
Thriftwood International Activity Centre

Our annual report for the year ending 31
December 2020



Thriftwood International Scout Campsite & Activity Centre

Orchard Avenue, Brentwood, Essex CM13 2DP



Registered Charity Number 1138253

www.thriftwood.org.uk

enquiries@thriftwood.org.uk

Members of the Board of Trustees for 2020

Ex-Officio Members

Chair of Trustees
Secretary
Treasurer
Centre Manager

Mr Dan Johnson
Mr Bradley Monk
Mrs Wendy Shorey
Mr Colin Tilbrook

District Appointed Members

Barking & Dagenham District

Mrs Pauline Wakeling
Mr Steve Wakeling

Brentwood District

Mr Martin Hamilton
Mr Simon Timmins

Hornchurch District

Mrs Debbie Carter
Mr Scott Wilderspin

Nominated Members

Chairman's Nominations

Mr Trevor Cottis
Mr Steve May
Mr Nick Messenger

Co-opted Members (non-voting)

Service Crew Representative

Mr Mark Hughes

Invited Members (non-voting)

Activities Manager
Facilities Manager
Guest Services Manager
Retail Manager

Mr Alex Kerr
Mr Gary Ward
Ms Vikki Frost
Mrs Sarah Tilbrook

Thriftwood International Scout Camp Site and Activity Centre
Orchard Avenue, Brentwood, Essex CM13 2DP



Annual General Meeting

to be held on

Wednesday 22nd September 2021 at Thriftwood

Agenda

1. Opening Prayer
2. Chairman's Welcome
3. Apologies for Absence
4. Minutes of the 63rd Annual General Meeting
5. Treasurer's Report and Approval of Accounts for the year ending 31st December 2020
6. Centre Manager's Report
7. Service Crew Report
8. Election of Officers
 - Secretary
 - Treasurer
 - Auditor
9. Chairman's Nominated Members
10. Confirmation of District Representatives
11. Confirmation of Service Crew Representative
12. Chairman's Closing Comments

Chair of Trustees Report

I would like to express my thanks in your continued trust in me to serve as the Chair of the Board of Trustees. In this quite extraordinary of years, the Trustees met six times: once in person and the remaining via teleconference and then Zoom.

At the beginning of the year, we held our second Burns supper and completed work on the new crate stack activity. Then, on 23rd March everything changed as our Prime Minister announced a national lockdown and face to face Scouting activities ceased. This global catastrophe did not dampen our spirits and as a team we shut down non-essential services in order to preserve this wonderful site and protect our finances. We donated stock from the tuck shop to the food bank. We took the decision to furlough our staff to protect them as best as we could and while some staff continued to work from home, a small team formed a “family” bubble on site. We analysed our finances, produced business plans, wrote and approved risk assessments and identified safe ways of providing services. We re-opened pickles pond for fishing and held virtual campfires which were very well attended. We also opened for family camping for the first time.

This year has proven our strength, resilience and effectiveness as a team. No one could “be prepared” for a situation quite like this, and yet as we approach the end of the year (sadly without much hope of a significant relaxation of restrictions), our finances and our team are in good health.

During the year we also made good progress on updating the constitution, and it is my hope that this work will conclude and be approved in 2021.

More than ever, I remain incredibly proud of our trustees, staff, our volunteers and the campsite. I would like to express my gratitude to all of you for everything you have done during this challenging year.

I look forward with some trepidation to 2021, hoping for a return to face-to-face Scouting and relaxation of restrictions so that we can once again offer amazing experiences for our young people. I look forward to the conclusion of the work we started on updating the constitution, policies and procedures.

Dan Johnson
Chair of Trustees



Centre Manager's Report

2020, has been a very interesting and exceptional year!

January:

January started well with Pedal car Olympics was again well attended with 114 teams taking part. This year there was one team of participants from the Guide Association. The races were all well received, and the catering was again a massive hit, with Doris & Dave serving more meals than ever before! (Massive thank you to all the volunteers from Hornchurch)

We had the Second Annual Burns Night Supper. Another successful event, with piper, haggis, poems and Caleigh band. Lots of fun had by all. Definitely a permanent fixture in the diary.

We also hosted BT Openworld's team building week, with a number of employees trying Archery, Axe Throwing & Zipline to name a few.

February:

February is always a quiet month for campers, so we continued with last year's specials: Free Camping for Owner Districts and a free activity for any other group camping during February or March.

Royal Forest District's Brass Monkey Camp was again held at Thriftwood. Lots of teams were surviving the elements in home-made shelters as part of this 24hr survival camp.

We had an advertising stand at Norfolk Scout's Big Weekend, seeing hundreds of Leaders, and Tim Kidd!!

We said Goodbye to International Volunteers, Lucas & Nikita and hello to Anny & Jeric from Taiwan.

March:

March is a good month for training courses. We successfully ran a NSRA Rifle Instructor, Archery GB and Scout climbing courses.

Our Young Leader Unit met for the first time in 2020, with 12 young people on a Bushcraft experience.

We also Interviewed potential new summer staff and apprentices.

