



**BRADFORD NORTH
DISTRICT SCOUT COUNCIL**

**ANNUAL GENERAL MEETING
11th July 2023
Eccleshill United Football Club**



ANNUAL GENERAL MEETING
Tuesday 11th July 2023
AGENDA

- 1. Welcome and introduction**
- 2. Apologies**
- 3. Minutes of Annual General Meeting held on 12th July 2022**
 - *To approve the minutes Executive Committee Approved*
- 4. Chairs Annual Report**
- 5. The District Constitution**
- 6. Blackhills Constitution and Year End Report**
- 7. The Annual Report and Accounts for the year ended 31st March 2023**
 - *To receive and consider the report and accounts submitted by the District Executive for the year ended 31st March 2023*
- 8. ADC Sectional Reports**
 - Squirrels - 4th Bradford North Squirrel Leader to give update on behalf of all Squirrel groups
 - Beavers - Mark Archer
 - Cubs - Sarah Faulkner
 - Scouts - Craig Simpson
 - Explorers - Adam Simpson
- 9. The District Commissioners Appointment for District Chair**
 - To receive the District Commissioner appointment
- 10. Election of Officers to the District Scout Executive**
- 11. The District Commissioner Report**
- 12. The Youth Commissioner Report**
- 13. Presentation of Awards**
- 14. County Representatives**
 - Ian Wormersley
- 15. Date of Next Meeting** : Tuesday 9th July 2024

3. Minutes of Annual General Meeting held on 12th July 2022

BRADFORD NORTH DISTRICT ANNUAL GENERAL MEETING

Minutes of Meeting held on Tuesday 12th July 2022



At 19:30 at Eccleshill Working Mens Club

2. **Present** Andrew Wilson (Treasurer), Robynne Casson (Secretary), Wendy Flatters, John Reynolds, Adam Simpson, Daniel Simpson, Jodi Stanley, Phil Stanley, Craig Simpson, Sarah Faulkner, Kevin Jones, Lesley Atkins, Louise Atkins, Elaine Seed, John Emsley, Malcolm Race, Andrew Dacre, Phil Lowde, Emily Hall, Ian Brooks, Beth McGrath, Steve Rollins, Oliver Rhodes, David Hall, Catherine Hetherington, Bev Howard, Bill Joynes, Barbara Smith, David Norris, AJ Cranmer, Stephen Bailey, Megan Barker, Dave Rollins, Jonathan Wingfield, John Ratnik, Matt Turner, Elaine Clough
3. **Apologies** John Briggs (Chair), Emma Simpson, Becky Casson, Les Horsley, Angelica Halliday, Mark Halliday, Zara Hamilton, Rachel Duxbury, Leo Duxbury, Shaun Dwyer, Seth Sheard, Richard Dempsey, Susan Glynn, Kerry Walker, Craig Milner, Bob Johnston, Tim Atkins, Steve Sutcliffe, Chrissy Sutcliffe

Item	Discussion
Gang Show Update	<ul style="list-style-type: none"> • Will be taking place at Bradford Playhouse theatre • Still looking for people to join the cast. Encourage leaders to promote in their group for if anyone wants to get involved • Also looking for volunteers to help on stage, dressers, etc. • Rehearsals start in September and run through to November • Tickets will be approx. £10 • Show dates are 24th November, 25th November and 2 on 26th November • Please contact John Metcalfe on 07854 322754 for any further information
3. Minutes of Annual General Meeting held on 14 th September 2021	<ul style="list-style-type: none"> • Minutes reviewed and Approved - Proposed Bill Joynes, Seconded Malcolm Race
5. District Constitution	<ul style="list-style-type: none"> • No changes to District Constitution in the past year • The constitution is available on the website to view
6. The Blackhills Constitution	<ul style="list-style-type: none"> • Meeting in October 2021 took place but no agreement put in place so no EGM was organised • No changes to Blackhills Constitution have taken place in the past year
7. The Annual Report and Accounts for the year ended 31 st March 2022	<ul style="list-style-type: none"> • Treasurer Andrew Wilson gave an overview of accounts • Done a 3 year comparative this year to give view of how we have compared to last financial year before pandemic • Scout Shop has supported groups for £648 towards cost of OSM membership • Stores income is a rebate from the water board • Explorers international is money sent into district by the fundraising as it has to be paid out of District account • 91% growth in sales through Scout Shop. Please keep encouraging parents to shop there. Made a surplus of £375 • Will be having a sale on 16th and 30th July on uniform



	<p>with the old logo on. Have about £1500 worth of stock that we don't wish to write off</p> <ul style="list-style-type: none"> • Cost of insurance has gone down but insured level has gone up • Will be looking at producing a more real time stock list of uniform in stock. In the meantime, if you email Andrew about what you are after, he can check if in stock already or if needing to be ordered
8. ADC Sectional Reports	<ul style="list-style-type: none"> • Still looking for an ADC Beavers. If anyone would like to volunteer or nominate someone, please speak to Wendy Flatters
9. The District Commissioners Nomination for District Chair	<ul style="list-style-type: none"> • Wendy Flatters would like to appoint John Briggs • John Briggs accepts
10. Election of Officers to the District Scout Executive	<p>District Scout Executive: District Treasurer: Andrew Wilson District Secretary: Robynne Casson District Scrutineer: Paul Stocks Elected Members on committee until 2023: Dave Rollins, Zara Hamilton and Faeem Lal Nominated Members on committee until 2023: John Reynolds and Craig Simpson Adam Simpson as DESC Oliver Rhodes as Youth Commissioner All the above were agreed with</p> <p>Blackhills Management Committee: Nominated Members on committee until 2023: John Reynolds, Sarah Faulkner and Phil Stanley All the above were agreed with</p> <p>Representative to the County Scout Council -Wendy Flatters asked if anyone is willing to stand for County Scout Council -John Capes volunteered and all agreed</p>
	<p>Date of Next Annual General Meeting:</p> <ul style="list-style-type: none"> • Tuesday 12th July 2023

4. Chairs Annual Report



I'd like to start by thanking the District Commissioner, Trustee Board members, and of course all the Adults for their continued support and hard work, which has enabled us to provide some brilliant Scouting to the children and young people in Bradford North.

