

**The Parochial Church Council of the Ecclesiastical Parish  
of**

**All Saints, Queensbury (Diocese of London)**

Otherwise known as: **PCC of All Saints' Church, Queensbury**

**Annual Report  
and  
Financial Statements  
for the year ended 31<sup>st</sup> December 2022**

**Vicar:** The Rev'd Kate Blake

The Vicarage  
24 Waltham Drive  
Edgware  
Middlesex, HA8 5PQ

**Registered Charity Number 1138293**

**[www.ascq.org.uk](http://www.ascq.org.uk)**

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# **Annual Report of the Parochial Church Council January to December 2020**

## **1     Who are we?**

All Saints' Church, Queensbury (ASQ) is situated in Waltham Drive, Edgware, Middlesex, HA8 5PQ. We are part of the Willesden Episcopal Area of the Diocese of London within the Church of England.

The Parochial Church Council (PCC) of ASQ is a registered charity. No. 1138293

## **2     What do we do?**

### **2.1    Aims and Purposes**

The PCC has the responsibility of working alongside the Vicar, the Revd Kate Blake, in promoting in the parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

To facilitate this work, it is important that we maintain the fabric of the church building of ASQ and the church hall where many of the activities take place.

### **2.2    Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at ASQ and become part of our parish community. The PCC maintains an overview of worship throughout the parish and considers how our services can involve the many groups who live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Vicar and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work beyond the immediate church community.

### **3      Review of the year**

#### **3.1      Worship, Prayer and Discipleship**

The Vicar and PCC aim to offer a range of services on Sundays, during the week and over the course of the year that enable our community to draw closer to God, worship with one another, and develop in spiritual maturity.

The principal act of worship each week takes place on Sundays at 10am and is the Parish Communion. We also hold a mid-week service of Holy Communion on Wednesdays at 3pm, using traditional language Book of Common Prayer, to encourage those who find it difficult to be ready in time for a 10am start to have an opportunity to worship. The whole community also worships together for major festivals. Young people take an active part in these services.

Additional services are held in particular seasons of the year, for example Lent and Advent.

All are welcome to attend our services. At present there are 93 (94) *numbers in brackets relate to 2022*) parishioners on the Church Electoral Roll, 54 (54) of whom are resident in the parish, and 39 (40) of whom are not resident in the parish. For a full report on our Electoral Roll, see p9 of the Annual Report. The average weekly attendance across all regular services, counted in October 2022, was 19 (18).

During 2022 the church was used for

- 0(0) baptisms,
- 0(0) candidates for confirmation,
- 1(0) weddings,
- 1(1) funeral were held in church and 2 (2) funerals conducted at local crematoria.

A Joint Memorial Service took place in church on 6<sup>th</sup> November to mark All Souls' tide with Queensbury Methodist Church to which the families of all those for whom the Vicar had conducted funerals over the past two years were sent an invitation, but all members of both congregations are welcome to attend. The service was appreciated by those who attended.

We also held a Carol Service with Queensbury Methodist Church on the last Sunday before Christmas. We were able to sing carols together in person this year which everyone enjoyed.

In addition to worship, spiritual growth is encouraged through prayer and Bible study. We held a Lent group jointly with Queensbury Methodist Church focusing on Lament in scripture, using resources provided by the charity *Embrace the Middle East*.

#### **3.2      Pastoral Care**

The Vicar and PCC are committed to the pastoral care of all people in the parish of All Saints. Holy Communion is taken regularly to some housebound parishioners by the Vicar, and there is one lay person who has the Bishop of Willesden's permission to take the Sacrament into people's homes. Visits are made to people who are unwell at home or in hospital.

ASQ are also corporate members of the Bereavement Care registered charity.

### 3.3 Missionary

During 2022, the charities listed below were supported by donations from retiring collections.

Bereavement Care	£ 7.00
DEC Ukraine Relief Fund	£ 107.60
	<hr/>
Total	£114.60
	<hr/> <hr/>

### 3.4 Outreach

ASQ seeks to foster good relationships with local schools. The Vicar hosts visits to the church from both schools in the parish (although these have had to happen online this year). She is the Harrow Deanery representative on the governing body of St Jerome's Bi-lingual Church of England Primary School, which opened in Harrow in September 2016.

We continued to support the Harrow Foodbank with our Harvest gifts and other interim donations.

### 3.5 Premises

The PCC is responsible for the church building and the church hall. During 2022, new automated gates were installed into the car park and new security lighting was fitted to the church hall overlooking the church garden. This was to improve the security of our grounds after a long spate of anti-social behaviour. Repairs have also been carried out where necessary following such antisocial behaviour. A major project continues to be in the planning stage – improvements to the entrance doors, lobby, and cloakroom facilities. In the foreseeable future, the church will also require re-wiring.

The church hall is an important resource as an amenity for church use, eg for congregational celebrations, and as a facility for local community groups. It has in the past attracted a wide variety of bookings because of the facilities we can offer – large hall with stage, small hall, modern kitchen and car parking, including facilities for people with disabilities. Regrettably, we have had to suspend occasional hiring of the hall for occasional lets as we do not have the staff to open and close the hall or to ensure that it is left in a good condition. We do still have our regular hirers who are now able to hire extra slots over the weekends if the hall is free and they are responsible for the hall while they are there. The income generated by hall lettings is an important constituent of ASQ's income.

The church building is on the lists, maintained by the London Boroughs of Brent and Harrow, of emergency venues for use in case of a local incident.

Wi-fi is available in both the church and church hall.

### 3.6 Ecumenical Relationships

ASQ is a member of Churches Together in Kingsbury and Queensbury (CTKQ). The member Churches are:

- All Saints' Queensbury
- Kingsbury Free Church (Baptist)
- Holy Innocents Church, Kingsbury (C of E)
- Queensbury Methodist Church
- St Sebastian and St Pancras (Roman Catholic)
- King's Church

There is a particularly close relationship between ASQ and Queensbury Methodist Church. A joint service is usually held on Palm Sunday and a memorial service at All Souls' tide in November, as well as an annual Carol Service held between the two churches, and we cooperate closely on the Lent study course held at ASQ.