Then dark news descended that a virus called Covid-19 was spreading from China. We all watched the news with interest.

On the 18th March, we had to close our gates to all visitors as Covid-19 turned into a Global Pandemic.

However, with our International Volunteers living on site, and no way of getting them home, we managed to plant a few hundred trees on site 15, to shield the site from the lake.

April:

Facebook reached 3000 likes, the Government introduced Furlough, allowing the Staff and winter team to stay employed whilst being paid 80% of their salary from HMRC.

The Winter team of Gabby, Martin and Alex, plus Internationals, Anny, Jeric and Miguel along with Gary and Brad, had the campsite to themselves. Gary, Brad & the Internationals started working on campsite tidying, the others enjoyed the campsite keeping up their skills on the lake and roped activities.

Zoom suddenly became a household name, and the onsite team met up virtually with the other Thriftwood team on quizzes and chats.

With Jeric's skills with a drone, virtual tours of the campsite were created and posted on Facebook.

We started the Claps for the NHS, again with videos being posted on Facebook.

May:

We introduced a Virtual Campfire, with a celebration blanket badge. Over 12,000 people viewed the event, Live over Facebook or later on our Facebook page. The concept was great, but the technology let us down. A Fabulous idea, and one we hoped to improve on.

More Claps for the NHS, a minute's silence to remember VE75

Another Virtual Campfire on Bank Holiday, this time with added tech support and a more reliable internet. With the added bonus of guest singer, ex Campsite Manager Bill Hindley and going out live via Bucks Scout Radio!

We posted our last Thank you for the NHS & Key workers

June:

Our on-site team, cleared Pickels pond carpark and entrance way. Created new laser tag shelters. Painted the exterior of the crew hut.

The fishing lake was allowed to open, and the word 'Covid secure' was introduced into our repertoire.

Virtual Campfire 3, bigger and better than before.

July:

Fishing continued to be popular as one of the only forms of allowed 'exercise'.
Hand wash stations were introduced as rumours of limited re-opening were in the news.
Virtual campfire 4, to entertain and keep the Thriftwood name in people's minds.
On 31st we were allowed to open to a limited customer base. Public camping and activity sessions were now available for the first time at Thriftwood!

August

Normally the busiest month of the year with hundreds of Scouts camping, this year we had a few leaders with their families. Busier than we expected, it was lovely to hear people enjoying the woodland and taking part in activities.
Another virtual campfire, this time shared with the Essex Bedfordshire and Suffolk Scouts Summer Challenge. This time with 2 more surprise guests (Steve Austin & Susie Warren (Lys))

September:

Scouting moved into Amber and were allowed to meet outside in small groups, we embraced this adding festoon lights to campsites, setting sites up with socially distanced altar fires and making the floodlit activities 'Covid secure'
A few training courses were allowed to run, Archery, Rifle shooting and first aid were all delivered.
Rustic bench bird feeders were made and sold.
Virtual campfire 6, to keep everyone's spirits up. This time in partnership with Beaudersert campsites Virtual wilderness camp.

October:

Essex Fire service used the site for major incident training, with 4 appliances, off road pump and numerous police cars. It was interesting to watch and be part of. We tested our own in-house response too.
The ladies from TOWIE filmed a kayaking session on the lake.

Service crew member Apple-Jane Hayward was awarded the British Empire Medal for here services to the community as part of the sea cadets.

International volunteer Miguel was finally allowed to travel home to Columbia almost 6mths after he should have left!

We were able to open our Chillout Holiday club in a reduced manner, but great to have kids back enjoying the woods.

November:

Our Memorial service was via Zoom, thank you Hornchurch District.

We introduced personalised Christmas decorations to sell, plus bags of kindling.

December:

A virtual advent calendar was posted every day on Facebook, showing a different campsite scene/activity, leading up to Christmas.

We welcomed a new International volunteer – Laura, from Germany.

Another virtual campfire, this time with carols!

Tier 4 lockdown hits and things close down again. Fishing is allowed as is family activity sessions.

The team couldn't have a Christmas meal, but all met up over zoom to share secret Santa gifts

The Future:

For 2021 I would like to see Thriftwood continue to give excellent customer service to all of our visitors. Whatever we are allowed to do. We hope the Pandemic is brought under control and the vaccination programme allows life to return to a new 'normal'

I would lastly like to thank all the hard work put into the site over the last 12 months by the Thriftwood Family Unit. The support of the team on Furlough, who live each month not really knowing what is happening. All of us hoping and praying that we can continue and come out of this in a secure place allowing Thriftwood to continue to be a great asset to Scouting.

