



Trustees' Annual Report for the period

Period start date			Period end date		
From	1st	January	2024	To	31st December 2024

Section A

Reference and administration details

Charity name

PARK END PRESBYTERIAN CHURCH, CARDIFF

Other names charity is known by

Registered charity number (if any)

1138189

Charity's principal address

Llandennis Road

Cyncoed

Cardiff

Postcode

CF23 6EG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Owen John Batstone	Chairman and Minister		
2	Diane Robbins			
3	Christopher John Sirrell	Treasurer		
4	Jan Tucker			
5	John Anthony Williams			
6	Frances Olwen Sirrell			
7	Keith Harold Daw			
8	Nicholas John Perry			
9	Dr. David Ian Williams			
10	Charles Robert Tucker			
11	Josephine Ann Perry			
12	Andrew John Webb			
13	Susan Barbara Hawkins			
14	Richard Barrett			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 4 th July 2010
How the charity is constituted (eg. trust, association, company)	Church trust
Trustee selection methods (eg. appointed by, elected by)	In accordance with the rules of the Presbyterian Church of Wales

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian faith in accordance with the objects of the Presbyterian Church of Wales as set out in the Rules which includes serving our community through practical activity

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Elders are committed to ensuring that that Church is a worshipping and serving Christian community in our local area. The Elders are concerned to ensure that the activities that occur within the building and beyond are effective in promoting the values and principles of the Christian faith. We aim to incorporate as wide as possible an expression of activities from regular worship and praise and prayer to Bible Study and community service.

We have considered the Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

We try to ensure that there are opportunities for everyone with whom we have contact to understand the implications of the Christian faith and to live it out and practice it in the world in their ordinary lives.

We focus on worship and prayer, learning about the Gospel and the teaching of the Bible in general and helping people learn the implications of living the Christian life. We provide pastoral care for those who seek it and attempt to reach out in mission and service to any who do not yet understand what the Christian faith is.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Leadership Team

Throughout 2024 the Minister, Rev. Owen Batstone, Phil Jenkins and elders have ensured the delivery of the aims of the church's ministry with support of the Presbyterian Church of Wales (PCW). As per the PCW rules we held a vote to ask the congregation whether more elders were required. The age profile of our Elders group has meant that the capacity of the group was slowly diminishing even if numbers remained stable. The membership overwhelmingly supported the election of new elders, and two new Elders have been elected. They will also serve as Trustees following their Ordination service in March 2025. We meet weekly on a Sunday morning for our main service of Worship and Praise and have a regular programme of meetings on the Sunday evening to grow the faith and meet the needs of our congregation. Numbers attending and taking communion have grown.

We hold a monthly community meal that enables us to provide fellowship and a free meal for those in our church in our wider community. Over 50 people from church and community regularly attend. We have ensured all those catering have the required food handling training to maintain a level 5 food hygiene rating from Cardiff Council.

We have a growing number of midweek house groups and continue to hold our weekly midweek prayer meeting and fortnightly theology. The fortnightly class and Sunday morning services are broadcast live though YouTube and then available on our dedicated channel. We also provide other teaching on this channel as well as sermons being available as a podcast. Numbers accessing this format of service has increased.

The two prayer meetings on a Wednesday evening and Sunday morning services have slowly increasing attendance. A specific prayer and fasting morning meeting prior to the Christmas programme and election of Elders was held. We have developed a private closed WhatsApp group for members to share prayer and pastoral needs.

We have continued to explore more ways of reaching the families and young people in the area, to enable us to meet their spiritual and practical needs. We have developed our work with other churches, particularly for young people. Our Toddlers group and group for primary school children are well attended and supported by appropriately trained members of the Church. The church is open for prayer and pastoral care with the ministry team three mornings a week and this is well used.

The Minister, assistant minister and Elders meet monthly, notes are kept, and further communication takes place in the interim though email and direct conversation. An annual morning meeting to discuss future priorities is held. We continue to communicate with our members and community through a regular newsletter supplemented by communication at our services (in person and online) and in our social media

Section D

Achievements and performance

pages. Our monthly Committee meeting where Trustees and elected & co-opted members of the congregation manage the resources and fabric of the Church meets regularly and has ensured the finances, building resources and health and safety issues are monitored monthly. The Annual General Meeting is held in March.

An overview of the maintenance needs of the Church building has been carried out and all urgent needs addressed. This has included a major overhaul of part of the roof. A plan has been made to strengthen the regular upkeep of the building and indicative budgets identified. GDPR and Safeguarding issues and ensured DBS checks are regularly reviewed and up to date.

