

Trustees Annual Report and Financial Report

of the Parochial Church Council of the Ecclesiastical Parish of West Chiltington

St Mary's Church, West Chiltington

Generous in Prayer and Giving

St Mary's Church, Church Street, West Chiltington, RH20 2JW

Registered Charity no. 1138034

For the year ended 31 December 2024

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Website: www.stmaryswestchilt.co.uk

Incumbent: Father Stephen Merriman SSC, The Rectory, East Street, West Chiltington, RH20 2JY

Independent examiner: Mr Adrian C Radford, 7 Curbey Close, West Chiltington, RH20 2HU

Bankers: The NatWest Bank, 5 East Street, Chichester, PO19 1HH

Trustees Annual Report for 2024

Our aims and purposes as a charity

The PCC has the responsibility of co-operating, with the Rector in

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, evangelistic, pastoral, ecumenical and social;
- To know Jesus and to follow Jesus;
- Practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or, ability to pay;
- Providing support for those in need and, to other organisations with similar objectives.
- To promote a generosity in giving: of time in Prayer and Financial.
- Supporting, encouraging and attending regularly services, making Jesus know and present in word and sacrament.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the PCC have considered the Charity Commission's guidance on public benefit and the specific guidance on 'charities for the advancement of religion'. For 2024 we discussed and planned the following objectives and activities to fulfil our aims:

Enabling all in our church

- Work with our Rector to extend the Christian influence in the village;
- Opening our Church every day for prayer as well as reflection and well-being;
- Teaching and nurturing new and existing believers within the parish;
- Attending regular services which are made available;
- Make available those occasional offices, wedding, baptism, confirmation and funerals;
- Continue in our attempt to reach out to our community school and youth organisations;
- Invite and encourage those who live within the Village to attend services;
- Putting faith into practice Sacramentally and other outreach services.
- Taking communion to those at Home, Nursing Home, celebrating the Eucharist within the community;
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus;
- Provision of pastoral care for people living in the parish and those in need of specific support.

- Helping the vulnerable of the parish;
- Encourage charitable giving through our services and other activities within the parish;
- Our Outreach, is to encourage all who live in the Village whether they are active members of the Church or not, to access the Church and Hall facilities, which includes the Friendship lunch and Refresh Café, which is part of our regular monthly outreach.
- Maintaining the fabric of the church building as a historic centre and focus of life in the village.

What we achieved and how we affected beneficiaries' lives

Overview of the Year

There have been multiple opportunities to encounter God through worship and through study. Worship of God within the Church building as well as within the community; Study via Lent course, Bible Study Day, Pilgrimage and Spiritual reflection. All acts of worship have been advertised via church website, church noticeboards, church magazine, pew sheets and Sunday notices.

- Sunday services 8am 1662 Book of Common Prayer and 10am Common Worship Eucharist. It has been encouraging to see year on year growth in attendance of the 8am Sunday morning worship.
- Holy Days of obligation according to the Church of England, have been religiously observed;
- Wednesday Eucharists continues;
- Weekly time of silent prayer and spiritual reflection continues;
- Two monthly eucharists within the community have continued and has prompted growth in our outreach within the community;
- Monthly Friendship Lunch has continued to meet along with the yearly Christmas Friendship Lunch;
- Refresh Café, the times varied throughout the year to try and encourage attendance to services, although this did not encourage attendance to the Christian acts of worship;
- Outside the Church building we had a visual representation of the Easter Garden scene throughout Eastertide;
- Christian Unity we joined other Christian communities in pray for Christian unity.
- We welcomed a young person who undertook her bronze Duke of Edinburgh award for voluntary services.
- During Lent:
Study: A Lent Course on the New Testament at the Rectory;

Prayer: A Lent Walk - walking around village praying for all who live and work in our Village,
Stations of the Cross - weekly pray and reflection upon our Christ journey to his crucifixion
and ponder our salvation through the cross;

Outreach: weekly Lent Lunches in the Church Hall,

- Holy Week and Easter services.

Palm Sunday procession from the community School to the Church.

Maundy Thursday celebrating the last supper of Jesus with his disciples.

Good Friday in the morning we held our first Easter Egg hunt in Church, this was a joyful experience for the Children of the village to look around the Church and count the hidden easter eggs. They also discovered the meaning of Good Friday. Each child who came received an Easter Egg from the Meaningful Chocolate company.

Good Friday afternoon Stations of the cross and Good Friday liturgy was celebrated.

On Holy Saturday Night the First Mass of Easter – The Easter bonfire was lit, psalms and readings read, Holy water blessed in the font and renewal of baptismal promises, after the service an Easter Party was held.

