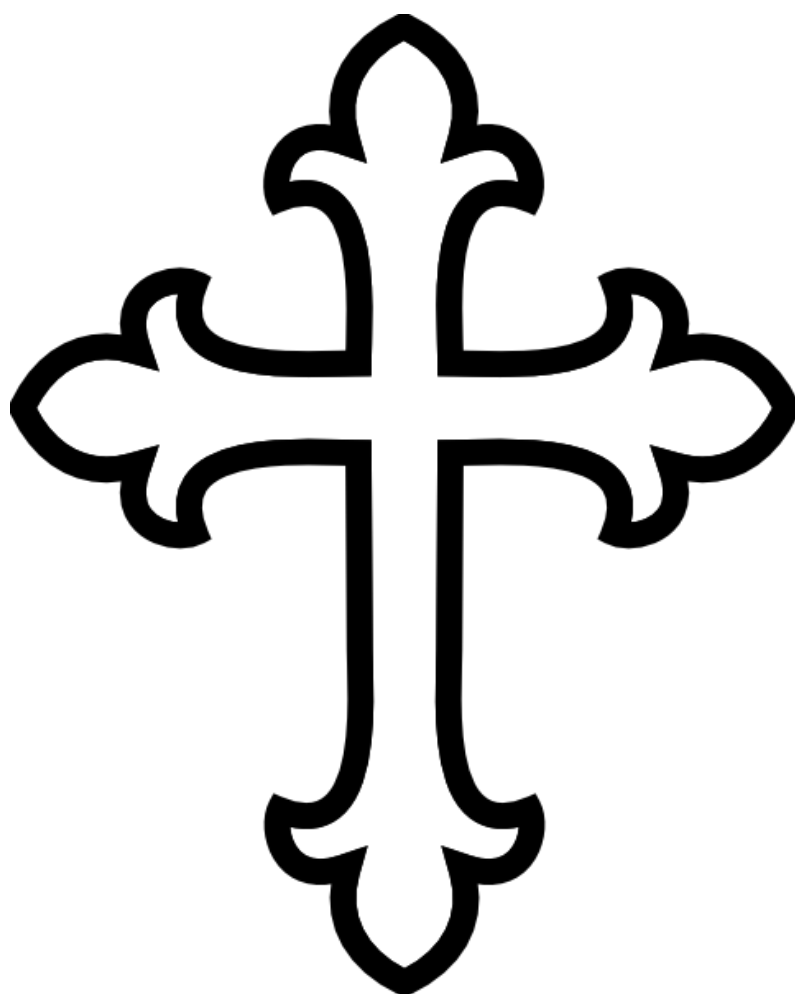


THE PARISH OF BOSTON

A Place of Hospitality: A Place to Belong + A Place to Believe



ANNUAL PAROCHIAL CHURCH MEETING REPORT

16th May 2022

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THE CHURCH
OF ENGLAND

Dear Friends in Christ,

It has been announced that I will be departing the Parish of Boston in the summer of 2022. So I thought I would write a cover letter for the 2022 Annual Reports.

My arrival in Boston in 2013 as its Team Rector was quite traumatic. You were in the middle of the trauma of a devastating flood as well as the loss of your clergy team to other posts. It was a critical time of readjustment and re-envisioning of the Parish. Together, we discerned the Parish's vocation for this particular time of its history. Together we developed the vision of being a 'Place of Hospitality', which subsequently developed into a 'Place of Hospitality - a Place to Belong, a Place to Believe'.

I believe that during our time of the Brexit years, the homelessness crisis, the challenges brought by economic migration, and the significant need for our buildings, we have been successful in our mission. We have developed a parish that offers public and sacred space to all pilgrims and communicants. Many comments have been written in our Visitors Book. However, the comment that made my heart sing was that we were the 'heartbeat of the town.' In addition to this, we once had a Christmas card addressed to 'The People's Church: this made my heart boom with pride.

My first vocation in Boston was to try to be rooted and alive in my faith and to encourage the people of Christ to do the same. I have endeavoured to do this from the moment I arrived. My journey in Boston has been a journey like any other journey. It has had its ups, downs, lay-bys, fast-lanes, inside lanes, 'A' roads, dirt tracks, getting lost and then finding the right way again. It has been an incredibly personal, painful, challenging, and joyous journey. It is a journey that is now taking me to another place. However, serving you and Boston has been the honour of my life. I believe I leave a better person and a priest because of you: Thank you.

Although I know I leave you with a fantastic team. So good that you will barely know I have left! However, my prayer and blessing will be with you as you discern the next and the right person to lead you into the future.

With love in Him who calls and sends.

Aly

The Revd Canon Alyson Buxton
Team Rector



Minutes of the Meeting of Parishioners

30 May 2021, 12.30pm, St Botolph's Church / Online

Revd Canon Alyson Buxton, Team Rector of the Parish of Boston, welcomed everyone to the meeting and led the opening prayers.

Election of the Parish Churchwardens

Four nominations had been received: Trevor Baily, Susan Kirk MBE, Robert Tamberlin and Rod Paul. It was proposed by J Lyon and seconded by C Ladner that all four be appointed. It was agreed unanimously.

The meeting of the Parishioners was then closed.

Minutes of the Meeting of the Annual Parochial Church Meeting

Revd Canon Alyson Buxton welcomed everyone to the Annual Parish Church Meeting.

Present: Revd Canon A Buxton (Chair), A Kelk, C Ladner, J Lyon, M Forster-Parish, R Paul, M Broadhurst, J Maddy, T Baily, I Thomas, G Stewart-Smith, J Stewart-Smith, C Davis, T Scoot, J Graves, P Tamberlin, C Bartlett, J Degg, A Sargeant, Revd M Brewster, N Rathbourne, B Rathbourne, B Charity, A Elms, W Green, M Haynes, E Haynes, D Scoot, B Davis, P Dorr, H Dorr.

1. Apologies for absence

B Robinson, E Napier, K Lawson, P Lawson, M Appleby, L Anso, B Tamberlin, S Kirk, J Morris, Revd J Robertson.

2. Minutes of the last APCM meeting held on 6th September 2020

Proposed: J Lyon Seconded: D Scoot Unanimously Agreed

3. Matters Arising

The only matter arising was with regard to the heating of St Botolph's. The boilers were now beyond repair. New boilers would be installed, as part of the NLHF project from 1st June 2021.

4. Electoral Roll Report

Thanks to Elizabeth Haynes for her work in preparing the Electoral Roll. The electoral roll for the Parish now stands at 113.

5. PCC Membership

Calin Vaisses and Marilyn Coote have stood down from the PCC, both due to moving away. We give thanks for their faithful work on the PCC and wish them well.

Andrew Elms and Marion Forster-Parish have been proposed to serve on the PCC. Having no other nominations they were duly elected onto the PCC.

6. Presentation of the Annual Report

Revd Canon Alyson Buxton explained the Diocese plan for the future of Mission and Ministry. Through the Time to Change Together project, the Diocese would be reviewing all aspects of how it operates, from Edward King House to the groupings of Parishes and the way they work together.

Lincoln Diocese have calculated that clergy cost £55,000 per year (this takes into consideration housing, pension etc). This figure is higher in other parts of the country. Sadly the income does not match the expenditure at present.

In the Deanery of Boston we have historically been used to 11 posts. With the income generated by the Deanery, we can only afford 3.5 of those posts at present. This, replicated throughout the Diocese, means that there needs to be a review to ensure we do not go bankrupt.

Our Rural Dean, Revd Andrew Higginson, stood down this year. There is now a time of consultation before the next Rural Dean is appointed.

Zoom has been an incredibly important part of our life, indeed in our worshipping life too. A new AV System will be installed in June to enable us to have a better, more permanent, offering when broadcasting our services.

We are incredibly grateful to the Restoration Trust for agreeing to match fund our next building projects proposed for the Parish. We have been successful in gaining Towns Deal Funding. The new projects are:

- £150,000: Library project; including new lighting, heating and interpretation
- £250,000: Internal and external lighting schemes for St Botolph's
- £1million: Blenkin Memorial hall project: creating a song school, community space and business hubs

Revd Canon Alyson Buxton gave thanks to C Ladner and A Kelk for their work in brining these projects together.

The Food Bank has now been relocated permanently to the Rectory Offices. Trussell Trust have awarded a grant to pay for the rent for the next 2 years.

The group coordinating the Community Garden Project has now started to meet. The Community Garden project will see the garden of the Rectory Offices be transformed into a community space for all to enjoy and will complement the Food Bank operation.

We now have a new team supporting us from the National Lottery Heritage Fund. We hope to finish the project by the end of 2021. It has been 7 years' worth of work to get this project to where we are today. Without the hard work and dedication of our team, it would not have been possible.

Revd Canon Alyson Buxton finished the presentation of the report with a vote of thanks to her colleagues on the Ministry Team and Staff.

7. Presentation of Accounts

C Ladner presented the accounts to the meeting.

He highlighted pg. 11 which showed a movement of -£37,000. This was to be expected due to the restrictions the pandemic placed upon us.

On a positive note, the Parish Giving Scheme has seen a great up take. This not only reduces the work load in that the Gift Aid is automatically claimed for, but also allows the Parish to budget.

The last year has shown the Parish that without visitors coming through our doors, using the Refectory, Gift Shop, Tower Climb etc. the Parish would not be able to breakeven.

Last year we only managed to pay enough Parish share for one priest. We are expected to pay for at least one and a half. Please do think about joining the Parish Giving Scheme if you haven't already.

Revd Canon Alyson Buxton offered a vote of thanks on behalf of the Parish for the hard work of C Ladner on our finances.

8. Appointment of Auditors

C Ladner proposed to the meeting we appoint Moore Thompson as the Parish Auditors for the next year.

Proposed: B Charity Seconded: G Stewart-Smith Unanimously Agreed

9. AOB

Q. When will St Botolph's be reopened fully

A. We are gradually reopening as volunteers come back to us. We cannot open without volunteers in place first.

Q. With regard to fundraising, have the team thought about creating a town carnival, getting local schools and businesses involved?

A. Capacity is a problem for our team. If members of the congregation would like to propose and run fundraisers, please speak to Adam or Chris to get this sorted.

P Tamberlin wanted to thank Revd Canon Alyson Buxton, and the team, for their continued enthusiasm, especially through the last year.

10. The first meeting of the PCC would be held on 14th June 2021

Signed: _____ Dated: _____
Revd Canon A Buxton, Team Rector & Chair

Parochial Church Council Report

The PCC met in June, August 2021 and January, March and April 2022. The PCC have a set agenda which includes; Finance, Governance, Safeguarding, National Lottery Heritage Fund Update, Fabric, Ministry Report, Events & Activities. Due to the National Lottery Heritage Fund Capital works coming to an end, it was decided that the PCC would meet every other month, rather than every month. All meetings were held on Zoom. A set of approved minutes can be obtained by contacting me via pcc@parishofboston.co.uk.

At our first PCC meeting, Mr Graham Stewart-Smith was re-elected Lay Chair, Mr. Chris Ladner was elected Treasurer and Mr. Adam Kelk was elected Secretary & Safeguarding Officer.

2021 year saw the election of our new Deanery Synod representatives which is done every 3 years subject to resignations, your Deanery Synod representatives are Chris Ladner, Adam Kelk and Polly Tamberlin.

Adam Kelk
PCC Secretary

Electoral Roll Report

As most will know, Elizabeth Haynes was our Electoral Roll Officer. Sadly in 2022 Elizabeth died suddenly and as a community we pray for Mike and his family as they come to terms with their loss. Elizabeth was a diligent and committed Electoral Roll Officer and we give thanks for her.

Since the last APCM in September 2021 when the Electoral Roll stood at 113, we have sadly lost two members of our congregation, Judy Cammack and Elizabeth Haynes. We have also had 2 members leave the area too. The Electoral Roll currently stands at 109.

If you need to check to see if your name is on the Roll, or require an application form, please contact the Parish Office to obtain one.

Adam Kelk
PCC Secretary

Safeguarding Report

Parish Governance & Safeguarding Team:

Revd Canon Alyson Buxton – Team Rector

Revd Jane Robertson – Associate Rector

Chris Ladner – Parish Governance Officer

Sue Kirk MBE – Churchwarden

Adam Kelk – Safeguarding Officer

The PCC takes very seriously the requirement to safeguard children, young persons and potentially vulnerable adults who attend any activity organised by the church. Accordingly it continues to actively monitor the application of the Dioceses Safe Church policies and procedures. The PCC have adopted the House of Bishop's Safeguarding Policies and Practice Guidance. Copies of which can be viewed in the Parish Offices. These documents are updated regularly and re-adopted by the PCC every year. Copies of these can be viewed in the Parish Office.

Part of this monitoring process involves an annual Diocesan self-audit. Each year all Parishes are required to complete a self-audit and submit the results to the Diocesan Safeguarding team. The audit goes through all sectors of parish life, ensuring that safeguarding principles are applied and best practice is used. The results are on based on Red (not compliant, will need actioning as soon as possible), Amber (partially compliment, need further work to get to green) & Green (fully compliant). I am pleased to report that we were Green throughout. This promotes good practice and also ensures that we are doing all we can to protect our most vulnerable in society.

All persons who have direct contact with groups who are identified as being vulnerable, and are classed as leaders, are required to obtain a clear Disclosure and Barring Scheme (DBS) report and these checks are renewed every 3 years (this has changed from 5 years following a review by the National Church safeguarding body). Detailed records are kept and confidential documents are filed in a locked facility. Risk assessments are completed when hosting activities and events which includes Safeguarding. Our volunteers are offered basic Safeguarding training which is provided by the Diocesan safeguarding team.

Most of the time at church we are like a big happy family. However, even in very happy families, people can have a bad day and even people we know and trust can upset us. We want to help everyone have good days all of the time. We try to make sure that people who have jobs in the church always behave well and in a way that is helpful to you. We never want anyone or anything in the church to frighten you, confuse you or worry you. It is important that you tell us if something is upsetting you or if you are feeling worried about something that's happening or something somebody is doing. We have specially trained people who you can talk to and who you can ask for help. These people are good at safeguarding. This means they look after everyone's safety. Caring for people is a very important part of our Christian life.

The people who can help you are the Team Rector or the Parish Safeguarding Officer. You can contact the safeguarding officer Adam Kelk via adam.kelk@parishofboston.co.uk or the Team Rector Revd Canon Alyson Buxton via alyson.buxton@parishofboston.co.uk. If you wish to speak to someone outside the church you can contact the diocesan safeguarding team – their contact details are safeguarding@lincoln.anglican.org. There is also information on the Diocesan website about other places where you can get help or advice.

In 2022, the Lincoln Diocesan Safeguarding Team have undergone a change of staffing. Our new Diocesan Safeguarding Officer is Jack Redyoff. There are currently two vacancies for Case Workers, however the team are supported by a Safeguard Administrator and a Training Officer.

All Safeguarding Officers have been informed of a change in how we report concerns to the Diocese. In the first instance we are now to contact ThirtyOne:Eight. This organisation have taken on the role of triaging cases.

Adam Kelk

Safeguarding Officer

Deanery Synod Report

The elected representatives for the Parish of Boston are: Polly Tamberlin, Chris Ladner and Adam Kelk.

Since the last APCM Synod has meet in November 2021, January 2022 and February 2022. The main focus of both of these meetings was updating and consulting Synod with the Resourcing Sustainable Church project.

Elections

June Orford was elected as Deanery Treasurer, Chris Ladner was elected as Lay Chair, Mike Sharp Secretary with Revd Sudharshan being elected as Assistant Secretary.

Pastoral

The Pastoral Committee met formally to discuss the vacancies at Kirton/Algakirk and Friskney/Wrangle/Old Leake.

Safeguarding

The Diocesan Safeguarding Team continue to review and strengthen existing procedures and all parishes should ensure they continue to be aware of all who require training. Safeguarding training has been conducted remotely via Zoom.

RoadHOG

The RoadHOG is now operating as it was pre-pandemic. A new stop has been introduced over the last year, on the Fenside Estate at St Christopher's Church. The Parish of Boston support this stop, along with friends from the Methodist Church (more information can be found in the Ministry Report). We are grateful to the volunteers who continue to support this vital mission in our community.

Ministry Report

Over this last year parish life has gradually returned to a more familiar pattern of working and as a ministry team we have become increasingly busy again. Whilst Revd. Canon. Aly has been seconded to the Diocese during this year, the team were joined by Revd. Sally Clifton in July, following her ordination to the diaconate at Petertide. Revd. Sally has fully entered into life in our busy team and hopes to be ordained priest at 10.30am on Saturday June 25th at St. Mary and St. Nicholas, Spalding.

Occasional Offices

Baptisms: we were able to resume baptisms last summer with dates booking up very quickly as we dealt with a Covid 'backlog'. In 2021/22 we baptised 33 children and 1 adult, with services taking place at St. Botolph's and St. Thomas's. All families attended Baptism preparation classes.

Weddings: During the last twelve months we have conducted 13 weddings, of which 3 took place at St. Thomas's with the rest at St. Botolph's.

Funerals: Funeral ministry has been a large part of our ministry over the last year. Members of the team conducted 44 funerals, 10 of which took place in our churches.

Confirmation: The deanery confirmation service took place in St. Botolph's Church on March 6th 2022. Bishop Nicholas confirmed 14 candidates. We are pleased to say that the majority were our own candidates. Thanks must go to Revd. Sally who led the preparation classes.

