



THE PARISH OF SHERE
incorporating the villages of Gomshall, Peaslake and Shere

Shere Parochial Church

Council

Annual Report and

End of Year Financial

Statements

Year ending 2021

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1. Ministry Report “By their fruits ye shall know them.” (Matt. 7:20)

The ministry of our church really comprises everything we do, and so the other reports in this Annual Report each speak as much about the mission of our church as this one. Please do take the time to read as much as you can therefore - because each report (and other activities without their own heading like cleaning, supplying refreshments, etc.) reflect loving service for God's Kingdom in our parish. I and the PCC are extremely grateful for all those whose work is reflected in these pages and perhaps even more so for those whose efforts go publicly unsung.

2021 was a pivotal year in that we began it still very much struggling with the pandemic and ended it with most of our activities resumed - all be it still with some restrictions and some people still shielding. In last year's report I said: “As a church our major challenge in 2021 is how we productively manage our exit from the pandemic” and I think we rose to that challenge pretty well.

Two things in particular stand out, firstly we worked at developing and implementing a strong Church Development Plan (CDP), and secondly - with the help of a team led by Stuart Madden, we ran a very successful Stewardship Campaign that is helping us with that implementation.

We began working on the CDP at the start of May and the PCC were able to formally approve the final version at a meeting on July 14th. Below is an extract of the plan which includes the five specific action points which the process identified as the highest priorities.

	Wider Aim	Goal	Specific Action Points
1	To improve Local outreach	(a) Develop a healthy Onsite - Online - Offsite Service balance	1. Analyse our online, onsite and offsite services strengths, weaknesses, and potential outreach. (a) Meetings and discussions (b) Questionnaires and research
		(b) Make our Churches as welcoming as possible	2. Recruit and train welcomers
2	To increase Interaction with Families and Children	(a) Increase Interaction with Families and Children in the wider community	3. Appoint children and families' worker
3	To enhance support services	(a) Enhance Administration	4. Write role description for and recruit a P/T Church Administrator
		(b) Enhance Technology	5. Explore Audio-Visual equipment necessary to support Online services

The

consultation process for the plan included open meetings in June and July (point 1a above) and thank you to those who took part. Those meetings didn't just contribute to the structure and prioritisation of the plan but also to a lot of the detail within the action points

By the end of the year a number of the specific action points had been achieved, including; appointing a Parish Administrator, appointing a Children's and Families Worker, starting a second monthly Family Feast. Others like training and recruiting welcomers have taken longer, and some like upgrading our Audi Visual equipment are still being worked on.

You can read about some of these things in the reports below plus smaller things from the fuller detail of the plan. This is very much a continuous process however and as I write this we are preparing for a meeting at the end of April which will restart the process so we can review the current CDP and start to develop a revised 2022 plan to take us on the next part of our journey.

2. Financial Report

As mentioned elsewhere in this Annual Report, just like 2020, 2021 has been another exceptional year for our Parish. As the country began to emerge from pandemic our church finances have not been unaffected, with continued out of the ordinary movements in our income and expenditure for the year.

Overall we have incurred a tiny surplus on our unrestricted funds (monies available for day-to-day expenditure) for the year of £84 (2020: £1,326). Income and expenditure both increased overall, income through the successful Planned Giving campaign, and expenditure as we reopened our buildings and began to resume services and normal church life.

Total income on unrestricted (excluding designated) funds was £173,000 (£150,000), an increase of 15%. For comparison our pre-pandemic 2019 income was £178,000.

Income from planned giving through standing orders and the PGS direct debit scheme was £104,000 (£91,000), an increase of 14% (2020: decline of 5%). This welcome uplift is as a direct result of the Planned Giving campaign in the spring of 2021 and reflects approximately six months of increased giving.

Donations totalled £7,900 (£3,700). The Old Parsonage on Lawbrook Lane continues to be let, which provided a gross income of £14,000 (£14,500). The slight reduction merely reflects the timing of payments received.

Income from wedding and funeral fees was substantially increased as our church buildings opened for these important events. Magazine income was reduced primarily as a result of advertisers declining to renew during the pandemic. Encouragingly early signs for 2022 are that this trend is reversing and advertising income is increasing to pre-pandemic levels.

On the expenditure side, included in our unrestricted (excluding designated) expenditure total of £173,000 (£149,000) is our diocesan parish share of £85,000 (£85,000). Parish share is our largest single item of expenditure and was held by the Diocese at 2020 levels. For comparison our 2022 parish share will increase by over 5% (£4,600) to £89,600.

On a positive note we increased our mission support giving to £10,200 (£6000). As well as donations to our long-standing regular charities of Barnabus and Amos Trust we donated to the Tanzanian orphanage Larchfield and in addition we distributed a

one-off £2,000 carry forward from 2020. For the second year running without Carols in the Square we were not able to make our traditional one-off donations to other charities.

As church activities slowly started returning to pre-pandemic levels other areas of expenditure have increased. Expenditure on buildings maintenance, music and upkeep of services (communion perquisites etc) has increased.

The figures for 2021 include part year salary payments for our church administrator and one month of a 50% contribution towards the new benefice children's and family worker.

A word on utility bills. Expenditure on utilities, mainly gas and electricity, for our church buildings for the year was £6,900 (2020: £2,000). In 2019 it was £9,900. Utilities expenditure has been artificially depressed for the last two years because of several one-off factors (the pandemic, a VAT rebate and refunds from over-estimated bills). For 2022 as we return to normal and these one-off factors drop out of the figures then together with the unprecedented national uplifts in gas and electricity prices we will see a substantial increase in our church utility bills. I am expecting at least 50% on our 2019 figures to around £15,000, a more than 100% increase over 2021. It is beholden on all of us to look at ways to reduce our utilities spend, mindful that heating forms the largest part.

