

BRADFORD NORTH DISTRICT SCOUT COUNCIL

England & Wales · Charity number 1138166

Details

Status Registered

Legal form Other

Registered 2010-09-24

Register [View on the Charity Commission register](#)

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Activities

Objects: TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

Activities: Promotes The Development of Young people in acheving their full physical, intellectual, social and spirtual potential as individuals as repsonible citizens and members of their local, national and international communities. We achieve this by delivering a fun, enjoyable and adventurous programme of activity in partnership with the young people we work with.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE BRADFORD CITY
- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£85,276	£64,633	-	-
2024-03-31	£94,395	£67,722	-	-
2023-03-31	£65,661	£96,201	-	-
2022-03-31	£36,206	£32,967	-	-
2021-03-31	£20,572	£27,065	-	-

Trustees

Name	Role	Appointed
John Briggs	Chair	2020-07-14
Adam James Simpson		2025-07-08
Andrew John Wilson		2018-09-11
Craig Andrew Simpson		2018-09-11
John Paul Reynolds		2014-07-08
Kevin Derrick Jones		2025-07-08
Oliver Rhodes		2022-10-21
Philip Stanley		2023-09-01
Wendy Flatters		2014-07-08

Accounts



Annual General Meeting

Bradford North District Scout Council

8th July 2025 - Eccleshill United Football Club, Kingsway, Bradford, BD2 1PN



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Agenda

Date: 8th July 2025

Venue: Eccleshill Football Club, Kingsway, Bradford, BD2 1PN

1. Introduction and welcome

2. Apologies for absence

3. Governance topics

- a. Approve the minutes of the Annual General Meeting held on 11th July 2024
- b. Adopt the Constitution from Policy, Organisation and Rules (POR)
- c. Note the District's financial year
- d. Approve appointed and community members of the District Scout Council
- e. Agree the number of members that may be appointed to the Trustee Board
- f. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)

4. Review of the previous year

- a. The District Lead Volunteer's review of Scouts in the Bradford North
- b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts

5. Making appointments

- a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board
- b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board
- c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board
- d. Appoint representatives of the Blackhills Management Committee
- e. [If required] (Re-)appoint District President and/or Vice Presidents
- f. Appoint the Scrutineer
- g. Nominate representatives of the District Scout Council to represent the District on the County Scout Council

6. Awards

7. Bradford Gang Show

8. County Representative

9. Closing Remarks

District Lead Volunteer's Report

Wendy Flatters – wendy.flatters@bradfordnorthscouts.org.uk

We started 2025 with a slight reduction in Youth membership 411 (previous in 2024 was 425), this was mainly due to the closure of a Beaver section at 4th. As most Group numbers have fluctuated during the year, we are now back to the previous years number with the help of the formation of 67th Bradford North – Ihya Scouts who are presently meeting in Cottingley Town Hall Church Hall (with agreement with Aire Valley), I would like to welcome Mohammed and the Team from 67th to Bradford North Scouts.

2024/2025 year has seen the Major change to the Membership system as Compass was closed at the end of October 2024 and The Scouts moved onto a new Membership system which has brought with it many challenges from logging on to completing the Mandatory Training including the new Safety module that all Members have to complete – members are finding it stressful to navigate the system leading to missed learning, DBS's

The main difference to Scouting are the changes to Role Names – Commissioners are a thing of the Past as we are all Volunteer Members working in Teams with - District Commissioner now is District Lead Volunteer , Group Scout Leaders – Group Lead Volunteer and each section is now a Team with the Section Assistants being Team members which now generates the necessity of a First Response Certificate in addition to the completion of Growing Roots modules including the new Safety Module and Safeguarding. Occasional Helpers are now Non-Members who require a DBS or a very Occasional Helper can now be a helper with no registration on the system, both do not go towards your membership years.

We now have Four Main Teams – Programme, Support, Development and 14-24 Year Olds, plus the Trustee Board (Executive), all Teams are to have a Lead Volunteer, presently we have Steve Sutcliffe – Programme Lead, Adam Simpson – 14-24 Lead and vacancies for the Support and Development Teams – I am more than happy to sit with anyone interested in either of these Teams and what is involved.

The Bradford North “Winter Wonderland “took place at Blackhills in November 2024 with about 100 Squirrels, Beavers and Cubs having a fantastic time taking part in activities and Crafts with special visits of Father Christmas and the” Gringe”, thanks go to Sarah and her Team, for organising the event, hopefully it is going to once again take place in November 2025.

In March myself, John B, Oliver and Steven attended the Regional Conference in Durham, where we took part in Workshops and Seminars sharing knowledge with other Team Leads from across the North East Region, we all came back realising that other Districts are having the same obstacles facing them with lack of Volunteers in the newly formed Teams.

We changed the venue for the 2025 St George's Day Parade and Service, after forming the Parade in Centenary Square we paraded through City Park, crossing Prince's Way to the Fountain Church, Bradford (adjacent to the Alhambra) where the service was led by the Reverend Linda Maslen, in the company of the Lord Mayor Bev Mullaney and her Consort. It was a service mainly led by the Young People who had been asked to either write or draw what they liked about Scouting or St George, which they then read or showed to form Prayers or Stories. It was also a time to celebrate the achievements of the Young People who had achieved Top Awards in their section, it gave me great pleasure to present Stanley, Millie and Harry from 4th Bradford North Squirrels with the Chief Scouts Award for Squirrels “The Acorn” and also Stanley a certificate to recognise that he had

achieved all Squirrel Activity Badges and completed his You Shape Award – well done Stanley – let's see if we can present another at our St George's day in 2026. Following the service, we returned to Centenary Square to take the Salute in front of the Lord Mayor. Thank You to all the parents, Carers and families who supported us on the day.

As you will read in John Briggs's report as District Chair it has been a busy year for the Trustee Board, supporting the District in all things of Governance, we have only had a small Trustee Board this last Year but are looking for members to Grow the numbers – please contact either John or myself if you are interested. Thanks go once again to Andrew Wilson who has been taking care of the District Finances as Treasurer making sure that we are solvent and spending money for the good of the Youth of the District. Seth has been revamping the District Website www.bradfordnorthscouts.org.uk and is constantly looking for News items to be included, so let's have reports from Camps, Activity sessions or Learning new Crafts so we can showcase Scouting to those who are uncertain about what we do.

Once again, we have an International fast approaching in the form of the “World Scout Moot” taking place in Portugal for Network (18-24 year olds), we have Oliver and Chloe attending as Participants and myself as a member of the IST (International Service Team).

In the coming Year we are looking at growing the district with Groups being set in in the centre of Bradford and on Thornton Road (Eden Boy's Academy), we wish them all the success and look forward to them joining in with District events.

We are looking forward to the Bradford Gang Show (under a new Production Team) taking place 26th-28th March 2026 at the Bradford Playhouse, Auditions will be taking place on Saturdays 6th and 13th September 2025 at Wibsey Methodist Church, these are drop in's, more information can be found on the Bradford North Facebook page, please encourage our Bradford North Young People to take part as Bradford North are the sponsors for this event

A special thanks go to all the parents/Carers of the Young People attending the sections and providing transport and support so that we can give a varied and productive programme, as always we would welcome any adults to join the teams in Groups or District, either as a member of a section Team or a supporter as a member of the Trustee Board or a non-member who is able to give as much time as possible in supporting the Teams enquiries to info@bradfordnorthscouts.org.uk

I would like to end by thanking all the Members of the Bradford North Team, Group Lead Volunteers, Section Teams of the Groups and District, and to John Briggs Chair of the Trustee Board, Kevin Jones who is the District Safety Officer and has been keeping an eye on the Risk Assessments and Nights Away applications so keeping are Young People Safe, thanks also go to Malcolm who has been out and about assessing members for their Nights Away Permits, which means that more sections are able to enjoy the adventure of Camps and the Activities that are not always possible on a meeting time.

We look forward to a great year ahead, once again helping our Young People achieve “Skills for Life”, through Fun, Challenge and Adventure, leading to gaining top awards

Wendy Flatters

Bradford North | District Lead Volunteer

District Youth Lead's Report

Oliver Rhodes – oliver.rhodes@bradfordnorthscouts.org.uk

This year has been a standout one for Youth Shaped Scouting across Bradford North, with exciting new developments and stronger youth voice than ever before.



In April saw the first-ever YouShape Award presented to a Squirrel in our district, celebrated proudly during our St George's Day event. This milestone highlights just how deeply youth voice is now embedded, even in our youngest sections. The Squirrels YouShape Award, made up of the Plan, Lead, Represent, and Central badges, has inspired early engagement and confidence, a big thank you to all the leaders making this part of their programme. Young people across all sections have continued to lead the way, shaping their section nights, contributing to District planning, and leading activities.

One of the most exciting highlights this year has been the organisation of several Youth Hustings across West Yorkshire coinciding with the 2024 General election, which was a privilege to co-host. The events brought together young people and parliamentary candidates from constituencies from Keighley, Ilkley, Bradford East, and Shipley. The energy in the room was incredible. Our Scouts and Explorers asked powerful, well-thought-out questions, showing their awareness of social issues and eagerness to engage in decision-making that affects their lives and communities.

For the first time scouts from Bradford North represented the district at the UK Youth Forum held in Manchester, actively joining others from across the country to share their views, propose ideas, and influence national Scouting policy. This was a proud moment for our District – seeing our young people actively shaping the future of Scouting on a national platform.



This year has shown that when young people are given the chance to lead, represent, and make change. Their voices are shaping programmes, policies, and the wider world beyond Scouting.

A huge thank you goes to all our amazing volunteers and leaders for supporting and enabling this work. It's through your encouragement that our young people gain the confidence and skills to speak up, act, and step forward as the leaders of tomorrow.

Oliver Rhodes

Bradford North | District Youth Lead

Chair of the Trustee Board's Report

John Briggs – john.briggs@bradfordnorthscouts.org.uk

It's incredible think that it's been 12 months since the last AGM and to then try and reflect on those last 12 months of Scouting in Bradford North, but I will try capture some of the highs and lows.

We have continued to focus on embedding the changes that have come from Head Quarters and getting our heads round the difference between the 'Operational' aspects and 'Governance' of the District.

As a part of this, a number of us attended the Regional Conference in Durham, where there was a day of brilliant presentations and seminars, all in relation to the changes that we are striving to embed into our Scouting in Bradford North, whilst balancing this, with what most of us joined up for, in wanting to make a real difference to children and young people.

There are still a few pieces of the jigsaw that we need to sort around the Programme Team, so that we can offer the children and young people throughout the sections, with some amazing opportunities and experiences to help them grow and develop.

As a Trustee Board, we have been focussing on getting our 'Governance' on a solid footing and especially around the requirements laid down by the Charities Commission, which has been a challenge, but will stand us in good stead for the future.

It was good to be a part of some of the exciting events that were laid on by the 67th Bradford North and especially the event at the Mercure Hotel in Bingley and the support of family, friends and community was humbling to see, and just shows that there is such a need for Scouting in Bradford's wide and diverse demographic.

As a District, we continue to be heavily involved in Blackhills both operationally, in relation to the maintenance of the site and equally, with the necessary governance too. As a Trustee board, we have been working hard to get the lease to the campsite 'over the line' and more recently, work has been undertaken to ensure the land that we own is both 'secure' and updated with the Land Registry.

Scouting as you know, is reliant on the volunteers that give up their time, week in and week out and this can sometimes be taken for granted and it's not until something happens that we reflect on this.

As you know, we lost a very 'big' part of our District, with the passing of John Ratnik earlier this year. John was a larger than life character and played so many parts in the District, which will be incredibly hard to fill.

The 'turn out' by the District and many other Scouting colleagues both past and present at John's funeral and the 'guard of honour' we provided, was a real testament to John's standing in the District and I know that the 'turn out' of so many Scouter's, was of great comfort to his family.

It's the adults in scouting that make it so good, and it wouldn't be right if we didn't acknowledge the support given to Bradford North by Ian Womersley the out-going County Lead Volunteer. Ian really championed Scouting in Bradford North and we thank him for his support, and it was really appreciated!!! We wish Ian the very best, whatever his next journey in Scouting may be.

As a District, we are really looking forward to building a brilliant relationship with Toby Hammond our new County Lead Volunteer and I know that wherever he goes in the District, he will receive a real warm Bradford North 'welcome' and we will of course support him in his new role.

We are really chuffed that Mark Stageman has agreed to take on the role of 'President' of the Bradford North District. As you know, Mark has a long standing connection with the District and he has always been a real 'ambassador', championing Scouting in Bradford North, so we are incredibly lucky to have Mark agree to take on this role.

I'd like to close by thanking you all for your amazing hard work and dedication, whatever role you may have in the District, and especially to Wendy our District Lead Volunteer, who I think has done an incredible job in 'steering' the District and supporting us with the many changes that have come 'down the tracks' over the last 12 months.

With every best wish

John Briggs

Bradford North | Chair of the Trustee Board

14-24 Team Leader's Report

Adam Simpson – adam.simpson@bradfordnorthscouts.org.uk

The previous year has been an exciting one for the Explorers of Bradford North. All groups have been running a full programme of activities and camps

The year has seen the Explorers section of Bradford North increase in size with the addition of a new Explorer section at 1st Bradford North, based at Ebenezer Methodist Church. It is still early days for this new section, but they are being supported in building their programme and hopefully this new section will grow and thrive. This brings the total number of Explorer groups in the Bradford North District to five.

I'd like to thank all of the Explorer leaders in Bradford North for their continuing hard work and effort they put in running their units.

Due to other commitments, we have not been able to run as full a programme of joint activities as we have done in previous years. This includes activities such as:

- Cooking Competition
- Target Competition
- Bradford Monopoly Run

We did however see the introduction of the first ever Explorers Poker Tournament. Whilst attendance numbers were limited this year, this should hopefully increase at next year's event.

We will continue to build on the success of these activities, with the hope of making them bigger and better in the following year. The groups will also be striving to achieve more top awards and complete more activity badges.

Adam Simpson

Bradford North | 14-24 Team Leader

District Treasurer's Report

Andrew Wilson – andrew.wilson@bradfordnorthscouts.org.uk

The financial year 2024 / 2025 for Bradford North, has again been a settled year for the District, albeit with a lot of changes for our systems.

This year we moved accounting onto the online financial package – SAGE a recognised accounting software to make accounting easier for myself as Treasurer and enable better accounting controls and easier reporting for the Trustees.

Annual Membership income increased this year, which was by the increase in the Scout Association Membership, with using Sage in this years accounts and future years you will see the membership fees for Scout Association, County and the District split for a clearer picture of accountability.

You will see that the figures this year are showing 2024 & 2025 figures for Scout Association & County to show income & expenditure in the same accounting year, with the payment showing outstanding at year-end as it processed in April.

We have started to use Zoho Inventory & Invoicing for both the District & Scout Shop. The use of the Zoho systems has improved stock management for the Scout Shop and enabled us to provide a better service to you all. The badges have moved into the Scout Shop bringing everything for uniform & badges together in one place.

We encourage all groups to buy badges & neckers from the shop to support funds for the District, we also ask Groups to encourage parents to support the Scout Shop, profits from the shop support the expenses of the District and enables Trustees to keep the District Membership to a minimum.

We have made ordering from the Scout Shop easier, you can now email your order to myself (andrew.wilson@bradfordnorthscouts.org.uk) for badges & uniform for collection from the Scout Shop.

You will see within this years financial report a change for Blackhills reporting following advice from the Scrutineer for Blackhills Scout Campsite Accounts, and speaking to the Charity Commission. We have been advised Blackhills should be reported within our Annual Accounts as a Joint Venture with Bradford South District Scout Council. Up to present on our Annual return to the Charity Commission we have reported Blackhills as cash funds on the form CC16a being our 50% share of the funds held by Blackhills.

A copy of Blackhills account as included with my report, you will see the land owned by Blackhills (Lee Farm) has been revalued in the year, with a current valuation of £300,000, against a purchase price of £1175 in 1949. The figure is adjusted to reflect the sale of the barn on the land in the 1990's where the funds were used to support the development of the site with the two toilet blocks and the Carlton Building.

This year, and going forward Blackhills will be reported as a Joint Venture, with an amendment to prior years submitted to the Charity Commission with this years return, a copy of Blackhills accounts is included within the financial report.

Bradford North District Scout Council has met with Bradford South District Scout Council and have agreed to this joint approach.

There is also a change to the accounting for City of Bradford Gang Show, following John & Wendy's decision to retire, a new committee has been formed. The previous bank account has been closed with the funds transferred to the District and is now listed as a restricted fund within the District Accounts.

In summary, it's been a busy year for myself as your Treasurer improving the structure, reporting and the accountability of the District for the future.

Andrew Wilson

Bradford North | District Treasurer



Treasurer's Report Summary

Bradford North District Scout Council

8th July 2025

Bradford North District Scout Council

Treasurers Report Summary 2025

	Income		Expenditure		Surplus / Deficit	
	2025	2024	2025	2024	2025	2024
Bradford North District Scout Council	34640.00	29882.00	46947.00	25662.00	-12307.00	4220.00
Bradford North District Scout Council - Restricted Income	5826.03	3225.00	3526.54	4928.00	2299.49	-1703.00
Bradford North - Central Explorers	1883.50	3539.00	1839.95	4375.00	43.55	-836.00
Bradford North Scout Shop	7497.19	7302.00	12319.32	6156.00	-4822.13	1146.00
Bradford North - World Scout Jamboree	0.00	1449.00	0.00	2649.00	0.00	-1200.00
City of Bradford Gang Show	0.00	10117.00	0.00	8667.00	0.00	1450.00
Blackhills Scout Campsite - 50% Joint Venture	35429.00	40508.00	37880.00	20998.50	-2451.00	19509.50
	85275.72	96022.00	102512.81	73435.50	-17237.09	22586.50

	Opening Balance	Movement in Year	Closing Balance
	01/04/2024		30/03/2025
Bradford North District Scout Council	55507.43	-10007.51	45499.92
Bradford North District Scout Council - Restricted Income	10314.92	2299.49	12614.41
Bradford North - Central Explorers	90.31	43.55	133.86
Bradford North Scout Shop	6947.61	-4822.13	2125.48
Bradford North - World Scout Jamboree	782.02	0.00	782.02
City of Bradford Gang Show	4732.72	-4732.72	0.00 Account Closed November 2024
Blackhills Scout Campsite - 50% Joint Venture	137674.00	-2451.00	135223.00
	216049.01	-19670.32	196378.69

	Opening Balance	Income	Expenditure	Closing Balance
Bradford North District Scout Council - Restricted Income				
1110 - Restricted Funds - Development	2040.68	20.00	1639.92	420.76
1120 - Restricted Funds - Duke of Edinburgh Award	2784.12	0.00	0.00	2784.12
1130 - Restricted Funds - Explorers International	551.72	0.00	0.00	551.72
1140 - Restricted Funds - Groups	1590.58	919.00	1211.08	1298.50
1150 - Restricted Funds - Nordjam / Scouts	2278.65	135.00	335.00	2078.65
1160 - Restricted Funds - Wrose Stores	1069.17	19.31	340.54	747.94
1170 - Restricted Funds - Bradford Gang Show	0.00	4732.72	0.00	4732.72
	10314.92	5826.03	3526.54	12614.41

