

Trustees' Annual Report (TAR) 2021  
Report and Accounts for the  
Parochial Church Council of St Mary & St Gabriel, Harting

## Aim and purposes

The Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Mary & St Gabriel Church and associated buildings.

## Objectives and activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at South Harting. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

## Achievements and performance

### **Worship and prayer**

There are a range of services during the week and over the course of the year, which all are welcome to attend. At present there are 74 parishioners on the Church Electoral Roll.

Much of 2021 was affected by the Covid -19 pandemic and there were lockdowns throughout the first half of the year. During this time phone services were provided and services in church were live-streamed. The average attendance during 2021 was 12 at 8am Holy Communion (this service only restarted after Easter) and at the 10am Eucharist across the benefice, was 36, with attendance going up after the Covid restrictions lifted to a high of 71 for our first All Age Eucharist in September.

The annual Christmas Eve Crib service was resumed this year and was attended by 88 adults and 61 children. On Christmas Day, at the main Benefice Eucharist there were 70 adults and 15 children present. This year, in September, a new All Age Eucharist was launched and is held on the first Sunday of each month in Harting.

As well as our regular services, we enable our community to celebrate and give thanks to God at the milestones of the journey through life. Through Baptism, we thank God for the gift of life: in Marriage, public vows are exchanged with God's blessing; through Funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping.

This year there have been 8 Baptisms, 9 weddings and 11 funerals/interments/memorial services.

## **Harting Primary School**

Links between the Primary School and Pariah church continue to flourish, with the Rector leading weekly Collective Worship, Christmas and Easter story trails (the classes limited to visiting the church in “bubbles” due to Covid) as well as a “Walk the Labyrinth” Day in the Summer exploring prayer and spirituality. The work in the school has been limited this year due to the ongoing Covid restrictions.

## **Pastoral care**

Some members of our parish are unable to attend church due to sickness or age. The Rector takes Holy Communion to those who have requested it, either at their homes or in hospital, and makes regular pastoral visits to parishioners.

## **Mission and Evangelism**

This year we held a Lent Course on Zoom (Covid restricted) as well as a series of Zoom Lent Lunches. In Advent, we were able to meet in person again for an Advent Course entitled “Hark the Glad Sound” which explored how we prepare for God’s coming among us in Christ. A session was held for Readers and Welcomers to encourage them to think in broader terms about the ministry of word and welcome that they offer. There was also a benefice-wide course held during the spring and summer which explored different ways of praying, and this was held once a week in St Paul’s Elsted.

## **Deanery Synod**

Sarah Wilcox and Hatti Cossart are currently the Deanery Synod Representatives. This provides the PCC with an important link between the parish and the wider structures of the church.

## **Ecumenical relationships**

We continue very close ties with the Congregational Church, holding a number of joint services during the year including the Tent Service in August.

## **The Church Building, Fabric and Contents** **(report by Hatti Cossart and Sarah Wilcox, Churchwardens)**

The Lightning Conductor test ( 21/1/22) the Electric wiring and PAT test (10/4/21) and the boiler servicing (11/21) ) is all up to date. The organ and piano have both been serviced and tuned on several occasions throughout the year.

Tree surgery with reduction of the large crown of the yew overhanging the narrows was performed in December 21.

The glass door to the porch was repaired in July 21.

The burst water mains in the churchyard were investigated and repaired in September 21.

The paths throughout the churchyard were jet washed clean in January 22.

We have been waiting for permission to undertake the works on the icehouse and perimeter wall on Cow Lane, as well as the Law Room roof . We have the go ahead for the latter and this will be undertaken shortly.

We have terminated the Spruce Girls contract to clean the church and have set up a monthly cleaning rota ourselves.

## **Safeguarding**

### **(report by Jane Thwaites, Safeguarding Officer)**

The PCC has complied with the duty to have regard to the House of Bishop's guidance on safeguarding children and young adults.

#### *Disclosure and Barring Checks (DBS)*

I have completed 2 in the last year, there aren't any currently outstanding.

#### *Safeguarding training*

All Basic Awareness and Foundation training is up to date

I am due to renew my Leadership training this year.

#### *Simple Quality Protects - SQP*

We have an outstanding action to review our compliance with SQP

Finally, be vigilant and don't ignore any concerns! Contact me or, if I'm not available Harriet or Emma.

## **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure and is a Registered Charity. The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary & St Gabriel the membership of the PCC consists of the incumbent, the Churchwardens, two Lay Readers and members elected from the congregation who are on the Electoral Roll of the church. Those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. During the year full PCC met three times.