Pastoral

We continue to offer pastoral care, not only to our own congregation members, but to the many people who come to the church at times of crisis. The new BEAM café, launched this spring, has already been a real support practical and immediate support to our ministry.

Most people are now out and about and so we no longer operate our telephone buddy support. This initiative, which operated for 19 months was of huge value, not only during the lockdowns, but afterwards. Whilst many people were able to resume their social activities those who were more vulnerable continued to appreciate the regular calls for longer. This ministry was only successful because of the care and dedication of the 'buddies' and I would like to record my gratitude to them.

At the moment we are not visiting any nursing homes. Revd. Sally has been in contact with Meadows Edge and Hunters Creek, both homes that we have supported in the past. However, at this point no regular ministry has been re-established. This is understandable, as nursing homes are still taking precautions about visitors.

Link with St. Thomas's school

We continue to be involved with schools and Adam will report on the visits from local schools he coordinates in St. Botolph's. I am still on the Local Governing board at St. Thomas's school which is now part of the Infinity Academy Trust. As a governor, I regularly visit the school and support both children and, increasingly staff. Last term, along with the head, I was involved in a 'pop-up' prayer morning following the invasion of Ukraine. I also go in to classes to support the staff at various points in the curriculum, such as speaking to year three about Holy Week, and year four about pilgrimage. As a follow up to this, next term I will be accompanying year four staff and children on a visit to Walsingham. Revd. Sally and I take turns at leading collective worship and we also welcome the school into St. Thomas church for Harvest and Christmas, as well as to support learning. I would like to record thanks to Trevor Bailey who is also involved in our work with

the school. Trevor welcomes the children into church when they visit and has worked with Key Stage one staff to support learning on their recent visit to St. Thomas's. He also is a regular visitor to the school, especially working with them for Christian Aid week and Christingle time.

At this point of my report I would like to thank the Ministry Team, Churchwardens and Lay Chair for the support they have given me during the last year, especially during Aly's secondment. As we go into the future I feel we are a strong positive team and I am confident that we can continue to work together to serve the people of our community.

Revd Jane Robertson

Associate Rector

Assistant Curate Report

I have had a very interesting ten months as a Deacon here in the parish of Boston. I have been privileged to meet and begin to work with people from many different backgrounds and cultures, and I have developed a deep respect for the people in our town. In the short time that I have been here my experience has been positive. I am delighted to have been nominated as the next chair of Boston food bank, and to be a trustee of Centrepont and look forward to being of whatever help I can to the people in the greatest need in our town.

God has put me into some interesting situations that have usually resulted in my spending hours writing safeguarding reports and has led the ministry team to suggest that I shouldn't be allowed out on my own. I have no problem with the people or the situations I have encountered, life is just one non-stop learning experience here, I just wish He would remember the paperwork I have to do afterwards!

One of my great joys is to be chaplain for the volunteers who are the most amazing bunch of people. They provide such a warm welcome and offer the highest level of hospitality and support to everyone who walks through our doors. I love meeting and chatting with them and yes, getting the cards signed to welcome, to wish them a happy birthday or get well soon.

Being involved with the Baptism families, and children's ministry in our schools and our churches is also a high point, as is being able to spend time with the older generation who have taught me so much about what makes Boston special. This has enabled my funeral ministry in the town to be very fulfilling as I can relate much more easily to the families I meet with.

Being part of the ministry team, indeed being part of the whole Boston team is a joy. I am truly grateful for the care and support you have given me and the laughter that we have shared.

Revd Sally Clifton
Assistant Curate

Church Wardens Report: St. Thomas' Church

We are sure everyone is delighted now that regular services are now being held at St. Thomas' Church again after the restrictions were lifted, with combined weekly attendances averaging around 25. A congregational led service in the form of Celtic Prayer was introduced on the first Sundays of the month, and these services have been well received by the congregation. Services of this and of similar natures may well become more common within the deanery as Local Mission Partnerships are introduced under the "Time to Change Together " program which is due to be introduced in the near future. Sunday morning Eucharists were held on alternate weeks when possible, and Morning worship on the third Sunday. United parish services were held at St. Botolph's Church on fifth Sundays of the month, and at St Thomas' on some festival days. Midweek Eucharist services were held on Thursday mornings and Morning Prayer on Saturday mornings.

Occasional services were again allowed within the church, including weddings, funerals and baptism service. Preparation classes for baptisms and confirmation are now being held at St Thomas' Church. Links with St. Thomas' Primary School are ongoing, and the church was opened for several visits from St. Thomas' School pupils during the year. The school held their harvest festival and carol services with teachers, pupils and parents attending from St. Thomas' school.

A Quinquennial Inspection was conducted in late 2019, with no issues requiring immediate action identified. No major works on the fabric of the church have taken place during the year, and annual inspections being conducted on the hall and church. New fire exit door locking devices were installed on the double doors of the hall. An opportunity to re-decorate the hall while it was closed during the start coronavirus pandemic and was completed during the year.

The church grounds have been maintained throughout the year with regular grass cutting, hedge cutting and general tidying of the grounds. Two trees in the garden of rest were lost due to disease and/or wind damage. Church and hall drains were cleared and gutters checked . Several gravestones, grave settings and memorial plaques have been repaired and upgraded by relatives.

The annual Summer and Christmas fayres were held and were enjoyed by many. It was pleasing to see an increase in younger people and families attending the summer fayre.

The hall was opened up again for hire during the year However, the number of groups hiring the hall for regular sessions has dropped off since we opened up after the pandemic and we are looking to attract new groups where possible. St George's Preparatory School hired the hall for their Christmas nativity and carol services, and for their games classes during the winter and spring terms.

The funds raised from hiring and from events are essential for the upkeep and ongoing costs for the church and hall. Thank you to all the organisers, helpers and visitors who have made these events possible.

Trevor Baily
Church Warden

Bob Tamberlin
Church Warden

Church Wardens Report: St Botolph's Church

It has been an eventful year; some good news, some not so good news and some bad news.

The good news came in July 2021 when all existing COVID-19 restrictions were lifted and life in the church was able to resume a little more normal than the previous 18 months. It is still, however, fair to say that a great majority of people are still cautious and we have had reports of people catching COVID, after having all of their vaccinations, so we still need to proceed with caution.

The not so good news concerns our Team Rector, Revd Canon Alyson, who announced she will be leaving us in June to take up the post of Archdeacon of Stow and Lindsey. We all wish Aly the very best in her new role, but are devastated to lose her. We hope she will be able to find the odd occasion to visit us in the passing days.

The bad news was the loss of church stalwarts, Judy Cammack and Elizabeth Haynes, both of whom will be immensely missed. I speak from experience in saying that it is a difficult time and hope that time will help to ease the pain.

The Passion for People project has now seen its completion and we are confident that the plans in place following the project will spur us all on to better times.

We now have St Botolph's open 7 days a week, Monday – Friday, 9am – 3pm and Saturday/Sunday, 10am – 2pm. We are keeping our fingers crossed that this will continue.

The Blenkin Memorial Hall project is underway and accordingly going to plan to be completed in September/October. This will enable us to return areas of St Botolph's back to their original use and provide us some extra space to fulfil our ambitions.

The Food Bank has relocated to the Old Rectory and continues to be busy with clients, which you would have hoped that in 2022 would not be needed. Bob Taylor has a good and trusted team of volunteers to be able to operate the Food Bank and assist where needed.

This year we were able to return to our Palm Sunday service starting from the Herbert Ingram Memorial, the first time for 4 years, which helps to ease things more back to normal.

We have also started a Lego Club which meets on the 1st Saturday of the month, from 10.30am – 12noon, which has attracted around 35 children, plus parents. We hope they enjoy the surroundings they find themselves in and continue to keep coming.

Boston Sinfonia have also returned for their concerts and I understand that the Art Group will be back in mid-summer. This shows that things are beginning to get back to the good old days, before the pandemic.

We look forward to the future with confidence and hope that we can continue to deliver the ambitions of the PCC to maintain the future financial sustainability.

Rod Paul
Church Warden

Sue Kirk MBE MIHM, DipHSM
Church Warden

Director of Music Report

After what have been very challenging times, it has been good to begin to see the first shoots of normality returning to our music in church. I have been immensely grateful for the support that I have received during the past couple of years in particular, from my colleagues on the Ministry Team, Anthony and David but also from members of the choir, who did their best to keep live music alive during the pandemic and subsequent lock-downs.

Parish Choir

Our adult members of the parish choir continue to dedicate their time and talents to support the worship in church. We have lost a few members over the past year, sadly, due to death, retirement, shielding and moving away from the area. In spite of this, we are still able to field a full choir, who are capable of singing music of a challenging nature to a very good standard, something that is becoming increasingly rare. Recently, a new, younger member has joined the bass section of the choir. A student from the Grammar School, whom I hope will continue to develop his singing skills and musicianship with us.

After a period during lockdown, where repertoire was restricted by regulations relating to the number of singers allowed at any one time, it has been good to explore a wider range of pieces, including some new music, which we were fortunate to secure funding to purchase. During the pandemic, a small core of singers worked hard to retain our choral tradition. I am very grateful for their dedicated effort during this time. After a successful visit to Selby Abbey before the national lockdown, our planned visit to Wakefield Cathedral to sing Choral Evensong was sadly postponed. It is hoped that we may be able to arrange a future visit. Since returning to full strength, it has been good to welcome some members of St Thomas' choir, who have joined with our choir for services at St Botolph's, a venture which I hope will continue as we move forward.

Junior Choir

The membership of the Junior Choir has remained stable throughout this time at 11 children. The members have been incredibly dedicated on the whole and as a result, have managed to continue to develop their singing and confidence. They are very secure in their leading of worship and have also managed to develop their repertoire, learning new pieces, some of which come from the set of Flexible Anthem books that we were able to purchase. The junior members continue to work on developing their skills via the RSCM Voice for Life scheme, which provides medals for the achievement of set standards. A number of our choristers are about to achieve their next level. Members of the Junior Choir enjoyed a film night in the Cotton Chapel this year as a recreational activity. They were served a host of snacks and drinks and played some games in the nave before settling in to watch a film together. There are plans to run further activities in the year ahead. Thanks should go to Sian Wenninger for her help and support with our choristers. Work will continue in the year ahead to recruit new members to our choir to continue the work and progress we have made this year.

Community Choir

The community choir has resumed rehearsals and continue to develop their repertoire and experience. Despite some people being concerned about the impact of Covid on their ability to attend rehearsals, it has been good to see stable numbers attending, including male singers, who are a shortage area nationally. There are plans for the community choir to perform in church in the Summer as part of the Jubilee celebrations. The choir has managed to participate in a couple of community events in Boston since December 2021 and members have joined in worship at St Botolph's, singing with our own Parish Choir. They have explored a wide range of music, from classic choral works to more modern, popular songs and show tunes.

Concerts

It was not possible to arrange our usual lunchtime concert series due to restrictions on performance, but recitals were given in the summer by David Shepherd and myself. Additional performances were scheduled to take place in November. An Organ Fireworks evening recital was given by myself, featuring coloured mood lighting and a selection of lively pieces. This was well-received and audience numbers were positive. The Choir presented a concert of music for Remembrance, featuring music associated with the season but also works chosen in memory of Martin Weaver and David Wright both of whom served our parish musically and who passed away this year. It was good to welcome representatives of both families to the event and to have an appreciative audience at both concerts. An Easter Bank Holiday Organ Extravaganza was organised in conjunction with Anthony Baldery and two concerts were performed on the same day, one in St Botolph's and the other at Centenary Methodist Church. There were over 50 people who attended the morning recital, which gave an opportunity to advertise future events. It has been good to use our 'big screen' to show the audience the events in the organ loft! A summer season of concerts is currently being organised to take place from July 2022. I explored advertising our recitals on www.organrecitals.com, a free resource and also took advertising information to Lincoln and Southwell.

Musical Outreach

The first group of beginner Ukulele adult classes began this year, with nine adults attending weekly classes. The group has been a tremendous success and it has been good to hear how those who have participated, have enjoyed the experience and want to return to continue. The group were preparing their first performance in preparation for our Christmas Eve Carols by Candlelight service. As this was cancelled due to Covid, the group are yet to perform live but are keen to do so! Recruitment events were scheduled to aim to attract younger singers to our choir but sadly, no children or parents attended. It will be important to try to go into primary schools to advertise our musical offer more widely, as direct presentations will have a stronger impact than we can achieve on social media. I prepared new advertising materials to promote our musical offer, which are currently on display in church and which were made available at a recent promotional fair in church.

Musical Resources

As St Botolph's underwent such significant restoration work, it has been important to monitor the 'health' of our instruments as they adjust to the new environment that the restored building presents. The changes to the heating within the building have brought about more stable temperatures, after what has been a protracted period of volatile changes in both temperature and humidity. The end result of the new system should be an improvement in the stability of tuning for our organs and the piano. Currently, both the piano and the Harrison organ are experiencing difficulties which may be associated with the atmospheric changes brought about within the church. The piano struggles to remain in tune, moving often within days of a tuning visit. The top level of the organ is also experiencing difficulties, with pipes being silenced by sticking sliders and also some notes sticking on in extreme circumstances. The organ is currently being monitored over a 6 month period to collect data relating to temperature and humidity fluctuations. This will be important in deciding how best to treat the issue, which may be related to dryness in the building. We have been very fortunate to be able to purchase some additional resources, including ukuleles and peripheral items, which we can then sell to new members of our classes. We have also been able to purchase a new hymn book, which has already had an impact on the repertoire we can use in worship. The Harrison Continuo Organ has been a wonderful resource, providing a most useful addition to our instruments and allowing for authentic performance of early music as well as a more intimate accompaniment of some items.

It has been good to be involved in the preliminary stages of planning and development of the Blenkin Hall project, which promises to provide an opportunity to develop our musical outreach work within the town and parish. I am very much looking forward to the year ahead and the opportunity to continue to build upon the work and progress made this year.

John Lyon

Director of Music

Project Updates

Inspire Project

The grant funding applications from the Government's 'Town Deal' under the "Inspire Project" were successful and it is hoped that all the projects will be completed in 2022/

Blenkin Memorial Hall

The repair, renovation and redevelopment of the Blenkin Memorial Hall for multi-purpose community use in order to provide a building that can be used for personal development, education and as an entrepreneurial space and, as such, to enrich the lives of all who use it, as well as to encourage life-long learning and provide a self-sustaining future for this key and central historic building.

Construction work was started in January 2022, with the demolition phase having already been completed we will complete this project on time.

Library & Lighting

The project aim is to develop and conserve the medieval library and other historic artefacts throughout St Botolph's through an upgrade and redesign of the lighting of St Botolph's Church interior and exterior that will enhance this architectural, educational and cultural asset for the town.

This will bring benefits in both economic savings and enhanced visitor attraction. It will bring reduced long-term maintenance and energy running costs within a practical and architecturally sympathetic lighting scheme.

The conservation of the Library and the opening of it to the public will encourage visitors to this key heritage buildings and help provide a self-sustaining future for this key and central historic asset.

There will also be community engagement through our volunteer programme with volunteering roles created as Library and Conservation guides and those created in Events Management.

Both projects aim to turn what is the largest covered venue into a flexible space that is designed to accommodate a wide range of events and activities and that will draw both audiences and performers from across the world. It will provide the opportunity to become a place of integration for all people, regardless of background, culture, age or religious affiliation. In addition to this it will also ensure the churches legacy of financial sustainability and resilience for generations to come within the present intensely challenging economic environment.

Faculties have been submitted for both the Library and The Lighting scheme and we await approval of these from the Chancellor in order to begin the work.

The new lighting scheme will also drastically reduce both maintenance and energy costs, which is part of our long term commitment towards being carbon neutral by 2030."

The Open Door Project

The aim is to develop our ministry of hospitality and welcome and to raise the funds needed to keep our doors open daily for the benefit of our congregation and the community of Boston. This will be done via:

- Worship, prayer, discipleship and pastoral care to love God with all our mind, body and strength and to love our neighbour as ourselves.
- By our decisions being guided by the purpose and value of Christian hospitality
- By developing ongoing community projects which will both reach and raise funds
- By trying to meet expressed and unexpressed needs of the community. With this in mind we have launched the 'Community Garden Project' which will see the Rectory Garden turned into a community space for the benefit of all. Work on this has started with the help of volunteers from local business who have begun to clear the space ready for the next phase.
- By developing a profitable shop and coffee shop to help with the Open Door running costs.
- Continue to raise our profile so we are known as a venue and a place that welcomes art and exhibitions
- To be creative and good stewards of all God's gifts to us so the Parish has a self-sustaining future

A Passion for People

A National Lottery Heritage Funded Project

The project was finally completed by the 31st of December 2021 with the final payment being received in April 2022. The project achieved all its aims:

- To provide urgent repair and restoration to the structure of the building and reduce its environmental impact.
- To preserve and interpret St Botolph's historical offering; thus giving greater opportunities for all to experience, understand and engage with heritage.
- Building on our present volunteering opportunities to develop a comprehensive heritage volunteer and training programme to encourage a greater understanding of our heritage.
- To develop a high-profile visitor attraction: generating a self-sustaining income for the church as well as for the overarching economy of the town.

