

THRIFTWOOD MEMORIAL SCOUT CAMPSITE

England & Wales · Charity number 1138253

Details

Status Registered

Legal form Other

Registered 2010-10-05

Register [View on the Charity Commission register](#)

Contact

Address Thriftwood Scout Centre
Orchard Avenue
Brentwood
CM13 2DP

Phone 01277212784

Email enquiries@thriftwood.org.uk

Website www.thriftwood.org.uk

Activities

Objects: TO ADVANCE IN LIFE AND HELP YOUNG PEOPLE THROUGH;A) THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE,B) PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS.

Activities: a). The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life b). Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals c). To promote the aims of The Scout Association

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£831,892	£917,091	£1,108,844	0
2023-12-31	£853,917	£819,803	£1,194,043	0
2022-12-31	£781,997	£688,602	£1,159,929	6
2021-12-31	£574,351	£493,726	£1,066,534	6
2020-12-31	£183,915	£423,843	-	-

Trustees

Name	Role	Appointed
Scott Roy Wilderspin	Chair	2014-10-01
Catherine Barnes		2023-06-29
Deborah Anne Carter		2019-06-18
NICHOLAS MESSENGER		
Rosemary Oakwell		2022-06-15
Simon Timmins		2019-06-18
Stephen Austin		2021-10-11
WENDY SHOREY		

THRIFTWOOD MEMORIAL SCOUT CAMPSITE

England & Wales - Charity number 1138253

Accounts

THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

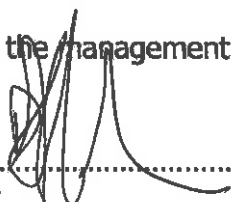
	Notes	12 MTHS TO 31-12-24		12 MTHS TO 31-12-23	
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from operating activities in furtherance of the charity's objects					
Site fees	2	792,363		832,454	
Other income	3	<u>2,020</u>		<u>1,172</u>	
			794,383		833,626
Donations	1		119		735
Incoming resources from other activities for generating funds					
Providore income	4	<u>30,405</u>		<u>27,060</u>	
			30,405		27,060
Investment income	5		6,985		5,958
Total incoming resources			<u>831,892</u>		<u>867,379</u>
RESOURCES EXPENDED					
Costs of generating funds					
Advertising		2,330		2,627	
Providore costs	4	<u>20,432</u>		<u>21,815</u>	
Total fundraising and publicity costs			22,762		24,442
Net incoming resources available			<u>809,130</u>		<u>842,937</u>
Charitable expenditure					
Costs of activities in furtherance of the objects of the charity	6		781,364		700,125
Management and administration	7		2,553		2,625
Depreciation	8		106,992		101,653
Loss/profit on disposal of assets			3,420		4,420
Total charitable expenditure			<u>894,329</u>		<u>808,823</u>
Total resources expended			<u>917,091</u>		<u>833,265</u>
Net income for the year/ Net movement in funds			(85,199)		34,114
Fund balances at 1 Jan 2024/ 1 Jan 2023			1,194,043		1,159,929
Fund balances at 31 Dec 2024/31 Dec 2023			<u>1,108,844</u>		<u>1,194,043</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
BALANCE SHEET
AS AT 31 DECEMBER 2024**

	Notes	31 DECEMBER 2024		31 DECEMBER 2023	
		£	£	£	£
FIXED ASSETS	8		607,070		562,529
CURRENT ASSETS					
Stock		16,026		21,034	
Debtors and prepayments	9	37,816		30,989	
Cash at bank and in hand		511,941		640,335	
		<u>565,783</u>		<u>692,358</u>	
CREDITORS: amounts falling due within one year	10	<u>64,009</u>		<u>60,844</u>	
NET CURRENT ASSETS			501,774		631,514
TOTAL ASSETS LESS CURRENT LIABILITIES			<u><u>1,108,844</u></u>		<u><u>1,194,043</u></u>
INCOME FUNDS					
Memorial fund			-		-
General			1,108,844		1,194,043
TOTAL FUNDS			<u><u>1,108,844</u></u>		<u><u>1,194,043</u></u>

The accounts were approved by the management committee on

and signed on its behalf by.....
Secretary



**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

1

1.1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting by Charities and the Charities Act.

1.2 Incoming resources

Site fees and other income are recognised on an accruals basis.
Interest received gross is included in the statement of financial activities.

1.3 Grants and donations

Grants and donations received for capital projects have been offset directly against the cost of those projects. Depreciation has been charged on the net cost of additions.
Government grants for immediate financial support or to cover costs already incurred are recognised immediately in the profit and loss account.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Buildings	5% on cost
Site amenities and installations	10% to 15% on cost
Plant, machinery and equipment	10% on cost
Furniture and fixtures	20% on cost
Vehicles	10% on cost
Computer equipment	25% on cost

	31 Dec 2024	31 Dec 2023
	£	£
2. Site fees		
Camping site fees	192,688	237,528
Oak Lodge	47,145	53,835
Other Buildings	107,633	109,340
Activities	353,803	340,660
Other booking items	91,094	91,091
	<u>792,363</u>	<u>832,454</u>
3. Other income	£	£
Miscellaneous	2,020	1,172
	<u>2,020</u>	<u>1,172</u>
4. Providore income		
	£	£
Sales	30,405	27,060
Cost of sales		
Opening stock	21,034	8,678
Purchases	15,124	34,171
Closing stock	<u>(15,726)</u>	<u>(21,034)</u>
	<u>(20,432)</u>	<u>(21,815)</u>
Gross profit	9,973	5,245
Other expenses	-	-
Net surplus	<u>9,973</u>	<u>5,245</u>
5. Investment income	£	£
Interest receivable	<u>6,985</u>	<u>5,958</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

6. Costs of activities in furtherance of the objects of the charity

	£	£
Staff and activity instructors	448,555	371,692
Other staff payments inc expenses	55,648	35,468
Training courses	5,889	15,386
Insurance	13,518	13,197
Council tax	750	790
Gas	23,296	19,860
Electricity	23,748	25,025
Water	13,920	13,048
Telephones	1,403	1,931
Refuse collection	22,162	21,692
Maintenance		
Buildings	26,948	27,397
Site	20,473	15,595
Equipment	18,704	14,753
Vehicles & fuel	9,575	11,568
	<u>75,700</u>	<u>69,313</u>
Toiletry & cleaning	9,500	6,775
Activities and other events	21,907	27,880
Other Events	56,088	62,044
Professional fees	2,203	9,808
Miscellaneous	7,077	6,216
	<u><u>781,364</u></u>	<u><u>700,125</u></u>

7. Management and administration

	£	£
Stationery computers & postage	2,003	2,175
Independent examiners fee	550	450
	<u>2,553</u>	<u>2,625</u>

9. Debtors and prepayments

	£	£
Camp fees and other amounts due	25,244	18,041
Prepayments	12,572	12,948
	<u>37,816</u>	<u>30,989</u>

10. Creditors: amounts falling due within one year

	£	£
Deposits received in advance	47,989	35,490
PAYE	5,954	12,931
Credit card balance	2,256	1,510
Accruals	7,810	10,913
	<u>64,009</u>	<u>71,922</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

8. Fixed assets

	Land & Buildings	Site amenities & Installations	Plant, machinery & equipment	Furniture & fixtures	Vehicles	Office equipment	Total
Cost	£	£	£	£	£	£	£
At 1 Jan 2024	1,244,431	459,166	166,119	29,833	40,636	11,094	1,951,279
Additions	70,564	47,770	23,248	10,810	2,000	562	154,954
Disposals	-	(2,594)	(1,990)	(5,989)	(7,995)	(280)	(18,848)
At 31 December 2024	<u>1,314,995</u>	<u>504,342</u>	<u>187,377</u>	<u>34,654</u>	<u>34,641</u>	<u>11,376</u>	<u>2,087,385</u>
Depreciation							
At 1 Jan 2024	933,869	285,373	109,520	28,929	23,540	7,519	1,388,750
Charge for the year	52,126	37,498	11,134	3,065	2,127	1,042	106,992
Disposals	-	(2,409)	(1,949)	(5,989)	(4,800)	(280)	(15,427)
At 31 December 2024	<u>985,995</u>	<u>320,462</u>	<u>118,705</u>	<u>26,005</u>	<u>20,867</u>	<u>8,281</u>	<u>1,480,315</u>
Net Book Value							
At 31 December 2024	<u>329,000</u>	<u>183,880</u>	<u>68,672</u>	<u>8,649</u>	<u>13,774</u>	<u>3,095</u>	<u>607,070</u>
At 31 December 2023	<u>310,562</u>	<u>173,793</u>	<u>56,599</u>	<u>904</u>	<u>17,096</u>	<u>3,575</u>	<u>562,529</u>

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

I report on the accounts of the committee for the year ended 31 December 2024 which are set out on pages 1 to 5.

Respective responsibilities of Members and Examiner

As the members you are responsible for the preparation of the accounts; you consider that the audit requirement Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

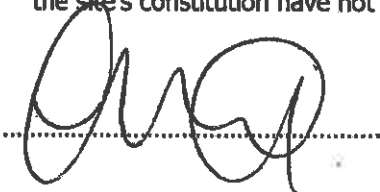
Basis of the Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.



Date 23/6/2025

THRIFTWOOD MEMORIAL SCOUT CAMPSITE

England & Wales - Charity number 1138253

Accounts

Thriftwood International Activity Centre

Our annual report for the year ending 31
December 2023



Thriftwood International Activity Centre

Our annual report for the year ending 31
December 2023



Thriftwood International Scout Campsite & Activity Centre

Orchard Avenue, Brentwood, Essex CM13 2DP



Registered Charity Number 1138253

www.thriftwood.org.uk

enquiries@thriftwood.org.uk

Members of the Board of Trustees for 2023

Ex-Officio Members

Chair of Trustees	Mr Dan Johnson (until Oct) Mr Scott Wilderspin / Mrs Debbie Carter (interim from Oct)
Secretary	Mr Bradley Monk
Treasurer	Mrs Wendy Shorey
Centre Manager	Mr Colin Tilbrook

District Appointed Members

Barking & Dagenham District	Mrs Rosemary Oakwell Mr Steve Wakeling/ Mrs Catherine Barns
Brentwood District	Mr Steve Austin Mr Simon Timmins
Hornchurch District	Mrs Debbie Carter Mr Scott Wilderspin

Nominated Members

Chairman's Nominations	Mr Trevor Cottis Mr Nick Messenger
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Co-opted Members (non-voting)

Service Crew Representative	Vacant
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Invited Members (non-voting)

Activities Manager	Mr Alex Kerr
Facilities Manager	Vacant
Guest Services Manager	Mrs Vikki Patten
Retail Manager	Mrs Sarah Tilbrook

Thriftwood International Scout Camp Site and Activity Centre
Orchard Avenue, Brentwood, Essex CM13 2DP



Annual General Meeting

to be held on

Wednesday 12th June 2024 at Thriftwood

Agenda

1. Opening Prayer
2. Chair's Welcome
3. Apologies for Absence
4. Minutes of the 66th Annual General Meeting
5. Treasurer's Report and Approval of Accounts for the year ending 31st December 2023
6. Centre Manager's Report
7. Service Crew Report
8. Election of Officers
 - Secretary
 - Treasurer
 - Auditor
9. Chair's Nominated Members
10. Confirmation of District Representatives
11. Confirmation of Service Crew Representative
12. Chair's Closing Comments

Interim Chair of Trustees Report

We would like to start by thanking everyone connected with Thriftwood for everything they do. We have a huge range of staff, volunteers and trustees who work so hard to make the young people who come to Thriftwood have such amazing experiences.

This year like many we have gone through some change and some challenges. Dan Johnson stood down as chair and we were asked to step in and continue to steer things forward. Our thanks go to Dan for everything he has done over the last 5 years.

Our investment last year in our support systems which provide us HR and Health & Safety guidance are being well used and helping us daily to operational run the site. We have continued investment into our activities to ensure we have the best offering to attract more young people to the site. Some work continues around reviewing our boundary and how we work with our neighbours to keep the site safe.

Our regular large events have yet again proved to be very popular and well attended throughout the year. We also have recruited more casual summer and winter staff to keep up with the demand both mid weekend and weekends on activities.

Whilst our onsite shop still proves to be popular this is an area we do need more volunteers to join our rota and help sell the stock we have.

Scott Wilderspin & Debbie Carter
Interim Chairs of Trustees

Centre Manager's Report

January

2023 started as we hoped it would, with a well attended Pedal Car Olympics. Plus AP school day visits and weekly visits by Brentwood School.

February

Royal Forest Brass Monkey camp was back with over 100 young people partaking. Goodbye to International volunteers Sarah, Luc and Alina and hello to Hevi and Sophia.

Chillout was well attended as was the NSRA Crossbow Instructor course.

March

Staff development on all things rope, led by our Technical Advisor Keith Fleming. Apprentice Interviews with successful candidates Libby & Jack.

GCSE PE Climbing for many Schools

Essex County Scout Backpack used Thriftwood as a base with over 700 people on site!

After 14 years of service Sky-Hi was retired
Oak Lodge was given a lick of paint too.

April

A month of training courses, climbing permit training, Axe throwing instructor, and campfire leaders were all successfully run.

Easter Chillout provided fun for young people.

Schools started early this year, plus facilitating a hike for Havering college. Providing staff to walk with students and support car backup.

Barcwood was given new carpets and a coat of paint.

May

Campfire season starts.

School residentials get underway

Scout and Guide evening and weekend bookings are busy.

We saw a King coronated.

June

More schools on residential and day visits. Weekends are again busy with Scouts and Guides.

We welcomed Squirrels to climbing, they did really well.

Congratulations to Alex Kerr on receiving the Award of Merit and surprise silver Acorn for me!

Sadly we said goodbye to International Volunteer Sophia.

Lots of poles and plant arrived as construction started on a new climbing wall, crate stack and high see-saw.

July / August

School residentials continue to be popular, at this rate we will be looking for a new residential facility!

The School holidays were nice and busy.
#INTENTS23 was back after a 2 year break. Everyone seemed to enjoy themselves.
We introduced the International zone with African drumming, yoga and Highland games as just a few activities.
We said goodbye to International Volunteers Nico & Micka!
Welcome to Pia and Chema who start a year's volunteering with us.

September

Gilwell reunion stand for Alex & Colin.
Interviews for Apprentices well attended with 10 applicants, a strong cohort this year.
Goodbye to International volunteer Hevi.
School residentials continue making the most of the weather.

October

Welcome to Archie, Harry, Daisy & Kieran who start as Apprentices.
Two NSRA an Axe and an Archery course were fully booked.
Cub & Brownie Spooky day well attended and Fright night was frightening!

November

Fireworks display was very popular, but luckily not as busy as 2022.
Memorial service, led by Barking, Dagenham & Newham District.
Archery GB Instructor – fully booked.

December

Santa's present grab was introduced as an activity before campfire and carols.
Another good campfire with Brad singing, Ange on piano and live streamed by Riverview Park Cubs.
New lighting and power installed on the Archery range, plus a light in the picnic area to allow groups a safe place to meet in the evenings.
A fantastic night out with the staff team at Friern Manor to Celebrate Christmas and the end of a great year..

Looking forward to 2024.

Colin Tilbrook

Centre Manager

Service Crew Report

The year started with the annual Pedal Car Olympics, back in its original format for the first time after a two-year break. A few familiar faces from the past appeared to help out on the weekend.