## **Administrative information**

The Parish Church of St Mary & St Gabriel is situated in South Harting, West Sussex. It is part of the Diocese of Chichester within the Church of England. The correspondence address is The Reverend Harriet Neale-Stevens, The Rectory, The Street, South Harting, Petersfield. GU31 5QB.

PCC members who have served at any time from 27 October 2020 until the date this report was approved are:

#### **Ex Officio members:**

Reverend Harriet Neale-Stevens (Rector and Chair)

Emma D'aeth (Deacon)

Hatti Cossart (Churchwarden)

Sarah Wilcox (Churchwarden)

#### **Elected members:**

Richard Dale

Andrea Frears

Diane Hayman

Patricia Grigsby

Jane Hodgson

Fiona Keoghane

Alun Thomas

**Co-opted members:**

Jane Thwaites (Safeguarding Officer)

**Other Officers (Not on the PCC)**

Trish Walker (Secretary)

Nigel Johnson-Hill (Electoral Roll Officer)

Anthony Banes-Walker (Treasurer)

## Additional Reports

### Midhurst Deanery Synod: Report on activity in 2021

**Meetings**

12 <sup>th</sup> January 2021	Deanery Standing Committee
22 <sup>nd</sup> February 2021	Deanery Synod Meeting by Zoom
17 <sup>th</sup> March 2021	Deanery Standing Committee Special meeting
19 <sup>th</sup> May 2021	Deanery Standing Committee
29 <sup>th</sup> July 2021	Deanery Synod meeting. Away day.
6 <sup>th</sup> October 2021	Deanery Standing Committee
27 <sup>th</sup> October 2021	Deanery Synod Meeting

The new Bishop of Horsham, Bishop Ruth attended the Meeting in February by zoom. She introduced herself and outlined her views on several related subjects. She then answered members questions.

A new Lay Chair was appointed. Christina Heath was duly elected and has proved to be a very good choice.

There have been 3 major discussion items during the year.

**Finance**

Through out the year the discussion has centred around the short fall in the income versus outgoings of the Diocese. The primary source of income for the Diocese is the Parish Contribution. Considerable efforts were made to ensue Parishes contributed their designated amount. All Parishes in this Deanery paid the required amount in 2021, but that was not the case in other areas. It was clear that the deficit in the Diocesan finances was getting larger and larger. This culminated in the Diocese making suggestions that next years Parish Share should cover the full cost of having a Priest. This was £74,300 for a full time Priest and £47,000 for a part time priest. It was suggested by the Diocese that Parishes should pay the full cost of having a Priest (PMC) and a further 15% over a period. The problem was discussed in full at our July Meeting. The parish share payments for 2021 were approximately 15% below the full PMC. It was agreed that the aim should be for each Parish to increase it payments by 5% a year for 3 years, or shorter, if possible, thus paying the full cost of PMC. Efforts to contribute more than the 100% of PMC would not be considered until the Deanery as a whole were able to contribute the 100% PMC. The Diocese was present at our October meeting and gave their full financial presentation. It was clear that there was going to be a deficit in the Budget in the millions. They inferred that if the Parishes did not come up with the cash the other major saving could only be made by reducing the number of clergy, but the Bishop of Chichester had indicated that he did not intend to do this. They were informed of the Deanery decision which we are all endeavouring to work to.

### Family Support Work

FSW has been an ongoing Deanery Project for some time but has come to fruition in 2021. Following some changes in the plans FSW went back to the original one individual between 2 Benefices. The FSW worker has been recruited and has started work. The original agreement in the Deanery for our financial contribution was £750 per Benefice and this was confirmed at the meeting in July. The FSW worker is working through primarily Schools as they have the up-to-date information on deprived and struggling families. We have a surprising number of families in this category in the Deanery. The Deanery monitors the contributions to FSW to ensure we are paying our way. We are starting to receive good reports on the work being undertaken.

### Synod Mission Action Plan

At the beginning of the Year with a new Synod the plan was explained to the Synod, and since then we have been monitoring its progress throughout the year. We have been progressing well FSW and the one Parish of Easebourne, Lodsworth and Selham being good examples. Considerable discussion took place at the Awayday on the various sections with plans being made for the future. Living with Love and faith was also covered with discussions and a course being set up within the Deanery aid people in their deliberations.

## **Churchyard Maintenance** **(report by Alun Thomas, Churchyard Team)**

We had a difficult last year because of unpredictable weather, however, we kept going in good spirits and we enjoyed a good result by the winter months.

All machinery, mowers and trimmers, are annually serviced by Tim. His workmanship is excellent and all our equipment is in good order.

