

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2020
for
Upton Baptist Church, Chester**

Upton Baptist Church, Chester

**Contents of the Financial Statements
for the Year Ended 31 December 2020**

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 12
Detailed Statement of Financial Activities	13

Upton Baptist Church, Chester
Report of the Trustees
for the Year Ended 31 December 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal object of the charity is the advancement of the Christian faith according to Baptist principles and in accordance with the Basis of Faith as stated in Schedule 1. The charity may also carry out other charitable purposes in the United Kingdom and/or other parts of the world.

Significant activities

Ordinarily, the following activities take place as part of the life of the church. However, some have had to be severely curtailed since March 2020, due to restrictions imposed as a consequence of the Covid 19 pandemic:

Two services of worship are held every Sunday, morning and evening, alongside the morning service, there is also a Sunday School and crèche of around 35 children and young people in age ranges from 0-15 years.

A Bible Study and Prayer meeting is held every Wednesday evening. A weekly women's Bible Study is held in homes.

The Church is committed to mission, both local and global. At a local level, we have sought to bring the gospel to local people by distributing invitations to our guest services and by the personal witness of individual members. The Church also runs courses as required for those seeking to find out more about the Christian faith.

Our outreach activities include a much appreciated weekly Parents & Toddlers group (30 parents and toddlers), and also, a group for Dads and Toddlers which is held monthly on Saturday mornings. In addition, a weekly Art and Craft Group is attended by up to 12 people and a small group from the church lead a short monthly worship service at a local Old people's Home.

A Children's Club is held on Tuesdays (for 6 to 11 years) and a Holiday Bible Club is also held annually for this age group.

On Fridays there is a club for teenagers aged 11 to 18 years, the young people also attend an annual youth camp and some attend summer camps.

Two teams from the Church attend 2 local Primary Schools weekly, during term time, acting out Bible stories as part of the children's corporate worship. We also give a copy of 'The Jesus Story Book Bible' to every Year 2 child in these schools.

The church sponsors The Gideon annual presentation of Bibles to year 7 pupils at our local secondary school.

Public benefit

The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by:

- Providing regular public worship open to all;
- Conducting pastoral work including visiting the sick and the bereaved;
- Teaching Christianity through sermons, courses and small groups;
- Taking religious assemblies in schools;
- Providing a youth club with a Christian ethos and encouragement to participate in a young people's Christian camp.
- Promoting the whole mission of the church through activities for parents and toddlers and other special needs groups;
- Supporting other charities in the UK and overseas.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Church has been able to continue its support of Christian works both in the UK and overseas. Owing to the spiritual nature of the church's objectives, it is difficult to quantify achievements.

Upton Baptist Church, Chester

Report of the Trustees for the Year Ended 31 December 2020

FINANCIAL REVIEW

Principal funding sources

The principal funding source is donations/gifts from members and regular attendees of the church.

Reserves policy

The church holds the sum of approx. £10,000 on deposit to cover any unforeseen repairs to the church and unforeseen expenses.

Going concern

The Trustees are continually reviewing the operations of the charity and its ability to deliver its objectives during the Covid 19 pandemic. The Trustees have followed Government Guidance and are seeking financial assistance where appropriate and making cost savings where possible. Finances have been affected by the pandemic, but not to a significant degree and the charity remains in a healthy financial position.

FUTURE PLANS

Throughout the year we have been planning and working towards improving the kitchen facilities and replacing all the chairs in the main hall and these projects have now been satisfactorily completed.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Upton Baptist Church is governed by its constitution adopted on 24 February 2010. The church was previously an excepted charity and was not required to register with the Charity Commission in its own right.

Recruitment and appointment of new trustees

Appointed at the church members meeting.