It's been a positive experience being part of the pilot to transform the way we do things in Scouting in Bradford North. This will make volunteering in Scouting much easier and more fun, with the aim being to encourage more adults to volunteer in Scouting and where they find that experience of volunteering rewarding and so stop around. Adults are the key to enable us to deliver a much better programme and the ability to offer the amazing experiences and opportunities that Scouting provides to more children and young people in the district.

Part of these changes have meant we have had to look at the District Constitution and the make up of the new Trustee Board which has replaced the Executive Committee. Moving forward, the Trustee Board will focus on the Governance of the district and not the day-to-day operations as it did before.

Ensuring that Scouting is accessible to all, there is a real focus and direction to get Scouting into areas of the District where we know Scouting could make a real difference to children and young people's lives and create those opportunities and experiences that we know can set a child or young person on a much more positive trajectory and where their hopes and aspirations can be achieved.

This targeted approach to getting Scouting into parts of our District where we could make a real difference is being coordinated centrally, but we will be closely involved in this work, as we know our District very well and where the focus should be.

'Stronger Together' is a strap line for one of the major Banks, but I think it also fits extremely well in our ambition as a District to be much more 'Together' with the other Districts who make up the Bradford Metropolitan area, and I know this ambition is also shared by the County Commissioner.

We have a real opportunity in Bradford and its outlying Districts to come together with the City of Culture coming to the City in 2025. This is a once in a lifetime opportunity to come together and showcase Scouting at its best and I know that Bradford North will be 100% behind this.

We've had some brilliant successes in relaunching a number of groups in the last 12 months and these groups continue to grow. I think it is really important that we share the experiences of these groups, so that we can learn from what has worked well and perhaps the things that were reflected on, that didn't go brilliantly. If we are to open up more opportunities for children and young people to be involved Scouting, we need to ensure this is successful and sustainable too.

I'd like to end by wishing our young people and adults who will be winging their way to South Korea for the Jamboree 'God Speed' and have an amazing time!!

John Briggs

Chair

Bradford North District Scout Council

5. The District Constitution

Bradford North District Scout Council Constitution

District Scout Council

i. The District Scout Council is the electoral body, which supports Scouting in the District. It is the body to which the District Trustee Board is accountable.



ii. Membership of the District Scout Council is open to:

Ex officio Members

- Commissioners
- County Commissioner
- County Chair
- District and Group Active Support Managers
- Scouters
- Administrators
- Section Assistants
- Skills Instructors
- Advisors
- All Explorer Scouts
- All members of the District Scout Network
- A representative of the Troop Leadership Forum, selected from amongst the membership of the Forum;
- Representatives of each District Explorer Scout Unit, selected from amongst the membership of each Explorer Scout Unit
- A representative of the District Scout Network, selected from amongst the membership of District Scout Network
- Members and Associate Members of the Movement registered in the Scout District and including Members of the District Scout Active Support Units;
- All parents of Explorer Scouts
- Persons elected or reselected annually by the District Scout Council on the recommendation of the District Commissioner and the District Trustee Board.

iii. Membership of the District Scout Council ceases upon:

- the resignation of the member;
- the dissolution of the Council;
- the termination of membership by Headquarters following a recommendation by the County Trustee Board.

iv. The District Scout Council must hold an Annual General Meeting within six months of the financial year end to:

The Annual General Meeting must:

a) Undertake governance oversight by

- adopting (or re-adopting) the constitution of the Scout Council (see POR rule 5.3)
- confirming (or re-confirming) the dates of charity's financial year
- agreeing the number of members that may be elected to the Trustee Board
- agreeing the quorum for each of:

- o meetings of the Scout Council
- o meetings of the Trustee Board
- o meetings of any sub-Committees

(see POR rules 5.5.2.7, 5.5.2.8, 5.5.2.9)

b) Review the previous year

- receive and consider the Trustees' Annual Report and the annual statement of accounts prepared by the Trustee Board.

The accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer.

The Trustees' Annual Report and Accounts presented to the Scout Council must include the formal report prepared by the auditor, independent examiner, or scrutineer.

c) Make appointments



- approve the District Commissioner's nomination of the Chair of the Trustee Board
- approve the District Commissioner's nomination of members of the Trustee Board
- elect a Secretary to the Trustee Board, or agree the Trustee Board's nomination of a Trustee Board Administrator.
- elect a Treasurer to the Trustee Board
- elect Trustees to the Trustee Board
- approve the appointment (or re-appointment) of any Presidents or Vice Presidents
- appoint (or re-appoint) an auditor, independent examiner or scrutineer as required

The Annual General Meeting of a District Scout Council must also:

1. nominate representatives of the District Scout Council to represent the District on the County Scout Council.

