

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

England & Wales - Charity number 1138027

## Details

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**Other names** ALL SAINTS', NEW HAW PCC

**Status** Registered

**Legal form** Previously excepted

**Registered** 2010-09-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** All Saints Church  
Weybourne Way  
98 Woodham Lane  
New Haw  
Addlestone  
KT15 3DH

**Phone** 01932343187

**Email** [newhawtreasury@gmail.com](mailto:newhawtreasury@gmail.com)

**Website** <http://www.allsaints-newhaw.org.uk/>

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Purpose Statement - Faith without Boundaries  
Vision Statement - At All Saints', we are energised by the Holy Spirit to show the love of Jesus and share God's Word with everyone.  
Values - Welcoming and Inclusive, Kind, Prayerful, Focussed, Responsive, Generous, Open and Honest.

## Classification

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- **How:** Provides Other Finance, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Religious Activities, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Surrey

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£118,572	£236,891	-	-
2023-12-31	£134,855	£131,902	-	-
2022-12-31	£338,354	£205,508	-	-
2021-12-31	£121,028	£98,134	-	-
2020-12-31	£130,896	£143,089	-	-

## Trustees

Name	Role	Appointed
Alison Margaret Mayger		2025-04-27
Christine Hookham		2025-04-27
Derek Nigel Malcom		2016-04-11
Ilana Caron Hill		2025-04-27
JEAN SAMUEL		2025-04-27
Jennifer Margaret Pratt		2025-04-27
Linda Jane Salt		2016-04-11
Michael Brown		2023-04-16
Michael Webb		2025-07-21
Nicola Patricia Geraldine Boxer		2025-04-27
Pamela Irene Sales		2025-04-27
Philip Francis Bailey		2025-04-27
REV JENNIFER JEAN PHILLIPS		2025-04-27
Rev Keith Anthony Elford		2025-04-27
Susan Farley		2025-04-27
Valerie Anne Lillian Hessey		2025-04-27

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# Accounts

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Registered Charity No. 1138027

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW**

**Report of the Trustees and Unaudited Financial statements**

**for the Year Ended 31 December 2024**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

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for the Year Ended 31 December 2024**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

**Charity Information  
for the Year Ended 31 December 2024**

<b>GOVERNING DOCUMENT</b>	The method of appointment of Parochial Church Council (PCC) members is set out in the Church of England Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.
<b>CHARITY REGISTRATION NO:</b>	1138027
<b>CURRENT TRUSTEES:</b>	Michael Brown Derek Malcolm Linda Salt
<b>PRINCIPAL ADDRESS FOR CORRESPONDENCE:</b>	All Saints Church, Weybourne Way, 98, Woodham Lane, New Haw, Addlestone, Surrey. KT15 3DH
<b>INDEPENDENT EXAMINER:</b>	Azets Audit Services

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

## Trustees' Annual Report for the Year Ended 31 December 2024

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### Charity constitution

The PCC is a corporate body established by the Church of England, and it operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. All who attend church services are encouraged to register on the Electoral Roll and stand for election to the PCC. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM). Members elected to the PCC serve for 3 years. Three members represent the PCC on Woking Deanery Synod.

### Appointment and selection method of New Trustees

All members of the PCC are entitled to be trustees.

### Organisation structure

The PCC meets six times a year. In 2024, members were:

Revd Dr Keith Elford - Incumbent

Revd Jenny Phillips OLM

Ilana Hill – Churchwarden

Linda Salt – Churchwarden

Phil Bailey

Mike Brown – Treasurer until May 2024

Nicky Boxer

Pam Bridger

Sue Farley

Alison Mayger – PCC Secretary

Val Hessey

Tina Hookham

Derek Malcolm

Jennifer Pratt

Pam Sales

Jean Samuel

Sarah Webb

Members also serve on the sub-committees which meet in the non-PCC months. The finance sub-committee considers income streams, stewardship, budgeting and salaries, as well as achieving value for money from spending on utilities. The buildings sub-committee takes responsibility for maintaining the church buildings, fabric and grounds, including health and safety issues, and planning. In April 2024, the buildings sub-committee was replaced by a buildings management team to review the maintenance and to action repairs. This team includes non-PCC members. Where there is a need for urgent decisions between meetings, the standing committee will convene and report back at the next PCC meeting. The standing committee comprises the incumbent, churchwardens, treasurer (when appointed) and PCC secretary.

### OBJECTIVES AND ACTIVITIES

All Saints is the parish church for New Haw, committed to seeking and finding the God revealed in our Lord Jesus Christ in worship and service to the community. The activities of the charity are in accordance with the general function of the council detailed in the Parochial Church Councils (Powers) Measure 1956.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

## Trustees' Annual Report for the Year Ended 31 December 2024

### Public Benefit

The PCC has responsibilities for the church and halls complex and acknowledges its requirement to demonstrate clearly that it must have charitable purposes or aims that are for the public benefit. The PCC confirms that it has paid due regard to the Charity Commission guidance on public benefit before deciding what activities it should undertake.