Induction and training of new trustees

Charity trustees are appointed in accordance with the Constitution for Grace Baptist Church Chanties Version 7.0.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1138148

Principal address

Flag Lane South

Upton

Chester

Cheshire

CH2 1LB

Trustees

I E Williams Elder

R Tibbs Elder

D Stott Pastor

C C Dyke Secretary/Deacon (resigned 23.2.20)

J C Hocking Secretary/Treasurer/Deacon

P Siddorn Deacon

I Thompson Deacon

A Taylor Deacon

Upton Baptist Church, Chester

**Report of the Trustees
for the Year Ended 31 December 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Lee Warburton BA FCA
Voisey & Co LLP
Chartered Accountants
8 Winmarleigh Street
Warrington
Cheshire
WA1 1JW

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 9 September 2021 and signed on its behalf by:



J C Hocking - Trustee

**Independent Examiner's Report to the Trustees of
Upton Baptist Church, Chester**

Independent examiner's report to the trustees of Upton Baptist Church, Chester

I report to the charity trustees on my examination of the accounts of Upton Baptist Church, Chester (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lee Warburton BA FCA
Voisey & Co LLP
Chartered Accountants
8 Winmarleigh Street
Warrington
Cheshire
WA1 1JW

Date: 9th September 2021

Upton Baptist Church, Chester

**Statement of Financial Activities
for the Year Ended 31 December 2020**

		31.12.20 Unrestricted fund £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		124,418	117,467
Investment income	2	24	58
Total		124,442	117,525
 EXPENDITURE ON			
Charitable activities			
Church activities		80,309	116,249
Evangelism		2,418	8,631
Missionary		15,578	14,485
Other		1,278	-
Total		99,583	139,365
 NET INCOME/(EXPENDITURE)		24,859	(21,840)
 RECONCILIATION OF FUNDS			
Total funds brought forward		70,194	92,034
 TOTAL FUNDS CARRIED FORWARD		95,053	70,194

The notes form part of these financial statements

Upton Baptist Church, Chester

**Balance Sheet
31 December 2020**

		31.12.20 Unrestricted fund £	31.12.19 Total funds £
	Notes		
CURRENT ASSETS			
Debtors	5	57,050	53,500
Cash at bank		39,987	18,724
		<hr/>	<hr/>
		97,037	72,224
 CREDITORS			
Amounts falling due within one year	6	(1,984)	(2,030)
		<hr/>	<hr/>
NET CURRENT ASSETS		95,053	70,194
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		95,053	70,194
		<hr/>	<hr/>
NET ASSETS		95,053	70,194
		<hr/>	<hr/>
FUNDS	7		
Unrestricted funds		95,053	70,194
		<hr/>	<hr/>
TOTAL FUNDS		95,053	70,194
		<hr/>	<hr/>

The financial statements were approved by the Board of Trustees and authorised for issue on 9 September 2021 and were signed on its behalf by:



J C Hocking - Trustee

Upton Baptist Church, Chester

Notes to the Financial Statements for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

The presentation currency of the financial statements is the Pound Sterling (£).

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations, are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

- Expenditure on charitable activities includes the costs incurred by the charity to enable it to fulfil its core operations.

- Other expenditure represents those items not falling into any other heading.

Charitable activities

Costs of charitable activities include governance costs.

Notes to the Financial Statements - continued
for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's statement of financial position when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the net asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised costs using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Other financial assets

Other financial assets, including investments in equity instruments which are not subsidiaries, associates or joint ventures, are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in profit or loss, except that investments in equity instruments that are not publically traded and whose fair values cannot be measured reliably are measured at cost less impairment.

Impairment of financial assets

Financial assets, other than those held at fair value through profit or loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in profit or loss.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the company transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Employee benefits

Upton Baptist Church, Chester

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES - continued

Financial instruments

The costs of the short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the costs of stock or fixed assets. The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Deposit account interest	24	58
	<u>24</u>	<u>58</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

	31.12.20	31.12.19
	£	£
Trustees' salaries	33,494	76,500
Trustees' social security	903	4,004
Trustees' pension contributions to money purchase schemes	818	1,197
	<u>35,215</u>	<u>81,701</u>

The trustees' salaries are in respect of the Pastor who is also trustee. The remuneration received relates to employment only and not to their work as trustee, in compliance with section 9 of the constitution of the charity.