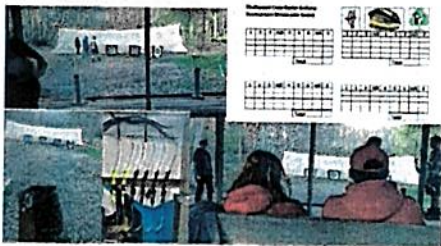
The next event to return was Burns' Night.

In March Adrian left us and was replaced by Sophia. The team spent some hours on the walls and high ropes practicing to be ready for the onslaught of Schools and Scouts due over the spring, summer and Autumn months.

We also took on two new apprentices in Jack and Libby.

Easter weekend saw us celebrate the arrival of the new bows for archery with a site competition. Participants included a wide range of staff including Crew, Shop Staff, International Volunteers, Trustees, Explorer Crew, and Facilities Staff as well as Instructors. Competition was intense, with Joe and Amber tying for first place with a score of 144 from 24 arrows. Our Site manager managed a respectable third with 142 points.

The first tie-breaker was level pegging, but after the second 1/2 end (3 arrows) Amber was victorious.



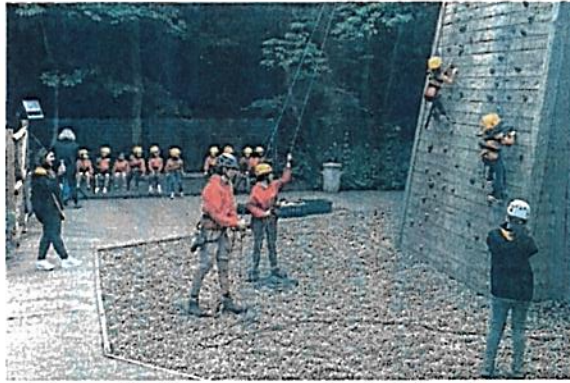
We then said goodbye over the next few months to our International volunteers Hevi, Sophia, Nico and Mikela, but they were soon replaced by Pia, and Chema.

In May we were given a day off to celebrate the coronation of King Charles III. There were several "close shaves" with reciting the promise during Campfire, but generally people remembered.

May also saw the usual influx of summer staff as the number of school residential experiences increased. Our efforts in introducing young people to paddle sports were even commented upon by Paper Mill Lock. We also welcomed Adam Power who started as an Archery Instructor but eventually made the transition to become a member of our Facilities Team with Andrew and Frances.

Over the summer Archery vied with the usual activities for evening crew sessions, with several crew members purchasing their own bows. Previously Harnesses and Kayaks had been the priority.

The Instructors also had to get used to a new section in Scouting, with Squirrel Scouts bring new challenges.



#INTENTS 23 was great fun with the crew entertaining the crowds with the song and fancy-dress lip synching.

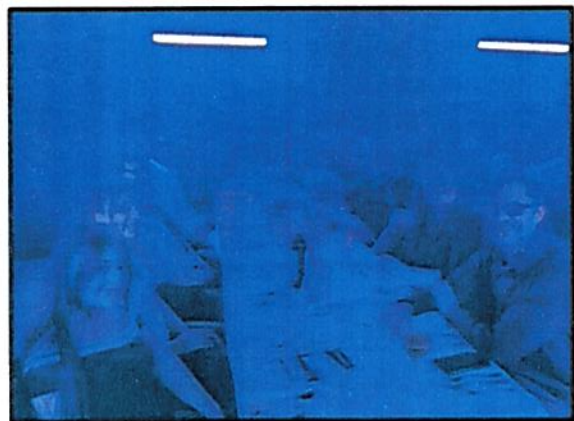


At the end of the summer we said goodbye to Amber Worthington, who had started as an apprentice but stayed on.

In September we had another round of apprentice interviews and then welcomed on board Harry, Archie, Daisy and Kieran, the last two coming all the way from Scotland to join us.

As we moved into Autumn we were involved in a number of events and the work for the apprentices moved slowly to site maintenance and training, as the number of campers eased up.

At Christmas we all went out for a celebratory dinner and dance.



As 2023 closed we recognised that we were slowly now approaching a pre-covid reality. New friends had been made and many old faces had returned to the family for visits through the year. All in all, a great year.

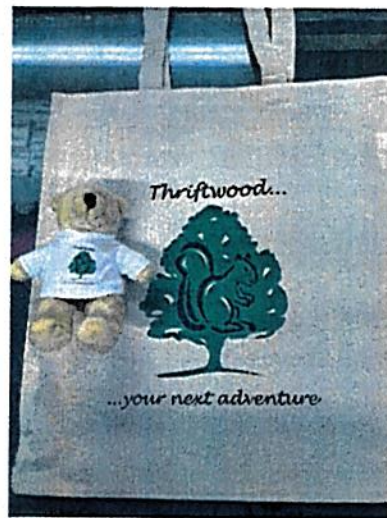
Bradley Monk

Retail Services Report

Back to business as normal – unfortunately with a few less helpers.

This year saw some normality head to the shop with opening times back to normal and large number of eager customers. We have welcomed the Carters to our merry band of helpers.

In addition to widening the range of Thriftwood activity badges we also launched our first camp and season badges. Hopefully, the season badges will be a reminder to visit us at all times of the year! Also we have new teddies and tote bags.



We also have a new way of personalising Thriftwood gifts – the QuickDomes. This allows us to quickly create keyrings, medals and other gifts quickly helping us to create event specific souvenirs in limited numbers. This also saved us money on the Pedal Car medals and provided us with winner medals for the summer wide games.



Sad news with the passing of long standing shop volunteer Ken Thompson. A great man who gave up many hours for Thriftwood and the shop. He will be missed.

Profits from the shop this year went to the new climbing wall and high seesaw.

Sarah Tilbrook

Retail Manager

THRIFTWOOD MEMORIAL SCOUT CAMP SITE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees present their annual report and financial statements for the campsite for the year ended 31 December 2023

Following the 1939 – 45 war, Squirrels Heath raised funds to purchase a campsite as a memorial to all Scouts who had lost their lives in the conflict. Squirrels Heath invited neighbouring Districts to join them in acquiring and developing the site. Brentwood, Dagenham (later Barking, Dagenham and Newham) and Hornchurch accepted the invitation and in March 1957, the purchase was completed, and the site officially opened in May 1958.

The Thriftwood Memorial Scout Camp Site (operating as Thriftwood International Scout Camp Site and Activity Centre) is situated at Brentwood Essex and is jointly and equally owned by the Scout Councils of Barking, Dagenham and Newham (Registered Charity No. 303798), Brentwood (Registered Charity No. 282746), Hornchurch (Registered Charity No. 303699) and previously Squirrels Heath (Registered Charity No. 303704) which was dissolved in 2015 (hereinafter called the Owner Districts) and ultimately vested in the Scout Association Trust Corporation.

The site is governed by a Constitution dated 15th June 2022 and to be approved by the Charity Commission

Names of the Charity Trustees

Trustees Name	Office
Dan Johnson (until Oct)	Chairman
Bradley Monk	Secretary
Wendy Shorey	Treasurer
Colin Tilbrook	Centre Manager
Rosemary Oakwell	Barking, Dagenham & Newham
Steven Wakeling / Ctherine Barns	Barking, Dagenham & Newham
Steve Austin	Brentwood
Simon Timmins	Brentwood
Debbie Carter	Hornchurch
Scott Wilderspin	Hornchurch
Trevor Cottis	Co-opted
Nick Messenger	Co-opted

Objectives

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Achieving the Objectives

- To provide camping facilities, accommodation, and activities for members of The Scout Association, both national and international, also Girlguiding, Schools, and other youth organisations.
- To make available instruction and skills training in the activities available on the campsite.
- To assist with the promotion of residential experiences and activities.
- To encourage awareness of environmental issues and commitment to the conservation of the campsite and woodland environment.
- To maintain a safe campsite, adequately provisioned in terms of services with approved equipment for all the activities available on the campsite.
- Adequately trained persons will be available to give advice in camping techniques and provide skills training and instruction for the activities available.
- As and when required, the Centre Manager and/or other site staff will be on hand to meet with Leaders and visitors wishing to examine the campsite and its facilities.
- Every precaution is to be exercised by the campsite members to conserve the wildlife present in the woodland site and through their guidance to visitors, gain their cooperation in the conservation of the campsite.
- To engage the necessary paid or voluntary personnel to execute the objectives of the campsite.

General Business

The responsibility of developing, running, and maintaining the campsite is delegated to the Chairperson and The Board of Trustees (thereafter referred to as The Board). The Board is thus a committee with delegated powers responsible to the Executives of the Owner Districts and is the representative of them in all campsite matters.

Composition of The Board

- The Chairperson.
- Deputy Chairperson (if appointed).
- The Secretary.
- The Treasurer.
- The Centre Manager - an ex officio member.
- Up to two adults nominated to be trustees by each of the Owner District Scout Councils appointed then ratified yearly by each of the Owner District Scout Councils. The appointment commencing at the appropriate District Annual General Meeting. In the event of the resignation of a current representative of the participating Districts, the Executive Committee of that District Scout Council may appoint a temporary representative until the next District Annual General Meeting.
- Up to three members can be nominated by the Chairperson and ratified at each Thriftwood AGM. In the event of the resignation of a current nominee, the Chairperson may appoint a temporary nominee until the next Thriftwood Annual General Meeting.

- The District Commissioners and District Chairpersons of the Owner Districts have a right of attendance at meetings of The Board but have no voting rights.
- At the discretion of the Chairperson of The Board, people with specialist knowledge may be invited to attend meetings to give advice and, if required, may also be co-opted onto The Board until their expertise is no longer required. Co-opted members are non-trustees and cannot vote in motions.

Duties & Responsibilities of The Board of Trustees

- The Board shall be accountable for: -
- The development, maintenance, and day-to-day running of the campsite, together with buildings and equipment.
- Ensuring that satisfactory insurances exist in respect of assets and liabilities.
- Deciding on the fees to be charged for camping and any other site facilities.
- Approval of the levels of remunerations and emoluments to be paid. Additionally, the regular payment of those remunerations, emoluments, Income Tax and National Insurance Contributions and reimbursement of out-of-pocket expenses, which, are to be supported by receipts/invoices where appropriate.
- Approving controls for the Receiving, banking, depositing, and spending of any monies - pursuant to 6.1, 6.2, 6.4 and 6.8 and raised by, for, or on behalf of, The Board, and campsite, or similarly donated.
- Ensuring that proper accounts are kept of all financial transactions and that such accounts are audited annually, in accordance with Policy, Organisation and Rules of The Scout Association and the rules of the Charity Commission that are applicable.
- Cheque and online payments shall require any two signatories from a list approved by The Board with individual signing limits listed separately. This should be reviewed annually by The Board.
- All Development plans, together with budget costs, are to be shared with Owner Districts for information.
- The Board shall not let, lease, sell or otherwise dispose of any part of the land forming the campsite without the unanimous prior consent of the Owner District Scout Council's Executives
- The Board will ensure that a Health and Safety Policy as required by the Health and Safety Executive is maintained.

Appointed Officials

- The Chairperson.
- The Deputy Chairperson (if required).
- The Secretary.
- The Treasurer.
- The Centre Manager.

Conditions of Appointment

- The Chairperson will be appointed, with the unanimous approval of the Owner District Executive Chairpersons ratified by each Owner District Executive for a term of 5 years, renewable, subject to the Owner District Executives continued approval. Should an Owner District Executive wish to withdraw approval, a meeting of the three District Chairpersons should be called to discuss.
- A Deputy Chairperson may be appointed by The Board as and when required.
- The Secretary and Treasurer shall be elected at the Thriftwood Annual General

Meeting.

- No two appointments are to be held by the same person.

Duties and Responsibilities of Appointed Officials

- The Chairperson - An Honorary Appointment.
- To act as if he/she were the Line Manager to the Centre Manager.
- To work in conjunction with the Centre Manager to encourage the promotion, development, and use of the campsite.
- To act as Chairperson at all general and special meetings.
- To co-ordinate and encourage the work of all officials and sub-committees.
- To maintain close liaison with the Owner District Commissioners.
- To promote co-operation between The Board and District Scout Councils' Executive Committees.

The Deputy Chairperson

- To deputise for the Chairperson during periods of absence or as required.
- To undertake the defined responsibilities of the Chairperson when deputising.

The Secretary - An Honorary Appointment.

- To act as Secretary to The Board.
- To take and distribute Minutes of all general, annual, and other meetings as required.

The Treasurer - An Honorary Appointment.

- To advise The Board on all financial matters and insurances.
- To ensure all procedures necessary for proper banking, investment and settlement are operative and adhered to.
- To attend, as required, other financial meetings.

The Centre Manager - A full-time, paid appointment.

- To be responsible to the Chairperson of The Board.
- To carry out the defined responsibilities, policies and procedures agreed by The Board and as directed by the person acting as the Chairperson of The Board.
- To be responsible for the formation of Service Teams and the selection of Service Team Leaders.
- To advise Service Teams of their duties and be responsible for them carrying out those duties.
- To maintain the quality of "Scouting Standards" of camp and other activities in accordance with The Scout Association Policy, Organisation and Rules and any other statutory regulations.
- To protect the campsite and woodland environment and the wildlife present.
- To oversee the operation and day to day management of the campsite.
- Retiring officials shall immediately hand over to their successors or the Chairperson, all relevant files, Minute Books and Books of Account, subject to audit, and any other Thriftwood property in their possession.

Appointment of Salaried Staff

- The Centre Manager will advise The Board of the Staff required to operate and maintain the Campsite.
- Candidates for all full-time staff positions will attend a selection process which will include personal interviews, practical bases, and checks made as to their suitability. Appointees will be required to be/become a member of The Scout Association.
- All Salaried Staff appointments and salaries are to be reviewed by a HR subcommittee and any overall percentage differences approved by The Board.
- All Salaried Staff (excluding Casual Summer Staff) will be appointed with the unanimous approval of The Board and must undertake appropriate training as required by Policy, Organisation and Rules and any other training as directed by The Board.
- Changes to Staff contracts are to be approved by The Board.
- All new salaried Staff to be issued with a Job Description and Contract of Employment in line with statutory provision.
- An Employee Handbook for Salaried Staff will be available to all members of Staff.
- The Centre Manager will recommend any members of staff for promotion, but the final approval is made by The Board.
- All Salaried Staff positions will be advertised internally and externally.

Appointment of Sub-Committees

- The Board may appoint sub-committees as required, and the sub-committee Chairperson should be a member of The Board. They may invite members to attend meetings to report sub-committee activities. Other members need not necessarily be members of The Board.
- The duties and terms of reference of the sub-committees shall be defined by The Board.
- All recommendations from sub-committees are to be presented to The Board for action.
- There must be a HR subcommittee established by The Board with representation from a trustee from each Owner District and approved by the Board.

General Meetings

- The Board shall each year hold an Annual General Meeting which will be held each calendar year to: -
 - Elect the Secretary and Treasurer. *Approve the Chairperson's nominations.
 - Receive reports of activities.
 - Publicise future events.
- All members of the Owner Districts' Scout Councils shall be eligible to attend and vote.
- At least three Board Meetings will be held annually.
- Further meetings may be called: -
 - By any four members of The Board
 - Or by agreement of the Chairperson and Secretary.
- Members shall be given at least 14 days' notice of Board Meetings and at least 28 days' notice of the Annual General Meeting.
- Six members, of whom at least five shall be Trustees, shall form a quorum.
- As a Memorial Site, a memorial event should be held annually.

