

# RIBBLE VALLEY JAZZ & BLUES

England & Wales · Charity number 1138083

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [07325147](#)

**Registered** 2010-09-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 37 York Fields  
Barnoldswick  
Lancashire  
BB18 5DA

**Phone** 07807944031

**Email** [info@rvjazzandblues.co.uk](mailto:info@rvjazzandblues.co.uk)

**Website** [www.rvjazzandblues.co.uk](http://www.rvjazzandblues.co.uk)

## Activities

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**Objects:** THE CHARITY'S OBJECTS ("OBJECTS") ARE SPECIFICALLY RESTRICTED TO THE FOLLOWING: 1. TO ADVANCE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN, AND APPRECIATION OF, THE ART AND SCIENCE OF MUSIC IN ALL ITS ASPECTS BY ANY MEANS THE TRUSTEES SEE FIT, INCLUDING THROUGH THE PRESENTATION OF PUBLIC CONCERTS, EVENTS, WORKSHOPS AND FESTIVALS; 2. TO FURTHER SUCH CHARITABLE PURPOSE OR PURPOSES AS THE TRUSTEES IN THEIR ABSOLUTE DISCRETION SHALL THINK FIT BUT IN PARTICULAR (A) SUPPORTING THE PARTICIPATION BY CHILDREN AND YOUNG PEOPLE IN ANY FORM OF JAZZ AND BLUES MUSIC AND (B) THROUGH THE MAKING OF GRANTS AND DONATIONS.

**Activities:** Our Mission-We will promote & develop cultural, economic & social benefits of jazz & blues in North West. We will: 1.Create a thriving jazz&blues community 2. Prioritise young people performing & appreciating 3.Facilitate enjoyment & appreciation of jazz&blues 4. Encourage sharing knowledge, information & skills 5. Work with organisations with a mutual interest.

## Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE LANCASHIRE
- Lancashire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£61,543	£59,308	-	-
2023-08-31	£49,737	£53,452	-	-
2022-08-31	£33,168	£58,850	-	-
2021-08-31	£40,435	£26,838	-	-
2020-08-31	£37,917	£22,550	-	-

## Trustees

Name	Role	Appointed
JOHN DRURY		2022-09-08
Kate Lowes		2020-03-25
Phil Baugh		2024-04-01
Philip James Lee		2021-04-23
Robert Charles Stuart Phillips		2026-05-20
Susan Bradley		2026-05-20

**RIBBLE VALLEY JAZZ & BLUES**

England & Wales - Charity number 1138083

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# Accounts

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**Ribble Valley Jazz And Blues Limited**

**Year Ended**

**31 August 2024**

**FINANCIAL STATEMENTS**

**and**

**TRUSTEES' ANNUAL REPORT**

Prepared by:  
SKS DSM LTD  
The Station House  
Station Road  
Whalley  
BB7 9RT

**Ribble Valley Jazz And Blues Limited**

**Contents of the Financial Statements - Year ended 31 August 2024**

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	10. to 12.	Notes to the Financial Statements
	13.	Independent Examiner's Report

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**Ribble Valley Jazz And Blues Limited is a Registered Charity and a Company Limited by Guarantee**

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**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2024**  
**Legal and Administrative Information**

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Company Registration No. 07325147  
and  
Registered Charity No. 1138083

**Board of Trustees**

Philip Baugh	(Appointed 1st April 2024)
John Drury	(Appointed 8th September 2022)
Analisa Smith	(Appointed 22nd July 2022)
Tom Ainsworth	(Appointed 22nd July 2022)
Philip James Lee	(Appointed 23th April 2020)
Ivana Douglas	(Appointed 25th March 2020)
Kate Lowes	(Appointed 20th March 2020)
David Walters	(Appointed 1st October 2017)
Miles Alexander Peachey	(Appointed 20th January 2016)

**Registered Office**

9 Radecllyffe Street, Clitheroe, Lancashire, BB7 2HL

**Bankers**

Virgin Money

**Accountants**

SKS DSM Ltd  
Station House  
Station Road  
Whalley  
Clitheroe  
Lancashire  
BB7 9RT

The Trustees present their Annual Report and Financial Statements for the period ended 31 August 2024.

### **Annual Report - Summary Objectives**

The mission of Ribble Valley Jazz and Blues is to promote and develop the cultural, economic and social benefits of jazz & blues music to individuals and communities in the North West from its base in Clitheroe and the Ribble Valley.

This long-term goal will be achieved by: -

- creating a thriving jazz & blues community, involving both musicians and fans in planning and developing jazz & blues appreciation and participation;
- ensuring the future of jazz and blues by prioritising the involvement of young people in performing and appreciating jazz and blues music;
- facilitating the enjoyment and appreciation of jazz and blues music by providing a variety of opportunities for the performance of jazz and blues music primarily in Clitheroe & the Ribble Valley;
- encouraging the sharing of knowledge, information and skills in a stimulating and entertaining environment; and
- working collaboratively with voluntary, public and private sector organisations who have a mutual interest in promoting the cultural, economic and social assets of Clitheroe & Ribble Valley.

### **Annual Report - Constitution and Organisational Structure**

Ribble Valley Jazz & Blues (RVJ&B) is a registered charity and a company limited by guarantee, with directors of the company also being trustees of the Charity. This forms the Board of Trustees. Charitable status was sought, and obtained, to help RVJ&B fulfil its broad-based mission to further widespread interest and enthusiasm for jazz & blues music, especially by young people.

The affairs of the charity are governed by its Memorandum & Articles of Association, which specify a minimum of three operational trustee/directors. Additional directors, who must be at least 16 years old and must be members of RVJ&B, are elected by the Board of Trustees or by a General Meeting of the charity's members. General Meetings of the charity's members must be held annually, the first one having been held on 18th April 2012. A pre-determined number of directors are required to retire, in rotation, before each Annual General Meeting of the charity, but these directors may be immediately re-elected by the Meeting.

New directors are inducted into the legal structure, and the operational and financial management of RVJ&B as soon as possible after their appointment. Other training is offered to directors as the need arises. Meetings of the Board of Directors normally take place every two months, or more frequently if required. These Board meetings maintain oversight of the charity's business and strategy. In addition, separate sub-committees handle the day to day finance, organisation of the annual Jazz Festival and the promotion of the regular gigs throughout the year.

### Summary of activities for 2023/24

All directors are jointly responsible for submitting correct Company reports. There is now an independent minute taker for all Trustee Board meetings. While all directors are jointly responsible for the charity's finances, the task of detailed oversight is assigned to a Treasurer, who must be a director. Further professional advice on the legal or financial aspects of the charity's operations is sought where required. RVJ&B has a reserves policy that requires a financial reserve to be held which is sufficient to cover emergency expenditure that might arise, currently set at £3,000. This, together with typical reserves in the current account, would normally be at a level of approximately one third of the charity's annual financial turnover. The Directors continue to seek grant, sponsorship and earned income to build the company reserves and help ensure long-term sustainability.

The Company has a number of formal written policies and procedures, covering such issues as Health and Safety, and Safeguarding, Conflict of Interest, and Data Protection. These policies and procedures are reviewed regularly on an annual basis. Further policies and procedures are currently being written up, such as that of Financial Procedures, Recruitment and Volunteer Management, to formalize existing Company practice.

A summary of the activities during the year and plans for the future are given in Appendix A.

### Annual Report - Financial Review

The Charity incorporated into a Company Limited by Guarantee on the 26 July 2010. The company has applied appropriate financial management control over its activities throughout the period, administered through the Finance and General Purposes Committee of Trustees.

Overall the Charity generated income of £61,543 (2023 £49,737), including £19,250 from the first 50% of the Arts Council Development Grant, and spent £59,308 (2023 £53,452), resulting in a surplus of £2,235 (2023 deficit of £3,715). This surplus results from a net contribution from the Arts Council Fund of £ 6,500, which will be restricted to undertake activities specified to the grant offer.

The 2024 Festival, although it was a great cultural success, made a significant deficit, which legitimately utilised Arts Council funding to support band and venue costs, education workshops and marketing to move towards break-even. Ticket sales for the festival were down by over 40% from the previous year, which has resulted in a review for 2025 in anticipation that sales will be restored to 2023 levels. The budget has been set with this in mind. Other headline gigs at the Grand have also had to be subsidised from Arts Council funding, as we try to develop audiences towards a younger and more diverse clientele, whilst still retaining the integrity of the artform. Nationally this is not an easy task outside of major population conurbations.

At 31 August 2024 total Funds were £16,985 (2023 £14,750) of which £6,500 was restricted to activities specified in the Arts Council grant offer, leaving £10,485 in unrestricted funds available to support general activities. A further 40% (£15,400) of the grant will be received in 2025 with the final 10% in 2026 on completion of the final report, although these will also be restricted to activities specified in the grant offer. The Charity has sufficient funds to ensure it is a going concern able to meet its commitments for the foreseeable future.

### Political and charitable donations

The Company (also the Charity) made no political donations during the period (2023 - Nil).  
The Company made no charitable donations during the period (2023 - Nil).  
See Note 5 - 'Notes to the financial statements'.

### Insurance

During the year the Company (also the Charity) made payments for insurance of trustees and directors against liabilities arising as a result of the activities and decisions carried out on behalf of the Company.

### Board of Trustees

Philip Baugh	(Appointed 1st April 2024)
John Drury	(Appointed 8th September 2022)
Analisa Smith	(Appointed 22nd July 2022)
Tom Ainsworth	(Appointed 22nd July 2022)
Philip James Lee	(Appointed 23th April 2020)
Ivana Douglas	(Appointed 25th March 2020)
Kate Lowes	(Appointed 20th March 2020)
David Walters	(Appointed 1st October 2017)
Miles Alexander Peachey	(Appointed 20th January 2016)

Each member of the Board of Trustees is personally liable for an amount not exceeding £10 in the event of the winding up of the organisation, in accordance with the Company's Memorandum of Association.

### Responsibilities of the Board of Trustees

As Trustees and Directors, the Board of Trustees is required by charity and company laws to prepare financial statements for each financial period which give a true and fair view of the state of affairs for the Company (also the Charity) and of the surplus or deficit for that period.

In preparing those financial statements, the Board of Trustees is required to :

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2024**  
**Trustees' Annual Report (continued)**

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The Board of Trustees is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Company and ensuring that the financial statements comply with the relevant Companies and Charities Acts. It is also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Tax Status**

The Company is a Registered Charity and qualifies for corporation tax exemption.

**Auditors**

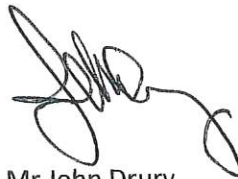
Exemption from audit for the period ended 31 August 2024 is claimed on page 9.

By order of the Board of Trustees :



Mr David Walters  
**Director/ Trustee**

Date: 26 MARCH 2025



Mr John Drury  
**Director/ Trustee/ Treasurer**

Date: 26 MARCH 2025.

Ribble Valley Jazz And Blues Limited  
 Financial Statements for the Year Ended 31 August 2024  
 Statement of Surplus and Deficit

	<i>Note</i>	<u>2024</u> £	<u>2023</u> £
<b>Incoming Resources</b>			
Event Revenue (Including Grant Income)		16,182	24,222
Raffles		48	356
Membership Fees		949	1,034
Donations		5,447	6,926
Educational Activities		5,552	6,033
Sponsorship		14,115	11,165
Arts Council Grant		19,250	-
Total Incoming Resources		<u>61,543</u>	<u>49,737</u>
<b>Resources Expended</b>			
Direct Charity Expenses	2	55,346	50,647
Management & Administration	3	3,655	2,395
Depreciation	7	307	409
Total Resources Expended		<u>59,308</u>	<u>53,452</u>
<b>Net Surplus/(Deficit)</b>		<u>2,235</u>	<u>(3,715)</u>
<b>Total Fund Balances Brought Forward</b>		14,750	18,466
<b>Total Fund Balances Carried Forward</b>		<u>16,985</u>	<u>14,750</u>

The notes on pages 10 to 12 form part of these accounts.

Ribble Valley Jazz And Blues Limited  
 Financial Statements for the Year Ended 31 August 2024  
 Balance Sheet at 31 August 2024

Company Registration No. 07325147  
 Registered Charity No. 1138083

	<i>Note</i>	<u>2024</u>		<u>2023</u>	
		£	£	£	£
<b>Fixed Assets</b>	7		920		1,227
<b>Current Assets</b>					
Debtors	8	6,650		1,189	
Cash at bank and in hand		11,290		15,480	
		<u>17,940</u>		<u>16,669</u>	
<b>Current Liabilities</b>					
Amounts falling due within one year	9	1,876		3,146	
<b>Net current assets</b>			<u>16,065</u>		<u>13,523</u>
<b>Total assets less current liabilities</b>			<u>16,985</u>		<u>14,750</u>
<b>Net Assets</b>			<u>16,985</u>		<u>14,750</u>
<b>Funds</b>					
Reserves	11		<u>16,985</u>		<u>14,750</u>

The notes on pages 10 to 12 form part of these accounts.