Expenditure on our church buildings was £13,600 (£5,300). Work undertaken included bird proofing of the spire at St James and repairs identified in the last quinquennial report.

The net result for the year was a surplus of income over expenditure of £84 (£1,326) on unrestricted and designated funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December on unrestricted funds totaled £162,000 (£154,000). This total includes deposit and investment funds lodged with the Church of England deposit fund, which increased in value by £7,500.

Reserves Policy: The reserves policy was agreed by the PCC in September 2020. It is detailed in the Notes to the Financial Statements.

Related Party Transactions: No PCC member (Trustee) has received any benefits (2020: £0), but clergy members of the PCC have been re-imbursed expenses not exceeding £900 (£3,100) in total.

Finally I want to thank other key members of the parish finance team, including Stuart Madden, Ken Mead, Nick Bray and Phil Doherty and others without whose invaluable assistance managing the church finances would be much harder.

Angus Denny, Treasurer

3. Electoral Roll Report

The number on the Electoral Roll, as of 28th April 2021, is 181 names from 124 households.

Howard Potter, Electoral Roll Officer

4. Deanery Synod Report - 2020

Because of the pandemic, there were only two meetings of Deanery Synod during the year, of which the first was quite short and held through Zoom. The usual administrative matters were discussed, and the Area Dean, Reverend Roy Woodhams reported that there would be later in the year elections to Diocesan Synod, and he also said that the Deanery needed to appoint a new lay chairman. Those taking part also discussed the problems with opening churches, and holding services during the pandemic.

It was with satisfaction that it proved possible to hold the Synod meeting on the 7th July at St. John the Baptist, Loxwood. Following on from the meeting in February, Roy was able to report that there was one candidate for the position of lay chairman, myself. No one objected to my being elected!

The principal business of the meeting was Reverend Sally Davies' presentation on Living in Love and Faith, in which she introduced this initiative from the House of Bishops, which has now been presented to all the Parishes, including of course our own. Sally explained the course material, and those who attended the subsequent meetings will be aware of the book that has been published to accompany the course, and the videos put together to lead participants into discussion.

*Martin Betts
Deanery Synod Representative*

5. Families and Children's Work

Live services in the first half of 2021 were limited and those that took place were under tight restrictions. Face to Face children's work was impossible and so what we managed was all online. Some activities resumed in the Summer (outside when practical) and then developed further in September.

Little Fishes

Judy Potter and Jane Davis did a fantastic job of running weekly Zoom Little Fishes sessions for the first five months of the year and then in June live sessions began in Peaslake, ably lead by Shiona Bacon and Anne Currier. These meetings continue and are thoroughly enjoyed by all who attend.

Family Feast

Monthly Family Feast at St James' resumed in June – some outside and then when inside with families spaced and bringing their own picnics rather than a shared

tea. In September we were excited to increase to two a month with the new one being at Peaslake. This increase was only made possible by Melody Barnett stepping up to take the lead roll and we are very grateful to her for the months she did this. In December we were finally able to recruit Jeff Bartholomew as the Benefice Children's and Families Worker and he began by seeing how we do things and then in 2022 picking up the reins from Melody. Jeff writes:

It has been wonderful to see children and families getting together within the church to celebrate Fun, Food, Faith & Friendship.

Family Feast had a bit of a bumpy start to 2022 due to sickness and as recently as March has been impacted by another increase in Covid cases within the Parish. We had to cancel several Family Feasts in both Shere & Peaslake and at one point all but one of the Family Feast crafts & activities team tested positive. We would like to encourage parents, some youngsters and others to boost our volunteer team and could do with looking at a recruitment drive in the months ahead.

Going forward we will be building on the theme of Jesus the Storyteller based on the Parables and would also like to explore ways to have some activities for older children and pre-teens. We will then be looking at the theme of Jesus the miracle worker, focussing on how Jesus can calm the storms in our lives. As the weather warms we are thinking of hosting some of the Family Feasts outdoors and we will discuss various options with the team.

We held a small gathering at the Gomshall Club on Good Friday 2022, although this was not a Family Feast it was well received by the 9 children who attended and the 17 adults. The children were keen to share their knowledge of the Easter story and it was a joy to see and hear.

It is wonderful to have such a dedicated team supporting Family Feast, we would like to say a special thank you to Revd. Tim, Revd. Sarah, Melody, Michelle, Zoë, Revd. Judy, Anne Currier and the refreshments team. We look forward to welcoming everyone and we pray for continued growth.

*Jeff Bartholomew
Young Communities Leader
Benefice of Albury, Chilworth & Shere*

Schools Report

One of the great joys of our Ministry is working with the children in the Parish and to this end members of the clergy team visit both Shere and Peaslake schools every week in term time to take an assembly. Sadly, however, Covid has again seriously curtailed this for us during this past year.

In the Spring term we had no access to the schools at all but did produce some online assemblies which we were able to share.

During the summer term in 2021, we could not go into either school for the first six weeks or so. Then, after the summer half term, we were able to take assemblies in Shere, sitting outside on their lovely fake grass, rather than being

in the classroom. Shere School also held their leavers' end-of-term service outside. Sadly, we were not able to go up to Peaslake.

Some children from Shere School did come to our Harvest Festival at St James and Revd Tim was able to attend Peaslake's School Harvest Festival during school time at St Mark's

Assemblies began again in the Autumn term, but were once again curtailed. After the October half term, we began a series of 6 Assemblies which lead up to Christmas, but unfortunately we were only able to deliver 3 of these before once more Assemblies were halted. However, Peaslake School performed a wonderful end-of-term Nativity play in St. Mark's Church, attended by a few parents sitting the regulation feet apart! As always, it was a real joy to see them re-enact the Christmas story. Shere held their Christmas activities in School, but they were no less happy for that.