Voting

- The following persons shall be entitled to vote on motions or other matters at Board Meetings: -
 - The Chairperson, The Deputy Chairperson (if appointed), The Secretary, The Treasurer, The Centre Manager, Appointed Representatives and Nominated Members.
 - Propositions arising at any meeting shall be decided by a simple majority of votes and in the case of an equality of votes the Chairperson shall not have a casting vote and the motion shall be deemed not to have been carried.

Minutes

- Copies of the Minutes of all Board Meetings shall be circulated with notice of meetings to:-
 - All members of The Board.
 - The DC and Chairperson of each Owner District Scout Council.
 - Other interested parties as shall be determined by The Board.

Accounts

- Copies of the audited accounts will be available at the AGM and circulated to: -
 - All Members of The Board.
 - The DC and Chairperson of each Owner District Scout Council.
 - Other interested parties as shall be determined by the Board.

Dissolution or Winding Up

In the event of The Board recommending to the Owner Districts the permanent closure of the campsite for any reason, all the land and assets situated on the campsite or under the direct control of the Owner Districts will revert to the Owner Districts and ultimately to the ownership of The Scout Association Trust Corporation.

Amendments to the Constitution

- This constitution may be amended by recommendations from any Owner District Scout Councils' Executive Committee or by recommendations from The Board.
 - The Owner District wishing to recommend alterations should write to The Board Secretary, setting out the proposed alterations. The Board Secretary will then distribute them to all other Owner Districts for consideration.
 - After consideration, replies should be sent to The Board Secretary who will collate the replies and advise all parties of the result.
 - A unanimous decision of the Owner District Committees will be needed to make any changes and agreed changes will be effective immediately.
 - The Constitution should be reviewed in 5 years from date of approval if it has not been reviewed before this date.
- Owner District Benefits

As initial investors in Thriftwood, the Owner Districts will have a special Owner District charge rate for all camping facilities as well as special offers during the year. This benefit includes Scout Groups geographically previously included in any previous Owner District.

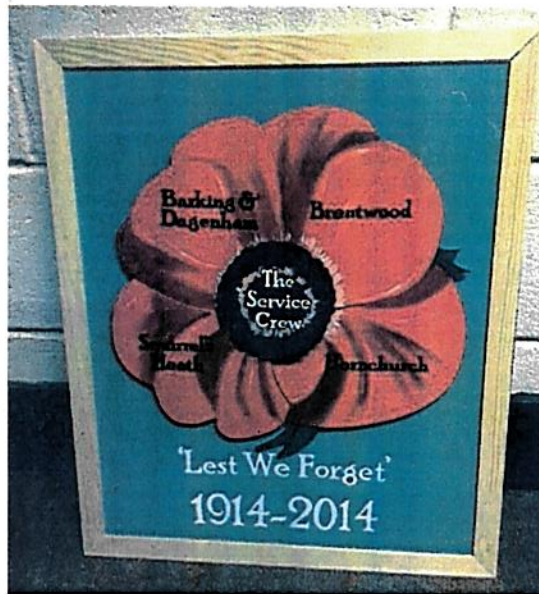
Declaration

The Trustees declare that they have approved the Trustees Report above

Signed on behalf of the Charity Trustees

Signature...**Scott Wilderspin** **Debbie Carter**..... Interim Chair of Trustees

Date.....10th June 2024



Minutes of the Annual General Meeting of Thriftwood Memorial Campsite held on 14th June 2023 in The Village, Thriftwood



1. Opening prayer

An opening prayer was read by Brad Monk

2. Chairman's welcome – Dan Johnson

Dan welcomed us all to the 66th Annual General Meeting and thanked all for attending, saying that we now appeared to have recovered from the pandemic and back in full use. His report was attached.

3. Apologies for Absence

Pauline Wakeling, Brian Turner, David Wright, Debbie Carter, Sarah Tilbrook, Vikki Patten, and Sandra Nunn.

Bill Hindley raised the matter of the perceived lack of mailing list for the AGM. The Campman distribution list needs to be whittled down to comply with GDPR requirements.

4. Minutes of 65th AGM

Proposed by Steve Wakeling

Seconded by Nick Messenger

All agreed by show of hands.

5. Treasurer's Report and Approval of Accounts for the Year Ending 31st December 2021

A written report was submitted by Wendy Shorey.

There were no questions.

Proposed by Scott Wilderspin

Seconded by Louisa Golder

The accounts were approved by a show of hands.

6. Centre Managers Report – Colin Tilbrook

Colin directed us to his written report.

With regard to the Pedal Car Olympics, the Trustees had pulled the plug at the last minute since they felt that it was the safest thing to do with a spike in Covid having been reported in this area.

Colin thanked all the staff for all that they had done over the past year. He admitted that he probably didn't thank them enough.

He also mentioned that Alex had received an award for his "wet activities".

Dean then spoke in his role as Chair of the Awards Advisory Group.

He described the Trustees as an amazing team of volunteers.

He presented Alex Kerr with the Award of Merit for his work at Thriftwood.

He also presented Vikki Patten with an Award for Merit. He told the meeting that Vikki had been here for 20 odd years as a Crew Member and then the Guest Services Manager.

He then called up Colin. He told us that Colin had joined the team in 2004 as Bill's deputy, and became Centre Manager in 2009. He has done an amazing job continuing to develop the site for the future. He presented Colin with the Silver Acorn.

7. Service Crew Report – Brad Monk

A written report was presented. Brad thanked Hann and Alex for all they had done in setting up and reinvigorating the Thriftwood Explorer Crew.

8. Shop Report - Sarah Tilbrook

A written report was submitted. Sarah asked if anyone with a few spare hours could assist in running the shop at weekends and during school holidays.

9. Election of Officers – Dan Johnson

Secretary – Brad Monk

Proposed by Alex Kerr

Seconded by Simon Timmins

Treasurer – Wendy Shorey

Proposed by Colin Tilbrook

Seconded by Scott Wilderspin

Independent Examiner – Leigh Lang

Has agreed to continue.

10. Chairman's Nominated Members – Dan Johnson

Nominated Member - Trevor has decided to step down now and Steve May stepped down during the year. Dan thanked them both for their longstanding contributions.

Nick Messenger

Proposed by Dan Johnson

Seconded by Adrian Sinclair

Agreed by all

11. Confirmation of District Representatives

Barking and Dagenham

Rose Thompson

Steve Wakeling

Brentwood

Steve Austin

Simon Timmins

Hornchurch

Debbie Carter

Scott Wilderspin

12. Confirmation of Service Crew Representative

Service Crew Rep

13. Chairman's Closing Comments – Dan Johnson

Dan expressed that the previous couple of years had not been much fun. They had been both financially and mentally challenging.

The board had supported the staff and site and worked phenomenally hard creating the site we have today.

He gave a heartfelt thank you to all of the board and staff.

The meeting closed.

THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	12 MTHS TO 31-12-23		12 MTHS TO 31-12-22	
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from operating activities in furtherance of the charity's objects					
Site fees	2	818,992		740,932	
Other income	3	<u>1,172</u>		<u>950</u>	
			820,164		741,882
Donations	1		735		10,500
Incoming resources from other activities for generating funds					
Providore income	4	<u>27,060</u>		<u>28,368</u>	
			27,060		28,368
Investment income	5		5,958		1,247
Total incoming resources			<u>853,917</u>		<u>781,997</u>
RESOURCES EXPENDED					
Costs of generating funds					
Advertising		2,627		2,700	
Providore costs	4	<u>21,815</u>		<u>26,779</u>	
Total fundraising and publicity costs			24,442		29,479
Net incoming resources available			<u>829,475</u>		<u>752,518</u>
Charitable expenditure					
Costs of activities in furtherance of the objects of the charity	6		686,663		557,955
Management and administration	7		2,625		1,703
Depreciation	8		101,653		98,905
Loss/profit on disposal of assets			4,420		560
Total charitable expenditure			<u>795,361</u>		<u>659,123</u>
Total resources expended			<u>819,803</u>		<u>688,602</u>
Net income for the year/ Net movement in funds			34,114		93,395
Fund balances at 1 Jan 2023/ 1 Jan 2022			1,159,929		1,066,534
Fund balances at 31 Dec 2023/31 Dec 2022			<u>1,194,043</u>		<u>1,159,929</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
BALANCE SHEET
AS AT 31 DECEMBER 2023**

	Notes	31 DECEMBER 2023		31 DECEMBER 2022	
		£	£	£	£
FIXED ASSETS	8		562,529		538,808
CURRENT ASSETS					
Stock		21,034		8,678	
Debtors and prepayments	9	30,989		19,602	
Cash at bank and in hand		640,335		664,763	
		<u>692,358</u>		<u>693,043</u>	
CREDITORS: amounts falling due within one year	10	<u>60,844</u>		<u>71,922</u>	
NET CURRENT ASSETS			631,514		621,121
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>1,194,043</u>		<u>1,159,929</u>
INCOME FUNDS					
Memorial fund			-		-
General			1,194,043		1,159,929
TOTAL FUNDS			<u>1,194,043</u>		<u>1,159,929</u>

The accounts were approved by the management committee on

and signed on its behalf by.....
Secretary

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1

1.1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting by Charities and the Charities Act.

1.2 Incoming resources

Site fees and other income are recognised on an accruals basis.
Interest received gross is included in the statement of financial activities.

1.3 Grants and donations

Grants and donations received for capital projects have been offset directly against the cost of those projects. Depreciation has been charged on the net cost of additions.
Government grants for immediate financial support or to cover costs already incurred are recognised immediately in the profit and loss account.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Buildings	5% on cost
Site amenities and installations	10% to 15% on cost
Plant, machinery and equipment	10% on cost
Furniture and fixtures	20% on cost
Vehicles	10% on cost
Computer equipment	25% on cost

	31 Dec 2023	31 Dec 2022
2. Site fees	£	£
Camping site fees	224,066	185,074
Oak Lodge	53,835	49,812
Other Buildings	109,340	103,000
Activities	340,660	336,018
Other booking items	91,091	67,028
	<u>818,992</u>	<u>740,932</u>
3. Other income	£	£
Fishing	-	-
Miscellaneous	1,172	950
	<u>1,172</u>	<u>950</u>
4. Provisore income		
	£	£
Sales	27,060	28,368
Cost of sales		
Opening stock	8,678	8,282
Purchases	34,171	27,175
Closing stock	<u>(21,034)</u>	<u>(8,678)</u>
	<u>(21,815)</u>	<u>(26,779)</u>
Gross profit	5,245	(1,589)
Other expenses	-	-
Net surplus	<u>5,245</u>	<u>(1,589)</u>
5. Investment income	£	£
Interest receivable	<u>5,958</u>	<u>1,247</u>

THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

8. Fixed assets	Land & Buildings	Site amenities & Installations	Plant, machinery & equipment	Furniture & fixtures	Vehicles	Office equipment	Total
Cost	£	£	£	£	£	£	£
At 1 Jan 2023	1,244,431	370,752	149,462	29,833	35,236	11,094	1,840,808
Additions	-	97,939	26,458	-	5,400	-	129,797
Disposals	-	(9,525)	(9,801)	-	-	-	(19,326)
At 31 December 2023	<u>1,244,431</u>	<u>459,166</u>	<u>166,119</u>	<u>29,833</u>	<u>40,636</u>	<u>11,094</u>	<u>1,951,279</u>
Depreciation							
At 1 Jan 2023	883,032	258,587	105,266	27,830	20,813	6,474	1,302,002
Charge for the year	50,837	35,374	10,571	1,099	2,727	1,045	101,653
Disposals	-	(8,588)	(6,317)	-	-	-	(14,905)
At 31 December 2023	<u>933,869</u>	<u>285,373</u>	<u>109,520</u>	<u>28,929</u>	<u>23,540</u>	<u>7,519</u>	<u>1,388,750</u>
Net Book Value							
At 31 December 2023	<u>310,562</u>	<u>173,793</u>	<u>56,599</u>	<u>904</u>	<u>17,096</u>	<u>3,575</u>	<u>562,529</u>
At 31 December 2022	<u>361,399</u>	<u>112,165</u>	<u>44,196</u>	<u>2,003</u>	<u>14,423</u>	<u>4,620</u>	<u>538,806</u>

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

I report on the accounts of the committee for the year ended 31 December 2023 which are set out on pages 1 to 5.

Respective responsibilities of Members and Examiner

As the members you are responsible for the preparation of the accounts; you consider that the audit requirement Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

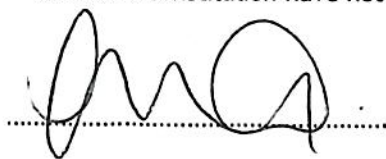
Basis of the Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.



Date...12/6/24...

THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

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STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

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FOR THE YEAR ENDED 31 DECEMBER 2023**

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FOR THE YEAR ENDED 31 DECEMBER 2023

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Cost	£	£	£	£	£	£	£
At 1 Jan 2023	1,244,431	370,752	149,462	29,833	35,236	11,094	1,840,808
Additions	-	97,939	26,458	-	5,400	-	129,797
Disposals	-	(9,525)	(9,801)	-	-	-	(19,326)
At 31 December 2023	<u>1,244,431</u>	<u>459,166</u>	<u>166,119</u>	<u>29,833</u>	<u>40,636</u>	<u>11,094</u>	<u>1,951,279</u>
Depreciation							
At 1 Jan 2023	883,032	258,587	105,266	27,830	20,813	6,474	1,302,002
Charge for the year	50,837	35,374	10,571	1,099	2,727	1,045	101,653
Disposals	-	(8,588)	(6,317)	-	-	-	(14,905)
At 31 December 2023	<u>933,869</u>	<u>285,373</u>	<u>109,520</u>	<u>28,929</u>	<u>23,540</u>	<u>7,519</u>	<u>1,388,750</u>
Net Book Value							
At 31 December 2023	<u>310,562</u>	<u>173,793</u>	<u>56,599</u>	<u>904</u>	<u>17,096</u>	<u>3,575</u>	<u>562,529</u>
At 31 December 2022	<u>361,399</u>	<u>112,165</u>	<u>44,196</u>	<u>2,003</u>	<u>14,423</u>	<u>4,620</u>	<u>538,806</u>

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

I report on the accounts of the committee for the year ended 31 December 2023 which are set out on pages 1 to 5.

Respective responsibilities of Members and Examiner

As the members you are responsible for the preparation of the accounts; you consider that the audit requirement Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

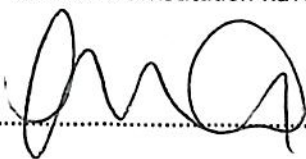
Basis of the Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.


.....

Date...12/6/24...

