

Registered number
07239641

Sure and Firm Foundations
Report and Financial Statements
31 December 2020

Sure and Firm Foundations
Report and accounts
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Sure and Firm Foundations Charitable Company Information

Trustees

Wayne Bent
Marcia Jones

Independent examiners

Jacksons
First Floor, Albion House
Albion Street
Hull
HU1 3TE

Registered office

New Life Assembly Church Hall
55a Upland Road, East Dulwich
London
SE22 0DA

Registered number

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Sure and Firm Foundations

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Trustees' Report

The Trustees, who are also directors for the purposes of company law, present their report and financial statement for the charitable company for the year ended 31 December 2020.

Principal activities and objectives

The charitable company's principal activity during the year continued to be:

- the advancement of education of children below compulsory school age; and
- the provision of facilities for recreation for such children in the interest of social welfare and with their conditions of life by providing for all children without discrimination a safe and satisfying pre-school environment.

These objectives find tangible expression in our core service "My Favourite Nursery" which operates a range of activities in our Upland Road premises.

Our principal partner is the New Life Assembly Church which shares with us the determination to produce and maintain an effective programme of nursery services for pre-school children in the borough.

Achievements and performance

As it has been with almost every business, 2020 has been a very challenging year for My Favourite Nursery. As a provider of childcare to parents within the local community which includes NHS, London Metropolitan Police, Social Services and Local Authority workers, MFN remained open during the initial lockdown to provide an essential service which enabled those key workers to continue working throughout the COVID-19 pandemic.

Due to the pandemic, all fundraising and social activities such as the annual Sports Day and Graduation had to be cancelled, but the Christmas Programme was able to be held by the children albeit without the usual parental support.

Management and staff have worked very hard to implement the requirements given by the Government regarding sanitation, social distancing and testing and this was complimented by the cooperation of the parents who worked together with the Nursery to ensure a safe environment for their children to attend. This partnership has worked so well that MFN has been able to remain open and has had no COVID-19 outbreak to date.

We would like to extend our gratitude to the Management Team, Administrators, Nursery, Premises and Kitchen Staff for all their hard work and we commend them for continuing to provide an excellent service to the local community in such challenging circumstances.

Financial review

Nursery fees paid by clients provide the main source of income for the charity.

Reserves policy

The trustees have forecast the level of free reserves, (that is, those funds not tied up in fixed assets or restricted funds); the charity will require to sustain its contracted operations to completion. It has established a policy whereby funds not committed or invested in tangible fixed assets held by the charity should be between 6 and 9 months of the expenditure.

These reserves are needed to meet the working capital requirements of the charity and the Trustee Board is confident that at this level they would be able to maintain continuity of the current activities of the charity in the event of a significant drop in funding.

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Trustees' Report

Investment policy

The trustees have adopted a strong socially responsible investment policy for the reserves of the charity. This policy, in tandem with the need to fulfil our statutory obligations, has the objective of investing in such a way that the principles of socially responsible investment are promoted. A further factor is the need to have ready access to our reserves, as long-term funding cannot be guaranteed, so for the current period, we have utilised the treasury service provided by our bankers.

Governing document

Sure and Firm Foundations is a charitable organisation limited by guarantee, incorporated in April 2010 and registered as a charity on 28th September 2010. The company was established under a memorandum of association which established the objects and powers of the company and is governed under its articles of association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Organisational structure

At their regular meetings, the board members agree the broad strategy and areas of activity for the charity, including consideration of grant making, investment, reserves and risk management policies and performance.

The operation of the nursery is delegated to managers who are overseen by the directors. The managers have responsibility for the day to day operational management of the resource centres, supervision of the staff teams and for ensuring that teams continue to develop their skills and working practices in line with good practice.

Recruitment and appointment of trustees

The company directors are also charity trustees for the purposes of charity law and under the company's Articles are members of the Trustee Board which is its primary management body. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected by the members to serve for a period of five years after which they must be re-elected at the next Annual General Meeting.

Much of the charity's work inevitably focuses upon the operation and maintenance of the children's nursery which operates under the name of "My Favorite Nursery".

The Trustee Board seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of directors, the charity has, through selective advertising and networking with voluntary organizations active in the sector, sought to identify those who would be willing to become members of the charity and use their own experience to assist the charity.

Trustee induction and training

Many trustees are already familiar with the practical work of the charity having been involved in other capacities or because of experience gained in their own churches or other organisations.

New trustees are invited and encouraged to attend a series of short training sessions to familiarise themselves with the charity and the context within which it operates. These cover:

- the obligations of Trustee Board members;
- the operational framework for the charity;
- the current financial position and revenue generation; and
- future plans and objectives.