- Study Day on the New Testament at The Palace Chichester; it was well supported by the Deanery Churches.
- On 6th June 2024, 80th anniversary of D-Day at 6:30pm The Church bells were rung for “Ringing Out for Peace” Thank you to Mrs Beth Merriman and Mr Adrian Palmer for assisting with ringing of the Church bells;
- Patronal Festival we celebrate the Church of St Mary in our Village, its mission and presence in West Chiltington;
- Harvest Festival - food donations from the Church and local school was collected for Family Support Work and a Harvest festival lunch held the donations went to Royal Agricultural Benevolent Institution.
- Pet Service with blessing of pets. Collection taken in support of IOW Donkey Sanctuary.
- Armistice Day Service and Remembrance Sunday Service;
- Pilgrimage to Walsingham; was well supported by the Deanery Churches;
- A three-day event to start the Christian Year of Faith, a Nativity Exhibition was organised, with local schools and the Bishop of Horsham in attendance. Sadly, this event did not take place due to support. This was a missed opportunity for outreach, Christian teaching and financial benefit for the Church.
- Our second year for supporting Link to Hope Shoebox appeal, this was a great success and one that will be undertaken next year;

- Advent and Christmas
Carols in the Village, throughout Advent at Kensington Close, The Roundabout Hotel and Nine Lessons and Carols in Church. With the addition to our places of gathering for carols we were able for the first time to be in the Queens Head Pub;
Crib with Christingle Service;
Midnight Mass and Christmas Day services.
- We welcomed the local community school to the Church, all year groups visited the school for a day of learning and discovering what it means to be a Christian. Also to learn about being a Christian and the place the way in which we celebrate the services.
- We welcomed a number of groups throughout the year to name just two – The retired clergy and spouses from the Chichester deanery, it was good to welcome and host such a large group. We welcomed a history group teaching about the art work of the Church building, as well as looking at the architect of the building.
- Fundraising: Six Members of the Church Community took part in the Snowdrop Appeal walking around the Arundel Estate. Rector took part in a month of fundraising for Cancer Research due to a number of the Church community affected by Cancer.

Attendance at worship

The Church family welcomes visitors from in and outside the ecclesiastical parish. All attend by personal choice and it is our great pleasure to welcome those from all walks of life. The attendance is voluntary to worship Our Lord Jesus Christ, we strongly hold the view this has a major public and personal benefit.

The pattern of worship in church is as follows Sunday: 8am 1662 Book of Common Prayer Eucharist and 10am Common Worship Eucharist. Our midweek services occur on Wednesday: 9:30am Exposition of the Blessed Sacrament a time of quiet prayer and reflection followed by The Book of Common prayer Eucharist at 10am.

2025 The Diocese of Chichester will celebrate a year of faith, this will give us an opportunity to reflect upon our faith in God especially in worship, with the attempt to change the view of worship as a form of entertainment including a critical view of how the service is conducted, to an encounter with the divine, and a place where we come together to be redeemed.

We shall have more opportunities to encounter God, these are wonderful times to be still in the busy life we lead. Many people who come to these midweek acts of worship, have expressed their delight to just be still and calm before God and in the quietness of the Church building, to receive God's healing and to remember their loved ones in prayer.

The Church remains open daily for private prayer and those visiting are freely able to light a candle as an act of prayer. The average count during October was 52, and the number of members on the electoral role stands at 119.

Holy Week 2024 saw the lowest attendance for a Holy Week for many years, this continues the sadness felt with the end of Thursday worship, the non-attendance for the bible study day, pilgrimage and the little support for the nativity exhibition.

The church festival services, were well attended especially the Armistice Day and Christmastide services, with more visitors than regular worshippers, this demonstrates the place and the need for God in non-practicing Christians lives.

Teaching, baptising and nurturing new and existing believers

As part of our nurturing new believers and teaching we have a well-established monthly service at Kensington Close a housing association, where the Eucharist, prayer and biblical teaching occur monthly. This has grown in number over the year meeting the spiritual needs of those who attend, especially for those within the village who are unable to attend St Mary's Church. This has been a great source of outreach by the Church into the community. To also encourage teaching of the bible The Rector organised a Study Day on the New Testament to be held at The Palace, Chichester and this was open to the whole Deanery, this was also held alongside the Lent Course based on the Chichester Diocese Lent Course on the New Testament. There is one home group, which now meets regularly. The Rector organised and led a Deanery Pilgrimage to Walsingham, this gave those who attended the opportunity to encounter God and other Christians from across the country, in a prayerful and meaningful way. This was a joyful time; it was decided to hold another Deanery Pilgrimage to Walsingham in 2025.

