

**The Parochial Church Council of the Ecclesiastical Parish of
All Saints, Queensbury (Diocese of London)**

Otherwise known as: **PCC of All Saints' Church, Queensbury**

**Annual Report
and
Financial Statements
for the year ended 31st December 2020**

Vicar: The Revd Kate Blake

The Vicarage
24 Waltham Drive
Edgware
Middlesex, HA8 5PQ

Registered Charity Number 1138293

www.ascq.org.uk

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Annual Report of the Parochial Church Council January to December 2020

1 Who are we?

All Saints' Church, Queensbury (ASQ) is situated in Waltham Drive, Edgware, Middlesex, HA8 5PQ. We are part of the Willesden Episcopal Area of the Diocese of London within the Church of England.

The Parochial Church Council (PCC) of ASQ is a registered charity. No. 1138293

2 What do we do?

2.1 Aims and Purposes

The PCC has the responsibility of working alongside the Vicar, the Revd Kate Blake, in promoting in the parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

To facilitate this work, it is important that we maintain the fabric of the church building of ASQ and the church hall where many of the activities take place.

2.2 Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at ASQ and become part of our parish community. The PCC maintains an overview of worship throughout the parish and considers how our services can involve the many groups who live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Vicar and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work beyond the immediate church community.

3 Review of the year

3.1 Worship, Prayer and Discipleship

The Vicar and PCC aim to offer a range of services on Sundays, during the week and over the course of the year that enable our community to draw closer to God, worship with one another, and develop in spiritual maturity.

The following paragraphs outline our activities when not constrained by COVID-19, and to which we will intend to return once the pandemic permits. In the meantime, worship and prayer are offered online.

The principal act of worship each week takes place on Sundays at 10am and is the Parish Communion. In most months, one of the services is an all-age service. A prayer group meets in the chapel every Sunday at 9.30am, and on the second Sunday of the month, a trained group of people offer prayer ministry for anyone who wants it. To cater for the younger members of our Church community, apart from when it is an all-age service, 'Little Saints' runs in the church hall concurrently with the 10am service in the church: we all come together for the celebration of the Eucharist. The whole community also worships together for major festivals. Children & young people take an active part in these services and during the monthly all-age service.

The chapel is used for quieter services each week. A service of Holy Communion according to the Book of Common Prayer (BCP) takes place every Wednesday at 10am. An occasional mid-week afternoon Holy Communion service is held for those who find it difficult to attend a morning service. Additional services are held in particular seasons of the year, for example Lent and Advent.

All are welcome to attend our services. At present there are 93 (92) *numbers in brackets relate to 2020* parishioners on the Church Electoral Roll, 58 (58) of whom are resident in the parish, and 35 (34) of whom are not resident in the parish. The average weekly attendance across all regular services, counted in October 2020, was 19(62) This number was unusually low because we were only meeting bi-weekly in church with services in the interim being held online due to the pandemic.

During 2020 the church was used for

- 0(0) baptism,
- 0(0) candidates for confirmation,
- 0(0) weddings,
- 1(4) funerals were held in church and 3 (1) funerals conducted at local crematoria.

A Joint Memorial Service took place online on 1st November (All Souls') with Queensbury Methodist Church to which the families of all those for whom the Vicar had conducted funerals over the past two years were sent an invitation letter, but all members of both congregations are welcome to attend. The service was appreciated by those who attended online.

We also held a joint online Carol Service with Queensbury Methodist Church on the last Sunday before Christmas. We were able to sing carols together from our own homes and despite a few technical difficulties most enjoyed the service.

In addition to worship, spiritual growth is encouraged through prayer and Bible study. A joint Lent study course was started with members of Queensbury Methodist Church and Churches Together in Kingsbury and Queensbury (CTKQ) but had to be cancelled due to the first lockdown restrictions.

3.2 Pastoral Care

The Vicar and PCC are committed to the pastoral care of all people in the parish of All Saints. When the pandemic permits, Holy Communion is taken regularly to several housebound parishioners (and others as and when required) by the Vicar, with the assistance of a team of lay people, all of whom have the Bishop of Willesden's permission to take the Sacrament into people's homes. Visits are made to people who are unwell at home or in hospital with the assistance of the Parish Visiting Team.

ASQ also operates a Bereavement Visiting Team. We are corporate members of the Bereavement Care registered charity. Team meetings are held to ensure that members are supported and where appropriate provided with additional training.

3.3 Missionary

During the course of 2020, the charities listed below were supported by donations from church fundraising activities.

Children's Society- Christingle	£ 38.05
Church Urban Fund	£ 101.00
Bookstall sales to promote objectives	£ 37.00
	<hr/>
Total	£ 176.05
	<hr/> <hr/>

3.4 Outreach

ASQ seeks to foster good relationships with local schools. The Vicar hosts visits to the church from both schools in the parish (although these have had to happen online this year). She is the Harrow Deanery representative on the governing body of St Jerome's Bi-lingual Church of England Primary School, which opened in Harrow in September 2016. She also sits on the Harrow Standing Advisory Committee for Religious Education.

We continue to support the Harrow Foodbank which operates out of Holy Trinity Church Wealdstone. A collecting box is provided at the rear of the church for ongoing donations. We have also held coffee mornings in support of Harrow MENCAP, with the assistance of MENCAP organisers and service users, which we hope to resume when we are able.

3.5 Premises

The PCC is responsible for the church building and the church hall. During 2020, work on the church building consisted of smaller, but essential maintenance items such as re-patching work on the flat roof over one of the church aisles. A major project continues to be in the planning stage – improvements to the entrance doors, lobby, and cloakroom facilities. In the foreseeable future, the church will also require re-wiring.