THRIFTWOOD MEMORIAL SCOUT CAMPSITE

England & Wales - Charity number 1138253

Accounts

Thriftwood International Activity Centre

Our annual report for the year ending 31 December 2022



Thriftwood International Scout Campsite & Activity Centre

Orchard Avenue, Brentwood, Essex CM13 2DP



Registered Charity Number 1138253

www.thriftwood.org.uk

enquiries@thriftwood.org.uk

Members of the Board of Trustees for 2022

Ex-Officio Members

Chair of Trustees	Mr Dan Johnson
Secretary	Mr Bradley Monk
Treasurer	Mrs Wendy Shorey
Centre Manager	Mr Colin Tilbrook

District Appointed Members

Barking & Dagenham District	Mrs Rosemary Oakwell Mr Steve Wakeling
Brentwood District	Mr Steve Austin Mr Simon Timmins
Hornchurch District	Mrs Debbie Carter Mr Scott Wilderspin

Nominated Members

Chairman's Nominations	Mr Trevor Cottis Mr Nick Messenger
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Co-opted Members (non-voting)

Service Crew Representative	Vacant
-----------------------------	--------

Invited Members (non-voting)

Activities Manager	Mr Alex Kerr
Facilities Manager	Vacant
Guest Services Manager	Mrs Vikki Patten

Thriftwood International Scout Camp Site and Activity Centre
Orchard Avenue, Brentwood, Essex CM13 2DP



Annual General Meeting

to be held on

Wednesday 14th June 2023 at Thriftwood

Agenda

1. Opening Prayer
2. Chair's Welcome
3. Apologies for Absence
4. Minutes of the 65th Annual General Meeting
5. Treasurer's Report and Approval of Accounts for the year ending 31st December 2022
6. Centre Manager's Report
7. Service Crew Report
8. Election of Officers

- Secretary
- Treasurer
- Auditor

9. Chair's Nominated Members

10. Confirmation of District Representatives

11. Confirmation of Service Crew Representative

12. Chair's Closing Comments

Chair of Trustees Report

I would like to express my thanks in your continued trust in me to serve as the Chair of the Board of Trustees. Overall, I am pleased to report that some semblance of normality has returned as we put the COVID pandemic well and truly behind us. This year the Trustees met five times and for the first time since 2019, all meetings were conducted in person either at Warley Scout HQ or Thriftwood Scout Campsite. It has truly been a pleasure to visit the site throughout the year and to once again hear laughing, singing and general sounds of enjoyment as young people and leaders alike return to unrestricted outdoor activities. The increased use of the site is reflected in our accounts which show a considerable increase in income when compared to 2019 (pre-COVID).

I'm pleased to report that after considerable effort the updated Thriftwood Constitution document was approved and signed by the owner districts at this year's Annual General Meeting. I'd like to express my thanks to Trevor Cottis for tirelessly leading this work.

We engaged the Worshipful Company of Management Consultants on a pro-bono basis to assist with updating the strategy and vision for Thriftwood. Good progress was made and we expect to produce the updated strategy and start working towards it in 2023. We also commenced work on reviewing our Human Resources policies and procedures and expect to conclude this work in 2023.

During the year we invested in a new activity for the lake: paddle boarding and also undertook a number of repairs to existing activities and buildings - aided by the hire of a facilities manager. We returned to running in-person courses including archery, rifles and climbing which were fully booked. Schools are once again visiting the site and using our activities.

Reflecting a change in behaviour in young people and parents, we have installed a card reader in the tuck shop, which has seen considerable use (though we appreciate that this means young people are missing out on the educational opportunity of having to work out their own change!).

With the pandemic and the challenges associated with simply surviving well and truly behind us, I look forward to updating our strategy and commencing work towards establishing Thriftwood as the best Scout campsite in the South East of England. I remain proud to be a part of this amazing team and thank you all for all that you do.

Dan Johnson
Chair of Trustees

Centre Manager's Report

January

2022 didn't start how we were all hoping, Covid rates in Brentwood were on the rise. Pedal cars was once again cancelled. We did have a couple of groups camping, but lots of badges going spare again!

Burns Night was also cancelled again!

February

Good bye to International volunteer Alina, and hello to Sarah Luc and Alina Princes Trust for residential experience.

Coppicing trees beside the tuckshop towards the village to allow more light and strong re-growth.

March

Staff development on all things rope, led by our Technical Advisor Keith Fleming.

GCSE PE Climbing for many Schools

Rifle Instructor & Archery Courses fully booked again.

New Activity – Cavebus. A tunnel system built inside a bus. This will be a temporary replacement for the 3D Maze.

A big re-vamp of the Axe Range, turning through 90 degrees, adding lights for evening groups, and making it suitable to be expanded to hold 2 groups.

April

New Facilities Technician appointed – Andrew Sidders

A second Archery course was fully booked, plus a Scout Climbing Permit course.

Busy Easter Chillout with lots of young people having fun.

Schools started early this year, plus facilitating a hike for Having college. Providing staff to walk with students and support car backup

Thriftwood had a display at Reactiv8, Kent ScoutsCounty information day.

May

Real campfires are back, with a real audience!

Two more fully booked Archery GB Instructor courses.

School bookings really picked up

Scout and Guide evening and weekend bookings are busy

Our Explorer crew enjoyed a great canoe trip down the Medway.

June

More schools, it appears that a National provider let down many schools, who all seemed to come to Thriftwood!

Weekends are again busy with Scouts and Guides.

Platinum Jubilee beacon lighting and live streamed campfire.

Instructor Alex Blaylock awarded Commissioners Commendation Award.

July / August

Cresta Run, complete re-build.

We continue taking schools up to the last possible moment trying to give as many young people as possible a residential experience.

The School holidays were nice and busy – however due to the exceptional heat we had a fire ban!

#INTENTS22 was back after a 2 year break. Everyone seemed to enjoy themselves. We introduced Mega SUP's – a great hit.

We said goodbye to International Volunteer Luc, plus Blaylock and Koswell who left for real jobs!

September

RIP your Majesty.

October

Amber, Ed and Alex passed apprenticeship

Bank repairs at the fishing lake.

November

Fireworks display was very popular as I think it was missed by many .

Memorial service, led by Brentwood District.

Jim Berry went home – a great loss to Scouting.

NSRA Pistol course – fully booked.

December

A great Campfire and Carols with Susie and Brad singing, Ange on piano.

Snow to finish the year with staff enjoying a meal at The Boars Head.

A busy year, looking forward to 2023.

Colin Tilbrook

Centre Manager

Service Crew Report

As I type this now, the pandemic seems to be a distant memory, but at the start of 2022 it was still all too real. Just over a week before it was due to take place we had to take the decision to cancel pedal cars for the year due to a spike in cases in the Brentwood area. Similarly, a few weeks later our Burn's night



unfortunately suffered the same fate.

In February we continued the woodland management with some much-needed coppicing along the main track. We also said goodbye to Laura who was returning home to a new job and hopefully a degree course.



In her place we welcomed Alina, Sarah and Luc.

Continuing with the woodland management programme March saw us working with 3rd Rainham, planting some new trees.

Crew training continued throughout the year with target sports, watersports and rope training for our apprentices, international volunteers and other crew members. We also played a larger part in assisting young people through GCSE Climbing and training courses for DofE Expeditions by land and water.

Our Explorer Crew had also returned with a full programme of activities including bushcraft skills and expeditions.

In May the Crew said Happy Birthday to our Glorious Leader, Colin, who attained his ½ Century.

The Summer Term was busier than ever with the schools visiting Thriftwood for their residentials. It would seem that not all sites had recovered from the pandemic as well as Thriftwood had.

We celebrated the Queen's Platinum Jubilee with beacon lighting and a special campfire, which was again broadcast live on Facebook.

In June we took part in a British Canoeing initiative called #ShePaddles. This was admirably led by our apprentice Amber and proved to be a great success.

We will be



doing it again in 2023.

The first evening of #Shepaddles was a little damp, but the weather soon changed and before we knew it we were in the middle of a drought. This meant an end to all real fires on site, including Campfires. However, Basildon, Billericay and Wickford Gangshow soon rode in to our aid with their artificial flame machines.



I did reflect however that it seemed strange that after having fires and no participants for a couple of summers we now had the participants, but no real fires! We returned to having real fires in September after a break of 2 months. In October we returned to Spooky Day and Fright Night, both of which were as successful as pre-covid, selling out well in advance. Another sign of the times was the success of our Fireworks display in November.

On a less cheerful note, we also said goodbye to Jim Berry. Jim had always been a popular friend of the crew at Thriftwood, and many of us had enjoyed our training sessions with him over a period of many years.

The year ended with Campfire and Carols which for the first time was performed for a remote audience as well as a live audience. There were a few teething problems with the cold weather, but these will be overcome for 2023. As well as the Internationals leaving us 2022 also saw the end of an era for several crew members who had been regulars over the past few years. These included Alex Blaylock, Katie Oswell and Nathan Burke. I don't think we've seen that last of any of them, but other commitments mean we'll probably see a lot less. Thank you all for the time you have given us.

Retail Services Report

Tuck shop 2022

Finally, a year without Covid!

A busy year for the shop, with Scouts, Guides and Schools all wanting to get back outdoors.

We introduced a new range of activity badges:



More will follow in 2023 with all the popular activities covered.

Rubber ducks and re-cycled plastic mugs plus a prestige range of handmade wooden bowls, woggles and pens also adorn the shelves.

We designed and introduced a limited addition Queen's Platinum Jubilee badge.

Sad news with the passing of long standing shop volunteer Jim Berry. He will be sadly missed. Instrumental in the 'tat table' second hand books and a story to tell.

Money raised this year will hopefully be used next season for another WOW project. Watch this space!!

Sarah Tilbrook.

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022**

The Trustees present their annual report and financial statements for the campsite for the year ended 31 December 2022

Following the 1939 – 45 war, Squirrels Heath raised funds to purchase a campsite as a memorial to all Scouts who had lost their lives in the conflict. Squirrels Heath invited neighbouring Districts to join them in acquiring and developing the site. Brentwood, Dagenham (later Barking, Dagenham and Newham) and Hornchurch accepted the invitation and in March 1957, the purchase was completed, and the site officially opened in May 1958.

The Thriftwood Memorial Scout Camp Site (operating as Thriftwood International Scout Camp Site and Activity Centre) is situated at Brentwood Essex and is jointly and equally owned by the Scout Councils of Barking, Dagenham and Newham (Registered Charity No. 303798), Brentwood (Registered Charity No. 282746), Hornchurch (Registered Charity No. 303699) and previously Squirrels Heath (Registered Charity No. 303704) which was dissolved in 2015 (hereinafter called the Owner Districts) and ultimately vested in the Scout Association Trust Corporation.

The site is governed by a Constitution dated 15th June 2022 and to be approved by the Charity Commission

Names of the Charity Trustees

Trustees Name	Office
Dan Johnson	Chairman
Bradley Monk	Secretary
Wendy Shorey	Treasurer
Colin Tilbrook	Centre Manager
Rosemary Oakwell	Barking, Dagenham & Newham
Steven Wakeling	Barking, Dagenham & Newham
Steve Austin	Brentwood

Simon Timmins	Brentwood
Debbie Carter	Hornchurch
Scott Wilderspin	Hornchurch
Trevor Cottis	Co-opted
Nick Messenger	Co-opted

Objectives

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Achieving the Objectives

- To provide camping facilities, accommodation, and activities for members of The Scout Association, both national and international, also Girlguiding, Schools, and other youth organisations.
- To make available instruction and skills training in the activities available on the campsite.
- To assist with the promotion of residential experiences and activities.
- To encourage awareness of environmental issues and commitment to the conservation of the campsite and woodland environment.
- To maintain a safe campsite, adequately provisioned in terms of services with approved equipment for all the activities available on the campsite.
- Adequately trained persons will be available to give advice in camping techniques and provide skills training and instruction for the activities available.
- As and when required, the Centre Manager and/or other site staff will be on hand to meet with Leaders and visitors wishing to examine the campsite and its facilities.
- Every precaution is to be exercised by the campsite members to conserve the wildlife present in the woodland site and through their guidance to visitors, gain their cooperation in the conservation of the campsite.
- To engage the necessary paid or voluntary personnel to execute the objectives of the campsite.

General Business

The responsibility of developing, running, and maintaining the campsite is delegated to the Chairperson and The Board of Trustees (thereafter referred to as The Board). The Board is thus a committee with delegated powers responsible to the Executives of the Owner Districts and is the representative of them in all campsite matters.

Composition of The Board

- The Chairperson.
- Deputy Chairperson (if appointed).
- The Secretary.
- The Treasurer.
- The Centre Manager - an ex officio member.
- Up to two adults nominated to be trustees by each of the Owner District Scout Councils appointed then ratified yearly by each of the Owner District Scout Councils. The appointment commencing at the appropriate District Annual General Meeting. In the event of the resignation of a current representative of the participating Districts, the Executive Committee of that District Scout Council may appoint a temporary representative until the next District Annual General Meeting.
- Up to three members can be nominated by the Chairperson and ratified at each Thriftwood AGM. In the event of the resignation of a current nominee, the Chairperson may appoint a temporary nominee until the next Thriftwood Annual General Meeting.
- The District Commissioners and District Chairpersons of the Owner Districts have a right of attendance at meetings of The Board but have no voting rights.
- At the discretion of the Chairperson of The Board, people with specialist knowledge may be invited to attend meetings to give advice and, if required, may also be co-opted onto The Board until their expertise is no longer required. Co-opted members are non-trustees and cannot vote in motions.

Duties & Responsibilities of The Board of Trustees

- The Board shall be accountable for: -
- The development, maintenance, and day-to-day running of the campsite, together with buildings and equipment.
- Ensuring that satisfactory insurances exist in respect of assets and liabilities.
- Deciding on the fees to be charged for camping and any other site facilities.
- Approval of the levels of remunerations and emoluments to be paid. Additionally, the regular payment of those remunerations, emoluments, Income Tax and National Insurance Contributions and reimbursement of out-of-pocket expenses, which, are to be supported by receipts/invoices where appropriate.
- Approving controls for the Receiving, banking, depositing, and spending of any monies - pursuant to 6.1, 6.2, 6.4 and 6.8 and raised by, for, or on behalf of, The Board, and campsite, or similarly donated.
- Ensuring that proper accounts are kept of all financial transactions and that such accounts are audited annually, in accordance with Policy, Organisation and Rules of The Scout Association and the rules of the Charity Commission that are applicable.
- Cheque and online payments shall require any two signatories from a list approved by The Board with individual signing limits listed separately. This should be reviewed annually by The Board.
- All Development plans, together with budget costs, are to be shared with Owner Districts

for information.

- The Board shall not let, lease, sell or otherwise dispose of any part of the land forming the campsite without the unanimous prior consent of the Owner District Scout Council's Executives
- The Board will ensure that a Health and Safety Policy as required by the Health and Safety Executive is maintained.

Appointed Officials

- The Chairperson.
- The Deputy Chairperson (if required).
- The Secretary.
- The Treasurer.
- The Centre Manager.

Conditions of Appointment

- The Chairperson will be appointed, with the unanimous approval of the Owner District Executive Chairpersons ratified by each Owner District Executive for a term of 5 years, renewable, subject to the Owner District Executives continued approval. Should an Owner District Executive wish to withdraw approval, a meeting of the three District Chairpersons should be called to discuss.
- A Deputy Chairperson may be appointed by The Board as and when required.
- The Secretary and Treasurer shall be elected at the Thriftwood Annual General Meeting.
- No two appointments are to be held by the same person.

Duties and Responsibilities of Appointed Officials

- The Chairperson - An Honorary Appointment.
- To act as if he/she were the Line Manager to the Centre Manager.
- To work in conjunction with the Centre Manager to encourage the promotion, development, and use of the campsite.
- To act as Chairperson at all general and special meetings.
- To co-ordinate and encourage the work of all officials and sub-committees.
- To maintain close liaison with the Owner District Commissioners.
- To promote co-operation between The Board and District Scout Councils' Executive Committees.

The Deputy Chairperson

- To deputise for the Chairperson during periods of absence or as required.

- To undertake the defined responsibilities of the Chairperson when deputising.

The Secretary - An Honorary Appointment.