We celebrated 1 baptism, 4 Weddings, 10 Church funerals, 11 interments of Ashes.

We are pleased the church is open daily, in the winter months the Church remains open as part of a Warm Space, Warm Welcome, for all to enjoy God's house and encounter God in the stillness and quietness and for those interested in History to marvel at the 12th and 13th century wall paintings.

Provision of Church facilities

There is no significant change to church hall use, however one of the art groups ceased to meet from Jan 2024. The Rainbows and Brownies continue to meet regularly, as well as The Ladies That Boogie, The West Chiltington Silver Band and West Chiltington Cavaliers. In addition, it is used for monthly meetings for the Mothers Union, Friendship Lunches and Refresh Coffee Mornings.

The Refresh Café held the first Thursday of the month, in the morning. This is a free café, serving homemade cakes, tea and coffee, this is for all villagers to gather, to talk, and it has been especially beneficial for those who live alone. Thank you to Mrs Pam Wells for all efforts involved.

The Friendship lunch occurs on the third Thursday of the month, at 12:30pm it is a lunch time meal, with is charged at a very reasonable price, and monies raised goes to various charities, with seasonal meals being served and the highlight is most definitely the Christmas lunch, with the music group.

Please see attached appendix Reports written by Pam Wells on these two events.

Provision of pastoral care for people living in the parish

The Pastoral care given in the Parish is given by many behind the scenes, it is offered to all who request, respecting those in need and want. Holy Communion was taken to 20 people throughout the year, on a monthly basis. Home communion is also made available upon request for all those unable to attend public worship, or to those dying.

Family Support Work has once again been well supported throughout the year, a large wicker basket is left within the Church porch for donations and the Harvest Festival donations went to Family Support Work as well as a toy appeal in November.

Please see attached appendix Reports written by Sally Boyland

Communications

We publish a monthly Church village magazine; this has been available for many years and it is widely read by villagers of the Church and wider community. It is much appreciated for the village to share their news and events as well as the Church family sharing and advertising forthcoming events and services in the Church and Village.

Our new and improved Church website is a vital way to communicate all activities of the Church. This is updated regularly with church services, events and information to access the life of the Church here in West Chiltington. It has proven to be a valuable asset to the life of the Church.

Other charitable giving from the Church

- Christian Aid week
- Family Support Work
- The Children's Society
- Link to Hope – Shoebox appeal
- Embrace the Middle East
- Isle of Wight Donkey Sanctuary
- Royal Agricultural Benevolent Institution.

Maintaining the fabric of the church building as a historic centre and focus of life in the village

Replacement of stolen lead from the vestry link roof has progressed. A helpful discussion with the loss adjuster confirmed that the extent of insurance cover on the roof itself was limited to £7000 with a further £7000 of cover for consequential damage due to water penetration and damage to internal decorations. The loss adjuster also required the internal ceilings to be removed together with interstitial roof insulation so that the roof beams may be treated to prevent future rotting due to rainwater exposure. Light fittings were also to be replaced and electrics checked. A full planning application was prepared detailing a change of roofing material as required by the conservation officer and planning approval eventually obtained. In early October the temporary roofing was replaced with a steel cladding which is less likely to be stolen than the original lead. The cost was £24,212.88 and the building is once again weathertight.

Repair to the internal ceilings and woodwork remains outstanding and the builders have been chased as this work was first promised in the autumn and then again in early January. In parallel, a dialogue with loss adjusters was maintained to question the £7000 limit on the insurance cover. It has now been agreed there is no limit on the policy for the type of claim we have submitted and finally confirmation was received that our full claim of £29,799.33, covering the cost of both the external roof repair and the internal works, less a £250 excess would be recommended to the insurance company for payment.

The fixed term contracts for supply of electricity and gas to the Church Hall and electricity to the Church were renewed from the end of June. A large increase in the electricity daily charge was largely offset by a reduction in the unit rate. The net effect on annual costs, given the same usage, will be an increase in electricity costs of approximately £230 for electricity to the Church and Church Hall and a reduction of approximately £230 in the price of gas to the Church Hall. The British Gas contract for the supply of gas to the Church itself, which represents 80% of St Marys energy costs, was renegotiated in mid-October. EDF was considered as a competitive supplier alongside British Gas. EDF not only offered a slightly lower unit rate but a dramatically lower daily charge. It was felt prudent to change supplier to EDF and lock in this offer with a contract for 3 years.