Over the course of the project and in just under three years, the project has:

- Undertaken urgent restoration work to the tower, west window and belfry roof.
- Installed new flooring in the north and south aisles of the nave, with underfloor heating.
- Removed some of the pews and restored other pews to create a flexible space.
- Made the entrances accessible with the installation of a new porch and a new glass door.
- Delivered enhanced learning experiences for 795 people, which includes 401 students taking part in school workshops.
- Created Fun @ The Stump school holiday activities engaging 138 children and their families.
- Delivered a Children's Festival over 3 days engaging 176 children and their families.
- Developed a new Community Choir with 62 members.
- Engaged 266 young people from uniformed organisations (scouts, cubs etc) with activities.
- Recruited and trained 160 volunteers.
- Supported 36 volunteers to gain employment or go into further education.

- Delivered Hard Hat tours of the tower to 54 people during building works.
- Provided a monthly newsletter to 100 recipients.
- Built up a Facebook following of 3978 people and a Twitter following of 2038 .
- Brought 193 local people together for meals at two community table events.

The National Lottery Heritage Funded Project – A Passion for People – has been an amazing success, exceeding in all areas our projected aims and outcomes. Thank you to all who have made this programme of works such a success.

Volunteer Manager Report

Once again, our wonderful volunteers have come out in force to help us recover from lockdown. Although some of our more vulnerable volunteers have felt unable to return to us at this present time, we have been delighted to welcome some new faces.

St Botolph's, like many other places, continue to struggle to get our volunteer number back to where we were pre-pandemic. We have re-established our contacts with Boston College, which has resulted in us once again being able to offer work experience to students. We have offered three placements in this academic year so far. In being able to offer work placed opportunities, students build self-esteem, learn new skills, and develop confidence in the workplace.

This year we have successfully welcomed 11 new volunteers in various areas which has been amazing.

What truly astounds me is that our volunteer family are so loyal, sincere, and full of good cheer, untiring in their efforts throughout the year. It is outstanding to see how they always come through, are always willing to be there to bring a smile to people's faces, making the visitor experience one to remember.

Over the last year we have been able, through the Heritage Funded Project, to introduce new policies and procedures; including a new volunteer application form, induction form, volunteer agreement and have also introduced reviews.

As we have now completed the National Lottery Heritage Funded Project, we have been able to reflect on the achievements we have made over the last few years. Along with welcoming new volunteers to support the operation of St Botolph's, we have helped 34 volunteers go onto further education or obtain employment. We are incredibly proud of their achievements. Indeed, some have returned to us to help out on their days off!

We continue to look to welcome more new volunteers and are constantly looking at how we can further enhance the volunteer experience. Without our volunteers St Botolph's would not be able to open 7 days a week, as it does now.

Caz Harvey
Volunteer Manager

St Botolph's Activity and Events Report

What a year we have had! As restrictions have now lifted and people become more confident in attending activities and events, St Botolph's programme of events has increased.

First and foremost, we need to acknowledge the dedication of our valued volunteers, without which we would not be able to open – never mind entertain a programme of activities we are able to offer our community. As ever, we are always looking for new members to join the team to support our activities. If you would like to help out more, even in an adhoc basis, please speak to Caz or I and we get you involved!

June 2021 saw the welcome return of the Stump Restoration Trust Patron, Her Royal Highness Princess Anne. This visit was a postponed visit, due to the pandemic, for HRH to see the incredible outcome of our National Lottery Heritage Fund (NLHF) project. We were able to introduce HRH to volunteers, funders, NLHF contractors and Parish Team, as well as look to the future with the introduction of the Boston Towns Deal team. The visit concluded with HRH touring the Library and Blenkin Memorial Hall, the current building projects.

August saw the reintroduction of our Fun @ the Stump! Series. This time, with a festival theme. Over the four Tuesdays of August we welcomed families into St Botolph's Church where we offered free crafts, garden games, parachute games, community boards and event story time with Revd Sally (the children loved it!). Over the month we saw each session welcome over 50 children, plus their parents/carers. Not forgetting we also played lots of Disney music too!

August also saw the 50,000 piece of Lego go onto our 100,000 piece model of St Botolph's. Whilst we are now c.58,000 pieces in, we have been hampered by the building works of 2019 and the national lockdowns. Please do promote the Sponsor a Brick initiative as all the monies raised through the project goes directly into our work with children and our community.

August was a very busy month, not only did we accomplish the above, but we welcomed our first wedding couple into St Botolph's and hosted a Valuing Heritage Week. The week saw two days of free tours, a masterclass with our stonemason and an organ recital. We hope to replicate this week as all those who came along to the events said how much they enjoyed it.

October 2021 saw the return of some of our more regular Church hirers, specifically Boston Sinfonia. Boston Sinfonia have been playing at St Botolph's for many years and we are delighted that not only have they performed their 2021/22 concert series exclusively at St Botolph's, but also plan to for their 2022/23 season.

October also saw us welcome the Macmillan Boston and District Committee into St Botolph's as we hosted their 'World's Biggest Coffee Morning'. They hosted a fashion show, stalls and Trevor braved the shave! It was amazing to see St Botolph's being used for community events again, after seeing so long with our doors closed!

In November we saw a scaled down Remembrance Town Service, with no parade. We also marked the day with our Parish Choir holding a concert and we welcomed St Thomas' School in for their act of remembrance through plays, poetry and songs.

Boston Christmas Market returned at the end of November, along with the town light switch on. We hosted the stage of the event, with the sound being transmitted around the market place. We also supported through free craft activities, hosted the face painter and offered our usual

hospitality through our Refectory and Shop. St Botolph's saw thousands of visitors through the door and such was the success of our part in the event, we will be hosting the same again in 2022.

Working with Boston Big Local, we hosted the launch of the Boston Monopoly Boards. What an event – which saw Mr Monopoly himself in attendance! All monies raised through the sale of the boards went directly to the outlet selling the game – I am happy to say that we received an amazing £6,510.

We are so excited to be on the G4 Christmas Tour series, with their first date being in December 2021. The band, production team and support team were a dream to work with and we hope to continue this partnership going forward – they have already booked for 2022 with tickets on sale now! December also saw the Wildlife Trust hire St Botolph's as a community engagement project. They produced a video, presentation and interpretation scheme to try and encourage the community to engage with their new project of creating a Lincolnshire Seed Bank.

Sadly, due to the increase in COVID-19 cases we scaled back our activities towards the end of 2021, with events such as our Carols by Candlelight having to be cancelled. We continued with this caution until the end of January when the number of infections in our community declined.

February saw the start of our Lego Club which is held on the first Saturday of each month. We are seeing a lot of repeat visitors who are excited to find out the theme of each session. Watch out on our social media for pictures of the amazing makes our young children have made.

Such was the success of our Children's Festival, we have decided to bring our garden games out in the half-terms and each full-term holiday we will host a Fun @ the Stump! Families really enjoy being able to visit St Botolph's, for free over the holidays to entertain their little ones – and grab a coffee and sweet treat from the Refectory whilst they are with us.

In March we worked with the Local Authority to host the first, of what we hope will be an annual, event called Celebrate Boston. A cross section of Boston's organisations came together to celebrate all the good in our community – from Boston in Bloom to Boston College! It was a great event which saw over 200 members of our community visit.

Over Easter we were able to host a Fun @ the Stump! along with our Easter Egg hunt, which saw over 180 children take part.

Finally, in May we welcomed back the May Fair and also the traditional service on the Gallopers. This year we started the procession from St Botolph's and also hosted a Welcome Service on the Sunday for those who operate the fair. Both were received very well, something we hope to replicate next year.

On top of all of this, we have had art exhibitions, guided tours and school visits. A big thank you should go to Karen & Peter Lawson for their support with our tours. We do need more tour guides, so if you are interested, please do speak to either Karen or I and we will happily offer you training.

One of the fantastic outcomes of our NLHF project being complete is the ability to reflect over the achievements we have made in engaging with our community. One figure which jumps out is our engagement with schools and uniformed organisations, which totals an impressive 1,195 children who have toured around St Botolph's. A big thank you should also go to Jayne Maddy for her support in a lot of the activities that take place, especially our uniformed organisation tours.

Finally, you may remember in previous reports that we purchased a book scanner. Well I am happy to say that we have the fabulous team of Karen, Margaret and Chloe who are on operation digitise the library. We are now in conversations to get our interpretation designers to upload the books onto their dedicated screen in the nave.

A lot of you know, and have experienced, our new camera system. This has been a real asset to St Botolph's thanks to the monies from the NLHF. Through Zoom we are able to reach an audience we would not ordinarily be able to reach and we even have our own church congregation on there now too!

When restrictions lifted we wanted to rebrand our Coffee Shop to relaunch it. It has now been renamed the Refectory, giving it the ecclesiastical title and we now offer a consistent menu of light bites and drinks. We have offered a number of Afternoon Tea's too – what an amazing surrounding to relax and enjoy some delicious treats in!

As I mentioned at the beginning of my report, we could not offer as much to our community as we do without the hard work and dedication of our volunteers. I am appealing to you now, that should you have a few hours free, to get in touch because we have some BIG events coming up that we will need help with (on top of our 'normal' calendar of events)...

Jubilee Weekend:

Fun @ the Stump! | Silver Band/Community Choir sing-a-long with Afternoon Tea | Civic Services

Creation Festival (16 – 31 July):

Ceilidh | Exhibitions | Sing-a-long with picnic | Organ Recitals | Fun @ the Stump! | Concerts | Free Lunches | Plus much more

Boston College Graduation (July)

Museum of the Moon (October):

3 week programme of events TBC

Adam Kelk

Head Verger/Commercial Manager

Boston & Sutterton Food Bank Report

In the past months the Food Bank has slowly gone through a transition. We have unfortunately lost three regular and experienced volunteers, one has moved out of area and the other two have left due to other commitments, but we have gained two new members of the team. We also have a couple of regular volunteers attend adhoc due to commitments.

The Food Bank currently operates on a regular staff of six volunteers and myself. I am delighted to say that we have had new volunteers apply to help operate the Food Bank.

We have had a member of the Citizens Advice team join us during Food Bank sessions. This has been funded by Trussell Trust. Food Bank clients can also attend the Citizen Advice Offices outside of our hours. We are currently in negotiations with Trussell Trust for funding as we seek to offer more advice/support to our clients including; debt management, housing, benefits and translation facilities. We are also in the process of completing a business plan to apply for a grant from Trussell Trust to fund a Deputy Manager's post.

Over the last 2 years the system to obtain a Food Bank voucher has changed. Due to the pandemic and the restrictions imposed, a new E Voucher system was introduced, including the new free National Citizen Advice number that clients can contact.

We are having some difficulties with agents regarding this new system of vouchers, some did not attend teaching sessions set up regarding the Trussell Trust e-voucher system, so sometimes the information is not sent to us, or very limited information is given. I continue to work with agents to facilitate the sharing of information in the easiest way possible without breaching confidentiality, which seems to be the main point of concern from our referring agents.

During recent months the Food Bank found that they had to issue increasing amounts of emergency vouchers;

May 21	2	June/July 21	5	September 21	9
October 21	9	November 21	10	December 21	22
January 22	11				

This I believe has been due to several factors, as stated by some clients "**no agents were open, not able to contact them, thought we could just turn up**". Further to this most agents were on leave from from Christmas - 4th January. In September 2021 Furlough and Universal Credit stopped.

The Food Bank is grateful for the continued support given by the staff of The Parish of Boston This has been invaluable during this difficult time to maintain the seamless service given by the Food Bank. We are also extremely grateful to the Volunteers for their continued support and hard work in maintaining an invaluable service.

The Food Bank is grateful for the support of all the agencies involved in looking after the disadvantaged in, and around Boston, and is looking forward to continuing to work in partnership with them over the next year, to help the needy with a coordinated strategy.

The Food Bank continues to operate under the Trussell Trust guidelines, and under the Parish of Boston PCC.

Jayne Morris chaired meetings with local agents to view future plans and strategies on joint working and future achievements. In March 2022, Jayne Morris stood down as the Chair of the Food Bank. We are incredibly grateful to her for the leadership she has shown and the

commitment she has made to the Food Bank.

The Parochial Church Council have approved the nomination of Revd Sally Clifton as the new Chair of the Strategic Committee. Revd Sally also sits on the Centrepont Outreach committee, along with Churches Together in Boston, so is in a good place to continue the dialogue with partners to offer the very best care for those in need in Boston.

Food donations and collections remain very good, with the continued generosity of the local community, businesses and regular donations of monies.

The Food Bank was given several financial donations which were used to obtain £10 food vouchers from Mountains butchers. This enabled us to help 86 families, especially over Christmas time. We also, with the help of donations from our community and the Lincolnshire Co-op's, were able to give out toys for Christmas to 82 families.

Through the financial donations we have received we have been able to purchase vouchers from Asda to enable us to support families with school uniforms if/when required.

We have recently become an agent for the Household Support Fund delivered by South & East Lincolnshire Councils Partnership. We have completed 16 applications which help with food, energy and exceptional costs.

The annual local food drives at our Tesco and Asda stores did not take place during the year last due to staffing levels and the continued pandemic, however the collection baskets that are based in Tesco, Asda, Co-op stores and the Neighbourly scheme at Lidl have remained consistent.

Donations were regularly made by individuals and smaller organisations during the year. Food donations during the Easter, Harvest and Christmas periods were kindly made by many organisations.

We have now reached a stage in this pandemic whereby the majority of people are starting to feel somewhat safer but cautious. This means that we can now start to get back into the community, several schools have asked for us to give talks in their assemblies, the scouts and the Rotary club have also requested talks on the work we do.

Bob Taylor

Foodbank Manager

St Botolph's Church Sanctuary Guild Report

Due to the continuation of the COVID-19 pandemic The Sanctuary Guild was not able to hold any meetings in person and a number of members were not able to use the internet for meetings. Meetings will resume in early 2022.

As restrictions eased during the year monthly flower arrangements were done at the High Altar, Nave Altar and Pulpit, with Ann Isaac providing reception desk flowers. Members were very pleased to be able to do Easter and Christmas arrangements in memory of loved ones for 2021. The Guild also did two large pedestal arrangements and 14 pew-end flower arrangements for the wedding of Christina Scoot and Harry Rose in August and a pedestal for the funeral of Judy Cammack.

Monies raised from flower arrangements done by the Sanctuary Guild for weddings, funerals, baptisms or any occasion you would like to commemorate with flowers, enables Sanctuary Guild members to decorate St Botolph's Church throughout the year to THE GLORY OF GOD.

We are always looking for people interested in flowers or learning to arrange flowers; beginners are very welcome and full tuition will be given. Please contact Jean Stewart-Smith, President 01205 723030 or Karen Lawson, Secretary 01205 364709 or the Parish Office.

Karen Lawson
Secretary/Treasurer

The Parish of Boston

A Place of Hospitality

A Place to Belong  ***A Place to Believe***



PCC of the Parish of Boston
(incorporating St Botolph's, St Thomas' and St Christopher's)
CHARITY COMMISSION REGISTERED NO: 1138045

STATEMENT OF ACCOUNTS

for the year ended
31st December 2021

PCC of the Parish of Boston
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for the year ended 31st December 2021

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PCC of the Parish of Boston
Reverend's Report
for the year ended 31st December 2021

Dear Friends,

These have been significant years for the Parish of Boston, as, like everyone else, we have had to adapt to the changes that have come through the pandemic. The last year though, has seen a slow return to something like 'normal' for us, following the lifting of the spring lockdown of 2021.

The charity's financial and project overview is included in the main Trustees Annual Report but I will just reflect here upon the ministry and mission of the Parish of Boston during 2021.

As I write this report we are finally concluding our 'Passion for People' project. The project has made a huge impact on the events and activities we are able to offer our visitors and community. The success of the project has been in no small part due to the commitment and dedication of team members who have been involved in its development and implementation.

However, Chris and the team are still busy as further projects are now underway. The work on the development of the Blenkin Memorial Hall has now begun and once again the familiar sight of Harris fencing around a compound greets us as we arrive in the morning. This project, funded by the 'Towns Deal', will enable us to develop the hall as a community resource, as well as becoming the centre of a song school which, under the leadership of our Director of Music, will be the base for an exciting programme of community engagement.

We are also working towards our lighting project and the development of the library, thanks in part to generous legacies that have been used for this work.

One of the delights of the church, now the works are complete, is the wonderful way visitors can easily access the building. The new welcome desk is a great asset, ensuring visitors are greeted in a friendly and helpful way by one of our volunteers. A direct benefit from the 'Passion for People' project, our volunteer team are the backbone of our public engagement. Under the care of our Volunteer manager, we now have a well trained, committed and professional team who work closely with us and support the ministry team in so many ways.

Worship has continued in a mixed mode – with services in St Botolph's being available 'live' and via zoom. Last year changes were made to service times at both St Thomas and St Botolph, which have proved to work well, and a real highlight has been the development of the congregation service on the first Sunday of the month at St Thomas.

Due to generous financial support, we have been able to improve the quality of our digital offering. This has been important not only in allowing access to our regular worship, but in helping people who live outside the area to be 'present' at funerals and weddings.

The lifting of restrictions also means that a full programme of activities and events is planned for the year ahead, including a two week Festival of Creation' in July. Beginning with a ceilidh, there are a wide variety of events and exhibitions planned for visitors to engage with. We are also excited to be hosting the 'Museum of the Moon' in October and are planning a varied programme of events around it.

This comes with thanks for your supportive kindnesses.