The church hall is an important resource as an amenity for church use e.g., Little Saints; for congregational celebrations; and as a facility for the local community. Under normal

circumstances it would attract a wide variety of bookings because of the facilities we can offer – large hall with stage, small hall, modern kitchen and car parking, including facilities for people with disabilities. However, our hall has been closed through much of the pandemic, only opening in September for the regular lets that were able to meet, the main one being the Pre School, managed separately from ASQ. Additionally, it is usually available at the weekends for one-off events such as birthday parties and we hope to re-instate these soon. The income generated by hall lettings is an important constituent of ASQ's income.

We have experienced considerable antisocial behaviour in the hall car park, particularly during the night, which has caused disturbance and distress to us and our neighbours. The temporary fencing we have put in place has helped, but we are still intending to put permanent gates in place to resolve the issue and be more aesthetically appropriate than the temporary measure.

The church building is on the lists, maintained by the London Boroughs of Brent and Harrow, of emergency venues for use in case of a local incident.

Wi-fi is available in both the church and church hall.

3.6 Ecumenical Relationships

ASQ is an active member of Churches Together in Kingsbury and Queensbury (CTKQ). The member Churches are:

- All Saints' Queensbury
- Kingsbury Free Church (Baptist)
- Holy Innocents Church, Kingsbury (C of E)
- Queensbury Methodist Church
- St Sebastian and St Pancras (Roman Catholic)
- King's Church

Joint activities include carol singing and Lent study courses.

There is a particularly close relationship between ASQ and Queensbury Methodist Church. A joint service is usually held on Palm Sunday and a memorial service at All Souls' tide in November, and we cooperate closely on the Lent study course held at ASQ.

4 Financial Review

4.1 Financial Position.

All Saints Church, Queensbury has a total of £68,950.00 within our Designated, Restricted and Unrestricted funds. All of the Church funds are held as cash deposits either with National Westminster Bank or with the CBF Church of England Deposit Fund.

4.2 Commentary on Receipts and Payments.

Total Receipts received in 2020 was £64,022.00 which was 50% to target, a decrease of £51,513.00 when compared to last year's (2019) total income of £115,535.00.

The total received within Donations and Legacies, which includes Stewardship, Envelope Giving, PGS Giving, Tax Gift aid & Tax PGS) in 2020 is £42,445.00.

We received a total of £18,704 from both Church Hall occasional and regular lets compared to £61,450 we received in 2019.

The church had a trial period of receiving online donations via Sum-up (an online facility on our website and Facebook page) and received a total sum of £549.00. We intend to continue using this new donation method in 2021.

We also received a grant of £4,000.00 from the Diocese to help install electronic gates, a recommendation from the police Safer Neighbourhood Team to prevent the escalating antisocial behaviour in our car park and the consequent disturbance to our neighbours.

Our total income was drastically reduced due to the current global pandemic of Covid-19. This global pandemic is still ongoing and will affect our income in the foreseeable future while the government introduces lockdowns and restrictions in order to combat the spread of the virus Covid-19. This restricts not only our worship but also our hall income.

Total outgoings/payments in 2020 was £80,939.00 compared to £134,239.00 spent in 2019.

As a result of the lower income received, we unfortunately had to reduce our monthly contribution to The London Diocesan Fund from £5,325 to £1,000. This meant that our total contribution to the Diocese for 2020 was £42,250 instead of the £63,900 we were committed to before the pandemic. Further to our discussion with the Diocese, we have promised to continue contributing the monthly figure of £1000 and this will be reviewed quarterly, with the hope that we will be able to increase this figure to nearer our commitment from last year once we are able to resume our regular activities.

Our **overall net position** is a **deficit** of £16,917.00 compared to a **deficit** of £19,508.00 in 2019 (following repairs to the hall roof that year). This deficit represents the amount we had to spend in maintaining the church and church hall buildings during the challenging year we had.

4.3 Looking forward to 2021 and future years.

Due to the Covid-19 pandemic, we expect a continued shortfall in our income in 2021. The majority of our income at present comes from our stewardship donations, for which we are very grateful. We particularly welcome payments online, including through the Parish Giving Scheme.

From the midst of the pandemic, we cannot be clear on timescales for many of the works we would wish to undertake. However, our short- to medium-term plans still include:

- Installing security gates to control access to the church car park and renewed lighting for the memorial garden, both in order to prevent antisocial behaviour.
- Church re-wiring.
- Install handrails by the steps to the altar
- Rebuild the unstable Memorial Garden wall, and removal of the tree causing the damage.
- Replacing the front entrance doors of the Church Hall.
- Replacing the Hymn books which now look tattered and well used.

4.4 Reserves Policy

The reserves policy is twofold:

To retain at least 3 months of budgeted expenditure in the general reserve for prudent cashflow management.

To maintain sufficient reserves to help meet the costs of major maintenance work.

Our reserves amount to £68,950 of which £26,595 is unrestricted general fund, £40,935 is unrestricted designated funds and £1,420 in restricted funds. This is sufficient to meet our policy.

The designated funds also form part of the unrestricted reserves. These are amounts which have been set aside over many years by PCC for various purposes but unlike the restricted funds, they could be brought back into general funds. Some of these are legacies which have been recorded as designated funds so that the monies can be identified and spent in a way which would have suited the preferences of the deceased. The Hall Major Renovations Fund, Church Major Renovations Fund and Fabric Fund were set up to help meet the costs of major maintenance work when it arises. Our aim is to add £3,500 to each of these funds in most years. This has not been possible in recent years because of the deficit budget and the major expenditure needing to be spent on the hall, and most recently the pandemic, but nonetheless that remains our long-term intention. The monies representing these funds are held in separate bank deposit accounts with the CBF Church of England Deposit fund.

Where money has been given for a specific purpose, it is recorded in a restricted fund.