The Balance Sheet is continued onto the next page.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2024**  
**Balance Sheet at 31 August 2024 Continued....**

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For the period ended 31 August 2024 the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under s476(1) requesting an audit.

The directors acknowledge their responsibility for ensuring the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 relating to companies subject to the small companies regime.

Approved by the Directors (also Trustees) on .



Mr David Walters  
**Director/ Trustee**

Date: 26 MARCH 2025



Mr John Drury  
**Director/ Trustee/ Treasurer**

Date: 26 MARCH 2025

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2024**  
**Notes to the financial statements**

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**1. Accounting policies - basis of accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

	<u>2024</u>	<u>2023</u>
	£	£
<b>2. Direct Charity Expenditure</b>		
Hire of Bands	25,790	25,246
Event Costs	9,625	7,683
Marketing & advertising	7,722	4,104
Educational Activity Costs	11,318	13,302
Equipment, Repairs and Renewals	212	193
Website costs	680	120
	<u><b>55,346</b></u>	<u><b>50,647</b></u>
<b>3. Management &amp; Administration</b>		
Post and Stationery	-	33
Insurance	283	269
Sundries	394	364
HR & Compliance	19	-
Professional fees	1,921	770
Accountancy	1,038	960
	<u><b>3,655</b></u>	<u><b>2,395</b></u>

Ribble Valley Jazz And Blues Limited  
 Financial Statements for the Year Ended 31 August 2024  
 Notes to the financial statements  
 (continued)

4. **Employees**

There were no employees during the period (2023 - nil).

5. **Taxation**

No taxation liability has been provided in the financial statements as, being a Registered Charity, Ribble Valley Jazz & Blues Limited is exempt from taxation in accordance with Section 505 of the Income and Corporation Taxes Act 1988.

6. **Board of Trustees's emoluments**

No member of the Board of Trustees received remuneration during the year (2023 - nil). Members were reimbursed for out of pocket expenses incurred on Company business.

		2024	2023
		£	£
<b>7.</b>	<b>Fixed Assets - NBV</b>		
	Plant & Machinery - Cost		
	B/Fwd	3,324	3,324
	C/Fwd	<u>3,324</u>	<u>3,324</u>
	Plant & Machinery - Dep'n		
	Depreciation B/Fwd	2,097	1,688
	Charge for the year	307	409
	Depreciation C/Fwd	<u>2,404</u>	<u>2,097</u>
	Net Book Value	<u><u>920</u></u>	<u><u>1,227</u></u>
<b>8.</b>	<b>Debtors</b>		
	Trade Debtors	650	1,189
	Prepayments	<u>6,000</u>	<u>-</u>
		<u><u>6,650</u></u>	<u><u>1,189</u></u>
<b>9.</b>	<b>Current liabilities</b>		
	Trade Creditors	838	1,751
	Accrued Expenses and Deferred Income	<u>1,038</u>	<u>1,396</u>
		<u><u>1,876</u></u>	<u><u>3,146</u></u>

Ribble Valley Jazz And Blues Limited  
 Financial Statements for the Year Ended 31 August 2024  
 Notes to the financial statements  
 (continued)

**10. Liability of Members**

The Company is limited by guarantee and does not have a share capital.

Each member is personally liable for an amount not exceeding £10.

**11. Restricted and Unrestricted Funds - Surplus/(Deficits)**

	2024 £	2023 £
Total Brought Forward Reserves	14,750	18,466
Surplus/(Deficit) for the period	2,235	(3,715)
Total Reserves Carried Forward	<u>16,985</u>	<u>14,750</u>
The Surplus/(Deficit) Carried Forward is split between:		
Restricted Reserves - Arts Council	6,500	-
Unrestricted Funds	10,485	14,750
	<u>16,985</u>	<u>14,750</u>

**12. Fund movements**

	Opening balance	Funds received	Funds Expensed	Closing balance
Restricted funds	-	19,250	12,750	6,500
Unrestricted funds	14,750	42,293	46,558	10,485
<b>Total funds</b>	<b>14,750</b>	<b>61,543</b>	<b>59,308</b>	<b>16,985</b>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2024**  
**Examiner's unqualified report on the accounts**

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**Independent Examiner's Report to the Trustees of Ribble Valley Jazz And Blues Limited**

I report on the accounts of the Trust for the year ended 31 August 2024, which are set out on pages 1 to 1

**Respective responsibilities of Trustees and Examiner**

The Trustees of the Charity (also Directors of the Company) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts (under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the Charities Act) : and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, a consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below:

**Independent Examiners statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Act;
- to prepare the accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*a. J. Watson*

**Name : Miss A Watson**

Qualifications : ACA, ATII

Address : The Station House, Station Road, Whalley, BB7 9RT

Date : *26th March 2025*

## APPENDIX A

# Ribble Valley Jazz and Blues Limited Financial Statements for the Year Ended 31 August 2024 Directors Report on Activities

All of the activities of RVJ&B are only possible due to the enthusiasm and hard work by the Club Trustees and a dedicated group of volunteers. RVJ&B continues to support an ambitious programme of charitable arts-based jazz and blues activities through the year, prioritising these areas of activity:

- A yearly Jazz and Blues Festival over the early May Bank Holiday weekend
- Events across the Ribble Valley including jazz and blues performances in villages and hospitality venues around the Ribble Valley.
- Performance readiness by both community bands - Ribble Valley Jazz Big Band; and Elbow Room
- Increased participation by young people;
- Increased diversity among musicians and audience as well as within RVJ&B
- Increased education activities as we strengthen improvisation workshops
- A monthly jazz jam welcoming new attendees;
- Weekly radio shows in association with RibbleFM from a broad range of Presenters.

The RVJ&B Festival was again a success in terms of musicality and audience numbers. However, for a number of reasons it was not a success financially and lessons have been learned in relation to realistic pricing of headline events.

The year's gigs included:

Dan Price's Night Owls (trad/New Orleans).

Agbecko (12pce Afrobeat)

Elbow Room.

Paulo Fuschi Trio (guitar jazz/blues)

Franny Eubank Blues Trio

John Ellis Duo

Maisy Riley Qnt (Youth Jazz)

IWD, Alina Bzhezhinska's Hip Harp Collective

RVJBC's FEST 2024 headline acts featured:

Emma Johnson's Gravyboat

Corto Alto/

Olivia Moore and Unfurl/

Ancient Infinity Orchestra

Ed Kainyak Qrt

Nikki Iles jazz Quartet

The Club runs a monthly Jazz Jam and networking session for musicians once a month which is very well attended by local and so local musicians. The Low Moor Club in Clitheroe hosts these jazz jam sessions during the year with an average of about 15 musicians, the resident backing trio and a good complement of regular listeners.

There are also improvisation tuition sessions at the Low Moor Club as well as the Elbow Room rehearsals both which continue to encourage improvements in the standard of playing and performance with an increasing number of players joining in on the activities. Elbow Room, the group formed from Women in Jazz

## APPENDIX A

have performed a number of times during the year. Both of these groups continue to be led by Trish Ferrarin who does an amazing job supporting local music and musicians.

The Spread Eagle in Sawley has a bi-monthly Dinner Jazz event put on by RVJBC. These are very much 'Straight Ahead Jazz' and are always well attended. Many thanks to Geoff Jackson and now Ed Lomax for organising these events.

Ribble Valley Jazz Big Band have had a very successful year. They now have a full complement of musicians and have made a number of live performances during the year. This year, the band is stepping up a gear by participating in a competition at the Great North Big Band Festival in Chester-le Street, County Durham.

The Club has a weekly spot on Ribble FM where two hours of music every Wednesday evening is hosted by a member of RVJ&B. Thanks to the hosts of these shows – Sue Bradley, Ivana Douglas, Phil Lee and Alan Bramwell, Paul Rigby, Miles Peachey and David Walters.

The Club has established a Youth Group which regularly meets to discuss ways to encourage jazz and blues music amongst the younger population of the Ribble Valley.

RVJ&B continues to support an ambitious programme of charitable arts-based jazz and blues activities through the next year, prioritising these areas of activity:

The Club was successful in its bid to the Arts Council for £40k development funding to enhance the Club's activities and widening participation.

This bid is for a period of two years and many thanks to Kate Lowes and Emily Lord of the Grand for undertaking the majority of the work in submitting this bid. Funding will support audience

development and strengthen our network with input from Black Lives in Music, Attitude is Everything, Brighter Sounds and Julie's Bicycle.

### **RVJ&B Annual Report of Community Activities**

**The Ribble Valley Jazz Big Band** had a successful year participating for the first time, in a big band competition in Chester-le Street in the North East. With stiff competition from University Big Bands from places like Edinburgh, Newcastle, Durham and Leeds, the band managed to acquit itself well although it did not win a prize. Each band was allowed a 20 minute programme; in our case we played quite a complex set of 5 pieces beginning with Charles Mingus' Pedal Point Blues and finishing with the Maynard Ferguson version of Coconut Champagne. The feedback from the judges was positive emphasising our goods points rather than dwelling on the things which were not quite right. Having performed to the expected standard, the band have been invited back this year. The band also played at the Jazz Festival with a large audience turnout at the United Reform Church. The following day, the band played a joint gig with the Bay Band from Morecambe at the quarterly big band event at the Continental in Preston run by our band leader, Paul Rigby.

**The Jazz Jam** once a month at the Low Moor Club continues to go from strength to strength. On most occasions at least 15 players turn up and are supported with a back line of keys, bass and drums led by Trish Ferrarin. The back line always do a fantastic job having to play at sight anything that is thrown at them during the evening without any previous knowledge of what tune might turn up. Besides numerous tenor saxophones, alto sax, clarinet, flute, trumpet and trombone regularly feature in the line-up as well as occasionally cello, violin and ukelele. Audience size has continued to grow over the past year with over 50 people attending apart from the players. We are very fortunate to have a

## APPENDIX A

venue like the Low Moor Club which is just fine for this type of event. Thanks must go as well to Wayne and Sue who put in a lot of effort to set things up for the players as well as playing during the evening themselves.

**Jazz Improvisation Workshop** once a month, Trish Ferrarin leads a jazz improvisation workshop at the Club. Currently, there are around 12 participants in the group who attempt to get their heads around the finer points of jazz theory. This enables players to develop their improvisation skills enabling them to create and sustain more complex and more interesting solos not only for their own benefit but also for the audiences who will subsequently hear them. The organisation of the workshops is such that they take place normally a few days before the Jazz Jam. This gives the players a great opportunity to analyse their solos and experiment, building confidence in a way that allow them to perform at a higher standard when the Jazz Jam takes place.

**Elbow Room** is a project which provides a regular rehearsal space and a supportive atmosphere where women can make progress in playing jazz music. It's musical director is Trish Ferrarin. Whether it's playing in an ensemble, improvising or taking a solo, Elbow Room's objective is to build the confidence of women playing jazz wherever they want – whether in big bands or in the local jazz jam.

Elbow Room loves to develop new projects in collaboration with others, learning new music and approaches to exploring jazz. The group has developed a varied repertoire, this year enjoying working with a vocalist and finalist in last year's Jackson J&B Awards, as well as holding joint rehearsals with the Lancaster based world music big band Off the Rails. Elbow Room have worked with and supporter headliners in the club's annual gig for International Women's Day for the last three years.

**RIBBLE VALLEY JAZZ & BLUES**

England & Wales - Charity number 1138083

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# Accounts

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**Ribble Valley Jazz And Blues Limited**

**Year Ended**

**31 August 2023**

**FINANCIAL STATEMENTS**

**and**

**TRUSTEES' ANNUAL REPORT**

Prepared by:  
DSM Chartered Accounts  
The Station House  
Station Road  
Whalley  
BB7 9RT

## **Ribble Valley Jazz And Blues Limited**

**Contents of the Financial Statements - Year ended 31 August 2023**

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	13.	Independent Examiner's Report

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**Ribble Valley Jazz And Blues Limited is a Registered Charity and a Company Limited by Guarantee**

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**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Legal and Administrative Information**

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Company Registration No. 07325147  
and  
Registered Charity No. 1138083

**Trustees and Council of Management**

Paul Ellis	(Appointed 16th August 2010 - Resigned 17th May 2023)
Miles Peachey (Treasurer)	(Appointed 20th January 2016)
David Walters	(Appointed 4th October 2017)
Ivana Douglas	(Appointed 16th April 2020)
Phil Lee	(Appointed 16th April 2020)
Kate Lowes	(Appointed 16th April 2020)
Emily Lord	(Appointed 18th May 2022)

**Registered Office**

9 Radecllyffe Street, Clitheroe, Lancashire, BB7 2HL

**Bankers**

Virgin Money

**Accountants**

DSM Chartered Accountants, The Station House, Station Road,  
Whalley, Lancashire, BB7 9RT

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Trustees' Annual Report**

---

The Trustees present their Annual Report and Financial Statements for the period ended 31 August 2023.