Your rector and friend,

Rev. Alyson Buxton
Trustee

Date: 08 May 2022

PCC of the Parish of Boston
Legal and Administrative Information
for the year ended 31st December 2021

Graham Stewart Smith
Rev. Alyson Buxton
David Scoot
Sue Kirk MBE
Adam Kelk
Robert William Tamberlin
Marilyn Coote (resigned 30th May 2021)
Granville R Paul
Ann Sargeant
Trevor Baily
Paula Tamberlin
Jaqueline Mary Barkworth (resigned 25 June 2021)
Calin Vasies (resigned 30th May 2021)
Isobel Thomas
Rev. Jane Elizabeth Robertson
Ashley Cooper
Kathleen Florence Davey
John Lyon
Andrew Nicholas Jordan Elms (appointed 30 May 2021)
Marion Rose Forster Parish (appointed 30 May 2021)

Registered Office

1 Wormgate
Boston
Lincolnshire
PE21 6NP

Auditors

Moore Thompson
Bank House
Broad Street
Spalding
Lincolnshire
PE11 1TB

Bankers

Lloyds Bank
51 Market Place
Boston
PE21 6NQ

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

The Trustees present their report and financial statements for the year ended 31st December 2021.

The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2015 in preparing the annual report and financial statements of the

Structure, governance and management

The PCC of the Parish of Boston (hereinafter - the PCC) is a registered charity (charity registration number 1138045) which provides the Church of England religious services to the community within its parish boundaries.

The charity was registered with the Charity Commission on 15th September 2010.

The PCC is controlled by its governing document, the Parochial Church Council powers measure (1956) as amended and church representation rules.

The Trustees who served during the year and detailed on the charity information on page 1.

Recruitment and appointment of new trustees

New Trustees are recruited by advertising and recommendation. Current Trustees vote on the new Trustee applications at Board Meetings. Ideally the Trustees would like to keep a balance of skills and experience on the Board.

New Trustees are encouraged to familiarise themselves with charity laws, the financial reports of the PCC and to attend Trustee meetings and other events.

Organisational structure

The PCC is managed by a Board of Trustees which is responsible for overseeing the financial and operation direction of the PCC. The Board is responsible for ensuring that all recommended financial controls have been considered and introduced and they meet on a regular basis.

Objectives and activities and public benefit

The main objective of the PCC is to provide Church of England religious services to the community within the Parish of Boston as well as promoting in the ecclesiastical Parish the whole mission of the Church.

The objectives are set to reflect the Church's faith and community aims. Each year the Trustees review the objectives and activities to ensure they continue to reflect the aims of the Church. In carrying out this review the Trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

The Trustees are highly conscious of the need to provide the best possible public benefit in line with Charity Commission guidance and consider that the charity does this.

The charity has undertaken various activities described in the sections below during the year to implement these objects in line with the PCC's current development path. These activities also provide support for the public benefits that the charity provides.

Related parties

Transactions during the period with trustees and any other related parties are detailed on note 15 of these financial statements.

Risk management

The Trustees have a duty to identify and review the risks to which the PCC is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and any error.

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

Achievements and highlights for 2021

Through consultation our congregations have agreed that The Parish of Boston hopes to be known as a significant Place of Hospitality. A place where the hospitality of God can be encountered by all; for people who visit every day, people who may visit once in their lives, for the young and old, worshippers and pilgrims, historians and tourists. We are a united parish which includes St. Botolph's, St. Thomas' and St. Christopher's.

2021 was once again a challenging year for the PCC due to the ongoing COVID-19 crisis. The Stump was closed for worship and visitors for much of the first few months of 2021 and this meant a further loss of revenue during the year that the PCC would normally have available for general purpose operations. The Trustees are grateful to the Heritage Lottery Fund for the provision of a grant of £174,915 during the year, under its Cultural Recovery Fund, to help the PCC cover its running costs and continue its work during this difficult time.

The "**Passion for the Possible**" project was finally completed by the 31 December 2021 with the final payment being received in April 2022. The project achieved all its aims. To provide urgent repair and restoration to the structure of the building and reduce its environmental impact, which were a) to preserve and interpret St Botolph's historical offering; thus giving greater opportunities for all to experience, understand and engage with heritage, b) building on our present volunteering opportunities to develop a comprehensive heritage volunteer and training programme to encourage a greater understanding of our heritage, c) to develop a high-profile visitor attraction: generating a self-sustaining income for the church as well as for the overarching economy of the town.

Over the course of the project and in just under three years, the project has:

- Undertaken urgent restoration work to the tower, west window and belfry roof.
- Installed new flooring in the north and south aisles of the nave, with underfloor heating.
- Removed some of the pews and restored other pews to create a flexible space.
- Made the entrances accessible with the installation of a new porch and a new glass door.
- Delivered enhanced learning experiences for 795 people, which includes 401 students taking part in school workshops.
- Created Fun @ The Stump school holiday activities engaging 138 children and their families.
- Delivered a Children's Festival over 3 days engaging 176 children and their families.
- Developed a new Community Choir with 62 members.
- Engaged 266 young people from uniformed organisations (scouts, cubs etc) with activities.
- Recruited and trained 160 volunteers.
- Supported 36 volunteers to gain employment or go into further education.
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- Provided a monthly newsletter to 100 recipients.
- Built up a Facebook following of 3978 people and a Twitter following of 2038.
- Brought 193 local people together for meals at two community table events.

The **Foodbank** service, that the Church takes part in, continued to be exceptionally important during the ongoing COVID-19 crisis of 2020 / 2021 being used by those in need in the local community providing three days' nutritionally balanced emergency food and support to local people who are referred to us in crisis. We remain committed to being part of the nationwide network of foodbanks working to combat poverty and hunger across the UK.

In addition, during 2021, additional grant funding of £38,132 was received for this service from the Trussell Trust. This funding was to help with the running costs of the service, but also, in order for finance management advice to be available on site when the foodbank was open. This funding has been secured for both 2021 and 2022.

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

Achievements and highlights for 2021 continued

The PCC have also committed to working with the NHS via the operation of a **Crisis Wellbeing Café** within The Stump coffee shop from 2022. An initial funding receipt of £25,000 was received in 2020 but due to COVID-19 the project was unable to commence until 2022. The fund will be used to offer days when the café will be available to help combat individuals with loneliness and low level mental health issues within the community in conjunction with Lincolnshire Partnership Foundation.

2021 also saw some further progress of the PCC's next ambition project, "**Inspire - The Life Long Learning Project**", a £800,000 project to restore, renovate and develop the Blenkin Memorial Hall, with further initial funding being received from the Coastal Revival Fund towards feasibility studies for the redevelopment work. Full funding has now been approved by The Government Office such that work can fully start on the project in 2022. The Trustees feel this project, along with the Library Project which received an initial donation in 2020 of £40,000, will provide huge benefits to both the Stump and the local community, with the improved facilities and services that will be able to be offered.

Financial review

The financial performance of the PCC for the year ended 31st December 2021 is detailed on pages 11 to 31 of these financial statements and the Trustees are pleased with the performance during a very difficult year.

The continuing COVID-19 pandemic led to the closure of The Stump for further months in 2021. This caused a major financial challenge for the PCC with a significant proportion of their income coming from visitors, via the shop, coffee shop, tower tours as well as visiting exhibitions and events all having to stop. The PCC take measures to reduce costs during the period of restricted income but was also grateful to receive grant funding of £23,915 from the Heritage Lottery Funds "Cultural Recovery Fund" to help cover running costs during the pandemic to 31 March 2021 as well as a further £151,000 to help "restore reserves". The PCC are confident these decisions, and the additional one-off grant income, have helped restore the financial liquidity of the PCC ready for its generating activities to commence fully again in 2022.

Reserves policy

It is the policy of the PCC that it will hold in unrestricted reserves the equivalent of half year's Diocesan Quota plus six months costs of insurance, utilities and salary costs, which for 2021 was approximately £93,000.

Following the injection of the £151,000 "restore reserves" funding from the Cultural Recovery Fund in 2021 the PCC is now holding sufficient unrestricted reserves to cover this policy requirement.

Total closing reserves as at 31st December 2021 were £732,303, comprising of carried forward unrestricted funds of £248,353 plus carried forward restricted funds of £386,465 and endowment funds of £97,485.

Investment Policy

The investment objective set by the PCC is for the Investment Manager to invest in low risk areas in order to safeguard the initial capital invested. The Trustees are willing to accept levels of return commensurate with a low risk strategy.

The majority of the PCC's investments are maintained by the Lincoln Diocesan Trust Board of Finance and are held within low risk CCLA accounts.

Volunteers

The PCC continues to be grateful for the support of our volunteers who play a very important role across the PCC from the Board of Trustees, gift shop and coffee shop assistants, fundraisers and general volunteer workers and assistants to the PCC.

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

Plans for the future

Despite the impact of COVID-19 at the start of 2021, using the strong gifts and talents of our leadership team the PCC is aiming in 2022 to embark on the initial stages of the new "Inspire" and "Library and Lighting" projects whilst continuing the "Open Door" project.

The hope is that these plans will help the PCC further achieve its current and long-term objectives as follows:

The Open Door Project

The aim is to develop our ministry of hospitality and welcome and to raise the funds needed to keep our doors open daily for the benefit of our congregation and the community of Boston. This will be done via:

- Worship, prayer, discipleship and pastoral care to love God with all our mind, body and strength and to love our neighbour as ourselves.
- By our decisions being guided by the purpose and value of Christian hospitality
- By developing ongoing community projects which will both reach and raise funds
- By trying to meet expressed and unexpressed needs of the community
- By developing a profitable shop and coffee shop to help with the Open Door running costs
- Continue to raise our profile so we are known as a venue and a place that welcomes art and exhibitions
- To be creative and good stewards of all God's gifts to us so the Parish has a self-sustaining future

Inspire Project:

Grant funding applications under the "Inspire Project" have been submitted, and the Trustees are hopeful the applications will be successful and work on the following projects can begin in 2022:

Blenkin Memorial Hall

The repair, renovation and redevelopment of the Blenkin Memorial Hall for multi-purpose community use in order to provide a building that can be used for personal development, education and as an entrepreneurial space and, as such, to enrich the lives of all who use it, as well as to encourage life-long learning and provide a self-sustaining future for this key and central historic building.

Library & Lighting

The project aim is to develop and conserve the medieval library and other historic artefacts throughout St Botolph's through an upgrade and redesign of the lighting of St Botolph's Church interior and exterior that will enhance this architectural, educational and cultural asset for the town.

This will bring benefits in both economic savings and enhanced visitor attraction. It will bring reduced long-term maintenance and energy running costs within a practical and architecturally sympathetic lighting scheme.

The conservation of the Library and the opening of it to the public will encourage visitors to this key heritage buildings and help provide a self-sustaining future for this key and central historic asset.

There will also be community engagement through our volunteer programme with volunteering roles created as Library and Conservation guides and those created in Events Management.

Both projects aim to turn what is the largest covered venue into a flexible space that is designed to accommodate a wide range of events and activities and that will draw both audiences and performers from across the world. It will provide the opportunity to become a place of integration for all people, regardless of background, culture, age or religious affiliation. In addition to this it will also ensure the church's legacy of financial sustainability and resilience for generations to come within the present intensely challenging economic environment.

The new lighting scheme will also drastically reduce both maintenance and energy costs, which is part of our long term commitment towards being carbon neutral by 2030."

Auditors

It is proposed that Moore Thompson be re-appointed as auditors for the next financial year - to be ratified at the 26 April 2022 Annual General Meeting.

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

Trustees responsibilities statement

The trustees are responsible for preparing the trustees report and the financial statements in accordance with applicable laws and regulations.

The Trustees are required to prepare financial statements for each financial year. The Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the PCC and the surplus or deficit of the PCC for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue running.

The Trustees are responsibly for keeping adequate accounting records that are sufficient to show and explain the PCC's transactions and disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of Trustees on 08 May 2022 and signed on behalf of the board by:

Mr. Graham Stewart Smith
Trustee

**Independent Auditor's Report to the Trustees of
PCC of the Parish of Boston
for the year ended 31st December 2021**

Opinion

We have audited the financial statements of the Parochial Church Council of the Parish of Boston (the 'PCC') for the year ended 31st December 2021, which comprise of the Statement of Financial Activity, Statement of Financial Position, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st December 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Independent Auditor's Report to the Trustees of
PCC of the Parish of Boston
for the year ended 31st December 2021**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in lines with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge of the charity sector and experience of the client.
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and

**Independent Auditor's Report to the Trustees of
PCC of the Parish of Boston
for the year ended 31st December 2021**

- identified laws and regulations were communicated within the audit team regularly and the team
- remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- investigated the rationale behind significant or unusual transactions.

Because of the inherent limitations of this audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Independent Auditor's Report to the Trustees of
PCC of the Parish of Boston
for the year ended 31st December 2021**

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Moore Thompson Chartered Accountants, Statutory Auditor
Bank House
Broad Street
Spalding
PE11 1TB

Dated: 24 May 2022

Moore Thompson is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

PCC of the Parish of Boston
Statement of Financial Activity
for the year ended 31st December 2021

	Notes	2021			2020
		Unrestricted funds	Restricted funds	Endowment funds	
		£	£		Total
					£
Income from:					
Donations and legacies		107,258	132,619	-	239,877
Grants		174,915	207,330	-	382,245
Charitable activities		34,710	-	-	34,710
Trading activities		7,566	23,640	-	31,206
Investments		3,584	1,244	2,493	7,321
Other		10,689	-	-	10,689
Total incoming resources	2	338,722	364,833	2,493	706,048
Expenditure on:					
Raising funds		-	23,062	-	23,062
Charitable activities		213,430	160,032	-	373,462
Total expended resources	3	213,430	183,094	-	396,524
Net gains / (losses) on investments		11,551	6,137	12,148	29,836
		11,551	6,137	12,148	29,836
Net income / (expenditure)		136,843	187,876	14,641	339,360
Net movement in funds		136,843	187,876	14,641	339,360
Transfers between funds	12	2,493	-	(2,493)	-
Net movement in funds		139,336	187,876	12,148	339,360
Reconciliation of funds:					
Total funds brought forward	17	109,017	198,589	85,337	392,943
Total funds carried forward	12	248,353	386,465	97,485	732,303

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

The notes on pages 14 to 31 form part of these financial statements

PCC of the Parish of Boston
Statement of Financial Position
at 31st December 2021

		2021			2020
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
		£	£	£	£
Fixed assets					
Tangible assets	6	79,877	62,459	-	142,336
Heritage assets	7	13,000	-	-	13,000
Investments	8	67,709	49,038	97,485	214,232
		<u>160,586</u>	<u>111,497</u>	<u>97,485</u>	<u>369,568</u>
Current assets					
Stock		2,288	-	-	2,288
Debtors and prepayments	9	10,601	69	-	10,670
Cash at bank and in hand	10	140,761	304,343	-	445,104
		<u>153,650</u>	<u>304,412</u>	<u>-</u>	<u>458,062</u>
Creditors:					
Amounts falling due within one	11	(65,883)	(29,444)	-	(95,327)
		<u>87,767</u>	<u>274,968</u>	<u>-</u>	<u>362,735</u>
Net current assets					
		<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>
Total assets less current liabilities					
		<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>
Net Assets					
		<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>
Charity Funds	12				
Unrestricted		248,353	-	-	248,353
Restricted		-	386,465	-	386,465
Endowment		-	-	97,485	97,485
		<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>

-

These financial statements were approved by the Trustees on 08 May 2022 and are signed on their behalf by:

Rev. Alyson Buxton
Trustee

Graham Stewart Smith
Trustee

-

Date: 08 May 2022

Date: 08 May 2022

Pages 14 to 31 form part of these financial statements

PCC of the Parish of Boston
Statement of Cash Flows
at 31st December 2021

		2021		2020	
	Note	£	£	£	£
Cash flow from operating activities					
Surplus/(Deficit) for the year		339,360		(174,786)	
Adjustments for:					
Interest and dividends received		(7,321)		(9,747)	
Depreciation of tangible fixed assets	4	24,712		4,490	
(Gain)/losses on investments		(29,836)		2,997	
Movements in working capital:					
(Increase)/Decrease in debtors		354		(2,968)	
(Decrease)/Increase in creditors		<u>27,263</u>		<u>33,798</u>	
			354,532		(146,216)
Cash flows from investing activities					
Purchase of tangible fixed assets		(83,279)		(349)	
Interest received	3	<u>7,321</u>		<u>9,747</u>	
			(75,958)		9,398
Net increase in cash and cash equivalents			<u>278,574</u>		<u>(136,818)</u>
Cash and cash equivalents at beginning of year			166,530		303,347
Cash and cash equivalents at end of year	11		<u>445,104</u>		<u>166,530</u>
Cash and cash equivalents consists of:					
Cash at bank and in hand	11		<u>445,104</u>		<u>166,530</u>

PCC of the Parish of Boston
Notes to the Financial Statements
for the year ended 31st December 2021

1. Accounting policies

The address of the registered office is 1 Wormgate, Boston, Lincolnshire, PE21 6NP.

The nature of the charity's operations and principal activities is the provision of the Church of England religious services to the community within its parish boundaries.

Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with:

- Charities SORP (FRS 102) - *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing the accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)*.
- FRS 102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland.
- The Charities Act 2011.

The charity meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

For grants to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the grant and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

1. Accounting policies (continued)

Income recognition (continued)

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

Support cost allocation

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Support costs include all those overhead costs for utility services, and other services and costs, which are in support of the activity. They have been allocated to activity cost categories on a basis consistent with the use of resources.

Leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against or credited to profits on a straight line basis over the period of the lease.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Tangible fixed assets

All tangible fixed assets are initially recorded at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Memorial Hall	Straight line over 50 years
Memorial Hall contents	Straight line over 10 years
CCTV equipment	25% reducing balance
Fixtures and fittings	25% reducing balance

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

1. Accounting policies (continued)

Heritage assets

Heritage assets are recognised on the balance sheet and initially measured at cost when purchased or if donated, their valuation. Assets are subsequently stated at cost or valuation less accumulated depreciation and accumulated impairment losses. Fair values for donated assets are estimated by reference to market prices.

Where information on the cost or valuation of heritage assets is not available or the cost of providing such information significantly outweighs any benefit to the users of the accounts then heritage assets are not recognised on the balance sheet.

These assets only arise when donated to the charity or, if on acquisition, it is believed that they will further the charity's objectives. Once acquired they will be preserved by the charity in order to keep their historical, artistic, scientific, technological, geophysical or environmental qualities to such a high level as to contribute to knowledge and culture. Heritage assets are to be held for the foreseeable future.

Depreciation is calculated so as to write off the cost of a heritage asset, less its estimated residual value, over the useful economic life of that heritage asset as follows:

Hand bells	Straight line over 50 years
Grand piano	Straight line over 50 years

Fixed asset investments

Investmentments are a form of basic financial instrument. Fixed asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (market value) as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Quoted stocks and shares are included in the Balance Sheet at the current market value quoted by the investment analyst, excluding dividend. Other investments are included at the trustee's best estimate of market value.

The main form of financial risk faced by the vahrity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk can be found in the Trustees Report (page 4).

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments.

Debtors

Trade and other debtors are recognised at the settlement amounts due for the provision of services delivered. Prepayments are recognised at the amount prepaid or the amount paid in advance.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds represent those assets which must be held permanently by the Charity, these are principally by investments. Any capital gains or losses arising on the investments fall to be treated as part of the fund of which they form part of. Endowment fund income can be used in furtherance of the general objectives of the Charity and is included as unrestricted income.

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

1. Accounting policies (continued)

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. Analysis of income

	2021			2020
2021	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
	£	£	£	£
Donations and Legacies				
Gift Aid	27,679	-	-	27,679
Collections	2,297	-	-	2,297
Giving - Boxes & votive stands	12,522	-	-	12,522
Gift Aid recovered	16,531	-	-	16,531
Donations	1,406	-	-	1,406
Donations - Stump Souvenirs Ltd	11,070	-	-	11,070
Legacies	35,753	132,619	-	168,372
	<u>107,258</u>	<u>132,619</u>	<u>-</u>	<u>239,877</u>
Grants				
Heritage Lottery Fund projects	-	154,778	-	154,778
Other project grants	-	52,552	-	52,552
Covid support grants	174,915	-	-	174,915
	<u>174,915</u>	<u>207,330</u>	<u>-</u>	<u>382,245</u>
Charitable Activities				
Fees for weddings and funerals	8,344	-	-	8,344
Hall lettings	250	-	-	250
Coffee shop sales	10,310	-	-	10,310
Church lettings	9,306	-	-	9,306
Guided tours	278	-	-	278
Tower admissions	5,208	-	-	5,208
Miscellaneous	1,014	-	-	1,014
	<u>34,710</u>	<u>-</u>	<u>-</u>	<u>34,710</u>
Trading Activities				
Fundraising	662	-	-	662
Floodlights	5,192	-	-	5,192
Bells	85	-	-	85
Music tuition	1,627	-	-	1,627
Foodbank	-	23,640	-	23,640
	<u>7,566</u>	<u>23,640</u>	<u>-</u>	<u>31,206</u>
Investment Income				
Rent	1,650	-	-	1,650
Bank interest	29	-	-	29
Dividends	1,905	1,244	2,493	5,642
	<u>3,584</u>	<u>1,244</u>	<u>2,493</u>	<u>7,321</u>
Other income				
St Thomas' PCC income Note 16	10,689	-	-	10,689
	<u>10,689</u>	<u>-</u>	<u>-</u>	<u>10,689</u>
	<u>338,722</u>	<u>364,833</u>	<u>2,493</u>	<u>706,048</u>
				<u>822,458</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

3. Analysis of Expenditure

2021	Unrestricted Funds	2021 Restricted Funds	Total	2020 Total
	£	£	£	£
Raising funds				
Events	-	23,062	23,062	759
Charitable activities				
Diocesan quota	61,000	-	61,000	51,000
Wages	24,098	41,675	65,773	99,142
Coffee shop expenses	6,872	-	6,872	10,751
Insurance	32,241	-	32,241	31,938
Organ tuning	5,632	-	5,632	1,514
Organist fees	1,980	-	1,980	2,047
Music and choir costs	9,459	-	9,459	9,014
Candles and Oil	1,878	-	1,878	1,569
Church repairs and maintenance	-	44,252	44,252	12,495
Cleaning	2,102	-	2,102	1,371
Office costs	924	-	924	1,439
Consultation	-	-	-	508
Administration	4,195	-	4,195	4,459
Information technology costs	2,589	-	2,589	2,595
Miscellaneous expenses	3,847	-	3,847	1,619
Library	-	2,016	2,016	4,992
Church and hall electric	27,812	-	27,812	30,856
Delivery Stage (HLF) Note 4a	-	14,637	14,637	696,880
Marketing	1,088	-	1,088	862
Accountancy	5,344	-	5,344	6,410
Audit	3,350	-	3,350	3,250
Foodbank - Running costs	-	16,545	16,545	2,947
Foodbank - Finance advice costs	-	20,087	20,087	-
Depreciation charges	3,892	20,820	24,712	4,490
St Thomas' expenditure Note 16	9,469	-	9,469	11,340
St Christophers' church repairs and maintenance	5,658	-	5,658	-
	213,430	160,032	373,462	993,488
	213,430	183,094	396,524	994,247

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

3a. Breakdown of Delivery Stage Costs (HLF)	2021	2020
	£	£
HLF Repair and conservation works	100	476,210
HLF New building work	296	170,176
HLF Professional fees capital	5,471	18,513
Volunteer training costs	2,059	-
HLF Equipment and materials	-	9,676
Professional fees activity	-	3,650
Evaluation/critical friend	3,560	4,820
HLF Recruitment costs	-	43
HLF Full costs recovery premises	3,151	13,792
	<u>14,637</u>	<u>696,880</u>

4. Employee Emoluments

	2021	2020
	£	£
Salaries	60,525	91,453
Social security costs	3,631	5,119
Pension costs	1,617	2,570
	<u>65,773</u>	<u>99,142</u>

There are no employees who received emoluments exceeding £60,000

	2021	2020
Average number of part-time employees during the year	<u>6</u>	<u>8</u>

5. Trustees remuneration and expenses

There were 2 trustees who received remuneration for the year ended 31st December 2021 (2020 - 3). However, this was in their capacity as employees of the charity and not as trustees.

There was 1 trustee who was appointed part way through the year 2020 who invoices the PCC £700 a month on a self-employed basis in respect of the provision of services as the Director of Music, plus additional fees for one off events (e.g. weddings). £9,110 (2020 - £2,800) was paid during their time as a trustee during the year.

The following reimbursements were made to trustees for travel expenses incurred during the year:

	2021	2020
	£	£
A Kelk	-	87
Rev. A Buxton	279	64
T Baily	40	-
	<u>319</u>	<u>151</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

6. Tangible fixed assets

	Memorial Hall £	Memorial Hall contents £	Equipment and IT £	Fixtures and Fittings	Total £
Cost					
Brought fwd at 1st Jan 2021	80,000	5,000	12,649	-	97,649
Additions	-	-	10,646	72,633	83,279
Carried fwd at 31st Dec 2021	80,000	5,000	23,295	72,633	180,928
Depreciation					
Brought fwd at 1st Jan 2021	6,400	2,000	5,479	-	13,879
Charge for the year	1,600	500	4,454	18,159	24,713
Carried fwd at 31st Dec 2021	8,000	2,500	9,933	18,159	38,592
Net book value					
At 31st Dec 2021	72,000	2,500	13,362	54,474	142,336
At 31st Dec 2020	73,600	3,000	7,170	-	83,770

Within tangible fixed assets is £62,459 net book value of restricted fund assets (2020 = £nil).

7. Heritage assets

	Hand bells £	Grand piano £	Total £
Net book value			
Brought fwd and carried fwd at 31st December 2021	2,500	10,500	13,000

The hand bells and grand piano have been considered by the trustees to have a useful life at 31st December 2021 in excess of 50 years and therefore have not been depreciated.

The charity also holds several other heritage assets including a brass eagle lectern, 2 bishops chairs, 1,500 catalogued library books and other items with historical qualities that are held and maintained principally for their contribution to knowledge and culture. Due to information on the cost or valuation of these items not being available nor able to be obtained at a cost commensurate with the benefit to the users of the accounts and to the charity for its own stewardship purposes the assets are purely disclosed in the accounts with no values attributed to them.

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

8. Investments

	Units Held	Unit Cost	2021 £	2020 £
Unrestricted funds				
Charinco investment fund	1637.00	10,690	25,475	22,469
Barclays Plc	23108.00	6,144	42,234	33,689
			<u>67,709</u>	<u>56,158</u>
Restricted funds				
St Botolph Church Fabric (Sayer) Bequest	2094.00	16,112	<u>49,038</u>	<u>42,900</u>
Endowment funds				
Boston Chapel of Ease Trust	212.00	233	4,965	4,343
St Botolph Curates (Gee) Trust	2769.00	2,769	56,948	49,874
Parsonage HSE (Gee) Trust	362.00	288	8,477	7,416
Boston Middle Class Girls School (Gee) Trust	1157.00	1,157	27,095	23,704
			<u>97,485</u>	<u>85,337</u>
			<u>214,232</u>	<u>184,395</u>

All of the above investments are held by the St. Botolphs branch of the PCC Parish of Boston and correctly split between, General, Restricted and Endowment funds.

The PCC Parish of Boston also owns land at Cowgate, Boston for which it receives rent of £1,650 per annum. No value is included in these accounts in relation to this parcel of land.

9. Debtors

	Unrestricted Funds £	2021 Restricted Funds £	Total £	2020 Total £
Trade debtors	6,540	69	6,609	5,466
Stump Souvenirs Limited donation debtor	4,061	-	4,061	5,751
	<u>10,601</u>	<u>69</u>	<u>10,670</u>	<u>11,217</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

10. Bank and cash

	2021		2020	
	Unrestricted Funds	Restricted Funds	Total	Total
	£	£	£	£
Treasurers Account	(45,948)	201,491	155,543	42,952
Heritage Lottery Fund	-	50,034	50,034	14,407
St Botolphs Gift Aid Account	-	42,818	42,818	50,501
General Reserve Fund	151,017	-	151,017	15,044
Chancel Fund	652	-	652	652
Vicar and Church Wardens	4	-	4	4
Boston Chapel of Ease Trust	580	-	580	454
MSL Deposit Account	9,150	-	9,150	9,149
Petty Cash	200	-	200	200
St Thomas'				
Current Account - St Thomas	3,969	10,000	13,969	12,757
St Thomas General Fund	8,637	-	8,637	8,633
St Thomas Designated Funds	6,313	-	6,313	6,310
Cash Account - St Thomas	31	-	31	31
St Christopher's				
Deposit Account - St Christophers	6,156	-	6,156	5,436
	140,761	304,343	445,104	166,530

11. Creditors: falling due within one year

	2021		2020	
	Unrestricted Funds	Restricted Funds	Total	Total
	£	£	£	£
Trade creditors	5,971	29,444	35,415	8,152
Other creditors	51,272	-	51,272	51,272
Accruals	8,640	-	8,640	8,640
	65,883	29,444	95,327	68,064

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

12. Funds

<u>2021</u>	At 1 Jan 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2021 £
Unrestricted funds					
General fund	109,017	338,722	(201,879)	2,493	248,353
Restricted funds					
Heritage Lottery Fund	72,681	154,778	(77,296)	-	150,163
St Botolphs Church Fabric (Sayer) Bequest Fund	45,279	7,381	-	-	52,660
Church Fabric Legacy Donations	-	132,619	(10,334)	-	122,285
Boston Foodbank	319	61,772	(59,530)	-	2,561
Inspire Project Fund	5,632	14,420	(33,918)	-	(13,866)
Bishop Social Justice Fund	4,670	-	-	-	4,670
Typmanum Repairs (St Thomas')	10,000	-	-	-	10,000
Library Project	35,008	-	(2,016)	-	32,992
Crisis Wellbeing Café	25,000	-	-	-	25,000
	<u>198,589</u>	<u>370,970</u>	<u>(183,094)</u>	<u>-</u>	<u>386,465</u>
Endowment funds					
Boston Chapel of Ease Trust Fund	4,342	747	-	(126)	4,963
St Botolph Curates (Gee) Trust Fund	49,875	8,539	-	(1,464)	56,950
Parsonage HSE (Gee) Trust Fund	7,417	1,276	-	(215)	8,478
Boston Middle Class Girls School (Gee) Trust Fund	23,703	4,079	-	(688)	27,094
	<u>85,337</u>	<u>14,641</u>	<u>-</u>	<u>(2,493)</u>	<u>97,485</u>
Total funds	<u>392,943</u>	<u>724,333</u>	<u>(384,973)</u>	<u>-</u>	<u>732,303</u>

The funds are constituted as follows:

	Unrestricted Funds £	Restricted Funds £	2021 Endowment Funds £	Total £	2020 Total £
Fixed assets	160,586	111,497	97,485	369,568	281,165
Stock	2,288	-	-	2,288	2,095
Debtors	10,601	69	-	10,670	11,217
Cash at bank and in hand	140,761	304,343	-	445,104	166,530
Creditors	(65,883)	(29,444)	-	(95,327)	(68,064)
	<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>	<u>392,943</u>
	-	-	-	-	-

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

13. Restricted funds

Heritage Lottery Fund - This fund is for the renovation work required to Boston Stump.

St Botolph Church Fabric (Sayer) Bequest - A restricted investment fund where both the capital and income can only be expended for Church Fabric purposes.

Church Fabric (Legacy Donations) Fund - A fund of legacy donations received where the income can only be expended on Church Fabric purposes.

Boston Foodbank - This fund is for the running of the Boston Foodbank to help feed locals in crisis.

Inspire Project Fund - This fund is for the restoration, renovation and development work to the Blenkin Memorial Hall.

Bishops Social Justice Fund - Funds to be used as part of the Boston Parish Homeless Project.

Tympanum Repairs (St Thomas') Fund - This fund is for the restoration and clearing of the Tympanum at St Thomas'

Library Fund - This fund is for the restoration and conservation of the Medieval Library.

Crisis Wellbeing Café - This fund is for a project to be run in conjunction with the Lincolnshire Partnership Foundation Trust to combat loneliness and low level mental health issues within the community.

Endowment funds

Boston Chapel of Ease Trust - Permanent endowment fund whereby the capital cannot be expended only the income can be spent.

St Botolph Curates (Gee) Trust - Permanent endowment fund whereby the capital cannot be expended only the income can be spent.

Parsonage HSE (Gee) Trust - Permanent endowment fund whereby the capital cannot be expended only the income can be spent.

Boston Middle Class Girls School (Gee) Trust - Permanent endowment fund whereby the capital cannot be expended only the income can be spent.

14. Operating leases

At 31 December the charity had total future minimum lease payments under non-cancellable operating leases as set out below:

	2021	2020
	£	£
Not more than one year	2,263	2,294
Later than one and not more than five years	3,516	1,186
	<u>5,779</u>	<u>3,480</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

15. Related parties

During the year donations of £11,070 (2020 - £10,978) were received from the related company Stump Souvenirs Limited, the shareholders of which are the Churchwardens of the Parish of Boston PCC.

The charity is also associated with The Boston Stump Restoration Trust (Charity No. 507699) with the Rev. Alyson Buston sitting on The Trustees Board of both charities. The charities work closely together in relation to any renovation work required at The Parish Church of St Botolph, Boston.

During the year £Nil (2020 - £100,000) funds, set aside by The Boston Stump Restoration Trust to help fund the redevelopment of the Boston Stump by the PCC of the Parish of Boston, were paid over.

However, as under the terms of the Trust Deed of The Boston Stump Restoration Trust, in 2021 the charity spent £28,323 on providing repairs to the fabric of the stump directly.

The trustees consider that there are no other related parties to the charity requiring disclosure.