A New Year and new hopes. Since the February half term we have been able to go into both schools each week - and with a bit of ingenuity, the Assembly series for Christmas was tweaked to lead up to Easter!

Shere School pupils took a lively active part in the morning service in St. James' on Mothering Sunday, and they all came into church - together with a great many parents - for their Easter service - the children all wearing the most amazing Easter bonnets for the occasion. I was privileged to be at this service, and a really happy, celebratory occasion it was.

The regular assembly team consists of Revd. Tim, Revd. Mike, Cathy Mead, and myself, Revd. Rosemary.

Meanwhile, Revd. Judy and Jane Davis look after the younger children. Back in September, it was hoped that the Nursery and Reception classes from Shere would alternate with visits to the Church. However, since Christmas, only the Reception class have been coming across to St James', on alternate Thursdays. Do read Revd. Tim's leading article in the April 2022 magazine, to see the sort of thing they get up to, and the amazing depth of their understanding, when you consider how young these children are. The clergy have not yet been able to visit these 2 groups back in school, but we will see how things work out after Easter.

We now have a School Liaison Team which meets once a term and includes church members involved directly in the ministry or with schools experience plus representatives from both schools.

Even though the various restrictions from Covid have limited the time we have been able to spend with the children this past year, it is nevertheless a vital part of the life of the Church, and of immense benefit to the children and staff alike. We are always made so welcome, and feel that we and the Church are a vital and important part of the life of both Schools. Our sincere thanks to all those concerned.

Revd. Rosemary Mason

6. St James' and St Mark's Flower Arrangers Report

St. James' Flower Team

During the year 2021 eight ladies volunteered to be included on the rota for fortnightly flower arrangements in St. James' Church. However, following the lifting of Covid pandemic restrictions, many weddings took place, almost each couple leaving a flower arrangement adjacent to the Altar for all to enjoy which also eased the flower arranging rota. The flower team rallied at Easter, Harvest and Christmas and decorated the Church beautifully.

It would appear that there will be fewer weddings held in 2022 so the flower team will need to become much more active once more.

Lesley Childs

St Mark's Flower Team

Many thanks to the Flower Team who keep St Marks looking so nice all the Year, and all the other helpers who come on special occasions, such as Christmas and Easter.

Anne Heyes

7. Choir Report

Under the inspirational leadership of our Director of Music, Doug MacIlwraith, the Parish Choir have continued to go from strength to strength. His energy, patience and determination – not to mention his extraordinary ability to sing all four parts – has led us to tackling some amazing pieces and thus enabling us to develop our musicianship both individually and as a group. We have also gained strength in number with three new regular members of the soprano line.

Covid inevitably continued to place restrictions upon our ability to support services but we adapted to the changing circumstances and challenges. From June onwards we were permitted to sing for weddings, attending five in St James' and one in St Mark's. We were also pleased to be able to support the Memorial Services for Brian Cooper and Phyllis Coates.

Christmas saw the return to an in-person Nine Lessons and Carols in St James' albeit with a reduced, socially-distanced congregation. The technical skills acquired by the Rector during lockdown enabled the service to be filmed, edited and posted on the Parish's YouTube channel! Who would have imagined this just three years ago?

Cathy Mead on behalf of the Choir

8. Report on the Fabric, Goods and Ornaments of the Churches.

The majority of the work carried out this year related to working through the St James' Quinquennial Report (QR), the additions being the decoration of both vestries and the East wall behind the altar at St James' and the annual servicing of our boilers and fire extinguishers.

The Quinquennial work involved roof repairs carried out to both the Nave & Chancel south slopes and at the same time the duckboards were lifted and repaired, the valley gutters cleaned and their lead coverings checked over. A proper Code 4 lead flashing was fitted to the Nave tower to replace the temporary flashband repair. Following earlier flooding problems in the boiler room under the vestry an electrical Sump Pump was fitted in the floor together with all necessary pipework to avoid any future problems.

The damaged and flaking plasterwork to the west wall behind the Font was removed and new coats of lime plaster applied prior to re-decoration.

A tree survey of the churchyard was undertaken towards the end of the year and work to fell and trim a number of unsafe trees is currently ongoing. At the end of the year the No 4 bell at St James was found to be badly cracked and having been removed from the belltower it is in the process of being recast at the foundry.

The west gable and porch roof at St Mark's required repairs from their Quinquennial report and this work is due to be carried out after Easter.

The Old Parsonage, a tenanted property owned by the Parish has not required much expenditure this year. Some tree work has been undertaken and roof tile repairs are due to be carried out by the same roofing contractor when the St Mark's porch roof is completed.

Roger Moulden - Property Team.

9. Shere Bell Tower Annual Report

The focus of this year's report from the bell tower at St James is on the misfortune of the Number 4 bell.

Following ringing one practice evening in early November it was necessary for one of the ringers to climb up into the bell chamber to replace a broken stay. This turned out to be a stroke of good fortune as a deep crack was noticed in the Number 4 bell. Had it not been seen and immediately deemed unsafe for any further ringing, this could have had very serious repercussions. It is not unknown for fatigue cracks to happen due to strong impact conditions or material insufficiencies when the clapper hits the bell. We did have a similar occurrence in 1990/1.

There are two ways in which such a crack may be repaired – speciality welding or recasting. The latter method involves melting down the bell and pouring the molten metal into a prepared mould. After careful consideration, due to the nature of the crack, this seemed to be the most appropriate for our bell, originally cast in 1712. Unfortunately, however, recasting is considerably more expensive than the welding method. It was at this point that two long standing members of our congregation, Adrian and Christine O'Loughlin, stepped in with a very generous offer to cover the cost.