Bradford North District Scouts

Profit and Loss

For Period Ending 31 March 2025

Account number	Account description	1 Apr 24 - 31 Mar 25	1 Apr 23 - 31 Mar 24
	Sales	34,640	29,882
4000	Scout Association - Membership	17,581	21,875
4010	West Yorkshire Scout Council - Membership	3,726	
4020	Bradford North District - Membership	2,070	
4030	Badge Sales	7,503	4,304
4060	Activities & Competitions - Cubs	34	123
4070	Activities & Competitions - Scouts	135	145
4090	Activities & Competitions - District	1,814	3,221
4100	District Camps	1,535	
4130	Bradford Gang Show	242	215
	Other Income	0	0
	Total Sales	34,640	29,882
	Direct Expenses	42,167	19,418
5000	Scout Association - Membership	33,443	15,312
5010	West Yorkshire Scout Council - Membership	7,533	
5020	Scout Association - Badges	1,191	4,106
	Gross Profit /(Loss)	(7,527)	10,464
	Gross Profit /(Loss) %	(21.73%)	35.02%
	Overheads	4,780	4,355
6030	Activities / Competitions - Cubs	32	71
6040	Activities / Competitions - Scouts	134	119
6060	Activities / Competitions - District	1,300	2,323
6070	District Camps	1,353	150
6100	Bradford Gang Show	310	577
6110	Awards & Presentations	38	
6120	St Georges Day / Remembrance Day	28	28
6130	Room Hire - Meetings	410	159
7130	Unity Insurance	711	661
7300	Vehicle Fuel	49	8
7510	Postage and Carriage	9	1
7520	Office Stationery	146	223
7540	Internet Charges	18	35
7550	Computer & Software	108	
7800	Repairs and Renewals	32	
8210	Subscriptions	102	
	Other Expenses	0	1,889
	Total Overheads	4,780	6,244
	Net Profit /(Loss)	(12,307)	4,220
	Net Profit /(Loss) %	(35.53%)	14.12%

Balance Sheet

As at 31 March 2025

Account number	Account description	31 Mar 25 YTD	31 Mar 24 YTD
	Assets		
	Fixed Assets		
	Fixed Assets	0.00	0
	Noncurrent Assets	0.00	0
	Intangible Assets	0.00	0
	Total Fixed Assets	0.00	0.00
	Current Assets		
	Current Assets	0.00	0
	Bank	46,283.15	56289.45
1200	Barclays - Bradford North	45,501.13	55507.43
1220	Bradford North Explorer Scouts	782.02	782.02
	Total Current Assets	46,283.15	56,289.45
	Total Assets	46,283.15	56,289.45
	Liabilities		
	Current Liabilities		
	Current Liabilities	0.00	
	Bank Overdraft	0.00	
	Other Current Liabilities	12,614.41	10278.92
1110	Restricted Funds - Development	420.76	2040.68
1120	Restricted Funds - Duke of Edinburgh	2,784.12	2748.12
1130	Restricted Funds - Explorers International	551.72	551.72
1140	Restricted Funds - Groups	1,298.50	1590.58
1150	Restricted Funds - Nordjam / Scouts	2,078.65	2278.65
1160	Restricted Funds - Wrose Stores	747.94	1069.17
1170	Restricted Funds - Bradford Gang Show	4,732.72	
	Total Current Liabilities	12,614.41	10,278.92
	Future Liabilities		
	Long Term Liabilities	0.00	
	Total Future Liabilities	0.00	0.00
	Total Liabilities	12,614.41	10,278.92
	Total Net Assets	33,668.74	46,010.53
	Equity		
	Equity	33,668.74	45,974.53
	Profit And Loss - Prior Years	45,974.53	41,754.07
	Profit And Loss - Current Year	(12,305.79)	4220.46
	Total Equity	33,668.74	45,974.53

BRADFORD NORTH SCOUT SHOP

ACCOUNTS 2024 - 2025

	<u>2025</u>	<u>2024</u>
<u>Income</u>		
Sales - Uniform	5186.04	7245.62
Sales - Badges	2220.43	0.00
Bank Interest	<u>90.72</u>	<u>56.42</u>
	7497.19	7302.04
 <u>Expenditure</u>		
Scout Shop	2325.97	2849.45
Warrens Kneckerchiefs	1077.06	1728.80
Bradford North Badges	1790.44	813.25
Bradford North Badge Stock	5912.51	0.00
Blackhills Rent	250.00	250.00
OSM Support Groups	864.00	432.00
Equipment	0.00	0.00
Card Machine Charges	25.97	13.52
Postage	73.37	24.20
First Aid Courses	0.00	0.00
Advertising	0.00	45.00
Bank Charges	0.00	0.00
Sundries	<u>0.00</u>	<u>0.00</u>
	12319.32	6156.22
 Surplus / (Deficit)	<u><u>-4822.13</u></u>	<u><u>1145.82</u></u>

Represented by:	2025	2024
Opening Balance - 1 April		
Co-op Current A/C	1337.18	1247.78
Co-op Deposit A/C	5560.43	4504.01
Cash in Hand	0.00	0.00
Petty Cash / Float	50.00	50.00
	<u>6947.61</u>	<u>5801.79</u>
Surplus / (Deficit)	-4822.13	1145.82
Closing Balance	<u>2125.48</u>	<u>6947.61</u>
Closing Balance - 31 March		
Co-op Current A/C	1424.33	1337.18
Co-op Deposit A/C	651.15	5560.43
Cash in Hand	0.00	0.00
Petty Cash	50.00	50.00
	<u>2125.48</u>	<u>6947.61</u>
Stock Movement		
Opening Balance - Uniform	3944.52	
Opening Balance - Neckers	3139.45	
Opening Balance - Badges	452.92	
Movement - Uniform	-703.60	
Movement - Neckers	-231.45	
Movement - Badges	3906.92	
Closing Stock - Uniform	3240.92	
Closing Stock - Neckers	2908.00	
Closing Stock - Badges	4359.84	
Assets - reported at cost price		
Uniform Stock	10508.76	7536.89
Card Reader	106.80	106.80
Laptop	147.00	147.00
	<u>10762.56</u>	<u>7790.69</u>

Planning & Preparing Your AGM

Here's a suggested timeline to help you plan and prepare for your [AGM](#):

During the final quarter of the financial year:

-
- Agree the date for the AGM. The AGM must be scheduled for no later than six months after the end of the financial year.
 - Share the AGM date with members of the Scout Council, your community and any other relevant volunteers.
 - Start planning how the Treasurer will complete the [annual statement of accounts](#) and when they need to share it with a Scrutineer/Independent Examiner/Auditor.

Three to four months prior to the AGM:

-
- Review Trustee Board memberships to identify if any appointment periods are coming to an end, if any Trustee needs (and wants) to be re-appointed, and if there are any vacancies.
 - Agree on how the Trustee Board will conduct an [open selection process for appointing Trustees](#).

Please note: appointed and co-opted Trustees (including the Chair and Treasurer) may only be in the same Trustee role on the specific Trustee Board for no more than nine years. You'll find more information on [terms of appointment on POR 5.3](#).

Two months prior to the AGM:

-
- Make arrangements for the open selection process for appointing Trustees, such as advertising vacancies, running elections, undertaking a search group, or receiving applications.
 - Start preparing the [Trustees' annual report](#).
 - Receive the annual statement of accounts from the Scrutineer/Independent Examiner/Auditor and approve it.

One month prior to the AGM:

-
- Send the formal invitation for the AGM to all members of the Scout Council, together with the agenda, the minutes of the previous AGM, a link to the POR model constitution, and a copy of the Trustee Annual Report and Accounts.
 - Finalise any required arrangements for the open selection process for appointing Trustees.

After the AGM:

-
- Within 14 days following from the AGM, send signed copies of the Trustees' approved annual report and accounts to County Treasurer.
 - If the District is a registered charity, within 10 months of the end of your financial year, send a copy of the annual report and accounts to the appropriate charity regulator, if required.
 - Inform the County Trustee Board who your District representatives are for the County Scout Council.
 - Verify the drafted AGM minutes at the next Trustee Board meeting.



Blackhills Financial Accounts

Blackhills Scout Campsite

Blackhills Scout Campsite, Lee Lane, Cottingley, Bradford, BD16 1UB





Blackhills Scout Campsite

Lee Lane, Cottingley, Bradford, BD16 1UB

FINANCIAL ACCOUNTS

YEAR ENED 31ST MARCH 2025

Signed on behalf of the Blackhills Management Committee

I E Lund (Treasurer)

M J Lovatt (Chair)

Dated

Blackhills Scout Campsite – Lee Lane Cottingley, Bradford, West Yorkshire, BD16 1UB
operated on behalf of

Bradford North District Scout Council **Charity Number 1138166** and
Bradford South District Scout Council **Charity Number 503169**

Blackhills Management Committee ("BMC")

Independent examiner's report to the trustees of Bradford South District Scout Council and Bradford North District Scout Council (the "Venturers"), in their capacities as joint owners of Blackhills campsite (the "Joint Venture").

I report to the trustees of the Venturers on my examination of the accounts of the Joint Venture for the year ending 31 March 2025. The scope of this report extends only to the report and accounts presented to you by the BMC, who are your appointed representatives to govern and manage the Joint Venture. My report does not cover your wider Accounts filed to the Charity Commission ("Accounts").

Responsibilities and Basis of Report

As the trustees of the Joint Venture, you are responsible for the preparation of accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). Given the form of the Joint Venture, this includes preparation of Joint Venture accounts for appropriate inclusion in your Charity Accounts (the nature and extent of inclusion following recommended practices outlined in the Charities SORP 2019).

I report in respect of my examination of the Joint Venture accounts only, which I carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1: accounting records were not kept in respect of the Joint Venture as required by section 130 of the Act.

2: the information presented to you by BMC do not accord with those records.

In carrying out my examination, I noted two matters for your attention.

-1- Update on the inclusion of the Joint Venture in your charity Accounts:

The Joint Venture is owned 50/50; managed by a joint committee appointed by you (the BMC) and, despite no formal contractual agreement existing between Venturers, joint control is recognised and not disputed. The Joint Venture is not a separate legal entity, and is thus (following SORP para 29.6 guidance) relates to "jointly controlled assets...with the assets, liabilities, income, expenses and income of the joint venture shared between the venturers". As such, paragraph 29.8 requires that the venturers share be included in their own accounts.

Further to the matter for your attention raised last year, I am informed that this joint arrangement accounting approach is taken in your Charity Accounts 31/03/25. Your reporting will thus be compliant SORP.

-2- Designation of growing unrestricted funds:

There continue to be material unrestricted funds in the Campsite accounts. I am informed these are being built-up in anticipation of future cash resource being required for Campsite related material events or opportunities (for example, major building repairs or replacement, acquisitions and/or funds fulfil land restoration obligations).

A key feature of charity accounting relates to classification of charitable funds. Given a significant proportion of the Campsite unrestricted funds are intended for such particular future projects it would be good practice to earmark such unrestricted funds as 'designated'. Such designation, which is different to 'restricted funds', is for administrative purposes only. Designated funds are helpful when explaining the charity's reserve policies and the levels of reserves being held.

I have no further concerns and have come across no other matter in connection with my examination to which attention should be drawn in this report in order to enable a proper understanding of the Campsite financial information presented to you by BMC to be reached.

Signed:



Name: Gareth James

Professional Qualification: Chartered Accountant

Address: 17 Ladderbanks Lane, Baildon, Shipley, West Yorkshire. BD17 6RX

Date: 6 July 2025.

Balance Sheet at 31st March 2025

	2025	2024
FIXED ASSETS	£2,290	£8,050
CURRENT ASSETS		
Stock	£1,251	£1,151
Barclays Bank Plc – Deposit	£80,005	£88,371
Current	£13,532	£9,657
Skipton Building Society	£91,127	£88,101
Co-op Bank - Deposit	81,714	£80,005
Current	1,500	£1,000
Cash Floats	£143	£129
	£269,272	£1,000 £268,415
CURRENT LIABILITIES		
Sundry Creditors and Accruals		
NET CURRENT ASSETS	<u>£271,562</u>	<u>£275,348</u>
REPRESENTED BY:		
Opening Capital	£275,348	£236,329
Net Profit / Loss for Year	-£4,902	£39,019
	<u><u>£270,446</u></u>	<u><u>£275,348</u></u>

BLACKHILLS SCOUT CAMPSITE 2024-2025

	2025	2024
INCOMING RESOURCES		
Grant	£2,000	£4,706
Rent received	£1,405	£1,404
Interest	£5,612	£4,899
Building hire	£28,271	£32,068
Camping fees	£11,530	£12,683
Visitor fees	£7,179	£7,080
Activity fees	£6,918	£6,886
Fund raising events	£1,643	£3,220
Tuck Shop	£5,228	£5,136
Bar	£875	£1,004
Sundry	£197	£1,932
	<u>£70,858</u>	<u>£81,016</u>
		£0
EXPENDITURE		
General site cost		
Gas	£3,715	£2,750
Water	£982	£790
Electricity	£2,786	£2,093
Waste Disposal	£867	£2,210
Cleaning & toiletries	£509	£432
Rates	£97	£100
Licences	£275	£211
Insurances	£2,125	
Rent paid	£2,200	£2,200
Administration	£404	£594
Land valuation	£924	£0
Repairs and renewals	£10,062	£17,186
Projects (see below)	£35,731	
Booking refunds	£2,337	£0
Activity Costs	£538	£2,404
Fund raising costs	£1,070	£1,593
Tuck Shop	£4,655	£3,050
Bar	£501	£528
Sundry	£222	£90
	<u>£70,001</u>	<u>£36,238</u>
Operating Surplus/(Loss) excluding depreciat	£857	£44,778
Depreciation	£5,759	£5,759
Net Surplus for year	<u><u>-£4,902</u></u>	<u><u>£39,019</u></u>

BLACKHILLS SCOUT CAMPSITE 2024-2025

PROJECTS	BUDGET	EXPENDITUR	Surplus or loss against budget value
Replacement mattress covers	£1,625.00	£1,128.00	£497.00
Gas pipe upgrade	£5,920.88	£5,876.28	£44.60
Resurface track	£20,246.21	£19,243	£1,003.25
To complete the "trim trail"	£500.00	£391.68	£108.32
Wood Pile repair to side fence	£350.00	£430.61	-£80.61
Field entrances etc. off the main track	£650.00	£50.00	£600.00
Resurface car park	£0	£8,400	-£8,400
Refurbishment of container	£0	£207	-£207
Eaton - Disabled toilet boxing in		£5	-£5
TOTAL	£29,292	£35,731	-£6,439

Blackhills Scout Campsite - Stock Reconciliation 2024-25

	Shop	Bar	Total
Sales	£5,228.38	£874.92	£6,103.30
Opening Stock	£986.03	£164.84	£1,150.87
Purchases	£4,654.59	£501.37	£5,155.96
Closing Stock	£1,143.00	£108.00	£1,251.00
Cost Of Sales	£4,497.62	£558.21	£5,055.83
Profit	£730.76	£316.71	£1,047.47

Blackhills Scout Campsite - Breakdown offunds 2024-2025

	Opening Balance	Receipts	Payments	Transfers In	Transfers Out	Closing Balance
Current Account	9657.48	60,383.62	50,583.99	£4,575.00	£10,500.00	£13,532
Deposit Account	88370.37	877.73	19,242.96	£10,000.00		£80,005
Skipton Building Society	88101.55	3,025.02				£91,127
Co-op Current Account	1000			£500		£1,500
Co-op Deposit Account	80005.12	1709.14				£81,714
Petty Cash (inc £100 floats)	129.12	6,151.69	283.15		5,755.00	£243

Blackhills Scout Campsite Fixed Asset Schedule

FIXED ASSETS	Fixtures & Fittings	Buildings	Land	TOTAL
As at 31st March 2025	£0	£57,590		£57,590

Depreciation

As at 31st March 2024	£0	£50,657		£50,657
Charge for the year 2024-25	£0	£5,759		£5,759
	£0	£56,416		£56,416

Net Book Value

As at 31st March 2025	£0	£1,174		£1,174
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Land owned at original cost

£1,116	£2,290
---------------	---------------

(Lee Farm covering 34.411 acres purchased in 1949 for £1175

1.75 acres sold in 1996 - land value estimated as $£1175 \times (34.411 - 1.75) / 34.411 = £1116$)

TREASURERS REPORT 2025

The financial year 2024 / 2025 for Bradford North, has again been a settled year for the District, albeit with a lot of changes for our systems.

This year we moved accounting onto the online financial package – SAGE a recognised accounting software to make accounting easier for myself as Treasurer and enable better accounting controls and easier reporting for the Trustees.

Annual Membership income increased this year, which was by the increase in the Scout Association Membership, with using Sage in this years accounts and future years you will see the membership fees for Scout Association, County and the District split for a clearer picture of accountability.

You will see that the figures this year are showing 2024 & 2025 figures for Scout Association & County to show income & expenditure in the same accounting year, with the payment showing outstanding at year-end as it processed in April.

We have started to use Zoho Inventory & Invoicing for both the District & Scout Shop. The use of the Zoho systems has improved stock management for the Scout Shop and enabled us to provide a better service to you all. The badges have moved into the Scout Shop bringing everything for uniform & badges together in one place.

We encourage all groups to buy badges & neckers from the shop to support funds for the District, we also ask Groups to encourage parents to support the Scout Shop, profits from the shop support the expenses of the District and enables Trustees to keep the District Membership to a minimum.

We have made ordering from the Scout Shop easier, you can now email your order to myself (andrew.wilson@bradfordnorthscouts.org.uk) for badges & uniform for collection from the Scout Shop.

You will see within this years financial report a change for Blackhills reporting following advice from the Scrutineer for Blackhills Scout Campsite Accounts, and speaking to the Charity Commission. We have been advised Blackhills should be reported within our Annual Accounts as a Joint Venture with Bradford South District Scout Council. Up to present on our Annual return to the Charity Commission we have reported Blackhills as cash funds on the form CC16a being our 50% share of the funds held by Blackhills.

A copy of Blackhills account as included with my report, you will see the land owned by Blackhills (Lee Farm) has been revalued in the year, with a current valuation of £300,000, against a purchase price of £1175 in 1949. The figure is adjusted to reflect the sale of the barn on the land in the 1990's where the funds were used to support the development of the site with the two toilet blocks and the Carlton Building.

This year, and going forward Blackhills will be reported as a Joint Venture, with an amendment to prior years submitted to the Charity Commission with this years return, a copy of Blackhills accounts is included within the financial report.

Bradford North District Scout Council has met with Bradford South District Scout Council and have agreed to this joint approach.

There is also a change to the accounting for City of Bradford Gang Show, following John & Wendy's decision to retire, a new committee has been formed. The previous bank account has been closed with the funds transferred to the District and is now listed as a restricted fund within the District Accounts.

In summary, it's been a busy year for myself as your Treasurer improving the structure, reporting and the accountability of the District for the future.

Andrew Wilson
District Treasurer
June 2025

Scrutineer's Report to the Trustees of the

BRADFORD NORTH DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31 March 2025.

Respective responsibilities of Trustees and Scrutineer

As the District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts set out on Receipts and Payments Accounts.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:

Paul Stocks

Address: 7 BLAKENHILL AVENUE
BRADFORD
BD2 3JT

Date: 11/7/25

Accounts



**BRADFORD NORTH
DISTRICT SCOUT COUNCIL**

**ANNUAL GENERAL MEETING
9th July 2024
Eccleshill United Football Club**

BRADFORD NORTH DISTRICT SCOUT COUNCIL
Annual General Meeting

Tuesday 9th July 2024 at 7:00pm

Eccleshill United Football Club

AGENDA

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 11/07/2023
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the District's financial year
 - d. Agree the number of members that may be appointed to the Trustee Board
 - e. Agree the quorum for future meetings of the District Scout Council (excluding this AGM)
- 4. Review of the previous year**
 - a. The District Lead Volunteer's review of Scouts in the Bradford North District
 - b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
 - a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board
 - b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board
 - c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board
 - d. Appoint the Scrutineer
 - e. Nominate representatives of the District Scout Council to represent the District on the County Scout Council
 - f. Nominate representatives of the District Scout Council to represent the District on the Blackhills Management Committee
- 6. Awards**
- 7. Closing Remarks**

3a. Minutes of Annual General Meeting held on 11th July 2023

BRADFORD NORTH DISTRICT ANNUAL GENERAL MEETING

Apologies

- Bev Howard
- David Hall
- Kevin Jones
- Andrew Dacre
- Tom Cobbler
- Steve Preston
- Malcom Race
- Robynne Casson
- Becky Casson
- Liz Griffin
- Mark Archer

Last Years minutes approval

- Proposed by Craig Simpson
- Seconded by Emma Simpson

Blackhills Constitution

- Working towards 1
- We are trying to resolve this issue however it is being held up by other parties

Finance Year End Report

- +80 Young People on 2023 Census Report
- We are working towards Gift Aid for most groups
- A big thank you from the audience went towards Andrew for his support in the District this year

ADC Reports

- People were asked to read and not read aloud

Trustee board Election of officers

- Proposed by John Reynolds
- Seconded by Daniel Simpson

Trustee board Election of Members

- Proposed by Steve Rollins
- Seconded by Emma Simpson

BMC

- Approval for officers and Elected Members

- Praise to Daniel Simpson as Secretary

Awards

Beth Mc Grath - Cub Section Leader Woodbeads

Oliver Rhodes - Assistant section leader Scouts Woodbeads

County Commissioner - Ian Wormsley

- Well done for the past year
- Bradford North has largest adult growth in West Yorkshire
- Well done to squirrels development, then encouraged people to open the section at their groups
- Explained Constitution Changes (They are for Risk, Business and Finance)
- Well done to Bradford North growth team

Closure of Meeting 8:39

3b. The District Constitution

Bradford North District Scout Council Constitution

This Constitutions aligns with the Scout Associations Policy, Organisation and Rules (POR) Chapter 5.