There is a full list of reserves in note 7 to the accounts.

5 Deanery Synod

The PCC is allowed two lay representatives at Deanery Synod although only one place has been taken up. Attendance at Deanery Synod provides an important link between the parish and the wider structures of the church. For a full report on the Synod for this year, see p13 of the main report.

6 Risk Management

The PCC has identified the following principal risks and uncertainties to which ASQ is exposed:

6.1 Health and Safety

Detailed health and safety risk assessments have been prepared for the church and the church hall. A general and fire risk assessment has also been prepared. These are reviewed annually. Risk Assessments are also prepared for special services.

6.2 Safeguarding

The PCC takes the safeguarding of children and vulnerable adults very seriously. It is a standing item on PCC agendas. Details of the church members responsible for different aspects of safeguarding are prominently displayed on the internal church notice board. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. All members of the PCC are required to have full DBS checks in place, and to have undertaken recent Safeguarding training.

6.3 Financial Risks

The biggest financial risk to our finances would be the loss of any of our major hirers using the Church Hall, which we have experienced in 2020. However, currently we still have sufficient funds within the Unrestricted and Designated funds to help maintain the Church's expenses while other lettings and/or donations are being sought out. The Church also maintains adequate insurance across all identified risks.

7 Structure, Governance and Management

7.1 Parochial Church Council (PCC)

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Queensbury (Diocese of London)" with a working name of "PCC of All Saints' Church, Queensbury" (No. 1138293). The members of the PCC are the trustees of the charity.

PCC members are elected annually in line with a resolution passed originally in 2004 (and renewed subsequently in 2010) at the Annual Parochial Church Meeting which dispensed with the normal requirement to elect PCC members to serve for a three-year term. The Annual Parochial Church Meeting in 2017 decided to continue with the policy of annual PCC elections for all members until the end of 2019 when the policy will be re-considered. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC meets 6 times per year for normal business. It is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds are to be spent. Special meetings are held as required. Signed copies of PCC minutes are displayed on the internal church notice board for church members to view. Training for PCC members is provided each year by the Diocese.

Some of the work of the PCC is delegated to various committees:

7.2 Standing Committee

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The Standing Committee meets if any urgent matter arises which cannot wait until the scheduled PCC Meeting.

7.3 Finance Committee

The Finance Committee meets as and when required. It would meet if there were a need to give advice to the PCC on financial issues or to make financial decisions when there is a deadline that is before the date of the next PCC meeting.

7.4 Buildings Committee

The Buildings Committee is responsible to the PCC for the upkeep and maintenance of the church, church hall and grounds; producing proposals for works, together with budgets of expenditure for consideration by the PCC.

7.5 Hall Committee

The Hall Committee is responsible to the PCC for the management and letting of the church hall; reviewing rents annually; preparing/updating the terms and conditions for the hire of the hall and parish room; reviewing the gratuities paid to the hall caretaker and hall manager and reviewing the terms of any contracts entered into in respect of the hall.

7.6 Social Committee

The Social Committee is responsible to the PCC for the social and fund-raising events in the parish; suggesting ideas for social and fund-raising events; preparing and publishing an annual list of events; publicising events, selling tickets, coordinating and organising the events.

7.7 Volunteers

The achievements of the PCC are only possible because of the number of volunteers who give generously of their time and energy. Volunteers undertake a wide variety of tasks including (but not restricted to) membership of the various committees and visiting teams, stewardship of buildings, stewardship of finances, Little Saints, church cleaning, flower arranging, music, sidespersons, sacristan, servers, chalice administrators, refreshments providers, intercession leaders and administration. The PCC gratefully acknowledges all such contributions.

8 Administrative Information

8.1 Correspondence address

The correspondence address is All Saints' Church, The Vicarage, 24 Waltham Drive, Edgware, Middlesex, HA8 5PQ. The correspondence contact is Revd Kate Blake (same address).

8.2 PCC Members (Trustees)

The Members of the PCC are the trustees of the charity. During the year, the following served as members of the PCC:

Vicar:

The Revd Kate Blake

Churchwardens:

Beverley Pope (from April 2017) (PCC Secretary from April 2018)

Deanery Synod Representatives (also members of PCC):

Christopher Pope

Elected Members:

Amelia Bone (from October 2020)

Jenni Bone (PCC Secretary to April 2018)

Michael Freestone (from October 2020)

Sam George (co-opted October 2020)

Colin Hedge (from April 2017)

Tony Hopper (from April 2017)

Karen Hoptroff

Layla Walker Lawrence (from October 2020)

Tosin Onadipe (Treasurer from April 2017)

John Sriniraj (from October 2020)

8.3 Bankers

NatWest, Edgware (A) Branch, 317 Hale Lane, Edgware, Middx, HA8 7UG

The Central Board of Finance, Church of England Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET

8.4 Independent Examiner

Mr D Taylor-Mew FMAAMT 123 Park Lane, South Harrow, Middx. HA2 8NN.

8.5 Accountancy Services

The PCC appointed Kevin Ogilvie, Charity Bookkeeping and Examination Services, 13 Evelyns Close, Uxbridge, UB8 3LR. to provide day to day bookkeeping services including preparation of accounts for independent examination. This provides greater resilience than would have been possible with in-house bookkeeping.