After several years of painstaking work, Rob Parker's repair to the Churchyard wall bordering Church Street has been completed. However there remains a 10-meter section which bulges and is in a very poor condition making it unsafe to tackle in the same way. This section will require the involvement of professional stone masons and heavy equipment together with provision of new matching stone which is difficult to obtain. The PCC has been advised this section of wall remains in need of attention to avoid complete collapse at some unpredictable point in time.

Statutory biannual electrical testing at the Church and Church Hall has been carried out and Certificates have been issued. The small amount of remedial work recommended will be put in hand in due course. Periodic testing of the lightning conductor has also been carried out and a pass certificate issued. Protection remains very good. Alongside these items annual PAT testing of all electrical devices and boiler maintenance have been completed.

Following vandalism over recent years, an opportunity occurred to protect the Church Hall with CCTV at no cost to the Church. The system also covers much of the car park.

Whites, bellhangers, have advised on bell maintenance as identified in quinquennial inspection reports. Recently a number of problems have arisen including failure of two of the bell ropes due to the pulley system. A quotation for essential works has been obtained

Financial Review

Incoming and outgoing resources

The total receipts on general unrestricted funds were £96,941 and are detailed in the Financial Report. This is an overall reduction of £6,310 compared with 2023. Regular giving went up £1,591, however there was a reduction of £2,412 in the total unrestricted ad-hoc donations. Outgoing from general unrestricted funds were £98,729 up from £89,256 in 2023. There was an increase of £7,511 in restricted ad-hoc donations.

No legacies were received in 2024.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £52,500 paid to the diocese for our share of all churches' Parish Ministry Costs. This PMC covers the housing, stipend and pension costs of the clergy, and a standard sum for diocesan central costs, clergy training and a contribution to national church funds. It is also important to note that approximately 80% of the PMC relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including helping churches less able to manage than ourselves.

Staff costs

The PCC pays for a secretary to assist the Rector in the church office located in the church office, a cleaner for the church hall and office, and an organist. Further details are provided in the notes to the accounts.

Trustee payments and expenses

We pay Council, Water, and Environmental rates for the Rectory and electricity to heat the parish office. Mrs Brenda Bull, who is also a trustee, received £3,960 for duties as parish Secretary. There were no other payments to persons related to or connected to the current trustees.

Repairs to the fabric of the church building

No major work was carried out during the year to either the Church or Church Hall during 2024.

Why we hold some money in reserve

It has been PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately three months' worth of unrestricted payments as contingency against unforeseen situations. As we face significant repair costs to the buildings which are our responsibility, part of the reserve will be held in a Designated Building Fund. The closing balance of this year is in line with this policy.

It is PCC policy to invest surplus funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay larger bills.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on purposes defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for appropriate expenditure is identified.

Footnote

Our report above sets out a valuable support to the parish during a year of significant changes in individual freedoms and we would wish to thank our Rector, Church Wardens, and PCC Officers for the way they have steered us through this year with many changes to the regulations. Also, a thank you to our members for their steady support in spite of the ever-changing situation and into the forthcoming year.

Structure, governance, and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd. Stephen Merriman	Chairman
Wardens:	Mr Patrick Higham	Vice Chairman
	Mr Como Goldsmith	
Lay Reader:	Mr Jim Latter	

<i>Elected Members</i>	Mrs Pam Wells	Safeguarding Officer
	Mrs Brenda Bull	PCC Treasurer
	Mrs Diane Bennett	
	Mrs Alison Littleboy	
	Mr Clive Cole	

Deanery Synod:	Mrs Ann Chapman
	Mrs Vanessa Llambias
	Mr Phil Race

PCC Secretary:	Mrs Maria Radford
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Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and currently 5 but can be up to 8 members of the church who are elected at the Annual Parochial Church Meeting (APCM).


Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

During the year the PCC reviewed both their Safeguarding policy and their policy under the General Data Protection Regulations, both of which are available in the church porch.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd. Stephen Merriman, Chairman

signed The Revd Stephen R Merriman

Dated


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6 April 2025

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of the Parochial Church Council of the Ecclesiastical Parish of West Chiltington

St Mary's Church, West Chiltington

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For the year ended 31 December 2024

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Website: www.stmaryswestchilt.co.uk

Incumbent: Father Stephen Merriman, The Rectory, East Street, West Chiltington, RH20 2JY

**Independent
examiner:** Mr Adrian C Radford, 7 Curbey Close, West Chiltington, RH20 2HU

Bankers: The NatWest Bank, 5 East Street, Chichester, PO19 1HH

Annual Financial Report

of the Parochial Church Council of the

St Mary's Church, West Chilton

Generous in Prayer and Giving

St Mary's Church, Church Street, West Chilton, RH20 2JW

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Trustees Annual Report for 2024