County Scout Council

The District Scout Council is the electoral body which supports Scouting in the district. It is the body to which the District Trustee Board is accountable.

Membership of the District Scout Council does not provide any membership status of the Scouts.

District Scout Council membership

The ex officio members of the District Scout Council are members by virtue of their role in The Scouts:

- all adult members with a role in the District - see District roles in the Chapter 16 Roles Table of The Scout Association's Policy, Organisation and Rules
- all Group Lead Volunteers from the District
- all Group Trustee Board Chairs from the District
- all Group Trustee Board Treasurers from the District
- all Section Leaders, Assistant Section Leaders from the District
- all Group Active Support Managers from the District
- all Explorers (including Young Leaders) in the District
- all members of the Scout Network in the District
- all parents and carers of all Explorers (including Young Leaders)
- a representative of the District Troop Leadership Forum, selected from amongst the membership of the Forum
- the County Lead Volunteer
- the County Chair

The appointed members of the District Scout Council are other supporters of the District appointed by the District Scout Council on the recommendation of the District lead volunteer and the District Trustee

Board. The number of appointed members must not exceed the actual number of ex officio members (see also (e) below). A District Scout Council does not need to have any appointed members.

The community members of the District Scout Council are representatives of the local community appointed because of their role rather than by name. For example local headteachers, or Parish Council members. They are appointed by the District Scout Council on the recommendation of the District Lead Volunteer and the District Trustee Board. The number of community members must not exceed the number of ex officio District Scout Council members (see also below).

Membership of the District Scout Council ends when the:

- member resigns
- member no longer qualifies as a member of the District Scout Council
- District Scout Council is dissolved
- District Scout Council membership is terminated by UK Headquarters following a recommendation by the District Trustee Board.

The total number of appointed and community members of a District Scout Council must not exceed the number of ex officio members

Appointed members of a District Scout Council must each have a fixed period for their appointment of not more than three years. Subsequent reappointments are permitted.

Community members of a District Scout Council are initially appointed for a term of one year, though they may be renewed annually at the AGM.

District Trustee Board administration (see Rule 5.5.7.9) must ensure that appointed District Scout Council Members are recorded locally in the minutes of the District Scout Council meeting which appoints them (normally the AGM). District Scout Council members, whether ex officio or appointed, must not be recorded as District Scout Council Members on The Scout Association's membership system.

District Scout Council - Annual General Meeting

Each District Scout Council must hold an Annual General Meeting (AGM) within six months of the end of the District's financial year. Districts should give 4 weeks notice of the date of the AGM.

The AGM must:

- a) Undertake governance oversight by
 - approving the minutes of the previous District AGM
 - adopting (or re-adopting) the constitution of the charity. See Rule 5.3 of The Scout Association Policy, Organisation and Rules.
 - noting the dates of charity's financial year
 - approving appointed and community members of the District Scout Council
 - agreeing the maximum total number of members of the District Trustee Board (this is one number representing the total of ex officio, appointed and co-opted members)
 - agree the quorum for future meetings of the District Scout Council
- b) Review the previous year by
 - receiving from the District Lead Volunteer an overview of the past 12 months of activity in the District

- receiving and considering the District Trustees' Annual Report and the annual statement of accounts approved by the District Trustee Board. Before the AGM, the accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer (see 5.7.3). This must include the formal report prepared by the auditor, independent examiner, or scrutineer.

c) Make appointments

- appoint a Chair of the District Trustee Board, following recommendations from the selection process initiated by the District Trustee Board. Vacancies for Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- appoint a Treasurer of the District Trustee Board, following recommendations from the selection process initiated by the District Trustee Board. Vacancies for Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- appoint other members of the District Trustee Board, following recommendations from the selection process initiated by the District Trustee Board. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed after years 1 and 2).
- Appoint two representatives of the District Scout Council to represent the District Scout Council at meetings of the County Scout Council.
- approve the appointment of any District Presidents or District Vice Presidents, and note current appointees (if any).
- appoint (or re-appoint) an auditor,
- nominate representatives of the District Scout Council to represent the District on the County Scout Council.

Following each District AGM, the District Trustee Board administration must ensure that:

- a) all appointed Trustees are recorded on the membership system, as required by Rules 16.1.2 and 16.2.2.4 of The Scout Association Policy, Organisation and Rules
 - b) the District Trustees' Annual Report and Accounts, including the formal report prepared by the auditor, independent examiner, or scrutineer are filed as described in Rule 5.7 of The Scout Association Policy, Organisation and Rules
- c) 5.6.5.4 | It is good practice for the District Trustee Board to verify the draft Minutes of the AGM at their first meeting following the AGM, even though the minutes cannot be formally approved until the charity's next AGM.

District Trustee Board – Purpose

The District Trustee Board is a team of volunteers who work together, as charity Trustees, to make sure the Scouts is run safely and legally. At the heart of their role is a focus on strategy, performance and assurance.

Effective Trustee support helps other volunteers run the Scout programme that gives young people skills for life.

Members of the District Trustee Board must act collectively as charity trustees of Scout District, and in the best interests of the charity's members.

Governance roles must be distinct to help manage conflicts of interest. This means that the roles of District Chair and District Treasurer must be kept separate and be done by two different people.

The District Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

- a) The charity is:
 - well managed
 - carrying out its purposes for the public benefit
 - complying with the charity's governing document and the law
 - managing the charity's resources responsibly
- b) the charity is operating compliant with POR and the local charity regulator, including effective management of each of the Key Policies listed in Chapter 2 of The Scout Association Policy, Organisation and Rules.
- c) young people are meaningfully involved in decision making at all levels
- d) the District has sufficient resources (funds, people, property and equipment) available to meet the planned work of the District including delivery of the high quality programme and resource requirements of the training programme (see Rule 4.2.2 of The Scout Association Policy, Organisation and Rules)

The District Trustee Board members must themselves collectively:

- a) develop and maintain a risk register, including putting in place appropriate mitigations
- b) ensure that the District's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the District
- c) maintain and manage:
 - a reserves policy for the charity including a plan for use of reserves outside the 'minimum'
 - an investment policy for the charity
 - public benefit statement for the charity
- d) ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the District is properly protected and maintained
- e) ensure the appointment and management and operation of any sub committees, including appointing a Chair to lead the sub committees. This should normally be one of the District's Trustees.
- f) ensure that effective administration is in place to support the work of the District Trustee Board
- g) appoint any co-opted members of the District Trustee Board
- h) ensure transparency of operation, including:
 - prepare and approve the Annual Accounts and arrange their examination by an auditor, independent examiner or scrutineer as appropriate and as appointed by the District Scout Council at their AGM
 - prepare and approve the District Trustees' Annual Report which must include the Annual Accounts and include the report from the auditor, independent examiner or scrutineer
 - present the approved Trustees' Annual Report and Annual Accounts to the District Scout Council for their consideration at the District's AGM
 - following the District AGM, ensure that a copy of the District Trustees' Annual Report and Accounts is sent to the County Trustee Board administration (see Rule 5.5.7.9) and, if the District is a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).
- i) take responsibility for the District's adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor individually and collectively maintain confidentiality regarding appropriate District Trustee Board business
- j) individually and collectively maintain confidentiality regarding appropriate District Trustee Board business

- k) put in place annually an open and transparent selection process to recommend to the District Scout Council appropriate persons to be appointed members of the District Trustee Board, including Chair and Treasurer. Vacancies for appointed Trustees only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be re-appointed or re-selected after years 1 and 2).
- l) where staff are employed:
- act as a responsible employer in accordance with the Scouts' values and relevant legislation
 - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
 - ensure that appropriate specific personnel insurance is in place

A District Trustee Board may create sub committees it deems necessary to support its governance function.

The District Trustee Board must ensure that for any sub committee it appoints:

- a) its purpose is governance focused and not operational
- b) its members are agreed and approved by the District Trustee Board
- c) the District Trustee Board Chair is an ex officio member
- d) the District Lead Volunteer is an ex officio member

Sub committee members are not District Trustees unless they are already members of the District Trustee Board.

All subcommittee members must be recorded on the membership system.

To support effective governance and share good practice, the District Chair and Treasurer should create a support network amongst the Group Chairs and Group Treasurers of the District.

District Trustee Board Membership

Subject to the conflict of interest rules (see Chapter 16 and the definition of 'conflict of interest in the Definitions Chapter of The Scout Association Policy, Organisation and Rules), a Trustee may be a member of more than one Trustee Board.

A District Trustee Board should comprise a maximum of 12 Trustees (the total of all ex officio, appointed and co-opted Trustee categories), with a minimum of five Trustees. The maximum number of Trustees should be agreed by the District Scout Council at its AGM.

Bradford North Scouts Trustee board will comprise of 10 Trustees

Each ex officio, appointed and co-opted member of the District Trustee Board is a charity Trustee of the District as appropriate.

People invited to attend meetings of the District Trustee Board, or with right of attendance, may be present at the meeting but are not charity Trustees and have no voting rights.

Certain people are disqualified from being charity trustees by virtue of the Charities Acts.

Some Districts may also need to register as a charity (see Rule 13.1.2 of The Scout Association Policy, Organisation and Rules). SV

If registered, the District registration number must be recorded on the membership system

Districts must not use any other charity number than their own.

All Trustees must complete learning as specified in Rule 16.2.1, 16.2.3, 16.2.4 and the Chapter 16 Roles Table of The Scout Association Policy, Organisation and Rules.

A District Trustee Board and any sub committees should have at least two Trustees aged between their 18th and 25th birthdays.

Each District Trustee Board requires effective administration. The administration may be provided by one or more persons as appropriate to the District.

The selection processes leading to appointment of District Trustees must include a rigorous and transparent selection process, which includes advertising vacancies widely.

The members of the District Trustee Board are:

- a. The District Lead Volunteer and the District Youth Lead are ex officio members of a District Trustee Board.
- b. The District Trustee Board must initiate a selection process to propose a District Chair to the District Scout Council for appointment at their AGM.

Vacancies for the role of Chair only occur at the end of their period of appointment (for example, a Chair may have been appointed for three years and so does not need to be re-appointed at the end of years 1 and 2).

- c. The District Trustee Board must initiate a selection process to propose a District Treasurer to the District Scout Council for appointment at their AGM

Vacancies for the role of Treasurer only occur at the end of their period of appointment (for example, a Treasurer may have been appointed for three years and so does not need to be re-appointed at the end of years 1 and 2).

- d. The appointed members of a District Trustee Board are persons appointed by the District Scout Council at the District's AGM. This should follow a selection process initiated and overseen by the District Trustee Board

Vacancies for the role of Trustee only occur at the end of their period of appointment (for example, a Trustee may have been appointed for three years and so does not need to be reappointed at the end of years 1 and 2).

- e. The co-opted members of a District Trustee Board are persons coopted annually by the District Trustee Board. They are not appointed by the District Scout Council at its AGM. The number of co-opted members must not exceed the actual number of appointed Trustees (excluding Chair and Treasurer).

- f. The County Chair and the County Lead Volunteer each have the right of attendance at meetings of each of the District Trustee Boards in the Districts in the County.

Term limits for Trustees are defined in POR rule 5.3.1.6.

If a District Trustee Board Chair or Treasurer resigns, then Rule 16.6.3 of The Scout Association Policy, Organisation and Rules must be followed.

District Scout Council - Conduct of meetings

The District Scout Council meets at their AGM (see 5.5.5). It would be unusual for there to be additional meetings of the District Scout Council.

A District Scout Council meeting should normally be convened with at least four weeks' notice. A meeting may be convened on shorter or no notice with the agreement of at least three quarters of the members of the District Trustee Board.

District Scout Council meetings are chaired by the District Chair. If the Chair is unable to be present, the Chair may appoint a delegate to chair a meeting of the District Scout Council subject to such appointment being approved at the start of the meeting by a majority of the District Scout Council members present.

Only District Scout Council members, as defined in Rule 5.5.4, may vote in District Scout Council meetings. The quorum for a District Scout Council meeting is agreed by the District Scout Council at their AGM (see 5.5.5.2)

If there is no quorum present at a meeting of the District Scout Council, the meeting must be closed and reconvened at the earliest opportunity.

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.

In order to discharge their responsibilities, the District Scout Council may meet by video conference as well as (or instead of) face to face when agreed by the District Chair. The District Scout Council must not 'meet' using any indirect process, such as email.

At any meeting which is not fully in person, there must be an online poll or other electronic method of counting votes.

All meetings of the District Scout Council, whether face-to-face or otherwise, must be properly recorded and minuted.

District Trustee Board - Conduct of meetings

Meetings of the District Trustee Board should be convened on at least two week's notice. Meetings may be convened on shorter or no notice with the agreement of at least half of the members of the District Trustee Board.

District Trustee Board meetings are chaired by the District Chair. If the District Chair is unable to be present, they may appoint a delegate to chair a meeting of the District Trustee Board subject to such appointment being approved at the start of the meeting by a majority of the members present at the meeting.

Only members of a District Trustee Board as defined in 5.5.7 may vote in its meetings.

The quorum for a meeting of a District Trustee Board is one third of the Trustees (ex officio plus appointed plus co-opted) plus one.

If there is no quorum present at a meeting of the District Trustee Board, the meeting must be closed and reconvened at the earliest opportunity.

In the case of a sub committee of the District Trustee Board, the quorum for each sub committee must be set by the District Trustee Board, based on the size of the sub committee and the complexity of its task(s).

Decisions are made by a majority of votes cast by those present at the meeting. In the event of an equal number of votes being cast on either side, the Chair does not have a casting vote and the matter is taken not to have been carried.

In order to discharge their responsibilities, the District Trustee Board may meet by telephone or video conference as well as face to face when agreed by the District Chair. This includes 'hybrid' meetings, where some members are present at an agreed meeting place and others join by telephone or video.

Where urgent matters arise between scheduled meetings of the District Trustee Board and if it is not practicable to convene a meeting of the District Trustee Board then an electronic voting method (such as email) is allowed for decision making of the District Trustee Board when deemed appropriate by the District Chair. In such circumstances at least 75% of the members of the District Trustee Board must approve the decision, and the outcome of the voting must be reported at, and recorded in the minutes of, the next District Trustee Board meeting.

Blackhill's Management committee

Blackhills Campsite Management committee – consist of 4 Bradford North Representatives and 4 Bradford South. Both District Lead Volunteers and District Chairs have the right of attendance to meetings.

The End of Year Account for Blackhills Scout Campsite to be declared as an appendix by Bradford North District Scout Council and Bradford South District Scout Council. The annual accounts are to be submitted to the Trustee Boards prior to Annual General Meetings of Bradford North District Scout Council and Bradford South District Scout Council for their annual returns to The Charity Commission, the net asset value to be reported within Bradford North and Bradford South's return as a 50%/50% division.

Approved by the District Trustee Board – 10th June 2024

Approved by the AGM – Proposed July 2024

4a. The District Lead Volunteer Report

I am pleased to report that we have steadily regained our Youth numbers to pre- Pandemic as at Census January 2024 our numbers were 425 Young People across the five sections of Squirrels, Beavers, Cubs, Scouts and Explorers. We have also seen a growth in our adult volunteers so I would like to take this opportunity in welcoming all our new volunteers into the District and hope they are enjoying delivering Skills for Life to our Young People, I would also like to welcome new Adult volunteers who are helping to build our District/ Group Trustee Boards who play an important part to a successful District/Group.

Over the last year we have had the opportunity as early adopters within our County of West Yorkshire to form many new initiatives to Scouting

- Change of title and Direction from an Executive Committee to Trustee Board
- The Forming of Teams to develop a more dynamic and Youth led events
- Change of title to District and Group Leads to Volunteer Leads
- The Welcome Team replacing the Appointments sub committee with a new and personal direct approach
- Increase emphasises to Risk Assessments and their importance in all areas of our Scouting life
- Review of our Nights Away procedures, timings and overall importance as to the Safety of all the Young People in our care.

These are initiatives that will ultimately feed through to the next version of POR, as early adopters we must strive forward rather than hold onto the past ways and procedures.

The Programme Team worked hard to publicise dates for the forthcoming events with a 12–18-month Calendar to encourage Groups to plan their Programmes for local and District. Disappointingly the attendance at the majority of

the events has been low, going forward I am hoping that the numbers will increase giving the Young People the opportunity to socialise with other members of the District.

Oliver our Youth Lead Volunteer has been busy this last year in completing his Queen's Scout Award, Gold D of E, and being invited to both Windsor and Buckingham Palace in recognition of his Awards. He has also been part of a Team who hiked their way around Slovenia to earn their Explorer Belt Award, in addition to him being a member of the International Service Team attending the World Scout Jamboree in South Korea. Oliver has also been busy helping the Young People of the District to achieve their You Shape Award holding Youth Forums for all sections at Blackhills to give the young people a voice of how they would like to shape Scouting in the future.

Our Jamboree participants "Survived" their time out in Korea, where unfortunately due to extreme weather and conditions of the campsite it was deemed impossible to continue and the UK along with Australia, America and other countries left the Camp early and returned to Seoul to an alternative Jamboree experience.

March 2024 welcomed back the Bradford Gang Show performing "Brighter Days" at the Bradford Playhouse to near capacity audiences at each performance, thanks to all the Production Team led by John Metcalfe and Ronnie Gelder, the performers (young people) and all the crew and helpers behind the scene to make it all happen. I would like to say a huge thank-you to Ronnie and Ann Gelder and Wendy Metcalfe who have decided to retire from the Gang Show after being involved from the start of the Bradford Gang show and I would like to take this opportunity to welcome the new Team with support given by John Metcalfe and look forward to March 2026 – watch this space!!

Bradford North once again celebrated St George's day at Blackhills after Bradford South withdrew from a joint event that was to be held in City Park. It was a beautiful sunny day, and parents were invited to line our route to the Reflective Zone, where the Parade was led by the Lord Mayor and Lady Mayoress of Bradford along with Ian Womersley - County Lead Volunteer and myself where there was a short reading of St George, followed by the renewal of our Promise and Adult Awards were presented before parading back to the Carpark to be dismissed to enjoy the next hour taking part in medieval games and Activities and taking turns on the Adventure Development Climbing wall.

Bradford North has representative members on the County Growth Board where they are looking to develop new sections/Groups in underrepresented areas of the City along with the assistance of the newly appointed Growth Development Officer for West Yorkshire. This will help with our Local Growth Plan and increase our numbers in both Young People and adult volunteers.

I would finally like to thank members of the District Team who have supported both myself and the District over the last year Sarah, Craig, Adam, John and Oliver in planning and running events for the District. Going forward the Programme team led by Sarah will once again be planning a diverse District Programme and are looking for support by joining the Team (especially from Beavers and Squirrels) and by making sure that District events play an important part of your Section programme.

My thanks also go to the members of the Trustee Board led by John Briggs (Chair), Andrew Wilson (Treasurer) and Robynne Casson (Secretary) for their continued commitment to make sure that the Governance side of the District is supportive in making sure that events are able to take place.