Having worked through the various procedures of obtaining the necessary Faculty and quotes, I am pleased to report that the work has now been set in motion. Led by Bill Egerton and his team, assisted by some ringers and other parishioners, on 5th February 2022 the bell was removed from its 'pit' in the bell chamber, lowered into the ringing room, then through the trap door into the Crossing. This was not an easy task! The bell has now been transported by Bill to Taylor's Bell Foundry of Loughborough where it is awaiting attention, scheduled for 21st April.

Taylor's have found that there is considerable interest in the foundry work, not just from bellringers, so welcome groups of up to 30 people to observe the process. We have taken up this opportunity, so a coach has been organised to enable interested bellringers, clergy & other parishioners to watch the recasting of our own bell (after this report has been written).

After the first stage of the recasting process, the bell will be allowed to cool slowly in earth over a period of days. The ring of the bell is restored so that it is identical to the original. Whilst this can be done by a computerised numerical control lathe, Taylor's tune bells by hand. It should also be noted that the recast bell will retain the original inscriptions of 1712 with the addition of the names of Adrian and Christine whose generosity has now enabled the bell to be restored in this way.

The final stage of Number 4's journey will be its return by Taylor's to St James' Bell Tower. Fortunately, they will be responsible for the lifting and rehung of the bell. The ringers will be truly glad to see its return. Being in the centre of the octave, its absence was very noticeable. It has been hard to ring a combination of the other bells which produced a reasonably harmonious sound!

Unfortunately, we were unable to arrange this mammoth project to take place before Easter 2022 but we look forward to being able to ring out our bells in celebration of the Platinum Jubilee. That we will be able to do so is due to the generosity of several individuals, including not only our financial benefactors but also all those who have given their time, particularly Bill. Our grateful thanks to them all.

John Parker, Tower Captain

10. Mission Support Report

Our Parish gives a guaranteed source of income to a number of charities. Last year the PCC asked the Mission Support Team to review the charities we support and the recommendation the team made was that we continue our sponsorship of Barnabus, the homeless charity in Manchester, and of the Al Ahli hospital in Gaza - but that we look for a new third charity and that a fourth should be added again as soon as our finances recovered.

The PCC accepted this and so in December we added the Larchfield Children's Home as our third charity. It was not 'til March 2022 (following the presentation of favourable draft 2021 accounts) that it was agreed to add the Guildford Refugee Support Scheme as a fourth.

The money is paid out of the Parish's Outward Giving fund which is 10% of our planned giving for the previous year.

Barnabus

The Parish of Shere has continued to support Barnabus, the Homeless centre in Manchester, during the last year. During 2021 as some government restrictions have been lifted, following the Covid 19 epidemic, Barnabus has been focussing on outreach and restoring some of their afternoon sessions. This has been done in the hope of creating some momentum to encourage the homeless to engage with the services offered by Barnabus including the use of the IT cafe which we finance

(£3666.67 in 21/22). They are also working hard on their Resettlement and Sustain projects with their long-term aim to get people off the streets and into private rented accommodation wherever possible. This obviously needs understanding landlords to provide accommodation so is not an easy task. 2021 was actually Barnabus's 30th anniversary of supporting rough sleepers and people experiencing homelessness.

They are already seeing new people affected by the pandemic who have lost their jobs or on a very low income, those who have suffered bereavements, abuse in the home or trauma because of mental and physical effects. Demand is, sadly, expected to grow.

Obviously, there are a lot of uncertainties ahead following the final lifting of restrictions, but Shere Parish continues to wish Barnabus good luck and much success as the dedicated staff continue their excellent work supporting the homeless.

Al Ahli Hospital

Our support for the Al Ahli Hospital continued through the Year through the Amos Trust. In addition to our annual donation of £2000, the Parish was in the fortunate position to provide an extra donation of £1666.67 in March 2022. This is a timely donation as the Diocese of Jerusalem is organising a special appeal at Easter for the Healthcare sector in Gaza. Chris Rose of Amos is currently in Palestine and it is hoped to get more information on how the Hospital is coping in extremely difficult situations.

Larchfield Children's Home

Larchfield is a purpose-built children's home in Tanzania which serves as a safe and secure refuge for children in the Mkuranga district of Tanzania (south of Dar-es-Salaam) whose families have been dislocated and destroyed by HIV. It is currently housing 50 children, but the phased plan is to accommodate eventually up to 300. The project will also include a medical dispensary and a centre for vocational training in agriculture. Our donations will be used over the next 3 years to fund the planting of papaya, okra and guava trees plus peanuts and lentils to aid the agricultural project and sustainability initiative. The aim is to be able to feed the Larchfield family and also generate revenue by selling and distributing the produce in the market.

Guildford Refugee Support Scheme (Adopted 2022 so no funding 2021)

Before the current Ukrainian refugee crisis our Mission Support Team were already looking at joining the Guildford Refugee Support Scheme which currently supports 8 refugee families in Woking and 6 families in Guildford. The PCC have decided to support this suggestion whereby we would partner with the Catholic Church in Guildford through which we would hope to jointly support a specific refugee family (probably from Afghanistan) to resettle locally. Our support will not just be financial however, we will need to be actively involved in helping the family relocate and settle in. If you would like to be part of this initiative and to represent us on the coordinating committee (training will be given) please contact admin@parishofshere.com.

The Disasters Emergency Committee (DEC) - Afghanistan Crisis Appeal

The PCC confirmed that we can again support a 4th charity via the Parish Outward Giving fund. Until a decision is made about a new 4th charity, the Mission Support team agreed that the money ((£2000) should go to providing life-saving aid to the people of Afghanistan who were(are) facing catastrophic hunger.

Other Outward Giving/Support from the Parish -

Children's Society Boxes - £836.01 has been collected in 2021.

Food Bank - we continue to collect and deliver donated food and hygiene items to the local foodbanks, alternating each month between the Salvation Army in Guildford and the North Guildford food banks. We delivered 16 car loads of food/hygiene products during the year. Our local donation points are in St James' and St Mark', and food purchased at the Coop in Shere can be left at the counter for the food banks.