Sure and Firm Foundations

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Trustees' Report

Reference and administrative information

Name of charity	Sure and Firm Foundations
Charity registration number	1138204
Company registration number	07239641
Principal address	New Life Assembly Church Hall 55a Upland Road, East Dulwich, London, SE22 0DA

Independent examiners

Jacksons
First Floor, Albion House
Albion Street
Hull
HU1 3TE

Trustees

The following persons served as trustees during the year:

Wayne Bent
Marcia Jones

Trustees' responsibilities

The trustees as directors are responsible for preparing the report and financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (Financial Reporting Standard 102 and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to independent examiners

Each person who was a director at the time this report was approved confirms that:

- so far as he is aware, there is no relevant audit information of which the company's auditor is unaware; and

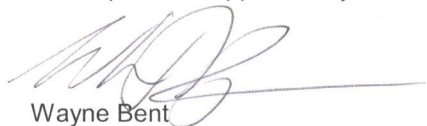
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Trustees' Report

- he has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditor is aware of that information.

This report was approved by the board on 15 December 2021 and signed on its behalf.

A handwritten signature in dark ink, appearing to be 'Wayne Bent', with a long horizontal line extending to the right.

Wayne Bent
Trustee

Sure and Firm Foundations
Independent examiner's report
to the members of Sure and Firm Foundations

I report to the trustees on my examination of the accounts of the above charitable company ('the Company') for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named of applicable listed body], which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mark Jackson, BA FCA
(Senior Statutory Auditor)

for and on behalf of
Jacksions Chartered Accountants
First Floor, Albion House
Albion Street
Hull
HU1 3TE

15 December 2021

Sure and Firm Foundations
Statement of Financial Activities
for the year ended 31 December 2020

	Notes	2020 £	2019 £
Income and endowments from:			
Charitable activities	2	564,867	625,408
Other operating income		27,957	4,542
Interest receivable		89	134
Total		<u>592,913</u>	<u>630,084</u>
Expenditure on:			
Charitable activities		(16,131)	(25,205)
Administrative expenses		(545,611)	(612,457)
Total		<u>(561,742)</u>	<u>(637,662)</u>
Net income/(expenditure)	3	<u>31,171</u>	<u>(7,578)</u>
Reconciliation of funds			
Total funds brought forward		111,541	119,119
Total funds carried forward		<u>142,712</u>	<u>111,541</u>

Sure and Firm Foundations
Statement of Financial Position
as at 31 December 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible assets	6	24,175	32,233
Current assets			
Cash at bank and in hand		181,881	141,695
Creditors: amounts falling due within one year	7	(63,344)	(62,387)
Net current assets		118,537	79,308
Net assets		<u>142,712</u>	<u>111,541</u>
The charity's funds			
Unrestricted income funds	8	142,712	111,541
Total funds		<u>142,712</u>	<u>111,541</u>

For the year ended 31 December 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



Wayne Bent
Director

Approved by the board on 15 December 2021

Sure and Firm Foundations
Statement of Cash Flows
for the year ended 31 December 2020

	Notes	2020 £	2019 £
Operating activities			
Profit/(loss) for the financial year		31,171	(7,578)
Adjustments for:			
Interest receivable		(89)	(134)
Depreciation		8,058	785
Increase in creditors		957	5,844
		<u>40,097</u>	<u>(1,083)</u>
Interest received		89	134
Cash generated by/(used in) operating activities		<u>40,186</u>	<u>(949)</u>
Net cash generated/(used)			
Cash generated by/(used in) operating activities		40,186	(949)
Net cash generated/(used)		<u>40,186</u>	<u>(949)</u>
Cash and cash equivalents at 1 January		<u>141,695</u>	<u>142,644</u>
Cash and cash equivalents at 31 December		<u>181,881</u>	<u>141,695</u>
Cash and cash equivalents comprise:			
Cash at bank		<u>181,881</u>	<u>141,695</u>

Sure and Firm Foundations
Notes to the Accounts
for the year ended 31 December 2020

1 Summary of significant accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Income

Income is measured at the fair value of the consideration received or receivable and net of discounts. The charity's income is revenue earned from the rendering of nursery services for pre-school children at its Upland Road premises, in London.

Tangible fixed assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Computer and equipment	25%, reducing balance
Fixtures, fittings, tools and equipment	25%, reducing balance

Debtors

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

Creditors

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

Pensions

Contributions to defined contribution plans are expensed in the period to which they relate.