Thanks also go to the Group Lead Volunteers (GSL'S) who are helping their Team members through this transitional period in making sure that all Mandatory Training is completed/renewed before the expiry date and to making sure that all Nights Away Notifications and Risk Assessments are submitted correctly and in plenty of time to be approved by the Safety Team led by Kevin Jones. Malcolm Race has continued to assess Nights Away Permits to our Volunteers who are wanting to take their sections away, which are giving more of our Young People to have experiences that they may never get otherwise.

As always I would like to thank all Volunteers in the District, Groups, Young People and the families who support Scouting, with them we would be nowhere and the Young people would not be able to develop their "Skills for Life" that can be a great asset to them later in life

Looking forward to a great Year ahead, as always if you know of anyone who would like to join Bradford North, please contact either myself or email info@bradfordnorthscouts.org.uk

Wendy Flatters
District Lead Volunteer
Bradford North Scouts

4b. The Annual Report and Accounts for the year ended 31st March 2023

The financial year 2023 / 2024 for Bradford North, has been a settled year for the District.

We have seen an increase in income from Annual Membership which was mainly driven by an increase in District Membership. As District Trustees, we are aware the cost of living has on members, and are endeavouring to keep the District Membership Fee as low as possible, this year we managed to keep it below the figure it was in 2020 for the third year running.

This is achieved by successfully running District events at "break-even" so there is no cost to the District.

It is also achieved by Groups within the District supporting by buying badges from within the District and supporting the District Scout Shop.

We are currently developing our own e-commerce platform so by September 2024 you will be able to order badges and possibly uniform online to then collect either from the Scout Shop at Blackhills or from District Meeting. We encourage all groups to support the District in this, the funds raised help the District keep the membership fee low which benefits everyone.

Bradford Gang Show equally had a successful show this year, reporting a healthy surplus for this year's show, and sets the platform for the next show in 2026.

Thank you to all Groups for your support by promptly paying invoices when I send them out, it makes my life easier as District Treasurer when I don't have to chase for payment.

The District is now registered for Gift Aid, this helps us support fundraising for future events such as the future World Jamborees and Central Explorers as they are the District Unit. In future we may hold some fundraising events where we may be able to claim Gift Aid too.

Andrew Wilson
District Treasurer
June 2024

Scrutineer's Report to the Trustees of the

BRADFORD NORTH DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31 March 2024.

Respective responsibilities of Trustees and Scrutineer

As the District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts set out on Receipts and Payments Accounts.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: *P. Stocks*

Paul Stocks

Address: *7 BLAKEHILL AVENUE*
BRADFORD
BD2 3JT

Date: *20/6/24*

Bradford North District Scouts
Income & Expenditure Account 2023 / 2024

	Current Year		Previous Year	
Unrestricted Income				
Training	0.00		0.00	
Scout Association Membership	21875.00		17193.50	
Badge A/C	4303.95		2372.09	
District Team (Note 1)	1906.51		0.00	
Activities (Note 4)	1796.50	29881.96	4343.96	23909.55
Restricted Income				
Groups	302.08		520.00	
Development Fund	0.00		0.00	
4th Bradford North	0.00		7855.02	
Duke of Edinburgh	0.00		30.50	
Stores	24.68		200.00	
Nordjam / Scouts	200.00		0.00	
Explorers International	2697.90	3224.66	8402.10	17007.62
Other Income				
Scout Shop	7302.04		6125.70	
WSJ 2023	1449.08		11989.96	
Central Explorers	3539.00			
Bradford Gang Show	10117.00	22407.12		18115.66
Total Income		55513.74		59032.83
Unrestricted Expenditure				
District Team (Note 2)	2442.06		365.59	
Insurance	660.93		600.13	
Training (Note 3)	74.03		0.00	
Scout Association Membership	15312.00		14440.00	
Donations	0.00		0.00	
Badge A/C	4105.61		1347.92	
Activities (Note 5)	3066.87	25661.50	4244.81	20998.45
Restricted Expenditure				
Groups	0.00		1596.97	
Development Fund	1516.72		0.00	
4th Bradford North	0.00		38459.92	
Duke of Edinburgh	0.00		30.50	
Stores	630.36		323.85	
Nordjam / Scouts	30.90		0.00	
Explorers International	2750.00	4927.98	8350.00	48761.24
Other Expenditure				
Scout Shop	6156.22		7051.51	
WSJ 2023	2648.75		12575.29	
Central Explorers	4374.59			
Bradford Gang Show	8667.42	21846.98		19626.80
Total Expenditure		52436.46		89386.49
Surplus / (Deficit)		<u>3077.28</u>		<u>-30353.66</u>

Capital Account - 31/03/24

	2024		2023	
Opening Balances				
Bradford North District	52990.29		81832.81	
Bradford North Scout Shop	5801.79		6727.60	
Bradford Gang Show	2015.54		1882.98	
Central Explorers	895.90		1215.70	
World Jamboree A/C	1981.69	63685.21	2567.02	94226.11
Income				
Bradford North District	33106.62		40917.17	
Bradford North Scout Shop	7302.04		6125.70	
Bradford Gang Show	10117.00		2450.22	
Central Explorers	3539.00		4177.50	
World Jamboree A/C	1449.08	55513.74	11989.96	65660.55
		119198.95		159886.66
Expenditure				
Bradford North District	30589.48		69759.69	
Bradford North Scout Shop	6156.22		7051.51	
Bradford Gang Show	8667.42		2317.66	
Central Explorers	4374.59		4497.30	
World Jamboree A/C	2648.75	52436.46	12575.29	96201.45
Totals		66762.49	Totals	63685.21
Closing Balances				
Bradford North District	55507.43		52990.29	
Bradford North Scout Shop	6947.61		5801.79	
Bradford Gang Show	3465.12		2015.54	
Central Explorers	60.31		895.90	
World Jamboree A/C	782.02		1981.69	
Totals		66762.49	Totals	63685.21
Bank Reconciliation - 31/03/24				
Opening Balance 01/04/23		52990.29		81832.81
Deposits	33076.62		40795.32	
Payments	30559.48	2517.14	69637.84	-28842.52
Closing Balance		55507.43		52990.29
Statement Balance 28/06/23		55507.43		52990.29
Unpresented Cheque		0.00		0.00
Reconciliation Balance		55507.43		52990.29

Bradford North District Scouts

Notes to Accounts

Note 1 - District Team Income

Alex Holdsworth Re: Dorothy Holdsworth Funeral	1500.00
St Georges Day Collection & Badges	84.71
Dorothy Holdsworth - Funeral Collection	305.00
Blackhills - Reimbursement for Software Licence	16.80
	1906.51

Note 2 - District Team Expenditure

Bradford North District Website Licence	18.00
Dorothy Holdsworth Funeral Buffet	214.85
Blackhills - Dorothy Holdsworth Funeral Collection	600.00
Blackhills - Dorothy Holdsworth Bequeathed	1000.00
Mileage Expenses	7.80
Blackhills - Meeting Room Hire	159.00
Stationary	222.82
Charity Digital - Windows Pro Licence (Blackhills)	16.80
District Polo Shirts	104.94
Postage	1.05
Thank you to Scrutineer	69.30
Remembrance Day - Wreath	27.50
	2442.06

Note 3 - Training Expenses

Pioneering Weekend	74.03
	74.03

Note 4 - Activities Income

Shooting Competition - Scouts	120.00
Flamingoland	1004.00
Cub Challenge Day	82.50
You Shape Day	210.00
Football Competition - Cubs	40.00
Cooking Competition - Scouts	25.00
Northern Lights - Blackhills Deposit Reimbursed	100.00
Gang Show Adverts	215.00
	1796.50

Note 5 - Activities Expenditure

Flamingoland	2024.00
Blackhills - Winter Wonderland Deposit	100.00
Shooting Competition	118.97
St Georges Day	577.42
Cub Challenge Day	40.46
Football Competition - Cubs	30.98
You Shape Day	25.04
Blackhills - Deposits for 2024 Activities	150.00
	3066.87

Bradford North Scouts - Restricted Funds Summary 2024

Group - Funds	Debit	Credit	
10th Bradford North			
01/04/2023 Opening Balance			788.50
			788.50
Squirrels Training Grant			
01/04/2023 Opening Balance			500.00
			500.00
27/03/2024 DLG Pudsey Community Grant (4th Bradford North)		302.08	302.08
	0.00	302.08	
Total Group Funds			1590.58
District Development Fund			
01/04/2023 Opening Balance			3557.40
Bradford North - Branded Table Cloth	84.00		3473.40
Bradford North - Branded Gazebo Canopy & Walls	741.00		2732.40
Scout Network Neckers	130.00		2602.40
Maps of District	18.60		2583.80
Folding Tables	50.97		2532.83
Banners	216.77		2316.06
Leaflets	100.12		2215.94
Taster Sessions for new sections	55.29		2160.65
Soft Axe sets for recruitment events	119.97		2040.68
	1516.72	0.00	
Explorers International	Debit	Credit	Balance
01/04/2023 Opening Balance			603.82
Trsf from Fundraising A/C		2697.90	3301.72
WYSC - First Installment	2750.00		551.72
	2750.00	2697.90	
District Stores	Debit	Credit	Balance
01/04/2023 Opening Balance			1674.85
Wrose - Elec & Water	265.12	24.68	1434.41
BB Properties - Wrose Licence Fee	5.00		1429.41
Maintenance (Gas Cage & Base)	360.24		1069.17
	630.36	24.68	
D of E	Debit	Credit	Balance
01/04/2023 Opening Balance			2784.12
			2784.12
	0.00	0.00	
Scouts - Nordjam	Debit	Credit	Balance
01/04/2023 Opening Balance			2109.55
Nordjam 2024 - Deposits		200.00	2309.55
Nordjam 2024 - Leaflets	30.90		2278.65
	30.90	200.00	
Funds Held in District Bank Account			10314.92

Bradford North District Chair Report

It's always good to reflect on things, and so I started by reading my previous years report, before starting this one. In my closing remarks, I wished 'Godspeed' to our district contingent who were flying out to South Korea for the 25th World Jamboree.

Unfortunately, as we all know, this was not the most successful Jamboree, for several reasons and due to some fundamental flaws, as in holding the Jamboree on a 'flood plain' which with the previous week's rainfall had led to the tents having to be pitched on pallets because of the mud. Equally, this with the incredible heat, had created the perfect environment for mosquitoes too. Due to the Jamboree site being without any tree cover, those extremes of temperature and then the intense storms, led to the decision being taken to evacuate the Jamboree site.

What can be drawn from this was the inadequate planning from the Jamboree's inception and a total lack of risk assessing in choosing the site that they did and furthermore, the lack of sanitation and adequate medical services.

When activities are not well planned and risk assessed, we run the risk of things going wrong as in the terrible and avoidable death of Benjamin Leonard the 16-year-old Explorer Scout, who fell from the Great Orme after being allowed to break away from the group to take what he perceived to be a shorter route back down.

You will of course be aware of the significant ramifications on the back of the 'Prevention of Future Deaths' report into Benjamin's death and the implications for Scouting in the future and in our District.

We as a District have always had managing risk at the forefront of our Scouting and we do not want the refocussing on the need to 'risk assess' all our Scouting activities to become an obstacle in giving the children and young people in Bradford North amazing experiences and the opportunities that can help build confidence, self-esteem and the necessary resilience to succeed in a very competitive and challenging world.

Having recently rejoined the Service Team at Blackhills after a bit of a sabbatical, OK after about 4 years away, I'd forgotten what an amazing resource we have on our doorstep and that we are so lucky as a District to have shared ownership of the site, but which does equally have its challenges.

The other weekend, the site had been booked by the Sikh Community for a day of fun and activities and the young people arrived with smiles on their faces and left being wet to the core, as the weather was horrendous from start to finish, but they were still smiling from ear to ear as they left, as they'd had an amazing time at the site.

There is still an incredibly small number of volunteers who keep the site operational and so it would be good if we could increase the number of volunteers so we can keep the smiles on the children and young people's faces who have spent time at the site and who are eager to come back for more.

We are still getting our heads around the changes in relations to the role and function of the Trustee Board in focussing on the Governance of the District and equally, we have had to look at the role and function of the Blackhills Management Committee, in relation to the running of the site with our fellows Scouters from Bradford South.

We are mindful that there have been some significant changes within Bradford South, but we are determined to work collaboratively and in the very best interests of the site and its many users from both Scouting, youth groups and the many schools in the Bradford district.

We are aware that due to the financial challenges faced by the Local Authority, that one of their two Activity Centres will be closing which is not good news, but equally, this could lead to further bookings for the site.

You might see some changes to the running order of this year's AGM and some changes to the 'make-up' of the Trustee Board and 'terms of office', so please bear with us as its new to us too.

I'd like to close by thanking you all for your amazing dedication and enthusiasm in providing 'outstanding' scouting for the children and young people in Bradford North.

Regards
John Briggs
Chair Bradford North Scouts

Youth Lead Volunteer Report

Youth Shaped Scouting allows our young people to make decisions to form and develop their own adventure, integrity, leadership, care, and cooperation in partnership with adults to learn skills for life.

Over the last year youth shaped scouting in Bradford North has been ever growing and in 2023 awarded the most You Shape awards to date, with this set to be beaten by the end of this year. We have seen Youth Shaped Scouting in so many different ways that haven't stopped from Youth Forums around campfires looking at topics from Internationals to What District events we want to see to young people shaping their future scout Sessions that have been taking place. Also, young leaders taking the lead within their sections running activities and squirrels to explorers not only shaping their Scouting experience but also deriving it themselves too which is amazing!



This year we have seen the launch of the You Shape Award for Squirrels. The You Shape Award allows young learn to learn how to speak up and take the lead. The Award is made up of 4 badges- the central badge, plan, lead and represent badge. We have seen lots of badges been sold. Thank you to all the leaders who are supporting this award and running it has part of their programme.

I would like to say a huge thank you to all our amazing adult leaders and helpers that have made this year, the best it can be for our young people. They have learnt so many skills for life!

Our young people are the future of Scouting and that's why it's so important that we guide, support, and give them our time and energy to lead us into the future together.

Oliver Rhodes
Bradford North – District Youth Lead

Programme Team Report

The Planning Team of Bradford North District have had a busy year organising events for the young people of our district. Across all sections of the district, some events have run extremely well & been well attended, whilst others have not run as they should have due to low booking numbers.

The District held its annual St George's Day celebrations at Blackhills this year, with sunshine coming out making it a wonderful day. The whole district came together for our Whacky Olympics District Camp in May, which was a huge success (the good weather helped). Along with the Squirrels, Beavers & Cubs taking part in the Northern Lights event, which was a huge success.

The Cubs also took part in their Football Tournament, which was well attended. The Games Tournament and the Cub Challenge also took place but were not so well attended.

The Scouts held their annual Cooking Competition, Football Tournament & most recently the Target Competition. All of which were very well attended & a huge hit with the young people.

The Explorers also held their own Cooking Competition, which had more teams participate than the previous year, and the Bradford Monopoly Run, which were enjoyed by all. Unfortunately, the Explorers Target Competition did not run this year due to low numbers.

The Planning Team would welcome any feedback which would help us plan events in the future, along with understanding why some events/activities are well attended, and some aren't. Hopefully we can build on the activities we have ran this year, so they are bigger & better going forward.

5. Nominations

District Chair - John Briggs

District Treasurer - Andrew Wilson

Ex-Officio Trustee Members - Wendy Flatters and Oliver Rhodes

Elected Trustee Members - John Reynolds, Craig Simpson and Phil Stanley

All the above to serve a 2 year term

Scrutineer - Paul Stocks

County Scout Council - to be decided

Blackhills Management Committee - John Reynolds (Campsite Manager), Phil Stanley (Trustee Board Representative Member), Daniel Simpson and Sarah Faulkner

Bradford North District Scouts
Income & Expenditure Account 2023 / 2024

	Current Year		Previous Year	
Unrestricted Income				
Training	0.00		0.00	
Scout Association Membership	21875.00		17193.50	
Badge A/C	4303.95		2372.09	
District Team (Note 1)	1906.51		0.00	
Activities (Note 4)	1796.50	29881.96	4343.96	23909.55
Restricted Income				
Groups	302.08		520.00	
Development Fund	0.00		0.00	
4th Bradford North	0.00		7855.02	
Duke of Edinburgh	0.00		30.50	
Stores	24.68		200.00	
Nordjam / Scouts	200.00		0.00	
Explorers International	2697.90	3224.66	8402.10	17007.62
Other Income				
Scout Shop	7302.04		6125.70	
WSJ 2023	1449.08		11989.96	
Central Explorers	3539.00			
Bradford Gang Show	10117.00	22407.12		18115.66
Total Income		55513.74		59032.83
Unrestricted Expenditure				
District Team (Note 2)	2442.06		365.59	
Insurance	660.93		600.13	
Training (Note 3)	74.03		0.00	
Scout Association Membership	15312.00		14440.00	
Donations	0.00		0.00	
Badge A/C	4105.61		1347.92	
Activities (Note 5)	3066.87	25661.50	4244.81	20998.45
Restricted Expenditure				
Groups	0.00		1596.97	
Development Fund	1516.72		0.00	
4th Bradford North	0.00		38459.92	
Duke of Edinburgh	0.00		30.50	
Stores	630.36		323.85	
Nordjam / Scouts	30.90		0.00	
Explorers International	2750.00	4927.98	8350.00	48761.24
Other Expenditure				
Scout Shop	6156.22		7051.51	
WSJ 2023	2648.75		12575.29	
Central Explorers	4374.59			
Bradford Gang Show	8667.42	21846.98		19626.80
Total Expenditure		52436.46		89386.49
Surplus / (Deficit)		<u>3077.28</u>		<u>-30353.66</u>

Capital Account - 31/03/24

	2024	2023
Opening Balances		
Bradford North District	52990.29	81832.81
Bradford North Scout Shop	5801.79	6727.60
Bradford Gang Show	2015.54	1882.98
Central Explorers	895.90	1215.70
World Jamboree A/C	1981.69	2567.02
	63685.21	94226.11
Income		
Bradford North District	33106.62	40917.17
Bradford North Scout Shop	7302.04	6125.70
Bradford Gang Show	10117.00	2450.22
Central Explorers	3539.00	4177.50
World Jamboree A/C	1449.08	11989.96
	55513.74	65660.55
	119198.95	159886.66
Expenditure		
Bradford North District	30589.48	69759.69
Bradford North Scout Shop	6156.22	7051.51
Bradford Gang Show	8667.42	2317.66
Central Explorers	4374.59	4497.30
World Jamboree A/C	2648.75	12575.29
	52436.46	96201.45
Totals	66762.49	63685.21
Closing Balances		
Bradford North District	55507.43	52990.29
Bradford North Scout Shop	6947.61	5801.79
Bradford Gang Show	3465.12	2015.54
Central Explorers	60.31	895.90
World Jamboree A/C	782.02	1981.69
Totals	66762.49	63685.21
Bank Reconciliation - 31/03/24		
Opening Balance 01/04/23	52990.29	81832.81
Deposits	33076.62	40795.32
Payments	30559.48	69637.84
	2517.14	-28842.52
Closing Balance	55507.43	52990.29
Statement Balance 28/06/23	55507.43	52990.29
Unpresented Cheque	0.00	0.00
Reconciliation Balance	55507.43	52990.29

Bradford North District Scouts

Notes to Accounts

Note 1 - District Team Income

Alex Holdsworth Re: Dorothy Holdsworth Funeral	1500.00
St Georges Day Collection & Badges	84.71
Dorothy Holdsworth - Funeral Collection	305.00
Blackhills - Reimbursement for Software Licence	16.80
	1906.51

Note 2 - District Team Expenditure

Bradford North District Website Licence	18.00
Dorothy Holdsworth Funeral Buffet	214.85
Blackhills - Dorothy Holdsworth Funeral Collection	600.00
Blackhills - Dorothy Holdsworth Bequeathed	1000.00
Mileage Expenses	7.80
Blackhills - Meeting Room Hire	159.00
Stationary	222.82
Charity Digital - Windows Pro Licence (Blackhills)	16.80
District Polo Shirts	104.94
Postage	1.05
Thank you to Scrutineer	69.30
Remembrance Day - Wreath	27.50
	2442.06