Approved by the PCC on 01 February 2020 and signed on their behalf by:

K Blake
The Revd Kate Blake
PCC Chairman

1st February 2020
Date

B Pope
Beverley Pope
Churchwarden
PCC Secretary

1st February 2020
Date

Independent Examiner's Report

I report on the accounts of the PCC of All Saints, Queensbury, for the year ended 31st December 2020, which are set out on pages A13 to A19.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed : *D Taylor-Mew*

Date: February 2021

Mr Derek Taylor-Mew FMAAMT
123 Park Lane South Harrow Middx HA2 8NN

THE PCC OF ALL SAINTS' CHURCH QUEENSBURY

STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 DECEMBER 2020

	Notes	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
INCOME AND ENDOWMENTS						
	5					
Donations & Legacies		37,116	5,090	240	42,446	51,004
Income from charitable activities		380	-	-	380	815
Other trading activities		20,214	-	-	20,214	62,596
Investments		570	193	4	767	1,119
Other		-	-	-	-	-
Total Income		58,280	5,283	244	63,807	115,535
EXPENDITURE ON						
	6					
Raising funds		134	-	-	134	130
Expenditure on charitable activities		80,230	90	270	80,590	134,879
Other expenditure		-	-	-	-	34
Total Expenditure		80,364	90	270	80,724	135,043
NET INCOME / (EXPENDITURE)		- 22,084	5,193	- 26	- 16,917	- 19,508
RESOURCES BEFORE TRANSFERS						
TRANSFERS						
Gross transfers between funds - in		26,535	-	-	26,535	-
Gross transfers between funds - out		-	26,535	-	(26,535)	-
Other recognised gains/losses		-	-	-	-	-
NET MOVEMENTS IN FUNDS		4,451	- 21,342	- 26	- 16,917	19,508
TOTAL FUNDS B/FWD 1 JANUARY						
		22,143	62,277	1,446	85,866	105,374
TOTAL FUNDS C/FWD 31 DECEMBER						
		26,595	40,935	1,420	68,950	85,866

The notes on pages A14 to A19 form part of this statement

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2020

	General funds	Designated funds	Restricted funds	Total funds	Prior year
Current assets					
Cash at bank and in hand	26,595	44,935	1,420	72,950	85,996
Creditors falling due within one year					
Loans received	-	4,000	-	4,000	-
Liabilities-Agency Accounts/collections	-	-	-	-	130

TOTAL NET ASSETS

26,595	40,935	1,420	68,950	85,866
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REPRESENTED BY FUNDS

7

Unrestricted

General fund	26,595	-	-	26,595	22,143
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Designated

Church major renovations fund	-	13,352	-	13,352	19,830
Fabric fund	-	8,859	-	8,859	18,754
Hall major renovations fund	-	3,620	-	3,620	3,605
Joyce Reeves bequest	-	382	-	382	380
Outreach fund	-	1,208	-	1,208	1,207
Ron Bleeze music	-	1,229	-	1,229	1,319
Terry Alford bequest	-	7,644	-	7,644	12,599
Vicar's discretionary fund	-	2,510	-	2,510	2,460
Vicarage redecoration reserve	-	2,131	-	2,131	2,122

Restricted

Creche refurbishment fund	-	-	291	291	291
Flower fund	-	-	198	198	209
Gardens fund	-	-	-	-	20
Youth activities	-	-	931	931	927

26,595	40,935	1,420	68,950	85,866
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Approved by the PCC and signed on their behalf by:

K BLAKE

The Revd Kate Blake
PCC Chairman

March 2021

Date

T ONADIPE

Tosin Onadipe
PCC Treasurer

March 2021

Date

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1 Basis of Preparation

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis. All figures have been rounded to show whole £s.

2 Tangible fixed assets

Tangible fixed assets are not shown in the Statement of Assets and Liabilities.

Consecrated and beneficed property is excluded from the accounts by s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time.

The PCC asserts that the Church Hall is considered an integral part of the Church curtilage and not capable of being sold separately. Its value is not therefore reflected in the accounts.

3 Trustee Expenses

No expenses were paid to any member of the PCC.

No payments were made to any other persons closely connected to PCC members.

4 Roundings

All amounts have been rounded to the nearest pound. However, the accounting software holds information to include pence. In some cases, the totals may look different to the figures above as no attempt has been made to correct this.

5 Details of Receipts

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
Stewardship	28,934	-	240	29,174	38,611
Collections	1,282	-	-	1,282	2,241
Donations/Appeals	225	90	-	315	640
Flower money	-	-	-	-	87
Gift aid	6,675	-	-	6,675	9,425
Legacies	-	1,000	-	1,000	-
Non-recurring one off grants	-	4,000	-	4,000	-
	37,116	5,090	240	42,446	51,004

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Income from other charitable activities

Bookstall sales to promote objectives	37	-	-	37	-
Refreshments	70	-	-	70	349
Fees for weddings and funerals	273	-	-	273	466
	380	-	-	380	815

Other trading activities

Fund raising	170	-	-	170	809
Book sales- Fund raising	-	-	-	-	13
Church rent	30	-	-	30	195
Sub-total	200	-	-	200	1,017

Other trading activities (continued)

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year
Church hall lettings - regular	17,149	-	-	17,149	54,390
Church hall lettings - deposits	1,590	-	-	1,590	130
Church hall lettings - occasional	1,275	-	-	1,275	7,060
Total hall lettings	20,014	-	-	20,014	61,580

Total trading activities

20,214	-	-	20,214	61,580
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Investment income

Bank & Building Society interest	51	193	4	248	600
Rent from lands or buildings	519	-	-	519	519
	570	193	4	767	1,119

Other income

Other	-	-	-	-	-
Total Other	-	-	-	-	-

TOTAL RECEIPTS

58,280	5,283	244	63,807	115,535
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6 Details of Payments

Raising funds

Costs of stewardship	134	-	-	134	130
Costs of fetes & other events	-	-	-	-	-

Total Raising funds

134	-	-	134	130
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Expenditure on charitable activities

Giving to missionary societies	140	-	-	140	224
Giving - relief and development agencies	-	-	-	-	55
Home mission	-	-	-	-	459
Secular charities	-	-	-	-	65
Common Fund	42,275	-	-	42,275	67,068
Working expenses of incumbent	37	-	-	37	727