Trustees' expenses

	31.12.20	31.12.19
	£	£
Trustees' expenses	2,209	2,367
	<u>2,209</u>	<u>2,367</u>

The trustees' expenses claimed relate to the refund of travelling costs of the Pastor throughout the year, in relation to their employment.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.20	31.12.19
Pastor	1	1
Pastoral support worker	-	1
Pastoral care worker	1	1
	<u>2</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

Upton Baptist Church, Chester

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

5. DEBTORS

	31.12.20 £	31.12.19 £
Amounts falling due within one year:		
Other debtors	-	53,500
Prepayments	3,550	-
	<u>3,550</u>	<u>53,500</u>
Amounts falling due after more than one year:		
Loan to Pastor	<u>53,500</u>	<u>-</u>
Aggregate amounts	<u>57,050</u>	<u>53,500</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Taxation and social security	565	645
Other creditors	1,419	1,385
	<u>1,984</u>	<u>2,030</u>

7. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	70,194	24,859	95,053
	<u>70,194</u>	<u>24,859</u>	<u>95,053</u>
TOTAL FUNDS	<u>70,194</u>	<u>24,859</u>	<u>95,053</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	124,442	(99,583)	24,859
	<u>124,442</u>	<u>(99,583)</u>	<u>24,859</u>
TOTAL FUNDS	<u>124,442</u>	<u>(99,583)</u>	<u>24,859</u>

Upton Baptist Church, Chester

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

7. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	92,034	(21,840)	70,194
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>92,034</u>	<u>(21,840)</u>	<u>70,194</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	117,525	(139,365)	(21,840)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>117,525</u>	<u>(139,365)</u>	<u>(21,840)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	92,034	3,019	95,053
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>92,034</u>	<u>3,019</u>	<u>95,053</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	241,967	(238,948)	3,019
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>241,967</u>	<u>(238,948)</u>	<u>3,019</u>

Upton Baptist Church, Chester

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

8. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution scheme. The assets of which are held separately from the assets of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £818 (2019: £1,197).

9. CAPITAL COMMITMENTS

	31.12.20	31.12.19
	£	£
Contracted but not provided for in the financial statements	9,783	-
	<u>9,783</u>	<u>-</u>

Towards the end of the year, the charity agreed to purchase 200 chairs for £13,045. A deposit of £3,261 was paid, which is included in prepayments, with the balance of £9,783 due on delivery of the chairs.

10. RELATED PARTY DISCLOSURES

The loan to the former pastor, Owen Blackwood, of £53,500 made in 2015 remains outstanding. Owen Blackwood resigned as pastor in July 2019. There is no finite date for repayment of the loan. It will continue to run until the property owned by Owen Blackwood is sold, when the loan will be repaid out of the proceeds as it is secured by way of a 2nd charge against the property.

No interest will be charged under the agreement.

The Pastor's wife, R L Stott, receives a salary in respect of their employment by Upton Baptist Church.

Throughout the year, the trustees make donations to the church.

11. FIXED ASSETS

The land on which the church stands was purchased in 1979 for £28,000, and the church buildings were constructed during the following years with the costs being written off through the Statement of Financial Activities. No value for the land and buildings have been included in the accounts, and the trustees have not had the property valued. The land and buildings has a holding value of £720,855 with the Grace Baptist Charities Limited, the registered owners of the property.

Similarly, there are no other fixed assets as all such items have been expensed through the Statement of Financial Activities.

12. REMUNERATION OF KEY MANAGEMENT PERSONNEL

The charity considers its key management personnel to comprise its trustees. No salaries have been paid in relation to their roles as trustees.

Upton Baptist Church, Chester

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2020**

	31.12.20 £	31.12.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	31,428	31,877
Donations - Gift aid	89,616	83,697
Sundry income	3,374	1,893
	<hr/> 124,418	<hr/> 117,467
Investment income		
Deposit account interest	24	58
	<hr/>	<hr/>
Total incoming resources	124,442	117,525
 EXPENDITURE		
Charitable activities		
Trustees' salaries	33,494	76,500
Trustees' social security	903	4,004
Trustees' pension contributions	818	1,197
Trustees' expenses	2,209	2,367
Wages	9,281	10,552
Social security	22	60
Premises costs	6,899	11,450
Music	963	568
Administration	5,189	4,733
Evangelism	2,418	8,631
Missionary	15,578	14,485
Speakers	360	921
Gifts	314	307
YP/Books	382	933
Elders	114	-
Renovation costs	19,361	-
	<hr/> 98,305	<hr/> 136,708
 Support costs		
Governance costs		
Accountancy and legal fees	1,047	1,517
Conference and training costs	231	1,140
	<hr/> 1,278	<hr/> 2,657
 Total resources expended	<hr/> 99,583	<hr/> 139,365
 Net income/(expenditure)	<hr/> <hr/> 24,859	<hr/> <hr/> (21,840)

This page does not form part of the statutory financial statements