**Annual Report - Summary Objectives**

The mission of Ribble Valley Jazz and Blues is to promote and develop the cultural, economic and social benefits of jazz & blues music to individuals and communities in the North West from its base in Clitheroe and the Ribble Valley.

This long-term goal will be achieved by: -

- creating a thriving jazz & blues community, involving both musicians and fans in planning and developing jazz & blues appreciation and participation;
- ensuring the future of jazz and blues by prioritising the involvement of young people in performing and appreciating jazz and blues music;
- facilitating the enjoyment and appreciation of jazz and blues music by providing a variety of opportunities for the performance of jazz and blues music primarily in Clitheroe & the Ribble Valley;
- encouraging the sharing of knowledge, information and skills in a stimulating and entertaining environment; and
- working collaboratively with voluntary, public and private sector organisations who have a mutual interest in promoting the cultural, economic and social assets of Clitheroe & Ribble Valley.

**Annual Report - Constitution and Organisational Structure**

Ribble Valley Jazz & Blues (RVJ&B) is a registered charity and a company limited by guarantee, with directors of the company also being trustees of the Charity. This forms the Council of Management. Charitable status was sought, and obtained, to help RVJ&B fulfil its broad-based mission to further widespread interest and enthusiasm for jazz & blues music, especially by young people.

The affairs of the charity are governed by its Memorandum & Articles of Association, which specify a minimum of three operational trustee/directors. Additional directors, who must be at least 16 years old and must be members of RVJ&B, are elected by the Council of Management or by a General Meeting of the charity's members. General Meetings of the charity's members must be held annually, the first one having been held on 18th April 2012. A pre-determined number of directors are required to retire, in rotation, before each Annual General Meeting of the charity, but these directors may be immediately re-elected by the Meeting.

New directors are inducted into the legal structure, and the operational and financial management of RVJ&B as soon as possible after their appointment. Other training is offered to directors as the need arises. Meetings of the Board of Directors normally take place every two months, or more frequently if required. These Board meetings maintain oversight of the charity's business and strategy. In addition, separate sub-committees handle the day to day finance, organisation of the annual Jazz Festival and the promotion of the regular gigs throughout the year.

**Summary of activities for 2022/23**

All directors are jointly responsible for submitting correct Company reports. There is now an independent minute taker for all Trustee Board meetings. While all directors are jointly responsible for the charity's finances, the task of detailed oversight is assigned to a Treasurer, who must be a director. Further professional advice on the legal or financial aspects of the charity's operations is sought where required. RVJ&B has a reserves policy that requires a financial reserve to be held which is sufficient to cover emergency expenditure that might arise, currently set at £3,000. This, together with typical reserves in the current account, would normally be at a level of approximately one third of the charity's annual financial turnover. The Directors continue to seek grant, sponsorship and earned income to build the company reserves and help ensure long-term sustainability.

The Company has a number of formal written policies and procedures, covering such issues as Health and Safety, and Safeguarding, Conflict of Interest, and Data Protection. These policies and procedures are reviewed regularly on an annual basis. Further policies and procedures are currently being written up, such as that of Financial Procedures, Recruitment and Volunteer Management, to formalize existing Company practice.

A summary of the activities during the year and plans for the future are given in Appendix A.

**Annual Report - Financial Review**

The Charity incorporated into a Company Limited by Guarantee on the 26 July 2010. The company has applied appropriate financial management control over its activities throughout the period.

Expenditure in the period was £53,452 (2022 - £55,033). Expenditure includes event costs and marketing of the events together with management costs.

The result for the period is on page 7 and shows net deficit of £3,715 (2022 - Net deficit £21,865).

No funds were dispersed in the financial year to 31st August 2023.

In 2022 Funds totalling £1,179 were dispersed during the period to another Charity - Disasters Emergency Committee for their Ukraine Humanitarian Appeal.

The funds carried forward at year end are £14,750 (2022: £18,466)

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Trustees' Annual Report (continued)**

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**Political and charitable donations**

The Company (also the Charity) made no political donations during the period (2022 - £Nil).  
The Company made no charitable donations during the period (2022 - £1,179).  
See Note 5 - 'Notes to the financial statements'.

**Insurance**

During the year the Company (also the Charity) made payments for insurance of trustees and directors against liabilities arising as a result of the activities and decisions carried out on behalf of the Company.

**Council of Management**

Paul Ellis	(Appointed 16th August 2010 - Resigned 17th May 2023)
Miles Peachey (Treasurer)	(Appointed 20th January 2016)
David Walters	(Appointed 4th October 2017)
Ivana Douglas	(Appointed 16th April 2020)
Phil Lee	(Appointed 16th April 2020)
Kate Lowes	(Appointed 16th April 2020)
Emily Lord	(Appointed 18th May 2022)

Each member of the Council of Management is personally liable for an amount not exceeding £10 in the event of the winding up of the organisation, in accordance with the Company's Memorandum of Association.

**Responsibilities of the Council of Management**

As Trustees and Directors, the Board of Trustees is required by charity and company laws to prepare financial statements for each financial period which give a true and fair view of the state of affairs for the Company (also the Charity) and of the surplus or deficit for that period.

In preparing those financial statements, the Council of Management is required to :

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Trustees' Annual Report (continued)**

---

The Council of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Company and ensuring that the financial statements comply with the relevant Companies and Charities Acts. It is also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

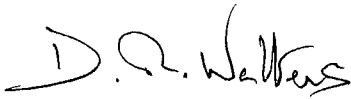
**Tax Status**

The Company is a Registered Charity and qualifies for corporation tax exemption.

**Auditors**

Exemption from audit for the period ended 31 August 2023 is claimed on page 9.

By order of the Council of Management :



Mr David Walters  
Director/ Trustee

Date: 20/3/2024



Mr M Peachey  
Director/ Trustee/ Treasurer

Date: 20/3/24

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Statement of Surplus and Deficit**

	<i>Note</i>	<u>2023</u> £	<u>2022</u> £
<b>Incoming Resources</b>			
Event Revenue (Including Grant Income)		24,222	16,413
Raffles		356	72
Membership Fees		1,034	1,031
Donations		6,926	6,373
Educational Activities		6,033	2,290
Sponsorship		11,165	6,990
Misc Income		-	-
Bank Interest Receivable		-	-
Total Incoming Resources		<u>49,737</u>	<u>33,168</u>
<b>Resources Expended</b>			
Direct Charity Expenses	2	50,647	51,851
Management & Administration	3	2,395	2,713
Bad debt provision	4	-	-
Depreciation	9	409	469
Total Resources Expended		<u>53,452</u>	<u>55,033</u>
<b>Net Surplus/(Deficit)</b>		<u>(3,715)</u>	<u>(21,865)</u>
Prior Year Adjustment			(3,817)
<b>Fund Balances Brought Forward</b>		18,466	45,327
Dispersed Fund balances (-)	5		(1,179)
<b>Fund Balances Carried Forward</b>		<u>14,750</u>	<u>18,466</u>

The notes on pages 10 to 12 form part of these accounts.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Balance Sheet at 31 August 2023**

Company Registration No. 07325147  
Registered Charity No. 1138083

	<i>Note</i>	<u>2023</u>		<u>2022</u>	
		£	£	£	£
<b>Fixed Assets</b>	<i>9</i>		1,227		1,636
<b>Current Assets</b>					
Debtors	<i>10</i>	1,189		3,290	
Grants		-		-	
Cash at bank and in hand		15,480		15,378	
		<u>16,669</u>		<u>18,668</u>	
<b>Current Liabilities</b>					
Amounts falling due within one year	<i>11</i>	3,146		1,838	
<b>Net current assets</b>			<u>13,523</u>		<u>16,830</u>
<b>Total assets less current liabilities</b>			<u>14,750</u>		<u>18,466</u>
<b>Long Term Liabilities</b>			-		-
<b>Net Assets</b>			<u>14,750</u>		<u>18,466</u>
<b>Funds</b>					
Reserves	<i>13</i>		<u>14,750</u>		<u>18,466</u>
			-		-

The notes on pages 10 to 12 form part of these accounts.

The Balance Sheet is continued onto the next page.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Balance Sheet at 31 August 2023 Continued....**


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For the period ended 31 August 2023 the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under s476(1) requesting an audit.

The directors acknowledge their responsibility for ensuring the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 relating to companies subject to the small companies regime.

Approved by the Directors (also Trustees) on .



Mr David Walters  
Director/ Trustee

Date: 20/3/2024



Mr M Peachey  
Director/ Trustee/ Treasurer

Date:

20/3/24

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Notes to the financial statements**

---

**1. Accounting policies - basis of accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

	<u>2023</u>	<u>2022</u>
	£	£
<b>2. Direct Charity Expenditure</b>		
Hire of Bands	25,246	24,526
Event Costs	7,683	7,766
Marketing & advertising	4,104	7,705
Educational Activity Costs	13,302	11,229
Equipment, Repairs and Renewals	193	626
Website costs	120	-
	<u>50,647</u>	<u>51,851</u>
<b>3. Management &amp; Administration</b>		
Post and Stationery	33	58
Insurance	269	493
Sundries	364	281
HR & Compliance	-	-
Professional fees	770	816
Accountancy	960	1,066
	<u>2,395</u>	<u>2,713</u>
<b>4. Bad Debt Provison</b>		
	-	-
	<u>-</u>	<u>-</u>
<b>5. Dispersed Funds</b>		
Funds dispersed to charity organisations	<u>-</u>	<u>1,179</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Notes to the financial statements**  
**(continued)**

**6. Employees**

There were no employees during the period (2022 - nil).

**7. Taxation**

No taxation liability has been provided in the financial statements as, being a Registered Charity, Ribble Valley Jazz & Blues Limited is exempt from taxation in accordance with Section 505 of the Income and Corporation Taxes Act 1988.

**8. Council of Management's emoluments**

No member of the Council of Management received remuneration during the year (2022 - £nil ). Members were reimbursed for out of pocket expenses incurred on Company business.

		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
<b>9. Fixed Assets - NBV</b>			
Plant & Machinery - Cost	B/Fwd	3,324	2,405
	Additions	-	919
	C/Fwd	<u>3,324</u>	<u>3,324</u>
Plant & Machinery - Dep'n	Depreciation B/Fwd	1,688	1,219
	Charge for the year	409	469
	Depreciation C/Fwd	<u>2,097</u>	<u>1,688</u>
Net Book Value		<u><u>1,227</u></u>	<u><u>1,636</u></u>
<b>10. Debtors</b>			
Trade Debtors		1,189	3,290
Prepayments		-	-
		<u><u>1,189</u></u>	<u><u>3,290</u></u>
<b>11. Current liabilities</b>			
Trade Creditors		1,751	1,838
Accrued Expenses and Deferred Income		1,396	-
Loan		-	-
		<u><u>3,146</u></u>	<u><u>1,838</u></u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Notes to the financial statements**  
**(continued)**

**12. Liability of Members**

The Company is limited by guarantee and does not have a share capital.

Each member of the Council of Management is personally liable for an amount not exceeding £10.

**13. Restricted and Unrestricted Funds - Surplus/(Deficits)**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Brought Forward Reserves	18,466	45,327
Surplus/(Deficit) for the period	- 3,715	- 21,865
Prior Year Adjustment	-	- 3,817
Dispersed Fund balances	-	- 1,179
Surplus/(Deficit) Carried Forward	<u>14,750</u>	<u>18,466</u>

The Surplus/(Deficit) Carried Forward is split between:

Restricted Funds:

Arts Council	-	-
Clitheroe Council	-	-
Jazzbox Grant	-	-
CRF Grant	-	-
	<u>-</u>	<u>-</u>

Unrestricted Funds	14,750	18,466
	<u>14,750</u>	<u>18,466</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Examiner's unqualified report on the accounts**

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**Independent Examiner's Report to the Trustees of Ribble Valley Jazz And Blues Limited**

I report on the accounts of the Trust for the year ended 31 August 2023, which are set out on pages 1 to 12.