2 Analysis of income

	2020	2019
	£	£
Charitable activities	<u>564,867</u>	<u>625,408</u>

3 Surplus

	2020	2019
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	8,058	785
Carrying amount of stock sold	<u>11,174</u>	<u>18,452</u>

Sure and Firm Foundations
Notes to the Accounts
for the year ended 31 December 2020

4 Staff costs	2020	2019
	£	£
Wages and salaries	314,816	281,580
Social security costs	24,245	24,020
Other pension costs	11,273	8,750
	<u>350,334</u>	<u>314,350</u>

Average number of employees during the year	Number	Number
Administration and management	6	6
Operational/Nursery	18	18
Kitchen staff	1	1
Maintenance	1	1
	<u>26</u>	<u>26</u>

5 Tangible fixed assets

	Computer and equipment <i>At cost</i> £	Fixtures, fittings, tools and equipment <i>At cost</i> £	Total £
Cost or valuation			
At 1 January 2020	1,557	61,236	62,793
At 31 December 2020	<u>1,557</u>	<u>61,236</u>	<u>62,793</u>
Depreciation			
At 1 January 2020	1,515	29,045	30,560
Charge for the year	383	7,675	8,058
At 31 December 2020	<u>1,898</u>	<u>36,720</u>	<u>38,618</u>
Carrying amount			
At 31 December 2020	<u>(341)</u>	<u>24,516</u>	<u>24,175</u>
At 31 December 2019	<u>42</u>	<u>32,191</u>	<u>32,233</u>

Sure and Firm Foundations
Notes to the Accounts
for the year ended 31 December 2020

6 Creditors: amounts falling due within one year	2020	2019
	£	£
Trade creditors	1,500	1,500
Accruals and deferred income	61,844	60,887
	<u>63,344</u>	<u>62,387</u>

7 Unrestricted funds	2020	2019
	£	£
At 1 January	111,541	119,119
Surplus/(deficit) for the financial year	31,171	(7,578)
	<u>142,712</u>	<u>111,541</u>

8 Presentation currency

The financial statements are presented in Sterling, rounded to the nearest pound (£).

9 Legal form of entity and country of incorporation

Sure and Firm Foundations is a charitable company limited by guarantee and incorporated in England.

10 Principal place of business

The address of the charitable company's principal place of business and registered office is:
 New Life Assembly Church Hall
 55a Upland Road, East Dulwich
 London

11 Taxation

Sure and Firm Foundations, a charitable company, is a registered charity and so is not taxed on its income.

Sure and Firm Foundations
Detailed income and expenditure account
for the year ended 31 December 2020

This schedule does not form part of the statutory accounts

	2020 £	2019 £
Income	564,867	625,408
Expenditure on charitable activities	(16,131)	(25,205)
Gross surplus	548,736	600,203
Administrative expenses	(545,611)	(612,457)
Other operating income	27,957	4,542
Operating surplus/(deficit)	31,082	(7,712)
Interest receivable	89	134
Surplus/(deficit) before tax	31,171	(7,578)

Sure and Firm Foundations
Detailed statement of financial activities
for the year ended 31 December 2020

	2020	2019
	£	£
Income from charitable activities		
Nursery fees	564,867	625,408
	<hr/>	<hr/>
Expenditure		
Purchases (Food and drink)	11,174	18,452
Donations and missions	2,200	2,200
School activities and travel	2,567	3,709
Swimming and external play	190	844
	<hr/>	<hr/>
	16,131	25,205
	<hr/>	<hr/>
Administrative expenses		
Employee costs:		
Wages and salaries	314,816	281,580
Pensions	11,273	8,750
Employer's NI	24,245	24,020
Temporary staff and recruitment	105,828	179,015
Staff training and welfare	6,117	20,609
	<hr/>	<hr/>
	462,279	513,974
	<hr/>	<hr/>
Premises costs:		
Rent	35,000	59,500
Light and heat	4,061	-
Cleaning	7,998	8,074
	<hr/>	<hr/>
	47,059	67,574
	<hr/>	<hr/>
General administrative expenses:		
Telephone and internet	8,538	6,985
Postage	692	-
Stationery and printing	3,965	5,683
Subscriptions	1,771	977
Bank charges	89	1,419
Insurance	-	1,824
Repairs and maintenance	6,761	7,729
Depreciation	8,058	785
Sundry expenses	149	312
	<hr/>	<hr/>
	30,023	25,714
	<hr/>	<hr/>
Legal and professional costs:		
Independent examination fees	1,510	1,545
Consultancy fees	4,740	3,650
	<hr/>	<hr/>
	6,250	5,195
	<hr/>	<hr/>
	545,611	612,457
	<hr/>	<hr/>
Other operating income		
Government grants received	26,583	-
Other operating income	1,374	4,542
	<hr/>	<hr/>
	27,957	4,542
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