The District Trustee Board

The Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

- a) The charity is:
 - well managed
 - carrying out its purposes for the public benefit
 - complying with the charity's governing document and the law
 - managing the charity's resources responsibly
- b) the charity is operating compliant with POR, including effective management of the Key Policies listed in chapter 2 - The Equal Opportunities Policy, Privacy and Data Protection Policy, Religious Policy, Safeguarding Policy, Safety Policy, Vetting Policy, Youth Member Anti-bullying Policy.
- c) young people are meaningfully involved in decision making at all levels
- d) there are sufficient resources (funds, people, property and equipment) available to meet the planned work of the District including delivery of the high quality programme and resource requirements of the training programme (POR Rule 4.9.6)
- e) The Scouts has a positive image in the local community

The Trustee Board members must themselves collectively:

- a) develop and maintain a risk register, including putting in place appropriate mitigations
- b) ensure that the charity's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the charity
- c) maintain and manage:
 - a reserves policy for the charity (including a plan for use of reserves outside the 'minimum')
 - an investment policy for the charity
 - a public benefit statement for the charity
- d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the charity is properly protected and maintained
- e) promote and support the development of Scouting in the local area.
- f) ensure the appointment and management and operation of any sub-committees, including appointing a Chair to lead the sub-committee
- g) ensure that effective administration is in place to support the work of the Trustee Board
- h) appoint any Administrators, Advisers and co-opted members of the Trustee Board
- i) ensure transparency of operation, including:
 - prepare and approve the Annual Accounts and arrange their sign-off of by an auditor, independent examiner or scrutineer as appropriate and as appointed by the Scout Council at their Annual General Meeting
 - prepare and approve the Trustees' Annual Report (which must include the Annual Accounts)
 - present the approved Trustees' Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting (AGM)
 - following the AGM, ensure that a copy of the Trustee Annual Report and Accounts is sent to County Trustee Board administration and, if a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).



- j) take responsibility for adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor
- k) individually and collectively maintain confidentiality regarding appropriate Trustee Board business
- l) where staff are employed:
 - act as a responsible employer in accordance with Scouting's values and relevant legislation
 - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
 - ensure that appropriate specific personnel insurance is in place

iii. The District Trustee Board consists of:

Ex officio members

- District Chairman;
- District Commissioner;
- District Youth Commissioner;
- District Secretary;
- District Treasurer;
- District Explorer Scout Commissioner

Elected members

- Persons elected at the District Annual General Meeting
- These should normally be four in number
- The actual number must be the subject of the resolution by the District Scout Council

Nominated members

- persons nominated by the District Commissioner
- the nominations must be approved at the District Annual General Meeting,
- persons nominated need not be members of the District Scout Council and their number must not exceed that of the elected members.

Co-opted members

- persons co-opted annually by the District Trustee Board,
- the number of co-opted members must not exceed the number of members who may be elected.

Right of Attendance

- the County Commissioner and the County Chair have the right of attendance at meetings of the District Trustee Board.

iv. Additional Requirements for sub-Committees:

- sub-Committees consist of members nominated by the Committee.
- The District Commissioner and the District Chair will be ex-officio members of any sub-Committee of the District Trustee Board.
- Any fundraising committee must include at least two members of the District Trustee Board, No Section leader or Assistant Leader should search on such a fundraising sub-Committee.
- The end of year accounts for Blackhills Scout Campsite to be declared as an appendix by Bradford North District Scout Council and Bradford South District Scout Council (as per Blackhills terms of reference).

v. Additional Requirements for Charity Trustees:

- All members of the District Trustee Board are Charity Trustees of the Scout District



- Only persons aged 18 and over may be full voting members of the District Trustee Board because of their status as Charity Trustees (however the views of young people in the District must be taken into consideration)
- Certain people are disqualified from being Charity Trustees by virtue of the Charities Acts (See POR rule 13.1)
- Charity Trustees are responsible for ensuring compliance with the relevant legislation including the Data Protection Act.

Conduct of Meetings in the Scout District

i. In meetings of the District Scout Council only the members specified may vote.

ii. Decisions are made by a majority of votes of those present at the meeting. In the event of an equal number of votes being cast on either side in any issue the Chairman does not have a casting vote and the matter is taken not to have been carried.

iii. The District Scout Council must make a resolution defining a quorum for meetings of the Council and the District Trustee Board and its sub-Committees. The District Trustee Board will hold a Quorum of 4 Trustees including the District Treasurer or a member of the Finance Committee.

7. The Annual Report and Accounts for the year ended 31st March 2021

It has been great to see Bradford North Scouts enjoying a full year of recovery since the disruption brought to Groups following the Covid-19 pandemic.

We have seen an increase in membership for the District which you see in the accounts with membership fees increasing by almost £2000, a few more activities and I know there is a full programme for the next 12 months.

I have continued assisting in Groups where required, if anyone needs any support just give me a call and I will endeavour to help.

Sales of badges have increased by over £1000 which is great to see as it means we have lots of young people active and achieving awards, we do ask Groups to please buy badges from the District Badge Secretary we have a great system now in place which means as long as we have stock or stock is available from Scout Shop we typically have badges within 7 days, we don't make much on badges but every penny helps as they say.

I have continued to assist Cath Fawbert with the Scout Shop, they have had a bumper year with sales increasing by over £1500, as with the badges they more we can encourage Groups and parents to support the Scout Shop the more we can support Groups. The Scout Shop is continuing in paying for OSM with a direct support to Groups.