It is PCC policy to donate 10% of regular giving to our Mission Partners, as set out in the financial review below, and encourages speakers from these charities to attend services and report on their activities.

The PCC employs four people on a part-time basis as church cleaner, halls cleaner, administrator and facilities manager for hall hire. Most of the congregation volunteer to assist with church and community activities on a regular basis.

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The trustees believe that the charity is benefiting the public by supporting other charitable institutions as set out under its charitable objectives.

### Review of Achievements of the Charity during the year

The chief achievement of 2024 was continuing to develop working as a United Benefice with St John's West Byfleet. The new arrangement ensured continuity of our weekly service pattern, reduced parish share expense, and development of our vision and strategy. The church's outreach activities continued through our café, Toddle Tots, Mothers Union, Men's Grub Club, fitness classes, quiz nights and May Fayre.

## FINANCIAL REVIEW

### Review of the events and performance

The Treasurer and members of the Finance Sub-committee of the PCC report a deficit of £18,370 this year (2023 surplus £2,714). The balance of reserves at 31<sup>st</sup> December 2024 was £185,756, of which £150 is held as a restricted Vicar's discretionary fund and £500 is held in a restricted fund for a new coffee machine.

Income for the year was £119,045 of which £48,662 was donations (2023: £51,097). Income from regular hall hirers decreased by £13,878 to £45,576 due to a reduction of income from the nursery. £8,955 was received for the mobile phone mast.

The expense of Parish Share reduced to £46,323 (2023: £49,341). We continued to donate 10% of regular giving, £4,117 (2023: £3,946), to our mission partners, Christian Aid, MedAir, Christians Against Poverty, The Turning Point Trust, Eikon and Solar Aid for Africa Afghanistan.

### Reserves Policy and Going Concern

It is the PCC policy to maintain a balance which equates to four months' unrestricted payments, such that the church can be sustained in the absence of any sources of income, or if an emergency should arise. It is also the PCC Policy to maintain for the coming year sufficient funds (either restricted or unrestricted) to carry out expected maintenance or short-term requirements of the church property.

### Plans For The Future

The risk mitigation plans are in place for any drop in hall hire income. The positive impact of the United Benefice arrangements, with shared opportunities and responsibilities, promotes enthusiasm for the future.

### Commentary on Accounts

The Trustees are satisfied with the performance of the Trust, the results for the year and the situation at the year end.

Trustee: Linda Salt ..... *L. J. Salt*

Date: *27/4/2025* .....

**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of All Saints', New Haw**

I report to the charity trustees on my examination of the financial statement of The Parochial Church Council of the Ecclesiastical Parish All Saints', New Haw for the year ended 31 December 2024 which are set out on pages 6 to 11.

**Responsibilities and Basis of Report**

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act: or
2. The financial statements do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Debra Saunders, FCA, BSc (Hons)

**Azets Audit Services**

Ashcombe Court  
Woolsack Way  
Godalming  
Surrey, GU7 1LQ

Date: 9 May 2025 .....

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

Financial Statements for the Year Ended 31 December 2024

Receipts and Payments Accounts

					2024 £ Total	2023 £ Total
	Notes	Unrestricted	Restricted	Designated		
<b>Incoming Resources</b>						
Donations and grants	1	47,589	600	473	48,662	51,097
Charitable activities	2	67,155	-	-	67,155	80,987
Investment income	3	3,228	-	-	3,228	2,771
<b>Total Incoming Resources</b>		<b>117,972</b>	<b>600</b>	<b>473</b>	<b>119,045</b>	<b>134,855</b>
<b>Resources Expended</b>						
Raising funds	4	756	-	-	756	754
Charitable activities	5	120,453	100	424	120,977	119,995
Governance and support costs	6	15,682	-	-	15,682	11,392
<b>Total Resources Expended</b>		<b>136,891</b>	<b>100</b>	<b>424</b>	<b>137,415</b>	<b>132,141</b>
Net income/(expenditure)		<b>(18,919)</b>	<b>500</b>	<b>49</b>	<b>(18,370)</b>	<b>2,714</b>
<b>Net Movement in Funds</b>						
Funds as at 1 January 2024		<b>203,419</b>	<b>150</b>	<b>557</b>	<b>204,126</b>	<b>201,412</b>
<b>Funds as at 31 December 2024</b>		<b>184,500</b>	<b>650</b>	<b>606</b>	<b>185,756</b>	<b>204,126</b>