Colin Tilbrook
Centre Manager



Service Crew Report

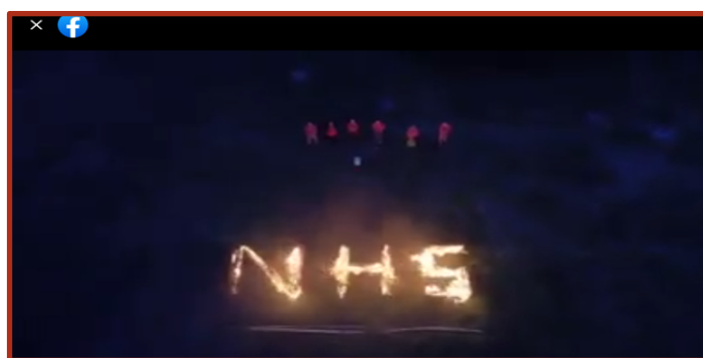
2020 – the year that nearly never was!

The year started as normal, with a newly repainted crew hut, courtesy of Gary. The first couple of weeks were spent setting up courses and maintaining the carts for the annual Pedal Car Olympics. The weekend saw the return of many previous members of the crew, including Kathy Sayo who came back all the way from Germany to make up for missing it the year she was with us through ICYE.

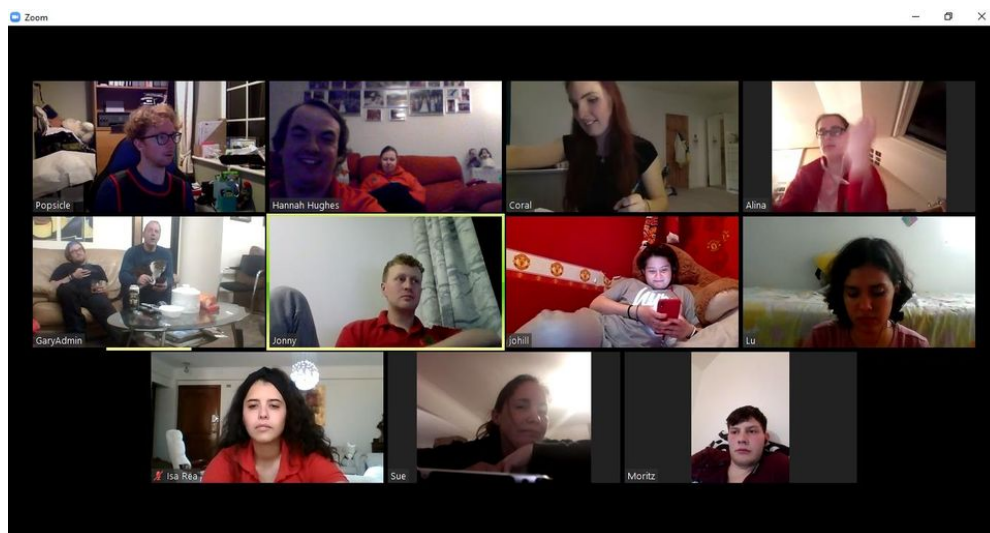
Talking about ICYE, at that point we had Lucas (Germany), Alina(Germany), Miguel(Columbia) and Nikita (Switzerland) working with us.

The next couple of months carried on very much as normal and then in March the bombshell dropped and we had to go into lockdown.

During the first lockdown the crew on site maintained security and got involved in the “clap for carers” campaign, releasing a number of videos on the site Facebook page.



We also kept contact with crew who were now no longer able to visit through a series of quizzes organised by Hannah and Mark.



One by-product of these activities was that we had a number of former ICYE volunteers join us, and it was great to see them joining in and remembering the happy times that they spent here.

Some of the crew also got involved in the Virtual Campfires on occasion, with Martin doing a sterling job keeping the singers informed about shout-outs! Again, we were also able to welcome back former crew members Susie, Andy and Steve to share the singing duties with Bill and Brad.



As the year progressed restrictions eased and we had families camping with us, and some scout groups organised socially distanced evening activities which gave us plenty to do. By this time Alina, Nikita and Lucas had returned home to be replaced by Jeric (Taiwan) and Annie (Taiwan, via Equador).

In the autumn we were joined by Laura N from Germany.

On the 25th December the “Thriftwood Family” enjoyed a Christmas celebration together, following the restrictions that prevented travel home, as we looked forward to a brighter 2021. 2020 had been a strange year!

Retail Services Report

This year has been a very sad year for the shop. It's been closed for most of the year, only really seeing customers at Pedal Car Olympics.

We introduced a virtual campfire badge, and sold personalised rustic bench bird feeders and Christmas decorations.



The majority of our sweet and drink stock was donated to a local Brentwood food bank. Hopefully doing some good in this difficult time.

We do not plan on investing in any new branded stock or souvenirs, allowing the current stock to be reduced and saving money to help support the campsite.

Here's to a better 2021 season.

Sarah Tilbrook
Retail Manager

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees present their annual report and financial statements for the campsite for the year ended 31 December 2020

The Thriftwood Memorial Camp Site (Registered Charity No. 1138253) operates as Thriftwood International Scout Camp Site and Activity Centre. The site is owned jointly and equally by the District Scout Councils of Barking & Dagenham (Registered Charity No. 303798), Brentwood (Registered Charity No. 282746) and Hornchurch (Registered Charity No. 303699) and ultimately vested in The Scout Association Trust Corporation.