It has also been great to see the Explorers who are attending the World Scout Jamboree achieve their fundraising targets and we wish them a great time and experience as they head off to South Korea in just a few weeks time.

Andrew Wilson
District Treasurer



Scrutineer's Report to the Trustees of the

BRADFORD NORTH DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31 March 2023.

Respective responsibilities of Trustees and Scrutineer

As the District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts set out on Receipts and Payments Accounts.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:

Paul Stocks

Address: 7 BLAKEHILL AVENUE

BRADFORD

BD2 3JT

Date:

27/5/23



Bradford North District Scouts
Income & Expenditure Account 2022 / 2023

	Current Year		Previous Year	
Unrestricted Income				
Training	0.00		0.00	
Scout Association Membership	17193.50		15268.00	
Badge A/C	2372.09		1296.05	
Fundraising	0.00		12.50	
Activities	4343.96	23909.55	3703.00	20279.55
Restricted Income				
Groups	520.00		174.95	
4th Bradford North	7855.02		1920.00	
Duke of Edinburgh	30.50		0.00	
Stores	200.00		12.94	
Nordjam / Scouts	0.00		0.00	
Explorers International	8402.10	17007.62	2250.00	4357.89
Other Income				
Scout Shop	6125.70		4580.20	
WSJ 2023	11989.96		5167.02	
Central Explorers	4177.50		1821.50	
Bradford Gang Show	2450.22	24743.38	0.00	11568.72
Total Income		65660.55		36206.16
Unrestricted Expenditure				
District Team	365.59		476.11	
Insurance	600.13		626.97	
Training	0.00		244.84	
Scout Association Membership	14440.00		10720.00	
Donations	0.00		0.00	
Badge A/C	1347.92		2340.03	
Activities	4244.81	20998.45	3862.00	18269.95
Restricted Expenditure				
Groups	1596.97		2386.95	
4th Bradford North	38459.92		1259.10	
Duke of Edinburgh	30.50		30.50	
Stores	323.85		207.71	
Nordjam / Scouts	0.00		0.00	
Explorers International	8350.00	48761.24	2250.00	6134.26
Other Expenditure				
Scout Shop	7051.51		4204.76	
WSJ 2023	12575.29		2600.00	
Central Explorers	4497.30		1758.30	
Bradford Gang Show	2317.66	26441.76	0.00	8563.06
Total Expenditure		96201.45		32967.27
Surplus / (Deficit)		<u>-30540.90</u>		<u>3238.89</u>



Barclays Bank Reconciliation - 31/03/23

Opening Balance 01/04/22	81832.81	81599.58		
Deposits	40795.32	21696.27		
Payments	69637.84	<u>-28842.52</u>	21463.04	<u>233.23</u>
Closing Balance		<u>52990.29</u>		<u>81832.81</u>
Statement Balance 31/03/23	52990.29	81863.31		
Unpresented Cheque				
		<u>0.00</u>	<u>30.50</u>	<u>30.50</u>
Reconciliation Balance		<u>52990.29</u>		<u>81832.81</u>

Capital Account - 31/03/23**Opening Balances**

Bradford North District	81832.81		81599.58	
Bradford North Scout Shop	6727.60		6352.16	
Bradford Gang Show	1882.98		1882.98	
Central Explorers	1215.70		1152.50	
World Jamboree A/C	2567.02	94226.11	0.00	90987.22

Income

Bradford North District	40917.17		24637.44	
Bradford North Scout Shop	6125.70		4580.20	
Bradford Gang Show	2450.22		0.00	
Central Explorers	4177.50		1821.50	
World Jamboree A/C	11989.96	65660.55	5167.02	36206.16
		<u>159886.66</u>		<u>127193.38</u>

Expenditure

Bradford North District	69759.69		24404.21	
Bradford North Scout Shop	7051.51		4204.76	
Bradford Gang Show	2317.66		0.00	
Central Explorers	4497.30		1758.30	
World Jamboree A/C	12575.29	96201.45	2600.00	32967.27
Totals		63685.21		94226.11

Closing Balances

Bradford North District	52990.29		81832.81
Bradford North Scout Shop	5801.79		6727.60
Bradford Gang Show	2015.54		1882.98
Central Explorers	895.90		1215.70
World Jamboree A/C	1981.69		2567.02
Totals	63685.21		94226.11



District Team Expenses

DC Support Day - Gilwell	60.02
Stationary - Paper, Printer Ink, Certificate Frames	168.33
Remembrance Day Wreath	27.50
Flowers - Dorothy Holdsworth	16.50
Postage	9.24
Christmas Social	7.94
Meeting Room Hire	60.00
Parking	5.60
Meeting Refreshments	10.46
	365.59

Activities

Description	Income	Expend
Flamingoland 2022	290.00	65.01
St Georges Day - Blackhills Funday		631.16
Shooting & Archery Competition Medals		50.18
District Camp	1060.00	705.50
Bradford Gangshow	593.96	1399.00
Beaver Day		19.00
Cub Games Tournament	92.00	64.96
Flamingoland - 1st Bradford North	2308.00	1250.00
Axe Throwing Trophy		60.00
	4343.96	4244.81