Statement of Financial Receipts and Payments

Statement of Financial Receipts and Payments

	General Fund	Unrestricted Designated Building Fund	Designated Hall Fund	Restricted funds	Endowed Funds	Total All Funds 2024	Total All Funds 2023	Notes
	£		£	£	£	£	£	
Income and endowments from:								
Donations and legacies	68294			8511		76805	66817	
Charitable activities	8708					8708	9123	
Other trading activities	13101		5276			18377	27159	
Investments	1557		5	2076		3638	2626	
Other receipts	0			29795		29795	375	
Total received	91660	0	5281	40382	0	137323	106100	
Expenditure on:								
Cost of raising funds	0					0	864	
Charitable costs	83162		3281	5832		92275	104385	
Trading costs	4890		2256			7146	7225	
Other payments	5139					5139	2807	
Total paid	93191	0	5537	5832	0	104560	115281	
Reconciliation of funds:								
Net income or (net expenditure)	-1531	0	-256	34550	0	32763	-9181	
	-1531	0	-256	34550	0	32763	-9181	
Transfer between funds								
Net movement in funds	-1531	0	-256	34550	0	32763	-9181	
Bank accounts at 1 January 2024	41124	0	2643	62275		106042	115223	
Bank accounts at 31 December 2024	39593	0	2387	96825	0	138805	106042	

Statement of Assets and Liabilities

Statement of Assets and Liabilities

	Unrestricted		Restricted funds	Endowed Funds	Total All Funds 2024	Total All Funds 2023	Notes
	General Fund	Designated Funds					
Assets	£		£	£	£	£	
Bank current account	39593	2299	63739		105631	74535	
CBF Deposit Fund		88	33086		33174	31507	
PCC-owned bank balance	39593	2387	96825	0	138805	106042	
Chancel Fund Deposit Account					0	0	
Total bank and deposit accounts	39593	2387	96825	0	138805	106042	
Insurance claim repayment due					0	24268	
CCLA bank interest					0	422	
Gift Aid recoverable					0		
Debtors	0	0	0	0	0	24690	
407 CBF shares Francis Charity (at cost)				324	324	324	
970 CBF Investment Fund shares (at cost)			4400		4400	4400	
Diocesan Fixed Interest Fund	800				800	800	
Investment assets at cost	800		4400	324	5524	5524	
Kensington Memorial Hall at cost		4612			4612	4612	
Total assets	40393	6999	101225	324	148941	140868	
Liabilities:							
Electricity used since last bill (est.)	1611		99		1710	0	
Advertising received in adv	7880				7880	10220	
Total Liabilities	9491	0	99	0	9590	10220	

Notes to the Financial Report

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
2. The following assets are recognised but not valued in the Statement of Assets and Liabilities:
Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3. Analysis of total received

	General Fund	Unrestricted Designated Building Fund	Designated Hall Fund	Restricted funds	Endowed Funds	Total All Funds 2024	Total All Funds 2023	Notes
	£		£	£	£	£	£	
Planned giving (excl tax refunds)	39842					39842	37565	
Planned giving (no tax refunds)	4408					4408	5408	
Loose cash collections	8214					8214	7900	
Donations (excl tax refunds)	150			7850		8000	2410	
Donations (no tax refunds)	454			661		1115	606	
Church Concerts						0	0	
Gift Aid recovered	13726					13726	11228	
Legacies						0	0	
Grants	1500					1500	1700	
Donations and legacies	68294	0	0	8511	0	76805	66817	
Fees for weddings and funerals	8708					8708	9123	
Charitable activities	8708	0	0	0	0	8708	9123	
Special Events	224					224	4944	
Church & hall hiring fees			5276			5276	5449	
Traidcraft Stall Sales						0	0	
Other trading receipts	579					579	676	
Funds raised for others	951					951	1553	
Magazine advertisement fees	8565					8565	11529	
Magazine sales	2782					2782	3007	
Other trading activities	13101	0	5276	0	0	18377	27158	
Bank & CBF deposit interest	1557		5	1212		2774	1753	
CBF investment fund dividend				864		864	873	
Investments	1557	0	5	2076	0	3638	2626	
Other receipts				29795		29795	375	
Total received on all funds	91660	0	5281	40382	0	137322	106099	