We have had an excellent working party who are committed and competent. For 2022 Katherine joins our team.

One issue that needs to be addressed is that all recyclable plastic objects and containers should be deposited in the recycling bin provided at the rear of the churchyard. I will provide a notice to encourage this.

In conclusion, a good year, thanks to our enthusiastic team of helpers. All looks good for 2022.

## **Bell Ringers Report** **(Chris Rose, Tower Captain)**

We currently have six bell ringers and four learners who are progressing well. Unfortunately we have lost two ringers, one of them has moved away and the other has gone off to university.

We practice on Tuesdays from 7.30 until 9pm and ring for first and third Sunday of each month for the Sunday morning services. We also ring for weddings and are one of the few churches that ring before and after the ceremony.

Harting bells are recognised to be some of the most difficult bells to ring due to the long draft of the ropes.

Pat James is our secretary and Pru Barlow looks after our ringing rota and finding ringers for weddings. Leslie James is our treasurer and Richard Dale and Chris Rose are our steeple keepers. Chris Rose is our current Tower captain and assisted by Luke Trewin who is the vice-captain.

We are lucky to have ringers to keep the bells ringing as many of the other local towers have stopped due to a shortage of ringers.

# Financial review

## (Report by Anthony Banes-Walker, Treasurer)

St Mary's and St Gabriel's Church, South Harting.

### Annual Report from the Treasurer for the Financial Year 2021

Our Accounts have been audited by Alain Mardle of Goodale Mardle Ltd and the report comprises of a Profit and Loss account and a Balance Sheet.

#### Profit and Loss / Balance Sheet.

Our Income is encouraging even though our total income is down £15,000, but last year we had a fund-raising project of £15.0K, to pay for repairs to the Rector's house. There is no income from our envelope/Gift Aid system, this was stopped because of the Covid, so perhaps with collection bags now back in use it is something we might consider re introducing.

Our Expenses are high because of two major repairs to the Church roof including guttering and down pipes £13,000 and installation of a New Fire Alarm System, £1,500; these large amounts account for the P & L loss of £14,963.

Turning to the Balance Sheet our investments increased by a figure of £34.0K which is most encouraging bearing in mind to what is going on in the financial world at this time. Richard Dale and I had a big review of our investments with the auditors and praised ourselves all was going well. I now proudly tell you that in my seven years our Total Funds have increased from £336,715 to £704,134.

The Rector and our Churchwardens are dealing with a quinquennial report at this present time and therefore I am encouraged to tell you that we are in a financial position to deal with the recommended items reported by the Diocese's Architect that need attention.

#### Summary.

I have enjoyed working with our Rector and the Churchwardens and am pleased that things are encouraging in our finances. We are in a good position to support the three of them, which will help you to get the enjoyment out of your local church.

Anthony Banes-Walker

Treasurer.



**Parochial Church Council  
of  
St Mary and St Gabriel, South Harting**

**Financial statement  
for the year ended  
31 December 2021**

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**Statement of Financial Activities for the Year Ended 31 December 2021****Income from:**

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2021	TOTAL Funds 2020
<b>a. Donations &amp; legacies</b>					
Planned Giving	47,891			47,891	46,378
Collections at services	6,937			6,937	5,337
Sundry donations and appeals	2,243			2,243	22,310
Tax recovery from HMRC	0			0	4,955
Legacies	5,000			5,000	500
Grants	200			200	0
	<u>62,071</u>	<u>0</u>	<u>0</u>	<u>62,071</u>	<u>79,481</u>
<b>b. Activities for Generating Funds</b>					
Fund-raising	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>c. Investment Income</b>					
Interest and Dividends	42	1,230	11,227	12,499	12,741
	<u>42</u>	<u>1,230</u>	<u>11,227</u>	<u>12,499</u>	<u>12,741</u>
<b>d. Church Activities</b>					
Methouse Lettings	80	0	0	80	140
Fees from Weddings, Funerals, Etc	8,069	0	0	8,069	3,608
	<u>8,149</u>	<u>0</u>	<u>0</u>	<u>8,149</u>	<u>3,748</u>
<b>Total Income</b>	<u>80,262</u>	<u>1,230</u>	<u>11,227</u>	<u>92,719</u>	<u>95,968</u>