Bradford North Scouts - Restricted Funds Summary 2023

4th Bradford North	Debit	Credit	Balance
01/04/2022 Opening Balance			30604.90
02/04/2022 HSBC A/C Closure	2140.61	7855.02	36319.31
11/05/2022 Trsf to 4th Bfd North A/C	6319.31		30000.00
11/05/2022 Trsf to 4th Bfd North A/C	30000.00		0.00 -30604.90
	38459.92	7855.02	

Group - Funds

10th Bradford North	
01/04/2022 Opening Balance	788.50
	788.50

Squirrels Training Grant

01/04/2022 Opening Balance		0.00
24/02/2023 Squirrels Training Grant	500.00	500.00
Total Group Funds		1288.50

District Development Fund

01/04/2022 Opening Balance			5134.37
15/04/2022 Pop-up Banners	240.00		4894.37
06/05/2022 Vacancy Boards	180.00		4714.37
18/06/2022 Bell Boating AJ Cranmer	10.00		4704.37
27/07/2022 Facebook Adverts	15.23		4689.14
06/10/2023 First Aid Course	151.25		4537.89
17/10/2022 First Aid Course	150.00		4387.89
21/10/2022 Oliver Rhodes - T1 Training	38.60		4349.29
28/11/2022 You Shape Banners	105.00		4244.29
28/11/2022 T1 Training - A Walsh	95.00		4149.29
17/01/2023 T1 Training - L Griffen	95.00		4054.29
30/01/2022 T2 Training - O Rhodes	85.00		3969.29
11/02/2023 First Aid Course	150.00	20.00	3839.29
29/03/2023 Tear Drop Flags	281.89		3557.40 4845.90
	1596.97	20.00	

Explorers International

	Debit	Credit	Balance
01/04/2022 Opening Balance			551.72
Just Giving - Sam Smalley		1426.81	1978.53
WSJ 2023 - Receipts & Payments	8350.00	6975.29	603.82 655.92
	8350.00	8402.10	

District Stores	Debit	Credit	Balance
01/04/2022 Opening Balance			1798.70
EDF - Electricity	129.00		1669.70
Scottish Water	94.85		1574.85
Marquee Bookings	100.00	200.00	1674.85
	323.85	200.00	
D of E	Debit	Credit	Balance
01/04/2022 Opening Balance			2784.12
Cancelled Chq & Replacement	30.50	30.50	2784.12
	30.50	30.50	
Scouts - Nordjam	Debit	Credit	Balance
01/04/2022 Opening Balance			2109.55
			2109.55
Funds Held in District Bank Account			12070.34 42675.24
Separate Bank Accounts			
Gang Show	Debit	Credit	Balance
01/04/2021 Opening Balance			1882.98
			1882.98
Central Explorers	Debit	Credit	Balance
01/04/2021 Opening Balance			1152.50
Income 2022		0.00	1152.50
Expenditure 2022	0.00		1152.50
Scout Shop	Debit	Credit	Balance
01/04/2021 Opening Balance			0.00
Income 2022		5167.02	5167.02
Expenditure 2022	0.00		5167.02
WSJ Fundraising	Debit	Credit	Balance
01/04/2021 Opening Balance			0.00
Income 2022		1821.50	1821.50
Expenditure 2022	0.00		1821.50
Funds Held in Separate Bank Accounts			10024.00
Total Restricted Funds			22094.34

8. ADC Sectional R



We now have 3 Squirrel Dreys in the District with the first opening in November 2022. All 3 Dreys are increasing in numbers and it has been great to see them in attendance at District events. They all loved the Easter Egg Hunt and did brilliantly at the St Georges Day Parade and Service. One group also attended the first Squirrels Big Day Out organised by County and it went down very well. It has



been great to see the young people get involved and the energy that they have. We will look forward to seeing Squirrels continue to expand in the next year and more events being organised that Squirrels can attend.



The Beavers as a district is doing very well, numbers of young people and adult volunteers are coming along nicely. Events Beavers have done as a District was the Easter egg hunt which all groups attended and they came out with lots of Easter eggs. The other trip Beavers have had the experience of doing was going to Flamingo Land which all groups who attended had a fantastic day with all their friends. Beavers is a great way of learning new skills at that young age. They have lots of great opportunities from doing a trips like Flamingo Land, attending Blackhills Scout Campsite and camping with all their friends in scouting and learning great skills.

Mark
ADC Beavers



This last 12 months in the Cub section probably hasn't been the best 12 months we've had, however those events that we did have and the groups that took part all seemed to have a great time. We managed to have the Liz Lavan Games Tournament in March, Flamingo land in April and Cub Challenge most recently in June! We also had some groups turn out to egg hunt for Blackhills. Hopefully now we have the calendar for the next 18 months this will help make events go ahead and not have to be cancelled! There is still space to add new stuff too....

Sarah Falkner
ADC Cubs



This year has been a disappointing year for the Scouts and District events. We managed to bring back the Target competition for the first time since covid hit, and this saw the first tomahawk competition as part of that. We also had Flamingo Land where some groups turned out for it and all had a great day. Hopefully in 2023-24 we can have a better year!

Craig Simpson
ADC Scouts



EXPLORERS

The previous year has been an exciting one for the Explorers of Bradford North. All groups have been running a full programme of activities and camps. The year has seen the Explorers section of Bradford North decrease by approximately 17%, decreasing from 35 young people (as of 31/01/2022) to 29 young people (as of 31/01/2023). This is primarily due to a shortness of leaders at 46th St Saviours, as their Explorer unit was forced to close. The Explorers affected were given the opportunity to join other units.