## 4 Financial Review

### 4.1 Financial Position

January to December 2022, the Church had total funds of £122,408 within its Designated, Restricted and Unrestricted funds.

All of the funds are held as cash deposits either within NatWest bank accounts or within the CBF Church of England Deposit Fund.

### 4.2 Commentary on Receipts and Payments

**TOTAL RECEIPTS** received in 2022 was £111,512, compared to £53,855 received in 2021. Majority of the church's income was received within the following headings:

**Stewardship:** ASQ received a total of £22,737 (which included tax reclaimed & received). We also received £2,589 from our collection box and £376 from donations.

**Hall lettings:** As covid restrictions were gradually lifted, we had more church hall occasional hires including our regular hirers. We received an income of £44,916 an increase of £25,557 when compared to £19,359 received in 2021.

**Legacy funds:** ASQ received a bequest gift sum of £21,172 which we were very grateful for.

**Sum-Up** - a relatively new method ASQ now uses to receive funds online provided an income of £1,712 for the year, a very slight decrease when compared to £1,762 received In 2021.

**TOTAL PAYMENTS/EXPENDITURE** in 2022 was £70,477 compared to £41,433 spent in 2021.

**Diocesan Common Fund:** The church contributed £18,000 to the Common Fund in 2022. The Common Fund covers the direct costs of parish ministry such as clergy stipends and housing, together with central Diocesan support costs, education and outreach, activities which ASQ very much wanted to continue contributing to.

**Hall running costs:** Even though the church did not have as many hall hires as we would have liked to, we still had running costs to keep the hall safe in keeping with the new government safety guidelines and looking presentable to potential hires. ASQ spent £12,734 compared to £10,310 in 2021 to keep the church running.

**Church running costs:** In maintaining the church, ASQ also spent £20,846 in 2022 an increase of £412 when compared to £20,432 in 2021. The church running costs include and are not limited to the following: energy and water bills, Book- Keeper fees, Church Insurance, Bank charges.

**The NET POSITION** in 2022 was a surplus of £19,864 (not taking into account the legacy funds of £21,172 received) an increase of £7,442 when compared to the net position of £12,422 we had in 2021. The surplus funds shows the PCC at ASQ are still prudent in spending less on running costs and maximising income.

### **4.3 Looking Forward to 2023 and beyond**

The church still needs to be very prudent in spending costs especially with the increasing energy cost . ASQ currently does not have a Hall Manager and therefore unable to hire the hall out to occasional hall hirers.

Looking at the income/expenditure figures, the PCC members have agreed to increase our contribution to the Common Fund to £2,000 per month, a total of £24,000 for 2023. However, this figure may increase or decrease depending on our financial situation when the figures are periodically reviewed usually every three months.

Expenditure and energy prices are expected to increase in 2023 while the church also has the following work/repairs that need to be done in the near future:

- Repair of damaged Church Notice Board.
- Leaking Hall roof.
- Rewire the old electric cables in the church.
- Install handrails by the steps to the altar to aid easier accessibility for the more elderly congregation.

Most of these works will be funded by funds saved within the different funds accounts, donations and grants received from Brent Council and the Diocese.

### **4.4 Reserves Policy**

The agreed reserves policy at ASQ is as follows:

- To retain at least 3 months of budgeted expenditure in the General Fund reserve for prudent cash flow management, in 2022 was £20,475.

The budgeted expenditure for 2022 was £81,899 and as at 31 December 2022 we had over £65,000 in unrestricted general funds.

The designated funds (a total of £56,577) which also forms part of the unrestricted reserves. These are amounts which have been set aside over many years by the PCC for various

purposes but unlike the restricted funds, they could be brought back into general funds. Some of these are legacies which have been recorded as designated funds so that the monies can be identified and spent in a way which would have suited the preferences of the deceased. The Hall Major Renovations Fund, Church Major Renovations Fund and Fabric Fund were set up to help meet the costs of major maintenance work when it arises.

Where money has been given for a specific purpose, it is recorded in a restricted fund.

There is a full list of reserves in note 7 to the accounts.

## **5      Deanery Synod**

Deaneries are small geographical divisions of the Diocese, within which parishes are grouped under the care of an Area Dean. All Saints' Queensbury is in the Harrow Deanery, and therefore has representatives on Harrow Deanery Synod.

The deanery synod is a statutory body under the Synodical Government Measure 1969. There are 24 deanery synods in the Diocese of London, one per deanery, each consisting, in the main, of the licensed and beneficed clergy of the deanery; the lay parochial representatives elected by the annual parochial church meetings of each parish in the deanery; and ex-officio (General and Diocesan Synod) members.

Deanery Synods potentially have a significant role in the synodical system. They sit between PCCs at parish level and the higher synodical levels governing the Area and Diocese. One of the most important objectives of the Synodical Government Measure 1969 was to strengthen church organisation at deanery level. The task of the deanery synods, as set out in the Measure is as follows:

- to consider matters concerning the Church of England and to make provision for such matters in relation to their deanery, and to consider and express their opinion on any other matters of religious or public interest;
- to bring together the views of parishes of the deanery on common problems, to discuss and formulate common policies on those problems, to foster a sense of community and interdependence among those parishes, and generally to promote in the deanery the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- to make known and so far as appropriate put into effect any provision made by the Diocesan Synod;
- to consider the business of the Diocesan Synod, and particularly any matters referred to that synod by the General Synod, and to sound parochial opinion whenever they are required or consider it appropriate to do so;
- to raise matters, as the deanery synod consider appropriate, with the Diocesan Synod.

The deanery synod may not issue any statement purporting to declare the doctrine of the Church on any question.

Harrow Deanery Synod met three times during 2022. The report covering the year can be found on p12 of our main Annual Report.



## **6      Risk Management**

### **6.1      Health and Safety**

Risk Registers are in place for all activities undertaken by All Saints' Queensbury, and are reviewed annually by the PCC.