4. No legacies were received in 2024.

Notes to the Financial Report

5. Analysis of total paid:

	General Fund	Unrestricted Designated Building Fund	Designated Hall Fund	Restricted funds	Endowed Funds	Total All Funds 2024	Total All Funds 2023	Notes
	£		£	£	£	£	£	
Other appeals expenses						0	864	
Cost of raising funds	0	0	0	0	0	0	864	
Charitable grants and donations	951					951	1553	
Parish contribution to Diocese	52500					52500	40000	
Salaries and honoraria Inc. NI	4565					4565	7665	
Clergy and other people's expenses	4509					4509	5336	
Rectory redecoration						0	0	
Mission & evangelism costs						0	0	
Service running costs	3394					3394	2478	
Insurance	1986		807			2793	2870	
Church Water, Gas & Electricity	4299		1449			5748	8899	
Office running costs	2050					2050	2242	
Churchyard maintenance	6483					6483	5489	
Accounting and Examiner's fees						0	0	
Legal & professional fees						0	0	
Church maintenance and redecoration	2426			5832		8258	25984	
Sound system						0	1507	
Charitable costs	83163	0	2256	5832	0	91251	104022	
Special event costs, etc.						0	0	
Hall salary and honoraria			2640			2640	2520	
Hall maintenance and redecoration			641			641	412	
Magazine printing	4890					4890	5017	
Tradecraft supplies						0	0	
Other trading costs						0	0	
Trading costs	4890	0	3281	0	0	8171	7949	
Other payments	5139					5139	2446	
Total paid on all funds	93192	0	5537	5832	0	104561	115281	

6. Charitable grants and donations were made to Family Support Work, Royal Agricultural Benevolent Institution, Isle of Wight Donkey Sanctuary, The Children's Society and Embrace The Middle East.
7. The Parish share to the Chichester Diocese is for the payment to Clergy and other central costs.

Notes to the Financial Report

8. The church hall is on a freehold property also used as a church car park which is owned by the PCC adjoining the church and cost £4,612 to build.
9. The Restricted fund represents accumulated donations and appeals for the maintenance of the church building.
10. Gift Aid is recovered on donations received up to year end, the last claim was submitted mid-December 2024, covering donations to that date.
11. Payment to PCC employees:

	2024	2023
	£	
Wages, salaries and honoraria	7205	10185
Employer National Insurance		
	7205	10185

12. Payments to PCC members:

Mrs Brenda Bull received £3,960 for secretarial support to the Rector.

13. Transactions with persons related to PCC members:

There were none.

14. Transactions with related charities:

There are no related charities.

15. Statement of funds:

Endowment funds are required by the donors to be invested and the income spent on specific objectives.

The Francis Charity is an endowment invested in CBF Investment Fund shares, with the income to be spent on churchyard maintenance.

Restricted funds are not invested permanently but are to be spent within reasonable timescales.

The longstanding Restoration Fund is invested in CBF Investment Fund shares with the income to be spent on the fabric of the Church.

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Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides.

The General Fund received the normal church income to cover the day-to-day activities of the church.

The Hall Fund is used to cover the running of the hall as a designated fund to clearly identify the finances of this important outreach activity.

The Building Fund is money set aside to cover anticipated expenditure in respect of the church hall, which may need to be met from the General Fund and previously including the cost of making safe and then demolishing the old youth building. As there are no planned works for the Church Hall for 2024 the balance has been left at £0.

The summary of all funds appears on the next page.

Notes to the Financial Report

16 Summary of funds

Fund income and expenditure and final balances are as follows:

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Total of all endowed funds	324	0	0	324
Restoration Fund Investment at cost	4400			4400
Church Restoration fund	57652	40382	-4326	93708
Richards Legacy	3623		-1507	2116
Church IT Fund	1000			1000
Total of all restricted funds	66675	40382	-5833	101224
Fixed interest investment at cost	800			800
General fund	41124	91660	-93192	39592
Designated Building Fund	0	0	0	0
Designated Church Hall fund	2643	5281	-5537	2387
Total of all unrestricted funds	44567	96941	-98729	42779
Total Funds	111566	137323	-104562	144327

17 Market value of investments @ 31st December 2024

The market value of shares shown in the Statement of Assets and Liabilities at cost is as follows:

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CBF Restoration	970	4400	22429	21927
Diocesan Fixed Interest Fund	713	800	1063	1032
		5524	32903	32159

Independent Examiner's Report to the PCC of St Mary's Church, West Chiltington for the Year Ended 31st December 2024

Section A

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary West Chiltington on the annual report for the year ended 31st December 2024 set out on pages 11 to 16.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

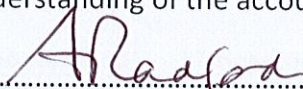
Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

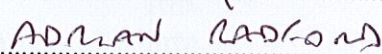
- a. accounting records were not kept in accordance with section 130 of the Charities Act; or
- b. the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature

.....