PCC of the Parish of Boston
Notes to the financial statements (continued)
for the year ended 31st December 2021

16. Detailed Income and Expenditure Account - St Thomas' Church PCC

	2021	2020
	Total	Total
	£	£
Income from:		
Donations and Gift Aid	4,763	16,632
Teas	219	45
Candles	79	76
Fundraising	1,725	157
Fees for funerals, baptisms and weddings	609	588
Church Hall	3,056	2,414
Miscellaneous	230	162
Interest	8	63
Total incoming resources	10,689	20,137
Expenditure on:		
Parish Share	4,000	4,000
Licences	218	100
Heat, light and cleaning	1,452	2,558
Insurance	2,660	2,543
Repairs and maintenance	702	940
Water rates	-	508
Music and choir costs	437	424
Organ	-	100
Miscellaneous	-	167
Total expended resources	9,469	11,340
Net (expenditure)/income	1,219	8,797
Transfers between funds	-	-
Net movement in funds	1,219	8,797
Reconciliation of funds:		
Total bank and cash balances b/fwd	27,731	18,934
Total bank and cash balances c/fwd	28,950	27,731

Note 10

*Pages 28 to 31 also form part of these financial statements
and show the comparative 2020 figures.*

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

17. Fund comparatives

Statement of Financial Activities

	2020			Total
Income from:	Unrestricted funds	Restricted funds	Endowment funds	
	£	£	£	£
<i>Donations and legacies</i>	99,904	157,500	-	257,404
<i>Grants</i>	31,600	441,868	-	473,468
<i>Charitable activities</i>	30,701	-	-	30,701
<i>Trading activities</i>	4,464	26,537	-	31,001
<i>Investments</i>	6,106	1,212	2,429	9,747
<i>Other</i>	10,137	10,000	-	20,137
Total incoming resources	182,912	637,117	2,429	822,458
Expenditure on:				
<i>Raising Funds</i>	-	759	-	759
<i>Charitable Activities</i>	209,029	784,459	-	993,488
Total expended resources	209,029	785,218	-	994,247
Net gain / (losses) on investments	(11,036)	2,760	5,279	(2,997)
Net (expenditure) / income	(37,153)	(145,341)	7,708	(174,786)
<i>Transfers between funds</i>	2,429	-	(2,429)	-
Net movement in funds	(34,724)	(145,341)	5,279	(174,786)
Reconciliation of funds:				
<i>Total funds brought forward</i>	143,741	343,930	80,058	567,729
Total funds carried forward	109,017	198,589	85,337	392,943

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

17. Fund comparatives (continued)

Analysis of income

2020	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Donations and Legacies				
Gift Aid	31,399	-	-	31,399
Collections	2,703	-	-	2,703
Giving through boxes and votive stands	9,203	-	-	9,203
Gift Aid recovered	12,073	-	-	12,073
Donations	33,548	157,500	-	191,048
Donations from Stump Souvenirs	10,978	-	-	10,978
Legacies	-	-	-	-
	<u>99,904</u>	<u>157,500</u>	<u>-</u>	<u>257,404</u>
Grants				
Heritage Lottery Funds	-	391,773	-	391,773
Other grants	-	50,095	-	50,095
Covid support grants	31,600	-	-	31,600
	<u>31,600</u>	<u>441,868</u>	<u>-</u>	<u>473,468</u>
Charitable Activities				
Fees for weddings and funerals	7,128	-	-	7,128
Hall lettings	742	-	-	742
Coffee shop sales	8,813	-	-	8,813
Church lettings	3,709	-	-	3,709
Tower admissions	1,300	-	-	1,300
Miscellaneous	9,009	-	-	9,009
	<u>30,701</u>	<u>-</u>	<u>-</u>	<u>30,701</u>
Trading Activities				
Fundraising	145	-	-	145
Floodlights	3,304	-	-	3,304
Bells	25	-	-	25
Music tuition	990	-	-	990
Foodbank	-	26,537	-	26,537
	<u>4,464</u>	<u>26,537</u>	<u>-</u>	<u>31,001</u>
Investment Income				
Rent	3,300	-	-	3,300
Bank interest	102	-	-	102
Dividends	2,704	1,212	2,429	6,345
	<u>6,106</u>	<u>1,212</u>	<u>2,429</u>	<u>9,747</u>
Other income				
St Thomas' PCC Income	10,137	10,000	-	20,137
	<u>10,137</u>	<u>10,000</u>	<u>-</u>	<u>20,137</u>
	<u>182,912</u>	<u>637,117</u>	<u>2,429</u>	<u>822,458</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

17. Fund comparatives (continued)

Analysis of Expenditure

<u>2020</u>	2020			Total
	Unrestricted Funds	Restricted Funds	Endowment Funds	
	£	£	£	£
Raising funds				
Events	-	759	-	759
Charitable activities				
Diocesan quota	51,000	-	-	51,000
Wages	29,297	69,845	-	99,142
Coffee shop expenses	10,751	-	-	10,751
Insurance	31,938	-	-	31,938
Organ tuning	1,514	-	-	1,514
Organist fees	2,047	-	-	2,047
Music and choir costs	9,014	-	-	9,014
Candles and Oil	1,569	-	-	1,569
Church maintenance	3,608	8,887	-	12,495
Cleaning	1,371	-	-	1,371
Office costs	1,439	-	-	1,439
Consulation	-	508	-	508
Administration	4,059	400	-	4,459
Information technology costs	2,595	-	-	2,595
Miscellaneous expenses	1,619	-	-	1,619
Library	4,992	-	-	4,992
Church and hall electric	30,856	-	-	30,856
Delivery stage (HLF)	-	696,880	-	696,880
Marketing	862	-	-	862
Accountancy	6,410	-	-	6,410
Audit	3,250	-	-	3,250
Foodbank	-	2,947	-	2,947
Depreciation charges	4,490	-	-	4,490
St Thomas expenditure	11,340	-	-	11,340
	<u>214,021</u>	<u>779,467</u>	<u>-</u>	<u>993,488</u>
	<u>214,021</u>	<u>780,226</u>	<u>-</u>	<u>994,247</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

17. Fund comparatives (continued)

Funds

<u>2020</u>	At 1 Jan 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2020 £
Unrestricted funds					
General fund	143,741	182,912	(220,065)	2,429	109,017
Restricted funds					
Heritage Lottery Fund	295,557	509,273	(732,149)	-	72,681
Controlling mitigation fund	400	10,875	(11,275)	-	-
St Botolphs Church Fabric (Sayer)					
Bequest Fund	41,307	3,972	-	-	45,279
Boston Foodbank	24	26,537	(26,242)	-	319
Inspire Project Fund	299	14,220	(8,887)	-	5,632
Bishop Social Justice Fund	6,343	-	(1,673)	-	4,670
Typmanum Repairs (St Thomas')	-	10,000	-	-	10,000
Library Project	-	40,000	(4,992)	-	35,008
Crisis Wellbeing Café	-	25,000	-	-	25,000
	<u>343,930</u>	<u>639,877</u>	<u>(785,218)</u>	<u>-</u>	<u>198,589</u>
Endowment funds					
Boston Chapel of East Trust Fund	4,063	401	-	(122)	4,342
St Botolph Curates (Gee) Trust Fund	46,877	4,433	-	(1,435)	49,875
Parsonage HSE (Gee) Trust Fund	6,940	685	-	(208)	7,417
Boston Middle Class Girls School (Gee) Trust Fund	22,178	2,189	-	(664)	23,703
	<u>80,058</u>	<u>7,708</u>	<u>-</u>	<u>(2,429)</u>	<u>85,337</u>
Total funds	<u>567,729</u>	<u>830,497</u>	<u>(1,005,283)</u>	<u>-</u>	<u>392,943</u>

The funds are constituted as follows:

	2020			
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed assets	152,928	42,900	85,337	281,165
Stock	2,095	-	-	2,095
Debtors	11,217	-	-	11,217
Cash at bank and in hand	(45,496)	212,026	-	166,530
Creditors	(11,727)	(56,337)	-	(68,064)
	<u>109,017</u>	<u>198,589</u>	<u>85,337</u>	<u>392,943</u>

PCC of the Parish of Boston
(incorporating St Botolph's, St Thomas' and St Christopher's)
CHARITY COMMISSION REGISTERED NO: 1138045

STATEMENT OF ACCOUNTS

for the year ended
31st December 2021

PCC of the Parish of Boston
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for the year ended 31st December 2021

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PCC of the Parish of Boston
Reverend's Report
for the year ended 31st December 2021

Dear Friends,

These have been significant years for the Parish of Boston, as, like everyone else, we have had to adapt to the changes that have come through the pandemic. The last year though, has seen a slow return to something like 'normal' for us, following the lifting of the spring lockdown of 2021.

The charity's financial and project overview is included in the main Trustees Annual Report but I will just reflect here upon the ministry and mission of the Parish of Boston during 2021.

As I write this report we are finally concluding our 'Passion for People' project. The project has made a huge impact on the events and activities we are able to offer our visitors and community. The success of the project has been in no small part due to the commitment and dedication of team members who have been involved in its development and implementation.

However, Chris and the team are still busy as further projects are now underway. The work on the development of the Blenkin Memorial Hall has now begun and once again the familiar sight of Harris fencing around a compound greets us as we arrive in the morning. This project, funded by the 'Towns Deal', will enable us to develop the hall as a community resource, as well as becoming the centre of a song school which, under the leadership of our Director of Music, will be the base for an exciting programme of community engagement.

We are also working towards our lighting project and the development of the library, thanks in part to generous legacies that have been used for this work.

One of the delights of the church, now the works are complete, is the wonderful way visitors can easily access the building. The new welcome desk is a great asset, ensuring visitors are greeted in a friendly and helpful way by one of our volunteers. A direct benefit from the 'Passion for People' project, our volunteer team are the backbone of our public engagement. Under the care of our Volunteer manager, we now have a well trained, committed and professional team who work closely with us and support the ministry team in so many ways.

Worship has continued in a mixed mode – with services in St Botolph's being available 'live' and via zoom. Last year changes were made to service times at both St Thomas and St Botolph, which have proved to work well, and a real highlight has been the development of the congregation service on the first Sunday of the month at St Thomas.

Due to generous financial support, we have been able to improve the quality of our digital offering. This has been important not only in allowing access to our regular worship, but in helping people who live outside the area to be 'present' at funerals and weddings.

The lifting of restrictions also means that a full programme of activities and events is planned for the year ahead, including a two week Festival of Creation' in July. Beginning with a ceilidh, there are a wide variety of events and exhibitions planned for visitors to engage with. We are also excited to be hosting the 'Museum of the Moon' in October and are planning a varied programme of events around it.

This comes with thanks for your supportive kindnesses.

Your rector and friend,

Rev. Alyson Buxton
Trustee

Date: 08 May 2022

PCC of the Parish of Boston
Legal and Administrative Information
for the year ended 31st December 2021

Graham Stewart Smith
Rev. Alyson Buxton
David Scoot
Sue Kirk MBE
Adam Kelk
Robert William Tamberlin
Marilyn Coote (resigned 30th May 2021)
Granville R Paul
Ann Sargeant
Trevor Baily
Paula Tamberlin
Jaqueline Mary Barkworth (resigned 25 June 2021)
Calin Vasies (resigned 30th May 2021)
Isobel Thomas
Rev. Jane Elizabeth Robertson
Ashley Cooper
Kathleen Florence Davey
John Lyon
Andrew Nicholas Jordan Elms (appointed 30 May 2021)
Marion Rose Forster Parish (appointed 30 May 2021)

Registered Office

1 Wormgate
Boston
Lincolnshire
PE21 6NP

Auditors

Moore Thompson
Bank House
Broad Street
Spalding
Lincolnshire
PE11 1TB

Bankers

Lloyds Bank
51 Market Place
Boston
PE21 6NQ

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

The Trustees present their report and financial statements for the year ended 31st December 2021.

The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2015 in preparing the annual report and financial statements of the

Structure, governance and management

The PCC of the Parish of Boston (hereinafter - the PCC) is a registered charity (charity registration number 1138045) which provides the Church of England religious services to the community within its parish boundaries.

The charity was registered with the Charity Commission on 15th September 2010.

The PCC is controlled by its governing document, the Parochial Church Council powers measure (1956) as amended and church representation rules.

The Trustees who served during the year and detailed on the charity information on page 1.

Recruitment and appointment of new trustees

New Trustees are recruited by advertising and recommendation. Current Trustees vote on the new Trustee applications at Board Meetings. Ideally the Trustees would like to keep a balance of skills and experience on the Board.

New Trustees are encouraged to familiarise themselves with charity laws, the financial reports of the PCC and to attend Trustee meetings and other events.

Organisational structure

The PCC is managed by a Board of Trustees which is responsible for overseeing the financial and operation direction of the PCC. The Board is responsible for ensuring that all recommended financial controls have been considered and introduced and they meet on a regular basis.

Objectives and activities and public benefit

The main objective of the PCC is to provide Church of England religious services to the community within the Parish of Boston as well as promoting in the ecclesiastical Parish the whole mission of the Church.

The objectives are set to reflect the Church's faith and community aims. Each year the Trustees review the objectives and activities to ensure they continue to reflect the aims of the Church. In carrying out this review the Trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

The Trustees are highly conscious of the need to provide the best possible public benefit in line with Charity Commission guidance and consider that the charity does this.

The charity has undertaken various activities described in the sections below during the year to implement these objects in line with the PCC's current development path. These activities also provide support for the public benefits that the charity provides.

Related parties

Transactions during the period with trustees and any other related parties are detailed on note 15 of these financial statements.

Risk management

The Trustees have a duty to identify and review the risks to which the PCC is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and any error.

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

Achievements and highlights for 2021

Through consultation our congregations have agreed that The Parish of Boston hopes to be known as a significant Place of Hospitality. A place where the hospitality of God can be encountered by all; for people who visit every day, people who may visit once in their lives, for the young and old, worshippers and pilgrims, historians and tourists. We are a united parish which includes St. Botolph's, St. Thomas' and St. Christopher's.

2021 was once again a challenging year for the PCC due to the ongoing COVID-19 crisis. The Stump was closed for worship and visitors for much of the first few months of 2021 and this meant a further loss of revenue during the year that the PCC would normally have available for general purpose operations. The Trustees are grateful to the Heritage Lottery Fund for the provision of a grant of £174,915 during the year, under its Cultural Recovery Fund, to help the PCC cover its running costs and continue its work during this difficult time.

The "**Passion for the Possible**" project was finally completed by the 31 December 2021 with the final payment being received in April 2022. The project achieved all its aims. To provide urgent repair and restoration to the structure of the building and reduce its environmental impact, which were a) to preserve and interpret St Botolph's historical offering; thus giving greater opportunities for all to experience, understand and engage with heritage, b) building on our present volunteering opportunities to develop a comprehensive heritage volunteer and training programme to encourage a greater understanding of our heritage, c) to develop a high-profile visitor attraction: generating a self-sustaining income for the church as well as for the overarching economy of the town.

Over the course of the project and in just under three years, the project has:

- Undertaken urgent restoration work to the tower, west window and belfry roof.
- Installed new flooring in the north and south aisles of the nave, with underfloor heating.
- Removed some of the pews and restored other pews to create a flexible space.
- Made the entrances accessible with the installation of a new porch and a new glass door.
- Delivered enhanced learning experiences for 795 people, which includes 401 students taking part in school workshops.
- Created Fun @ The Stump school holiday activities engaging 138 children and their families.
- Delivered a Children's Festival over 3 days engaging 176 children and their families.
- Developed a new Community Choir with 62 members.
- Engaged 266 young people from uniformed organisations (scouts, cubs etc) with activities.
- Recruited and trained 160 volunteers.
- Supported 36 volunteers to gain employment or go into further education.
- Delivered Hard Hat tours of the tower to 54 people during building works.
- Provided a monthly newsletter to 100 recipients.
- Built up a Facebook following of 3978 people and a Twitter following of 2038.
- Brought 193 local people together for meals at two community table events.

The **Foodbank** service, that the Church takes part in, continued to be exceptionally important during the ongoing COVID-19 crisis of 2020 / 2021 being used by those in need in the local community providing three days' nutritionally balanced emergency food and support to local people who are referred to us in crisis. We remain committed to being part of the nationwide network of foodbanks working to combat poverty and hunger across the UK.

In addition, during 2021, additional grant funding of £38,132 was received for this service from the Trussell Trust. This funding was to help with the running costs of the service, but also, in order for finance management advice to be available on site when the foodbank was open. This funding has been secured for both 2021 and 2022.

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

Achievements and highlights for 2021 continued

The PCC have also committed to working with the NHS via the operation of a **Crisis Wellbeing Café** within The Stump coffee shop from 2022. An initial funding receipt of £25,000 was received in 2020 but due to COVID-19 the project was unable to commence until 2022. The fund will be used to offer days when the café will be available to help combat individuals with loneliness and low level mental health issues within the community in conjunction with Lincolnshire Partnership Foundation.

2021 also saw some further progress of the PCC's next ambition project, "**Inspire - The Life Long Learning Project**", a £800,000 project to restore, renovate and develop the Blenkin Memorial Hall, with further initial funding being received from the Coastal Revival Fund towards feasibility studies for the redevelopment work. Full funding has now been approved by The Government Office such that work can fully start on the project in 2022. The Trustees feel this project, along with the Library Project which received an initial donation in 2020 of £40,000, will provide huge benefits to both the Stump and the local community, with the improved facilities and services that will be able to be offered.

Financial review

The financial performance of the PCC for the year ended 31st December 2021 is detailed on pages 11 to 31 of these financial statements and the Trustees are pleased with the performance during a very difficult year.

The continuing COVID-19 pandemic led to the closure of The Stump for further months in 2021. This caused a major financial challenge for the PCC with a significant proportion of their income coming from visitors, via the shop, coffee shop, tower tours as well as visiting exhibitions and events all having to stop. The PCC take measures to reduce costs during the period of restricted income but was also grateful to receive grant funding of £23,915 from the Heritage Lottery Funds "Cultural Recovery Fund" to help cover running costs during the pandemic to 31 March 2021 as well as a further £151,000 to help "restore reserves". The PCC are confident these decisions, and the additional one-off grant income, have helped restore the financial liquidity of the PCC ready for its generating activities to commence fully again in 2022.

Reserves policy

It is the policy of the PCC that it will hold in unrestricted reserves the equivalent of half year's Diocesan Quota plus six months costs of insurance, utilities and salary costs, which for 2021 was approximately £93,000.

Following the injection of the £151,000 "restore reserves" funding from the Cultural Recovery Fund in 2021 the PCC is now holding sufficient unrestricted reserves to cover this policy requirement.