**Respective responsibilities of Trustees and Examiner**

The Trustees of the Charity (also Directors of the Company) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the Charities Act) : and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below:

**Independent Examiners statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Act;
- to prepare the accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name : Mr T Birch 

Qualifications : ACCA

Address : DSM Chartered Accountants, The Station House, Station Road, Whalley, BB7 9RT

Date : 13th February 2024

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Appendix A**

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The year marked the 16th anniversary since the formation of RVJ&B as a community organisation, and in that time the group and later the Company and Charity has grown to be a significant organisation, with an impressive range of activities.

RVJ&B continues to support an ambitious programme of charitable arts-based jazz and blues activities through the year, prioritising these areas of activity:

- Events across the Ribble Valley including jazz and blues performances in villages and hospitality venues around the Ribble Valley;
- Performance readiness by both community bands - Ribble Valley Jazz Big Band and the Blu Funk Syndicate;
- Increased participation by young people.
- Increased diversity among musicians and audience as well as within RVJ&B;
- Increased education activities as we strengthen improvisation workshops, the women led jazz group called Elbow Room and jazz jams welcoming new attendees;
- Weekly radio shows in association with RibbleFM from a broad range of presenters.

We will continue to explore the partnership with the Grand Venue to develop an attractive space for high quality music as well as the exploration of smaller venues where intimate performances work.

The year's gigs included:

Timelines + Ladies of Midnight Blue  
Mark Lockheart's Dreamers  
TUIYO Xmas Party  
International Women's Day Event  
Swing City Big Band  
Nearly Dan  
Jasmine Myra  
Aaron Liddard  
TC & The Groove Family

Once again, the Festival in 2023 was run without Arts Council funding. Even without this funding it was a hugely successful festival and generated a small surplus for the Club.

The monthly Jazz Jam session for local musicians is very well attended. The Low Moor Club in Clitheroe hosts these jazz jam sessions during the year with an average of about 15 musicians, the resident backing trio and a good complement of regular listeners.

There are also improvisation tuition sessions at the Low Moor Club as well as the Elbow Room meetings both which continue to encourage improvements in the standard of playing and performance with an increasing number of players joining in with the activities. Elbow Room, the group formed from Women in Jazz have performed a number of times during the year. Both of these groups continue to be led by Trish Ferrarin who does an amazing job supporting local music and musicians.

The Spread Eagle in Sawley has a monthly Dinner Jazz event. These are very much 'Straight Ahead Jazz' and are always well attended. Many thanks to Geoff Jackson for organising these events.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2023**  
**Appendix A Continued**

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Ribble Valley Jazz Big Band have had a very successful year. They now have a full complement of musicians and have made a number of live performances during the year. This year, the band is stepping up a gear by participating in a competition at the Great North Big Band Festival in Chester-le Street, County Durham.

Blu Funk Syndicate is continuing to practice on a regular basis. The band has been through a number of changes in personnel during 2023 but hopes to get back to live performance in 2024.

The Club has a weekly spot on Ribble FM where two hours of music every Wednesday evening is hosted by a member of RVJ&B. Thanks to the hosts of these shows – Sue Bradley, Ivana Douglas, Phil Lee and Alan Bramwell, Paul Rigby, Miles Peachey, and David Walters.

The Club has established a Youth Group which regularly meets to discuss ways to encourage jazz and blues music amongst the younger population of the Ribble Valley.

All of the activities of RVJBC are only possible due to the enthusiasm and hard work of the Club Trustees and a dedicated group of volunteers.

Special thanks are due to John Flanagan who for many years has gone way above and beyond what could be expected of a volunteer to design and maintain the Club's website, put together the monthly newsletter and design and print the marketing and advertising material for RVJBC. He also has worked tirelessly to ensure that all marketing and advertising material was not only of a high standard but ready in time for the yearly Jazz and Blues Festivals.

RVJ&B continues to support the above activities in the forthcoming year.

It was mentioned at last year's AGM that a bid was being submitted to the Arts Council for £40k development funding to enhance the Club's activities and widening participation.

This bid was successful!

Many thanks to Kate Lowes and Emily Lord for undertaking the majority of the work in submitting this bid.

Funding will support audience development and strengthen our network with input from Black Lives in Music, Attitude is Everything, Brighter Sounds and Julie's Bicycle.

**RIBBLE VALLEY JAZZ & BLUES**

England & Wales - Charity number 1138083

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# Accounts

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**Ribble Valley Jazz And Blues Limited**

**Year Ended**

**31 August 2022**

**FINANCIAL STATEMENTS**

**and**

**TRUSTEES' ANNUAL REPORT**

Prepared by:  
DSM Chartered Accounts  
The Station House  
Station Road  
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# **Ribble Valley Jazz And Blues Limited**

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**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Legal and Administrative Information**

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Company Registration No. 7325147  
and  
Registered Charity No. 1138083

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Sue Bradley (Board Secretary)	(Appointed 2nd April 2014 - Resigned 18th May 2022)
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Phil Lee	(Appointed 16th April 2020)
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9 Radecllyffe Street, Clitheroe, Lancashire, BB7 2HL

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**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Trustees' Annual Report**

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The mission of Ribble Valley Jazz and Blues is to promote and develop the cultural, economic and social benefits of jazz & blues music to individuals and communities in the North West from its base in Clitheroe and the Ribble Valley.

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- creating a thriving jazz & blues community, involving both musicians and fans in planning and developing jazz & blues appreciation and participation;
- ensuring the future of jazz and blues by prioritising the involvement of young people in performing and appreciating jazz and blues music;
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The affairs of the charity are governed by its Memorandum & Articles of Association, which specify a minimum of three operational trustee/directors. Additional directors, who must be at least 16 years old and must be members of RVJ&B, are elected by the Council of Management or by a General Meeting of the charity's members. General Meetings of the charity's members must be held annually, the first one having been held on 18th April 2012. A pre-determined number of directors are required to retire, in rotation, before each Annual General Meeting of the charity, but these directors may be immediately re-elected by the Meeting.

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**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Trustees' Annual Report - Continued.....**

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**Summary of activities for 2021/22**

All directors are jointly responsible for submitting correct Company reports. There is now an independent minute taker for all Trustee Board meetings. While all directors are jointly responsible for the charity's finances, the task of detailed oversight is assigned to a Treasurer, who must be a director. Further professional advice on the legal or financial aspects of the charity's operations is sought where required. RVJ&B has a reserves policy that requires a financial reserve to be held which is sufficient to cover emergency expenditure that might arise, currently set at £3,000. This, together with typical reserves in the current account, would normally be at a level of approximately one third of the charity's annual financial turnover. The Directors continue to seek grant, sponsorship and earned income to build the company reserves and help ensure long-term sustainability.

The Company has a number of formal written policies and procedures, covering such issues as Health and Safety, and Safeguarding, Conflict of Interest, and Data Protection. These policies and procedures are reviewed regularly on an annual basis. Further policies and procedures are currently being written up, such as that of Financial Procedures, Recruitment and Volunteer Management, to formalize existing Company practice.

During the last year, RVJ&B worked hard to maintain and rebuild an audience and community music participation through and following two severe lock downs due to Covid conditions. A summary of the activities during the year are given in Appendix A, and the plans for the next year are summarised in Appendix B. The Directors are pleased that RVJ&B continues to meet its charitable objectives and has broadened the number of channels with which to deliver concerts, workshops, festivals and other events to our audience using social media, a refreshed website and a collaboration with Ribble FM where a weekly radio show is presented on behalf of RVJ&B.

**Annual Report - Financial Review**

The Charity incorporated into a Company Limited by Guarantee on the 26 July 2010. The company has applied appropriate financial management control over its activities throughout the period.

Expenditure in the period was £55,033 (2021 - £26,838). Expenditure includes event costs and marketing of the events together with management costs.

The result for the period is on page 7 and shows net deficit of £21,865 (2021 - Net Surplus £13,597). There is additionally a prior year adjustment of £3,817 in respect of duplication of recording of income.

Funds totalling £1,179 (2021: nil) were dispersed during the period to another Charity - Disasters Emergency Committee for their Ukraine Humanitarian Appeal.

After the prior year adjustment and funds dispersal the funds carried forward at year end are £18,466 (2021: £45,327)

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Trustees' Annual Report (continued)**

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**Political and charitable donations**

The Company (also the Charity) made no political donations during the period (2021 - £Nil).  
The Company made charitable donations of £1,179 during the period (2021 - £Nil).  
See Note 5 - 'Notes to the financial statements'.

**Insurance**

During the year the Company (also the Charity) made payments for insurance of trustees and directors against liabilities arising as a result of the activities and decisions carried out on behalf of the Company.

**Council of Management**

Sue Bradley (Board Secretary)	(Appointed 2nd April 2014 - Resigned 18th May 2022)
Paul Ellis	(Appointed 16th August 2010)
Miles Peachey (Treasurer)	(Appointed 20th January 2016)
David Walters	(Appointed 4th October 2017)
Ivana Douglas	(Appointed 16th April 2020)
Phil Lee	(Appointed 16th April 2020)
Kate Lowes	(Appointed 16th April 2020)
Ian Parkinson	(Appointed 14th June 2021 - Resigned 18th February 2022)
Emily Lord	(Appointed 18th May 2022)

Each member of the Council of Management is personally liable for an amount not exceeding £10 in the event of the winding up of the organisation, in accordance with the Company's Memorandum of Association.

**Responsibilities of the Council of Management**

As Trustees and Directors, the Board of Trustees is required by charity and company laws to prepare financial statements for each financial period which give a true and fair view of the state of affairs for the Company (also the Charity) and of the surplus or deficit for that period.

In preparing those financial statements, the Council of Management is required to :

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

Ribble Valley Jazz And Blues Limited  
Financial Statements for the Year Ended 31 August 2022  
Trustees' Annual Report (continued)

The Council of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Company and ensuring that the financial statements comply with the relevant Companies and Charities Acts. It is also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Tax Status**

The Company is a Registered Charity and qualifies for corporation tax exemption.

**Auditors**

Exemption from audit for the period ended 31 August 2022 is claimed on page 9.

By order of the Council of Management :



Mr David Walters  
Director/ Trustee

Date: 23<sup>rd</sup> May 2022



Mr M Reachey  
Director/ Trustee/ Treasurer

Date: 17 May 2023

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Statement of Surplus and Deficit**

	<i>Note</i>	<u>2022</u> £	<u>2021</u> £
<b>Incoming Resources</b>			
Event Revenue (Including Grant Income)		16,413	35,078
Raffles		72	57
Membership Fees		1,031	830
Donations		6,373	2,290
Educational Activities		2,290	1,930
Sponsorship		6,990	250
Misc Income		-	-
Bank Interest Receivable		-	-
<b>Total Incoming Resources</b>		<b><u>33,168</u></b>	<b><u>40,435</u></b>
<b>Resources Expended</b>			
Direct Charity Expenses	2	51,851	24,586
Management & Administration	3	2,713	1,857
Bad debt provision	4	-	-
Depreciation	9	469	395
<b>Total Resources Expended</b>		<b><u>55,033</u></b>	<b><u>26,838</u></b>
<b>Net Surplus/(Deficit)</b>		<b><u>(21,865)</u></b>	<b><u>13,597</u></b>
Prior year correction		(3,817)	
Fund Balances Brought Forward		45,327	31,730
<b>Dispersed Fund balances (-)</b>	5	<b>(1,179)</b>	-
<b>Fund Balances Carried Forward</b>		<b><u>18,466</u></b>	<b><u>45,327</u></b>

The notes on pages 10 to 12 form part of these accounts.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Balance Sheet at 31 August 2022**

Company Registration No. 07325147  
Registered Charity No. 1138083

	<i>Note</i>	<u>2022</u>		<u>2021</u>	
		£	£	£	£
<b>Fixed Assets</b>	<i>9</i>		1,636		1,186
<b>Current Assets</b>					
Debtors	<i>10</i>	3,290		10,052	
Grants		-		-	
Cash at bank and in hand		15,378		34,089	
		<u>18,668</u>		<u>44,141</u>	
<b>Current Liabilities</b>					
Amounts falling due within one year	<i>11</i>	1,838		-	
<b>Net current assets</b>			<u>16,830</u>		<u>44,141</u>
Total assets less current liabilities			<u>18,466</u>		<u>45,327</u>
<b>Long Term Liabilities</b>					
			-		-
<b>Net Assets</b>			<u>18,466</u>		<u>45,327</u>
<b>Funds</b>					
Reserves	<i>13</i>		<u>18,466</u>		<u>45,327</u>
			-		-

The notes on pages 10 to 12 form part of these accounts.

The Balance Sheet is continued onto the next page.