### **6.2      Safeguarding**

The care and protection of children, young people and adults involved in church activities is the responsibility of everyone who participates in the life of the church, and it's a responsibility we take very seriously. The PCC have adopted the House of Bishops' Safeguarding Policy, available on our website and reviewed by the PCC annually, which promotes a safe church for everyone we are involved with.

If you have a concern about a child, young person, or adult who may be at risk of harm, please speak the Rev'd Kate Blake, our vicar, on 020 8952 4536, or to one of our Safeguarding team - our Safeguarding Officer is Jenni Bone, who can be reached on 07966 386854. Our Safeguarding Report for this year can be found on p14 of our Annual Report.

### **6.3      Financial Risks**

The biggest financial risk to the church would be the loss of one or more of the major hirers of the church hall. However, if this should happen, the church has sufficient unrestricted or designated funds to enable us to meet our expenses while other lettings are being sought. The church also maintains adequate insurance across all identified risks.

## **7      Structure, Governance and Management**

### **7.1      Parochial Church Council (PCC)**

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Queensbury (Diocese of London)" with a working name of "PCC of All Saints' Church, Queensbury" (No. 1138293). The members of the PCC are the trustees of the charity.

PCC members are elected to serve for a three-year term. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC meets 6 times per year for normal business. It is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds are to be spent. Special meetings are held as required. Signed copies of PCC minutes are displayed on the internal church notice board for church members to view.

Training for PCC members is provided each year by the Diocese.

Some of the work of the PCC is delegated to various committees, reporting back to the full PCC as appropriate:

## **7.2 Standing Committee**

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The Standing Committee meets if any urgent matter arises which cannot wait until the scheduled PCC Meeting.

## **7.3 Finance Committee**

The Finance Committee meets as and when required. It would meet if there were a need to give advice to the PCC on financial issues or to make financial decisions when there is a deadline that is before the date of the next PCC meeting.

## **7.4 Buildings Committee**

The Buildings Committee is responsible to the PCC for the upkeep and maintenance of the church, church hall and grounds, producing proposals for works, together with budgets of expenditure for consideration by the PCC.

## **7.5 Hall Committee**

The Hall Committee is responsible to the PCC for the management and letting of the church hall; reviewing rents annually; preparing/updating the terms and conditions for the hire of the hall and parish room; reviewing the gratuities paid to the hall caretaker and reviewing the terms of any contracts entered into in respect of the hall.

## **7.6 Social Committee**

The Social Committee is responsible to the PCC for the social and fund-raising events in the parish; suggesting ideas for social and fund-raising events; preparing and publishing an annual list of events; publicising events, selling tickets, coordinating, and organising the events.

## **7.7 Volunteers**

The achievements of the PCC are only possible because of the number of volunteers who give generously of their time and energy. Volunteers undertake a wide variety of tasks including (but not restricted to) membership of the various committees and visiting teams, stewardship of buildings, stewardship of finances, church cleaning, flower arranging, music, sidespersons, sacristan, refreshments providers, intercession leaders and administration. The PCC gratefully acknowledges all such contributions.

# **8 Administrative Information**

## **8.1 Correspondence address**

The correspondence address is All Saints' Church, The Vicarage, 24 Waltham Drive, Edgware, Middlesex, HA8 5PQ. The correspondence contact is the Revd Kate Blake (same address).

## **8.2 PCC Members (Trustees)**

The Members of the PCC are the trustees of the charity. During the year, the following served as members of the PCC:

Vicar:

The Revd Kate Blake

Churchwardens:

Beverley Pope (from April 2017) (PCC Secretary from April 2018)

Jenni Bone (from April 2021)

Deanery Synod Representatives (also members of PCC):

Christopher Pope (From April 2021)

Tony Hopper (from April 2021)

Elected Members:

Amelia Bone (from October 2020)

Layla Walker Lawrence (from October 2020)

Tosin Onadipe (Treasurer from April 2017)

John Sriniraj (from October 2020)

## **8.3 Bankers**

NatWest, Edgware (A) Branch, 317 Hale Lane, Edgware, Middx, HA8 7UG

The Central Board of Finance, Church of England Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET

## **8.4 Independent Examiner**

Mr D Taylor-Mew FMAAMT 123 Park Lane, South Harrow, Middx. HA2 8NN.

## **8.5 Accountancy Services**

The PCC appointed Kevin Ogilvie, Charity Bookkeeping and Examination Services, 13 Evelyns Close, Uxbridge, UB8 3LR. to provide day to day bookkeeping services including preparation of accounts for independent examination. This provides greater resilience than would have been possible with in-house bookkeeping.

**Accounts approved by the PCC on 20<sup>th</sup> February 2023 and signed on their behalf by:**

***K Blake***

**20<sup>th</sup> February 2022**

**The Revd Kate Blake**  
PCC Chairman



***B Pope***  
**Beverley Pope**  
Churchwarden  
PCC Secretary

**20<sup>th</sup> February 2022**

**J Bone**  
**Jenni Bone**  
Churchwarden

**20<sup>th</sup> February 2022**  
**Date**

### **Independent Examiner's Report**

I report on the accounts of the PCC of All Saints, Queensbury, for the year ended 31<sup>st</sup> December 2022, which are set out on pages A12 to A20.