- To act as Secretary to The Board.
- To take and distribute Minutes of all general, annual, and other meetings as required.

The Treasurer - An Honorary Appointment.

- To advise The Board on all financial matters and insurances.
- To ensure all procedures necessary for proper banking, investment and settlement are operative and adhered to.
- To attend, as required, other financial meetings.

The Centre Manager - A full-time, paid appointment.

- To be responsible to the Chairperson of The Board.
- To carry out the defined responsibilities, policies and procedures agreed by The Board and as directed by the person acting as the Chairperson of The Board.
- To be responsible for the formation of Service Teams and the selection of Service Team Leaders.
- To advise Service Teams of their duties and be responsible for them carrying out those duties.
- To maintain the quality of "Scouting Standards" of camp and other activities in accordance with The Scout Association Policy, Organisation and Rules and any other statutory regulations.
- To protect the campsite and woodland environment and the wildlife present.
- To oversee the operation and day to day management of the campsite.
- Retiring officials shall immediately hand over to their successors or the Chairperson, all relevant files, Minute Books and Books of Account, subject to audit, and any other Thriftwood property in their possession.

Appointment of Salaried Staff

- The Centre Manager will advise The Board of the Staff required to operate and maintain the Campsite.
- Candidates for all full-time staff positions will attend a selection process which will include personal interviews, practical bases, and checks made as to their suitability. Appointees will be required to be/become a member of The Scout Association.
- All Salaried Staff appointments and salaries are to be reviewed by a HR subcommittee and any overall percentage differences approved by The Board.
- All Salaried Staff (excluding Casual Summer Staff) will be appointed with the unanimous approval of The Board and must undertake appropriate training as required by Policy,

Organisation and Rules and any other training as directed by The Board.

- Changes to Staff contracts are to be approved by The Board.
- All new salaried Staff to be issued with a Job Description and Contract of Employment in line with statutory provision.
- An Employee Handbook for Salaried Staff will be available to all members of Staff.
- The Centre Manager will recommend any members of staff for promotion, but the final approval is made by The Board.
- All Salaried Staff positions will be advertised internally and externally.

Appointment of Sub-Committees

- The Board may appoint sub-committees as required, and the sub-committee Chairperson should be a member of The Board. They may invite members to attend meetings to report sub-committee activities. Other members need not necessarily be members of The Board.
- The duties and terms of reference of the sub-committees shall be defined by The Board.
- All recommendations from sub-committees are to be presented to The Board for action.
- There must be a HR subcommittee established by The Board with representation from a trustee from each Owner District and approved by the Board.

General Meetings

- The Board shall each year hold an Annual General Meeting which will be held each calendar year to: -
 - Elect the Secretary and Treasurer. *Approve the Chairperson's nominations.
 - Receive reports of activities.
 - Publicise future events.
- All members of the Owner Districts' Scout Councils shall be eligible to attend and vote.
- At least three Board Meetings will be held annually.
- Further meetings may be called: -
 - By any four members of The Board
 - Or by agreement of the Chairperson and Secretary.
- Members shall be given at least 14 days' notice of Board Meetings and at least 28 days' notice of the Annual General Meeting.
- Six members, of whom at least five shall be Trustees, shall form a quorum.
- As a Memorial Site, a memorial event should be held annually.

Voting

- The following persons shall be entitled to vote on motions or other matters at Board Meetings: -
 - The Chairperson, The Deputy Chairperson (if appointed), The Secretary, The

Treasurer, The Centre Manager, Appointed Representatives and Nominated Members.

- Propositions arising at any meeting shall be decided by a simple majority of votes and in the case of an equality of votes the Chairperson shall not have a casting vote and the motion shall be deemed not to have been carried.

Minutes

- Copies of the Minutes of all Board Meetings shall be circulated with notice of meetings to:-
 - All members of The Board.
 - The DC and Chairperson of each Owner District Scout Council.
 - Other interested parties as shall be determined by The Board.

Accounts

- Copies of the audited accounts will be available at the AGM and circulated to: -
 - All Members of The Board.
 - The DC and Chairperson of each Owner District Scout Council.
 - Other interested parties as shall be determined by the Board.

Dissolution or Winding Up

In the event of The Board recommending to the Owner Districts the permanent closure of the campsite for any reason, all the land and assets situated on the campsite or under the direct control of the Owner Districts will revert to the Owner Districts and ultimately to the ownership of The Scout Association Trust Corporation.

Amendments to the Constitution

- This constitution may be amended by recommendations from any Owner District Scout Councils' Executive Committee or by recommendations from The Board.
- The Owner District wishing to recommend alterations should write to The Board Secretary, setting out the proposed alterations. The Board Secretary will then distribute them to all other Owner Districts for consideration.
- After consideration, replies should be sent to The Board Secretary who will collate the replies and advise all parties of the result.
- A unanimous decision of the Owner District Committees will be needed to make any changes and agreed changes will be effective immediately.

- The Constitution should be reviewed in 5 years from date of approval if it has not been reviewed before this date.
- Owner District Benefits

As initial investors in Thriftwood, the Owner Districts will have a special Owner District charge rate for all camping facilities as well as special offers during the year. This benefit includes Scout Groups geographically previously included in any previous Owner District.

Declaration

The Trustees declare that they have approved the Trustees 'Report above

Signed on behalf of the Charity Trustees

Signature.....**D Johnson**..... Chair of Trustees

Date.....14th June 2023



12.1 CONCLUSION

Paul McGrath presented Alex Blaylock with his 5 year service and commissioner commendation. Paul thanks Alex for all his hard work.

Chairmans Award – Crew Member Luc Thome was given the Chairmans Award for customer service and going the extra mile on instruction.

The meeting closed.

THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	12 MTHS TO 31-12-22		12 MTHS TO 31-12-21	
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from operating activities in furtherance of the charity's objects					
Site fees	2	740,932		486,987	
Other income	3	<u>950</u>		<u>2,123</u>	
			741,882		489,110
Donations	1		10,500		74,737
Incoming resources from other activities for generating funds					
Providore income	4	<u>28,368</u>		<u>10,493</u>	
			28,368		10,493
Investment income	5		1,247		11
Total incoming resources			<u>781,997</u>		<u>574,351</u>
RESOURCES EXPENDED					
Costs of generating funds					
Advertising		2,700		1,803	
Providore costs	4	<u>26,779</u>		<u>10,103</u>	
Total fundraising and publicity costs			29,479		11,906
Net incoming resources available			<u>752,518</u>		<u>562,445</u>
Charitable expenditure					
Costs of activities in furtherance of the objects of the charity	6		557,955		377,886
Management and administration	7		1,703		1,401
Depreciation	8		98,905		100,061
Loss/profit on disposal of assets			560		2,472
Total charitable expenditure			<u>659,123</u>		<u>481,820</u>
Total resources expended			<u>688,602</u>		<u>493,726</u>
Net income for the year/ Net movement in funds			93,395		80,625
Fund balances at 1 Jan 2022/ 1 Jan 2021			1,066,534		985,909
Fund balances at 31 Dec 2022/31 Dec 2021			<u>1,159,929</u>		<u>1,066,534</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
BALANCE SHEET
AS AT 31 DECEMBER 2022**

	Notes	31 DECEMBER 2022		31 DECEMBER 2021	
		£	£	£	£
FIXED ASSETS	8		538,808		591,226
CURRENT ASSETS					
Stock		8,678		8,282	
Debtors and prepayments	9	19,602		35,390	
Cash at bank and in hand		664,763		497,140	
		<u>693,043</u>		<u>540,812</u>	
CREDITORS: amounts falling due within one year	10		<u>71,922</u>		<u>65,504</u>
NET CURRENT ASSETS			621,121		475,308
TOTAL ASSETS LESS CURRENT LIABILITIES			<u><u>1,159,929</u></u>		<u><u>1,066,534</u></u>
INCOME FUNDS					
Memorial fund			-		-
General			1,159,929		1,151,434
TOTAL FUNDS			<u><u>1,159,929</u></u>		<u><u>1,151,434</u></u>

The accounts were approved by the management committee on

and signed on its behalf by.....
Secretary

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1

1.1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting by Charities and the Charities Act.

1.2 Incoming resources

Site fees and other income are recognised on an accruals basis.
Interest received gross is included in the statement of financial activities.

1.3 Grants and donations

Grants and donations received for capital projects have been offset directly against the cost of those projects. Depreciation has been charged on the net cost of additions.
Government grants for immediate financial support or to cover costs already incurred are recognised immediately in the profit and loss account.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Buildings	5% on cost
Site amenities and installations	10% to 15% on cost
Plant, machinery and equipment	10% on cost
Furniture and fixtures	20% on cost
Vehicles	10% on cost
Computer equipment	25% on cost

	31 Dec 2022	31 Dec 2021
	£	£
2. Site fees		
Camping site fees	185,074	116,022
Oak Lodge	49,812	31,740
Other Buildings	103,000	52,325
Activities	336,018	228,786
Other booking items	67,028	58,114
	<u>740,932</u>	<u>486,987</u>
3. Other income		
Fishing		10
Miscellaneous	950	2,113
	<u>950</u>	<u>2,123</u>
4. Provisore income		
	£	£
Sales	28,368	10,493
Cost of sales		
Opening stock	8,282	11,000
Purchases	27,175	7,385
Closing stock	<u>(8,678)</u>	<u>(8,282)</u>
	<u>(26,779)</u>	<u>(10,103)</u>
Gross profit	1,589	390
Other expenses	-	-
Net surplus	<u>1,589</u>	<u>390</u>
5. Investment income		
Interest receivable	<u>1,247</u>	<u>11</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

8. Fixed assets	Land & Buildings	Site amenities & Installations	Plant, machinery & equipment	Furniture & fixtures	Vehicles	Office equipment	Total
Cost	£	£	£	£	£	£	£
At 1 Jan 2021	1,244,431	367,617	135,057	29,833	27,391	9,201	1,813,530
Additions		2,816	31,119		10,820	2,392	47,147
Disposals	-		(16,395)		(2,975)	(499)	(19,869)
At 31 December 2022	<u>1,244,431</u>	<u>370,433</u>	<u>149,781</u>	<u>29,833</u>	<u>35,236</u>	<u>11,094</u>	<u>1,840,808</u>
Depreciation							
At 1 Jan 2021	825,288	247,678	95,713	26,100	21,601	5,924	1,222,304
Charge for the year	57,744	26,642	9,553	1,730	2,187	1,049	98,905
Disposals			(15,735)		(2,975)	(499)	(19,209)
At 31 December 2022	<u>883,032</u>	<u>274,320</u>	<u>89,531</u>	<u>27,830</u>	<u>20,813</u>	<u>6,474</u>	<u>1,302,000</u>
Net Book Value							
At 31 December 2022	<u>361,399</u>	<u>96,113</u>	<u>60,250</u>	<u>2,003</u>	<u>14,423</u>	<u>4,620</u>	<u>538,808</u>
At 31 December 2021	<u>419,143</u>	<u>119,939</u>	<u>39,344</u>	<u>3,733</u>	<u>5,790</u>	<u>3,277</u>	<u>591,226</u>

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

I report on the accounts of the committee for the year ended 31 December 2022 which are set out on pages 1 to 5.

Respective responsibilities of Members and Examiner

As the members you are responsible for the preparation of the accounts; you consider that the audit requirement Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

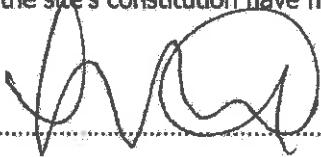
Basis of the Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.


.....

Date 12/6/2023

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

I report on the accounts of the committee for the year ended 31 December 2022 which are set out on pages 1 to 5.

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3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.

..... B-H. MONK

Date..... 14/6/23

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

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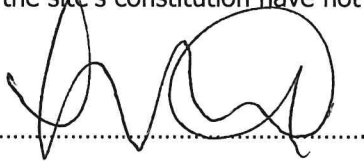
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 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.



.....

Date..12/6/2023

THRIFTWOOD MEMORIAL SCOUT CAMPSITE

England & Wales - Charity number 1138253

Accounts

Thriftwood International Activity Centre

Our annual report for the year ending 31
December 2021



Thriftwood International Scout Campsite & Activity Centre
Orchard Avenue, Brentwood, Essex CM13 2DP



Registered Charity Number 1138253

www.thriftwood.org.uk

enquiries@thriftwood.org.uk

Members of the Board of Trustees for 2021

Ex-Officio Members

Chair of Trustees	Mr Dan Johnson
Secretary	Mr Bradley Monk
Treasurer	Mrs Wendy Shorey
Centre Manager	Mr Colin Tilbrook

District Appointed Members

Barking & Dagenham District	Mrs Pauline Wakeling Mr Steve Wakeling
Brentwood District	Mr Steve Austin Mr Simon Timmins
Hornchurch District	Mrs Debbie Carter Mr Scott Wilderspin

Nominated Members

Chairman's Nominations	Mr Trevor Cottis Mr Steve May Mr Nick Messenger
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Co-opted Members (non-voting)

Service Crew Representative	[TODO]
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Invited Members (non-voting)

Activities Manager	Mr Alex Kerr
Facilities Manager	[TODO]
Guest Services Manager	Ms Vikki Frost
Retail Manager	Mrs Sarah Tilbrook

Thriftwood International Scout Camp Site and Activity Centre
Orchard Avenue, Brentwood, Essex CM13 2DP



Annual General Meeting

to be held on

Wednesday 15th June 2022 at Thriftwood

Agenda

1. Opening Prayer
2. Chair's Welcome
3. Apologies for Absence
4. Minutes of the 64th Annual General Meeting
5. Treasurer's Report and Approval of Accounts for the year ending 31st December 2021
6. Approval of The Constitution
7. Centre Manager's Report
8. Service Crew Report
9. Election of Officers
 - Secretary
 - Treasurer
 - Auditor
9. Chair's Nominated Members
10. Confirmation of District Representatives
11. Confirmation of Service Crew Representative
12. Chair's Awards
13. Chair's Closing Comments

Chair of Trustees Report

I would like to express my thanks in your continued trust in me to serve as the Chair of the Board of Trustees. Once again, we faced an extraordinary year, despite which the Trustees met twelve times with all meetings being conducted remotely.

We continually reviewed our finances and projections while continuing with our decision to retain all our staff, albeit on furlough, which I appreciate was financially tough for many of our staff. I thank them for sticking with us during these unprecedented times. I am pleased to report that our finances remain in relatively good health and am confident that we will recover and grow.

I would like to express my thanks to the Owner District Executive Committees and to Essex County Scouts for guiding us and approving an extraordinary number of risk assessments, compiled as the restrictions changed throughout the year, ensuring that our activities were both compliant and safe for all.

While the site was closed, we concentrated on repairs and planning for new activities including a new 3D maze and an updated axe-throwing range and commenced work repairing the roads. Following the staged approach to the easing of restrictions announced in March, we were able once again to open for family camping in April. In July, we returned our staff from furlough and opened fully for all activities and services. Our preparations and readiness, and considerable demand from both Scouting and Schools to “get out there” ensured we were busy and able to meet that demand.

We finalised our work to update the Constitution and expect this to be formally ratified and approved at the 2022 Annual General Meeting. We also set up two new sub-committees: A Human Resources committee and an Events committee.

We have proven throughout this difficult period that we are an outstanding team and I have no doubt that without the dedication, perseverance and willingness to contribute from the staff, the management team, the Board of Trustees, the Executive Committees and Essex County, that the situation and future outlook could have been quite different. I am proud to be a part of this team, and thank each and every one of you for all that you do.