Although numbers have decreased from last year's census, I know group numbers have increased during the year and will hopefully continue to do so.

I'd like to thank all of the Explorer leaders in Bradford North for their continuing hard work and effort they put in running their units.

We have been able to run a full programme of joint activities, including:



- Cooking Competition
- Target Competition
- Bradford Monopoly Run

We will continue to build on the success of these activities, with the hope of making them bigger and better in the following year. We will also hopefully be running a Camping Competition in 2024, along with starting the quarterly joint meetings that we previously enjoyed prior to Covid. The groups will also be striving to achieve more top awards and complete more activity badges.

The District will have 5 Explorers going to South Korea for the World Scout Jamboree in 2023. All of these amazing young people reached their fundraising goal on time, which is an outstanding achievement. I know they will all enjoy their time in South Korea and do Bradford North District proud.

Adam Simpson

DESC

10. Election of Officers to the District Scout Trustee Board

- To elect the following officers to the District Scout Trustee Board:

District Treasurer: Andrew Wilson
 District Secretary: Robynne Casson
 District Scrutineer: Paul Stocks

Elected and Nominated members of the Council to the District Trustee Board

- Elected Members on committee until 2024: Phil Stanley and Zara Hamilton
- Nominated Members on committee until 2024: John Reynolds and Craig Simpson
- Adam Simpson as DESC
- Oliver Rhodes as Youth Commissioner

Nominated members of the Council to the Blackhills Management Committee

- Nominated Members on committee until 2024: John Reynolds, Sarah Faulkner and Phil Stanley (who will be the Trustee representative for Bradford North)

Representative to the County Scout Council

- To announce the results of the election of member of District on to the County Scout Council

11. The District Commissioner Report

It is great to report that we are seeing a steady growth in both Young members and Volunteers across the District and we look as if we finally have the pandemic behind us.

I appointed Oliver Rhodes as the District Youth Commissioner in October 2022, since taking on the role he has been enthusiastically supporting leaders to deliver the "You Shape" programme and has been a great asset to helping with the Transition that Scouting is going through at the present time.

As a District we have invested in resources to help develop Scouting, in the form of X Frame Displays, information boards, railing banners and feather sails, for either inside or outside use; post April we are hoping to purchase a Gazebo cover fully branded for use at Galas, Fairs and any promotional events, all are available free to borrow.

We have seen two of our Groups move premises, the 2nd have reformed and moved to Café West, Allerton and the 37th have been forced to move from Haworth Road to Allerton Methodist due to Haworth Rd Church being closed and sold. Unfortunately due to Leadership we have had to close 10th Bradford North (Manningham) who were not able to reform post Covid.

I am pleased to see that we have Squirrel Drays (Young people aged 4-6 years old) meeting at 2nd, 4th and 47th - it is great to see our Younger members enjoying new adventures in Scouting while wearing



their unmistakable Red uniform, this section is drawing in the help of Parents and is beneficial to the Group and welcoming in new volunteers.

April 2022 we held our St George's Day celebration at Blackhills where we were able to invite all the District including Parents/Carers/ Families to enjoy the Celebration and to have some fun time afterwards on inflatables and Jamboree fund raising stalls.

Our Young People who are representing our District to the 25th World Scout Jamboree which is being held in South Korea have been out Fund Raising, both in their Groups and the District as well as personal events, my thanks go to all who have supported these Young people to have an adventure of a lifetime and one that will never be forgotten. Oliver and I are also attending the WSJ in an IST (International Service Team) role. We also have two young people who are participants on the County ski trip to Canada early 2024.

2022/2023 we started to be introduced to the changes that will affect the District through the Scout Association Transition process, I attended a Conference with members of the County –“BaseCamp22” at Manchester University in May 2022 to discuss how the transition into Teams would look, since then West Yorkshire have been one of the Pilot Counties to put the new approach of dividing into Teams into operation- from this we have formed our Welcome Team who have been going to Groups/ Sections to meet with new volunteers rather than having a formal meeting with a panel from the Appointments Team. I would like to thank Jodi Stanley and the Welcome Team for their dedication in reducing the number of new members to be seen, this is an ongoing process and we welcome any comments to make this experience run more smoothly. Other Teams being formed in the District are the Trustee Team (Executive), Programme Team and Growth and Development Team with others to follow as we develop the District and gain more information from HQ.

I would like to thank Eccleshill WMC who made us most welcome for us to hold our Monthly Members meeting, due mainly to car parking it was decided to move and I would like to thank Eccleshill United for making us welcome.

I would like to thank The District Team – John, Oliver, Adam, Craig and Sarah for their continuous work in the District and arranging District Events for all Groups to attend, some events have had a better uptake than others which has led to a number being cancelled. Going forward we have put together a Calendar of Events from September 2023 – December 2024 to put into your yearly Group Programme. We also welcomed Mark to join the ADC's with the Beaver Section in February 2023 who had recently moved into the District. My thanks also go to the Trustee Team led by John Briggs (Chairperson), Andrew Wilson (Treasurer) and Robynne Casson (Secretary) and all the Team for their commitment in developing the District and supporting Groups making the Transition into a Team Based Group. As always I would like to thank all Volunteers in the District, Groups, Young People and the families who support Scouting, with them we would be nowhere and the Young people would not be able to develop their “Skills for Life” that can be a great asset to them later in life.

I am looking forward to a great Year ahead, the opening of Beavers at 9th Bradford North and possibly more Sections/ Groups that are being identified by the Growth Team (District and County) and the District growing in both membership of Young People and hopefully Adult volunteers.

