

**Charity Registration No. 1138195**

**Company Registration No. 07313052 (England and Wales)**

**BOOT OUT BREAST CANCER**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

# BOOT OUT BREAST CANCER

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Ms D A Dowie Ms S Chantry
<b>Charity number</b>	1138195
<b>Company number</b>	07313052
<b>Registered office</b>	Suites 1a & 4 Melrose House 181 Chorley New Road Bolton BL1 4QZ
<b>Independent examiner</b>	Cowgill Holloway LLP Regency House 45-51 Chorley New Road Bolton Lancashire BL1 4QR
<b>Bankers</b>	Barclays Bank Plc The Wellsprings Victoria Square Bolton BL1 1BY

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# BOOT OUT BREAST CANCER

## CONTENTS

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	<b>Page</b>
Trustees' report	1 - 2
Independent examiner's report	3
Statement of financial activities	4
Balance sheet	5
Notes to the financial statements	6 - 9

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# **BOOT OUT BREAST CANCER**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

### ***FOR THE YEAR ENDED 31 AUGUST 2020***

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The Trustees present their report and financial statements for the year ended 31 August 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

#### **Objectives and activities**

The principle activity of the charity is the relief of sickness and to promote and preserve good health for the public benefit, by the provision of equipment to medical institutions and charities involved in providing cancer treatment, advice and support.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

During the year the charity held successful fund raising events. The main fundraising event, the annual Ball was successfully held in September 2019, but unfortunately, due to the Covid pandemic, no other large scale fundraising events were possible and the primary source of income was donations. During the year we entered into a gift arrangement with The Christie Charitable Trust and donated £134,964 towards funding a community outreach programme in the North West of England. The directors have forged good relationships with local businesses and are confident that these will offer continued support at their fund raising events in the future.

#### **Financial review**

The principal source of income in the year was from fund raising events and donations.

The nature of the charity's activities, raising money to purchase equipment, means that it is not necessary to hold high levels of reserves in that there are no on-going commitments. The trustees would like to see unrestricted reserves at an appropriate level to cover management and administration and support costs to enable future fund raising events to be organised and will be working towards achieving this level of reserves over the next few years.

The Trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Trustees consider that the charity has had a successful year and are confident that the charity will continue to make good progress in the coming year. We are seeking to work with more partners and build on our current success and also spread our fundraising into a wider ranging area.

#### **Structure, governance and management**

The organisation is a charitable company limited by guarantee, incorporated on 13 July 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Ms D A Dowie

Ms S Chantry

Mrs J Duckworth

(Resigned 17 June 2020)

# BOOT OUT BREAST CANCER

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

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The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the company. Under the requirements of the Memorandum and Articles of Association the directors are required to retire by rotation. Appointment of directors is by the charity in general meeting or by the directors.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

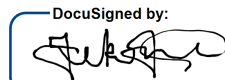
The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

Trade creditors of the company at the year end were equivalent to 0 day's purchases, based on the average daily amount invoiced by suppliers during the year.

The Trustees' report was approved by the Board of Trustees.

DocuSigned by:  


.....BCAD8AD2A08447C...

**Ms D A Dowie**

Trustee

Dated: .....

# BOOT OUT BREAST CANCER

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF BOOT OUT BREAST CANCER

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I report to the Trustees on my examination of the financial statements of Boot Out Breast Cancer (the charity) for the year ended 31 August 2020.

#### Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement


Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

DocuSigned by:

Mike Murphy

M. Murphy FCA

Cowgill Holloway LLP

Regency House  
45-51 Chorley New Road  
Bolton  
Lancashire  
BL1 4QR

Dated: .....

# BOOT OUT BREAST CANCER

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2020

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	Notes	Unrestricted funds 2020 £	Unrestricted funds 2019 £
<b><u>Income from:</u></b>			
Donations and legacies	3	251,145	242,252
		<hr/>	<hr/>
<b><u>Expenditure on:</u></b>			
Raising funds	4	60,651	61,693
		<hr/>	<hr/>
Charitable activities	5	137,341	57,696
		<hr/>	<hr/>
<b>Total resources expended</b>		197,992	119,389
		<hr/>	<hr/>
<b>Net income for the year/ Net movement in funds</b>		53,153	122,863
Fund balances at 1 September 2019		231,948	109,085
		<hr/>	<hr/>
<b>Fund balances at 31 August 2020</b>		285,101	231,948
		<hr/>	<hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# BOOT OUT BREAST CANCER

## BALANCE SHEET

AS AT 31 AUGUST 2020

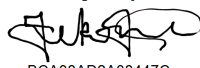
		2020		2019	
		£	£	£	£
<b>Current assets</b>					
Debtors	8	43,907		25,275	
Cash at bank and in hand		245,594		230,073	
		<u>289,501</u>		<u>255,348</u>	
<b>Creditors: amounts falling due within one year</b>	9	(4,400)		(23,400)	
		<u></u>		<u></u>	
Net current assets			285,101		231,948
			<u></u>		<u></u>
<b>Income funds</b>					
Unrestricted funds			285,101		231,948
			<u>285,101</u>		<u>231,948</u>
			<u></u>		<u></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 August 2020.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on .....

DocuSigned by:  
  
..... BGA08AD2A08447G..  
Ms D A Dowie  
Trustee

Company Registration No. 07313052



# BOOT OUT BREAST CANCER

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2020

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#### 1 Accounting policies

##### Charity information

Boot Out Breast Cancer is a private company limited by guarantee incorporated in England and Wales. The registered office is Suites 1a & 4, Melrose House, 181 Chorley New Road, Bolton, BL1 4QZ.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

##### 1.5 Expenditure

Income and expenses are included in the financial statements as they become receivable or due.

Expenses include VAT where applicable as the company cannot reclaim it.

# BOOT OUT BREAST CANCER

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2020

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### 1 Accounting policies

(Continued)

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.8 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### 1.9 Value Added Tax

Value Added Tax is not recoverable by the company and as such is included in the relevant costs in the Statement of Financial Activities.

# BOOT OUT BREAST CANCER

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Donations and gifts	235,545	265,652
Grants received	20,000	-
Less: deferred income	(4,400)	(23,400)
	<u>251,145</u>	<u>242,252</u>

### 4 Raising funds

	Unrestricted funds	Total
	2020	2019
	£	£
<u>Costs of generating voluntary income</u>		
Staging fundraising events	<u>60,651</u>	<u>61,693</u>

# BOOT OUT BREAST CANCER

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

### 5 Charitable activities

	Finance Charges	Donations to support charitable activities	Total 2020	Total 2019
	£	£	£	£
Charitable expenditure	-	134,964	134,964	53,719
Share of governance costs	2,377	-	2,377	3,977
	<u>2,377</u>	<u>134,964</u>	<u>137,341</u>	<u>57,696</u>

### 6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year.

### 7 Employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
Total	-	-

### 8 Debtors

	2020 £	2019 £
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	43,907	25,275

### 9 Creditors: amounts falling due within one year

	Notes	2020 £	2019 £
Deferred income	10	4,400	23,400

### 10 Deferred income

	2020 £	2019 £
Arising from deferred ticket sales	4,400	23,400