#### **Respective responsibilities of Trustees and Examiner**

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed : D Taylor-Mew**

**Date 10th March 2023**

**Mr Derek Taylor-Mew FMAAMT**  
123 Park Lane South Harrow Middx HA2 8NN

**THE PCC OF ALL SAINTS' CHURCH QUEENSBURY**

**STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 DECEMBER 2022**

	Notes	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
<b>INCOME AND ENDOWMENTS</b>	<b>5</b>					
Donations & Legacies		33,952	21,172	9,212	64,336	33,608
Income from charitable activities		1,076	-	-	1,076	348
Other trading activities		44,916	-	-	44,916	19,359
Investments		763	409	12	1,184	543
Other		-	-	-	-	-
<b>Total Income</b>		<b>80,707</b>	<b>21,581</b>	<b>9,224</b>	<b>111,512</b>	<b>53,855</b>
<b>EXPENDITURE ON</b>	<b>6</b>					
Raising funds		17	-	-	17	110
Expenditure on charitable activities		55,397	-	14,063	69,460	41,323
Other expenditure		250	750	-	1,000	-
<b>Total Expenditure</b>		<b>55,664</b>	<b>750</b>	<b>14,063</b>	<b>70,477</b>	<b>41,433</b>
<b>NET INCOME / (EXPENDITURE)</b>		25,044	20,831	-	4,839	12,423
<b>RESOURCES BEFORE TRANSFERS</b>						
<b>TRANSFERS</b>						
Gross transfers between funds - in		-	25,172	29,172	54,344	
Gross transfers between funds - out		-	-	29,172	-25,172	
Other recognised gains/losses						
<b>NET MOVEMENTS IN FUNDS</b>		<b>25,044</b>	<b>16,831</b>	<b>-</b>	<b>839</b>	<b>41,036</b>
<b>TOTAL FUNDS B/FWD 1 JANUARY</b>		<b>40,145</b>	<b>39,746</b>	<b>1,481</b>	<b>81,372</b>	<b>68,949</b>
<b>TOTAL FUNDS C/FWD 31 DECEMBER</b>		<b>65,189</b>	<b>56,577</b>	<b>632</b>	<b>122,408</b>	<b>81,372</b>

The notes on pages A1 to A12 form part of this statement

# STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2022

	General funds	Designated funds	Restricted funds	Total funds	Prior year
<b>Current assets</b>					
Cash at bank and in hand	65,189	56,577	3,995	125,762	85,416
Creditors falling due within one year					
Accounts payable	-	-	-	-	-
Liabilities-Agency Accounts	-	-	154	154	44
Loans received	-	-	3,200	3,200	4,000
<b>TOTAL NET ASSETS</b>	<b>65,189</b>	<b>56,577</b>	<b>642</b>	<b>122,408</b>	<b>81,372</b>

## REPRESENTED BY FUNDS

7

### Unrestricted

General fund	65,712	-	-	65,712	40,145
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### Designated

Church major renovations fund	-	9,466	-	9,466	13,356
Fabric fund		7,750	-	7,750	7,633
Hall major renovations fund		3,670	-	3,670	3,622
Joyce Reeves bequest	-	387	-	387	382
Outreach fund	-	1,209	-	1,209	1,208
Legacy Fund		21,172		21,172	-
Ron Bleeze music	-	1,229	-	1,229	1,229
Terry Alford bequest	-	7,785	-	7,785	7,648
Vicar's discretionary fund	-	1,785	-	1,785	2,535
Vicarage redecoration reserve	-	2,161	-	2,161	2,133

### Restricted

Creche refurbishment fund	-	-	291	291	291
Flower fund	-	-	228	228	198
Gardens fund	-	-	130	130	60
Youth activities		-	944	944	931
Security Gate & Lighting	-	-	-	951	-
	<b>65,712</b>	<b>56,577</b>	<b>642</b>	<b>122,408</b>	<b>81,372</b>

Approved by the PCC and signed on their behalf by:

The Revd Kate Blake  
The Revd Kate Blake  
PCC Chair

March 2023  
Date

Tosin Onadipe  
Tosin Onadipe  
PCC Treasurer

March 2023  
Date

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 1 Basis of Preparation

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. All figures have been rounded to show whole £s.

### 2 Tangible fixed assets

Tangible fixed assets are not shown in the Statement of Assets and Liabilities.

Consecrated and beneficed property is excluded from the accounts by s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time.

The PCC asserts that the Church Hall is considered an integral part of the Church curtilage and not capable of being sold separately. Its value is not therefore reflected in the accounts.

### 3 Trustee Expenses

No expenses were paid to any member of the PCC- excluding working expenses of Incumbent (as listed)

No payments were made to any other persons closely connected to PCC members.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

### 4 Roundings

All amounts have been rounded to the nearest pound. However, the accounting software holds information to include pence. In some cases, the totals may look different to the figures above as no attempt has been made to correct this.

### 5 Details of Receipts

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
<b>Donations &amp; Legacies</b>					
Stewardship	22,861	-	220	23,081	21,062
Collections	2,589	-		2,589	5,842
Donations/Appeals	200	-	176	376	1,652
Flower money	-	-	50	50	-
Gift aid	4,656	-	-	4,656	5,049
Legacies	-	21,172	-	21,172	-
Non-recurring one off grants	2,641		8,766	11,407	-
Other funds generated	1,005	-	-	1,005	-
	<b>33,952</b>	<b>21,172</b>	<b>9,212</b>	<b>64,336</b>	<b>33,606</b>
<b>Income from other charitable activities</b>					
Book Stall Sales	28	-	-	28	-
Refreshments	93	-	-	93	5
Fees for weddings and funerals	955	-	-	955	343
	<b>1,076</b>	<b>-</b>	<b>-</b>	<b>1,076</b>	<b>348</b>
<b>Other trading activities</b>					
Fund raising	-	-	-	-	-
Church rent	-	-	-	-	-
Sub-total	-	-	-	-	-
Church hall lettings - regular	40,589	-	-	40,589	16,091
Church hall lettings - deposits	-	-	-	-	50
Church hall lettings - occasional	4,328	-	-	4,328	3,218
<b>Total hall lettings</b>	<b>44,916</b>	<b>-</b>	<b>-</b>	<b>44,916</b>	<b>19,359</b>
<b>Total trading activities</b>	<b>44,916</b>	<b>-</b>	<b>-</b>	<b>44,916</b>	<b>19,359</b>



# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

## 5 Details of Receipts (continued)

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
<b>Investment income</b>					
Bank & Building Society interest	244	409	12	665	24
Rent from lands or buildings	519	-	-	519	519
	<b>763</b>	<b>409</b>	<b>12</b>	<b>1,184</b>	<b>543</b>
<b>Other income</b>					
Other	-	-	-	-	-
<b>Total Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RECEIPTS</b>	<b>80,707</b>	<b>21,581</b>	<b>9,224</b>	<b>111,512</b>	<b>53,855</b>