**Expenditure on:**

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL Funds 2021	TOTAL Funds 2020
<b>a. Fundraising Costs</b>	0	0	0	0	0
<b>b. Mission Giving and Charitable Donations</b>	3,177			3,177	3,345
<b>c. Church Activities</b>					
Diocesan Parish Share paid	48,575			48,575	20,253
Salaries, wages	5,750			5,750	8,621
Expenses					
Office & general expenses	3,582			3,582	3,201
Rectory/Methouse utilities/maintenance	1,163			1,163	10,401
Rectory council tax & water rates	2,932			2,932	1,492
Assistant staff	0			0	52
Church Running Expenses					
Cleaning	0	1,632		1,632	1,391
Repairs and maintenance	2,067	12,141		21,148	14,308
Quinquennial report	0			0	0
Upkeep of Services	1,114			1,114	602
Churchyard	1,294	59		1,353	1,235
Church Utility Bills	2,363			2,363	2,680
Insurance	2,772			2,772	3,020
Costs of Trading (Bank Charges)	221			221	120
	<u>74,660</u>	<u>26,732</u>	<u>0</u>	<u>101,392</u>	<u>76,741</u>
<b>d. Major Capital Expenditure</b>					
New building works	0			0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Resources Expended</b>	<u>74,660</u>	<u>26,732</u>	<u>0</u>	<u>101,392</u>	<u>76,741</u>
<b>Net Incoming Resources</b>	<b>(6,688)</b>	<b>(19,502)</b>	<b>11,227</b>	<b>(14,963)</b>	<b>19,227</b>
Transfers between funds	1,574	9,653	(11,227)	0	0
Gains/Losses on investment assets	0	2,886	58,262	61,148	28,847
<b>Net Movement in Funds</b>	<b>(5,114)</b>	<b>(6,963)</b>	<b>58,262</b>	<b>46,185</b>	<b>48,074</b>
<b>Fund balances at 1 January 2021</b>	<b>185,781</b>	<b>91,746</b>	<b>407,402</b>	<b>684,929</b>	<b>636,855</b>
<b>Fund balances at 31 December 2021</b>	<b>180,667</b>	<b>84,783</b>	<b>465,664</b>	<b>731,134</b>	<b>684,929</b>

Approved by the Parochial Church Council of St Mary and St Gabriel Haring

Signed on their behalf by

A Barnes-Walker  
Treasurer



**Balance Sheet, 31 December 2021**

		2021	2020
	Notes	£	£
<b>Fixed assets</b>			
Tangible fixed assets	1	0	0
Investments	2	488,917	427,446
<b>Total fixed assets</b>		<u>488,917</u>	<u>427,446</u>
<b>Current assets</b>			
Debtors	3	1,647	1,107
Short term deposits	4	185,354	185,306
Cash at bank and in hand	5	<u>60,211</u>	<u>79,051</u>
		<u>247,212</u>	<u>265,464</u>
Creditors: amounts falling due within one year	6	<u>(4,995)</u>	<u>(7,981)</u>
<b>Net current assets</b>		<u>242,217</u>	<u>257,483</u>
<b>Total assets less current liabilities</b>		<u>731,134</u>	<u>684,929</u>
Creditors: amounts falling due after one year		0	0
<b>NET ASSETS</b>		<u>731,134</u>	<u>684,929</u>
<b>Funds</b>	7		
Endowment funds		465,684	407,402
Restricted funds		84,783	81,746
Unrestricted funds		<u>180,667</u>	<u>185,781</u>
		<u>731,134</u>	<u>684,929</u>

Approved by the Parochial Church Council of St Mary and St Gabriel Harting

A Banas-Walker  
Treasurer

**Notes for Financial Statements, 31 December 2021**

**1. Accounting policies**

**a Accounting convention**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

**b Funds accounting**

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

*Endowment funds* - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment

**c Income from**

All incoming resources are accounted for gross.

***Donations & legacies***

*Collections* are recognised when received.

*Planned giving* receivable is recognised only when received.

*Income tax* recoverable on Gift Aid donations is recognised when the income is recognised.

*Grants and legacies* are recognised when the PCC is legally entitled to the amount due.

***Income from investments***

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they are received.

***All other income***

All other income is recognised when it is receivable.

***Gains and losses on investments***

Realised gains are recognised when the investments are sold

Unrealised gains and losses are accounted for on revaluation on 31 December.

**Notes for the Financial Statements, 31 December 2021**

**1. Accounting policies (continued)**

**d Expenditure on**

Resources expended are accounted for on an accruals basis and are accounted for gross.

**Grants**

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

**Church Activities**

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**e Fixed Assets**

**Tangible fixed assets**

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected. Other tangible fixed assets are written off as acquired.

**Depreciation**

As it is the PCC's policy to write off fixed assets in the year of acquisition no depreciation is provided in the accounts.