Note 3 - Training Expenses

Pioneering Weekend	74.03
	74.03

Note 4 - Activities Income

Shooting Competition - Scouts	120.00
Flamingoland	1004.00
Cub Challenge Day	82.50
You Shape Day	210.00
Football Competition - Cubs	40.00
Cookng Competition - Scouts	25.00
Northern Lights - Blackhills Deposit Reimbursed	100.00
Gang Show Adverts	215.00
	1796.50

Note 5 - Activities Expenditure

Flamingoland	2024.00
Blackhills - Winter Wonderland Deposit	100.00
Shooting Competition	118.97
St Georges Day	577.42
Cub Challenge Day	40.46
Football Competition - Cubs	30.98
You Shape Day	25.04
Blackhills - Deposits for 2024 Activities	150.00
	3066.87

Bradford North Scouts - Restricted Funds Summary 2024

Group - Funds	Debit	Credit	
10th Bradford North			
01/04/2023 Opening Balance		788.50	
		788.50	
Squirrels Training Grant			
01/04/2023 Opening Balance		500.00	
		500.00	
27/03/2024 DLG Pudsey Community Grant (4th Bradford North)		302.08	302.08
	0.00	302.08	
	Total Group Funds		1590.58
District Development Fund			
01/04/2023 Opening Balance		3557.40	
Bradford North - Branded Table Cloth	84.00	3473.40	
Bradford North - Branded Gazebo Canopy & Walls	741.00	2732.40	
Scout Network Neckers	130.00	2602.40	
Maps of District	18.60	2583.80	
Folding Tables	50.97	2532.83	
Banners	216.77	2316.06	
Leaflets	100.12	2215.94	
Taster Sessions for new sections	55.29	2160.65	
Soft Axe sets for recruitment events	119.97	2040.68	
	1516.72	0.00	
Explorers International	Debit	Credit	Balance
01/04/2023 Opening Balance			603.82
Trsf from Fundraising A/C		2697.90	3301.72
WYSC - First Installment	2750.00		551.72
	2750.00	2697.90	
District Stores	Debit	Credit	Balance
01/04/2023 Opening Balance			1674.85
Wrose - Elec & Water	265.12	24.68	1434.41
BB Properties - Wrose Licence Fee	5.00		1429.41
Maintenance (Gas Cage & Base)	360.24		1069.17
	630.36	24.68	
D of E	Debit	Credit	Balance
01/04/2023 Opening Balance			2784.12
			2784.12
	0.00	0.00	
Scouts - Nordjam	Debit	Credit	Balance
01/04/2023 Opening Balance			2109.55
Nordjam 2024 - Deposits		200.00	2309.55
Nordjam 2024 - Leaflets	30.90		2278.65
	30.90	200.00	
Funds Held in District Bank Account			10314.92

I report on the accounts of the Group/District for the year ended 31 March 2024.

Respective responsibilities of Trustees and Scrutineer

As the District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts set out on Receipts and Payments Accounts.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: *P. Stocks*

Paul Stocks

Address: *7 BLAKEHILL AVENUE*
BRADFORD
BD2 3JT

Date: *20/6/24*

Accounts



**BRADFORD NORTH
DISTRICT SCOUT COUNCIL**

**ANNUAL GENERAL MEETING
11th July 2023
Eccleshill United Football Club**



ANNUAL GENERAL MEETING
Tuesday 11th July 2023
AGENDA

- 1. Welcome and introduction**
- 2. Apologies**
- 3. Minutes of Annual General Meeting held on 12th July 2022**
 - *To approve the minutes Executive Committee Approved*
- 4. Chairs Annual Report**
- 5. The District Constitution**
- 6. Blackhills Constitution and Year End Report**
- 7. The Annual Report and Accounts for the year ended 31st March 2023**
 - *To receive and consider the report and accounts submitted by the District Executive for the year ended 31st March 2023*
- 8. ADC Sectional Reports**
 - Squirrels - 4th Bradford North Squirrel Leader to give update on behalf of all Squirrel groups
 - Beavers - Mark Archer
 - Cubs - Sarah Faulkner
 - Scouts - Craig Simpson
 - Explorers - Adam Simpson
- 9. The District Commissioners Appointment for District Chair**
 - To receive the District Commissioner appointment
- 10. Election of Officers to the District Scout Executive**
- 11. The District Commissioner Report**
- 12. The Youth Commissioner Report**
- 13. Presentation of Awards**
- 14. County Representatives**
 - Ian Wormersley
- 15. Date of Next Meeting** : Tuesday 9th July 2024

3. Minutes of Annual General Meeting held on 12th July 2022

BRADFORD NORTH DISTRICT ANNUAL GENERAL MEETING

Minutes of Meeting held on Tuesday 12th July 2022



At 19:30 at Eccleshill Working Mens Club

2. **Present** Andrew Wilson (Treasurer), Robynne Casson (Secretary), Wendy Flatters, John Reynolds, Adam Simpson, Daniel Simpson, Jodi Stanley, Phil Stanley, Craig Simpson, Sarah Faulkner, Kevin Jones, Lesley Atkins, Louise Atkins, Elaine Seed, John Emsley, Malcolm Race, Andrew Dacre, Phil Lowde, Emily Hall, Ian Brooks, Beth McGrath, Steve Rollins, Oliver Rhodes, David Hall, Catherine Hetherington, Bev Howard, Bill Joynes, Barbara Smith, David Norris, AJ Cranmer, Stephen Bailey, Megan Barker, Dave Rollins, Jonathan Wingfield, John Ratnik, Matt Turner, Elaine Clough
3. **Apologies** John Briggs (Chair), Emma Simpson, Becky Casson, Les Horsley, Angelica Halliday, Mark Halliday, Zara Hamilton, Rachel Duxbury, Leo Duxbury, Shaun Dwyer, Seth Sheard, Richard Dempsey, Susan Glynn, Kerry Walker, Craig Milner, Bob Johnston, Tim Atkins, Steve Sutcliffe, Chrissy Sutcliffe

Item	Discussion
Gang Show Update	• Will be taking place at Bradford Playhouse theatre • Still looking for people to join the cast. Encourage leaders to promote in their group for if anyone wants to get involved • Also looking for volunteers to help on stage, dressers, etc. • Rehearsals start in September and run through to November • Tickets will be approx. £10 • Show dates are 24th November, 25th November and 2 on 26th November • Please contact John Metcalfe on 07854 322754 for any further information
3. Minutes of Annual General Meeting held on 14 th September 2021	• Minutes reviewed and Approved - Proposed Bill Joynes, Seconded Malcolm Race
5. District Constitution	• No changes to District Constitution in the past year • The constitution is available on the website to view
6. The Blackhills Constitution	• Meeting in October 2021 took place but no agreement put in place so no EGM was organised • No changes to Blackhills Constitution have taken place in the past year
7. The Annual Report and Accounts for the year ended 31 st March 2022	• Treasurer Andrew Wilson gave an overview of accounts • Done a 3 year comparative this year to give view of how we have compared to last financial year before pandemic • Scout Shop has supported groups for £648 towards cost of OSM membership • Stores income is a rebate from the water board • Explorers international is money sent into district by the fundraising as it has to be paid out of District account • 91% growth in sales through Scout Shop. Please keep encouraging parents to shop there. Made a surplus of £375 • Will be having a sale on 16th and 30th July on uniform



	with the old logo on. Have about £1500 worth of stock that we don't wish to write off • Cost of insurance has gone down but insured level has gone up • Will be looking at producing a more real time stock list of uniform in stock. In the meantime, if you email Andrew about what you are after, he can check if in stock already or if needing to be ordered
8. ADC Sectional Reports	• Still looking for an ADC Beavers. If anyone would like to volunteer or nominate someone, please speak to Wendy Flatters
9. The District Commissioners Nomination for District Chair	• Wendy Flatters would like to appoint John Briggs • John Briggs accepts
10. Election of Officers to the District Scout Executive	District Scout Executive: District Treasurer: Andrew Wilson District Secretary: Robynne Casson District Scrutineer: Paul Stocks Elected Members on committee until 2023: Dave Rollins, Zara Hamilton and Faeem Lal Nominated Members on committee until 2023: John Reynolds and Craig Simpson Adam Simpson as DESC Oliver Rhodes as Youth Commissioner All the above were agreed with Blackhills Management Committee: Nominated Members on committee until 2023: John Reynolds, Sarah Faulkner and Phil Stanley All the above were agreed with Representative to the County Scout Council -Wendy Flatters asked if anyone is willing to stand for County Scout Council -John Capes volunteered and all agreed
	Date of Next Annual General Meeting: • Tuesday 12th July 2023

4. Chairs Annual Report



I'd like to start by thanking the District Commissioner, Trustee Board members, and of course all the Adults for their continued support and hard work, which has enabled us to provide some brilliant Scouting to the children and young people in Bradford North.

It's been a positive experience being part of the pilot to transform the way we do things in Scouting in Bradford North. This will make volunteering in Scouting much easier and more fun, with the aim being to encourage more adults to volunteer in Scouting and where they find that experience of volunteering rewarding and so stop around. Adults are the key to enable us to deliver a much better programme and the ability to offer the amazing experiences and opportunities that Scouting provides to more children and young people in the district.

Part of these changes have meant we have had to look at the District Constitution and the make up of the new Trustee Board which has replaced the Executive Committee. Moving forward, the Trustee Board will focus on the Governance of the district and not the day-to-day operations as it did before.

Ensuring that Scouting is accessible to all, there is a real focus and direction to get Scouting into areas of the District where we know Scouting could make a real difference to children and young people's lives and create those opportunities and experiences that we know can set a child or young person on a much more positive trajectory and where their hopes and aspirations can be achieved.

This targeted approach to getting Scouting into parts of our District where we could make a real difference is being coordinated centrally, but we will be closely involved in this work, as we know our District very well and where the focus should be.

'Stronger Together' is a strap line for one of the major Banks, but I think it also fits extremely well in our ambition as a District to be much more 'Together' with the other Districts who make up the Bradford Metropolitan area, and I know this ambition is also shared by the County Commissioner.

We have a real opportunity in Bradford and its outlying Districts to come together with the City of Culture coming to the City in 2025. This is a once in a lifetime opportunity to come together and showcase Scouting at its best and I know that Bradford North will be 100% behind this.

We've had some brilliant successes in relaunching a number of groups in the last 12 months and these groups continue to grow. I think it is really important that we share the experiences of these groups, so that we can learn from what has worked well and perhaps the things that were reflected on, that didn't go brilliantly. If we are to open up more opportunities for children and young people to be involved Scouting, we need to ensure this is successful and sustainable too.

I'd like to end by wishing our young people and adults who will be winging their way to South Korea for the Jamboree 'God Speed' and have an amazing time!!

John Briggs

Chair

Bradford North District Scout Council

5. The District Constitution

Bradford North District Scout Council Constitution

District Scout Council

i. The District Scout Council is the electoral body, which supports Scouting in the District. It is the body to which the District Trustee Board is accountable.



ii. Membership of the District Scout Council is open to:

Ex officio Members

- Commissioners
- County Commissioner
- County Chair
- District and Group Active Support Managers
- Scouters
- Administrators
- Section Assistants
- Skills Instructors
- Advisors
- All Explorer Scouts
- All members of the District Scout Network
- A representative of the Troop Leadership Forum, selected from amongst the membership of the Forum;
- Representatives of each District Explorer Scout Unit, selected from amongst the membership of each Explorer Scout Unit
- A representative of the District Scout Network, selected from amongst the membership of District Scout Network
- Members and Associate Members of the Movement registered in the Scout District and including Members of the District Scout Active Support Units;
- All parents of Explorer Scouts
- Persons elected or reselected annually by the District Scout Council on the recommendation of the District Commissioner and the District Trustee Board.

iii. Membership of the District Scout Council ceases upon:

- the resignation of the member;
- the dissolution of the Council;
- the termination of membership by Headquarters following a recommendation by the County Trustee Board.

iv. The District Scout Council must hold an Annual General Meeting within six months of the financial year end to:

The Annual General Meeting must:

a) Undertake governance oversight by

- adopting (or re-adopting) the constitution of the Scout Council (see POR rule 5.3)
- confirming (or re-confirming) the dates of charity's financial year
- agreeing the number of members that may be elected to the Trustee Board
- agreeing the quorum for each of:

- o meetings of the Scout Council
- o meetings of the Trustee Board
- o meetings of any sub-Committees

(see POR rules 5.5.2.7, 5.5.2.8, 5.5.2.9)

b) Review the previous year

- receive and consider the Trustees' Annual Report and the annual statement of accounts prepared by the Trustee Board.

The accounts must have completed their examination by an appropriate auditor, independent examiner, or scrutineer.

The Trustees' Annual Report and Accounts presented to the Scout Council must include the formal report prepared by the auditor, independent examiner, or scrutineer.

c) Make appointments



- approve the District Commissioner's nomination of the Chair of the Trustee Board
- approve the District Commissioner's nomination of members of the Trustee Board
- elect a Secretary to the Trustee Board, or agree the Trustee Board's nomination of a Trustee Board Administrator.
- elect a Treasurer to the Trustee Board
- elect Trustees to the Trustee Board
- approve the appointment (or re-appointment) of any Presidents or Vice Presidents
- appoint (or re-appoint) an auditor, independent examiner or scrutineer as required

The Annual General Meeting of a District Scout Council must also:

1. nominate representatives of the District Scout Council to represent the District on the County Scout Council.

The District Trustee Board

The Trustee Board must act in the charity's best interests, acting with reasonable care and skill and take steps to be confident that:

- The charity is:
 - well managed
 - carrying out its purposes for the public benefit
 - complying with the charity's governing document and the law
 - managing the charity's resources responsibly
- the charity is operating compliant with POR, including effective management of the Key Policies listed in chapter 2 - The Equal Opportunities Policy, Privacy and Data Protection Policy, Religious Policy, Safeguarding Policy, Safety Policy, Vetting Policy, Youth Member Anti-bullying Policy.
- young people are meaningfully involved in decision making at all levels
- there are sufficient resources (funds, people, property and equipment) available to meet the planned work of the District including delivery of the high quality programme and resource requirements of the training programme (POR Rule 4.9.6)
- The Scouts has a positive image in the local community

The Trustee Board members must themselves collectively:

- develop and maintain a risk register, including putting in place appropriate mitigations
- ensure that the charity's finances are properly managed, including development and maintenance of appropriate budgets to support the work of the charity
- maintain and manage:
 - a reserves policy for the charity (including a plan for use of reserves outside the 'minimum')
 - an investment policy for the charity
 - a public benefit statement for the charity
- ensure that people, property and equipment are appropriately insured, and that any property and equipment owned or used by the charity is properly protected and maintained
- promote and support the development of Scouting in the local area.
- ensure the appointment and management and operation of any sub-committees, including appointing a Chair to lead the sub-committee
- ensure that effective administration is in place to support the work of the Trustee Board
- appoint any Administrators, Advisers and co-opted members of the Trustee Board
- ensure transparency of operation, including:
 - prepare and approve the Annual Accounts and arrange their sign-off of by an auditor, independent examiner or scrutineer as appropriate and as appointed by the Scout Council at their Annual General Meeting
 - prepare and approve the Trustees' Annual Report (which must include the Annual Accounts)
 - present the approved Trustees' Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting (AGM)
 - following the AGM, ensure that a copy of the Trustee Annual Report and Accounts is sent to County Trustee Board administration and, if a registered charity, is filed with the appropriate charity regulator (if the regulator's rules require it).



- j) take responsibility for adherence to Data Protection Legislation recognising that, dependent on circumstances, it will at different times act as a Data Controller and as a Data Processor
- k) individually and collectively maintain confidentiality regarding appropriate Trustee Board business
- l) where staff are employed:
 - act as a responsible employer in accordance with Scouting's values and relevant legislation
 - ensure that effective line management is in place for each employed staff member and that these are clearly established and communicated
 - ensure that appropriate specific personnel insurance is in place

iii. The District Trustee Board consists of:

Ex officio members

- District Chairman;
- District Commissioner;
- District Youth Commissioner;
- District Secretary;
- District Treasurer;
- District Explorer Scout Commissioner

Elected members

- Persons elected at the District Annual General Meeting
- These should normally be four in number
- The actual number must be the subject of the resolution by the District Scout Council

Nominated members

- persons nominated by the District Commissioner
- the nominations must be approved at the District Annual General Meeting,
- persons nominated need not be members of the District Scout Council and their number must not exceed that of the elected members.

Co-opted members

- persons co-opted annually by the District Trustee Board,
- the number of co-opted members must not exceed the number of members who may be elected.

Right of Attendance

- the County Commissioner and the County Chair have the right of attendance at meetings of the District Trustee Board.

iv. Additional Requirements for sub-Committees:

- sub-Committees consist of members nominated by the Committee.
- The District Commissioner and the District Chair will be ex-officio members of any sub-Committee of the District Trustee Board.
- Any fundraising committee must include at least two members of the District Trustee Board, No Section leader or Assistant Leader should search on such a fundraising sub-Committee.
- The end of year accounts for Blackhills Scout Campsite to be declared as an appendix by Bradford North District Scout Council and Bradford South District Scout Council (as per Blackhills terms of reference).

v. Additional Requirements for Charity Trustees:

- All members of the District Trustee Board are Charity Trustees of the Scout District



- Only persons aged 18 and over may be full voting members of the District Trustee Board because of their status as Charity Trustees (however the views of young people in the District must be taken into consideration)
- Certain people are disqualified from being Charity Trustees by virtue of the Charities Acts (See POR rule 13.1)
- Charity Trustees are responsible for ensuring compliance with the relevant legislation including the Data Protection Act.

Conduct of Meetings in the Scout District

i. In meetings of the District Scout Council only the members specified may vote.

ii. Decisions are made by a majority of votes of those present at the meeting. In the event of an equal number of votes being cast on either side in any issue the Chairman does not have a casting vote and the matter is taken not to have been carried.

iii. The District Scout Council must make a resolution defining a quorum for meetings of the Council and the District Trustee Board and its sub-Committees. The District Trustee Board will hold a Quorum of 4 Trustees including the District Treasurer or a member of the Finance Committee.

7. The Annual Report and Accounts for the year ended 31st March 2021

It has been great to see Bradford North Scouts enjoying a full year of recovery since the disruption brought to Groups following the Covid-19 pandemic.

We have seen an increase in membership for the District which you see in the accounts with membership fees increasing by almost £2000, a few more activities and I know there is a full programme for the next 12 months.

I have continued assisting in Groups where required, if anyone needs any support just give me a call and I will endeavour to help.

Sales of badges have increased by over £1000 which is great to see as it means we have lots of young people active and achieving awards, we do ask Groups to please buy badges from the District Badge Secretary we have a great system now in place which means as long as we have stock or stock is available from Scout Shop we typically have badges within 7 days, we don't make much on badges but every penny helps as they say.

I have continued to assist Cath Fawbert with the Scout Shop, they have had a bumper year with sales increasing by over £1500, as with the badges they more we can encourage Groups and parents to support the Scout Shop the more we can support Groups. The Scout Shop is continuing in paying for OSM with a direct support to Groups.

It has also been great to see the Explorers who are attending the World Scout Jamboree achieve their fundraising targets and we wish them a great time and experience as they head off to South Korea in just a few weeks time.

Andrew Wilson
District Treasurer



Scrutineer's Report to the Trustees of the

BRADFORD NORTH DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31 March 2023.