Mary's Meals charity - feeding children at a place of education in 19 of the poorest countries. In 2021 we were given and collected sufficient items (clothes, towels, toiletries, school equipment etc) to fill 200 backpacks to go out to schools in Malawi, where children are being fed by Mary's Meals.

Caroline Evans

11. Safeguarding Report

The Church of England's attitude and response to Safeguarding continues to develop rapidly: this Parish, along with the Diocese, does not tolerate abuse of any kind. As Parish Safeguarding Officer, I am first line of contact, together with Tim Heaney, for any concern, however small it may seem, regarding people in our church community or parish. I also keep track of people who are required to undergo regular Safeguarding Training and DBS (Disclosure and Disbarring Service) checks. This is to ensure the highest standard of awareness and protection of the vulnerable in the church community is maintained - of both adults and young people. Melody Barnett is our DBS validator and will contact those whose DBS need renewal, now every three years.

Safeguarding Training is required for all those who hold positions of responsibility or undertake roles within the church community - including the clergy team, the PCC, bellringing captain and choir leaders. There are now 5 different training courses depending on the role held - and each course has to be refreshed every three years - all training courses are now remote. As part of the national focus on domestic abuse, the Church has developed a new online course on 'Raising Awareness of Domestic Abuse' - and all PCC members now need to do it. About 20 safeguarding courses were attended by this Parish in 2021.

The Parish Safeguarding Policy is reviewed annually by the PCC, with copies then displayed on the church notice board and sent to the Diocesan Safeguarding Advisor, now Jackie Broadfoot. The public display of this policy also guides people as to who they should report any Safeguarding concerns: this is myself as Parish Safeguarding Officer, Tim Heaney as Incumbent, or Jackie Broadfoot, Diocesan Safeguarding Advisor.

As directed by the Diocese, we now have a Church of England Safeguarding 'Dashboard' for the Parish. This allows to keep track of all we are required to do, and generates a Safeguarding Action Plan for the PCC- we are well on our way through this.

The PCC and the Incumbent have a duty of care to ensure the protection of the vulnerable in the community and thus have responsibility for Safeguarding. It is a responsibility that we take very seriously.

Helen Murray
Parish Safeguarding Officer

12. The Parish Magazine report

Jane Kumar took over as editor from Tim Austin in January 2021, leading a team including Rev Mike Currier, Bekah Heaney and Naia Edwards, and the print contract was moved to local firm Careprint in Albury, now renamed Surrey Hills Print. In response to a request from distribution manager Ken Mead, the print run was extended from 900 to 950 copies per issue.

The handover went smoothly and all was well until Christmas time when a fire in a toner factory in Japan, followed by the precautionary shutdown of all their toner factories, caused shortages for small printing businesses. The magazine was farmed out by Surrey Hills Print to a bigger company in Croydon, which delayed delivery but ensured publication of the magazine. Apart from this problem, which was outside their control, Surrey Hills Print has been an excellent partner, producing good quality issues on time.

Printing is now hard hit by rising costs of paper and toner, which is a global trend, and this is likely to push up costs further in the near future.

SHERE PARISH MAGAZINE - ADVERTISING REPORT 2021/2022

Javed Kumar took over the Advertising from Lesley Austin in January 2021. Under the previous system advertisers were generally taken on for a year's subscription whenever they started. The system is now formalised and standardised to the end of the year so all renewals occur in January, making follow up easier.

According to the accounts advertising revenue, in 2020 was £15,127, in 2021 £11,137. A drop of around £4,000. The main reasons for this drop were:

- Fall in numbers of advertisers
- Reduced payments to end of year rather than annual payments

There was a total of 98 advertisers in 2020. 18 advertisers dropped out in 2021. The reasons seem to be mainly the effect of COVID lockdown on business, disappointing response and retirement. Estimated loss from these dropouts was £ 3,200.

We have since had a number of new advertisers, making up the deficiency. At the same time, we have increased the advertising rates by approximately 16% to cover higher printing costs from December 2021.

There are currently 690 subscribers, who pay an annual rate of £10. It was decided to keep subscriptions at the same level.

Jane and Javed Kumar

13. Financial Statements for the year ended 31 December 2021

Notes

a) Accounting Policies

- The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 together with applicable accounting standards and the Charities SORP.
- The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

b) Funds

- The general reserve includes the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.
- Funds designated for a particular purpose by the PCC are also unrestricted. Funds given for a particular purpose are restricted to use for that purpose.
- The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

c) Incoming resources

Voluntary income and capital sources

- Collections are recognised when received by or on behalf of the PCC.
- Income tax recoverable on gift aid donations is recognised in the same accounting year as the associated income is received.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.
- Funds raised by parish events are accounted for gross.
- Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

- Rental income from the letting of church premises is recognised for the period of rental falling within the accounting year.

Income from investments

- Dividends are recognised when receivable.
- Interest is recognised in respect of the periods for which it is earned that fall within the accounting year.

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December. Unrealised gains are included in the revaluation reserve.

d) Resources used

Grants

- Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly related to the work of the Church

- The diocesan quota or parish share is accounted for when payable. Any quota unpaid

at 31 December is provided for in these accounts as an operational (though not a legal) liability, and is shown as a creditor in the Balance Sheet.

e) Fixed assets

Consecrated land and buildings and movable church furnishings

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.
- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Other fixtures, fittings and equipment

- Equipment is depreciated on a straight line basis over each asset's estimated useful life.

f) Investments

- Investments are carried at market value at 31 December.

g) Current assets

- Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

h) Reserves Policy (agreed by the PCC in September 2020)

The PCC, as a body which should fundamentally operate through faith in God's provision, considers:

it is not appropriate stewardship to hold large reserves without any specific plans as to what they would be used for, and that as a charity it must have the aim of being in existence in perpetuity.