[A 15]

(continued on next page)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Magazine expenses	58	-	-	58	138
Parish training and mission	663	-	-	663	290
Little Saints - Holiday Club	-	-	-	-	136
Little Saints	8	-	-	8	104
Organ / piano repairs & Music	-	-	-	-	-
Organist fees	-	90	-	90	1,035
Cleaning	46	-	-	46	26
Church Maintenance	1,989	-	-	1,989	2,807
Upkeep of services	2,169	-	-	2,169	907
Flowers	-	-	10	10	101
Refreshments	104	-	-	104	324
Upkeep of churchyard	1,346	-	260	1,606	2,133
Administration	2,849	-	-	2,849	2,245
Bookkeeping	2,040	-	-	2,040	2,040
Visiting speakers / locums	-	-	-	-	-
Vicarage expenses	328	-	-	328	167
Water rates - vicarage	-	-	-	-	-
Vicarage telephone	88	-	-	88	248
Zoom Subscription	118	-	-	118	-
Church office - telephone	1,572	-	-	1,572	1,635
Church running - insurance	2,844	-	-	2,844	2,917
Church running - electric	589	-	-	589	997
Church running - gas	2,376	-	-	2,376	2,586
Church running - water	256	-	-	256	471
Church major repairs - structure	513	-	-	513	-
Church major repairs	-	-	-	-	2,940
Governance costs examination/audit fee	250	-	-	250	450
Bank Charges	127	-	-	127	213
Hall running - electricity	2,656	-	-	2,656	2,472
Hall running - gas	2,738	-	-	2,728	2,345
Hall running - maintenance	1,919	-	-	1,919	2,682
Hall running - water	450	-	-	450	675
Hall running - insurance	-	-	-	-	-
Hall running - toilets	1,273	-	-	1,273	2,066
Hall running - Caretaker	200	-	-	200	875
Hall running - Cleaner	4,845	-	-	4,845	8,213
Hall running - Manager	10	-	-	10	-
Hall running - Music licence	-	-	-	-	1,473
Hall major repairs - structure	3,354	-	-	3,354	20,570
Hall major repairs - installation	-	-	-	-	-
Hall interior and exterior decorating	-	-	-	-	-

Total Charitable activities	80,230	90	270	80,724	134,879
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Other expenditure

Other expenses	-	-	-	-	34
Unidentified expenses	-	-	-	-	-
Total Other	-	-	-	-	34

PAYMENTS TOTAL	80,230	90	270	80,724	135,043
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

7 Funds

(R = Restricted, D = Designated)

Name	Type	Purpose
Crèche Refurbishment Fund	R	To refurbish the children's corner.
Flower Fund	R	To pay for the flowers used in the church.
Gardens Fund	R	Upkeep of the garden.
Youth Activities Fund	R	Residual fund for youth activities.
Church Major Renovations Fund	D	Money set aside for major repair work to the church. The money is held on deposit with the CBF Church of England Deposit Fund.
Fabric Fund	D	Money set aside for major repair works, e.g. Re-wiring. The money is held on deposit with the CBF Church of England Deposit Fund.
Hall Major Renovations Fund	D	Money set aside for major repair work to the hall. The money is held on deposit with the CBF Church of England Deposit Fund.
Joyce Reeves Bequest	D	Legacy money to be used for any church purpose as the PCC decide. The money is held on deposit with the CBF Church of England Deposit Fund.
Outreach Fund	D	Money set aside for outreach work.
Ron Bleeze Music Fund	D	Legacy money to be used for any church purpose as the PCC decide but with a request that the money be used for maintaining the organ and pianos.
Terry Alford Bequest	D	Legacy money to be used for any church purpose as the PCC decide. The money is held on deposit with the CBF Church of England Deposit Fund.
Vicar's Discretionary Fund	D	Incumbent's fees arising from funeral services etc.
Vicarage Redecoration Reserve	D	Money set aside for minor redecoration work in the vicarage. The money is held on deposit with the CBF Church of England Deposit

Fund movements

	Opening balance	Incoming	Outgoing	Transfers	Closing balance
Restricted					
Creche refurbishment fund	291	-	-	-	291
Flower fund	208	-	10	-	198
Gardens fund	20	240	260	-	-
Youth activities	927	4	-	-	931
Bereavement Fund	-	-	-	-	-
	1,446	244	270	-	1,420

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Designated

Church Major Renovations Fund	19,831	5,056	-	11,535	13,352
Fabric Fund	18,754	105	-	10,000	8,859
Hall Major Renovations Fund	3,605	15	-	-	3,620
Joyce Reeves Bequest	380	2	-	-	382
Outreach Fund	1,207	1	-	-	1,208
Ron Bleeze Music	1,319		90	-	1,229
Terry Alford Bequest	12,599	45	-	5,000	7,644
Vicar's Discretionary Fund	2,460	50	-	-	2,510
Vicarage Redecoration Reserve	2,122	9	-	-	2,131

62,277	5,283	90	-	26,535	40,935
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General Fund (Unrestricted)

22,143	58,280	80,364	26,535	26,595
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Grand total

85,866	63,807	80,724	-	68,950
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**The Parochial Church Council of the Ecclesiastical Parish of
All Saints, Queensbury (Diocese of London)**

Otherwise known as: **PCC of All Saints' Church, Queensbury**

**Annual Report
and
Financial Statements
for the year ended 31st December 2020**

Vicar: The Revd Kate Blake

The Vicarage
24 Waltham Drive
Edgware
Middlesex, HA8 5PQ

Registered Charity Number 1138293

www.ascq.org.uk

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Annual Report of the Parochial Church Council January to December 2020

1 Who are we?

All Saints' Church, Queensbury (ASQ) is situated in Waltham Drive, Edgware, Middlesex, HA8 5PQ. We are part of the Willesden Episcopal Area of the Diocese of London within the Church of England.