## 6 Details of Payments

### Raising funds

Costs of stewardship	-	-	-	-	110
Costs of fetes & other events	17	-	-	17	-
<b>Total Raising funds</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>17</b>	<b>110</b>

### Expenditure on charitable activities

Giving to missionary societies	82	-	-	82	92
Giving - relief and development agencies	-	-	113	113	-
Home mission	-	-	-	-	-
Secular charities	-	-	-	-	-
Common Fund	18,000	-	-	18,000	12,000
Working expenses of incumbent	104	-	-	104	32
Magazine expenses	-	-	-	-	58
Education	-	-	-	-	-
Parish training and mission	51	-	-	51	307
Little Saints - Holiday Club	-	-	-	-	-
Little Saints	-	-	-	-	-
Organ / piano repairs & Music	-	-	-	-	-
Organist fees	-	-	-	-	-
Cleaning	-	-	-	-	-
Church Maintenance	4,709	-	695	5,404	4,443
Upkeep of services	1,255	-	-	1,255	1,084
Flowers	-	-	20	20	25
Refreshments	315	-	416	731	-
Upkeep of churchyard	1,085	-	150	1,235	1,310
Administration	2,573	-	-	2,573	3,229

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

## 6 Details of Payments (continued)

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
Bookkeeping	2,040	-	-	2,040	2,040
Visiting speakers / locums	-	-	-	-	45
Vicarage expenses	180	-	-	180	177
Vicarage telephone	128	-	-	128	72
Zoom Subscription	144	-	-	144	-
Church office - telephone	1,560	-	-	1,560	1,534
Church & Hall running - insurance	3,030	-	-	3,030	1,698
Church running - electric	384	-	-	384	228
Church running - gas	1,889	-	-	1,889	2,140
Church running - water	367	-	-	367	369
Church major repairs - structure	-	-	-	-	-
Church major repairs - installation	-	-	12,669	12,669	-
Governance costs examination/audit	-	-	-	-	-
Bank Charges	122	-	-	122	110
Hall running - electricity	1,488	-	-	1,488	-30
Hall running - gas	4,894	-	-	4,894	2,337
Hall running - maintenance	773	-	-	773	482
Hall running - water	40	-	-	40	50
Hall running - toilets	192	-	-	192	246
Hall running - Caretaker	525	-	-	525	210
Hall running - Cleaner	8,757	-	-	8,757	7,095
Hall running - Manager	-	-	-	-	-
Hall running - Music licence	465	-	-	465	-
Hall major repairs - structure	-	-	-	-	-
Hall major repairs - installation	-	-	-	-	-
Hall interior and exterior decorating	-	-	-	-	-
<b>Total Charitable activities</b>	<b>55,397</b>	<b>-</b>	<b>14,063</b>	<b>69,460</b>	<b>41,323</b>
<b>Other expenditure</b>					
Other expenses	250	750	-	1,000	-
Unidentified expenses					
<b>Total Other</b>	<b>250</b>	<b>750</b>	<b>-</b>	<b>1,000</b>	<b>-</b>
<b>PAYMENTS TOTAL</b>	<b>55,663</b>	<b>750</b>	<b>14,063</b>	<b>70,477</b>	<b>41,433</b>

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

## 7 Funds (R = Restricted, D = Designated)

Name	Type	Purpose
Crèche Refurbishment Fund	R	To refurbish the children's corner.
Flower Fund	R	To pay for the flowers used in the church.
Gardens Fund	R	Upkeep of the garden.
Youth Activities Fund	R	Residual fund for youth activities.
Church Major Renovations Fund	D	Money set aside for major repair work to the church. The money is held on deposit with the CBF Church of England Deposit Fund.
Fabric Fund	D	Money set aside for major repair works, e.g. Re-wiring. The money is held on deposit with the CBF Church of England Deposit Fund.
Hall Major Renovations Fund	D	Money set aside for major repair work to the hall. The money is held on deposit with the CBF Church of England Deposit Fund.
Joyce Reeves Bequest	D	Legacy money to be used for any church purpose as the PCC decide. The money is held on deposit with the CBF Church of England Deposit Fund.
Outreach Fund	D	Money set aside for outreach work.
Ron Bleeze Music Fund	D	Legacy money to be used for any church purpose as the PCC decide but with a request that the money be used for maintaining the organ and pianos.
Terry Alford Bequest	D	Legacy money to be used for any church purpose as the PCC decide. The money is held on deposit with the CBF Church of England Deposit Fund.
Vicar's Discretionary Fund	D	Incumbent's fees arising from funeral services etc.
Vicarage Redecoration Reserve	D	Money set aside for minor redecoration work in the vicarage. The money is held on deposit with the CBF Church of England Deposit Fund.

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

## 7 Funds (continued)

### Fund movements

	Opening balance	Incoming	Outgoing	Transfers	Closing balance
<b>Restricted</b>					
Creche refurbishment fund	291	-	-	-	291
Flower fund	198	30	-	-	228
Gardens fund	60	70	-	-	130
Youth activities	931	13	-	-	944
Security Gate & Lighting	-	-	951	-	951
Bereavement Fund	-	-	-	-	-
	<b>1,481</b>	<b>113</b>	<b>951</b>	<b>-</b>	<b>642</b>
<b>Designated</b>					
Church Major Renovations Fund	13,356	-	3,890	-	9,466
Fabric Fund	7,633	117	-	-	7,750
Hall Major Renovations Fund	3,622	48	-	-	3,670
Joyce Reeves Bequest	382	5	-	-	387
Outreach Fund	1,208	1	-	-	1,209
Ron Bleeze Music	1,229	-	-	-	1,229
Terry Alford Bequest	7,648	100	-	-	7,748
Vicar's Discretionary Fund	2,535	-	750	-	1,785
Vicarage Redecoration Reserve	2,133	28	-	-	2,161
Legacy Fund	-	21,172	-	-	21,172
	<b>39,746</b>	<b>21,471</b>	<b>4,640</b>	<b>-</b>	<b>56,577</b>
<b>General Fund (Unrestricted)</b>	<b>40,145</b>	<b>80,707</b>	<b>55,663</b>	<b>-</b>	<b>65,189</b>
<b>Grand total</b>	<b>81,372</b>	<b>111,512</b>	<b>70,477</b>	<b>-</b>	<b>122,408</b>