Total closing reserves as at 31st December 2021 were £732,303, comprising of carried forward unrestricted funds of £248,353 plus carried forward restricted funds of £386,465 and endowment funds of £97,485.

Investment Policy

The investment objective set by the PCC is for the Investment Manager to invest in low risk areas in order to safeguard the initial capital invested. The Trustees are willing to accept levels of return commensurate with a low risk strategy.

The majority of the PCC's investments are maintained by the Lincoln Diocesan Trust Board of Finance and are held within low risk CCLA accounts.

Volunteers

The PCC continues to be grateful for the support of our volunteers who play a very important role across the PCC from the Board of Trustees, gift shop and coffee shop assistants, fundraisers and general volunteer workers and assistants to the PCC.

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

Plans for the future

Despite the impact of COVID-19 at the start of 2021, using the strong gifts and talents of our leadership team the PCC is aiming in 2022 to embark on the initial stages of the new "Inspire" and "Library and Lighting" projects whilst continuing the "Open Door" project.

The hope is that these plans will help the PCC further achieve its current and long-term objectives as follows:

The Open Door Project

The aim is to develop our ministry of hospitality and welcome and to raise the funds needed to keep our doors open daily for the benefit of our congregation and the community of Boston. This will be done via:

- Worship, prayer, discipleship and pastoral care to love God with all our mind, body and strength and to love our neighbour as ourselves.
- By our decisions being guided by the purpose and value of Christian hospitality
- By developing ongoing community projects which will both reach and raise funds
- By trying to meet expressed and unexpressed needs of the community
- By developing a profitable shop and coffee shop to help with the Open Door running costs
- Continue to raise our profile so we are known as a venue and a place that welcomes art and exhibitions
- To be creative and good stewards of all God's gifts to us so the Parish has a self-sustaining future

Inspire Project:

Grant funding applications under the "Inspire Project" have been submitted, and the Trustees are hopeful the applications will be successful and work on the following projects can begin in 2022:

Blenkin Memorial Hall

The repair, renovation and redevelopment of the Blenkin Memorial Hall for multi-purpose community use in order to provide a building that can be used for personal development, education and as an entrepreneurial space and, as such, to enrich the lives of all who use it, as well as to encourage life-long learning and provide a self-sustaining future for this key and central historic building.

Library & Lighting

The project aim is to develop and conserve the medieval library and other historic artefacts throughout St Botolph's through an upgrade and redesign of the lighting of St Botolph's Church interior and exterior that will enhance this architectural, educational and cultural asset for the town.

This will bring benefits in both economic savings and enhanced visitor attraction. It will bring reduced long-term maintenance and energy running costs within a practical and architecturally sympathetic lighting scheme.

The conservation of the Library and the opening of it to the public will encourage visitors to this key heritage buildings and help provide a self-sustaining future for this key and central historic asset.

There will also be community engagement through our volunteer programme with volunteering roles created as Library and Conservation guides and those created in Events Management.

Both projects aim to turn what is the largest covered venue into a flexible space that is designed to accommodate a wide range of events and activities and that will draw both audiences and performers from across the world. It will provide the opportunity to become a place of integration for all people, regardless of background, culture, age or religious affiliation. In addition to this it will also ensure the church's legacy of financial sustainability and resilience for generations to come within the present intensely challenging economic environment.

The new lighting scheme will also drastically reduce both maintenance and energy costs, which is part of our long term commitment towards being carbon neutral by 2030."

Auditors

It is proposed that Moore Thompson be re-appointed as auditors for the next financial year - to be ratified at the 26 April 2022 Annual General Meeting.

PCC of the Parish of Boston
Annual Report
for the year ended 31st December 2021

Trustees responsibilities statement

The trustees are responsible for preparing the trustees report and the financial statements in accordance with applicable laws and regulations.

The Trustees are required to prepare financial statements for each financial year. The Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the PCC and the surplus or deficit of the PCC for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue running.

The Trustees are responsibly for keeping adequate accounting records that are sufficient to show and explain the PCC's transactions and disclose with reasonable accuracy at any time the financial position of the PCC and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the PCC and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of Trustees on 08 May 2022 and signed on behalf of the board by:

Mr. Graham Stewart Smith
Trustee

**Independent Auditor's Report to the Trustees of
PCC of the Parish of Boston
for the year ended 31st December 2021**

Opinion

We have audited the financial statements of the Parochial Church Council of the Parish of Boston (the 'PCC') for the year ended 31st December 2021, which comprise of the Statement of Financial Activity, Statement of Financial Position, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st December 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Independent Auditor's Report to the Trustees of
PCC of the Parish of Boston
for the year ended 31st December 2021**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in lines with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge of the charity sector and experience of the client.
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and

**Independent Auditor's Report to the Trustees of
PCC of the Parish of Boston
for the year ended 31st December 2021**

- identified laws and regulations were communicated within the audit team regularly and the team
- remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- investigated the rationale behind significant or unusual transactions.

Because of the inherent limitations of this audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Independent Auditor's Report to the Trustees of
PCC of the Parish of Boston
for the year ended 31st December 2021**

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Moore Thompson Chartered Accountants, Statutory Auditor
Bank House
Broad Street
Spalding
PE11 1TB

Dated: 24 May 2022

Moore Thompson is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

PCC of the Parish of Boston
Statement of Financial Activity
for the year ended 31st December 2021

	Notes	2021			2020
		Unrestricted funds	Restricted funds	Endowment funds	
		£	£		Total
					£
					£
Income from:					
Donations and legacies		107,258	132,619	-	239,877
Grants		174,915	207,330	-	382,245
Charitable activities		34,710	-	-	34,710
Trading activities		7,566	23,640	-	31,206
Investments		3,584	1,244	2,493	7,321
Other		10,689	-	-	10,689
Total incoming resources	2	338,722	364,833	2,493	706,048
Expenditure on:					
Raising funds		-	23,062	-	23,062
Charitable activities		213,430	160,032	-	373,462
Total expended resources	3	213,430	183,094	-	396,524
Net gains / (losses) on investments					
		11,551	6,137	12,148	29,836
		11,551	6,137	12,148	29,836
Net income / (expenditure)		136,843	187,876	14,641	339,360
Net movement in funds		136,843	187,876	14,641	339,360
Transfers between funds	12	2,493	-	(2,493)	-
Net movement in funds		139,336	187,876	12,148	339,360
Reconciliation of funds:					
Total funds brought forward	17	109,017	198,589	85,337	392,943
Total funds carried forward	12	248,353	386,465	97,485	732,303

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

The notes on pages 14 to 31 form part of these financial statements

PCC of the Parish of Boston
Statement of Financial Position
at 31st December 2021

		2021			2020
	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
		£	£	£	£
Fixed assets					
Tangible assets	6	79,877	62,459	-	142,336
Heritage assets	7	13,000	-	-	13,000
Investments	8	67,709	49,038	97,485	214,232
		<u>160,586</u>	<u>111,497</u>	<u>97,485</u>	<u>369,568</u>
Current assets					
Stock		2,288	-	-	2,288
Debtors and prepayments	9	10,601	69	-	10,670
Cash at bank and in hand	10	140,761	304,343	-	445,104
		<u>153,650</u>	<u>304,412</u>	<u>-</u>	<u>458,062</u>
Creditors:					
Amounts falling due within one	11	(65,883)	(29,444)	-	(95,327)
		<u>87,767</u>	<u>274,968</u>	<u>-</u>	<u>362,735</u>
Net current assets					
		<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>
Total assets less current liabilities					
		<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>
Net Assets					
		<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>
Charity Funds	12				
Unrestricted		248,353	-	-	248,353
Restricted		-	386,465	-	386,465
Endowment		-	-	97,485	97,485
		<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>

-

These financial statements were approved by the Trustees on 08 May 2022 and are signed on their behalf by:

Rev. Alyson Buxton
Trustee

Graham Stewart Smith
Trustee

-

Date: 08 May 2022

Date: 08 May 2022

Pages 14 to 31 form part of these financial statements

PCC of the Parish of Boston
Statement of Cash Flows
at 31st December 2021

		2021		2020	
	Note	£	£	£	£
Cash flow from operating activities					
Surplus/(Deficit) for the year		339,360		(174,786)	
Adjustments for:					
Interest and dividends received		(7,321)		(9,747)	
Depreciation of tangible fixed assets	4	24,712		4,490	
(Gain)/losses on investments		(29,836)		2,997	
Movements in working capital:					
(Increase)/Decrease in debtors		354		(2,968)	
(Decrease)/Increase in creditors		<u>27,263</u>		<u>33,798</u>	
			354,532		(146,216)
Cash flows from investing activities					
Purchase of tangible fixed assets		(83,279)		(349)	
Interest received	3	<u>7,321</u>		<u>9,747</u>	
			(75,958)		9,398
Net increase in cash and cash equivalents			<u>278,574</u>		<u>(136,818)</u>
Cash and cash equivalents at beginning of year			166,530		303,347
Cash and cash equivalents at end of year	11		<u><u>445,104</u></u>		<u><u>166,530</u></u>
Cash and cash equivalents consists of:					
Cash at bank and in hand	11		<u><u>445,104</u></u>		<u><u>166,530</u></u>

PCC of the Parish of Boston
Notes to the Financial Statements
for the year ended 31st December 2021

1. Accounting policies

The address of the registered office is 1 Wormgate, Boston, Lincolnshire, PE21 6NP.

The nature of the charity's operations and principal activities is the provision of the Church of England religious services to the community within its parish boundaries.

Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with:

- Charities SORP (FRS 102) - *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing the accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)*.
- FRS 102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland.
- The Charities Act 2011.

The charity meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

For grants to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the grant and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure.

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

1. Accounting policies (continued)

Income recognition (continued)

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

Support cost allocation

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Support costs include all those overhead costs for utility services, and other services and costs, which are in support of the activity. They have been allocated to activity cost categories on a basis consistent with the use of resources.

Leases

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against or credited to profits on a straight line basis over the period of the lease.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Tangible fixed assets

All tangible fixed assets are initially recorded at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Memorial Hall	Straight line over 50 years
Memorial Hall contents	Straight line over 10 years
CCTV equipment	25% reducing balance
Fixtures and fittings	25% reducing balance

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

1. Accounting policies (continued)

Heritage assets

Heritage assets are recognised on the balance sheet and initially measured at cost when purchased or if donated, their valuation. Assets are subsequently stated at cost or valuation less accumulated depreciation and accumulated impairment losses. Fair values for donated assets are estimated by reference to market prices.

Where information on the cost or valuation of heritage assets is not available or the cost of providing such information significantly outweighs any benefit to the users of the accounts then heritage assets are not recognised on the balance sheet.

These assets only arise when donated to the charity or, if on acquisition, it is believed that they will further the charity's objectives. Once acquired they will be preserved by the charity in order to keep their historical, artistic, scientific, technological, geophysical or environmental qualities to such a high level as to contribute to knowledge and culture. Heritage assets are to be held for the foreseeable future.

Depreciation is calculated so as to write off the cost of a heritage asset, less its estimated residual value, over the useful economic life of that heritage asset as follows:

Hand bells	Straight line over 50 years
Grand piano	Straight line over 50 years

Fixed asset investments

Investmentments are a form of basic financial instrument. Fixed asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (market value) as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year. Quoted stocks and shares are included in the Balance Sheet at the current market value quoted by the investment analyst, excluding dividend. Other investments are included at the trustee's best estimate of market value.

The main form of financial risk faced by the vahrity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk can be found in the Trustees Report (page 4).

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments.

Debtors

Trade and other debtors are recognised at the settlement amounts due for the provision of services delivered. Prepayments are recognised at the amount prepaid or the amount paid in advance.

Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds represent those assets which must be held permanently by the Charity, these are principally by investments. Any capital gains or losses arising on the investments fall to be treated as part of the fund of which they form part of. Endowment fund income can be used in furtherance of the general objectives of the Charity and is included as unrestricted income.

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

1. Accounting policies (continued)

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. Analysis of income

	2021			2020
<u>2021</u>	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
	£	£	£	£
Donations and Legacies				
Gift Aid	27,679	-	-	27,679
Collections	2,297	-	-	2,297
Giving - Boxes & votive stands	12,522	-	-	12,522
Gift Aid recovered	16,531	-	-	16,531
Donations	1,406	-	-	1,406
Donations - Stump Souvenirs Ltd	11,070	-	-	11,070
Legacies	35,753	132,619	-	168,372
	<u>107,258</u>	<u>132,619</u>	<u>-</u>	<u>239,877</u>
Grants				
Heritage Lottery Fund projects	-	154,778	-	154,778
Other project grants	-	52,552	-	52,552
Covid support grants	174,915	-	-	174,915
	<u>174,915</u>	<u>207,330</u>	<u>-</u>	<u>382,245</u>
Charitable Activities				
Fees for weddings and funerals	8,344	-	-	8,344
Hall lettings	250	-	-	250
Coffee shop sales	10,310	-	-	10,310
Church lettings	9,306	-	-	9,306
Guided tours	278	-	-	278
Tower admissions	5,208	-	-	5,208
Miscellaneous	1,014	-	-	1,014
	<u>34,710</u>	<u>-</u>	<u>-</u>	<u>34,710</u>
Trading Activities				
Fundraising	662	-	-	662
Floodlights	5,192	-	-	5,192
Bells	85	-	-	85
Music tuition	1,627	-	-	1,627
Foodbank	-	23,640	-	23,640
	<u>7,566</u>	<u>23,640</u>	<u>-</u>	<u>31,206</u>
Investment Income				
Rent	1,650	-	-	1,650
Bank interest	29	-	-	29
Dividends	1,905	1,244	2,493	5,642
	<u>3,584</u>	<u>1,244</u>	<u>2,493</u>	<u>7,321</u>
Other income				
St Thomas' PCC income Note 16	10,689	-	-	10,689
	<u>10,689</u>	<u>-</u>	<u>-</u>	<u>10,689</u>
	<u>338,722</u>	<u>364,833</u>	<u>2,493</u>	<u>706,048</u>
				<u>822,458</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

3. Analysis of Expenditure

2021	Unrestricted Funds	2021 Restricted Funds	Total	2020 Total
	£	£	£	£
Raising funds				
Events	-	23,062	23,062	759
Charitable activities				
Diocesan quota	61,000	-	61,000	51,000
Wages	24,098	41,675	65,773	99,142
Coffee shop expenses	6,872	-	6,872	10,751
Insurance	32,241	-	32,241	31,938
Organ tuning	5,632	-	5,632	1,514
Organist fees	1,980	-	1,980	2,047
Music and choir costs	9,459	-	9,459	9,014
Candles and Oil	1,878	-	1,878	1,569
Church repairs and maintenance	-	44,252	44,252	12,495
Cleaning	2,102	-	2,102	1,371
Office costs	924	-	924	1,439
Consultation	-	-	-	508
Administration	4,195	-	4,195	4,459
Information technology costs	2,589	-	2,589	2,595
Miscellaneous expenses	3,847	-	3,847	1,619
Library	-	2,016	2,016	4,992
Church and hall electric	27,812	-	27,812	30,856
Delivery Stage (HLF) Note 4a	-	14,637	14,637	696,880
Marketing	1,088	-	1,088	862
Accountancy	5,344	-	5,344	6,410
Audit	3,350	-	3,350	3,250
Foodbank - Running costs	-	16,545	16,545	2,947
Foodbank - Finance advice costs	-	20,087	20,087	-
Depreciation charges	3,892	20,820	24,712	4,490
St Thomas' expenditure Note 16	9,469	-	9,469	11,340
St Christophers' church repairs and maintenance	5,658	-	5,658	-
	213,430	160,032	373,462	993,488
	213,430	183,094	396,524	994,247

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

3a. Breakdown of Delivery Stage Costs (HLF)	2021	2020
	£	£
HLF Repair and conservation works	100	476,210
HLF New building work	296	170,176
HLF Professional fees capital	5,471	18,513
Volunteer training costs	2,059	-
HLF Equipment and materials	-	9,676
Professional fees activity	-	3,650
Evaluation/critical friend	3,560	4,820
HLF Recruitment costs	-	43
HLF Full costs recovery premises	3,151	13,792
	<u>14,637</u>	<u>696,880</u>

4. Employee Emoluments

	2021	2020
	£	£
Salaries	60,525	91,453
Social security costs	3,631	5,119
Pension costs	1,617	2,570
	<u>65,773</u>	<u>99,142</u>

There are no employees who received emoluments exceeding £60,000

	2021	2020
Average number of part-time employees during the year	<u>6</u>	<u>8</u>

5. Trustees remuneration and expenses

There were 2 trustees who received remuneration for the year ended 31st December 2021 (2020 - 3). However, this was in their capacity as employees of the charity and not as trustees.

There was 1 trustee who was appointed part way through the year 2020 who invoices the PCC £700 a month on a self-employed basis in respect of the provision of services as the Director of Music, plus additional fees for one off events (e.g. weddings). £9,110 (2020 - £2,800) was paid during their time as a trustee during the year.