The Parochial Church Council (PCC) of ASQ is a registered charity. No. 1138293

2 What do we do?

2.1 Aims and Purposes

The PCC has the responsibility of working alongside the Vicar, the Revd Kate Blake, in promoting in the parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical.

To facilitate this work, it is important that we maintain the fabric of the church building of ASQ and the church hall where many of the activities take place.

2.2 Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at ASQ and become part of our parish community. The PCC maintains an overview of worship throughout the parish and considers how our services can involve the many groups who live within the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the Vicar and PCC have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance to charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work beyond the immediate church community.

3 Review of the year

3.1 Worship, Prayer and Discipleship

The Vicar and PCC aim to offer a range of services on Sundays, during the week and over the course of the year that enable our community to draw closer to God, worship with one another, and develop in spiritual maturity.

The following paragraphs outline our activities when not constrained by COVID-19, and to which we will intend to return once the pandemic permits. In the meantime, worship and prayer are offered online.

The principal act of worship each week takes place on Sundays at 10am and is the Parish Communion. In most months, one of the services is an all-age service. A prayer group meets in the chapel every Sunday at 9.30am, and on the second Sunday of the month, a trained group of people offer prayer ministry for anyone who wants it. To cater for the younger members of our Church community, apart from when it is an all-age service, 'Little Saints' runs in the church hall concurrently with the 10am service in the church: we all come together for the celebration of the Eucharist. The whole community also worships together for major festivals. Children & young people take an active part in these services and during the monthly all-age service.

The chapel is used for quieter services each week. A service of Holy Communion according to the Book of Common Prayer (BCP) takes place every Wednesday at 10am. An occasional mid-week afternoon Holy Communion service is held for those who find it difficult to attend a morning service. Additional services are held in particular seasons of the year, for example Lent and Advent.

All are welcome to attend our services. At present there are 93 (92) *numbers in brackets relate to 2020* parishioners on the Church Electoral Roll, 58 (58) of whom are resident in the parish, and 35 (34) of whom are not resident in the parish. The average weekly attendance across all regular services, counted in October 2020, was 19(62) This number was unusually low because we were only meeting bi-weekly in church with services in the interim being held online due to the pandemic.

During 2020 the church was used for

- 0(0) baptism,
- 0(0) candidates for confirmation,
- 0(0) weddings,
- 1(4) funerals were held in church and 3 (1) funerals conducted at local crematoria.

A Joint Memorial Service took place online on 1st November (All Souls') with Queensbury Methodist Church to which the families of all those for whom the Vicar had conducted funerals over the past two years were sent an invitation letter, but all members of both congregations are welcome to attend. The service was appreciated by those who attended online.

We also held a joint online Carol Service with Queensbury Methodist Church on the last Sunday before Christmas. We were able to sing carols together from our own homes and despite a few technical difficulties most enjoyed the service.

In addition to worship, spiritual growth is encouraged through prayer and Bible study. A joint Lent study course was started with members of Queensbury Methodist Church and Churches Together in Kingsbury and Queensbury (CTKQ) but had to be cancelled due to the first lockdown restrictions.

3.2 Pastoral Care

The Vicar and PCC are committed to the pastoral care of all people in the parish of All Saints. When the pandemic permits, Holy Communion is taken regularly to several housebound parishioners (and others as and when required) by the Vicar, with the assistance of a team of lay people, all of whom have the Bishop of Willesden's permission to take the Sacrament into people's homes. Visits are made to people who are unwell at home or in hospital with the assistance of the Parish Visiting Team.

ASQ also operates a Bereavement Visiting Team. We are corporate members of the Bereavement Care registered charity. Team meetings are held to ensure that members are supported and where appropriate provided with additional training.

3.3 Missionary

During the course of 2020, the charities listed below were supported by donations from church fundraising activities.

Children's Society- Christingle	£ 38.05
Church Urban Fund	£ 101.00
Bookstall sales to promote objectives	£ 37.00
	<hr/>
Total	£ 176.05
	<hr/> <hr/>

3.4 Outreach

ASQ seeks to foster good relationships with local schools. The Vicar hosts visits to the church from both schools in the parish (although these have had to happen online this year). She is the Harrow Deanery representative on the governing body of St Jerome's Bi-lingual Church of England Primary School, which opened in Harrow in September 2016. She also sits on the Harrow Standing Advisory Committee for Religious Education.

We continue to support the Harrow Foodbank which operates out of Holy Trinity Church Wealdstone. A collecting box is provided at the rear of the church for ongoing donations. We have also held coffee mornings in support of Harrow MENCAP, with the assistance of MENCAP organisers and service users, which we hope to resume when we are able.

3.5 Premises

The PCC is responsible for the church building and the church hall. During 2020, work on the church building consisted of smaller, but essential maintenance items such as re-patching work on the flat roof over one of the church aisles. A major project continues to be in the planning stage – improvements to the entrance doors, lobby, and cloakroom facilities. In the foreseeable future, the church will also require re-wiring.

The church hall is an important resource as an amenity for church use e.g., Little Saints; for congregational celebrations; and as a facility for the local community. Under normal

circumstances it would attract a wide variety of bookings because of the facilities we can offer – large hall with stage, small hall, modern kitchen and car parking, including facilities for people with disabilities. However, our hall has been closed through much of the pandemic, only opening in September for the regular lets that were able to meet, the main one being the Pre School, managed separately from ASQ. Additionally, it is usually available at the weekends for one-off events such as birthday parties and we hope to re-instate these soon. The income generated by hall lettings is an important constituent of ASQ's income.