The site is governed by a Constitution dated 24th July 2010 and approved by the Charity Commission on the 5th October 2010

Names of the Charity Trustees

| Trustees Name | Office |
|----------------------|--------------------|
| Dan Johnson | Chairman |
| Bradley Monk | Secretary |
| Wendy Shorey | Treasurer |
| Colin Tilbrook | Centre Manager |
| Pauline Wakeling | Barking & Dagenham |
| Steven Wakeling | Barking & Dagenham |
| Martin Hamilton | Brentwood |
| Simon Timmins | Brentwood |
| Debbie Carter | Hornchurch |
| Scott Wilderspin | Hornchurch |
| Trevor Cottis | Co-opted |

Objectives of Thriftwood

To advance in life and help young people through:

- a. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life
- b. Providing support and activities which develop their skills, capacities and capabilities to enable them to participate
- c. To promote the Aims of the Scout Association.

Achieving the Objectives

1. To provide camping facilities, accommodation and activities to members of the participating Districts and, as appropriate, members of The Scout Association, both national and international, also the Guide Association, Youth Organisation, Schools and other bona fide organisations
2. To make available instruction and skills training in the activities available on the campsite
3. To assist with the promotion of camping and outdoor activities
4. To encourage awareness of environmental issues and commitment to the conservation of the campsite and woodland environment.
5. The maintenance of a safe campsite, adequately provisioned in terms of services with approved equipment for all the activities available on the campsite.
6. The availability of adequately trained persons will be available to give advice in camping techniques and provide skills training and instruction in the activities available
7. The availability of the Centre Manager and other Salaried Staff to meet with Leaders and visitors wishing to examine the campsite and its facilities
8. The precaution exercised by the camp site members to conserve the wildlife present in the woodland site and through their guidance to visitors, gain their cooperation in the conservation of the camp site
9. By engaging the necessary personnel, either paid or voluntary, to execute the objectives of the campsite.

Reserves policy

Unrestricted funds are needed to:

1. Provide funds which can be designated to specific projects to enable them to be undertaken at short notice;
2. To cover direct charitable expenditure, administration and other support costs, without which the campsite could not function.

The Trustees consider it prudent that unrestricted reserves be sufficient, to avoid the necessity of realising fixed assets held for the charity's use, to cover one year's administration and fund-raising costs in addition to any planned projects to improve the site. The level of reserves is monitored and reviewed by the Board of Trustees at its general meetings.

Review of activities

A review of the activities during the year is included within the report of the Centre Manager.

Volunteers

The Trustees are grateful to the volunteers and supporters who give up their time during the year.

Management

The responsibility of running and maintaining the campsite is delegated to the Chairperson and Board of Trustees. The Board of Trustees comprises:

1. The Chairperson, who must be appointed with the unanimous approval of the Owner District Commissioners.
2. The Secretary, elected at the AGM.
3. The Treasurer, elected at the AGM.
4. The Centre Manager - an ex-officio member, who must be appointed with the unanimous approval of the Owner District Commissioners.
5. Up to two representatives of each participating District Scout Council. The appointment of which is limited to a period of three years at a time and such an appointment commences at the

- appropriate District AGM.
6. A maximum of three members can be nominated by the Chairperson and ratified at each Thriftwood AGM.
 7. The District Commissioners and District Chairpersons of the participating Districts have the right of attendance at Board Meetings.
 8. Experts and Specialists may be co-opted on to the Committee at the discretion of the Chairperson and Board of Trustees until their expertise is no longer required. These are non-voting members
 9. Senior Salaried Staff are invited members of the Trustee Board. They are non-voting members and are invited to update the Board on their work

Each of the above is entitled to attend Ordinary General Meetings and decisions are made by simple majority by those entitled to vote. At least three general meetings and an annual general meeting are held each year.

Any correspondence should be sent to Thriftwood Scout Campsite, Orchard Avenue, Brentwood, Essex, CM13 2DP.

Declaration

The Trustees declare that they have approved the Trustees' Report above

Signed on behalf of the Charity Trustees

Signature.....**D Johnson**..... Chair of
Trustees

Date.....1st September 2021



Minutes of the Annual General Meeting of Thriftwood Memorial Scout Campsite held on 1/3/21 via zoom



1. Prayers

The opening prayer was led by Bradley Monk.

2. Chairman's welcome – Dan Johnson

Dan said thank you for believing in me and my ability to serve as your chair. Also for giving me the opportunity to play my part in the running of this site and keeping the history of this memorial campsite alive.

When I took office, I have to confess that it was a little daunting. I received a wonderfully warm welcome by the crew, management team and board members and have been constantly provided with help and assistance and gentle reminders relating to my responsibilities.

As you'll read in my report bookings and takings are up, which demonstrates the commitment, hard work and enthusiasm of the whole team. If you are part of the team or volunteer in any capacity please stand up. On behalf of all adult leaders and young people I would like to thank you.

One project this year, arising out of the council's decision to impose a 20mph limit on the estate, has been a competition to create a sign to remind our visitors as they leave the site. The winner will be chosen tonight, but more about that later.