The following reimbursements were made to trustees for travel expenses incurred during the year:

	2021	2020
	£	£
A Kelk	-	87
Rev. A Buxton	279	64
T Baily	40	-
	<u>319</u>	<u>151</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

6. Tangible fixed assets

	Memorial Hall £	Memorial Hall contents £	Equipment and IT £	Fixtures and Fittings	Total £
Cost					
Brought fwd at 1st Jan 2021	80,000	5,000	12,649	-	97,649
Additions	-	-	10,646	72,633	83,279
Carried fwd at 31st Dec 2021	<u>80,000</u>	<u>5,000</u>	<u>23,295</u>	<u>72,633</u>	<u>180,928</u>
Depreciation					
Brought fwd at 1st Jan 2021	6,400	2,000	5,479	-	13,879
Charge for the year	1,600	500	4,454	18,159	24,713
Carried fwd at 31st Dec 2021	<u>8,000</u>	<u>2,500</u>	<u>9,933</u>	<u>18,159</u>	<u>38,592</u>
Net book value					
At 31st Dec 2021	<u>72,000</u>	<u>2,500</u>	<u>13,362</u>	<u>54,474</u>	<u>142,336</u>
At 31st Dec 2020	<u>73,600</u>	<u>3,000</u>	<u>7,170</u>	<u>-</u>	<u>83,770</u>

Within tangible fixed assets is £62,459 net book value of restricted fund assets (2020 = £nil).

7. Heritage assets

	Hand bells £	Grand piano £	Total £
Net book value			
Brought fwd and carried fwd at 31st December 2021	<u>2,500</u>	<u>10,500</u>	<u>13,000</u>

The hand bells and grand piano have been considered by the trustees to have a useful life at 31st December 2021 in excess of 50 years and therefore have not been depreciated.

The charity also holds several other heritage assets including a brass eagle lectern, 2 bishops chairs, 1,500 catalogued library books and other items with historical qualities that are held and maintained principally for their contribution to knowledge and culture. Due to information on the cost or valuation of these items not being available nor able to be obtained at a cost commensurate with the benefit to the users of the accounts and to the charity for its own stewardship purposes the assets are purely disclosed in the accounts with no values attributed to them.

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

8. Investments

	Units Held	Unit Cost	2021 £	2020 £
Unrestricted funds				
Charinco investment fund	1637.00	10,690	25,475	22,469
Barclays Plc	23108.00	6,144	42,234	33,689
			<u>67,709</u>	<u>56,158</u>
Restricted funds				
St Botolph Church Fabric (Sayer) Bequest	2094.00	16,112	<u>49,038</u>	<u>42,900</u>
Endowment funds				
Boston Chapel of Ease Trust	212.00	233	4,965	4,343
St Botolph Curates (Gee) Trust	2769.00	2,769	56,948	49,874
Parsonage HSE (Gee) Trust	362.00	288	8,477	7,416
Boston Middle Class Girls School (Gee) Trust	1157.00	1,157	27,095	23,704
			<u>97,485</u>	<u>85,337</u>
			<u>214,232</u>	<u>184,395</u>

All of the above investments are held by the St. Botolphs branch of the PCC Parish of Boston and correctly split between, General, Restricted and Endowment funds.

The PCC Parish of Boston also owns land at Cowgate, Boston for which it receives rent of £1,650 per annum. No value is included in these accounts in relation to this parcel of land.

9. Debtors

	Unrestricted Funds £	2021 Restricted Funds £	Total £	2020 Total £
Trade debtors	6,540	69	6,609	5,466
Stump Souvenirs Limited donation debtor	4,061	-	4,061	5,751
	<u>10,601</u>	<u>69</u>	<u>10,670</u>	<u>11,217</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

10. Bank and cash

	2021		2020	
	Unrestricted Funds	Restricted Funds	Total	Total
	£	£	£	£
Treasurers Account	(45,948)	201,491	155,543	42,952
Heritage Lottery Fund	-	50,034	50,034	14,407
St Botolphs Gift Aid Account	-	42,818	42,818	50,501
General Reserve Fund	151,017	-	151,017	15,044
Chancel Fund	652	-	652	652
Vicar and Church Wardens	4	-	4	4
Boston Chapel of Ease Trust	580	-	580	454
MSL Deposit Account	9,150	-	9,150	9,149
Petty Cash	200	-	200	200
St Thomas'				
Current Account - St Thomas	3,969	10,000	13,969	12,757
St Thomas General Fund	8,637	-	8,637	8,633
St Thomas Designated Funds	6,313	-	6,313	6,310
Cash Account - St Thomas	31	-	31	31
St Christopher's				
Deposit Account - St Christophers	6,156	-	6,156	5,436
	140,761	304,343	445,104	166,530

11. Creditors: falling due within one year

	2021		2020	
	Unrestricted Funds	Restricted Funds	Total	Total
	£	£	£	£
Trade creditors	5,971	29,444	35,415	8,152
Other creditors	51,272	-	51,272	51,272
Accruals	8,640	-	8,640	8,640
	65,883	29,444	95,327	68,064

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

12. Funds

<u>2021</u>	At 1 Jan 2021 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2021 £
Unrestricted funds					
General fund	109,017	338,722	(201,879)	2,493	248,353
Restricted funds					
Heritage Lottery Fund	72,681	154,778	(77,296)	-	150,163
St Botolphs Church Fabric (Sayer) Bequest Fund	45,279	7,381	-	-	52,660
Church Fabric Legacy Donations	-	132,619	(10,334)	-	122,285
Boston Foodbank	319	61,772	(59,530)	-	2,561
Inspire Project Fund	5,632	14,420	(33,918)	-	(13,866)
Bishop Social Justice Fund	4,670	-	-	-	4,670
Typmanum Repairs (St Thomas')	10,000	-	-	-	10,000
Library Project	35,008	-	(2,016)	-	32,992
Crisis Wellbeing Café	25,000	-	-	-	25,000
	<u>198,589</u>	<u>370,970</u>	<u>(183,094)</u>	<u>-</u>	<u>386,465</u>
Endowment funds					
Boston Chapel of Ease Trust Fund	4,342	747	-	(126)	4,963
St Botolph Curates (Gee) Trust Fund	49,875	8,539	-	(1,464)	56,950
Parsonage HSE (Gee) Trust Fund	7,417	1,276	-	(215)	8,478
Boston Middle Class Girls School (Gee) Trust Fund	23,703	4,079	-	(688)	27,094
	<u>85,337</u>	<u>14,641</u>	<u>-</u>	<u>(2,493)</u>	<u>97,485</u>
Total funds	<u>392,943</u>	<u>724,333</u>	<u>(384,973)</u>	<u>-</u>	<u>732,303</u>

The funds are constituted as follows:

	Unrestricted Funds £	Restricted Funds £	2021 Endowment Funds £	Total £	2020 Total £
Fixed assets	160,586	111,497	97,485	369,568	281,165
Stock	2,288	-	-	2,288	2,095
Debtors	10,601	69	-	10,670	11,217
Cash at bank and in hand	140,761	304,343	-	445,104	166,530
Creditors	(65,883)	(29,444)	-	(95,327)	(68,064)
	<u>248,353</u>	<u>386,465</u>	<u>97,485</u>	<u>732,303</u>	<u>392,943</u>
	-	-	-	-	-

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

13. Restricted funds

Heritage Lottery Fund - This fund is for the renovation work required to Boston Stump.

St Botolph Church Fabric (Sayer) Bequest - A restricted investment fund where both the capital and income can only be expended for Church Fabric purposes.

Church Fabric (Legacy Donations) Fund - A fund of legacy donations received where the income can only be expended on Church Fabric purposes.

Boston Foodbank - This fund is for the running of the Boston Foodbank to help feed locals in crisis.

Inspire Project Fund - This fund is for the restoration, renovation and development work to the Blenkin Memorial Hall.

Bishops Social Justice Fund - Funds to be used as part of the Boston Parish Homeless Project.

Tympanum Repairs (St Thomas') Fund - This fund is for the restoration and clearing of the Tympanum at St Thomas'

Library Fund - This fund is for the restoration and conservation of the Medieval Library.

Crisis Wellbeing Café - This fund is for a project to be run in conjunction with the Lincolnshire Partnership Foundation Trust to combat loneliness and low level mental health issues within the community.

Endowment funds

Boston Chapel of Ease Trust - Permanent endowment fund whereby the capital cannot be expended only the income can be spent.

St Botolph Curates (Gee) Trust - Permanent endowment fund whereby the capital cannot be expended only the income can be spent.

Parsonage HSE (Gee) Trust - Permanent endowment fund whereby the capital cannot be expended only the income can be spent.

Boston Middle Class Girls School (Gee) Trust - Permanent endowment fund whereby the capital cannot be expended only the income can be spent.

14. Operating leases

At 31 December the charity had total future minimum lease payments under non-cancellable operating leases as set out below:

	2021	2020
	£	£
Not more than one year	2,263	2,294
Later than one and not more than five years	3,516	1,186
	<u>5,779</u>	<u>3,480</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

15. Related parties

During the year donations of £11,070 (2020 - £10,978) were received from the related company Stump Souvenirs Limited, the shareholders of which are the Churchwardens of the Parish of Boston PCC.

The charity is also associated with The Boston Stump Restoration Trust (Charity No. 507699) with the Rev. Alyson Buston sitting on The Trustees Board of both charities. The charities work closely together in relation to any renovation work required at The Parish Church of St Botolph, Boston.

During the year £Nil (2020 - £100,000) funds, set aside by The Boston Stump Restoration Trust to help fund the redevelopment of the Boston Stump by the PCC of the Parish of Boston, were paid over.

However, as under the terms of the Trust Deed of The Boston Stump Restoration Trust, in 2021 the charity spent £28,323 on providing repairs to the fabric of the stump directly.

The trustees consider that there are no other related parties to the charity requiring disclosure.

PCC of the Parish of Boston
Notes to the financial statements (continued)
for the year ended 31st December 2021

16. Detailed Income and Expenditure Account - St Thomas' Church PCC

	2021	2020
	Total	Total
	£	£
Income from:		
Donations and Gift Aid	4,763	16,632
Teas	219	45
Candles	79	76
Fundraising	1,725	157
Fees for funerals, baptisms and weddings	609	588
Church Hall	3,056	2,414
Miscellaneous	230	162
Interest	8	63
Total incoming resources	10,689	20,137
Expenditure on:		
Parish Share	4,000	4,000
Licences	218	100
Heat, light and cleaning	1,452	2,558
Insurance	2,660	2,543
Repairs and maintenance	702	940
Water rates	-	508
Music and choir costs	437	424
Organ	-	100
Miscellaneous	-	167
Total expended resources	9,469	11,340
Net (expenditure)/income	1,219	8,797
Transfers between funds	-	-
Net movement in funds	1,219	8,797
Reconciliation of funds:		
Total bank and cash balances b/fwd	27,731	18,934
Total bank and cash balances c/fwd	28,950	27,731

Note 10

*Pages 28 to 31 also form part of these financial statements
and show the comparative 2020 figures.*

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

17. Fund comparatives

Statement of Financial Activities

	2020			
Income from:	Unrestricted funds	Restricted funds	Endowment funds	Total
	£	£	£	£
<i>Donations and legacies</i>	99,904	157,500	-	257,404
<i>Grants</i>	31,600	441,868	-	473,468
<i>Charitable activities</i>	30,701	-	-	30,701
<i>Trading activities</i>	4,464	26,537	-	31,001
<i>Investments</i>	6,106	1,212	2,429	9,747
<i>Other</i>	10,137	10,000	-	20,137
Total incoming resources	182,912	637,117	2,429	822,458
Expenditure on:				
<i>Raising Funds</i>	-	759	-	759
<i>Charitable Activities</i>	209,029	784,459	-	993,488
Total expended resources	209,029	785,218	-	994,247
Net gain / (losses) on investments	(11,036)	2,760	5,279	(2,997)
Net (expenditure) / income	(37,153)	(145,341)	7,708	(174,786)
<i>Transfers between funds</i>	2,429	-	(2,429)	-
Net movement in funds	(34,724)	(145,341)	5,279	(174,786)
Reconciliation of funds:				
<i>Total funds brought forward</i>	143,741	343,930	80,058	567,729
Total funds carried forward	109,017	198,589	85,337	392,943

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

17. Fund comparatives (continued)

Analysis of income

2020	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Donations and Legacies				
Gift Aid	31,399	-	-	31,399
Collections	2,703	-	-	2,703
Giving through boxes and votive stands	9,203	-	-	9,203
Gift Aid recovered	12,073	-	-	12,073
Donations	33,548	157,500	-	191,048
Donations from Stump Souvenirs	10,978	-	-	10,978
Legacies	-	-	-	-
	<u>99,904</u>	<u>157,500</u>	<u>-</u>	<u>257,404</u>
Grants				
Heritage Lottery Funds	-	391,773	-	391,773
Other grants	-	50,095	-	50,095
Covid support grants	31,600	-	-	31,600
	<u>31,600</u>	<u>441,868</u>	<u>-</u>	<u>473,468</u>
Charitable Activities				
Fees for weddings and funerals	7,128	-	-	7,128
Hall lettings	742	-	-	742
Coffee shop sales	8,813	-	-	8,813
Church lettings	3,709	-	-	3,709
Tower admissions	1,300	-	-	1,300
Miscellaneous	9,009	-	-	9,009
	<u>30,701</u>	<u>-</u>	<u>-</u>	<u>30,701</u>
Trading Activities				
Fundraising	145	-	-	145
Floodlights	3,304	-	-	3,304
Bells	25	-	-	25
Music tuition	990	-	-	990
Foodbank	-	26,537	-	26,537
	<u>4,464</u>	<u>26,537</u>	<u>-</u>	<u>31,001</u>
Investment Income				
Rent	3,300	-	-	3,300
Bank interest	102	-	-	102
Dividends	2,704	1,212	2,429	6,345
	<u>6,106</u>	<u>1,212</u>	<u>2,429</u>	<u>9,747</u>
Other income				
St Thomas' PCC Income	10,137	10,000	-	20,137
	<u>10,137</u>	<u>10,000</u>	<u>-</u>	<u>20,137</u>
	<u>182,912</u>	<u>637,117</u>	<u>2,429</u>	<u>822,458</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

17. Fund comparatives (continued)

Analysis of Expenditure

<u>2020</u>	2020			Total
	Unrestricted Funds	Restricted Funds	Endowment Funds	
	£	£	£	£
Raising funds				
Events	-	759	-	759
Charitable activities				
Diocesan quota	51,000	-	-	51,000
Wages	29,297	69,845	-	99,142
Coffee shop expenses	10,751	-	-	10,751
Insurance	31,938	-	-	31,938
Organ tuning	1,514	-	-	1,514
Organist fees	2,047	-	-	2,047
Music and choir costs	9,014	-	-	9,014
Candles and Oil	1,569	-	-	1,569
Church maintenance	3,608	8,887	-	12,495
Cleaning	1,371	-	-	1,371
Office costs	1,439	-	-	1,439
Consulation	-	508	-	508
Administration	4,059	400	-	4,459
Information technology costs	2,595	-	-	2,595
Miscellaneous expenses	1,619	-	-	1,619
Library	4,992	-	-	4,992
Church and hall electric	30,856	-	-	30,856
Delivery stage (HLF)	-	696,880	-	696,880
Marketing	862	-	-	862
Accountancy	6,410	-	-	6,410
Audit	3,250	-	-	3,250
Foodbank	-	2,947	-	2,947
Depreciation charges	4,490	-	-	4,490
St Thomas expenditure	11,340	-	-	11,340
	<u>214,021</u>	<u>779,467</u>	<u>-</u>	<u>993,488</u>
	<u>214,021</u>	<u>780,226</u>	<u>-</u>	<u>994,247</u>

PCC of the Parish of Boston
Notes to the Financial Statements (continued)
for the year ended 31st December 2021

17. Fund comparatives (continued)

Funds

<u>2020</u>	At 1 Jan 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2020 £
Unrestricted funds					
General fund	143,741	182,912	(220,065)	2,429	109,017
Restricted funds					
Heritage Lottery Fund	295,557	509,273	(732,149)	-	72,681
Controlling mitigation fund	400	10,875	(11,275)	-	-
St Botolphs Church Fabric (Sayer)					
Bequest Fund	41,307	3,972	-	-	45,279
Boston Foodbank	24	26,537	(26,242)	-	319
Inspire Project Fund	299	14,220	(8,887)	-	5,632
Bishop Social Justice Fund	6,343	-	(1,673)	-	4,670
Typmanum Repairs (St Thomas')	-	10,000	-	-	10,000
Library Project	-	40,000	(4,992)	-	35,008
Crisis Wellbeing Café	-	25,000	-	-	25,000
	<u>343,930</u>	<u>639,877</u>	<u>(785,218)</u>	<u>-</u>	<u>198,589</u>
Endowment funds					
Boston Chapel of East Trust Fund	4,063	401	-	(122)	4,342
St Botolph Curates (Gee) Trust Fund	46,877	4,433	-	(1,435)	49,875
Parsonage HSE (Gee) Trust Fund	6,940	685	-	(208)	7,417
Boston Middle Class Girls School (Gee) Trust Fund	22,178	2,189	-	(664)	23,703
	<u>80,058</u>	<u>7,708</u>	<u>-</u>	<u>(2,429)</u>	<u>85,337</u>
Total funds	<u>567,729</u>	<u>830,497</u>	<u>(1,005,283)</u>	<u>-</u>	<u>392,943</u>

The funds are constituted as follows:

	2020			
	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed assets	152,928	42,900	85,337	281,165
Stock	2,095	-	-	2,095
Debtors	11,217	-	-	11,217
Cash at bank and in hand	(45,496)	212,026	-	166,530
Creditors	(11,727)	(56,337)	-	(68,064)
	<u>109,017</u>	<u>198,589</u>	<u>85,337</u>	<u>392,943</u>