Worship and Prayer

The Church continues to invest in enhanced Audio-Visual equipment to ensure our Church services are accessible to those with hearing difficulties as well as improving the quality of our online broadcast, capturing the wider congregational singing. Junior church meets during the Sunday morning service and Communion is part of the morning worship on the second Sunday of every month. The Trustees (Elders) ensure that there is a variety of expressions of Christian worship from traditional organ led worship to praise band choruses, from reflective and prayerful meditation to more exuberant and energetic praise and we have been able to deliver this across the year with able willing musicians. We continue to develop and grow our media team. We welcome all those of a Christian faith who wish to participate regardless of formal allegiance. Anyone who is unable to attend can be contacted and visited at home or in hospital, as regulations permit, by the Minister and the Elder who has pastoral charge of them. The Elders continue to monitor our pastoral provision to ensure all those allied to the church have easy access to support and prayer.

We have seen a gradual increase in the numbers of those attending the service and many are eager to involve themselves in practical ways too. We work closely with the Hospital Chaplains. The Minister takes communion regularly to members who request it.

Both weekly prayer meetings pray, especially for those who have requested such support and to remember the needs of the world and our community. During the year we have welcomed a number of new members to the Church.

The Wider Community

The Church has continued to ensure our message, our meetings and events, and our online presence makes it clear we are available to serve and support the community. During 2024 we were able to host and support a neighbouring Church congregation during their extensive building renovation works over a period of 4 months. We continue to host and provide resources for the PCW as well as hosting a number of interchurch events. The ministers and other members visit other local churches to preach. Once again, we held a large outreach event at Christmas including food, charity stalls and community Carol singing. Due to inclement weather, we were able to host this in the Church building. Over the 3 hours around 800 people attended. We held a special community Christmas lunch that provided a Christmas dinner for over 80 people.

We have held a number of special Charity collections over the year including collections made at Christmas, Easter, Harvest and the community events. We have sought to provide comfort and support for those bereaved in the neighbourhood. There have been several people who have connected with the Church output in its various forms over the past year, we have been approached for spiritual support and received positive feedback from individuals who have received benefit from some of our outreach. We continue to ensure that the Church is both accessible to, and provides for, the practical and spiritual needs of our community including providing a venue for local groups.

Planning has commenced for the celebration of the Church's centenary in 2025 in a way that promotes the Gospel, serves the community and looks to the future.

Section E

Financial review

Section D Achievements and performance

Brief statement of the charity's policy on reserves

A reserve is kept to cover any contingencies or risks that may arise. The reserve at present stands at £12,293 which the trustees consider to be an adequate sum

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>OJ Batstone</i>	<i>CJ Sirrell</i>
Full name(s)	Rev. Owen John Batstone	Christopher John Sirrell
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	26.02.2025	

**PARK END PRESBYTERIAN
CHURCH OF WALES**

End of Year Financial Statements

Year ending 31st December 2024

Receipts and Payments Account

	General funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Receipts					
Donations and legacies	£92,904.64	£20,839.26	£4,579.04	£118,322.94	£93,774.52
Income from charitable activities	£1,284.42	£643.27	—	£1,927.69	£2,066.90
Other income	£3,165.37	£27,589.84	£2,246.29	£33,001.50	£18,500.41
Total receipts	£97,354.43	£49,072.37	£6,825.33	£153,252.13	£114,341.83
Payments					
Expenditure on charitable activities	£94,854.19	£4,464.71	£2,390.00	£101,708.90	£107,644.21
Other expenditure	£2,622.38	£69,244.45	£8.09	£71,874.92	£5,389.58
Total payments	£97,476.57	£73,709.16	£2,398.09	£173,583.82	£113,033.79
Surplus for the year	(£122.14)	(£24,636.79)	£4,427.24	(£20,331.69)	£1,308.04
Transfers					
Gross transfers between funds - in	£300.00	—	£100.00	£400.00	£300.00
Gross transfers between funds - out	—	(£200.00)	(£200.00)	(£400.00)	(£300.00)
Excess of receipts over payments before other gains / losses	£177.86	(£24,836.79)	£4,327.24	(£20,331.69)	£1,308.04
Net movement in funds after transfers	£177.86	(£24,836.79)	£4,327.24	(£20,331.69)	£1,308.04
Total funds brought forward	£15,350.38	£182,473.36	£36,605.05	£234,428.79	£233,120.75
Total funds carried forward	£15,528.24	£157,636.57	£40,932.29	£214,097.10	£234,428.79
Represented by					
Unrestricted					
General fund	£15,528.24	—	—	£15,528.24	£15,350.38
Designated					
Building Fund	—	£19,259.42	—	£19,259.42	£20,175.42
CAMEO 1	—	£14,459.69	—	£14,459.69	£14,668.44
Capital Fund	—	£109,900.16	—	£109,900.16	£134,006.03
Coffee Morning	—	£643.27	—	£643.27	£600.00
Reserve	—	£12,293.55	—	£12,293.55	£11,935.49
Toddlers	—	£1,080.48	—	£1,080.48	£1,087.98
Restricted					
Benevolent Fund	—	—	£80.81	£80.81	£120.71
Mission	—	—	(£0.91)	(£0.91)	£11.67
Youth	—	—	£40,852.39	£40,852.39	£36,472.67