Finally Good Luck and have a fantastic time to all the Participants representing Bradford North to the 25th World Scout Jamboree.

12. The Youth Commissioner Report

Youth Shaped Scouting allows our young people to make decisions to form and develop their own adventure, integrity, leadership, care, and cooperation in partnership with adults to learn skills for life.

Over the last year youth shaped scouting in Bradford North has been ever growing and in 2022 awarded the most You Shape awards to date, with this set to be beaten by the end of this year. We have seen Youth Shaped Scouting in so many different ways that haven't stopped from Youth Forums around campfires looking at topics from International to their local campsite renovation to young



people shaping their future scout Sessions that have been taking place. Also, young leaders taking the lead within their sections running activities and Squirrels to Explorers not only shaping their Scouting experience but also deriving it themselves too which is amazing!

In the past year we have also set up new scouting to include young people that have previously been missed. The growth of Squirrels has been phenomenal to watch alongside the development of the new Network section which have amazing opportunities planned for after the summer.

I would like to say a huge thank you to all our amazing adult leaders and helpers that have made this year the best it can be for our young people. They have learnt so many skills for life!

Our young people are the future of Scouting and that's why it's so important that we guide, support, and give them our time and energy to lead us into. I am extremely for the upcoming year and in addition some new You Shape scouting launches coming for Bradford North, so keep your eyes peeled for even more information coming out.





Report for the year ended 31st March 2023

BLACKHILLS SCOUT CAMPSITE MANAGEMENT COMMITTEE

The Blackhills Management Committee (BMC) reports to the District Executives of Bradford North and Bradford South District Scout Councils. Its conduct is governed by a constitution agreed by the two Executives.

Each Executive appoints 4 representatives at their annual general meetings each year. Additional co-opted members may be appointed to the Committee to assist in the governance of the campsite in agreement with the constitution agreed by the two Executives.

During the year ending 31st March 2023 the BMC was composed of:

Chairman	Ian Lund	Bradford South
Treasurer	Trevor Kershaw	Co-opted member
Secretary	Daniel Simpson	Bradford North
Campsite Manager	John Reynolds	Bradford North
	Phil Lowde	Bradford North (until July 2022)
	Sarah Faulkner	Bradford North
	Phil Stanley	Bradford North (from July 2022)
	Phil Chadwick	Bradford South (until July 2022)
	Janine Ellie-Smith	Bradford South (from July 2022)
	Mick Lovatt	Bradford South (from July 2022)
	Nagib Bleem	Bradford South (from April 2022)

The site has operated well over the last 12 months the first full year after removal of all restrictions from the pandemic. Site usage has been good with an increased use by schools, particularly for Duke of Edinburgh Award schemes and community groups during the week. The service team is however greatly depleted and few additional volunteers have come forward despite efforts to recruit additional volunteers or to parcel up work which could be undertaken by Scout Groups or individual volunteers.

The lease has still not been signed with John Eaton, the woodland owner. Various clauses in the proposed lease agreement have been challenged by Bradford South's Executive (the lead negotiator on behalf of this campsite). These have been conveyed to the solicitors for both parties and to the Scout Association's Trust Corporation which will hold the lease on behalf of the Campsite. A revised lease is being drafted by the landowner's solicitor for



further consideration. The intransigence of the landowner's solicitor on a number of points appears to be frustrating all efforts to resolve the position.

Changes to the Constitution have not been resolved. The BMC was asked by North's DC to write a draft for consideration by both Executives to try and move this topic along. This was done and submitted. Bradford North's Executive questions some points included. No formal response was received again from the Bradford South Executive. The BMC believe they have done all they can to expedite a new Constitution, but without engagement between the two Executives no further progress can be made. The Constitution remains that signed by both District Executives in 2019.

Progress is being made in clearing the findings of various statutory health and safety related inspections, principally associated now with the electrical conditions report on the fixed site infrastructure.

1. BOOKINGS

The bookings for use of the site are almost back to normal levels. The break down of bookings is shown in the table below

Building/Activity	Receipts	Costs	Net income
Camping	£12306	nil	£12306
Visitors	£4869	Nil	£4869
Rhodes	£22869	£3474	£19395
Grimley	£5943	£1287	£4656
Eaton	£4374	£4798	-£424
Clewer	nil	£1673	-£1673
Carlton	Nil	£246	-£246
TOTAL			£38,883

The Rhodes Hut and the Joseph Eaton Centre had new boilers fitted during the year. The Rhodes Hut boiler was simply age, a part broke which was obsolete 20 years ago and no spares could be sourced. The Eaton was irreparably damaged when the system froze up despite being left running during a severe cold spell. Both now have condensing boilers with frost stats which should minimise the risk of freezing and provide a better gas use efficiency.



The Clewer "crewside" building was officially declared finished at the end of the year. We await its use as a "Junior Service Team" accommodation.

The Carlton remains under repair, though can be used if necessary. With little use the work to restore the building has not had any priority. There remains an opportunity to change the use of this building if so directed by the Executives.

There remains a marked increase in use by schools during the week. Finding wardens to cover these bookings is no less easy than in previous reports.

We hosted a large contingent of Polish Scouts and Guides (from Manchester!) during the summer. This was a different experience for our wardens and volunteers. Their standards were different to that which we would expect from UK Scouts or Guides. They were closely managed by their District Commissioners. As far as site was concerned it seemed that if they could break it, they did several times over.