We have experienced considerable antisocial behaviour in the hall car park, particularly during the night, which has caused disturbance and distress to us and our neighbours. The temporary fencing we have put in place has helped, but we are still intending to put permanent gates in place to resolve the issue and be more aesthetically appropriate than the temporary measure.

The church building is on the lists, maintained by the London Boroughs of Brent and Harrow, of emergency venues for use in case of a local incident.

Wi-fi is available in both the church and church hall.

3.6 Ecumenical Relationships

ASQ is an active member of Churches Together in Kingsbury and Queensbury (CTKQ). The member Churches are:

- All Saints' Queensbury
- Kingsbury Free Church (Baptist)
- Holy Innocents Church, Kingsbury (C of E)
- Queensbury Methodist Church
- St Sebastian and St Pancras (Roman Catholic)
- King's Church

Joint activities include carol singing and Lent study courses.

There is a particularly close relationship between ASQ and Queensbury Methodist Church. A joint service is usually held on Palm Sunday and a memorial service at All Souls' tide in November, and we cooperate closely on the Lent study course held at ASQ.

4 Financial Review

4.1 Financial Position.

All Saints Church, Queensbury has a total of £68,950.00 within our Designated, Restricted and Unrestricted funds. All of the Church funds are held as cash deposits either with National Westminster Bank or with the CBF Church of England Deposit Fund.

4.2 Commentary on Receipts and Payments.

Total Receipts received in 2020 was £64,022.00 which was 50% to target, a decrease of £51,513.00 when compared to last year's (2019) total income of £115,535.00.

The total received within Donations and Legacies, which includes Stewardship, Envelope Giving, PGS Giving, Tax Gift aid & Tax PGS) in 2020 is £42,445.00.

We received a total of £18,704 from both Church Hall occasional and regular lets compared to £61,450 we received in 2019.

The church had a trial period of receiving online donations via Sum-up (an online facility on our website and Facebook page) and received a total sum of £549.00. We intend to continue using this new donation method in 2021.

We also received a grant of £4,000.00 from the Diocese to help install electronic gates, a recommendation from the police Safer Neighbourhood Team to prevent the escalating antisocial behaviour in our car park and the consequent disturbance to our neighbours.

Our total income was drastically reduced due to the current global pandemic of Covid-19. This global pandemic is still ongoing and will affect our income in the foreseeable future while the government introduces lockdowns and restrictions in order to combat the spread of the virus Covid-19. This restricts not only our worship but also our hall income.

Total outgoings/payments in 2020 was £80,939.00 compared to £134,239.00 spent in 2019.

As a result of the lower income received, we unfortunately had to reduce our monthly contribution to The London Diocesan Fund from £5,325 to £1,000. This meant that our total contribution to the Diocese for 2020 was £42,250 instead of the £63,900 we were committed to before the pandemic. Further to our discussion with the Diocese, we have promised to continue contributing the monthly figure of £1000 and this will be reviewed quarterly, with the hope that we will be able to increase this figure to nearer our commitment from last year once we are able to resume our regular activities.

Our **overall net position** is a **deficit** of £16,917.00 compared to a **deficit** of £19,508.00 in 2019 (following repairs to the hall roof that year). This deficit represents the amount we had to spend in maintaining the church and church hall buildings during the challenging year we had.

4.3 Looking forward to 2021 and future years.

Due to the Covid-19 pandemic, we expect a continued shortfall in our income in 2021. The majority of our income at present comes from our stewardship donations, for which we are very grateful. We particularly welcome payments online, including through the Parish Giving Scheme.

From the midst of the pandemic, we cannot be clear on timescales for many of the works we would wish to undertake. However, our short- to medium-term plans still include:

- Installing security gates to control access to the church car park and renewed lighting for the memorial garden, both in order to prevent antisocial behaviour.
- Church re-wiring.
- Install handrails by the steps to the altar
- Rebuild the unstable Memorial Garden wall, and removal of the tree causing the damage.
- Replacing the front entrance doors of the Church Hall.
- Replacing the Hymn books which now look tattered and well used.

4.4 Reserves Policy

The reserves policy is twofold:

To retain at least 3 months of budgeted expenditure in the general reserve for prudent cashflow management.

To maintain sufficient reserves to help meet the costs of major maintenance work.

Our reserves amount to £68,950 of which £26,595 is unrestricted general fund, £40,935 is unrestricted designated funds and £1,420 in restricted funds. This is sufficient to meet our policy.

The designated funds also form part of the unrestricted reserves. These are amounts which have been set aside over many years by PCC for various purposes but unlike the restricted funds, they could be brought back into general funds. Some of these are legacies which have been recorded as designated funds so that the monies can be identified and spent in a way which would have suited the preferences of the deceased. The Hall Major Renovations Fund, Church Major Renovations Fund and Fabric Fund were set up to help meet the costs of major maintenance work when it arises. Our aim is to add £3,500 to each of these funds in most years. This has not been possible in recent years because of the deficit budget and the major expenditure needing to be spent on the hall, and most recently the pandemic, but nonetheless that remains our long-term intention. The monies representing these funds are held in separate bank deposit accounts with the CBF Church of England Deposit fund.

Where money has been given for a specific purpose, it is recorded in a restricted fund.

There is a full list of reserves in note 7 to the accounts.

5 Deanery Synod

The PCC is allowed two lay representatives at Deanery Synod although only one place has been taken up. Attendance at Deanery Synod provides an important link between the parish and the wider structures of the church. For a full report on the Synod for this year, see p13 of the main report.

6 Risk Management

The PCC has identified the following principal risks and uncertainties to which ASQ is exposed:

6.1 Health and Safety

Detailed health and safety risk assessments have been prepared for the church and the church hall. A general and fire risk assessment has also been prepared. These are reviewed annually. Risk Assessments are also prepared for special services.