Balance sheet

Class and code	Description	This year	Last year
Current assets			
4001	General Account HSBC	£14,817.88	£15,583.82
4002	Capital Account HSBC	£65,490.63	£43,885.56
4004	Mission Account HSBC	(£0.91)	£11.67
4005	Cheque Account HSBC	£2,090.09	£2,064.88
4006	Youth Account HSBC	£19,773.05	£16,075.41
4007	PCW Deposit Account - Reserve	£12,293.55	£11,935.49
4011	P.E. CAMEO 1 HSBC	£1,887.49	£2,742.00
4018	Bath Building Society	£63,668.95	£80,000.00
4020	Cambridge & Counties Bank (youth)	£21,079.34	£50,493.15
4021	Cambridge and Counties (Cameo)	£13,652.68	£13,014.42
	Total Current assets	£214,752.75	£235,806.40
Liabilities			
6699	Agency collections	£655.65	£1,377.61
	Total Liabilities	£655.65	£1,377.61
	Net Asset surplus(deficit)	£214,097.10	£234,428.79
Reserves			
	Excess / (deficit) to date	(£20,331.69)	£1,308.04
Z01	Starting balances	£234,428.79	£233,120.75
Z03	Gains and losses own use	—	—
	Total Reserves	£214,097.10	£234,428.79
	Represented by funds		
	Unrestricted	£15,528.24	£15,350.38
	Designated	£157,636.57	£182,473.36
	Restricted	£40,932.29	£36,605.05
	Endowment	—	—
	Total	£214,097.10	£234,428.79

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
General Account HSBC -	£14,817.88	—	—	—	£14,817.88	£15,583.82
Capital Account HSBC -	—	£65,490.63	—	—	£65,490.63	£43,885.56
Mission Account HSBC -	—	—	(£0.91)	—	(£0.91)	£11.67
Cheque Account HSBC -	£660.36	£643.27	£786.46	—	£2,090.09	£2,064.88
Youth Account HSBC -	—	—	£19,773.05	—	£19,773.05	£16,075.41
PCW Deposit Account - Reserve -	—	£12,293.55	—	—	£12,293.55	£11,935.49
P.E. CAMEO 1 HSBC -	—	£1,887.49	—	—	£1,887.49	£2,742.00
Totals	£15,478.24	£80,314.94	£20,558.60	—	£116,351.78	£92,298.83
Current assets - Investments						
Bath Building Society -	—	£63,668.95	—	—	£63,668.95	£80,000.00
Cambridge & Counties Bank (youth) -	—	—	£21,079.34	—	£21,079.34	£50,493.15
Cambridge and Counties (Cameo) -	—	£13,652.68	—	—	£13,652.68	£13,014.42
Totals	—	£77,321.63	£21,079.34	—	£98,400.97	£143,507.57
Liabilities - Agency accounts						
Agency collections -	—	—	£655.65	—	£655.65	£1,377.61
Totals	—	—	£655.65	—	£655.65	£1,377.61
Grand total	£15,478.24	£157,636.57	£40,982.29	—	£214,097.10	£234,428.79