Our thanks as ever go to Jacqueline Craven who manages the bookings, sorting out the odd requests, finding wardens and generally making sure we don't get too far in debt.

Julie Wright as SAS Manager and Colin Ambler as Activities Co-ordinator have worked hard together to ensure we have instructors to cover most of the request. The SAS Manager's role is still developing and some of the tasks across the site management will move to others as we work with this position.

2. LEASE

The lease on the woodland remains a work in progress much to the frustration of the Management Committee as we have stated in previous reports.

The twist this year appears to be a dispute between the landowners solicitor and the Scout Association Trust Corporation and our solicitor about naming the Trustees of both Districts within the wording of the lease.

There remain a number of issues with the draft lease which are of concern. It would help everyone if Bradford South's Executive as the lead negotiators could provide regular written updates to the BMC and Executives.

3. OWNED LAND

No particular work was done with the owned farmland during this last year.



4. STATUTORY DUTIES

The risk assessments for routine tasks on site and the adventurous activities are now available to download from the website.

The Fire Risk Assessment "non-conformities" have been cleared during the year with the exception of a rail across a storage area in the Carlton. This is proving to be problematic as it is difficult to fix in a manner that does not stop the use of the area. The regular routine testing of fire alarms and smoke detectors remains an issue.

Work has just been completed to upgrade the electrical distribution system across the site. The old Generator Hut has been stripped and disconnected from the electrical system. It will be used as a flammable store for petrol and paint when we have solved the condensation issue. Other electrical work is taking place to remedy faults noted in the Condition Report, largely done by Les Horsley as our volunteer electrician.

GDPR compliance has continued and the site is nearly fully compliant in its reported data handling. The BMC has failed to find anyone willing to take on the role of GDPR Co-ordinator and would ask either District to help us with this role.

CCTV remains non-functional beyond the Car Park. The presence of CCTV cameras further down site may be acting as a deterrent as we have had no significant incidences of vandalism in the last 12 months.

5. MAINTAIN

Site maintenance work has been limited by the lack of volunteers. The site is still being well presented, but there is an ever growing list of tasks to complete. We have tried to entice Explorer Scouts Units to take up some jobs, but this has been unsuccessful for a variety of reasons.

Whilst no major wind damage occurred this year the tree surgeon continues to be busy in the Spring months. We are now dealing with a large number of silver birch which have reached the end of their natural lives and are being removed from areas around buildings and camping areas before they fall and cause damage or injury.

Major work carried out using volunteers during the last year.

- a. Survival Stores – These have been gutted and a new floor of rolled stone laid by volunteers aided by Bradford's Polish Scouts. The roof has been supported and strengthened and work will continue to make this into a long-term storage area for building and construction materials which are presently cluttering other areas of the site.



- b. The wood pile has been removed ready for a digger to clear the site and dig new post holes for the new fence. Different storage will be implemented for wood once this is complete to hopefully prevent the area becoming as dangerous as it has been in recent years.
- c. The Mary Bushell shelter has been installed alongside the decking of the old Tuck Shop down site. Again, the Bradford Polish Scouts provided much welcome labour for this with guidance from our volunteers.
- d. The Clewer – Crew Side Building has been declared complete and available for use.
- e. The activity ranges are undergoing repairs to stabilise the shelters and provide a secure working area.

Scout Active Service team manager and assistant have worked to encourage Adventurous Activity leaders and Wardens. Several additional volunteers were recruited at an open day and training for them is being planned. External providers are continuing to offer activities to schools where our volunteers are not available.

6. DEVELOP

Development work on site remains essentially on hold awaiting input from the two Districts as to the future requirements of Scouting within Bradford. Manpower is also limiting our ability to proceed with major work at this time.

Plans for a new Cub Adventure Playground based on installation work by volunteers with bought timber and acquired bits and pieces of safe equipment are underway. The RoSPA guidance on playground safety suggests we should restrict equipment height to mitigate any falls on our non-tactile surfaces. We need agreement from Bradford South's Executive to allow this development. Until this is received, we will continue to patch and repair the existing structures as best we can and remove them as they can no longer safely be repaired. We removed the bouldering wall at the beginning of the year as we could not repair this structure.

We have several sets of soft archery on site for use especially by Squirrels and Beavers. The picture trails and orienteering box are getting some use and are proving popular with the school parties. We will look to develop the range of activities we can offer especially to the younger end who may not be able to take part in our instructor led activities.

Bushcraft skills were launched as an activity towards the end of the year. This at the moment is experimental, but there are a number of volunteers wanting to train to deliver this and some interest from our users.



7. PLAN

The plan is to maintain the infrastructure of site in as good a condition as possible within the constraints of our finances and manpower availability.

The Survival Stores will be a major focus of work to return it to a functioning building which can be used to release other areas currently being used for storage.

The Cub Adventure Playground remains an area which needs attention. Without replacements this year we regret that we will be forced to remove all of this facility by the end of 2023 as we will be unable to guarantee its safety.

The road into site below the activity area is beginning to deteriorate. We would anticipate that this will need resurfacing in 2024. We will seek pricing from the contractor who carried out the work from Lee Lane a few years ago. The anticipated budget is around £15000 to £20000.

We will take advantage of resources and materials to begin the process of opening the Development and Heather fields for use in the future. Initially we are reviewing how to safely remove the old Assault Course and provide a more convenient access into the Heather field.

