cannot wait until the scheduled PCC Meeting.

7.3 Finance Committee

The Finance Committee meets as and when required. It would meet if there were a need to give advice to the PCC on financial issues or to make financial decisions when there is a deadline that is before the date of the next PCC meeting.

7.4 Buildings Committee

The Buildings Committee is responsible to the PCC for the upkeep and maintenance of the church, church hall and grounds, producing proposals for works, together with budgets of expenditure for consideration by the PCC.

7.5 Hall Committee

The Hall Committee is responsible to the PCC for the management and letting of the church hall; reviewing rents annually; preparing/updating the terms and conditions for the hire of the hall and parish room; reviewing the gratuities paid to the hall caretaker and reviewing the terms of any contracts entered into in respect of the hall.

7.6 Social Committee

The Social Committee is responsible to the PCC for the social and fund-raising events in the parish; suggesting ideas for social and fund-raising events; preparing and publishing an annual list of events; publicising events, selling tickets, coordinating, and organising the events.

7.7 Volunteers

The achievements of the PCC are only possible because of the number of volunteers who give generously of their time and energy. Volunteers undertake a wide variety of tasks including (but not restricted to) membership of the various committees and visiting teams, stewardship of buildings, stewardship of finances, church cleaning, flower arranging, music, sidespersons, sacristan, refreshments providers, intercession leaders and administration. The PCC gratefully acknowledges all such contributions.

8 Administrative Information

8.1 Correspondence address

The correspondence address is All Saints' Church, The Vicarage, 24 Waltham Drive, Edgware, Middlesex, HA8 5PQ. The correspondence contact is the Revd Kate Blake (same address).

8.2 PCC Members (Trustees)

The Members of the PCC are the trustees of the charity. During the year, the following served as members of the PCC:

Vicar:

The Revd Kate Blake

Churchwardens:

Jenni Bone (from April 2021)

Deanery Synod Representatives (also members of PCC):

Christopher Pope (From April 2021)

Elected Members:

Tosin Onadipe (Treasurer from April 2017)

John Sriniraj (from October 2020)

Tony Hopper (from March 2023)

Ethan Bone (from March 2023)

8.3 Bankers

NatWest, Edgware (A) Branch, 317 Hale Lane, Edgware, Middx, HA8 7UG
The Central Board of Finance, Church of England Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET

8.4 Independent Examiner

Mr D Taylor-Mew FMAAMT 123 Park Lane, South Harrow, Middx. HA2 8NN.

8.5 Accountancy Services

The PCC appointed Kevin Ogilvie, Charity Bookkeeping and Examination Services, 13 Evelyns Close, Uxbridge, UB8 3LR. to provide day to day bookkeeping services including preparation of accounts for independent examination. This provides greater resilience than would have been possible with in-house bookkeeping.

Accounts approved by the PCC on 21st February 2023 and signed on their behalf by:

K Blake

The Revd Kate Blake
PCC Chairman

Date 21st February 2024

J Bone
Jenni Bone
Churchwarden

Date 21st February 2024

Independent Examiner's Report

I report on the accounts of the PCC of All Saints, Queensbury, for the year ended 31st December 2023, which are set out on pages A14 to A21.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed : *D Taylor-Mew*

Date *14th March 2024*

Mr Derek Taylor-Mew FMAAMT
123 Park Lane South Harrow Middx HA2 8NN