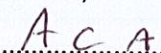
Examiner's name CAPITALS

.....

Address

7 Curbey Close, West Chiltington RH20 2HU

Relevant professional
qualification or body

.....

Dated 

Section B

Disclosure

Only complete if the examiner needs to highlight material problems *for example*:

- accounting records have not been kept in accordance with s132 of the Charities Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts;
- any material expenditure or action which appears not to be in accordance with the trusts of the charity;
- any failure to be provided with information and explanations by any past or present trustee, officer or employee; and
- any material inconsistency between the accounts and the trustees' annual report.

Give here brief details of any items that the examiner wishes to disclose

Trustees Annual Report and Financial Report

of the Parochial Church Council of the Ecclesiastical Parish of West Chiltington

St Mary's Church, West Chiltington

Generous in Prayer and Giving

St Mary's Church, Church Street, West Chiltington, RH20 2JW

Registered Charity no. 1138034

For the year ended 31 December 2024

CONTENTS

	Page
Trustees annual report	
Statement of financial receipts and payments	3
Statement of assets and liabilities	4
Notes of the accounts	5-8
Report of the independent examiner	10-11

Website: www.stmaryswestchilt.co.uk

Incumbent: Father Stephen Merriman, The Rectory, East Street, West Chiltington, RH20 2JY

**Independent
examiner:** Mr Adrian C Radford, 7 Curbey Close, West Chiltington, RH20 2HU

Bankers: The NatWest Bank, 5 East Street, Chichester, PO19 1HH

Annual Financial Report

of the Parochial Church Council of the

St Mary's Church, West Chilton

Generous in Prayer and Giving

St Mary's Church, Church Street, West Chilton, RH20 2JW

Registered Charity no. 1138034

For the year ended 31 December 2024

CONTENTS

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Trustees Annual Report for 2024

Statement of Financial Receipts and Payments

Statement of Financial Receipts and Payments

	General Fund	Unrestricted Designated Building Fund	Designated Hall Fund	Restricted funds	Endowed Funds	Total All Funds 2024	Total All Funds 2023	Notes
	£		£	£	£	£	£	
Income and endowments from:								
Donations and legacies	68294			8511		76805	66817	
Charitable activities	8708					8708	9123	
Other trading activities	13101		5276			18377	27159	
Investments	1557		5	2076		3638	2626	
Other receipts	0			29795		29795	375	
Total received	91660	0	5281	40382	0	137323	106100	
Expenditure on:								
Cost of raising funds	0					0	864	
Charitable costs	83162		3281	5832		92275	104385	
Trading costs	4890		2256			7146	7225	
Other payments	5139					5139	2807	
Total paid	93191	0	5537	5832	0	104560	115281	
Reconciliation of funds:								
Net income or (net expenditure)	-1531	0	-256	34550	0	32763	-9181	
	-1531	0	-256	34550	0	32763	-9181	
Transfer between funds								
Net movement in funds	-1531	0	-256	34550	0	32763	-9181	
Bank accounts at 1 January 2024	41124	0	2643	62275		106042	115223	
Bank accounts at 31 December 2024	39593	0	2387	96825	0	138805	106042	

Statement of Assets and Liabilities

Statement of Assets and Liabilities

	Unrestricted		Restricted funds	Endowed Funds	Total All Funds 2024	Total All Funds 2023	Notes
	General Fund	Designated Funds					
Assets	£		£	£	£	£	
Bank current account	39593	2299	63739		105631	74535	
CBF Deposit Fund		88	33086		33174	31507	
PCC-owned bank balance	39593	2387	96825	0	138805	106042	
Chancel Fund Deposit Account					0	0	
Total bank and deposit accounts	39593	2387	96825	0	138805	106042	
Insurance claim repayment due					0	24268	
CCLA bank interest					0	422	
Gift Aid recoverable					0		
Debtors	0	0	0	0	0	24690	
407 CBF shares Francis Charity (at cost)				324	324	324	
970 CBF Investment Fund shares (at cost)			4400		4400	4400	
Diocesan Fixed Interest Fund	800				800	800	
Investment assets at cost	800		4400	324	5524	5524	
Kensington Memorial Hall at cost		4612			4612	4612	
Total assets	40393	6999	101225	324	148941	140868	
Liabilities:							
Electricity used since last bill (est.)	1611		99		1710	0	
Advertising received in adv	7880				7880	10220	
Total Liabilities	9491	0	99	0	9590	10220	

Notes to the Financial Report

1. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.
2. The following assets are recognised but not valued in the Statement of Assets and Liabilities:
Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3. Analysis of total received