**Investments**

Investments are stated at market value at the balance sheet date.

**f Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF (Church of England Funds), or at the bank.

**Notes for the Balance Sheet, 31 December 2021**

1. See Accounting policies, 1e.
2. Investments - CCLA shares accounts valued at 31/12/21
3. Debtors - accruals for Gift Aid & prepaid expenses
4. Short term deposits - CCLA deposit accounts
5. Cash in bank at hand - bank balances for Lloyds TSB and CAF Bank
6. Creditors - trade creditors and accruals

**7. Statement of Funds****The CBF Church of England Deposit Fund and Income Shares**

	Balance 1/1/2021	Income	Expenditure	Gains/ Losses	Transfers	Balance 31/12/2021
<b>Unrestricted Fund</b>						
General Fund	185,781	68,262	(74,950)		1,574	180,667
	185,781	68,262	(74,950)	0	1,574	180,667
<b>Restricted Funds</b>						
Fabric Reserves	67,309	288	(20,732)	1,189	9,933	57,988
Chancel Title Act	12,600	596				13,196
Sunday School and Choir	9,668	280		1,383	(280)	11,051
Organ Fund	2,169	63		314		2,546
	91,746	1,230	(20,732)	2,886	9,653	84,783
<b>Endowment Funds</b>						
Banks Trust	321,937	9,339		46,055	(9,339)	367,992
Chancel Title Act	20,358			2,912		23,270
Fabric Reserve	20,486	594		2,931	(594)	23,417
Other Trusts (Warren, etc)	44,621	1,294		6,384	(1,294)	51,005
	407,402	11,227	0	58,282	(11,227)	465,684
<b>Total Funds</b>	<b>684,929</b>	<b>80,719</b>	<b>(95,682)</b>	<b>61,168</b>	<b>0</b>	<b>731,134</b>

**Notes:**

Endowment income from Banks Trust 35 is deposited to Restricted Fund Banks Trust 60  
 Endowment income from Fabric Reserve 55 is deposited to Restricted Fund Fabric Reserve 10  
 Dividends are reinvested for the Organ Fund 25, Fabric Reserve 15.  
 Interest is retained for Fabric Reserve 10, General Purposes 30 and Banks Trust 60  
 The Diocese maintains Chancel Title and Warren etc Funds on our behalf.

**Notes for the Statement of Financial Activities, 31 December 2021**

**Income from**

- a. Voluntary Income - donations to the Church
  - Planned Giving - consists of standing orders and CAF giving
  - Collections at services - the collection plate and one-off donations
  - Sundry donations and appeals - collections such as the Lenten Appeal
  - Tax recovery from HMRC - Gift Aid returns
- b. Activities for Generating Funds
  - Coffee morning etc
- c. Investment Income
  - Interest and Dividends - interest from bank accounts and deposit accounts
- d. Church Activities
  - Malthouse Lettings
  - Fees from Weddings, Funerals, etc

**Expenditure on**

- a. Fundraising Costs
  - Cardball added into office expenses this year due to small spend.
- b. Mission Giving and Charitable Donations
- c. Church Activities
  - Diocesan Parish Share paid - Diocesan monthly fee - £4,048
  - Salaries, wages - Secretarial and Music Director fees
  - Expenses
    - Office expenses - paper, printing, subscriptions
    - Rectory/Malthouse expenses - oil, water, maintenance
    - Rectory council tax & water rates
    - Assistant staff - assistant clergy
  - Mission and Evangelism Costs
  - Church Running Expenses
    - Cleaning
    - Repairs and maintenance
    - Upkeep of Services - candles, books, communion supplies, music and choir
    - Churchyard - maintenance of the churchyard
    - Sunday school and jr activities - Pre School praise supplies
    - Church Utility Bills - electricity, oil, water
    - Costs of Trading (Bank Charges) - Lloyds fees
- d. Major Capital Expenditure
  - Major Church repairs or redecoration
  - Major Hall repairs or redecoration
  - New building works

# Independent Examiner's Report to the PCC of Harting for the Year Ended 31<sup>st</sup> December, 2021

## Section A

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of Harting, on the annual report for the year ended 31<sup>st</sup> December 2021.

### Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement


In connection with my examination, no material matters have come to my attention (~~other than that disclosed below in Section B below.~~) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the (brackets) if they do not apply*

### Examiner's signature

  
Alain Mardle

### Examiner's name CAPITALS

.....

### Date

04-05-22

### Relevant professional qualification(s) or body if any

FCA

### Examiner's address

Greens Court, West Street, Midhurst, GU29 9NQ