Respective responsibilities of Trustees and Scrutineer

As the District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts set out on Receipts and Payments Accounts.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:

Paul Stocks

Address: 7 BLAKEHILL AVENUE

BRADFORD

BD2 3JT

Date:

27/5/23



Bradford North District Scouts
Income & Expenditure Account 2022 / 2023

	Current Year		Previous Year	
Unrestricted Income				
Training	0.00		0.00	
Scout Association Membership	17193.50		15268.00	
Badge A/C	2372.09		1296.05	
Fundraising	0.00		12.50	
Activities	4343.96	23909.55	3703.00	20279.55
Restricted Income				
Groups	520.00		174.95	
4th Bradford North	7855.02		1920.00	
Duke of Edinburgh	30.50		0.00	
Stores	200.00		12.94	
Nordjam / Scouts	0.00		0.00	
Explorers International	8402.10	17007.62	2250.00	4357.89
Other Income				
Scout Shop	6125.70		4580.20	
WSJ 2023	11989.96		5167.02	
Central Explorers	4177.50		1821.50	
Bradford Gang Show	2450.22	24743.38	0.00	11568.72
Total Income		65660.55		36206.16
Unrestricted Expenditure				
District Team	365.59		476.11	
Insurance	600.13		626.97	
Training	0.00		244.84	
Scout Association Membership	14440.00		10720.00	
Donations	0.00		0.00	
Badge A/C	1347.92		2340.03	
Activities	4244.81	20998.45	3862.00	18269.95
Restricted Expenditure				
Groups	1596.97		2386.95	
4th Bradford North	38459.92		1259.10	
Duke of Edinburgh	30.50		30.50	
Stores	323.85		207.71	
Nordjam / Scouts	0.00		0.00	
Explorers International	8350.00	48761.24	2250.00	6134.26
Other Expenditure				
Scout Shop	7051.51		4204.76	
WSJ 2023	12575.29		2600.00	
Central Explorers	4497.30		1758.30	
Bradford Gang Show	2317.66	26441.76	0.00	8563.06
Total Expenditure		96201.45		32967.27
Surplus / (Deficit)		<u>-30540.90</u>		<u>3238.89</u>



Barclays Bank Reconciliation - 31/03/23

Opening Balance 01/04/22		81832.81		81599.58
Deposits	40795.32		21696.27	
Payments	69637.84	<u>-28842.52</u>	21463.04	<u>233.23</u>
Closing Balance		<u>52990.29</u>		<u>81832.81</u>
Statement Balance 31/03/23		52990.29		81863.31
Unpresented Cheque				
		<u>0.00</u>	<u>30.50</u>	<u>30.50</u>
Reconciliation Balance		<u>52990.29</u>		<u>81832.81</u>

Capital Account - 31/03/23**Opening Balances**

Bradford North District	81832.81		81599.58	
Bradford North Scout Shop	6727.60		6352.16	
Bradford Gang Show	1882.98		1882.98	
Central Explorers	1215.70		1152.50	
World Jamboree A/C	2567.02	94226.11	0.00	90987.22

Income

Bradford North District	40917.17		24637.44	
Bradford North Scout Shop	6125.70		4580.20	
Bradford Gang Show	2450.22		0.00	
Central Explorers	4177.50		1821.50	
World Jamboree A/C	11989.96	65660.55	5167.02	36206.16
		<u>159886.66</u>		<u>127193.38</u>

Expenditure

Bradford North District	69759.69		24404.21	
Bradford North Scout Shop	7051.51		4204.76	
Bradford Gang Show	2317.66		0.00	
Central Explorers	4497.30		1758.30	
World Jamboree A/C	12575.29	96201.45	2600.00	32967.27
Totals		63685.21		94226.11

Closing Balances

Bradford North District	52990.29		81832.81
Bradford North Scout Shop	5801.79		6727.60
Bradford Gang Show	2015.54		1882.98
Central Explorers	895.90		1215.70
World Jamboree A/C	1981.69		2567.02
Totals	63685.21		94226.11



District Team Expenses

DC Support Day - Gilwell	60.02
Stationary - Paper, Printer Ink, Certificate Frames	168.33
Remembrance Day Wreath	27.50
Flowers - Dorothy Holdsworth	16.50
Postage	9.24
Christmas Social	7.94
Meeting Room Hire	60.00
Parking	5.60
Meeting Refreshments	10.46
	365.59

Activities

Description	Income	Expend
Flamingoland 2022	290.00	65.01
St Georges Day - Blackhills Funday		631.16
Shooting & Archery Competition Medals		50.18
District Camp	1060.00	705.50
Bradford Gangshow	593.96	1399.00
Beaver Day		19.00
Cub Games Tournament	92.00	64.96
Flamingoland - 1st Bradford North	2308.00	1250.00
Axe Throwing Trophy		60.00
	4343.96	4244.81

Bradford North Scouts - Restricted Funds Summary 2023

4th Bradford North	Debit	Credit	Balance
01/04/2022 Opening Balance			30604.90
02/04/2022 HSBC A/C Closure	2140.61	7855.02	36319.31
11/05/2022 Trsf to 4th Bfd North A/C	6319.31		30000.00
11/05/2022 Trsf to 4th Bfd North A/C	30000.00		0.00 -30604.90
	38459.92	7855.02	

Group - Funds

10th Bradford North	
01/04/2022 Opening Balance	788.50
	788.50

Squirrels Training Grant

01/04/2022 Opening Balance		0.00
24/02/2023 Squirrels Training Grant	500.00	500.00
Total Group Funds		1288.50

District Development Fund

01/04/2022 Opening Balance			5134.37
15/04/2022 Pop-up Banners	240.00		4894.37
06/05/2022 Vacancy Boards	180.00		4714.37
18/06/2022 Bell Boating AJ Cranmer	10.00		4704.37
27/07/2022 Facebook Adverts	15.23		4689.14
06/10/2023 First Aid Course	151.25		4537.89
17/10/2022 First Aid Course	150.00		4387.89
21/10/2022 Oliver Rhodes - T1 Training	38.60		4349.29
28/11/2022 You Shape Banners	105.00		4244.29
28/11/2022 T1 Training - A Walsh	95.00		4149.29
17/01/2023 T1 Training - L Griffen	95.00		4054.29
30/01/2022 T2 Training - O Rhodes	85.00		3969.29
11/02/2023 First Aid Course	150.00	20.00	3839.29
29/03/2023 Tear Drop Flags	281.89		3557.40 4845.90
	1596.97	20.00	

Explorers International

	Debit	Credit	Balance
01/04/2022 Opening Balance			551.72
Just Giving - Sam Smalley		1426.81	1978.53
WSJ 2023 - Receipts & Payments	8350.00	6975.29	603.82 655.92
	8350.00	8402.10	

District Stores	Debit	Credit	Balance
01/04/2022 Opening Balance			1798.70
EDF - Electricity	129.00		1669.70
Scottish Water	94.85		1574.85
Marquee Bookings	100.00	200.00	1674.85
	323.85	200.00	
D of E	Debit	Credit	Balance
01/04/2022 Opening Balance			2784.12
Cancelled Chq & Replacement	30.50	30.50	2784.12
	30.50	30.50	
Scouts - Nordjam	Debit	Credit	Balance
01/04/2022 Opening Balance			2109.55
			2109.55
Funds Held in District Bank Account			12070.34 42675.24
Separate Bank Accounts			
Gang Show	Debit	Credit	Balance
01/04/2021 Opening Balance			1882.98
			1882.98
Central Explorers	Debit	Credit	Balance
01/04/2021 Opening Balance			1152.50
Income 2022		0.00	1152.50
Expenditure 2022	0.00		1152.50
Scout Shop	Debit	Credit	Balance
01/04/2021 Opening Balance			0.00
Income 2022		5167.02	5167.02
Expenditure 2022	0.00		5167.02
WSJ Fundraising	Debit	Credit	Balance
01/04/2021 Opening Balance			0.00
Income 2022		1821.50	1821.50
Expenditure 2022	0.00		1821.50
Funds Held in Separate Bank Accounts			10024.00
Total Restricted Funds			22094.34

8. ADC Sectional R



We now have 3 Squirrel Dreys in the District with the first opening in November 2022. All 3 Dreys are increasing in numbers and it has been great to see them in attendance at District events. They all loved the Easter Egg Hunt and did brilliantly at the St Georges Day Parade and Service. One group also attended the first Squirrels Big Day Out organised by County and it went down very well. It has



been great to see the young people get involved and the energy that they have. We will look forward to seeing Squirrels continue to expand in the next year and more events being organised that Squirrels can attend.



The Beavers as a district is doing very well, numbers of young people and adult volunteers are coming along nicely. Events Beavers have done as a District was the Easter egg hunt which all groups attended and they came out with lots of Easter eggs. The other trip Beavers have had the experience of doing was going to Flamingo Land which all groups who attended had a fantastic day with all their friends. Beavers is a great way of learning new skills at that young age. They have lots of great opportunities from doing a trips like Flamingo Land, attending Blackhills Scout Campsite and camping with all their friends in scouting and learning great skills.

Mark
ADC Beavers



This last 12 months in the Cub section probably hasn't been the best 12 months we've had, however those events that we did have and the groups that took part all seemed to have a great time. We managed to have the Liz Lavan Games Tournament in March, Flamingo land in April and Cub Challenge most recently in June! We also had some groups turn out to egg hunt for Blackhills. Hopefully now we have the calendar for the next 18 months this will help make events go ahead and not have to be cancelled! There is still space to add new stuff too....

Sarah Falkner
ADC Cubs



This year has been a disappointing year for the Scouts and District events. We managed to bring back the Target competition for the first time since covid hit, and this saw the first tomahawk competition as part of that. We also had Flamingo Land where some groups turned out for it and all had a great day. Hopefully in 2023-24 we can have a better year!

Craig Simpson
ADC Scouts



EXPLORERS

The previous year has been an exciting one for the Explorers of Bradford North. All groups have been running a full programme of activities and camps. The year has seen the Explorers section of Bradford North decrease by approximately 17%, decreasing from 35 young people (as of 31/01/2022) to 29 young people (as of 31/01/2023). This is primarily due to a shortness of leaders at 46th St Saviours, as their Explorer unit was forced to close. The Explorers affected were given the opportunity to join other units.

Although numbers have decreased from last year's census, I know group numbers have increased during the year and will hopefully continue to do so.

I'd like to thank all of the Explorer leaders in Bradford North for their continuing hard work and effort they put in running their units.

We have been able to run a full programme of joint activities, including:



- Cooking Competition
- Target Competition
- Bradford Monopoly Run

We will continue to build on the success of these activities, with the hope of making them bigger and better in the following year. We will also hopefully be running a Camping Competition in 2024, along with starting the quarterly joint meetings that we previously enjoyed prior to Covid. The groups will also be striving to achieve more top awards and complete more activity badges.

The District will have 5 Explorers going to South Korea for the World Scout Jamboree in 2023. All of these amazing young people reached their fundraising goal on time, which is an outstanding achievement. I know they will all enjoy their time in South Korea and do Bradford North District proud.

Adam Simpson

DESC

10. Election of Officers to the District Scout Trustee Board

- To elect the following officers to the District Scout Trustee Board:

District Treasurer: Andrew Wilson
 District Secretary: Robynne Casson
 District Scrutineer: Paul Stocks

Elected and Nominated members of the Council to the District Trustee Board

- Elected Members on committee until 2024: Phil Stanley and Zara Hamilton
- Nominated Members on committee until 2024: John Reynolds and Craig Simpson
- Adam Simpson as DESC
- Oliver Rhodes as Youth Commissioner

Nominated members of the Council to the Blackhills Management Committee

- Nominated Members on committee until 2024: John Reynolds, Sarah Faulkner and Phil Stanley (who will be the Trustee representative for Bradford North)

Representative to the County Scout Council

- To announce the results of the election of member of District on to the County Scout Council

11. The District Commissioner Report

It is great to report that we are seeing a steady growth in both Young members and Volunteers across the District and we look as if we finally have the pandemic behind us.

I appointed Oliver Rhodes as the District Youth Commissioner in October 2022, since taking on the role he has been enthusiastically supporting leaders to deliver the "You Shape" programme and has been a great asset to helping with the Transition that Scouting is going through at the present time.

As a District we have invested in resources to help develop Scouting, in the form of X Frame Displays, information boards, railing banners and feather sails, for either inside or outside use; post April we are hoping to purchase a Gazebo cover fully branded for use at Galas, Fairs and any promotional events, all are available free to borrow.

We have seen two of our Groups move premises, the 2nd have reformed and moved to Café West, Allerton and the 37th have been forced to move from Haworth Road to Allerton Methodist due to Haworth Rd Church being closed and sold. Unfortunately due to Leadership we have had to close 10th Bradford North (Manningham) who were not able to reform post Covid.

I am pleased to see that we have Squirrel Drays (Young people aged 4-6 years old) meeting at 2nd, 4th and 47th - it is great to see our Younger members enjoying new adventures in Scouting while wearing



their unmistakable Red uniform, this section is drawing in the help of Parents and is beneficial to the Group and welcoming in new volunteers.

April 2022 we held our St George's Day celebration at Blackhills where we were able to invite all the District including Parents/Carers/ Families to enjoy the Celebration and to have some fun time afterwards on inflatables and Jamboree fund raising stalls.

Our Young People who are representing our District to the 25th World Scout Jamboree which is being held in South Korea have been out Fund Raising, both in their Groups and the District as well as personal events, my thanks go to all who have supported these Young people to have an adventure of a lifetime and one that will never be forgotten. Oliver and I are also attending the WSJ in an IST (International Service Team) role. We also have two young people who are participants on the County ski trip to Canada early 2024.

2022/2023 we started to be introduced to the changes that will affect the District through the Scout Association Transition process, I attended a Conference with members of the County –“BaseCamp22” at Manchester University in May 2022 to discuss how the transition into Teams would look, since then West Yorkshire have been one of the Pilot Counties to put the new approach of dividing into Teams into operation- from this we have formed our Welcome Team who have been going to Groups/ Sections to meet with new volunteers rather than having a formal meeting with a panel from the Appointments Team. I would like to thank Jodi Stanley and the Welcome Team for their dedication in reducing the number of new members to be seen, this is an ongoing process and we welcome any comments to make this experience run more smoothly. Other Teams being formed in the District are the Trustee Team (Executive), Programme Team and Growth and Development Team with others to follow as we develop the District and gain more information from HQ.

I would like to thank Eccleshill WMC who made us most welcome for us to hold our Monthly Members meeting, due mainly to car parking it was decided to move and I would like to thank Eccleshill United for making us welcome.

I would like to thank The District Team – John, Oliver, Adam, Craig and Sarah for their continuous work in the District and arranging District Events for all Groups to attend, some events have had a better uptake than others which has led to a number being cancelled. Going forward we have put together a Calendar of Events from September 2023 – December 2024 to put into your yearly Group Programme. We also welcomed Mark to join the ADC's with the Beaver Section in February 2023 who had recently moved into the District. My thanks also go to the Trustee Team led by John Briggs (Chairperson), Andrew Wilson (Treasurer) and Robynne Casson (Secretary) and all the Team for their commitment in developing the District and supporting Groups making the Transition into a Team Based Group.

As always I would like to thank all Volunteers in the District, Groups, Young People and the families who support Scouting, with them we would be nowhere and the Young people would not be able to develop their “Skills for Life” that can be a great asset to them later in life.

I am looking forward to a great Year ahead, the opening of Beavers at 9th Bradford North and possibly more Sections/ Groups that are being identified by the Growth Team (District and County) and the District growing in both membership of Young People and hopefully Adult volunteers.

Finally Good Luck and have a fantastic time to all the Participants representing Bradford North to the 25th World Scout Jamboree.

12. The Youth Commissioner Report

Youth Shaped Scouting allows our young people to make decisions to form and develop their own adventure, integrity, leadership, care, and cooperation in partnership with adults to learn skills for life.

Over the last year youth shaped scouting in Bradford North has been ever growing and in 2022 awarded the most You Shape awards to date, with this set to be beaten by the end of this year. We have seen Youth Shaped Scouting in so many different ways that haven't stopped from Youth Forums around campfires looking at topics from International to their local campsite renovation to young



people shaping their future scout Sessions that have been taking place. Also, young leaders taking the lead within their sections running activities and Squirrels to Explorers not only shaping their Scouting experience but also deriving it themselves too which is amazing!

In the past year we have also set up new scouting to include young people that have previously been missed. The growth of Squirrels has been phenomenal to watch alongside the development of the new Network section which have amazing opportunities planned for after the summer.

I would like to say a huge thank you to all our amazing adult leaders and helpers that have made this year the best it can be for our young people. They have learnt so many skills for life!

Our young people are the future of Scouting and that's why it's so important that we guide, support, and give them our time and energy to lead us into. I am extremely for the upcoming year and in addition some new You Shape scouting launches coming for Bradford North, so keep your eyes peeled for even more information coming out.





Report for the year ended 31st March 2023

BLACKHILLS SCOUT CAMPSITE MANAGEMENT COMMITTEE

The Blackhills Management Committee (BMC) reports to the District Executives of Bradford North and Bradford South District Scout Councils. Its conduct is governed by a constitution agreed by the two Executives.

Each Executive appoints 4 representatives at their annual general meetings each year. Additional co-opted members may be appointed to the Committee to assist in the governance of the campsite in agreement with the constitution agreed by the two Executives.

During the year ending 31st March 2023 the BMC was composed of:

Chairman	Ian Lund	Bradford South
Treasurer	Trevor Kershaw	Co-opted member
Secretary	Daniel Simpson	Bradford North
Campsite Manager	John Reynolds	Bradford North
	Phil Lowde	Bradford North (until July 2022)
	Sarah Faulkner	Bradford North
	Phil Stanley	Bradford North (from July 2022)
	Phil Chadwick	Bradford South (until July 2022)
	Janine Ellie-Smith	Bradford South (from July 2022)
	Mick Lovatt	Bradford South (from July 2022)
	Nagib Bleem	Bradford South (from April 2022)

The site has operated well over the last 12 months the first full year after removal of all restrictions from the pandemic. Site usage has been good with an increased use by schools, particularly for Duke of Edinburgh Award schemes and community groups during the week. The service team is however greatly depleted and few additional volunteers have come forward despite efforts to recruit additional volunteers or to parcel up work which could be undertaken by Scout Groups or individual volunteers.

The lease has still not been signed with John Eaton, the woodland owner. Various clauses in the proposed lease agreement have been challenged by Bradford South's Executive (the lead negotiator on behalf of this campsite). These have been conveyed to the solicitors for both parties and to the Scout Association's Trust Corporation which will hold the lease on behalf of the Campsite. A revised lease is being drafted by the landowner's solicitor for



further consideration. The intransigence of the landowner's solicitor on a number of points appears to be frustrating all efforts to resolve the position.

Changes to the Constitution have not been resolved. The BMC was asked by North's DC to write a draft for consideration by both Executives to try and move this topic along. This was done and submitted. Bradford North's Executive questions some points included. No formal response was received again from the Bradford South Executive. The BMC believe they have done all they can to expedite a new Constitution, but without engagement between the two Executives no further progress can be made. The Constitution remains that signed by both District Executives in 2019.

Progress is being made in clearing the findings of various statutory health and safety related inspections, principally associated now with the electrical conditions report on the fixed site infrastructure.

1. BOOKINGS

The bookings for use of the site are almost back to normal levels. The break down of bookings is shown in the table below

Building/Activity	Receipts	Costs	Net income
Camping	£12306	nil	£12306
Visitors	£4869	Nil	£4869
Rhodes	£22869	£3474	£19395
Grimley	£5943	£1287	£4656
Eaton	£4374	£4798	-£424
Clewer	nil	£1673	-£1673
Carlton	Nil	£246	-£246
TOTAL			£38,883

The Rhodes Hut and the Joseph Eaton Centre had new boilers fitted during the year. The Rhodes Hut boiler was simply age, a part broke which was obsolete 20 years ago and no spares could be sourced. The Eaton was irreparably damaged when the system froze up despite being left running during a severe cold spell. Both now have condensing boilers with frost stats which should minimise the risk of freezing and provide a better gas use efficiency.



The Clewer "crewside" building was officially declared finished at the end of the year. We await its use as a "Junior Service Team" accommodation.

The Carlton remains under repair, though can be used if necessary. With little use the work to restore the building has not had any priority. There remains an opportunity to change the use of this building if so directed by the Executives.