Our big project this year is to update our constitution which was last updated in 2010 or 2012, depending upon which district you are in, and to review, write and update the operational policies and procedures to ensure that our young people remain safe. It's a big task, and again, I am grateful for the enthusiastic way that the team are approaching this. It is truly a delight to work with you all, and I genuinely look forward to continuing to do so.

3. Apologies for Absence

Alex Kerr

4. Minutes of 62nd AGM

Proposed by Steve Wakling

Seconded by Trevor Cottis

All agreed by show of hands.

5. Treasurer's Report and Approval of Accounts for the Year Ending 31st December 2018

The main report was circulated with the accounts showing another prosperous year for the site.

Proposed by Steve May

Seconded by Nick Messenger

The accounts were approved by a show of hands.

6. Centre Managers Report – Colin Tilbrook

Colin referred everyone to his written report.

He then went on to thank the paid team, the volunteer trustees, and volunteer service crew.
Here's to 2020!

7. Service Crew Report – Mark Hughes

Mark submitted his written report for the year. He then announced that he was now standing down as Crew Rep.

8. Election of Officers – Dan Johnson

| | |
|--|---|
| Secretary – Brad Monk | Proposed by Margaret Hamilton Seconded by Jim Berry |
| Treasurer – Wendy Shorey | Proposed by Alex Kerr Seconded by Scott Wilderspin |
| Independent Examiner – Leigh Lang | Proposed by Simon Timmins Seconded by Pauline Pass All agreed unanimously |

9. Chairman's Nominated Members – Dan Johnson

| | |
|---------------------------|---|
| Nominated Member - | Trevor Cottis Nick Messenger Steve May |
| | Proposed by Dan Johnson Agreed by all |

10. Confirmation of District Representatives

| | |
|-----------------------------|-------------------------------------|
| Barking and Dagenham | Pauline Wakeling Steve Wakeling |
| Brentwood | Martin Hamilton Simon Timmins |
| Hornchurch | Linda Thorogood Scott Wilderspin |

11. Confirmation of Service Crew and Badge Team Representatives

Service Crew Rep

To be advised.

12. Presentations

There were no presentations this year.

13. Chairman's Closing Comments – Dan Johnson

Dan said that he remains proud to be able to serve as Chair of Thriftwood Campsite. The support given has been phenomenal.

It is a thrill to see young people and leaders enjoying themselves learning new skills and joining inn the campfires.

The meeting closed at 8.40pm.

THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

| | Notes | 12 MTHS TO 31-12-20 £ | 12 MTHS TO 31-12-19 £ |
|---|-------|--------------------------|--------------------------|
| INCOMING RESOURCES | | | |
| Incoming resources from operating activities in furtherance of the charity's objects | | | |
| Site fees | 2 | 109,098 | 598,013 |
| Other income | 3 | <u>2,106</u> | <u>2,096</u> |
| | | 111,204 | 600,109 |
| Donations | 1 | 68,218 | 599 |
| Incoming resources from other activities for generating funds | | | |
| Providore income | 4 | <u>4,312</u> | <u>31,154</u> |
| | | 4,312 | 31,154 |
| Investment income | 5 | 182 | 376 |
| Total incoming resources | | <u>183,915</u> | <u>632,238</u> |
| RESOURCES EXPENDED | | | |
| Costs of generating funds | | | |
| Advertising | | 1,191 | 4,171 |
| Providore costs | 4 | <u>3,803</u> | <u>22,360</u> |
| Total fundraising and publicity costs | | 4,994 | 26,531 |
| Net incoming resources available | | <u>178,922</u> | <u>605,707</u> |
| Charitable expenditure | | | |
| Costs of activities in furtherance of the objects of the charity | 6 | 311,419 | 465,027 |
| Management and administration | 7 | 894 | 2,868 |
| Depreciation | 8 | 103,425 | 102,043 |
| Loss/profit on disposal of assets | | 3,112 | 6,278 |
| Total charitable expenditure | | <u>418,850</u> | <u>576,216</u> |
| Total resources expended | | <u>423,843</u> | <u>602,747</u> |
| Net income for the year/ Net movement in funds | | (239,928) | 29,491 |
| Fund balances at 1 Jan 2020/ 1 Jan 2019 | | 1,225,837 | 1,196,346 |
| Fund balances at 31 Dec 2020/31 Dec 2019 | | <u><u>985,909</u></u> | <u><u>1,225,837</u></u> |

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
BALANCE SHEET
AS AT 31 DECEMBER 2020**

| | Notes | 31 DECEMBER 2020 | | 31 DECEMBER 2019 | |
|---|-----------|------------------|----------------|------------------|------------------|
| | | £ | £ | £ | £ |
| FIXED ASSETS | 8 | | 669,109 | | 747,373 |
| CURRENT ASSETS | | | | | |
| Stock | | 11,000 | | 11,948 | |
| Debtors and prepayments | 9 | 29,296 | | 17,206 | |
| Cash at bank and in hand | | <u>371,754</u> | | <u>534,154</u> | |
| | | 412,050 | | 563,308 | |
| CREDITORS: amounts falling due within one year | 10 | <u>95,250</u> | | <u>84,844</u> | |
| NET CURRENT ASSETS | | | 316,800 | | 478,464 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | <u>985,909</u> | | <u>1,225,837</u> |
| INCOME FUNDS | | | | | |
| Memorial fund | | | - | | - |
| General | | | <u>985,909</u> | | <u>1,225,837</u> |
| TOTAL FUNDS | | | <u>985,909</u> | | <u>1,225,837</u> |

The accounts were approved by the management committee on

and signed on its behalf by.....
Secretary

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1

1.1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting by Charities and the Charities Act.