I look forward to a return to some degree of normality in 2022 with face-to-face Trustee meetings, a new Constitution and new activities.

Dan Johnson
Chair of Trustees

Centre Manager's Report

Service Crew Report

Retail Services Report

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021**

[TODO: Replace with updated Constitution]

The Trustees present their annual report and financial statements for the campsite for the year ended 31 December 2021

The Thriftwood Memorial Camp Site (Registered Charity No. 1138253) operates as Thriftwood International Scout Camp Site and Activity Centre. The site is owned jointly and equally by the District Scout Councils of Barking & Dagenham (Registered Charity No. 303798), Brentwood (Registered Charity No. 282746) and Hornchurch (Registered Charity No. 303699) and ultimately vested in The Scout Association Trust Corporation.

The site is governed by a Constitution dated 15th June 2022 and to be approved by the Charity Commission

Names of the Charity Trustees

Trustees Name	Office
Dan Johnson	Chairman
Bradley Monk	Secretary
Wendy Shorey	Treasurer
Colin Tilbrook	Centre Manager
Pauline Wakeling	Barking & Dagenham
Steven Wakeling	Barking & Dagenham
Steve Austin	Brentwood
Simon Timmins	Brentwood
Debbie Carter	Hornchurch
Scott Wilderspin	Hornchurch
Trevor Cottis	Co-opted
Nick Messenger	Co-opted
Steve May	Co-opted

Objectives of Thriftwood

To advance in life and help young people through:

- a. The provision of recreational and leisure time activities provided in the interest of social

welfare, designed to improve their conditions of life

- b. Providing support and activities which develop their skills, capacities and capabilities to enable them to participate
- c. To promote the Aims of the Scout Association.

Achieving the Objectives

1. To provide camping facilities, accommodation and activities to members of the participating Districts and, as appropriate, members of The Scout Association, both national and international, also the Guide Association, Youth Organisation, Schools and other bona fide organisations
2. To make available instruction and skills training in the activities available on the campsite
3. To assist with the promotion of camping and outdoor activities
4. To encourage awareness of environmental issues and commitment to the conservation of the campsite and woodland environment.
5. The maintenance of a safe campsite, adequately provisioned in terms of services with approved equipment for all the activities available on the campsite.
6. The availability of adequately trained persons will be available to give advice in camping techniques and provide skills training and instruction in the activities available
7. The availability of the Centre Manager and other Salaried Staff to meet with Leaders and visitors wishing to examine the campsite and its facilities
8. The precaution exercised by the camp site members to conserve the wildlife present in the woodland site and through their guidance to visitors, gain their cooperation in the conservation of the camp site
9. By engaging the necessary personnel, either paid or voluntary, to execute the objectives of the campsite.

Reserves policy

Unrestricted funds are needed to:

1. Provide funds which can be designated to specific projects to enable them to be undertaken at short notice;
2. To cover direct charitable expenditure, administration and other support costs, without which the campsite could not function.

The Trustees consider it prudent that unrestricted reserves be sufficient, to avoid the necessity of realising fixed assets held for the charity's use, to cover one year's administration and fund-raising costs in addition to any planned projects to improve the site. The level of reserves is monitored and reviewed by the Board of Trustees at its general meetings.

Review of activities

A review of the activities during the year is included within the report of the Centre Manager.

Volunteers

The Trustees are grateful to the volunteers and supporters who give up their time during the year.

Management

The responsibility of running and maintaining the campsite is delegated to the Chairperson and Board

of Trustees. The Board of Trustees comprises:

1. The Chairperson, who must be appointed with the unanimous approval of the Owner District Commissioners.
2. The Secretary, elected at the AGM.
3. The Treasurer, elected at the AGM.
4. The Centre Manager - an ex-officio member, who must be appointed with the unanimous approval of the Owner District Commissioners.
5. Up to two representatives of each participating District Scout Council. The appointment of which is limited to a period of three years at a time and such an appointment commences at the appropriate District AGM.
6. A maximum of three members can be nominated by the Chairperson and ratified at each Thriftwood AGM.
7. The District Commissioners and District Chairpersons of the participating Districts have the right of attendance at Board Meetings.
8. Experts and Specialists may be co-opted on to the Committee at the discretion of the Chairperson and Board of Trustees until their expertise is no longer required. These are non-voting members
9. Senior Salaried Staff are invited members of the Trustee Board. They are non-voting members and are invited to update the Board on their work

Each of the above is entitled to attend Ordinary General Meetings and decisions are made by simple majority by those entitled to vote. At least three general meetings and an annual general meeting are held each year.

Any correspondence should be sent to Thriftwood Scout Campsite, Orchard Avenue, Brentwood, Essex, CM13 2DP.

Declaration

The Trustees declare that they have approved the Trustees' Report above

Signed on behalf of the Charity Trustees

Signature.....**D Johnson**..... Chair of Trustees

Date.....1st September 2021



Minutes of the Annual General Meeting of Thriftwood Memorial Scout
Campsite held on 5th July 2021 via zoom



THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	12 MTHS TO 31-12-21		12 MTHS TO 31-12-20	
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from operating activities in furtherance of the charity's objects					
Site fees	2	486,987		109,098	
Other income	3	<u>2,123</u>		<u>2,106</u>	
			489,110		111,204
Donations	1		74,737		68,218
Incoming resources from other activities for generating funds					
Providore income	4	<u>10,493</u>		<u>4,312</u>	
			10,493		4,312
Investment income	5		11		182
Total incoming resources			<u>574,351</u>		<u>183,915</u>
RESOURCES EXPENDED					
Costs of generating funds					
Advertising		1,803		1,191	
Providore costs	4	<u>10,103</u>		<u>3,803</u>	
Total fundraising and publicity costs			11,906		4,994
Net incoming resources available			<u>562,445</u>		<u>178,922</u>
Charitable expenditure					
Costs of activities in furtherance of the objects of the charity	6		377,886		311,419
Management and administration	7		1,401		894
Depreciation	8		100,061		103,425
Loss/profit on disposal of assets			2,472		3,112
Total charitable expenditure			<u>481,820</u>		<u>418,850</u>
Total resources expended			<u>493,726</u>		<u>423,843</u>
Net income for the year/ Net movement in funds			80,625		(239,928)
Fund balances at 1 Jan 2021/ 1 Jan 2020			985,909		1,225,837
Fund balances at 31 Dec 2021/31 Dec 2020			<u>1,066,534</u>		<u>985,909</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
BALANCE SHEET
AS AT 31 DECEMBER 2021**

	Notes	31 DECEMBER 2021	31 DECEMBER 2020
		£	£
FIXED ASSETS	8	591,226	669,109
CURRENT ASSETS			
Stock		8,282	11,000
Debtors and prepayments	9	35,390	29,296
Cash at bank and in hand		497,140	371,754
		<u>540,812</u>	<u>412,050</u>
CREDITORS: amounts falling due within one year	10	<u>65,504</u>	<u>95,250</u>
NET CURRENT ASSETS		475,308	316,800
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,066,534</u>	<u>985,909</u>
INCOME FUNDS			
Memorial fund		-	-
General		1,066,534	985,909
TOTAL FUNDS		<u>1,066,534</u>	<u>985,909</u>

The accounts were approved by the management committee on

and signed on its behalf by.....
Secretary

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1

1.1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting by Charities and the Charities Act.

1.2 Incoming resources

Site fees and other income are recognised on an accruals basis.
Interest received gross is included in the statement of financial activities.

1.3 Grants and donations

Grants and donations received for capital projects have been offset directly against the cost of those projects. Depreciation has been charged on the net cost of additions.
Government grants for immediate financial support or to cover costs already incurred are recognised immediately in the profit and loss account.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Buildings	5% on cost
Site amenities and installations	10% to 15% on cost
Plant, machinery and equipment	10% on cost
Furniture and fixtures	20% on cost
Vehicles	10% on cost
Computer equipment	25% on cost

	31 Dec 2020	31 Dec 2020
	£	£
2. Site fees		
Camping site fees	116,022	29,732
Oak Lodge	31,740	6,945
Other Buildings	52,325	16,682
Activities	228,786	38,711
Other booking items	58,114	17,028
	<u>486,987</u>	<u>109,098</u>

3. Other income

Fishing	10	20
Miscellaneous	2,113	2,086
	<u>2,123</u>	<u>2,106</u>

4. Providore income

	31 Dec 2021		31 Dec 2020	
	£	£	£	£
Sales		10,493		4,312
Cost of sales				
Opening stock	11,000		11,948	
Purchases	7,385		2,855	
Closing stock	<u>(8,282)</u>		<u>(11,000)</u>	
		<u>(10,103)</u>		<u>(3,803)</u>
Gross profit		390		509
Other expenses		-		-
Net surplus		<u>390</u>		<u>509</u>

5. Investment income

	31 Dec 2021	31 Dec 2020
	£	£
Interest receivable	<u>11</u>	<u>182</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

6. Costs of activities in furtherance of the objects of the charity			
Staff and activity instructors		227,505	170,039
Other staff payments inc expenses		25,001	28,142
Training courses		7,283	5,670
Insurance		12,806	12,766
Council tax		667	858
Gas		13,914	14,612
Electricity		18,544	13,481
Water		12,179	9,489
Telephones		2,116	2,129
Refuse collection		13,782	12,701
Maintenance			
Buildings	4,128		4,329
Site	3,918		3,767
Equipment	3,422		2,508
Vehicles & fuel	<u>5,363</u>		<u>1,783</u>
		16,831	12,387
Toiletry & cleaning		3,649	2,310
Activities and other events		5,418	10,184
Other Events		14,200	14,457
Miscellaneous		<u>3,991</u>	<u>2,195</u>
		<u>377,886</u>	<u>311,419</u>
7. Management and administration			
Stationery computers & postage		951	444
Independent examiners fee		450	450
		<u>1,401</u>	<u>894</u>
		31 Dec 2020	31 Dec 2019
9. Debtors and prepayments		£	£
Camp fees and other amounts due		27,040	18,074
Prepayments		<u>8,350</u>	<u>11,222</u>
		<u>35,390</u>	<u>29,296</u>
10. Creditors: amounts falling due within one year			
Deposits received in advance		43,300	79,051
PAYE		6,930	2,740
Credit card balance		362	0
Accruals		<u>14,912</u>	<u>13,459</u>
		<u>65,504</u>	<u>95,250</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

8. Fixed assets

	Land & Buildings	Site amenities & Installations	Plant, machinery & equipment	Furniture & fixtures	Vehicles	Office equipment	Total
	£	£	£	£	£	£	£
Cost							
At 1 Jan 2020	1,244,431	363,734	124,027	29,833	27,391	9,201	1,798,617
Additions		10,448	14,200				24,648
Disposals	-	(6,565)	(3,170)				(9,735)
At 31 December 2020	<u>1,244,431</u>	<u>367,617</u>	<u>135,057</u>	<u>29,833</u>	<u>27,391</u>	<u>9,201</u>	<u>1,813,530</u>
Depreciation							
At 1 Jan 2020	767,541	226,667	86,263	23,426	20,496	5,114	1,129,507
Charge for the year	57,747	27,125	10,600	2,674	1,105	810	100,061
Disposals	-	(6,114)	(1,150)				(7,264)
At 31 December 2020	<u>825,288</u>	<u>247,678</u>	<u>95,713</u>	<u>26,100</u>	<u>21,601</u>	<u>5,924</u>	<u>1,222,304</u>
Net Book Value							
At 31 December 2020	<u>419,143</u>	<u>119,939</u>	<u>39,344</u>	<u>3,733</u>	<u>5,790</u>	<u>3,277</u>	<u>591,226</u>
At 31 December 2019	<u>476,890</u>	<u>137,067</u>	<u>37,764</u>	<u>6,407</u>	<u>6,895</u>	<u>4,087</u>	<u>669,110</u>

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

I report on the accounts of the committee for the year ended 31 December 2021 which are set out on pages 1 to 5.

Respective responsibilities of Members and Examiner

As the members you are responsible for the preparation of the accounts; you consider that the audit requirement Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of the Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.

.....

Date.....

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

I report on the accounts of the committee for the year ended 31 December 2021 which are set out on pages 1 to 5.

Respective responsibilities of Members and Examiner

As the members you are responsible for the preparation of the accounts; you consider that the audit requirement Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

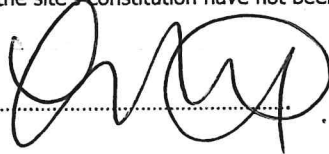
Basis of the Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.



Date.....14/6/2022.....

THRIFTWOOD MEMORIAL SCOUT CAMPSITE

England & Wales - Charity number 1138253

Accounts

Thriftwood International Activity Centre

Our annual report for the year ending 31
December 2020



Thriftwood International Scout Campsite & Activity Centre
Orchard Avenue, Brentwood, Essex CM13 2DP



Registered Charity Number 1138253

www.thriftwood.org.uk

enquiries@thriftwood.org.uk

Members of the Board of Trustees for 2020

Ex-Officio Members

Chair of Trustees
Secretary
Treasurer
Centre Manager

Mr Dan Johnson
Mr Bradley Monk
Mrs Wendy Shorey
Mr Colin Tilbrook

District Appointed Members

Barking & Dagenham District

Mrs Pauline Wakeling
Mr Steve Wakeling

Brentwood District

Mr Martin Hamilton
Mr Simon Timmins

Hornchurch District

Mrs Debbie Carter
Mr Scott Wilderspin

Nominated Members

Chairman's Nominations

Mr Trevor Cottis
Mr Steve May
Mr Nick Messenger

Co-opted Members (non-voting)

Service Crew Representative

Mr Mark Hughes

Invited Members (non-voting)

Activities Manager
Facilities Manager
Guest Services Manager
Retail Manager

Mr Alex Kerr
Mr Gary Ward
Ms Vikki Frost
Mrs Sarah Tilbrook

Thriftwood International Scout Camp Site and Activity Centre
Orchard Avenue, Brentwood, Essex CM13 2DP



Annual General Meeting

to be held on

Wednesday 22nd September 2021 at Thriftwood

Agenda

1. Opening Prayer
2. Chairman's Welcome
3. Apologies for Absence
4. Minutes of the 63rd Annual General Meeting
5. Treasurer's Report and Approval of Accounts for the year ending 31st December 2020
6. Centre Manager's Report
7. Service Crew Report
8. Election of Officers
 - Secretary
 - Treasurer
 - Auditor
9. Chairman's Nominated Members
10. Confirmation of District Representatives
11. Confirmation of Service Crew Representative
12. Chairman's Closing Comments

Chair of Trustees Report

I would like to express my thanks in your continued trust in me to serve as the Chair of the Board of Trustees. In this quite extraordinary of years, the Trustees met six times: once in person and the remaining via teleconference and then Zoom.

At the beginning of the year, we held our second Burns supper and completed work on the new crate stack activity. Then, on 23rd March everything changed as our Prime Minister announced a national lockdown and face to face Scouting activities ceased. This global catastrophe did not dampen our spirits and as a team we shut down non-essential services in order to preserve this wonderful site and protect our finances. We donated stock from the tuck shop to the food bank. We took the decision to furlough our staff to protect them as best as we could and while some staff continued to work from home, a small team formed a “family” bubble on site. We analysed our finances, produced business plans, wrote and approved risk assessments and identified safe ways of providing services. We re-opened pickles pond for fishing and held virtual campfires which were very well attended. We also opened for family camping for the first time.