There remains a marked increase in use by schools during the week. Finding wardens to cover these bookings is no less easy than in previous reports.

We hosted a large contingent of Polish Scouts and Guides (from Manchester!) during the summer. This was a different experience for our wardens and volunteers. Their standards were different to that which we would expect from UK Scouts or Guides. They were closely managed by their District Commissioners. As far as site was concerned it seemed that if they could break it, they did several times over.

Our thanks as ever go to Jacqueline Craven who manages the bookings, sorting out the odd requests, finding wardens and generally making sure we don't get too far in debt.

Julie Wright as SAS Manager and Colin Ambler as Activities Co-ordinator have worked hard together to ensure we have instructors to cover most of the request. The SAS Manager's role is still developing and some of the tasks across the site management will move to others as we work with this position.

2. LEASE

The lease on the woodland remains a work in progress much to the frustration of the Management Committee as we have stated in previous reports.

The twist this year appears to be a dispute between the landowners solicitor and the Scout Association Trust Corporation and our solicitor about naming the Trustees of both Districts within the wording of the lease.

There remain a number of issues with the draft lease which are of concern. It would help everyone if Bradford South's Executive as the lead negotiators could provide regular written updates to the BMC and Executives.

3. OWNED LAND

No particular work was done with the owned farmland during this last year.



4. STATUTORY DUTIES

The risk assessments for routine tasks on site and the adventurous activities are now available to download from the website.

The Fire Risk Assessment "non-conformities" have been cleared during the year with the exception of a rail across a storage area in the Carlton. This is proving to be problematic as it is difficult to fix in a manner that does not stop the use of the area. The regular routine testing of fire alarms and smoke detectors remains an issue.

Work has just been completed to upgrade the electrical distribution system across the site. The old Generator Hut has been stripped and disconnected from the electrical system. It will be used as a flammable store for petrol and paint when we have solved the condensation issue. Other electrical work is taking place to remedy faults noted in the Condition Report, largely done by Les Horsley as our volunteer electrician.

GDPR compliance has continued and the site is nearly fully compliant in its reported data handling. The BMC has failed to find anyone willing to take on the role of GDPR Co-ordinator and would ask either District to help us with this role.

CCTV remains non-functional beyond the Car Park. The presence of CCTV cameras further down site may be acting as a deterrent as we have had no significant incidences of vandalism in the last 12 months.

5. MAINTAIN

Site maintenance work has been limited by the lack of volunteers. The site is still being well presented, but there is an ever growing list of tasks to complete. We have tried to entice Explorer Scouts Units to take up some jobs, but this has been unsuccessful for a variety of reasons.

Whilst no major wind damage occurred this year the tree surgeon continues to be busy in the Spring months. We are now dealing with a large number of silver birch which have reached the end of their natural lives and are being removed from areas around buildings and camping areas before they fall and cause damage or injury.

Major work carried out using volunteers during the last year.

- a. Survival Stores – These have been gutted and a new floor of rolled stone laid by volunteers aided by Bradford's Polish Scouts. The roof has been supported and strengthened and work will continue to make this into a long-term storage area for building and construction materials which are presently cluttering other areas of the site.



- b. The wood pile has been removed ready for a digger to clear the site and dig new post holes for the new fence. Different storage will be implemented for wood once this is complete to hopefully prevent the area becoming as dangerous as it has been in recent years.
- c. The Mary Bushell shelter has been installed alongside the decking of the old Tuck Shop down site. Again, the Bradford Polish Scouts provided much welcome labour for this with guidance from our volunteers.
- d. The Clewer – Crew Side Building has been declared complete and available for use.
- e. The activity ranges are undergoing repairs to stabilise the shelters and provide a secure working area.

Scout Active Service team manager and assistant have worked to encourage Adventurous Activity leaders and Wardens. Several additional volunteers were recruited at an open day and training for them is being planned. External providers are continuing to offer activities to schools where our volunteers are not available.

6. DEVELOP

Development work on site remains essentially on hold awaiting input from the two Districts as to the future requirements of Scouting within Bradford. Manpower is also limiting our ability to proceed with major work at this time.

Plans for a new Cub Adventure Playground based on installation work by volunteers with bought timber and acquired bits and pieces of safe equipment are underway. The RoSPA guidance on playground safety suggests we should restrict equipment height to mitigate any falls on our non-tactile surfaces. We need agreement from Bradford South's Executive to allow this development. Until this is received, we will continue to patch and repair the existing structures as best we can and remove them as they can no longer safely be repaired. We removed the bouldering wall at the beginning of the year as we could not repair this structure.

We have several sets of soft archery on site for use especially by Squirrels and Beavers. The picture trails and orienteering box are getting some use and are proving popular with the school parties. We will look to develop the range of activities we can offer especially to the younger end who may not be able to take part in our instructor led activities.

Bushcraft skills were launched as an activity towards the end of the year. This at the moment is experimental, but there are a number of volunteers wanting to train to deliver this and some interest from our users.



7. PLAN

The plan is to maintain the infrastructure of site in as good a condition as possible within the constraints of our finances and manpower availability.

The Survival Stores will be a major focus of work to return it to a functioning building which can be used to release other areas currently being used for storage.

The Cub Adventure Playground remains an area which needs attention. Without replacements this year we regret that we will be forced to remove all of this facility by the end of 2023 as we will be unable to guarantee its safety.

The road into site below the activity area is beginning to deteriorate. We would anticipate that this will need resurfacing in 2024. We will seek pricing from the contractor who carried out the work from Lee Lane a few years ago. The anticipated budget is around £15000 to £20000.

We will take advantage of resources and materials to begin the process of opening the Development and Heather fields for use in the future. Initially we are reviewing how to safely remove the old Assault Course and provide a more convenient access into the Heather field.



Accounts



**BRADFORD NORTH
DISTRICT SCOUT COUNCIL**

**ANNUAL GENERAL MEETING
12th July 2022
Eccleshill Working Mens Club**



ANNUAL GENERAL MEETING

Tuesday 12th July 2022

AGENDA

1. **Welcome and introduction**
2. **Apologies**
3. **Minutes of Annual General Meeting held on 14th September 2021**
 - *To approve the minutes Executive Committee Approved:*
4. **Chairs Annual Report**
5. **The District Constitution**
6. **Blackhills Constitution**
7. **The Annual Report and Accounts for the year ended 31st March 2021**
 - *To receive and consider the report and accounts submitted by the District Executive for the year ended 31st March 2021*
8. **ADC Sectional Reports**
 - Beavers - DC
 - Cubs - Sarah Falkner
 - Scouts - Craig Simpson
 - Explorers - Adam Simpson
9. **The District Commissioners Appointment for District Chair**
 - *To receive the District Commissioner appointment*
10. **Election of Officers to the District Scout Executive**
11. **The District Commissioner - Report**
12. **Presentation of Awards**
13. **County Representatives**
 - Elaine Clough
 - Matt Turner
14. **Date of Next Meeting : Tuesday 11th July 2023**



3. Minutes of Annual General Meeting held on 14th September 2021

BRADFORD NORTH DISTRICT ANNUAL GENERAL MEETING

Minutes of Meeting held on Tuesday 14th September 2021

At 19:30 at Blackhills Scout Campsite

3. **Apologies** Steve Preston (60th GSL), Beth McGrath, Steve Rollins, Emily Hall, Stuart and Michelle Laws, Rachel Duxbury, Nick Tindall (Bfd Sth chair), All Leaders of 46th

Item	Discussion
4. Minutes of Annual General Meeting held on 14 th July 2020	Minutes reviewed and Approved – Proposed Dave Rollins, Seconded Phil Lowde
5. District Constitution	- The District Constitution was reviewed - Proposed to be 4 people from committee with an officer included in that 4 - Will be looked at more closely and will review policies closer in near future - Everyone happy to move it forward
6. The Blackhills Constitution	- Tried to meet with Bradford South counterparts to agree but pandemic and new appointment of DC in Bradford South have delayed the meeting - Meeting has been re-arranged for 21st October 2021 - Will hold an extraordinary general meeting to approve Blackhills constitution once that meeting has taken place
7. The Annual Report and Accounts for the year ended 31 st March 2021	- Treasurer Andrew Wilson gave an overview of accounts - Try to keep a reserve in district to keep for one year expenses. Most groups got support from Scout Recovery fund. Waived district levy and county halved their levy - Went from £57,000 to £21,000 income. - Money from activities halved due to none taking place. Big Camp was cancelled which gave an income from the refunds, but these went back out when reimbursing to groups. Flamingo Land also needed refunding via cheque - Some income from badges via groups that kept going - Some fundraising from Dave Rollins and Andrew Wilson - District expenses were items such as printing, wreath for cenotaph, etc. - Insurance was equipment in stores - Please encourage groups to buy badges from within district. Email ordering set up through Andrew and Cath. Currently have £4000 worth of badge stock. Encourage groups to go to Cath for uniforms. Direct through Scout Association have a 12 week back order but we have some in stock - Set some funds aside as COVID recovery. Used this for postcards to recruit new leaders. At last exec meeting, we talked about also using that support for First Aid courses. Some groups have lost leaders



	altogether so want to try get some more in. If not registered for Gift Aid as a group, please speak to Andrew. Can be backdated for about 6 years and can help get some money in the pot • No questions raised in the meeting
8. The District Commissioners Nomination for District Chair	• Wendy Flatters would like to appoint John Briggs • John Briggs accepts
9. Election of Officers to the District Scout Council	• No ADC Beavers so anyone willing to volunteer, please speak to Wendy Flatters • Treasurer – only nomination was Andrew Wilson and he is prepared to sit for another term of office. Everyone was happy to approve • Secretary – no nominations. Robynne Casson has been minute taker but no one seems to have capacity to do secretary. Please ask about if anyone would like to volunteer. Doesn't have to be a leader, can be a parent • Paul Stocks stopping as District Scrutineer. Everyone was happy to approve
10. District Commissioners Nominations for the District Executive	• Wendy Flatters nominated Craig Simpson and John Reynolds for District Exec. Everyone was happy to approve
11. Elected members of the District to the District Executive	• 2 nominations from Phil Lowde and Dave Rollins. Everyone was happy to approve • Would encourage new people to come in as continues to be the same people
12. Elected members of the District to the Blackhills Management Committee	• Youth Commissioner stood down last year and no nominations for a replacement. John Briggs expressed how important these positions are and we need to fill them • Phil Lowde, Daniel Simpson and Sarah Faulkner happy to continue on BMC
13. Elected Adult representative to the West Yorkshire County Scout Council	• Wendy Flatters asked if anyone is willing to stand for County Scout Council • John Capes volunteered and all agreed
	Date of Next Annual General Meeting: • Tuesday 12th July 2022



4. Chairs Annual Report

I've felt that we have had a period of consolidation in the District since our AGM last September and we have seen the true effects of the Pandemic in relation to the retention of the membership of the District, which has shown we have had a reduction in numbers.

It's been a mixed picture up and down the Country, but what it has shown, is that we as a District, need to focus our efforts on growing our numbers of both Young People and Adults.

Moving forward, this will be a real focus for the District Team and Executive Committee, and we are determined to breath new life into the Committees by encouraging the participation of Young People and for those Young People to help shape the future of the District, particularly on the Executive Committee.

There is also work to be done at Group level, to try and establish full and strong Executive Committees to support the Scouting within the Groups.

There have been changes within Scouting within the Bradford district, particularly in Bradford South and we are mindful that it is essential that we work closely together, along with the other Districts within the Metropolitan District to ensure the growth of Scouting in the area and the continued opportunities and experiences this offers the Young People, who are going to be the future of the City of Bradford and its surrounding Towns.

The long running saga of the Blackhills Lease continues, and we still have no immediate resolution to this, which is far from ideal. Although we are pretty much fully operational at the Campsite, usage is still below pre pandemic levels and so this needs to be monitored moving forward so that we have the financial resources to maintain and of course develop the site. On behalf of the District, I'd like to thank the Blackhills Management Committee for the work they have done over the last 10 months. We are so lucky to have such a resource, but we continually fall short in having the necessary help that is needed to maintain the running of the site and as with the lease, there needs to be some resolution to this situation.

We are so lucky to have a number of our Young People from the District attending the Word Jamboree in South Korea in 2023 and I'm sure they will do us proud and grow as individuals through the shared experiences they will have.

I'd like to finish by thanking the District Commissioner, District Officers, Executive Members and of course all the Adults for their continued support and hard work over the last 10 months to Scouting in Bradford North.

Yours in Scouting,

John Briggs

Chair

Bradford North District Scout Council

7. The Annual Report and Accounts for the year ended 31st March 2021

It has been great to see Scouting in Bradford North moving back to normal activities in 2022 following the disruption brought for Groups following the Covid-19 pandemic.

The legacy of the pandemic will remain with us for sometime to come, the impact on Groups has not been insignificant both financially and in structure for Group Executive Committees.



I have spent time this year supporting two groups as Treasurer whilst new ones are recruited, for 47th Bradford North we have a new Treasurer recruited and the handover is taking place before September.

I have also played a larger role assisting Cath Fawbert with the Scout Shop, we had some challenges with needing to change banks following the HSBC deciding to start charging for banking facilities, this is now completed and we have also introduced the option to pay by card in the Scout Shop.

The Scout Shop has had a bumper year which is great for the District as over 30 years ago it was founded by Bradford West to support Scouting in the District, this year it has supported all Groups by paying for OSM, we encourage all Groups to use it themselves and encourage their parents to use it for all uniform needs,

As we move forward, a key support for Groups is registering for Gift Aid, Gift Aid is the ability to claim the Tax Paid by parents or supporters on weekly membership fees, donations or sponsorships and enables Groups to reclaim 25p in the pound back from HMRC.

If you require support on registering please contact me: treasurer@bradfordnorthscouts.org.uk

Andrew Wilson
District Treasurer

Scrutineer's Report to the Trustees of the

BRADFORD NORTH DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31 March 2022

Respective responsibilities of Trustees and Scrutineer

As the District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts set out on Receipts and Payments Accounts.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Paul Stocks

Address: 7 BLAKEHILL AVENUE
BRADFORD
BD2 3JT

Date: 26/5/2022



Bradford North District Scouts
Income & Expenditure Account 2021 / 2022

	Current Year (2022)		Previous Year (2021)		Year - 2020	
Unrestricted Income						
Scout Association Membership	15268.00		11375.00		19091.50	
Badge A/C	1296.05		212.02		1356.35	
Fundraising (Note 1)	12.50		157.77		0.00	
Training	0.00		0.00		450.00	
Activities (Note 2)	3703.00	20279.55	7305.00	19049.79	15233.72	36131.57
Restricted Income						
Groups / Development	174.95		563.00		8600.00	
4th Bradford North	1920.00		0.00		0.00	
Duke of Edinburgh	0.00		0.00		1250.00	
Stores	12.94		0.00		500.00	
Norjam / Scouts	0.00		0.00		3297.89	
Explorers International	2250.00	4357.89	0.00	563.00	2240.00	15887.89
Other Income						
Scout Shop (Note 3)	4580.20		1.57		2396.71	
WSJ 2023 (Note 6)	5167.02		0.00		0.00	
Central Explorers	1821.50		958.00		2926.80	
Bradford Gang Show	0.00	11568.72	0.00	959.57	104.60	5428.11
Total Income		36206.16		20572.36		57447.57
Unrestricted Expenditure						
District Team (Note 4)	476.11		411.16		714.57	
Insurance	626.97		678.55		673.46	
Training (Note 5)	244.84		66.00		380.40	
Scout Association Membership	10720.00		16046.00		0.00	
Donations	0.00		400.00		0.00	
Badge A/C	2340.03		116.22		535.79	
Activities (Note 2)	3862.00	18269.95	7684.13	25402.06	12887.20	15191.42
Restricted Expenditure						
Groups	2386.95		410.00		2037.50	
4th Bradford North	1259.10		0.00		0.00	
Duke of Edinburgh	30.50		0.00		569.00	
Stores (Light & Water)	207.71		341.66		613.62	
Norjam / Scouts	0.00		0.00		4980.70	
Explorers International	2250.00	6134.26	0.00	751.66	2140.00	10340.82
Other Expenditure						
Scout Shop (Note 3)	4204.76		0.00		1906.45	
WSJ 2023 (Note 6)	2600.00		0.00		0.00	
Central Explorers	1758.30		798.48		2883.96	
Bradford Gang Show	0.00	8563.06	0.00	798.48	2070.70	6861.11
Total Expenditure		32967.27		26952.20		32393.35
Surplus / (Deficit)		3238.89		-6379.84		25054.22



Capital Account 2020 / 2021

	Current Year 2022		Previous Year 2021		Year - 2020	
Bank Opening Balance						
Barclays Bank Account	81599.58		88140.51		58826.52	
Cash in Hand	0.00		0.00		2826.77	
Gang Show Bank	1882.98		1882.98		3849.08	
Central Explorers Bank	1152.50	84635.06	992.98	91016.47	950.14	66452.51
Bradford North Scout Shop						
HSBC Current A/C	3100.82		2825.82		2616.96	
High Interest A/C	3201.34		3199.78		3193.37	
Cash in Hand	0.00		274.99		0.00	
Petty Cash	50.00	6352.16	50.00	6350.59	50.00	5860.33
Total		90987.22		97367.06		72312.84
Surplus / Deficit for year						
District - Unrestricted	2009.60		-6352.27		20940.15	
District - Restricted	-1776.37		-188.66		5547.07	
Scout Shop (Note 4)	375.44		1.57		490.26	
WSJ 2023 (Note 3)	2567.02		0.00		0.00	
Central Explorers	63.20		159.52		42.84	
Gang Show	0.00	3238.89	0.00	-6379.84	-1966.10	25054.22
Closing Balance - 31/03/22		94226.11		90987.22		97367.06
Represented by:						
Barclays Bank Account	81832.81		81599.58		88140.51	
Cash in Hand	0.00		0.00		0.00	
WSJ 2023	2567.02		0.00		0.00	
Central Explorers	1215.70		1152.50		992.98	
Gang Show	1882.98	87498.51	1882.98	84635.06	1882.98	91016.47
Bradford North Scout Shop						
HSBC Current A/C	3475.85		3100.82		2825.82	
High Interest A/C	3201.75		3201.34		3199.78	
Cash in Hand	0.00		0.00		274.99	
Petty Cash	50.00	6727.60	50.00	6352.16	50.00	6350.59
		94226.11		90987.22		97367.06
Bradford North District Assets						
Scout Shop Stock		7531.11		8482.21		8147.22
Badge Stock		3889.66		3669.90		3785.72
Badges - Group funds in advance		158.03		172.95		194.00
50% Blackhills Scout Campsite (Note 5)		110692.50		105239.50		114789.00
District Stores Equipment		46575.00		20000.00		20000.00
Revised 01/05/21 - to insurance valuation						
Duke of Edinburgh Equipment		1500.00		1500.00		1500.00



Bank Reconciliation - Barclays Bank

	Current Year 2022		Previous Year 2021		Year - 2020	
Opening Balance 01/04/21	81599.58		88140.51		58826.52	
Deposits	21696.27		19202.79		49412.49	
Payments	21463.04	<u>233.23</u>	25743.72	<u>-6540.93</u>	20098.50	<u>29313.99</u>
Closing Balance 31/03/22	<u><u>81832.81</u></u>		<u><u>81599.58</u></u>		<u><u>88140.51</u></u>	
Statement Balance 31/03/22	81863.31		81599.58		88140.51	
Uncleared Deposits None	<u>0.00</u>		<u>0.00</u>		<u>0.00</u>	
Unpresented Cheque Chq-100607	30.50	<u>30.50</u>	<u>0.00</u>		<u>0.00</u>	
Reconciliation Balance	<u><u>81832.81</u></u>		<u><u>81599.58</u></u>		<u><u>88140.51</u></u>	



Bradford North District Scouts - Notes to Accounts 2022

Note 1 - Fundraising

D Rollins	12.50
	12.50

Note 2 - Activities

	Income	Expenditure
Flamingoland Bookings	3055.00	
Flamingoland - Safeway Coaches		1190.00
Flamingoland - Tickets		2024.00
OSM Support - BN Scout Shop	648.00	648.00 Support to Groups using OSM from Scout Shop
	3703.00	3862.00

Note 3 - Scout Shop

Sales	4580.20	91% growth over 2020 Sales
Expenditure	3302.96	
Gross Surplus	1277.24	
OSM Support - Bradford North Groups	648.00	160.5% growth in Gross Surplus has enabled
Invest - New Laptop & Sumup Card Machine	253.80	financial support to Groups by sponsoring
Net Surplus	375.44	OSM Subscription and to invest in a new laptop and the purchase of a Sumup Card Machine so customers can now pay by card.