1.2 Incoming resources

Site fees and other income are recognised on an accruals basis.
Interest received gross is included in the statement of financial activities.

1.3 Grants and donations

Grants and donations received for capital projects have been offset directly against the cost of those projects. Depreciation has been charged on the net cost of additions.
Government grants for immediate financial support or to cover costs already incurred are recognised immediately in the profit and loss account.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

| | |
|----------------------------------|--------------------|
| Buildings | 5% on cost |
| Site amenities and installations | 10% to 15% on cost |
| Plant, machinery and equipment | 10% on cost |
| Furniture and fixtures | 20% on cost |
| Vehicles | 10% on cost |
| Computer equipment | 25% on cost |

| | 31 Dec 2020 | 31 Dec 2019 |
|-----------------------------|--------------------|--------------------|
| 2. Site fees | £ | £ |
| Camping site fees | 29,732 | 146,089 |
| Oak Lodge | 6,945 | 40,630 |
| Other Buildings | 16,682 | 87,643 |
| Activities | 38,711 | 244,034 |
| Other booking items | 17,028 | 79,617 |
| | <u>109,098</u> | <u>598,013</u> |
| 3. Other income | | |
| Fishing | 20 | 1,243 |
| Miscellaneous | 2,086 | 853 |
| | <u>2,106</u> | <u>2,096</u> |
| 4. Provide income | 31 Dec 2020 | 31 Dec 2019 |
| | £ | £ |
| Sales | 4,312 | 31,154 |
| Cost of sales | | |
| Opening stock | 11,948 | 14,119 |
| Purchases | 2,855 | 20,189 |
| Closing stock | <u>(11,000)</u> | <u>(11,948)</u> |
| | <u>(3,803)</u> | <u>(22,360)</u> |
| Gross profit | 509 | 8,794 |
| Other expenses | - | - |
| Net surplus | <u>509</u> | <u>8,794</u> |
| 5. Investment income | 31 Dec 2020 | 31 Dec 2019 |
| | £ | £ |
| Interest receivable | <u>182</u> | <u>376</u> |

THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

6. Costs of activities in furtherance of the objects of the charity

| | | | |
|-----------------------------------|----------------|--------|----------------|
| Staff and activity instructors | 170,039 | | 233,676 |
| Other staff payments inc expenses | 28,142 | | 37,095 |
| Training courses | 5,670 | | 11,197 |
| Insurance | 12,766 | | 12,465 |
| Council tax | 858 | | 3,127 |
| Gas | 14,612 | | 15,367 |
| Electricity | 13,481 | | 16,524 |
| Water | 9,489 | | 4,989 |
| Telephones | 2,129 | | 2,391 |
| Refuse collection | 12,701 | | 18,333 |
| Maintenance | | | |
| Buildings | 4,329 | 9,284 | |
| Site | 3,767 | 12,218 | |
| Equipment | 2,508 | 14,775 | |
| Vehicles & fuel | 1,783 | 6,141 | |
| | 12,387 | | 42,418 |
| Toiletry & cleaning | 2,310 | | 5,457 |
| Activities and other events | 10,184 | | 41,334 |
| Other Events | 14,457 | | 17,515 |
| Miscellaneous | 2,195 | | 3,139 |
| | <u>311,419</u> | | <u>465,027</u> |

7. Management and administration

| | | |
|--------------------------------|------------|--------------|
| Stationery computers & postage | 444 | 2,418 |
| Independent examiners fee | 450 | 450 |
| | <u>894</u> | <u>2,868</u> |

31 Dec 2020

31 Dec 2019

9. Debtors and prepayments

| | | |
|---------------------------------|---------------|---------------|
| | £ | £ |
| Camp fees and other amounts due | 18,074 | 7,505 |
| Prepayments | 11,222 | 9,701 |
| | <u>29,296</u> | <u>17,206</u> |

10. Creditors: amounts falling due within one year

| | | |
|------------------------------|---------------|---------------|
| Deposits received in advance | 79,051 | 69,085 |
| PAYE | 2,740 | 4,712 |
| Credit card balance | 0 | 1,320 |
| Accruals | 13,459 | 9,727 |
| | <u>95,250</u> | <u>84,844</u> |

- 11.** The trustees would like it to be noted that the loss for the year was incurred entirely as a result of the measures taken by the UK government in March 2020 to limit the harm of COVID 19. The measures involved a high degree of social disruption which resulted in the temporary closure of the site for a number of months followed by a reduced level of operation for the remainder of the financial year reported and beyond.