Ribble Valley Jazz And Blues Limited  
Financial Statements for the Year Ended 31 August 2022  
Balance Sheet at 31 August 2022 Continued...

For the period ended 31 August 2022 the company was entitled to exemption from audit under section 477(4) of the Companies Act 2006, and no notice has been deposited under s476(1) requesting an audit.

The directors acknowledge their responsibility for ensuring the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 relating to companies subject to the small companies regime.

Approved by the Directors (also Trustees) on



Mr David Walters  
Director/Trustee

Date: 23<sup>rd</sup> May 2023



Mr M Peachey  
Director/Trustee/Treasurer

Date: 17 May 2023

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Notes to the financial statements**

---

**1. Accounting policies - basis of accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

	<u>2022</u>	<u>2021</u>
	£	£
<b>2. Direct Charity Expenditure</b>		
Hire of Bands	24,526	6,460
Event Costs	15,073	6,728
Marketing & advertising	397	4,754
Educational Activity Costs	11,229	6,644
Equipment, Repairs and Renewals	626	-
	<u>51,851</u>	<u>24,586</u>
<b>3. Management &amp; Administration</b>		
Post and Stationery	58	23
Insurance	493	458
Sundries	281	290
HR & Compliance	-	13
Professional fees	816	-
Accountancy	1,066	1,074
	<u>2,713</u>	<u>1,857</u>
<b>4. Bad Debt Provison</b>		
	-	-
	<u>-</u>	<u>-</u>
<b>5. Dispersed Funds</b>		
Funds dispersed to charity organisations	<u>1,179</u>	<u>-</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Notes to the financial statements**  
**(continued)**

**6. Employees**

There were no employees during the period (2021 - nil).

**7. Taxation**

No taxation liability has been provided in the financial statements as, being a Registered Charity, Ribble Valley Jazz & Blues Limited is exempt from taxation in accordance with Section 505 of the Income and Corporation Taxes Act 1988.

**8. Council of Management's emoluments**

No member of the Council of Management received remuneration during the year (2021 - £nil ). Members were reimbursed for out of pocket expenses incurred on Company business.

		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>9. Fixed Assets - NBV</b>			
Plant & Machinery - Cost	B/Fwd	2,405	2,405
	Additions	919	
	C/Fwd	<u>3,324</u>	<u>2,405</u>
Plant & Machinery - Dep'n	Depreciation B/Fwd	1,219	824
	Charge for the year	469	395
	Depreciation C/Fwd	<u>1,688</u>	<u>1,219</u>
Net Book Value		<u><u>1,636</u></u>	<u><u>1,186</u></u>
<b>10. Debtors</b>			
Trade Debtors		3,290	10,052
Prepayments		<u>-</u>	<u>-</u>
		<u><u>3,290</u></u>	<u><u>10,052</u></u>
<b>11. Current liabilities</b>			
Trade Creditors		1,838	-
Accrued Expenses		-	-
Loan		<u>-</u>	<u>-</u>
		<u><u>1,838</u></u>	<u><u>-</u></u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Notes to the financial statements**  
**(continued)**

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**12. Liability of Members**

The Company is limited by guarantee and does not have a share capital.

Each member of the Council of Management is personally liable for an amount not exceeding £10.

**13. Restricted and Unrestricted Funds - Surplus/(Deficits)**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Brought Forward Reserves	45,327	31,730
Surplus/(Deficit) for the period	- 21,865	13,597
Prior Year Adjustment	- 3,817	-
Dispersed Fund balances	- 1,179	-
Surplus/(Deficit) Carried Forward	<u>18,466</u>	<u>45,327</u>

The Surplus/(Deficit) Carried Forward is split between:

Restricted Funds:

Arts Council	-	-
Clitheroe Council	-	-
Jazzbox Grant	-	-
CRF Grant	-	14,775
	<u>-</u>	
Unrestricted Funds	18,466	30,552
	<u>18,466</u>	<u>45,327</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Examiner's unqualified report on the accounts**

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**Independent Examiner's Report to the Trustees of Ribble Valley Jazz And Blues Limited**

I report on the accounts of the Trust for the year ended 31 August 2022, which are set out on pages 1 to 12.

**Respective responsibilities of Trustees and Examiner**

The Trustees of the Charity (also Directors of the Company) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the Charities Act) : and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below:

**Independent Examiners statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Act;
- to prepare the accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name : Miss A Watson**

Qualifications : ACA, ATII

Address : DSM Chartered Accountants, The Station House, Station Road, Whalley, BB7 9RT

Date : 16th May 2023

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2022**  
**Appendix A**

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This year marks the 15th anniversary since the formation of RVJ&B as a community organisation, and in that time the group and later the Company and Charity has grown to be a significant organisation, with an impressive range of activities.

COVID restrictions still had an impact on RVJ&B to the end of 2021 and the beginning of 2022. It was not until March 2022 that most of the COVID restrictions in the UK were lifted. The restrictions were lifted in time for RVJ&B to put on a 'live' annual festival. Planning for this started at the beginning of 2022 in the expectation that COVID restrictions would be lifted sometime before the Festival which as usual was planned for the early May Bank Holiday weekend. Unfortunately, for the first time for a number of years the Arts Council did not approve the Club's application for funding. Club reserves had to be used to help fund the Festival. Headline acts appearing were Georgia Cécile Quartet, Alison Rayner Quintet, K.O.G. Kweku of Ghana, and The Northern Jazz Orchestra. Apart from the headline acts there was a vibrant '2nd tier' of 42 events in local venues. Overall, it was considered a very successful festival with a tremendous contribution to the local community.

In the Summer of 2022 RVJBC hosted three events in the Ribble Valley, one in Clitheroe, one in Longridge and one in Waddington in an attempt to spread the Club's activities to other parts of the Ribble Valley apart from its core location of Clitheroe.

The Club has a weekly spot on Ribble FM where two hours of music every Wednesday evening is hosted by a member of RVJ&B. Thanks to the hosts of these shows – Sue Bradley, Ivana Douglas, Phil Lee, Paul Rigby, Miles Peachey and David Walters.

During the year the Ribble Valley Jazz Big Band has put on three gigs starting with the Festival gig in the United Reform Church, followed by another in June at the Old School Rooms Clitheroe in conjunction with the Lancaster Community Big Band and a third at the Spread Eagle Arms, Sawley in July. Threemore events have already been programmed for 2023 but others in the pipeline.

The Club runs a monthly Jazz Jam and networking session for local musicians. The Low Moor Club in Clitheroe has hosted jazz jam sessions during the year with an average of about 15 musicians, the resident backing trio and a good complement of regular listeners. The programme for 2023 is already in place. There was also improvisation tuition sessions at the Low Moor Club as well as the Women in Jazz meetings which continue to encourage improvements in the standard of playing and performance with an increasing number of players joining in on the activities.

The Club has established a Youth Group which regularly meets to discuss ways to encourage jazz and blues music amongst the younger population of the Ribble Valley.

## **Ribble Valley Jazz And Blues Limited**

**Financial Statements for the Year Ended 31 August 2022**

### **Appendix B**

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RVJ&B continues to support an ambitious programme of charitable arts-based jazz and blues activities through the next year, prioritising these areas of activity:

- regular concerts at central locations in Clitheroe;
- Performance readiness by both community bands - the Blu Funk Syndicate and Ribble Valley Jazz Big Band;
- increased participation by young people;
- increased diversity among musicians and audience as well as within RVJ&B;
- increased education activities as we strengthen workshops and jazz jams welcoming new attendees;
- increased jazz performances in villages and hospitality venues around the Ribble Valley;
- weekly radio shows in association with RibbleFM from a broad range of presenters

RVJ&B regular gigs form a backbone of musical events to sustain the core of local members and supporters. We will continue to explore partnership with the Grand venue to develop an attractive space for high quality music as well as the exploration of smaller venues where intimate performances work.

For many years the festival has been supported by Arts Council England. Their support has not been forthcoming for 2022 giving the club the chance to display economic resilience and provide a vibrant festival in any case. It gives us the capacity to develop festival activities not dependent on significant grant funding and think outside of the box to construct a new strategy for future years that refreshes our key principles whilst growing into new patterns of action as an arts organisation. Nevertheless, we will continue to explore alternative sources of funding including Arts Council Funding – no stone will be left unturned.

**RIBBLE VALLEY JAZZ & BLUES**

England & Wales - Charity number 1138083

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# Accounts

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**Ribble Valley Jazz And Blues Limited**

**Year Ended**

**31 August 2021**

**FINANCIAL STATEMENTS**

**and**

**TRUSTEES' ANNUAL REPORT**

Prepared by:  
DSM Chartered Accounts  
The Station House  
Station Road  
Whalley  
BB7 9RT

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# **Ribble Valley Jazz And Blues Limited**

**Contents of the Financial Statements - Year ended 31 August 2021**

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<b>Page :</b>	2.	Legal and Administrative Information
	3. to 6.	Trustees' Annual Report
	7.	Statement of Surplus & Deficit
	8. to 9.	Balance Sheet
	10. to 12.	Notes to the Financial Statements
	13.	Independent Examiner's Report

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**Ribble Valley Jazz And Blues Limited is a Registered Charity and a Company Limited by Guarantee**

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**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Legal and Administrative Information**

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Company Registration No. 7325147  
and  
Registered Charity No. 1138083

**Trustees and Council of Management**

Sue Bradley (Board Secretary)	(Appointed 2nd April 2014)
Paul Ellis	(Appointed 16th August 2010)
Lorraine Grice	(Appointed 2nd April 2014 - Resigned 29th January 2021)
Ian Parkinson	(Appointed 25th March 2021 - Resigned 1st August 2021)
Miles Peachey (Treasurer)	(Appointed 20th January 2016)
Ivana Douglas	(Appointed 16th April 2020)
Phil Lee	(Appointed 16th April 2020)
Kate Lowes	(Appointed 16th April 2020)
Jenni Schumann	(Appointed 2nd March 2018 - Resigned 25th March 2021)

**Registered Office**

12 St Paul's Close, Clitheroe, Lancashire BB7 2NA

**Bankers**

Yorkshire Bank (Clydesdale Bank PLC)

**Accountants**

DSM Chartered Accountants, The Station House, Station Road,  
Whalley, Lancashire, BB7 9RT

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Trustees' Annual Report**

---

The Trustees present their Annual Report and Financial Statements for the period ended 31 August 2021.

**Annual Report - Summary Objectives**

The mission of Ribble Valley Jazz and Blues is to promote and develop the cultural, economic and social benefits of jazz & blues music to individuals and communities in the North West from its base in Clitheroe and the Ribble Valley.

This long-term goal will be achieved by: -

- creating a thriving jazz & blues community, involving both musicians and fans in planning and developing jazz & blues appreciation and participation;
- ensuring the future of jazz and blues by prioritising the involvement of young people in performing and appreciating jazz and blues music;
- facilitating the enjoyment and appreciation of jazz and blues music by providing a variety of opportunities for the performance of jazz and blues music primarily in Clitheroe & the Ribble Valley;
- encouraging the sharing of knowledge, information and skills in a stimulating and entertaining environment; and
- working collaboratively with voluntary, public and private sector organisations who have a mutual interest in promoting the cultural, economic and social assets of Clitheroe & Ribble Valley.

**Annual Report - Constitution and Organisational Structure**

Ribble Valley Jazz & Blues (RVJ&B) is a registered charity and a company limited by guarantee, with directors of the company also being trustees of the Charity. This forms the Council of Management. Charitable status was sought, and obtained, to help RVJ&B fulfil its broad-based mission to further widespread interest and enthusiasm for jazz & blues music, especially by young people.

The affairs of the charity are governed by its Memorandum & Articles of Association, which specify a minimum of three operational trustee/directors. Additional directors, who must be at least 16 years old and must be members of RVJ&B, are elected by the Council of Management or by a General Meeting of the charity's members. General Meetings of the charity's members must be held annually, the first one having been held on 18th April 2012. A pre-determined number of directors are required to retire, in rotation, before each Annual General Meeting of the charity, but these directors may be immediately re-elected by the Meeting.

New directors are inducted into the legal structure, and the operational and financial management of RVJ&B as soon as possible after their appointment. Other training is offered to directors as the need arises. Meetings of the Board of Directors normally take place every two months, or more frequently if required. These Board meetings maintain oversight of the charity's business and strategy. In addition, separate sub-committees handle the day to day finance, organisation of the annual Jazz Festival and the promotion of the regular gigs throughout the year.