This year has proven our strength, resilience and effectiveness as a team. No one could “be prepared” for a situation quite like this, and yet as we approach the end of the year (sadly without much hope of a significant relaxation of restrictions), our finances and our team are in good health.

During the year we also made good progress on updating the constitution, and it is my hope that this work will conclude and be approved in 2021.

More than ever, I remain incredibly proud of our trustees, staff, our volunteers and the campsite. I would like to express my gratitude to all of you for everything you have done during this challenging year.

I look forward with some trepidation to 2021, hoping for a return to face-to-face Scouting and relaxation of restrictions so that we can once again offer amazing experiences for our young people. I look forward to the conclusion of the work we started on updating the constitution, policies and procedures.

Dan Johnson
Chair of Trustees



Centre Manager's Report

2020, has been a very interesting and exceptional year!

January:

January started well with Pedal car Olympics was again well attended with 114 teams taking part. This year there was one team of participants from the Guide Association. The races were all well received, and the catering was again a massive hit, with Doris & Dave serving more meals than ever before! (Massive thank you to all the volunteers from Hornchurch)

We had the Second Annual Burns Night Supper. Another successful event, with piper, haggis, poems and Caleigh band. Lots of fun had by all. Definitely a permanent fixture in the diary.

We also hosted BT Openworld's team building week, with a number of employees trying Archery, Axe Throwing & Zipline to name a few.

February:

February is always a quiet month for campers, so we continued with last year's specials: Free Camping for Owner Districts and a free activity for any other group camping during February or March.

Royal Forest District's Brass Monkey Camp was again held at Thriftwood. Lots of teams were surviving the elements in home-made shelters as part of this 24hr survival camp.

We had an advertising stand at Norfolk Scout's Big Weekend, seeing hundreds of Leaders, and Tim Kidd!!

We said Goodbye to International Volunteers, Lucas & Nikita and hello to Anny & Jeric from Taiwan.

March:

March is a good month for training courses. We successfully ran a NSRA Rifle Instructor, Archery GB and Scout climbing courses.

Our Young Leader Unit met for the first time in 2020, with 12 young people on a Bushcraft experience.

We also Interviewed potential new summer staff and apprentices.

Then dark news descended that a virus called Covid-19 was spreading from China. We all watched the news with interest.

On the 18th March, we had to close our gates to all visitors as Covid-19 turned into a Global Pandemic.

However, with our International Volunteers living on site, and no way of getting them home, we managed to plant a few hundred trees on site 15, to shield the site from the lake.

April:

Facebook reached 3000 likes, the Government introduced Furlough, allowing the Staff and winter team to stay employed whilst being paid 80% of their salary from HMRC.

The Winter team of Gabby, Martin and Alex, plus Internationals, Anny, Jeric and Miguel along with Gary and Brad, had the campsite to themselves. Gary, Brad & the Internationals started working on campsite tidying, the others enjoyed the campsite keeping up their skills on the lake and roped activities.

Zoom suddenly became a household name, and the onsite team met up virtually with the other Thriftwood team on quizzes and chats.

With Jeric's skills with a drone, virtual tours of the campsite were created and posted on Facebook.

We started the Claps for the NHS, again with videos being posted on Facebook.

May:

We introduced a Virtual Campfire, with a celebration blanket badge. Over 12,000 people viewed the event, Live over Facebook or later on our Facebook page. The concept was great, but the technology let us down. A Fabulous idea, and one we hoped to improve on.

More Claps for the NHS, a minute's silence to remember VE75

Another Virtual Campfire on Bank Holiday, this time with added tech support and a more reliable internet. With the added bonus of guest singer, ex Campsite Manager Bill Hindley and going out live via Bucks Scout Radio!

We posted our last Thank you for the NHS & Key workers

June:

Our on-site team, cleared Pickels pond carpark and entrance way. Created new laser tag shelters. Painted the exterior of the crewhut.

The fishing lake was allowed to open, and the word 'Covid secure' was introduced into our repertoire.

Virtual Campfire 3, bigger and better than before.

July:

Fishing continued to be popular as one of the only forms of allowed 'exercise'. Hand wash stations were introduced as rumours of limited re-opening were in the news. Virtual campfire 4, to entertain and keep the Thriftwood name in people's minds. On 31st we were allowed to open to a limited customer base. Public camping and activity sessions were now available for the first time at Thriftwood!

August

Normally the busiest month of the year with hundreds of Scouts camping, this year we had a few leaders with their families. Busier than we expected, it was lovely to hear people enjoying the woodland and taking part in activities.

Another virtual campfire, this time shared with the Essex Bedfordshire and Suffolk Scouts Summer Challenge. This time with 2 more surprise guests (Steve Austin & Susie Warren (Lys))

September:

Scouting moved into Amber and were allowed to meet outside in small groups, we embraced this adding festoon lights to campsites, setting sites up with socially distanced altar fires and making the floodlit activities 'Covid secure'

A few training courses were allowed to run, Archery, Rifle shooting and first aid were all delivered.

Rustic bench bird feeders were made and sold.

Virtual campfire 6, to keep everyone's spirits up. This time in partnership with Beaudersert campsites Virtual wilderness camp.

October:

Essex Fire service used the site for major incident training, with 4 appliances, off road pump and numerous police cars. It was interesting to watch and be part of. We tested our own in-house response too.

The ladies from TOWIE filmed a kayaking session on the lake.

Service crew member Apple-Jane Hayward was awarded the British Empire Medal for here services to the community as part of the sea cadets.

International volunteer Miguel was finally allowed to travel home to Columbia almost 6mths after he should have left!

We were able to open our Chillout Holiday club in a reduced manner, but great to have kids back enjoying the woods.

November:

Our Memorial service was via Zoom, thank you Hornchurch District.

We introduced personalised Christmas decorations to sell, plus bags of kindling.

December:

A virtual advent calendar was posted every day on Facebook, showing a different campsite scene/activity, leading up to Christmas.

We welcomed a new International volunteer – Laura, from Germany.

Another virtual campfire, this time with carols!

Tier 4 lockdown hits and things close down again. Fishing is allowed as is family activity sessions.

The team couldn't have a Christmas meal, but all met up over zoom to share secret Santa gifts

The Future:

For 2021 I would like to see Thriftwood continue to give excellent customer service to all of our visitors. Whatever we are allowed to do. We hope the Pandemic is brought under control and the vaccination programme allows life to return to a new 'normal'

I would lastly like to thank all the hard work put into the site over the last 12 months by the Thriftwood Family Unit. The support of the team on Furlough, who live each month not really knowing what is happening. All of us hoping and praying that we can continue and come out of this in a secure place allowing Thriftwood to continue to be a great asset to Scouting.

Colin Tilbrook
Centre Manager



Your next adventure...

Service Crew Report

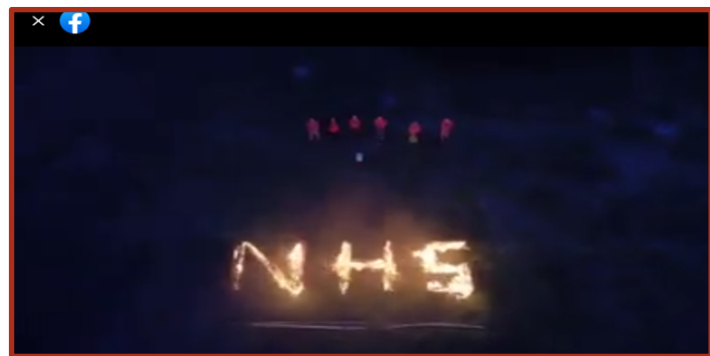
2020 – the year that nearly never was!

The year started as normal, with a newly repainted crew hut, courtesy of Gary. The first couple of weeks were spent setting up courses and maintaining the carts for the annual Pedal Car Olympics. The weekend saw the return of many previous members of the crew, including Kathy Sayo who came back all the way from Germany to make up for missing it the year she was with us through ICYE.

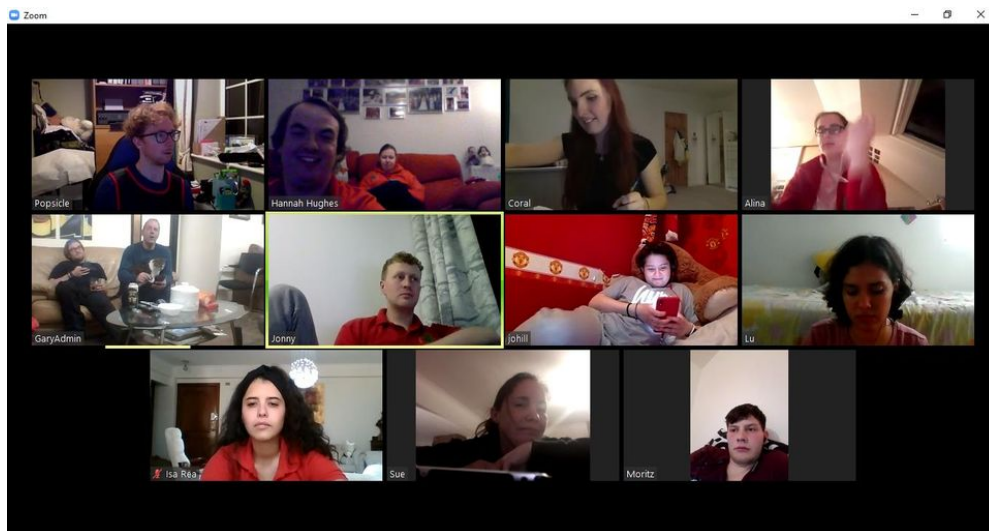
Talking about ICYE, at that point we had Lucas (Germany), Alina(Germany), Miguel(Columbia) and Nikita (Switzerland) working with us.

The next couple of months carried on very much as normal and then in March the bombshell dropped and we had to go into lockdown.

During the first lockdown the crew on site maintained security and got involved in the “clap for carers” campaign, releasing a number of videos on the site Facebook page.



We also kept contact with crew who were now no longer able to visit through a series of quizzes organised by Hannah and Mark.



One by-product of these activities was that we had a number of former ICYE volunteers join us, and it was great to see them joining in and remembering the happy times that they spent here.

Some of the crew also got involved in the Virtual Campfires on occasion, with Martin doing a sterling job keeping the singers informed about shout-outs! Again, we were also able to welcome back former crew members Susie, Andy and Steve to share the singing duties with Bill and Brad.



As the year progressed restrictions eased and we had families camping with us, and some scout groups organised socially distanced evening activities which gave us plenty to do. By this time Alina, Nikita and Lucas had returned home to be replaced by Jeric (Taiwan) and Annie (Taiwan, via Equador).

In the autumn we were joined by Laura N from Germany.

On the 25th December the “Thriftwood Family” enjoyed a Christmas celebration together, following the restrictions that prevented travel home, as we looked forward to a brighter 2021. 2020 had been a strange year!

Retail Services Report

This year has been a very sad year for the shop. It's been closed for most of the year, only really seeing customers at Pedal Car Olympics.

We introduced a virtual campfire badge, and sold personalised rustic bench bird feeders and Christmas decorations.



The majority of our sweet and drink stock was donated to a local Brentwood food bank. Hopefully doing some good in this difficult time.

We do not plan on investing in any new branded stock or souvenirs, allowing the current stock to be reduced and saving money to help support the campsite.

Here's to a better 2021 season.

Sarah Tilbrook
Retail Manager

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees present their annual report and financial statements for the campsite for the year ended 31 December 2020

The Thriftwood Memorial Camp Site (Registered Charity No. 1138253) operates as Thriftwood International Scout Camp Site and Activity Centre. The site is owned jointly and equally by the District Scout Councils of Barking & Dagenham (Registered Charity No. 303798), Brentwood (Registered Charity No. 282746) and Hornchurch (Registered Charity No. 303699) and ultimately vested in The Scout Association Trust Corporation.

The site is governed by a Constitution dated 24th July 2010 and approved by the Charity Commission on the 5th October 2010

Names of the Charity Trustees

Trustees Name	Office
Dan Johnson	Chairman
Bradley Monk	Secretary
Wendy Shorey	Treasurer
Colin Tilbrook	Centre Manager
Pauline Wakeling	Barking & Dagenham
Steven Wakeling	Barking & Dagenham
Martin Hamilton	Brentwood
Simon Timmins	Brentwood
Debbie Carter	Hornchurch
Scott Wilderspin	Hornchurch
Trevor Cottis	Co-opted

Objectives of Thriftwood

To advance in life and help young people through:

- a. The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life
- b. Providing support and activities which develop their skills, capacities and capabilities to enable them to participate
- c. To promote the Aims of the Scout Association.

Achieving the Objectives

1. To provide camping facilities, accommodation and activities to members of the participating Districts and, as appropriate, members of The Scout Association, both national and international, also the Guide Association, Youth Organisation, Schools and other bona fide organisations
2. To make available instruction and skills training in the activities available on the campsite
3. To assist with the promotion of camping and outdoor activities
4. To encourage awareness of environmental issues and commitment to the conservation of the campsite and woodland environment.
5. The maintenance of a safe campsite, adequately provisioned in terms of services with approved equipment for all the activities available on the campsite.
6. The availability of adequately trained persons will be available to give advice in camping techniques and provide skills training and instruction in the activities available
7. The availability of the Centre Manager and other Salaried Staff to meet with Leaders and visitors wishing to examine the campsite and its facilities
8. The precaution exercised by the camp site members to conserve the wildlife present in the woodland site and through their guidance to visitors, gain their cooperation in the conservation of the camp site
9. By engaging the necessary personnel, either paid or voluntary, to execute the objectives of the campsite.

Reserves policy

Unrestricted funds are needed to:

1. Provide funds which can be designated to specific projects to enable them to be undertaken at short notice;
2. To cover direct charitable expenditure, administration and other support costs, without which the campsite could not function.

The Trustees consider it prudent that unrestricted reserves be sufficient, to avoid the necessity of realising fixed assets held for the charity's use, to cover one year's administration and fund-raising costs in addition to any planned projects to improve the site. The level of reserves is monitored and reviewed by the Board of Trustees at its general meetings.

Review of activities

A review of the activities during the year is included within the report of the Centre Manager.

Volunteers

The Trustees are grateful to the volunteers and supporters who give up their time during the year.

Management

The responsibility of running and maintaining the campsite is delegated to the Chairperson and Board of Trustees. The Board of Trustees comprises:

1. The Chairperson, who must be appointed with the unanimous approval of the Owner District Commissioners.
2. The Secretary, elected at the AGM.
3. The Treasurer, elected at the AGM.
4. The Centre Manager - an ex-officio member, who must be appointed with the unanimous approval of the Owner District Commissioners.
5. Up to two representatives of each participating District Scout Council. The appointment of which is limited to a period of three years at a time and such an appointment commences at the

- appropriate District AGM.
6. A maximum of three members can be nominated by the Chairperson and ratified at each Thriftwood AGM.
 7. The District Commissioners and District Chairpersons of the participating Districts have the right of attendance at Board Meetings.
 8. Experts and Specialists may be co-opted on to the Committee at the discretion of the Chairperson and Board of Trustees until their expertise is no longer required. These are non-voting members
 9. Senior Salaried Staff are invited members of the Trustee Board. They are non-voting members and are invited to update the Board on their work

Each of the above is entitled to attend Ordinary General Meetings and decisions are made by simple majority by those entitled to vote. At least three general meetings and an annual general meeting are held each year.