In recognition of the above it is the policy of the PCC to hold reserves sufficient to meet unexpected extra costs (eg unforeseen repairs) and to smooth out short-term mismatches between income and expenditure. After due consideration the PCC has determined that it should hold approximately nine months general running costs, including mission support, and to hold an amount for likely building works arising from the next quinquennial inspections of both churches.

In 2019 general running costs, including mission support but excluding project expenditure, equalled £184,000 (2018: £174,000). Therefore the PCC's objective is to retain a General Fund reserve of a minimum of £138,000.

At 31st December 2019 the General Fund stood at £143,000.

If the General Fund reserve exceeds £150,000, the PCC will consider how it will use the excess. If the General Fund reserve is below £100,000, the PCC will consider how to manage this shortfall.

The reserves policy will be reviewed every two years.

Statement of Financial Activities

year	Unrestricted	Designated	Restricted	Endowment	Total	Prior
	funds	funds	funds	funds	funds	total
funds						
Incoming resources						
Income from Donors						
Planned Giving	104,230	—	—	—	104,230	91,601
Donations	7,898	—	—	—	7,898	3,749
Collections	3,234	—	—	—	3,234	3,699
Wall safe	1,975	—	—	—	1,975	656
Bequests and Grants	3,302	—	—	—	3,302	2,368
Income from Fees						
Weddings	6,011	—	—	—	6,011	743
Funerals	9,244	—	—	—	9,244	4,878
Income from Property & Trading						
Magazine	19,629	—	—	—	19,629	23,435
OP Rent	13,968	—	—	—	13,968	14,505
OSR Hire	1,298	—	—	—	1,298	1,502
Bookstall sales	29	—	—	—	29	336
Income from Investments	1,598	—	—	—	1,598	1,793
Other Income	773	—	—	—	773	2,353
Total income	173,193	—	—	—	173,193	151,623
Resources used						
Mission Support & Other Giving	8,221	2,000	—	—	10,221	6,066
Ministry Team	602	—	—	—	602	3,078
Upkeep of Services	3,165	—	15	—	3,180	445
Church Buildings						
Utilities	6,912	—	—	—	6,912	2,043
Maintenance and upkeep	13,602	—	—	—	13,602	5,289
Churchyard	6,343	1,135	—	—	7,478	4,708
Other	4,565	—	—	—	4,565	6,517
Music	8,994	—	—	—	8,994	6,139
Diocesan, Deanery & Tower Costs						
Parish Share	85,607	—	—	—	85,607	85,607
Deanery and Tower	75	—	—	—	75	80
Events & Christian Development	3,264	—	—	—	3,264	729
Administration						
Administrator	2,267	—	—	—	2,267	173
Telephone / Internet	1,530	—	—	—	1,530	1,509
Bank Charges	394	—	—	—	394	428
Examiner / other	2,757	—	—	—	2,757	994
Property and Trading						
Magazine	21,295	—	—	—	21,295	20,818
OP	920	—	—	—	920	2,411
OSR and PO	2,094	—	—	—	2,094	1,810
Bookstall	495	—	—	—	495	189
Total expenditure	173,109	3,135	15	—	176,259	149,042
Net income / (expenditure) resources before transfer	84	(3,135)	(15)	—	(3,065)	2,580
Transfers						
Gross transfers between funds - in	—	—	—	—	—	9,234
Gross transfers between funds - out	—	—	—	—	—	(9,234)
Other recognised gains / losses						
Gains / losses on investment assets	—	—	—	—	—	3,194
Gains on revaluation, fixed assets, charity's own use	7,539	—	—	—	7,539	—
Net movement in funds	7,623	(3,135)	(15)	—	4,473	5,775
Total funds brought forward	154,324	882,035	23,370	—	1,059,729	1,053,953
Total funds carried forward	161,947	878,900	23,355	—	1,064,202	1,059,729

Balance sheet

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets						
Tangible assets	—	875,000	—	—	875,000	875,000
Investments	60,687	—	—	—	60,687	53,148
	60,687	875,000	—	—	935,687	928,148
Current assets						
Stocks and work in progress	2,891	—	—	—	2,891	2,891
Debtors	7,275	—	—	—	7,275	7,784
Investments	54,716	—	—	—	54,716	54,687
Cash at bank and in hand	49,605	3,900	23,444	—	76,949	69,826
	114,489	3,900	23,444	—	141,833	135,191
Liabilities						
Creditors: Amounts falling due in one year	13,228	—	89	—	13,317	3,610
	13,228	—	89	—	13,317	3,610
Net current assets less current liabilities	101,260	3,900	23,355	—	128,515	131,581
Total assets less current liabilities	161,947	878,900	23,355	—	1,064,202	1,059,729
Total net assets less liabilities	161,947	878,900	23,355	—	1,064,202	1,059,729
Represented by						
Unrestricted						
General fund	161,947	—	—	—	161,947	154,324
Designated						
Diane Aston Memorial Fund	—	—	—	—	—	1,135
Old Parsonage	—	875,000	—	—	875,000	875,000
Parish Emergency Fund	—	500	—	—	500	500
Rectors Discretionary Fund	—	—	—	—	—	—
Rectory Premises Reserve	—	1,000	—	—	1,000	1,000
St James WC Project	—	—	—	—	—	—
Buildings Maintenance	—	—	—	—	—	—
Young People	—	600	—	—	600	600
Mission Support	—	—	—	—	—	2,000
StJ - Sound and Vision	—	—	—	—	—	—
Old School Room	—	1,800	—	—	1,800	1,800
Restricted						
St James Flagpole	—	—	1,055	—	1,055	1,055
Flowers Easter Lilies	—	—	131	—	131	146
Old School Room	—	—	4,425	—	4,425	4,425
Hymn Books	—	—	579	—	579	579
Choir Social	—	—	979	—	979	979
Dedicated Collections	—	—	—	—	—	—
StJ - General	—	—	6,952	—	6,952	6,952
St James - Churchyard	—	—	250	—	250	250
StJ - Spire	—	—	3,295	—	3,295	3,295
StM - General	—	—	922	—	922	922
StM - West End	—	—	—	—	—	—
StM - Cemetery	—	—	4,765	—	4,765	4,765
Lent Lunch	—	—	—	—	—	—
Funds of the church	161,947	878,900	23,355	—	1,064,202	1,059,729