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

8. Fixed assets

| | Land & Buildings | Site amenities & Installations | Plant, machinery & equipment | Furniture & fixtures | Vehicles | Office equipment | Total |
|----------------------------|---------------------|-----------------------------------|------------------------------------|-------------------------|---------------|---------------------|------------------|
| Cost | £ | £ | £ | £ | £ | £ | £ |
| At 1 Jan 2020 | 1,244,431 | 351,710 | 121,462 | 25,322 | 28,886 | 8,532 | 1,780,343 |
| Additions | | 18,845 | 4,248 | 4,511 | | 669 | 28,273 |
| Disposals | - | (6,822) | (1,683) | | (1,495) | | (10,000) |
| At 31 December 2020 | <u>1,244,431</u> | <u>363,734</u> | <u>124,027</u> | <u>29,833</u> | <u>27,391</u> | <u>9,201</u> | <u>1,798,616</u> |
| Depreciation | | | | | | | |
| At 1 Jan 2020 | 709,764 | 200,559 | 77,196 | 20,506 | 20,641 | 4,304 | 1,032,970 |
| Charge for the year | 57,777 | 30,829 | 9,739 | 2,920 | 1,350 | 810 | 103,425 |
| Disposals | - | (4,721) | (672) | | (1,495) | | (6,888) |
| At 31 December 2020 | <u>767,541</u> | <u>226,667</u> | <u>86,263</u> | <u>23,426</u> | <u>20,496</u> | <u>5,114</u> | <u>1,129,507</u> |
| Net Book Value | | | | | | | |
| At 31 December 2020 | <u>476,890</u> | <u>137,066</u> | <u>37,764</u> | <u>6,407</u> | <u>6,895</u> | <u>4,087</u> | <u>669,109</u> |
| At 31 December 2019 | <u>534,667</u> | <u>151,151</u> | <u>44,266</u> | <u>4,816</u> | <u>8,245</u> | <u>4,228</u> | <u>747,373</u> |

Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site

I report on the accounts of the committee for the year ended 31 December 2020 which are set out on pages 1 to 5.

Respective responsibilities of Members and Examiner

As the members you are responsible for the preparation of the accounts; you consider that the audit requirement Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of the Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.

.....

Date 16/11/2021

THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

| | Notes | 12 MTHS TO 31-12-20 £ | 12 MTHS TO 31-12-19 £ |
|---|-------|--------------------------|--------------------------|
| INCOMING RESOURCES | | | |
| Incoming resources from operating activities in furtherance of the charity's objects | | | |
| Site fees | 2 | 109,098 | 598,013 |
| Other income | 3 | <u>2,106</u> | <u>2,096</u> |
| | | 111,204 | 600,109 |
| Donations | 1 | 68,218 | 599 |
| Incoming resources from other activities for generating funds | | | |
| Providore income | 4 | <u>4,312</u> | <u>31,154</u> |
| | | 4,312 | 31,154 |
| Investment income | 5 | 182 | 376 |
| Total incoming resources | | <u>183,915</u> | <u>632,238</u> |
| RESOURCES EXPENDED | | | |
| Costs of generating funds | | | |
| Advertising | | 1,191 | 4,171 |
| Providore costs | 4 | <u>3,803</u> | <u>22,360</u> |
| Total fundraising and publicity costs | | 4,994 | 26,531 |
| Net incoming resources available | | <u>178,922</u> | <u>605,707</u> |
| Charitable expenditure | | | |
| Costs of activities in furtherance of the objects of the charity | 6 | 311,419 | 465,027 |
| Management and administration | 7 | 894 | 2,868 |
| Depreciation | 8 | 103,425 | 102,043 |
| Loss/profit on disposal of assets | | 3,112 | 6,278 |
| Total charitable expenditure | | <u>418,850</u> | <u>576,216</u> |
| Total resources expended | | <u>423,843</u> | <u>602,747</u> |
| Net income for the year/ Net movement in funds | | (239,928) | 29,491 |
| Fund balances at 1 Jan 2020/ 1 Jan 2019 | | 1,225,837 | 1,196,346 |
| Fund balances at 31 Dec 2020/31 Dec 2019 | | <u><u>985,909</u></u> | <u><u>1,225,837</u></u> |

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
BALANCE SHEET
AS AT 31 DECEMBER 2020**

| | Notes | 31 DECEMBER 2020 | | 31 DECEMBER 2019 | |
|---|-----------|------------------|----------------|------------------|------------------|
| | | £ | £ | £ | £ |
| FIXED ASSETS | 8 | | 669,109 | | 747,373 |
| CURRENT ASSETS | | | | | |
| Stock | | 11,000 | | 11,948 | |
| Debtors and prepayments | 9 | 29,296 | | 17,206 | |
| Cash at bank and in hand | | <u>371,754</u> | | <u>534,154</u> | |
| | | 412,050 | | 563,308 | |
| CREDITORS: amounts falling due within one year | 10 | <u>95,250</u> | | <u>84,844</u> | |
| NET CURRENT ASSETS | | | 316,800 | | 478,464 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | <u>985,909</u> | | <u>1,225,837</u> |
| INCOME FUNDS | | | | | |
| Memorial fund | | | - | | - |
| General | | | <u>985,909</u> | | <u>1,225,837</u> |
| TOTAL FUNDS | | | <u>985,909</u> | | <u>1,225,837</u> |

The accounts were approved by the management committee on

and signed on its behalf by.....
Secretary

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1

1.1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting by Charities and the Charities Act.