## **Ribble Valley Jazz And Blues Limited**

**Financial Statements for the Year Ended 31 August 2021**

**Trustees' Annual Report - Continued.....**

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### **Summary of activities for 2020/21**

At the first meeting of the Council of Management, it was decided that there would be no post of Company Secretary, thus all directors are jointly responsible for submitting correct Company reports. One of the directors is assigned the task of recording the proceedings of meetings and maintaining the Minutes book. While all directors are jointly responsible for the charity's finances, the task of detailed oversight is assigned to a Treasurer, who must be a director. Further professional advice on the legal or financial aspects of the charity's operations is sought where required. RVJ&B has a reserves policy that requires a financial reserve to be held which is sufficient to cover emergency expenditure that might arise, currently set at £3,000. This, together with typical reserves in the current account, would normally be at a level of approximately one third of the charity's annual financial turnover. The Directors continue to seek grant, sponsorship and earned income to build the company reserves and help ensure long-term sustainability.

The Company has a number of formal written policies and procedures, covering such issues as Health and Safety, and Safeguarding, Conflict of Interest, and Data Protection. These policies and procedures are reviewed regularly on an annual basis. Further policies and procedures are currently being written up, such as that of Financial Procedures, Recruitment and Volunteer Management, to formalize existing Company practice.

Due to the Covid pandemic social restrictions in the year 2020 - 2021, many of our activities took place on line, either streamed or via remote communication platforms. Regular gigs and our entire festival were broadcast live from the Grand Venue (a charity) and we thank the staff there as well as John Ellis and colleagues for their expertise in enabling us to continue to bring live music to our audience in their homes.

During the last year, RVJ&B worked hard to maintain and rebuild an audience and community music participation through and following two severe lock downs due to Covid conditions. A summary of the activities during the year are given in Appendix A, and the plans for the next year are summarised in Appendix B. The Directors are pleased that RVJ&B continues to meet its charitable objectives and has broadened the number of channel with which we deliver concerts, workshops, festivals and other events to our audience using social media, a refreshed website and in collaboration with Ribble FM. We are very grateful to two grants of emergency funding from Arts Council England both of which have allowed Trustees to be as creative as possible working safely within the confines of government requirement set by pandemic social restrictions.

### **Annual Report - Financial Review**

The Charity incorporated into a Company Limited by Guarantee on the 26 July 2010. The company has applied appropriate financial management control over its activities throughout the period.

Expenditure in the period was £26,838 (2020 - £22,550). Expenditure includes event costs and marketing of the events together with management costs.

The result for the period is on page 7 and shows net surplus of £13,597 (2020- Net Surplus £15,367).

No funds were dispersed during the period.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Trustees' Annual Report (continued)**

---

**Political and charitable donations**

The Company (also the Charity) made no political donations during the period (2020 - £Nil).  
The Company made no charitable donations during the period (2020 - £Nil).  
See Note 5 - 'Notes to the financial statements'.

**Insurance**

During the year the Company (also the Charity) made payments for insurance of trustees and directors against liabilities arising as a result of the activities and decisions carried out on behalf of the Company.

**Council of Management**

Sue Bradley (Board Secretary)	(Appointed 2nd April 2014)
Paul Ellis	(Appointed 16th August 2010)
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Phil Lee	(Appointed 16th April 2020)
Kate Lowes	(Appointed 16th April 2020)
Jenni Schumann	(Appointed 2nd March 2018 - Resigned 25th March 2021)

Each member of the Council of Management is personally liable for an amount not exceeding £10 in the event of the winding up of the organisation, in accordance with the Company's Memorandum of Association.

**Responsibilities of the Council of Management**

As Trustees and Directors, the Board of Trustees is required by charity and company laws to prepare financial statements for each financial period which give a true and fair view of the state of affairs for the Company (also the Charity) and of the surplus or deficit for that period.

In preparing those financial statements, the Council of Management is required to :

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Trustees' Annual Report (continued)**

---

The Council of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Company and ensuring that the financial statements comply with the relevant Companies and Charities Acts. It is also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Tax Status**

The Company is a Registered Charity and qualifies for corporation tax exemption.

**Auditors**

Exemption from audit for the period ended 31 August 2021 is claimed on page 9.

By order of the Council of Management :



Mrs S Bradley  
**Director/ Trustee/ Board Secretary**

Date: 18th May 2022



Mr M Peachey  
**Director/ Trustee/ Treasurer**

Date: 18 May 2022

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Statement of Surplus and Deficit**

---

	<i>Note</i>	<u>2021</u>	<u>2020</u>
<b>Incoming Resources</b>			
Event Revenue (Including Grant Income)		35,078	30,581
Raffles		57	413
Membership Fees		830	992
Donations		2,290	293
Educational Activities		1,930	5,172
Sponsorship		250	430
Misc Income		-	36
Bank Interest Receivable		-	-
Total Incoming Resources		<u>40,435</u>	<u>37,917</u>
<b>Resources Expended</b>			
Direct Charity Expenses	2	24,586	19,385
Management & Administration	3	1,857	2,773
Bad debt provision	4	-	-
Depreciation	9	395	391
Total Resources Expended		<u>26,838</u>	<u>22,550</u>
<b>Net Surplus/(Deficit)</b>		<u>13,597</u>	<u>15,367</u>
Fund Balances Brought Forward		31,730	16,363
<b>Dispersed Fund balances (-)</b>	5	-	-
<b>Fund Balances Carried Forward</b>		<u><u>45,327</u></u>	<u><u>31,730</u></u>

The notes on pages 10 to 12 form part of these accounts.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Balance Sheet at 31 August 2021**

Company Registration No. 07325147  
Registered Charity No. 1138083

	<i>Note</i>	<u>2021</u>		<u>2020</u>	
		£	£	£	£
<b>Fixed Assets</b>	9		1,186		1,581
<b>Current Assets</b>					
Debtors	10	10,052		815	
Grants		-		-	
Cash at bank		34,089		29,861	
		<u>44,141</u>		<u>30,676</u>	
<b>Current Liabilities</b>					
Amounts falling due within one year	11	-		527	
<b>Net current assets</b>			<u>44,141</u>		<u>30,149</u>
<b>Total assets less current liabilities</b>			<u>45,327</u>		<u>31,730</u>
<b>Long Term Liabilities</b>			-		-
<b>Net Assets</b>			<u>45,327</u>		<u>31,730</u>
<b>Funds</b>					
Reserves	13		<u>45,327</u>		<u>31,730</u>

The notes on pages 10 to 12 form part of these accounts.

The Balance Sheet is continued onto the next page.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Balance Sheet at 31 August 2021 Continued....**

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For the period ended 31 August 2021 the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under s476(1) requesting an audit.

The directors acknowledge their responsibility for ensuring the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 relating to companies subject to the small companies regime.

Approved by the Directors (also Trustees) on .



Mrs S Bradley  
Director/ Trustee/ Board Secretary

Date: 18th May 2022



Mr M Peachey  
Director/ Trustee/ Treasurer

Date:

18 May 2022

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Notes to the financial statements**

**1. Accounting policies - basis of accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

	<u>2021</u>	<u>2020</u>
	£	£
<b>2. Direct Charity Expenditure</b>		
Hire of Bands	6,460	6,347
Event Costs	6,728	1,697
Marketing & advertising	4,754	4,354
Educational Activity Costs	6,644	6,608
Equipment, Repairs and Renewals	-	380
	<u>24,586</u>	<u>19,385</u>
<b>3. Management &amp; Administration</b>		
Post and Stationery	23	38
Insurance	458	445
Sundries	290	1,481
Conference	-	-
Website	-	-
Sponsorship	-	-
HR & Compliance	13	-
Professional fees	-	-
Accountancy	1,074	810
	<u>1,857</u>	<u>2,773</u>
<b>4. Bad Debt Provison</b>		
	-	-
	<u>-</u>	<u>-</u>
<b>5. Dispersed Funds</b>		
Funds dispersed to charity organisations	-	-
	<u>-</u>	<u>-</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Notes to the financial statements**  
**(continued)**

**6. Employees**

There were no employees during the period (2020 - nil).

**7. Taxation**

No taxation liability has been provided in the financial statements as, being a Registered Charity, Ribble Valley Jazz & Blues Limited is exempt from taxation in accordance with Section 505 of the Income and Corporation Taxes Act 1988.

**8. Council of Management's emoluments**

No member of the Council of Management received remuneration during the year (2020 - £nil ). Members were reimbursed for out of pocket expenses incurred on Company business.

		2021 £	2020 £
<b>9. Fixed Assets - NBV</b>			
Plant & Machinery - Cost	B/Fwd	2,405	1,961
	Additions		444
	C/Fwd	<u>2,405</u>	<u>2,405</u>
Plant & Machinery - Dep'n	Depreciation B/Fwd	824	433
	Charge for the year	395	391
	Depreciation C/Fwd	<u>1,219</u>	<u>824</u>
Net Book Value		<u><b>1,186</b></u>	<u><b>1,581</b></u>
<b>10. Debtors</b>			
Trade Debtors		10,052	815
Prepayments		<u>-</u>	<u>-</u>
		<u><b>10,052</b></u>	<u><b>815</b></u>
<b>11. Current liabilities</b>			
Trade Creditors		-	-
Accrued Expenses		-	527
Loan		<u>-</u>	<u>-</u>
		<u><b>-</b></u>	<u><b>527</b></u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Notes to the financial statements**  
**(continued)**

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**12. Liability of Members**

The Company is limited by guarantee and does not have a share capital.

Each member of the Council of Management is personally liable for an amount not exceeding £10.

**13. Restricted and Unrestricted Funds - Surplus/(Deficits)**

	2021 £	2020 £
Brought Forward Reserves	31,730	16,363
Surplus/(Deficit) for the period Dispersed Fund balances	13,597	15,367
Surplus/(Deficit) Carried Forward	<u>45,327</u>	<u>31,730</u>

The Surplus/(Deficit) Carried Forward is split between:

Restricted Funds:

Arts Council	-	9,946
Clitheroe Council	-	500
Jazzbox Grant	-	3,892
CRF Grant	<u>14,775</u>	-

Unrestricted Funds	30,552	17,392
	<u>45,327</u>	<u>31,730</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2021**  
**Examiner's unqualified report on the accounts**

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**Independent Examiner's Report to the Trustees of Ribble Valley Jazz And Blues Limited**

I report on the accounts of the Trust for the year ended 31 August 2021, which are set out on pages 1 to 12.

**Respective responsibilities of Trustees and Examiner**

The Trustees of the Charity (also Directors of the Company) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the Charities Act) : and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below:

**Independent Examiners statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Act;
- to prepare the accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name : Miss A Watson**

Qualifications : ACA, ATII

Address : DSM Chartered Accountants, The Station House, Station Road, Whalley, BB7 9RT

Date :

## **Ribble Valley Jazz And Blues Limited**

**Financial Statements for the Year Ended 31 August 2021**

### **Appendix A**

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This year marks the 14th anniversary since the formation of RVJ&B as a community organisation, and in that time the group and later the Company and Charity has grown to be a significant organisation, with an impressive range of activities.

In the previous year Arts Council funding for our project Jazz Box enabled us to work remotely and online to maintain activities despite public health restrictions. Volunteers acquired new skills and confidence which provided for greater flexibility in how to deliver our commitment to increase the appreciation of jazz and blues. These continued into the Autumn of 2020 with a stunning streamed performance from Neil Yates and Dean Masser with the Contrafacts Quintet live from Clitheroe Rugby Club, and then Nick Meier and Pete Oxley live from their London home.

Whilst the cancellation of the 2020 festival had been a blow, the Arts Council and Ribble Valley Borough Council allowed us to roll our 2020 grants over for use in 2021, agreeing to a different approach which could if required provide for an entirely online festival. We also had kept good relations with 2020 headliners such as Dennis Rollins and Gwilym Simcock with a view to later live performances when restrictions permitted.

As the likelihood of bringing any live audiences together in Spring 2021 receded the festival committee redoubled its efforts to bring an entirely streamed festival to the homes of our audience. A pre festival exploration of the use of the Grand as a streaming stage began in March 2021 with an exciting set from Green Tangerines. The club contracted with John Ellis for mobile streaming and we set about converting the Grand to a festival hub, complete with a live lounge sofa. Whilst the more established bands were cautious about this approach, we extend our heartfelt thanks to Kyla Brox, John Pope, Nicola Farnon, Emma Johnson and Yaatri for their visits to the Grand for live broadcast. We also showcased a range of new local based bands including a live set and the first Jackson Jazz Award to Neutrino. Neutrino have gone on to record an album with the funding associated with the award.

Inputs of support from venues, leaders of public bodies and the jazz network were very welcome. Under the direction of Gary Ward, the weekend went very smoothly reaching as far as Canada and bringing together input from many volunteers, with ongoing visits to the club's You Tube channel over subsequent weeks.