Balance Sheet signed:



Rev Tim Heaney, Rector

Movement of Funds

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Unrestricted							
General - General fund	154,324	173,193	173,109	—	7,539	—	161,947
Sub-totals	154,324	173,193	173,109	—	7,539	—	161,947
Designated							
Diane Aston Memorial Fund	1,135	—	1,135	—	—	—	—
Rectory Premises Reserve	1,000	—	—	—	—	—	1,000
Young People	600	—	—	—	—	—	600
Mission Support	2,000	—	2,000	—	—	—	—
Old School Room	1,800	—	—	—	—	—	1,800
Old Parsonage	875,000	—	—	—	—	—	875,000
Parish Emergency Fund	500	—	—	—	—	—	500
Sub-totals	882,035	—	3,135	—	—	—	878,900
Restricted							
St James - Flagpole	1,055	—	—	—	—	—	1,055
St James - General	6,952	—	—	—	—	—	6,952
St James - Churchyard	250	—	—	—	—	—	250
St James - Spire	3,295	—	—	—	—	—	3,295
St Mark - General	922	—	—	—	—	—	922
St Mark - Cemetery	4,765	—	—	—	—	—	4,765
Flowers Easter Lilies	146	—	15	—	—	—	131
Old School Room	4,425	—	—	—	—	—	4,425
Hymn Books	579	—	—	—	—	—	579
Choir Social	979	—	—	—	—	—	979
Sub-totals	23,370	—	15	—	—	—	23,355
Totals	1,059,729	173,193	176,259	—	7,539	—	1,064,202

Analysis of income and expenditure

		Unrestricted		Designated		Total
		Endowment		This year	Last year	Restricted
INCOME						
Income from Donors - Planned Giving						
PG GA (Standing Orders)	21,931	—	—	—	21,931	24,393
PG GA (PGS Direct Debits)	53,721	—	—	—	53,721	43,234
PG GA PGE Envelopes St James	793	—	—	—	793	403
PG GA PGE Envelopes St Mark	377	—	—	—	377	516
PG NGA (Standing Orders)	3,798	—	—	—	3,798	2,598
PG NGA (PGS Direct Debits)	1,663	—	—	—	1,663	1,823
PG NGA PGE Envelopes St James	544	—	—	—	544	437
CAF	800	—	—	—	800	480
Tax Reclaim - PG non-PGS	7,025	—	—	—	7,025	6,907
Tax Reclaim - ex-PGS	13,575	—	—	—	13,575	10,809
Total	104,230	—	—	—	104,230	91,601
Income from Donors - Donations						
Donations GA	1,144	—	—	—	1,144	650
Donations NGA	2,122	—	—	—	2,122	2,496
Donations Online Giving	3,996	—	—	—	3,996	—
Tax Reclaim - Donations	635	—	—	—	635	603
Total	7,898	—	—	—	7,898	3,749
Income from Donors - Collections						
Cash Collect GASDS St James	963	—	—	—	963	961
Cash Collect GASDS St Mark	170	—	—	—	170	279
Cash Collect NGA St James	—	—	—	—	—	5
Cash Collect NGA St Mark	—	—	—	—	—	2
WhiteE GA St James	580	—	—	—	580	627
WhiteE GA St Mark	550	—	—	—	550	653
BMF Collections GA	—	—	—	—	—	105
BMF Collections GASDS	747	—	—	—	747	866
BMF Collections NGA	223	—	—	—	223	199
Total	3,234	—	—	—	3,234	3,699
Income from Donors - Wall safe						
Wall Safe NGA St James	1,814	—	—	—	1,814	575
Wall Safe NGA St Mark	161	—	—	—	161	81
Total	1,975	—	—	—	1,975	656
Bequests and Grants						
Grants	3,302	—	—	—	3,302	2,368
Total	3,302	—	—	—	3,302	2,368
Income from Fees - Weddings						
Fees - Weddings - PCC	4,401	—	—	—	4,401	608
Fees - Weddings - Other	1,610	—	—	—	1,610	135
Total	6,011	—	—	—	6,011	743
Income from Fees - Funerals						
Fees - Funerals - PCC	8,649	—	—	—	8,649	4,878
Fees - Funerals - Other	595	—	—	—	595	—

Total	9,244	—	—	—	9,244	4,878
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Income from Property & Trading - Magazine

Magazine - advertising	11,137	—	—	—	11,137	15,127
Magazine - sales	1,297	—	—	—	1,297	1,431
Magazine - subscriptions	7,195	—	—	—	7,195	6,876
Total	19,629	—	—	—	19,629	23,435

Income from Property & Trading - OP Rent

OP Rent	13,968	—	—	—	13,968	14,505
Total	13,968	—	—	—	13,968	14,505

Income from Property & Trading - OSR Hire

Rent - OSR hire and other	1,298	—	—	—	1,298	1,502
Total	1,298	—	—	—	1,298	1,502

Income from Property & Trading - Bookstall sales

Bookstall Sales	29	—	—	—	29	336
Total	29	—	—	—	29	336

Income from Investments

Interest - Bank	9	—	—	—	9	31
Interest - CBF / other	1,589	—	—	—	1,589	1,762
Total	1,598	—	—	—	1,598	1,793