6.2 Safeguarding

The PCC takes the safeguarding of children and vulnerable adults very seriously. It is a standing item on PCC agendas. Details of the church members responsible for different aspects of safeguarding are prominently displayed on the internal church notice board. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. All members of the PCC are required to have full DBS checks in place, and to have undertaken recent Safeguarding training.

6.3 Financial Risks

The biggest financial risk to our finances would be the loss of any of our major hirers using the Church Hall, which we have experienced in 2020. However, currently we still have sufficient funds within the Unrestricted and Designated funds to help maintain the Church's expenses while other lettings and/or donations are being sought out. The Church also maintains adequate insurance across all identified risks.

7 Structure, Governance and Management

7.1 Parochial Church Council (PCC)

The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method and appointment of PCC members is set out in the Church Representation Rules. The PCC is registered with the Charity Commission under the full title of "The Parochial Church Council of the Ecclesiastical Parish of All Saints' Church, Queensbury (Diocese of London)" with a working name of "PCC of All Saints' Church, Queensbury" (No. 1138293). The members of the PCC are the trustees of the charity.

PCC members are elected annually in line with a resolution passed originally in 2004 (and renewed subsequently in 2010) at the Annual Parochial Church Meeting which dispensed with the normal requirement to elect PCC members to serve for a three-year term. The Annual Parochial Church Meeting in 2017 decided to continue with the policy of annual PCC elections for all members until the end of 2019 when the policy will be re-considered. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC meets 6 times per year for normal business. It is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how funds are to be spent. Special meetings are held as required. Signed copies of PCC minutes are displayed on the internal church notice board for church members to view. Training for PCC members is provided each year by the Diocese.

Some of the work of the PCC is delegated to various committees:

7.2 Standing Committee

The Standing Committee is the only committee legally required. It has power to transact the business of the PCC between meetings, subject to any directions given by the PCC. The Standing Committee meets if any urgent matter arises which cannot wait until the scheduled PCC Meeting.

7.3 Finance Committee

The Finance Committee meets as and when required. It would meet if there were a need to give advice to the PCC on financial issues or to make financial decisions when there is a deadline that is before the date of the next PCC meeting.

7.4 Buildings Committee

The Buildings Committee is responsible to the PCC for the upkeep and maintenance of the church, church hall and grounds; producing proposals for works, together with budgets of expenditure for consideration by the PCC.

7.5 Hall Committee

The Hall Committee is responsible to the PCC for the management and letting of the church hall; reviewing rents annually; preparing/updating the terms and conditions for the hire of the hall and parish room; reviewing the gratuities paid to the hall caretaker and hall manager and reviewing the terms of any contracts entered into in respect of the hall.

7.6 Social Committee

The Social Committee is responsible to the PCC for the social and fund-raising events in the parish; suggesting ideas for social and fund-raising events; preparing and publishing an annual list of events; publicising events, selling tickets, coordinating and organising the events.

7.7 Volunteers

The achievements of the PCC are only possible because of the number of volunteers who give generously of their time and energy. Volunteers undertake a wide variety of tasks including (but not restricted to) membership of the various committees and visiting teams, stewardship of buildings, stewardship of finances, Little Saints, church cleaning, flower arranging, music, sidespersons, sacristan, servers, chalice administrators, refreshments providers, intercession leaders and administration. The PCC gratefully acknowledges all such contributions.

8 Administrative Information

8.1 Correspondence address

The correspondence address is All Saints' Church, The Vicarage, 24 Waltham Drive, Edgware, Middlesex, HA8 5PQ. The correspondence contact is Revd Kate Blake (same address).

8.2 PCC Members (Trustees)

The Members of the PCC are the trustees of the charity. During the year, the following served as members of the PCC:

Vicar:

The Revd Kate Blake

Churchwardens:

Beverley Pope (from April 2017) (PCC Secretary from April 2018)

Deanery Synod Representatives (also members of PCC):

Christopher Pope

Elected Members:

Amelia Bone (from October 2020)

Jenni Bone (PCC Secretary to April 2018)

Michael Freestone (from October 2020)

Sam George (co-opted October 2020)

Colin Hedge (from April 2017)

Tony Hopper (from April 2017)

Karen Hoptroff

Layla Walker Lawrence (from October 2020)

Tosin Onadipe (Treasurer from April 2017)

John Sriniraj (from October 2020)

8.3 Bankers

NatWest, Edgware (A) Branch, 317 Hale Lane, Edgware, Middx, HA8 7UG

The Central Board of Finance, Church of England Funds, Senator House, 85 Queen Victoria Street, London EC4V 4ET

8.4 Independent Examiner

Mr D Taylor-Mew FMAAMT 123 Park Lane, South Harrow, Middx. HA2 8NN.

8.5 Accountancy Services

The PCC appointed Kevin Ogilvie, Charity Bookkeeping and Examination Services, 13 Evelyns Close, Uxbridge, UB8 3LR. to provide day to day bookkeeping services including preparation of accounts for independent examination. This provides greater resilience than would have been possible with in-house bookkeeping.

Approved by the PCC on 01 February 2020 and signed on their behalf by:

K Blake
The Revd Kate Blake
PCC Chairman

1st February 2020
Date

B Pope
Beverley Pope
Churchwarden
PCC Secretary

1st February 2020
Date

Independent Examiner's Report

I report on the accounts of the PCC of All Saints, Queensbury, for the year ended 31st December 2020, which are set out on pages A13 to A19.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; or
- to prepare accounts which accord with the accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed : *D Taylor-Mew*

Date: February 2021

Mr Derek Taylor-Mew FMAAMT
123 Park Lane South Harrow Middx HA2 8NN