In Spring of 2021 the Arts Council became the conduit to access the government's Cultural Recovery Fund to rebuild culture after the impact of the pandemic on audiences and performers. It was set up with the intention of enabling arts groups at all levels to regain the income and audience they had lost during the time of the pandemic and to support arts organisations to get back to normal levels of activity. Ribble Valley Jazz and Blues were awarded a significant grant to:-

- 1) Subsidise high quality live gigs and attracting top level names.
- 2) Invest in intense residential education support to rebuild confidence in participation of our community bands
- 3) Support live music in communities throughout the Ribble Valley
- 4) Support our radio output
- 5) Taper support to local hospitality venues whilst they regained the business levels that would support our commercial programming of local bands.

Thanks go to the Trustees and volunteers who worked tirelessly on this to develop new ways of enabling participation in jazz, to the artists who experimented with new way of bringing music into people's homes safely and without jeopardising social distancing, and to our partners, John Flanagan, Gary Ward and most importantly, Matt Evans. Matt's death at the end of August 2021 dealt a blow to Ribble Valley culture which is hard to recover from, but the power of his love for music, new exploration and ideas will continue to be a part of our thinking and approach into the future.

## Ribble Valley Jazz And Blues Limited

Financial Statements for the Year Ended 31 August 2021

### Appendix B

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RVJ&B continues to support an ambitious programme of charitable arts-based jazz and blues activities through the next year, prioritising these areas of activity:

- regular concerts at central locations in Clitheroe;
- the return of a festival designed to attract audiences for headline and local gigs;
- a return to performance readiness by both community bands - the Blu Funk Syndicate and Ribble Valley Jazz Big Band;
- increased participation by young people;
- increased diversity among musicians and audience as well as within RVJ&B;
- increased education activities as we strengthen workshops and jazz jams welcoming new attendees;
- increased jazz performances in villages and hospitality venues around the Ribble Valley;
- weekly radio shows in association with RibbleFM from a broad range of presenters

RVJ&B regular gigs form a backbone of musical events to sustain the core of local members and supporters. We will continue to explore partnership with the Grand venue to develop an attractive space for high quality music as well as the exploration of smaller venues where intimate performances work.

For many years the festival has been supported by Arts Council England. Their support has not been forthcoming for 2022 giving the club the chance to display economic resilience and provide a vibrant festival in any case. It gives us the capacity to develop festival activities not dependent on significant grant funding, and think outside of the box to construct a new strategy for future years that refreshes our key principles whilst growing into new patterns of action as an arts organisation.

This year the club is pleased to be working with Attitude is Everything to focus on access for all. We are also increasing understanding of and then reducing the environmental impact of our activity. We are pleased to in contact with the Carbon Literacy Trust to educate us, Julie's Bicycle to help us monitor progress and I cycle Electric to encourage use of alternative vehicles in the festival. With the guidance and tools provided by these specialist groups we are supporting our volunteer team with gatherings throughout the year, rather than at one festival time – learning to embrace change as a community to remain fresh and relevant the area in which we work.

**RIBBLE VALLEY JAZZ & BLUES**

England & Wales - Charity number 1138083

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# Accounts

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**Ribble Valley Jazz And Blues Limited**

**Year Ended**

**31 August 2020**

**FINANCIAL STATEMENTS**

**and**

**TRUSTEES' ANNUAL REPORT**

Prepared by:  
DSM Chartered Accounts  
The Station House  
Station Road  
Whalley  
BB7 9RT

## **Ribble Valley Jazz And Blues Limited**

**Contents of the Financial Statements - Year ended 31 August 2020**

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<b>Page :</b>	<b>2.</b>	<b>Legal and Administrative Information</b>
	<b>3. to 6.</b>	<b>Trustees' Annual Report</b>
	<b>7.</b>	<b>Statement of Surplus &amp; Deficit</b>
	<b>8. to 9.</b>	<b>Balance Sheet</b>
	<b>10. to 12.</b>	<b>Notes to the Financial Statements</b>
	<b>13.</b>	<b>Independent Examiner's Report</b>

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**Ribble Valley Jazz And Blues Limited is a Registered Charity and a Company Limited by Guarantee**

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**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Legal and Administrative Information**

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Company Registration No. 7325147  
and  
Registered Charity No. 1138083

**Trustees and Council of Management**

Sue Bradley	(Appointed 2nd April 2014)
Paul Ellis	(Appointed 16th August 2010)
Lorraine Grice	(Appointed 2nd April 2014- Resigned 29th January 2021)
Ian Parkinson (Chair)	(Appointed 24th October 2018- Resigned 17th February 2020)
Miles Peachey (Treasurer)	(Appointed 20th January 2016)
Ivana Douglas	(Appointed 16th April 2020)
Phil Lee	(Appointed 16th April 2020)
Kate Lowes	(Appointed 16th April 2020)
Jenni Schumann	(Appointed 1st November 2011)
David Walters	(Appointed 4th October 2017)

**Registered Office**

12 St Paul's Close, Clitheroe, Lancashire BB7 2NA

**Bankers**

Yorkshire Bank (Clydesdale Bank PLC)

CAF Bank Ltd

**Accountants**

DSM Chartered Accountants, The Station House, Station Road,  
Whalley, Lancashire, BB7 9RT

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Trustees' Annual Report**

---

The Trustees present their Annual Report and Financial Statements for the period ended 31 August 2020.

**Annual Report - Summary Objectives**

The mission of Ribble Valley Jazz and Blues is to promote and develop the cultural, economic and social benefits of jazz & blues music to individuals and communities in the North West from its base in Clitheroe and the Ribble Valley.

This long-term goal will be achieved by: -

- creating a thriving jazz & blues community, involving both musicians and fans in planning and developing jazz & blues appreciation and participation;
- ensuring the future of jazz and blues by prioritising the involvement of young people in performing and appreciating jazz and blues music;
- facilitating the enjoyment and appreciation of jazz and blues music by providing a variety of opportunities for the performance of jazz and blues music primarily in Clitheroe & the Ribble Valley;
- encouraging the sharing of knowledge, information and skills in a stimulating and entertaining environment; and
- working collaboratively with voluntary, public and private sector organisations who have a mutual interest in promoting the cultural, economic and social assets of Clitheroe & Ribble Valley.

**Annual Report - Constitution and Organisational Structure**

Ribble Valley Jazz & Blues (RVJ&B) is a registered charity and a company limited by guarantee, with directors of the company also being trustees of the Charity. This forms the Council of Management. Charitable status was sought, and obtained, to help RVJ&B fulfil its broad-based mission to further widespread interest and enthusiasm for jazz & blues music, especially by young people.

The affairs of the charity are governed by its Memorandum & Articles of Association, which specify a minimum of three operational trustee/directors. Additional directors, who must be at least 16 years old and must be members of RVJ&B, are elected by the Council of Management or by a General Meeting of the charity's members. General Meetings of the charity's members must be held annually, the first one having been held on 18th April 2012. A pre-determined number of directors are required to retire, in rotation, before each Annual General Meeting of the charity, but these directors may be immediately re-elected by the Meeting.

New directors are inducted into the legal structure, and the operational and financial management of RVJ&B as soon as possible after their appointment. Other training is offered to directors as the need arises. Meetings of the Board of Directors normally take place every two months, or more frequently if required. These Board meetings maintain oversight of the charity's business and strategy, activities is handled by an executive committee that meets monthly. In addition, separate sub-committees handle the organisation of the annual Jazz Festival and the promotion of the regular monthly gigs.

### **Summary of activities for 2019/20**

At the first meeting of the Council of Management, it was decided that there would be no post of Company Secretary, thus all directors are jointly responsible for submitting correct Company reports. One of the directors is assigned the task of recording the proceedings of meetings and maintaining the Minutes book. While all directors are jointly responsible for the charity's finances, the task of detailed oversight is assigned to a Treasurer, who must be a director. Further professional advice on the legal or financial aspects of the charity's operations is sought where required. RVJ&B has a reserves policy that requires a financial reserve to be held which is sufficient to cover emergency expenditure that might arise, currently set at £3,000. This, together with typical reserves in the current account, would normally be at a level of approximately one third of the charity's annual financial turnover. There have been regular annual surpluses in company finances in the last few years, but the in activities and turnover mean that current reserves are below this level. The Directors continue to seek grant, sponsorship and earned income to build the company reserves and help ensure long-term sustainability. The Company has a number of formal written policies and procedures, covering such issues as Health and Safety, and Safeguarding, Conflict of Interest, and Data Protection. These policies and procedures are reviewed regularly on an annual basis. Further policies and procedures are currently being written up, such as that of Financial Procedures, Recruitment and Volunteer Management, to formalize existing Company practice.

The Grand Theatre (a charity) and Clitheroe Rugby Club were the two main venues for most RVJ&B activities in the year 2018/2019. We are grateful for the support of their staff. Additional venues are used for the Annual Jazz Festival, which is held over the first weekend in May.

During the last year, RVJ&B has continued to build its portfolio of regular concerts, workshops, festivals and other events. A summary of the activities during the year are given in Appendix A, and the plans for the next year are summarised in Appendix B. The Directors are pleased that RVJ&B continues to meet its charitable objectives, not only through a commitment to regular concerts, workshops, festivals and other events, but increasingly through collaboration with other young people, which has been improved through the success of its educational activities and two community bands.

### **Annual Report - Financial Review**

The Charity incorporated into a Company Limited by Guarantee on the 26 July 2010. The company has applied appropriate financial management control over its activities throughout the period.

Expenditure in the period was £22,550 (2019 - £85,083). Expenditure includes event costs and marketing of the events together with management costs.

The result for the period is on page 7 and shows net surplus of £15,367 (2019- Net Surplus £2,724).

No funds were dispersed during the period.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Trustees' Annual Report (continued)**

---

**Political and charitable donations**

The Company (also the Charity) made no political donations during the period (2019 - £Nil).  
The Company made no charitable donations during the period (2019 - £Nil).  
See Note 5 - 'Notes to the financial statements'.

**Insurance**

During the year the Company (also the Charity) made payments for insurance of trustees and directors against liabilities arising as a result of the activities and decisions carried out on behalf of the Company.

**Council of Management**

Sue Bradley	(Appointed 2nd April 2014)
Paul Ellis	(Appointed 16th August 2010)
Lorraine Grice	(Appointed 2nd April 2014- Resigned 29th January 2021)
Ian Parkinson (Chair)	(Appointed 24th October 2018- Resigned 17th January 2020)
Miles Peachey (Treasurer)	(Appointed 20th January 2016)
Ivana Douglas	(Appointed 16th April 2020)
Phil Lee	(Appointed 16th April 2020)
Kate Lowes	(Appointed 16th April 2020)
Jenni Schumann	(Appointed 1st November 2011)
David Walters	(Appointed 4th October 2017)

Each member of the Council of Management is personally liable for an amount not exceeding £10 in the event of the winding up of the organisation, in accordance with the Company's Memorandum of Association.

**Responsibilities of the Council of Management**

As Trustees and Directors, the Board of Trustees is required by charity and company laws to prepare financial statements for each financial period which give a true and fair view of the state of affairs for the Company (also the Charity) and of the surplus or deficit for that period.

In preparing those financial statements, the Council of Management is required to :

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Trustees' Annual Report (continued)**

---

The Council of Management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Company and ensuring that the financial statements comply with the relevant Companies and Charities Acts. It is also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

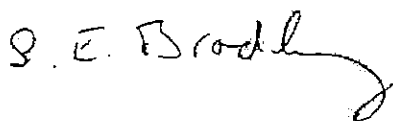
**Tax Status**

The Company is a Registered Charity and qualifies for corporation tax exemption.

**Auditors**

Exemption from audit for the period ended 31 August 2020 is claimed on page 9.