Other Income

Unexpected Income	773	—	—	—	773	2,353
Total	773	—	—	—	773	2,353
INCOME TOTAL	173,193	—	—	—	173,193	151,623

EXPENDITURE

Mission Support & Other Giving

Outward Giving - Partner 1 Barnabus	3,166	—	—	—	3,166	2,000
Outward Giving - Partner 2 C4C	—	—	—	—	—	2,000
Outward Giving - Partner 3 Larchfield	3,166	—	—	—	3,166	—
Outward Giving - Partner 4 Amos Trust	1,166	2,000	—	—	3,166	2,000
Outward Giving - Other	721	—	—	—	721	66
Total	8,221	2,000	—	—	10,221	6,066

Ministry Team

Ministry Team - Mileage / Travel	—	—	—	—	—	174
Ministry Team - Other	602	—	—	—	602	2,665
Rectory - Upkeep	—	—	—	—	—	239
Total	602	—	—	—	602	3,078

Upkeep of Services

Upkeep of Services - Consumables	374	—	—	—	374	77
Upkeep of Services - Printing	236	—	—	—	236	—
Upkeep of Services - Other	2,404	—	—	—	2,404	318
Upkeep of Services - Flowers	150	—	15	—	165	49
Total	3,165	—	15	—	3,180	445

Church Buildings - Utilities

StJ - Gas	2,684	—	—	—	2,684	278
StJ - Electricity	1,596	—	—	—	1,596	930
StJ - Water	28	—	—	—	28	158
StM - Gas	2,349	—	—	—	2,349	511
StM - Electricity	253	—	—	—	253	164
Total	6,912	—	—	—	6,912	2,043

Church Buildings - Maintenance and upkeep

StJ - Maintenance / Housekeeping	10,553	—	—	—	10,553	3,477
StJ - Projects	1,560	—	—	—	1,560	—
StM - Maintenance / Housekeeping	1,488	—	—	—	1,488	1,812
Total	13,602	—	—	—	13,602	5,289

Church Buildings - Churchyard

StJ - Churchyard	4,232	1,135	—	—	5,367	3,868
StM - Churchyard	2,111	—	—	—	2,111	840
Total	6,343	1,135	—	—	7,478	4,708

Church Buildings - Other

StJ - Insurance	2,946	—	—	—	2,946	2,906
StJ - Other	—	—	—	—	—	1,128
StM - Insurance	1,559	—	—	—	1,559	1,509
StM - Other	60	—	—	—	60	972
Total	4,565	—	—	—	4,565	6,517

Music

Music - Organist Fees	7,389	—	—	—	7,389	5,758
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Music - Music Licences	110	—	—	—	110	266
Music - Choir Expenses	958	—	—	—	958	47
Music - Other	535	—	—	—	535	68
Total	8,994	—	—	—	8,994	6,139

Diocesan, Deanery & Tower Costs - Parish Share

Parish Share	85,607	—	—	—	85,607	85,607
Total	85,607	—	—	—	85,607	85,607

Diocesan, Deanery & Tower Costs - Deanery and Tower

Deanery & Tower	75	—	—	—	75	80
Total	75	—	—	—	75	80

Events & Christian Development

Parish Events	1,592	—	—	—	1,592	—
Community Engagement	—	—	—	—	—	657
Christian Development - Adult	—	—	—	—	—	72
Christian Development - Schools	1,000	—	—	—	1,000	—
Christian Development - Children & Young	672	—	—	—	672	—
Total	3,264	—	—	—	3,264	729

Administration - Administrator

Admin - Parish Administrator	2,106	—	—	—	2,106	173
Admin - Online Giving Fees	161	—	—	—	161	—
Total	2,267	—	—	—	2,267	173

Administration - Telephone / Internet

Admin - Telephone / Internet	1,530	—	—	—	1,530	1,509
Total	1,530	—	—	—	1,530	1,509

Administration - Bank Charges

Admin - Bank Charges	394	—	—	—	394	428
Total	394	—	—	—	394	428

Administration - Examiner / other

Admin - Stationary, Postage & Books	939	—	—	—	939	230
Admin - Office Equipment	768	—	—	—	768	—
Admin - Examiner	600	—	—	—	600	600
Admin - Other	448	—	—	—	448	164
Total	2,757	—	—	—	2,757	994

Property and Trading - Magazine

Magazine - Printing	20,176	—	—	—	20,176	20,633
Magazine - Editor Expenses	600	—	—	—	600	—
Magazine - Distribution	518	—	—	—	518	184
Total	21,295	—	—	—	21,295	20,818

Property and Trading - OP

OP - Maintenance	—	—	—	—	—	1,396
OP - Other	920	—	—	—	920	1,015
Total	920	—	—	—	920	2,411

Property and Trading - OSR and PO

OSR - Utilities	910	—	—	—	910	975
OSR - Maintenance / Housekeeping	149	—	—	—	149	648
OSR - Insurance	908	—	—	—	908	186

OSR - Other		126	—	—	—	126	—
	Total	2,094	—	—	—	2,094	1,810

Property and Trading - Bookstall

Bookstall - Stock		495	—	—	—	495	189
	Total	495	—	—	—	495	189
EXPENDITURE TOTAL		173,109	3,135	15	—	176,259	149,042
GRAND TOTAL		84	(3,135)	(15)	—	(3,065)	2,580

These accounts as approved by Shere Parochial Church Council and dated 27th April 2022.

Signed:



Rev Tim Heaney, Rector

SHERE PAROCHIAL CHURCH COUNCIL.

Independent Examiner's Report to the PCC of the parish of Shere

I report on the accounts for the year ended 31st December 2021 which are set out on pages 12 to 21.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention which give me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to obtain a proper understanding of the accounts to be reached.



Canon Michael Bishop, B.Eng., MBA
3 Sadlers Close
Guildford GU4 7DA

28th April 2022