Any correspondence should be sent to Thriftwood Scout Campsite, Orchard Avenue, Brentwood, Essex, CM13 2DP.

Declaration

The Trustees declare that they have approved the Trustees’ Report above

Signed on behalf of the Charity Trustees

Signature.....**D Johnson**..... Chair of Trustees

Date.....1st September 2021



Minutes of the Annual General Meeting of Thriftwood Memorial Scout Campsite held on 1/3/21 via zoom



1. Prayers

The opening prayer was led by Bradley Monk.

2. Chairman's welcome – Dan Johnson

Dan said thank you for believing in me and my ability to serve as your chair. Also for giving me the opportunity to play my part in the running of this site and keeping the history of this memorial campsite alive.

When I took office, I have to confess that it was a little daunting. I received a wonderfully warm welcome by the crew, management team and board members and have been constantly provided with help and assistance and gentle reminders relating to my responsibilities.

As you'll read in my report bookings and takings are up, which demonstrates the commitment, hard work and enthusiasm of the whole team. If you are part of the team or volunteer in any capacity please stand up. On behalf of all adult leaders and young people I would like to thank you.

One project this year, arising out of the council's decision to impose a 20mph limit on the estate, has been a competition to create a sign to remind our visitors as they leave the site. The winner will be chosen tonight, but more about that later.

Our big project this year is to update our constitution which was last updated in 2010 or 2012, depending upon which district you are in, and to review, write and update the operational policies and procedures to ensure that our young people remain safe. It's a big task, and again, I am grateful for the enthusiastic way that the team are approaching this. It is truly a delight to work with you all, and I genuinely look forward to continuing to do so.

3. Apologies for Absence

Alex Kerr

4. Minutes of 62nd AGM

Proposed by Steve Wakling

Seconded by Trevor Cottis

All agreed by show of hands.

5. Treasurer's Report and Approval of Accounts for the Year Ending 31st December 2018

The main report was circulated with the accounts showing another prosperous year for the site.

Proposed by Steve May

Seconded by Nick Messenger

The accounts were approved by a show of hands.

6. Centre Managers Report – Colin Tilbrook

Colin referred everyone to his written report.

He then went on to thank the paid team, the volunteer trustees, and volunteer service crew. Here's to 2020!

7. Service Crew Report – Mark Hughes

Mark submitted his written report for the year. He then announced that he was now standing down as Crew Rep.

8. Election of Officers – Dan Johnson

Secretary – Brad Monk	Proposed by Margaret Hamilton Seconded by Jim Berry
Treasurer – Wendy Shorey	Proposed by Alex Kerr Seconded by Scott Wilderspin
Independent Examiner – Leigh Lang	Proposed by Simon Timmins Seconded by Pauline Pass All agreed unanimously

9. Chairman's Nominated Members – Dan Johnson

Nominated Member -	Trevor Cottis Nick Messenger Steve May
	Proposed by Dan Johnson Agreed by all

10. Confirmation of District Representatives

Barking and Dagenham	Pauline Wakeling Steve Wakeling
Brentwood	Martin Hamilton Simon Timmins
Hornchurch	Linda Thorogood Scott Wilderspin

11. Confirmation of Service Crew and Badge Team Representatives

Service Crew Rep

To be advised.

12. Presentations

There were no presentations this year.

13. Chairman's Closing Comments – Dan Johnson

Dan said that he remains proud to be able to serve as Chair of Thriftwood Campsite. The support given has been phenomenal.

It is a thrill to see young people and leaders enjoying themselves learning new skills and joining inn the campfires.
The meeting closed at 8.40pm.

THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	12 MTHS TO 31-12-20		12 MTHS TO 31-12-19	
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from operating activities in furtherance of the charity's objects					
Site fees	2	109,098		598,013	
Other income	3	<u>2,106</u>		<u>2,096</u>	
			111,204		600,109
Donations	1		68,218		599
Incoming resources from other activities for generating funds					
Providore income	4	<u>4,312</u>		<u>31,154</u>	
			4,312		31,154
Investment income	5		182		376
Total incoming resources			<u>183,915</u>		<u>632,238</u>
RESOURCES EXPENDED					
Costs of generating funds					
Advertising		1,191		4,171	
Providore costs	4	<u>3,803</u>		<u>22,360</u>	
Total fundraising and publicity costs			4,994		26,531
Net incoming resources available			<u>178,922</u>		<u>605,707</u>
Charitable expenditure					
Costs of activities in furtherance of the objects of the charity	6		311,419		465,027
Management and administration	7		894		2,868
Depreciation	8		103,425		102,043
Loss/profit on disposal of assets			3,112		6,278
Total charitable expenditure			<u>418,850</u>		<u>576,216</u>
Total resources expended			<u>423,843</u>		<u>602,747</u>
Net income for the year/ Net movement in funds			(239,928)		29,491
Fund balances at 1 Jan 2020/ 1 Jan 2019			1,225,837		1,196,346
Fund balances at 31 Dec 2020/31 Dec 2019			<u>985,909</u>		<u>1,225,837</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
BALANCE SHEET
AS AT 31 DECEMBER 2020**

	Notes	31 DECEMBER 2020		31 DECEMBER 2019	
		£	£	£	£
FIXED ASSETS	8		669,109		747,373
CURRENT ASSETS					
Stock		11,000		11,948	
Debtors and prepayments	9	29,296		17,206	
Cash at bank and in hand		371,754		534,154	
		<u>412,050</u>		<u>563,308</u>	
CREDITORS: amounts falling due within one year	10	<u>95,250</u>		<u>84,844</u>	
NET CURRENT ASSETS			316,800		478,464
TOTAL ASSETS LESS CURRENT LIABILITIES			<u><u>985,909</u></u>		<u><u>1,225,837</u></u>
INCOME FUNDS					
Memorial fund			-		-
General			985,909		1,225,837
TOTAL FUNDS			<u><u>985,909</u></u>		<u><u>1,225,837</u></u>

The accounts were approved by the management committee on

and signed on its behalf by.....
Secretary

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1

1.1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting by Charities and the Charities Act.

1.2 Incoming resources

Site fees and other income are recognised on an accruals basis.
Interest received gross is included in the statement of financial activities.

1.3 Grants and donations

Grants and donations received for capital projects have been offset directly against the cost of those projects. Depreciation has been charged on the net cost of additions.
Government grants for immediate financial support or to cover costs already incurred are recognised immediately in the profit and loss account.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Buildings	5% on cost
Site amenities and installations	10% to 15% on cost
Plant, machinery and equipment	10% on cost
Furniture and fixtures	20% on cost
Vehicles	10% on cost
Computer equipment	25% on cost

	31 Dec 2020		31 Dec 2019	
	£		£	
2. Site fees				
Camping site fees		29,732		146,089
Oak Lodge		6,945		40,630
Other Buildings		16,682		87,643
Activities		38,711		244,034
Other booking items		17,028		79,617
		<u>109,098</u>		<u>598,013</u>
3. Other income				
Fishing		20		1,243
Miscellaneous		2,086		853
		<u>2,106</u>		<u>2,096</u>
4. Provide income				
		31 Dec 2020		31 Dec 2019
	£	£	£	£
Sales		4,312		31,154
Cost of sales				
Opening stock	11,948		14,119	
Purchases	2,855		20,189	
Closing stock	<u>(11,000)</u>		<u>(11,948)</u>	
		<u>(3,803)</u>		<u>(22,360)</u>
Gross profit		509		8,794
Other expenses		-		-
Net surplus		<u>509</u>		<u>8,794</u>
5. Investment income				
		31 Dec 2020		31 Dec 2019
		£		£
Interest receivable		<u>182</u>		<u>376</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

6. Costs of activities in furtherance of the objects of the charity			
Staff and activity instructors		170,039	233,676
Other staff payments inc expenses		28,142	37,095
Training courses		5,670	11,197
Insurance		12,766	12,465
Council tax		858	3,127
Gas		14,612	15,367
Electricity		13,481	16,524
Water		9,489	4,989
Telephones		2,129	2,391
Refuse collection		12,701	18,333
Maintenance	Buildings	4,329	9,284
	Site	3,767	12,218
	Equipment	2,508	14,775
	Vehicles & fuel	<u>1,783</u>	<u>6,141</u>
		12,387	42,418
Toiletry & cleaning		2,310	5,457
Activities and other events		10,184	41,334
Other Events		14,457	17,515
Miscellaneous		<u>2,195</u>	<u>3,139</u>
		<u>311,419</u>	<u>465,027</u>
7. Management and administration			
Stationery computers & postage		444	2,418
Independent examiners fee		450	450
		<u>894</u>	<u>2,868</u>
		31 Dec 2020	31 Dec 2019
9. Debtors and prepayments		£	£
Camp fees and other amounts due		18,074	7,505
Prepayments		<u>11,222</u>	<u>9,701</u>
		<u>29,296</u>	<u>17,206</u>
10. Creditors: amounts falling due within one year			
Deposits received in advance		79,051	69,085
PAYE		2,740	4,712
Credit card balance		0	1,320
Accruals		<u>13,459</u>	<u>9,727</u>
		<u>95,250</u>	<u>84,844</u>

11. The trustees would like it to be noted that the loss for the year was incurred entirely as a result of the measures taken by the UK government in March 2020 to limit the harm of COVID 19. The measures involved a high degree of social disruption which resulted in the temporary closure of the site for a number of months followed by a reduced level of operation for the remainder of the financial year reported and beyond.

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

8. Fixed assets

	Land & Buildings	Site amenities & Installations	Plant, machinery & equipment	Furniture & fixtures	Vehicles	Office equipment	Total
Cost	£	£	£	£	£	£	£
At 1 Jan 2020	1,244,431	351,710	121,462	25,322	28,886	8,532	1,780,343
Additions		18,845	4,248	4,511		669	28,273
Disposals	-	(6,822)	(1,683)		(1,495)		(10,000)
At 31 December 2020	<u>1,244,431</u>	<u>363,734</u>	<u>124,027</u>	<u>29,833</u>	<u>27,391</u>	<u>9,201</u>	<u>1,798,616</u>
Depreciation							
At 1 Jan 2020	709,764	200,559	77,196	20,506	20,641	4,304	1,032,970
Charge for the year	57,777	30,829	9,739	2,920	1,350	810	103,425
Disposals	-	(4,721)	(672)		(1,495)		(6,888)
At 31 December 2020	<u>767,541</u>	<u>226,667</u>	<u>86,263</u>	<u>23,426</u>	<u>20,496</u>	<u>5,114</u>	<u>1,129,507</u>
Net Book Value							
At 31 December 2020	<u>476,890</u>	<u>137,066</u>	<u>37,764</u>	<u>6,407</u>	<u>6,895</u>	<u>4,087</u>	<u>669,109</u>
At 31 December 2019	<u>534,667</u>	<u>151,151</u>	<u>44,266</u>	<u>4,816</u>	<u>8,245</u>	<u>4,228</u>	<u>747,373</u>

**Independent Examiner's Report to the Trustees of
Thriftwood Memorial Scout Camp Site**

I report on the accounts of the committee for the year ended 31 December 2020 which are set out on pages 1 to 5.

Respective responsibilities of Members and Examiner

As the members you are responsible for the preparation of the accounts; you consider that the audit requirement Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of the Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 41 of the Act and
 - to prepare accounts which accord with the accounting records and
 - to comply with the accounting requirements of the Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the site's constitution have not been met.

.....


Date.....16/11/2021.....

THRIFTWOOD MEMORIAL SCOUT CAMP SITE

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	12 MTHS TO 31-12-20		12 MTHS TO 31-12-19	
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from operating activities in furtherance of the charity's objects					
Site fees	2	109,098		598,013	
Other income	3	<u>2,106</u>		<u>2,096</u>	
			111,204		600,109
Donations	1		68,218		599
Incoming resources from other activities for generating funds					
Providore income	4	<u>4,312</u>		<u>31,154</u>	
			4,312		31,154
Investment income	5		182		376
Total incoming resources			<u>183,915</u>		<u>632,238</u>
RESOURCES EXPENDED					
Costs of generating funds					
Advertising		1,191		4,171	
Providore costs	4	<u>3,803</u>		<u>22,360</u>	
Total fundraising and publicity costs			4,994		26,531
Net incoming resources available			<u>178,922</u>		<u>605,707</u>
Charitable expenditure					
Costs of activities in furtherance of the objects of the charity	6		311,419		465,027
Management and administration	7		894		2,868
Depreciation	8		103,425		102,043
Loss/profit on disposal of assets			3,112		6,278
Total charitable expenditure			<u>418,850</u>		<u>576,216</u>
Total resources expended			<u>423,843</u>		<u>602,747</u>
Net income for the year/ Net movement in funds			(239,928)		29,491
Fund balances at 1 Jan 2020/ 1 Jan 2019			1,225,837		1,196,346
Fund balances at 31 Dec 2020/31 Dec 2019			<u>985,909</u>		<u>1,225,837</u>

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
BALANCE SHEET
AS AT 31 DECEMBER 2020**

	Notes	31 DECEMBER 2020		31 DECEMBER 2019	
		£	£	£	£
FIXED ASSETS	8		669,109		747,373
CURRENT ASSETS					
Stock		11,000		11,948	
Debtors and prepayments	9	29,296		17,206	
Cash at bank and in hand		371,754		534,154	
		<u>412,050</u>		<u>563,308</u>	
CREDITORS: amounts falling due within one year	10	<u>95,250</u>		<u>84,844</u>	
NET CURRENT ASSETS			316,800		478,464
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>985,909</u>		<u>1,225,837</u>
INCOME FUNDS					
Memorial fund			-		-
General			985,909		1,225,837
TOTAL FUNDS			<u>985,909</u>		<u>1,225,837</u>

The accounts were approved by the management committee on

and signed on its behalf by.....
Secretary

**THRIFTWOOD MEMORIAL SCOUT CAMP SITE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1

1.1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice - Accounting by Charities and the Charities Act.

1.2 Incoming resources

Site fees and other income are recognised on an accruals basis.
Interest received gross is included in the statement of financial activities.

1.3 Grants and donations

Grants and donations received for capital projects have been offset directly against the cost of those projects. Depreciation has been charged on the net cost of additions.
Government grants for immediate financial support or to cover costs already incurred are recognised immediately in the profit and loss account.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Buildings	5% on cost
Site amenities and installations	10% to 15% on cost
Plant, machinery and equipment	10% on cost
Furniture and fixtures	20% on cost
Vehicles	10% on cost
Computer equipment	25% on cost

	31 Dec 2020		31 Dec 2019	
	£	£	£	£
2. Site fees				
Camping site fees	29,732		146,089	
Oak Lodge	6,945		40,630	
Other Buildings	16,682		87,643	
Activities	38,711		244,034	
Other booking items	17,028		79,617	
	<u>109,098</u>		<u>598,013</u>	
3. Other income				
Fishing	20		1,243	
Miscellaneous	2,086		853	
	<u>2,106</u>		<u>2,096</u>	
4. Provide income				
	£	£	£	£
Sales		4,312		31,154
Cost of sales				
Opening stock	11,948		14,119	
Purchases	2,855		20,189	
Closing stock	<u>(11,000)</u>		<u>(11,948)</u>	
		<u>(3,803)</u>		<u>(22,360)</u>
Gross profit		509		8,794
Other expenses		-		-
Net surplus		<u>509</u>		<u>8,794</u>
5. Investment income				
	£		£	
Interest receivable		<u>182</u>		<u>376</u>

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
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.....


Date..... 16/11/2021.....