Analysis of receipts and payments

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Offertory Members	£23,322.00	—	—	—	£23,322.00	£25,457.00
Offertory Public	£7,194.64	—	—	—	£7,194.64	£8,799.96
Standing Orders Members	£56,727.00	—	—	—	£56,727.00	£47,532.00
Donations General	£4,661.00	—	—	—	£4,661.00	£4,955.40
Donations Church	£1,000.00	£100.00	—	—	£1,100.00	£100.00
Donations to Capital	—	£10,701.00	—	—	£10,701.00	£100.00
Mission	—	—	£438.94	—	£438.94	£245.56
Donations P.E.Youth Work	—	—	£3,960.00	—	£3,960.00	£3,960.00
CAMEO	—	£638.26	—	—	£638.26	£514.42
legacies	—	£9,300.00	—	—	£9,300.00	£2,000.00
Benevolent collection	—	£100.00	£180.10	—	£280.10	£110.18
Total	£92,904.64	£20,839.26	£4,579.04	—	£118,322.94	£93,774.52
Income from charitable activities						
Saturday Coffee Morning	—	£643.27	—	—	£643.27	£553.52
Toddlers	—	—	—	—	—	£345.63
Sunday meals	£1,284.42	—	—	—	£1,284.42	£1,167.75
Total	£1,284.42	£643.27	—	—	£1,927.69	£2,066.90
Other income						
Interest Received	£307.06	£6,143.60	£1,231.29	—	£7,681.95	£2,060.49
Gift Aid Tax Refund	—	£16,446.24	£1,015.00	—	£17,461.24	£15,875.89
Miscellaneous	—	—	—	—	—	£84.03
Grants	—	£5,000.00	—	—	£5,000.00	—
Church Bus	£2,858.31	—	—	—	£2,858.31	£480.00
Total	£3,165.37	£27,589.84	£2,246.29	—	£33,001.50	£18,500.41
INCOME TOTAL	£97,354.43	£49,072.37	£6,825.33	—	£153,252.13	£114,341.83

EXPENDITURE

Expenditure on charitable activities

P.E.Youth Work	—	—	£1,800.00	—	£1,800.00	£8,967.77
Ministry	£5,184.00	—	—	—	£5,184.00	£5,184.00
Visiting Ministers	£562.00	—	—	—	£562.00	£799.00
Connexional Levy	£42,585.00	—	—	—	£42,585.00	£40,630.00
Donations	£1,307.74	—	—	—	£1,307.74	£1,775.00
Heat & Light	£8,882.21	—	—	—	£8,882.21	£9,229.62
Water rates & Manse Council Tax	£3,946.09	—	—	—	£3,946.09	£3,738.80
Repairs and Renewals	£1,621.85	—	—	—	£1,621.85	£1,755.58
Cleaning etc	£697.13	—	—	—	£697.13	£962.62
Printing stationery	£155.27	—	—	—	£155.27	£258.02
Telephone and broadband	£438.58	—	—	—	£438.58	£660.44

Insurance	£5,314.59	—	—	—	£5,314.59	£5,017.33
Sundries	£955.33	—	—	—	£955.33	£1,654.13
Youth Club	—	£186.13	—	—	£186.13	£789.23
Levies	£2,010.36	—	—	—	£2,010.36	£1,815.28
PCW Mission	—	—	£470.00	—	£470.00	£464.00
Junior Church	—	—	—	—	—	£84.03
Toddlers	—	£7.50	—	—	£7.50	£150.00
CAMEO	—	£847.01	—	—	£847.01	£373.93
Park End Coffee morning	—	£600.00	—	—	£600.00	£600.00
Park End Administrator	£4,609.44	—	—	—	£4,609.44	£4,549.96
Outreach	—	£2,824.07	—	—	£2,824.07	£2,663.17
Sunday meals	£1,406.44	—	—	—	£1,406.44	£821.93
Assistant worker	£14,978.16	—	—	—	£14,978.16	£14,530.37
Ben Expenses	£200.00	—	£120.00	—	£320.00	£170.00
Total	£94,854.19	£4,464.71	£2,390.00	—	£101,708.90	£107,644.21

Other expenditure

Capital expenditure	—	£68,326.45	—	—	£68,326.45	£2,718.21
Building Fund	—	£916.00	—	—	£916.00	£282.00
Bank charges	£154.73	£2.00	£8.09	—	£164.82	£159.65
Church Bus	£2,467.65	—	—	—	£2,467.65	£2,229.72
Total	£2,622.38	£69,244.45	£8.09	—	£71,874.92	£5,389.58
EXPENDITURE TOTAL	£97,476.57	£73,709.16	£2,398.09	—	£173,583.82	£113,033.79
GRAND TOTAL	(£122.14)	(£24,636.79)	£4,427.24	—	(£20,331.69)	£1,308.04

Notes:

- 1 The charity has the benefit of the following tangible assets:- church building, manse, furnishing and fittings in the church, communion trays, etc., audio, visual and musical equipment, office and kitchen equipment.
- 2 Monies held in the Youth Account are to cover the cost of youth workers.
- 3 The sum of £500 was donated to Andy Webb, a trustee, with the agreement of the trustees, for his work with the homeless.

This report dated: 26.02.2025

C. J. Sirrell

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

PARK END PRESBYTERIAN CHURCH OF WALES, CARDIFF

On accounts for the
year ended

31ST December 2024

Charity no
(if any)

1138189

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

GCPayne

Date:

10/02/2025

Name:

Graham C. Payne

Relevant professional
qualification(s) or
body (if any):

F.C.A.

Address:

6 Rhydyphenau Close, Llanishen, Cardiff CF14 0NF