**The Parochial Church Council of the Ecclesiastical Parish  
of**

**All Saints, Queensbury (Diocese of London)**

Otherwise known as: **PCC of All Saints' Church, Queensbury**

**Annual Report  
and  
Financial Statements  
for the year ended 31<sup>st</sup> December 2022**

**Vicar:** The Rev'd Kate Blake

The Vicarage  
24 Waltham Drive  
Edgware  
Middlesex, HA8 5PQ

**Registered Charity Number 1138293**

**[www.ascq.org.uk](http://www.ascq.org.uk)**

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# **Annual Report of the Parochial Church Council January to December 2020**

## **1     Who are we?**

All Saints' Church, Queensbury (ASQ) is situated in Waltham Drive, Edgware, Middlesex, HA8 5PQ. We are part of the Willesden Episcopal Area of the Diocese of London within the Church of England.

The Parochial Church Council (PCC) of ASQ is a registered charity. No. 1138293

## **2     What do we do?**

### **2.1    Aims and Purposes**

The PCC has the responsibility of working alongside the Vicar, the Revd Kate Blake, in promoting in the parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

To facilitate this work, it is important that we maintain the fabric of the church building of ASQ and the church hall where many of the activities take place.

### **2.2    Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at ASQ and become part of our parish community. The PCC maintains an overview of worship throughout the parish and considers how our services can involve the many groups who live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Vicar and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work beyond the immediate church community.

### **3      Review of the year**

#### **3.1      Worship, Prayer and Discipleship**

The Vicar and PCC aim to offer a range of services on Sundays, during the week and over the course of the year that enable our community to draw closer to God, worship with one another, and develop in spiritual maturity.

The principal act of worship each week takes place on Sundays at 10am and is the Parish Communion. We also hold a mid-week service of Holy Communion on Wednesdays at 3pm, using traditional language Book of Common Prayer, to encourage those who find it difficult to be ready in time for a 10am start to have an opportunity to worship. The whole community also worships together for major festivals. Young people take an active part in these services.

Additional services are held in particular seasons of the year, for example Lent and Advent.

All are welcome to attend our services. At present there are 93 (94) *numbers in brackets relate to 2022*) parishioners on the Church Electoral Roll, 54 (54) of whom are resident in the parish, and 39 (40) of whom are not resident in the parish. For a full report on our Electoral Roll, see p9 of the Annual Report. The average weekly attendance across all regular services, counted in October 2022, was 19 (18).

During 2022 the church was used for

- 0(0) baptisms,
- 0(0) candidates for confirmation,
- 1(0) weddings,
- 1(1) funeral were held in church and 2 (2) funerals conducted at local crematoria.

A Joint Memorial Service took place in church on 6<sup>th</sup> November to mark All Souls' tide with Queensbury Methodist Church to which the families of all those for whom the Vicar had conducted funerals over the past two years were sent an invitation, but all members of both congregations are welcome to attend. The service was appreciated by those who attended.

We also held a Carol Service with Queensbury Methodist Church on the last Sunday before Christmas. We were able to sing carols together in person this year which everyone enjoyed.

In addition to worship, spiritual growth is encouraged through prayer and Bible study. We held a Lent group jointly with Queensbury Methodist Church focusing on Lament in scripture, using resources provided by the charity *Embrace the Middle East*.

#### **3.2      Pastoral Care**

The Vicar and PCC are committed to the pastoral care of all people in the parish of All Saints. Holy Communion is taken regularly to some housebound parishioners by the Vicar, and there is one lay person who has the Bishop of Willesden's permission to take the Sacrament into people's homes. Visits are made to people who are unwell at home or in hospital.

ASQ are also corporate members of the Bereavement Care registered charity.



### 3.3 Missionary

During 2022, the charities listed below were supported by donations from retiring collections.

Bereavement Care	£ 7.00
------------------	--------

DEC Ukraine Relief Fund	£ 107.60
-------------------------	----------

Total	£114.60
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### 3.4 Outreach

ASQ seeks to foster good relationships with local schools. The Vicar hosts visits to the church from both schools in the parish (although these have had to happen online this year). She is the Harrow Deanery representative on the governing body of St Jerome's Bi-lingual Church of England Primary School, which opened in Harrow in September 2016.

We continued to support the Harrow Foodbank with our Harvest gifts and other interim donations.

### 3.5 Premises

The PCC is responsible for the church building and the church hall. During 2022, new automated gates were installed into the car park and new security lighting was fitted to the church hall overlooking the church garden. This was to improve the security of our grounds after a long spate of anti-social behaviour. Repairs have also been carried out where necessary following such antisocial behaviour. A major project continues to be in the planning stage – improvements to the entrance doors, lobby, and cloakroom facilities. In the foreseeable future, the church will also require re-wiring.

The church hall is an important resource as an amenity for church use, eg for congregational celebrations, and as a facility for local community groups. It has in the past attracted a wide variety of bookings because of the facilities we can offer – large hall with stage, small hall, modern kitchen and car parking, including facilities for people with disabilities. Regrettably, we have had to suspend occasional hiring of the hall for occasional lets as we do not have the staff to open and close the hall or to ensure that it is left in a good condition. We do still have our regular hirers who are now able to hire extra slots over the weekends if the hall is free and they are responsible for the hall while they are there. The income generated by hall lettings is an important constituent of ASQ's income.

The church building is on the lists, maintained by the London Boroughs of Brent and Harrow, of emergency venues for use in case of a local incident.

Wi-fi is available in both the church and church hall.