	General Fund	Unrestricted Designated Building Fund	Designated Hall Fund	Restricted funds	Endowed Funds	Total All Funds 2024	Total All Funds 2023	Notes
	£		£	£	£	£	£	
Planned giving (excl tax refunds)	39842					39842	37565	
Planned giving (no tax refunds)	4408					4408	5408	
Loose cash collections	8214					8214	7900	
Donations (excl tax refunds)	150			7850		8000	2410	
Donations (no tax refunds)	454			661		1115	606	
Church Concerts						0	0	
Gift Aid recovered	13726					13726	11228	
Legacies						0	0	
Grants	1500					1500	1700	
Donations and legacies	68294	0	0	8511	0	76805	66817	
Fees for weddings and funerals	8708					8708	9123	
Charitable activities	8708	0	0	0	0	8708	9123	
Special Events	224					224	4944	
Church & hall hiring fees			5276			5276	5449	
Traidcraft Stall Sales						0	0	
Other trading receipts	579					579	676	
Funds raised for others	951					951	1553	
Magazine advertisement fees	8565					8565	11529	
Magazine sales	2782					2782	3007	
Other trading activities	13101	0	5276	0	0	18377	27158	
Bank & CBF deposit interest	1557		5	1212		2774	1753	
CBF investment fund dividend				864		864	873	
Investments	1557	0	5	2076	0	3638	2626	
Other receipts				29795		29795	375	
Total received on all funds	91660	0	5281	40382	0	137322	106099	

4. No legacies were received in 2024.

Notes to the Financial Report

5. Analysis of total paid:

	General Fund	Unrestricted Designated Building Fund	Designated Hall Fund	Restricted funds	Endowed Funds	Total All Funds 2024	Total All Funds 2023	Notes
	£		£	£	£	£	£	
Other appeals expenses						0	864	
Cost of raising funds	0	0	0	0	0	0	864	
Charitable grants and donations	951					951	1553	
Parish contribution to Diocese	52500					52500	40000	
Salaries and honoraria Inc. NI	4565					4565	7665	
Clergy and other people's expenses	4509					4509	5336	
Rectory redecoration						0	0	
Mission & evangelism costs						0	0	
Service running costs	3394					3394	2478	
Insurance	1986		807			2793	2870	
Church Water, Gas & Electricity	4299		1449			5748	8899	
Office running costs	2050					2050	2242	
Churchyard maintenance	6483					6483	5489	
Accounting and Examiner's fees						0	0	
Legal & professional fees						0	0	
Church maintenance and redecoration	2426			5832		8258	25984	
Sound system						0	1507	
Charitable costs	83163	0	2256	5832	0	91251	104022	
Special event costs, etc.						0	0	
Hall salary and honoraria			2640			2640	2520	
Hall maintenance and redecoration			641			641	412	
Magazine printing	4890					4890	5017	
Tradecraft supplies						0	0	
Other trading costs						0	0	
Trading costs	4890	0	3281	0	0	8171	7949	
Other payments	5139					5139	2446	
Total paid on all funds	93192	0	5537	5832	0	104561	115281	

6. Charitable grants and donations were made to Family Support Work, Royal Agricultural Benevolent Institution, Isle of Wight Donkey Sanctuary, The Children's Society and Embrace The Middle East.
7. The Parish share to the Chichester Diocese is for the payment to Clergy and other central costs.

Notes to the Financial Report

8. The church hall is on a freehold property also used as a church car park which is owned by the PCC adjoining the church and cost £4,612 to build.
9. The Restricted fund represents accumulated donations and appeals for the maintenance of the church building.
10. Gift Aid is recovered on donations received up to year end, the last claim was submitted mid-December 2024, covering donations to that date.
11. Payment to PCC employees:

	2024	2023
	£	
Wages, salaries and honoraria	7205	10185
Employer National Insurance		
	7205	10185

12. Payments to PCC members:

Mrs Brenda Bull received £3,960 for secretarial support to the Rector.

13. Transactions with persons related to PCC members:

There were none.

14. Transactions with related charities:

There are no related charities.

15. Statement of funds:

Endowment funds are required by the donors to be invested and the income spent on specific objectives.

The Francis Charity is an endowment invested in CBF Investment Fund shares, with the income to be spent on churchyard maintenance.

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Independent Examiner's Report to the PCC of St Mary's Church, West Chiltington for the Year Ended 31st December 2024

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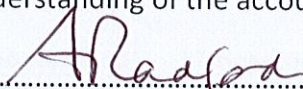
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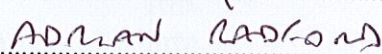
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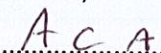
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