By order of the Council of Management :



Mrs S Bradley  
Director and Trustee

Date:

18th May 2021



Mr M Peachey  
Director/ Trustee/ Treasurer

Date:

18 May 2021

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Statement of Surplus and Deficit**

	<i>Note</i>	<u>2020</u>	<u>2019</u>
			£
<b>Incoming Resources</b>			
Event Revenue (Including Grant Income)		30,581	73,870
Raffles		413	1,060
Membership Fees		992	2,030
Donations		293	812
Educational Activities		5,172	10,035
Sponsorship		430	-
Misc Income		36	-
Bank Interest Receivable		-	-
<b>Total Incoming Resources</b>		<u>37,917</u>	<u>87,807</u>
<b>Resources Expended</b>			
Direct Charity Expenses	2	19,385	82,735
Management & Administration	3	2,773	1,845
Bad debt provision	4	-	150
Depreciation	9	391	353
<b>Total Resources Expended</b>		<u>22,550</u>	<u>85,083</u>
<b>Net Surplus/(Deficit)</b>		<u>15,367</u>	<u>2,724</u>
<b>Fund Balances Brought Forward</b>		16,363	13,639
<b>Dispersed Fund balances (-)</b>	5	-	-
<b>Fund Balances Carried Forward</b>		<u>31,730</u>	<u>16,363</u>

The notes on pages 10 to 12 form part of these accounts.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Balance Sheet at 31 August 2019**

Company Registration No. 07325147  
Registered Charity No. 1138083

	<i>Note</i>	<u>2020</u>		<u>2019</u>	
		£	£	£	£
<b>Fixed Assets</b>	9		1,581		1,528
<b>Current Assets</b>					
Debtors	10	815		7,122	
Grants		-		-	
Cash at bank		29,861		13,678	
		<u>30,676</u>		<u>20,800</u>	
<b>Current Liabilities</b>					
Amounts falling due within one year	11	527		5,965	
<b>Net current assets</b>			<u>30,149</u>		<u>14,835</u>
<b>Total assets less current liabilities</b>			<u>31,730</u>		<u>16,363</u>
<b>Long Term Liabilities</b>					
			-		-
<b>Net Assets</b>			<u>31,730</u>		<u>16,363</u>
<b>Funds</b>					
Reserves	13		<u>31,730</u>		<u>16,363</u>

The notes on pages 10 to 12 form part of these accounts.

The Balance Sheet is continued onto the next page.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Balance Sheet at 31 August 2020 Continued...**

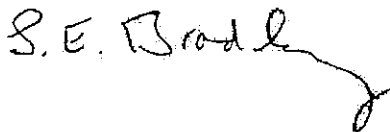
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For the period ended 31 August 2020 the company was entitled to exemption from audit under section 477(1) of the Companies Act 2006; and no notice has been deposited under s476(1) requesting an audit.

The directors acknowledge their responsibility for ensuring the company keeps accounting records which comply with section 386 of the Act and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the year and of its profit or loss for the financial year in accordance with the requirements of section 394 and which otherwise comply with the Companies Act 2006, so far as applicable to the company.

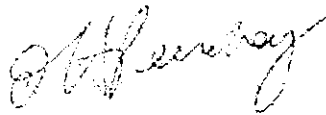
The accounts have been prepared in accordance with the special provisions of the Companies Act 2006 relating to companies subject to the small companies regime.

Approved by the Directors (also Trustees) on .



Mrs S Bradley  
Director and Trustee

Date: 18th May 2021



Mr M Peachey  
Director/ Trustee/ Treasurer

Date: 18 May 2021

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Notes to the financial statements**

**1. Accounting policies - basis of accounting**

The financial statements have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

	<u>2020</u>	<u>2019</u>
	£	£
<b>2. Direct Charity Expenditure</b>		
Hire of Bands	6,347	39,931
Event Costs	1,697	19,744
Marketing & advertising	4,354	12,846
Educational Activity Costs	6,608	10,169
Equipment, Repairs and Renewals	380	45
	<u>19,385</u>	<u>82,735</u>
<b>3. Management &amp; Administration</b>		
Post and Stationery	38	25
Insurance	445	420
Sundries	1,481	369
Conference	-	-
Website	-	167
Sponsorship	-	-
HR & Compliance	-	-
Professional fees	-	54
Accountancy	810	810
	<u>2,773</u>	<u>1,845</u>
<b>4. Bad Debt Provision</b>		
Atrium	-	150
	<u>-</u>	<u>150</u>
<b>5. Dispersed Funds</b>		
Funds dispersed to charity organisations	<u>-</u>	<u>-</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Notes to the financial statements**  
**(continued)**

**6. Employees**

There were no employees during the period (2019 - nil).

**7. Taxation**

No taxation liability has been provided in the financial statements as, being a Registered Charity, Ribble Valley Jazz & Blues Limited is exempt from taxation in accordance with Section 505 of the Income and Corporation Taxes Act 1988.

**8. Council of Management's emoluments**

No member of the Council of Management received remuneration during the year (2019 - £nil ). Members were reimbursed for out of pocket expenses incurred on Company business.

		2020 £	2019 £
<b>9. Fixed Assets - NBV</b>			
Plant & Machinery - Cost	B/Fwd	1,961	1,399
	Additions	444	562
	C/Fwd	<u>2,405</u>	<u>1,961</u>
Plant & Machinery - Dep'n	Depreciation B/Fwd	433	79
	Charge for the year	391	353
	Depreciation C/Fwd	<u>824</u>	<u>433</u>
Net Book Value		<u><u>1,581</u></u>	<u><u>1,528</u></u>
<b>10. Debtors</b>			
Trade Debtors		815	7,122
Prepayments		-	-
		<u>815</u>	<u>7,122</u>
<b>11. Current liabilities</b>			
Accrued Expenses		527	5,965
Loan		-	-
		<u>527</u>	<u>5,965</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Notes to the financial statements**  
**(continued)**

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**12. Liability of Members**

The Company is limited by guarantee and does not have a share capital.

Each member of the Council of Management is personally liable for an amount not exceeding £10.

**13. Restricted and Unrestricted Funds - Surplus/(Deficits)**

	2020 £	2019 £
Brought Forward Reserves	16,363	13,639
Surplus/(Deficit) for the period	15,367	2,724
Dispersed Fund balances		-
Surplus/(Deficit) Carried Forward	<u>31,730</u>	<u>16,363</u>

The Surplus/(Deficit) Carried Forward is split between:

Restricted Funds:

Arts Council	9,946		
Clitheroe Council	500		
Jazzbox Grant	<u>3,892</u>	14,338	-
Unrestricted Funds		17,392	16,363
		<u>31,730</u>	<u>16,363</u>

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Examiner's unqualified report on the accounts**

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**Independent Examiner's Report to the Trustees of Ribble Valley Jazz And Blues Limited**

I report on the accounts of the Trust for the year ended 31 August 2020, which are set out on pages 1 to 12.

**Respective responsibilities of Trustees and Examiner**

The Trustees of the Charity (also Directors of the Company) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an Independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the Charities Act) ; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below:

**Independent Examiners statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Act;
- to prepare the accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name : Miss A Watson**

Qualifications : ACA, ATII

Address : DSM Chartered Accountants, The Station House, Station Road, Whalley, BB7 9RT

Date :

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Appendix A**

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This year marks the 13th anniversary since the formation of RVJ&B as a community organisation, and in that time the group and later the Company and Charity has grown to be a significant organisation, with an impressive range of activities.

In the first 5 months of the financial year, the organisation promoted successful gigs from ArtepHis, the Gordon Vernick Trio (touring in association with Wigan Jazz Club), Red Hot Drop, the Manchester Jazz Collective and Robin Sunflower's Toots Thlelemans tribute. The Leap of Faith gig (in honour of the leap year) in association with the Grand featured Shaku, supported by Moscow Cat Circus at the Old School Rooms and attracted a new audience to a late-night gig in a packed venue. Regular Dinner Jazz gigs were provided at venues such as the Spread Eagle at Sawley and the Holmes Mill Bistro and included performances from the Mark Lewis Trio and Lyn Fairbanks. The Ribble Valley Jazz Big Band played at the Hurst Green Beer Festival, the Spread Eagle's Christmas programme and Ferrari's restaurant. After major changes in their line-up, BluFunk Syndicate performed two gigs, one at No.39 in Darwen and the other at Clitheroe Cricket Club. Jazz Jams continued at the Low Moor club to February 2020, attracting a wide range of musicians from across the North West and led ably by Trish Ferrarin supported by a talented back-line.

After March 2020, live performances became problematic due to the social distancing restrictions introduced by the UK government to combat transmission of Covid-19. Much of the year had been taken up with plans to maintain high standards for an 11th Annual Jazz Festival arranged to be held over the May Bank Holiday weekend. Due to the onset of restrictions and in a concern to ensure the safety of the community, artists and volunteers, Trustees took the decision to cancel the festival, maintaining communications with headliners and other artists with a view to rescheduling the event in May 2021.

The club attracted an emergency grant from the Arts Council with the aim of enabling artists and practitioners to earn as much income as possible despite the social distancing restrictions by reaching audiences by other means than live gigs and workshops. Under the name of Jazz Box, the following activities took place:

- New skills were developed quickly to live stream performances to our audiences via the Internet. In this financial year we enjoyed Gaynor Sutcliffe's band live from Clitheroe Market, Victor Brox and his band live from The Big House Blues Bar in Darwen, Verroneau live from Washington DC and Trevor Babajack Steger live from his narrow boat home. Thanks go to Gary Ward, Martin Seddon, Miles Peachey and Sue Bradley for their willingness to embrace the challenges of live broadcasting through social media.
- The improvisation sessions developed for adult learners from all over Lancashire progressed into weekly Zoom events, with up to 10 participants working on jazz standards under the tutelage of Trish Ferrarin.
- The Women in Jazz group launched in 2018 continued to meet online every month and once in a field (!) with extra support for those just starting to improvise.
- Our two community bands, Ribble Valley Jazz Big Band and Blu Funk Syndicate have worked on virtual performances with BluFunk having weekly sectional sessions led by Gary Ward. Appreciation for the work with the two bands goes to Gary Ward and Paul Rigby.
- We would like to thank Alan Bramwell of Giants of Jazz and Matt Evans for providing many hours of broadcast jazz in association with Ribble FM radio and encouraging more volunteers to join the team.

Behind the scenes, a huge effort from Trustees has produced risk assessments and advice to ensure all activities are Covid-safe. A complete overhaul of the club's website as a virtual information hub was undertaken, with thanks to John Flanagan. A membership survey was conducted to gather feedback to enable us to understand the concerns of our audience in making their way back to live gigs. Zoom accounts have supported the organisation's Trustees to present and approve Annual accounts, manage funding, income and expenditure and develop new ideas ready for future fitness.

The club would also like to thank its members who have stayed with the change in the club profile. Their continuing support enables Ribble Valley Jazz and Blues to work towards supporting the appreciation of jazz and blues to the widest audience possible.

**Ribble Valley Jazz And Blues Limited**  
**Financial Statements for the Year Ended 31 August 2020**  
**Appendix B**

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RVJ&B will continue an ambitious programme of charitable arts-based jazz and blues activities through the next year, prioritising these areas of activity:

- regular concerts at central locations in Clitheroe, streamed or live as safety permits;
- an Annual Jazz Festival from Thursday 30th April - 3rd May 2021;
- a return to performance readiness by both community bands;
- increased participation by young people;
- increased diversity among musicians and audience as well as within RVJ&B;
- increased education activities as we renew workshops and jazz jams welcoming new attendees;
- increased jazz performances in villages around the Ribble Valley.
- weekly radio shows in association with RibbleFM from a broad range of presenters

RVJ&B regular gigs form a backbone of musical events to sustain the core of local members and supporters. Recovery from the pandemic back to a more normal business model demands a fresh look at use of club venues, creating a club network with more regular gigs available to our members.

The annual Jazz Festival has become firmly established fixture in the jazz worlds of Ribble Valley, the North West and the UK. BVJ&B Trustees have responded to the shock of cancelling the 2020 festival with a recommitment to adapt in whatever is required to present a festival in future. This year is likely to remain an online festival due to the need for caution in the face of the Covid-19 pandemic. We are looking forward to presenting headliners, jazz and blues related chatter and community showcasing in May 2021. We will be using the excellent resources of the Grand auditorium, with overall control from our stream team who will be co-ordinating the weekend from the venue's recording studio.

As in past years, the Festival will be supported by a grant from Arts Council England as well as support from Ribble Valley Borough Council and Clitheroe Council. Whilst the organisation continues to seek for a diverse spread of income, as for many charities we are challenged by the economic effect of the global pandemic on potential sponsors. Gaining new sponsors and a wider audience base are areas which now require a patient approach to support for business who have helped the club in the past in order to regrow jazz promotion throughout the area. Internet radio is still developing, and we are pleased that new presenters are honing their broadcasting skills and bringing their own flavour of jazz and blues to the airwaves.

Partnership with the National Youth Jazz Collective continues support to offer ongoing opportunities to reach and provide relevant and exciting opportunities for young people in performing and listening to jazz whilst we will also continue to ensure our programme is relevant and affordable to all ages. Partnership with Attitude is Everything is enabling us to identify and take down the barriers that disable access to music.

The club now has a wide range of resources for alternative ways of achieving its targets. Trustees remain committed to maintaining the position of Ribble Valley Jazz and Blues as an exciting, innovative and vibrant provider of jazz and blues to communities near and far.