### 3.6 Ecumenical Relationships

ASQ is a member of Churches Together in Kingsbury and Queensbury (CTKQ). The member Churches are:

- All Saints' Queensbury
- Kingsbury Free Church (Baptist)
- Holy Innocents Church, Kingsbury (C of E)
- Queensbury Methodist Church
- St Sebastian and St Pancras (Roman Catholic)
- King's Church

There is a particularly close relationship between ASQ and Queensbury Methodist Church. A joint service is usually held on Palm Sunday and a memorial service at All Souls' tide in November, as well as an annual Carol Service held between the two churches, and we cooperate closely on the Lent study course held at ASQ.

## 4 Financial Review

### 4.1 Financial Position

January to December 2022, the Church had total funds of £122,408 within its Designated, Restricted and Unrestricted funds.

All of the funds are held as cash deposits either within NatWest bank accounts or within the CBF Church of England Deposit Fund.

### 4.2 Commentary on Receipts and Payments

**TOTAL RECEIPTS** received in 2022 was £111,512, compared to £53,855 received in 2021. Majority of the church's income was received within the following headings:

**Stewardship:** ASQ received a total of £22,737 (which included tax reclaimed & received). We also received £2,589 from our collection box and £376 from donations.

**Hall lettings:** As covid restrictions were gradually lifted, we had more church hall occasional hires including our regular hirers. We received an income of £44,916 an increase of £25,557 when compared to £19,359 received in 2021.

**Legacy funds:** ASQ received a bequest gift sum of £21,172 which we were very grateful for.

**Sum-Up** - a relatively new method ASQ now uses to receive funds online provided an income of £1,712 for the year, a very slight decrease when compared to £1,762 received In 2021.

**TOTAL PAYMENTS/EXPENDITURE** in 2022 was £70,477 compared to £41,433 spent in 2021.

**Diocesan Common Fund:** The church contributed £18,000 to the Common Fund in 2022. The Common Fund covers the direct costs of parish ministry such as clergy stipends and housing, together with central Diocesan support costs, education and outreach, activities which ASQ very much wanted to continue contributing to.

**Hall running costs:** Even though the church did not have as many hall hires as we would have liked to, we still had running costs to keep the hall safe in keeping with the new government safety guidelines and looking presentable to potential hires. ASQ spent £12,734 compared to £10,310 in 2021 to keep the church running.

**Church running costs:** In maintaining the church, ASQ also spent £20,846 in 2022 an increase of £412 when compared to £20,432 in 2021. The church running costs include and are not limited to the following: energy and water bills, Book- Keeper fees, Church Insurance, Bank charges.

**The NET POSITION** in 2022 was a surplus of £19,864 (not taking into account the legacy funds of £21,172 received) an increase of £7,442 when compared to the net position of £12,422 we had in 2021. The surplus funds shows the PCC at ASQ are still prudent in spending less on running costs and maximising income.

### **4.3 Looking Forward to 2023 and beyond**

The church still needs to be very prudent in spending costs especially with the increasing energy cost . ASQ currently does not have a Hall Manager and therefore unable to hire the hall out to occasional hall hirers.

Looking at the income/expenditure figures, the PCC members have agreed to increase our contribution to the Common Fund to £2,000 per month, a total of £24,000 for 2023. However, this figure may increase or decrease depending on our financial situation when the figures are periodically reviewed usually every three months.

Expenditure and energy prices are expected to increase in 2023 while the church also has the following work/repairs that need to be done in the near future:

- Repair of damaged Church Notice Board.
- Leaking Hall roof.
- Rewire the old electric cables in the church.
- Install handrails by the steps to the altar to aid easier accessibility for the more elderly congregation.

Most of these works will be funded by funds saved within the different funds accounts, donations and grants received from Brent Council and the Diocese.

### **4.4 Reserves Policy**

The agreed reserves policy at ASQ is as follows:

- To retain at least 3 months of budgeted expenditure in the General Fund reserve for prudent cash flow management, in 2022 was £20,475.

The budgeted expenditure for 2022 was £81,899 and as at 31 December 2022 we had over £65,000 in unrestricted general funds.

The designated funds (a total of £56,577) which also forms part of the unrestricted reserves. These are amounts which have been set aside over many years by the PCC for various

purposes but unlike the restricted funds, they could be brought back into general funds. Some of these are legacies which have been recorded as designated funds so that the monies can be identified and spent in a way which would have suited the preferences of the deceased. The Hall Major Renovations Fund, Church Major Renovations Fund and Fabric Fund were set up to help meet the costs of major maintenance work when it arises.

Where money has been given for a specific purpose, it is recorded in a restricted fund.

There is a full list of reserves in note 7 to the accounts.

## **5      Deanery Synod**

Deaneries are small geographical divisions of the Diocese, within which parishes are grouped under the care of an Area Dean. All Saints' Queensbury is in the Harrow Deanery, and therefore has representatives on Harrow Deanery Synod.

The deanery synod is a statutory body under the Synodical Government Measure 1969. There are 24 deanery synods in the Diocese of London, one per deanery, each consisting, in the main, of the licensed and beneficed clergy of the deanery; the lay parochial representatives elected by the annual parochial church meetings of each parish in the deanery; and ex-officio (General and Diocesan Synod) members.

Deanery Synods potentially have a significant role in the synodical system. They sit between PCCs at parish level and the higher synodical levels governing the Area and Diocese. One of the most important objectives of the Synodical Government Measure 1969 was to strengthen church organisation at deanery level. The task of the deanery synods, as set out in the Measure is as follows:

- to consider matters concerning the Church of England and to make provision for such matters in relation to their deanery, and to consider and express their opinion on any other matters of religious or public interest;
- to bring together the views of parishes of the deanery on common problems, to discuss and formulate common policies on those problems, to foster a sense of community and interdependence among those parishes, and generally to promote in the deanery the whole mission of the Church, pastoral, evangelistic, social and ecumenical;
- to make known and so far as appropriate put into effect any provision made by the Diocesan Synod;
- to consider the business of the Diocesan Synod, and particularly any matters referred to that synod by the General Synod, and to sound parochial opinion whenever they are required or consider it appropriate to do so;
- to raise matters, as the deanery synod consider appropriate, with the Diocesan Synod.