1.2 Incoming resources

Site fees and other income are recognised on an accruals basis.
Interest received gross is included in the statement of financial activities.

1.3 Grants and donations

Grants and donations received for capital projects have been offset directly against the cost of those projects. Depreciation has been charged on the net cost of additions.
Government grants for immediate financial support or to cover costs already incurred are recognised immediately in the profit and loss account.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

| | |
|----------------------------------|--------------------|
| Buildings | 5% on cost |
| Site amenities and installations | 10% to 15% on cost |
| Plant, machinery and equipment | 10% on cost |
| Furniture and fixtures | 20% on cost |
| Vehicles | 10% on cost |
| Computer equipment | 25% on cost |

| | 31 Dec 2020 | 31 Dec 2019 |
|-----------------------------|--------------------|--------------------|
| 2. Site fees | £ | £ |
| Camping site fees | 29,732 | 146,089 |
| Oak Lodge | 6,945 | 40,630 |
| Other Buildings | 16,682 | 87,643 |
| Activities | 38,711 | 244,034 |
| Other booking items | 17,028 | 79,617 |
| | <u>109,098</u> | <u>598,013</u> |
| 3. Other income | | |
| Fishing | 20 | 1,243 |
| Miscellaneous | 2,086 | 853 |
| | <u>2,106</u> | <u>2,096</u> |
| 4. Provide income | 31 Dec 2020 | 31 Dec 2019 |
| | £ | £ |
| Sales | 4,312 | 31,154 |
| Cost of sales | | |
| Opening stock | 11,948 | 14,119 |
| Purchases | 2,855 | 20,189 |
| Closing stock | <u>(11,000)</u> | <u>(11,948)</u> |
| | <u>(3,803)</u> | <u>(22,360)</u> |
| Gross profit | 509 | 8,794 |
| Other expenses | - | - |
| Net surplus | <u>509</u> | <u>8,794</u> |
| 5. Investment income | 31 Dec 2020 | 31 Dec 2019 |
| | £ | £ |
| Interest receivable | <u>182</u> | <u>376</u> |

THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

6. Costs of activities in furtherance of the objects of the charity

| | | | |
|-----------------------------------|----------------|--------|----------------|
| Staff and activity instructors | 170,039 | | 233,676 |
| Other staff payments inc expenses | 28,142 | | 37,095 |
| Training courses | 5,670 | | 11,197 |
| Insurance | 12,766 | | 12,465 |
| Council tax | 858 | | 3,127 |
| Gas | 14,612 | | 15,367 |
| Electricity | 13,481 | | 16,524 |
| Water | 9,489 | | 4,989 |
| Telephones | 2,129 | | 2,391 |
| Refuse collection | 12,701 | | 18,333 |
| Maintenance | | | |
| Buildings | 4,329 | 9,284 | |
| Site | 3,767 | 12,218 | |
| Equipment | 2,508 | 14,775 | |
| Vehicles & fuel | 1,783 | 6,141 | |
| | 12,387 | | 42,418 |
| Toiletry & cleaning | 2,310 | | 5,457 |
| Activities and other events | 10,184 | | 41,334 |
| Other Events | 14,457 | | 17,515 |
| Miscellaneous | 2,195 | | 3,139 |
| | <u>311,419</u> | | <u>465,027</u> |

7. Management and administration

| | | |
|--------------------------------|------------|--------------|
| Stationery computers & postage | 444 | 2,418 |
| Independent examiners fee | 450 | 450 |
| | <u>894</u> | <u>2,868</u> |

31 Dec 2020

31 Dec 2019

9. Debtors and prepayments

| | | |
|---------------------------------|---------------|---------------|
| | £ | £ |
| Camp fees and other amounts due | 18,074 | 7,505 |
| Prepayments | 11,222 | 9,701 |
| | <u>29,296</u> | <u>17,206</u> |

10. Creditors: amounts falling due within one year

| | | |
|------------------------------|---------------|---------------|
| Deposits received in advance | 79,051 | 69,085 |
| PAYE | 2,740 | 4,712 |
| Credit card balance | 0 | 1,320 |
| Accruals | 13,459 | 9,727 |
| | <u>95,250</u> | <u>84,844</u> |

- 11.** The trustees would like it to be noted that the loss for the year was incurred entirely as a result of the measures taken by the UK government in March 2020 to limit the harm of COVID 19. The measures involved a high degree of social disruption which resulted in the temporary closure of the site for a number of months followed by a reduced level of operation for the remainder of the financial year reported and beyond.

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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.

.....

Date 16/11/2021