Note 4 - District Team

Christmas 2021 - Leaders Social	47.13
District Kneckerchiefs	58.50
Equipment	33.96
Gifts / Flowers	24.00
Jamboree Selection Day	45.10
Meetings refreshments	11.77
Postage	20.94
Remembrance Day - Poppy Wreath	18.50
Room Hire	160.00
Stationary	56.21
	476.11

Note 5 - Training

DC Induction Day - Gilwell	155.00	DC Training, refreshments & room hire
Training Refreshments	9.84	for Training Courses.
Training Room Hire	80.00	
	244.84	

Note 6 - World Scout Jamboree (WSJ 2023)

Income	5167.02	Fundraising activities for participants of WSJ
Expenditure	2600.00	2023 - South Korea and payments to County
	2567.02	for places



Bradford North Scouts - Restricted Funds Summary 2022

4th Bradford North	Debit	Credit	Balance	
01/04/2021 Opening Balance			29944.00	
05/02/2022 Badges	97.20		29846.80	
05/02/2022 Kneckerchiefs	105.90		29740.90	
28/02/2022 Annual Membership	1056.00		28684.90	
25/03/2022 TSA Charity Grant		1920.00	30604.90	660.90

Group - Funds

10th Bradford North

01/04/2021 Opening Balance			2152.50
28/02/2022 Annual Membership	1364.00		788.50

St James Beavers Thornton

01/04/2021 Opening Balance			413.00
28/02/2022 Annual Membership	413.00		0.00
Total Group Funds			788.50

District Development Fund

01/04/2021 Opening Balance			5569.37
19/04/2021 Income - Bonfire 2017		50.00	5619.37
27/07/2021 Leaflets	152.40		5466.97
03/11/2021 First Aid Course	152.25		5314.72
08/11/2021 First Aid Course - Bookings		124.95	5439.67
23/11/2021 First Aid Course	155.30		5284.37
18/01/2022 First Aid Course	150.00		5134.37

Explorers International

	Debit	Credit	Balance
01/04/2021 Opening Balance			551.72
Trsf from Fundraising A/C		2250.00	2801.72
WYSC - First Installment	2250.00		551.72

District Stores

	Debit	Credit	Balance
01/04/2021 Opening Balance			1993.47
Wrose - Elec & Water	187.80		1805.67
Maintenance	6.97		1798.70

D of E

	Debit	Credit	Balance
01/04/2021 Opening Balance			2814.62
24/03/2022 WYCSC - DofE Gold	30.50		2784.12

Scouts - Nordjam

	Debit	Credit	Balance
01/04/2021 Opening Balance			2109.55
			2109.55

Funds Held in District Bank Account 43771.86



Separate Bank Accounts

Gang Show		Debit	Credit	Balance
01/04/2021	Opening Balance			1882.98
				1882.98
Central Explorers		Debit	Credit	Balance
01/04/2021	Opening Balance			1152.50
	Income 2022		1821.50	2974.00
	Expenditure 2022	1758.30		1215.70
Scout Shop		Debit	Credit	Balance
01/04/2021	Opening Balance			6352.16
	Income 2022		4580.20	10932.36
	Expenditure 2022	4204.76		6727.60
WSJ Fundraising		Debit	Credit	Balance
01/04/2021	Opening Balance			0.00
	Income 2022		5167.02	5167.02
	Expenditure 2022	2600.00		2567.02
Funds Held in Separate Bank Accounts				12393.30
Total Restricted Funds				56165.16

8. ADC Sectional Reports



BEAVERS

A verbal report will be given on the evening by the DC



cubs

We've had a number of events happen and a number that were cancelled due to lack of attendance. This is the first time back after covid returning to face to face so hopefully this can all be built on going forward.

The first one was the football tournament joint with the scouts and this was made into a football fun day as only 3 Cub teams entered. All that attended had a great time.

Then we had the district event to Flamingo Land, this was well attended by the district and a great number of cubs. The weather was great and all that came seemed to have a great time and we look forward to doing it again next year.

It was nice to have St George's day return too and see all the cubs parading at Blackhills and enjoying the fun inflatables afterwards.

We had some of our cubs attend Blackhills Campsite Easter Egg hunt that returned for the first time! Was great to see them all taking part again.

Then finally we would have had our Cub challenge but this was cancelled as only 3 teams put names forward.

Let's get planning for the future year ahead and see what it brings!

Sarah Falkner ADC Cubs





Great to see the scout sections all back scouting, camping and doing activities! Disappointing that district events haven't been well attended but this can be improved on.

We kicked off with our scout football tournament but only 2 teams entered so we made this a fun day with the 3 Cub teams and had them all play different games. Let's hope to get this back next year now.

Then the scouts also went along to Flamingo Land with the rest of the district and had a great time!

Finally we had St. George's day at Blackhills and how great was it to have so many scouts represented across the groups!

Unfortunately due to leadership illness the scout ranges competition had to be postponed but this looked like it was going to be a great turn out!

Roll on next year and building on the stuff we've started with this year!

Craig Simpson ADC Scouts



EXPLORERS

The previous year has been a challenging one for the Explorers of Bradford North. Many groups ran a limited programme of events during lockdown, some meeting online & some meeting outside when restrictions permitted.

The year has seen the Explorers section of Bradford North increase by approximately 6%, increasing from 33 young people (as of 31/01/2021) to 35 young people (as of 31/01/2022). This is a tremendous achievement, to not only maintain the number of Explorers but to increase it. The Explorer Leaders of the district have done a tremendous job during a difficult time. I'd like to thank them all for continuing hard work and effort they put in running their units.

Even though our Explorer numbers increased, it was not without casualties. Unfortunately due to a shortness of leaders at 60th Thornton Abbott, their Explorer unit was forced to close. The Explorers affected were given the opportunity to join other units and I'm happy to report that most of the Explorers are still active in another group. With the easing of lockdown restrictions the Explorers section was able to start planning future joint events, including a cooking competition, camping competition & Monopoly Run. The hope is that these events will be ran annually, helping to bring the Explorers closer together.

The District will have 5 Explorers going to South Korea for the World Scout Jamboree in 2023. They are all currently well on their way to achieving their fundraising target, and the District will continue to support these young people in their challenge.

Adam Simpson DESC

10. Election of Officers to the District Scout Executive

- To elect the following officers to the District Scout Executive:

District Treasurer: Andrew Wilson

District Secretary: Robynne Casson

District Scrutineer: Paul Stocks

Elected and Nominated members of the Council to the District Executive

- Elected Members on committee until 2023: Dave Rollins, Zara Hamilton and Faeem Lal
- Nominated Members on committee until 2023: John Reynolds and Craig Simpson
- Adam Simpson as DESC
- Oliver Rhodes as Youth Commissioner



Nominated members of the Council to the Blackhills Management Committee

- Nominated Members on committee until 2023: John Reynolds, Sarah Faulkner and Phil Stanley

Representative to the County Scout Council

- To announce the results of the election of member of District on to the County Scout Council

11. The District Commissioner – Report

Following a turbulent year of restrictions, 2021-2022 has been more settled for most Groups, although there is still a rebuild of the District and Groups with having numerous “Ups and Downs”.

A short-Term Development Plan has been developed looking at the Growth of the District both Young people and Volunteers and a “Local Head Count” has been put into practice to see where numbers are growing and where development is required to help it grow.

Another area being looked at is that the Young People are influencing their sectional programme helping them to achieve Top Awards through a high-quality programme. I am hoping to see more Awards recorded on the 2023 Census

Other areas being looked at and developing is that each Group is to have a functioning Executive with all Officers in place and a committee, remember please that Leaders are not to hold an Officer position on the committee.

As a District we have seen a significant improvement with our Adults achieving or renewing their Mandatory Training requirements, the Association continues to increase the Mandatory requirements along with its commitment to online training as a move away from “Face to Face” training

We have seen the re-launch of 4th Bradford North early in the year after Taster sessions in their new venue and catchment area of Thackley, unfortunately none of the existing members followed the Group. The Group is now growing in all sections and hopefully will be opening Squirrels in the autumn of 2022 – adult volunteers are still required in all sections – I would like to thank AJ and John Ratnik for all their help and support with the Group.

47th are another Group who have gone from strength to strength building their Leadership team and increasing their Young people with the help and guidance from Craig and Sarah and members of the District.

I was pleased to see the response and applications to attend the 25th World Scout Jamboree which is being held in South Korea in the summer of 2023 – from the selection day we have 5 Young people representing the District 3 Explorers from Central and 2 Scouts from 9th, also 2 Explorers who unfortunately missed out on a World Jamboree place have gained a place to go to Canada with the County – all participants have started their Fund Raising, please can we support them at their various events. Oliver and myself will be supporting the Jamboree in an IST (International Support Team) role.

The Scout shop has seen a significant increase in sales post Covid and is now in a position to support Groups to register with OSM or to help with renewing their licence as well as continuing to support the cost of Adult First Aid Courses (part of Mandatory Training for all sectional volunteers).

Blackhills Campsite continues to provide quality camping for our District at it's temporary reduced rate of £1 per night, it has a significant list of jobs that need filling to maintain the standard that has been achieved in past years, we continue to need volunteers for Wardening, Instructing and both Young and adult service Team – training and part costs are available for courses where applicable to National Governing Body status.

My thanks go to members of the District Team, Executive led by John Briggs (Chairperson) and Groups that continue to provide opportunities for the young people to develop their “Skills for Life” I would especially like to thank Andrew Wilson (District Treasurer) who has been keeping the District finances in order and is helping Groups to change banks, following certain banks decisions to charge charities for transactions. Additionally promoting and assisting in Groups applying for Gift Aid, this provides an opportunity for Groups to recoup funds from HMRC up to the last four years.



I look forward to us all growing the District during the next year and joining together in events for all sections and the whole District.

Anyone who would like to help to develop the District, there are opportunities available, please contact me for more details – email dc@bradfordnorthscouts.org.uk or phone 07790018713





Report for the year ended 31st March 2022

BLACKHILLS SCOUT CAMPSITE MANAGEMENT COMMITTEE

The Blackhills Management Committee (BMC) reports to the District Executives of Bradford North and Bradford South District Scout Councils. Its conduct is governed by a constitution agreed by the two Executives.

Each Executive appoints 4 representatives at their annual general meetings each year. Additional co-opted members may be appointed to the Committee to assist in the governance of the campsite in agreement with the constitution agreed by the two Executives.

During the year ending 31st March 2022 the BMC was composed of:

Chairman	Ian Lund	Bradford South
Treasurer	Trevor Kershaw	Co-opted member
Secretary	Daniel Simpson	Bradford North
Campsite Manager	John Reynolds	Bradford North
	Phil Lowde	Bradford North
	Sarah Faulkner	Bradford North
	Phil Chadwick	Bradford South

The site has operated over the last 12 months with increased controls on access and hygiene because of the regulations and advice in place during the COVID-19 pandemic. Site usage has been good with an increased use by schools, particularly for Duke of Edinburgh Award schemes during the week.

The lease has still not been signed with John Eaton, the woodland owner. Various clauses in the proposed lease agreement have been challenged by Bradford South's Executive (the lead negotiator on behalf of this campsite). These have been conveyed to the solicitors for both parties without any response. The delay appears to be with both parties' solicitors failing to engage in a timely manner.

Changes to the site Constitution was discussed at a joint Executives and Management Committee meeting in October. Several tasks were taken away from this meeting by the District Executives. Nothing further has been received from the Bradford South Executive since that meeting and the Constitution remains that signed by both District Executives in 2019.

Progress is being made in clearing the findings of various statutory health and safety related inspections.

We have received no response from Districts or anywhere else to our search for a replacement Treasurer.



1. BOOKINGS

The bookings for use of the site are recovering, but remain less than in previous years. Camping and day visits are slightly up whilst use of the Grimley Centre is down on previous years. The Rhodes Hut continues to be well used and the Eaton is now contributing to the income for the site.

We have seen a marked increase in use by schools during the week. This is putting some pressure on the few volunteers who can open and provide a warden's presence during the normal working week.

The use by the Duke of Edinburgh's Award scheme providers working in schools especially has increase over recent months. Whilst this is pleasing it is beginning to indicate changes needed to our facilities to deal with these less experienced users.

The recovery in use has seen our finances become more normal. The overall revenue is still down on previous years. The impact of utility cost increases has not yet been fully seen but has reduced the margin between income and expenditure by around 1 to 2% this year. We have adjusted our hiring rates to attempt to offset the foreseen rises. It is probable that we will need to further adjust charges for the 2023 season. This review will take place in September.

2. LEASE

The lease on the woodland remains a work in progress much to the frustration of the Management Committee. The lease as submitted by Mr Eaton's solicitors in 2021 contained several clauses which were not acceptable to Scouting. Our solicitors submitted requested changes but nothing of any significance appears to have been done by the other party's solicitors since that time.

Our attempts to put pressure on the solicitors has had no effect. The only positive agreement is that our solicitor has agreed to cap his charges.

Informal discussions with Mr Eaton are ongoing.

3. OWNED LAND

An enquiry was made to Bradford Council regarding the use of the owned land for Scouting purposes. There is no record of any discussions with the Council in either parties records over the use of the land of Lee Farm as a Scout Campsite.

The farm is within Bradford's declared "Green Belt" and any development for other than agricultural use would require full planning permission, including all environmental, biodiversity, drainage and similar risk assessments being satisfied before the application can be considered.

That will include what we describe as the Development Field above the track. The regulations however allow up to 28 days camping on agricultural land without any need for permission from the Council or



other bodies. That would permit us the limited use of that area and the possibility of opening the fields to one off camps by Scouting or external users with permission from our tenant.

4. STATUTORY DUTIES

The Campsite Handbook review is complete. This is available on site as a paper copy or electronically by request. The website though substantially updated has not yet reached the standard where we can make the documentation more readily available.

The risk assessments for routine tasks on site are being developed. Those for the adventurous activities will be made available on the website as soon as possible.

The Fire Risk Assessment carried out in April 2021 raised several "non-conformities" which have largely been addressed during the year. The regular routine testing of fire alarms and smoke detectors remains an issue following the decision by the volunteer who was doing this weekly to withdraw and concentrate on other Scouting activities.

The Electrical Condition Report of all the fixed electrical wiring is also complete in April 2021. Again significant numbers of non-compliance with present regulations were found. The distribution network across site was the main cause of most. Remediation work requires the use of qualified electricians and installers. Work has just been completed to upgrade the distribution system from the mains incomer as far as the Rhodes Hut. Further work is required to bring the remaining parts of the system into compliance during this next year, however there is some enabling works required in the old generator house to allow this to proceed. A definition of the work involved and the health and safety precautions needed are being worked out at this time.

GDPR compliance has continued and the site is fully compliant in its reported data handling.

CCTV whilst still not fully functional across site is now registered with the Information Commissioner and the necessary risk assessments and notifications are in place.

5. MAINTAIN

Site maintenance work has been limited by the lack of volunteers. The site is still being well presented, but there is an ever growing list of tasks to complete. The "Job List" will be published on the website soon in the hope that some of these might be attractive to Scout Groups or individuals to tackle as projects.

We were heavily impacted by wind damage to trees during the first part of 2022. This required major work by our specialist tree surgeon and his company to secure and remove damaged and fallen timber. Several substantial oaks were felled by the wind and removed during this operation. The wood looks now in particularly good order.

Two major pieces of work have been carried out using volunteers during the last year.



- a. The Rhodes Hut - a beam under the kitchen failed and needed replacement. The opportunity as taken to replace the kitchen floor covering at the same time. The same team also replaced the curtaining in the hall and is working their way through the bedrooms. Very positive comments have been received from our users.
- b. Carlton – the floor in the kitchen and one of the toilets also failed. This may have been because of the vandalism that flooded the kitchen a couple of years back. The floors are now back in place, new floor covering has been installed and the building put back into a state where it could be used again.

The Clewer – Crew Side Building work has progressed to the point that the principal areas are now complete. We are waiting for materials to complete the shower, toilet and disabled toilet/washroom. Some exterior work, decking and guard rails remains to be completed.

The old County Survival Stores, which was returned for our use in 2020, has been cleared of supplies and equipment beyond use (this was a major undertaking by two volunteers who amongst other things cleared more than a dozen bin liners of perished foodstuffs and other equally obnoxious items). It was found that the floor laid by the Survival team in the lean-to store had collapsed and some of the roof joists had failed. Plans are in place to replace this floor and carry out roof repairs. There is a substantial amount of material within the store that may be of use to others. We will try and sort this out over the next year and make it available for offers.

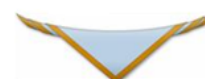
A sink unit is in the process of being installed to the outside of the Survival Stores for the use of overnight and lightweight campers. This might address some of the issues we are facing with cleanliness from DofE groups especially.

Scout Active Service team manager and assistant have worked to encourage Adventurous Activity leaders. The task of extending the team to maintenance and support remains a challenge. The number of volunteer wardens continues to be an issue which is not showing any sign of swift solution.

The changes requested in 2021 to the Constitution to allow the site to maintain itself more effectively were discussed in October at a joint Executive and BMC review meeting. A number of points were taken back to the Districts to work on. Nothing has been heard from Bradford South's Executive since that meeting. The Constitution remains as signed by both Districts in 2019. The BMC will endeavour to operate this within the time constraints needed to ensure a safe and well-presented site.

6. DEVELOP

Development work on site remains on hold awaiting input from the two Districts as to the future requirements of Scouting within Bradford. Labour is also limiting our ability to proceed with major work currently.





We have been donated a shelter from the legacy of Mary Bushell - a long time Scouter in the County. This will be erected by the decking where the old Tuck Shop was. It will provide a covered space for day visitors or as a wet weather shelter further down site, relieving pressure on the Cub Shelter area.

We have been successful during the past year in two grant applications. We intend to build on this experience by developing project plans so that when an opportunity is seen we have the groundwork for completion of the application for funding in place.

We will increase our efforts to advertise the site along with requests for additional volunteers to operate and maintain the estate. An initial target for this will be school based Duke of Edinburgh Award providers who have already shown interest in the site.

7. PLAN

The plan is to maintain the infrastructure of site in as good a condition as possible within the constraints of our finances and manpower availability.

We need to fill the position of Treasurer. This is a defined role within the Constitution and should be taken by a member of the elected District representatives. It has been (and currently) is filled by someone seconded by the BMC to the role. It is a key role within the BMC, not just to ensure financial accountability, but to provide control and direction in the expenditure of funds in line with the agreed budgets. As such it ideally needs someone with experience of financial control in project management. The position will be filled somehow in the coming months, but we would appeal again to District Executives for help in fulfilling our and their responsibilities in this area.

The Survival Stores will be a major focus of work to return it to a functioning building which can be used to release other areas currently being used for storage.

The Cub Adventure Playground remains an area which needs attention. We have said this for several years and the decay of the wooden structures has not stopped. The bouldering wall has deteriorated significantly in the last few months and will be removed from service shortly.

Further work will be required on the electrical infrastructure in the next year. This will need qualified electricians to complete. Enabling works are required ahead of the next round of upgrades and will be undertaken if possible within a reasonable time frame be undertaken by volunteers.

Work is planned to roll out training in Fire Safety, Warden Duties and other mundane but vital issues to enable our volunteers to continue to offer their time safely and in compliance with Health and Safety and other regulatory requirements.