The deanery synod may not issue any statement purporting to declare the doctrine of the Church on any question.

Harrow Deanery Synod met three times during 2022. The report covering the year can be found on p12 of our main Annual Report.

## **6      Risk Management**

### **6.1      Health and Safety**

Risk Registers are in place for all activities undertaken by All Saints' Queensbury, and are reviewed annually by the PCC.

### **6.2      Safeguarding**

The care and protection of children, young people and adults involved in church activities is the responsibility of everyone who participates in the life of the church, and it's a responsibility we take very seriously. The PCC have adopted the House of Bishops' Safeguarding Policy, available on our website and reviewed by the PCC annually, which promotes a safe church for everyone we are involved with.

If you have a concern about a child, young person, or adult who may be at risk of harm, please speak the Rev'd Kate Blake, our vicar, on 020 8952 4536, or to one of our Safeguarding team - our Safeguarding Officer is Jenni Bone, who can be reached on 07966 386854. Our Safeguarding Report for this year can be found on p14 of our Annual Report.

### **6.3      Financial Risks**

The biggest financial risk to the church would be the loss of one or more of the major hirers of the church hall. However, if this should happen, the church has sufficient unrestricted or designated funds to enable us to meet our expenses while other lettings are being sought. The church also maintains adequate insurance across all identified risks.

## **7      Structure, Governance and Management**

### **7.1      Parochial Church Council (PCC)**

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Queensbury (Diocese of London)" with a working name of "PCC of All Saints' Church, Queensbury" (No. 1138293). The members of the PCC are the trustees of the charity.

PCC members are elected to serve for a three-year term. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC meets 6 times per year for normal business. It is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds are to be spent. Special meetings are held as required. Signed copies of PCC minutes are displayed on the internal church notice board for church members to view.

Training for PCC members is provided each year by the Diocese.

Some of the work of the PCC is delegated to various committees, reporting back to the full PCC as appropriate:

## **7.2 Standing Committee**

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The Standing Committee meets if any urgent matter arises which cannot wait until the scheduled PCC Meeting.

## **7.3 Finance Committee**

The Finance Committee meets as and when required. It would meet if there were a need to give advice to the PCC on financial issues or to make financial decisions when there is a deadline that is before the date of the next PCC meeting.

## **7.4 Buildings Committee**

The Buildings Committee is responsible to the PCC for the upkeep and maintenance of the church, church hall and grounds, producing proposals for works, together with budgets of expenditure for consideration by the PCC.

## **7.5 Hall Committee**

The Hall Committee is responsible to the PCC for the management and letting of the church hall; reviewing rents annually; preparing/updating the terms and conditions for the hire of the hall and parish room; reviewing the gratuities paid to the hall caretaker and reviewing the terms of any contracts entered into in respect of the hall.

## **7.6 Social Committee**

The Social Committee is responsible to the PCC for the social and fund-raising events in the parish; suggesting ideas for social and fund-raising events; preparing and publishing an annual list of events; publicising events, selling tickets, coordinating, and organising the events.

## **7.7 Volunteers**

The achievements of the PCC are only possible because of the number of volunteers who give generously of their time and energy. Volunteers undertake a wide variety of tasks including (but not restricted to) membership of the various committees and visiting teams, stewardship of buildings, stewardship of finances, church cleaning, flower arranging, music, sidespersons, sacristan, refreshments providers, intercession leaders and administration. The PCC gratefully acknowledges all such contributions.

# **8 Administrative Information**

## **8.1 Correspondence address**

The correspondence address is All Saints' Church, The Vicarage, 24 Waltham Drive, Edgware, Middlesex, HA8 5PQ. The correspondence contact is the Revd Kate Blake (same address).

## **8.2 PCC Members (Trustees)**

The Members of the PCC are the trustees of the charity. During the year, the following served as members of the PCC:

Vicar:

The Revd Kate Blake

Churchwardens:

Beverley Pope (from April 2017) (PCC Secretary from April 2018)

Jenni Bone (from April 2021)

Deanery Synod Representatives (also members of PCC):

Christopher Pope (From April 2021)

Tony Hopper (from April 2021)

Elected Members:

Amelia Bone (from October 2020)

Layla Walker Lawrence (from October 2020)

Tosin Onadipe (Treasurer from April 2017)

John Sriniraj (from October 2020)

## **8.3 Bankers**

NatWest, Edgware (A) Branch, 317 Hale Lane, Edgware, Middx, HA8 7UG

The Central Board of Finance, Church of England Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET

## **8.4 Independent Examiner**

Mr D Taylor-Mew FMAAMT 123 Park Lane, South Harrow, Middx. HA2 8NN.

## **8.5 Accountancy Services**

The PCC appointed Kevin Ogilvie, Charity Bookkeeping and Examination Services, 13 Evelyns Close, Uxbridge, UB8 3LR. to provide day to day bookkeeping services including preparation of accounts for independent examination. This provides greater resilience than would have been possible with in-house bookkeeping.

**Accounts approved by the PCC on 20<sup>th</sup> February 2023 and signed on their behalf by:**

***K Blake***

**20<sup>th</sup> February 2022**

**The Revd Kate Blake**  
PCC Chairman



***B Pope***  
**Beverley Pope**  
Churchwarden  
PCC Secretary

**20<sup>th</sup> February 2022**

**J Bone**  
**Jenni Bone**  
Churchwarden

**20<sup>th</sup> February 2022**  
**Date**

### **Independent Examiner's Report**

I report on the accounts of the PCC of All Saints, Queensbury, for the year ended 31<sup>st</sup> December 2022, which are set out on pages A12 to A20.

### **Respective responsibilities of Trustees and Examiner**

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

### **Independent examiner's statement**

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed : D Taylor-Mew**

**Date 10th March 2023**

**Mr Derek Taylor-Mew FMAAMT**  
123 Park Lane South Harrow Middx HA2 8NN