All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

Financial Statements for the Year Ended 31 December 2024

Statement of Assets and Liabilities at 31 December 2024

	2024	2024	2023	2023
	£	£	£	£
<b>Current Assets</b>				
Cash at bank	185,956		204,226	
<b>Creditors: amounts falling due within one year</b>	(200)		(100)	
<b>Net Assets</b>		<u>185,756</u>		<u>204,126</u>
<b>Funds</b>				
Unrestricted funds		184,500		203,419
Designated funds		606		557
Restricted funds		650		150
<b>Total Funds</b>		<u>185,756</u>		<u>204,126</u>

The financial statements were approved by the Board of Trustees on 27<sup>th</sup> APRIL 2025  
and were signed on its behalf by:

L. J. Salt  
Trustee: Linda Salt, Vice Chair

Date 27<sup>th</sup> APRIL 2025

Notes to the Accounts for the year ended 31 December 2024

**1. Accounting Policies**

**Charity Information**

The charity is an unincorporated in England and Wales with charity number 1138027. Its registered office is All Saints Church, Weybourne Way, 98, Woodham Lane, New Haw, Addlestone, Surrey KT15 3DH. The principal activity of the charity is to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. All Saints PCC also has maintenance responsibilities for the Church and the halls complex.

The names of the trustees can be found on the legal and administrative information page.

The Charity meets the definition of a public benefit entity under FRS 102 SORP through its activities.

**Accounting Convention**

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011 and UK Generally Accepted Practice.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**Charitable Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

Designated funds are the Christmas charity collection, paid in January of the following year, and the Flower Fund.

**Income**

All Income is recognised on receipt of the income.

**Tax Reclaims on Donations and Gifts**

Gift Aid receivable is included in income when there is a valid declaration from the donor and the gift aid income has been received. Any gift aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

**Expenditure**

Liabilities are recognised as expenditure as soon as the payments have been made.

**Notes to the Accounts for the year ended 31 December 2024 (Continued)**

**Accounting Policies (continued)**

Charitable costs relate to any costs incurred by the charity whilst working towards meeting its objectives.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

The irrecoverable VAT is charged against the category of expenditure for which it was incurred.

**Cash and Cash Equivalents**

Cash and cash equivalents include cash at bank and in hand and other short-term liquid investments with original maturities of three months or less.

**Creditors**

The charity has creditors which are measured at settlement amount.

**Taxation**

The charity is exempt from tax on its charitable activities.

Notes to the Accounts for the year ended 31 December 2024 (Continued)

1. Donations	Unrestricted	Restricted	Designated	Total	Unrestricted
	2024	2024	2024	2024	2023
	£	£	£	£	£
Donations	45,997	600	473	47,070	45,644
Grants	1,592	-	-	1,592	5,453
	<b>47,589</b>	<b>600</b>	<b>473</b>	<b>48,662</b>	<b>51,097</b>

2. Charitable Activities	Unrestricted	Unrestricted
	2024	2023
	£	£
Hall hire	44,576	58,454
Fundraising events	5,334	5,525
Other events	17,245	17,008
	<b>67,155</b>	<b>80,987</b>

3. Investment Income	Unrestricted	Unrestricted
	2024	2023
	£	£
Bank interest received	3,228	2,771

4. Raising Funds	Unrestricted	Unrestricted
	2024	2023
	£	£
Fundraising events	71	470
Regular church events	685	284
	<b>756</b>	<b>754</b>

5. Charitable Activities	Unrestricted	Restricted	Designated	Total	Unrestricted
	2024	2024	2024	2024	2023
	£	£	£	£	£
Donations to charities	4,346	-	424	4,770	4,354
Church activities	116,107	100	-	116,207	115,641
	<b>120,453</b>	<b>100</b>	<b>424</b>	<b>120,977</b>	<b>119,995</b>

6. Governance and Support Costs	Unrestricted	Unrestricted
	2024	2023
	£	£
Management costs	5,813	320
Administration costs	9,869	11,072
	<b>15,682</b>	<b>11,392</b>

Notes to the Accounts for the year ended 31 December 2024 (Continued)

**7. Employees**

The average monthly number of employees during the year was:

2024 Number	2023 Number
4	4

**Employment Costs**

	2024 £	2023 £
Wages and Salaries	34,561	30,102

There were no employees whose annual remuneration was more than £60,000.

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**8. Creditors**

	2024 £	2023 £
Deposits held	200	100
	<b>200</b>	<b>100</b>

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# Accounts

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW**

**Report of the Trustees and Unaudited Financial statements**

**for the Year Ended 31 December 2023**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

**Charity Information  
for the Year Ended 31 December 2023**

<b>GOVERNING DOCUMENT</b>	The method of appointment of Parochial Church Council (PCC) members is set out in the Church of England Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.
<b>CHARITY REGISTRATION NO:</b>	1138027
<b>CURRENT TRUSTEES:</b>	Michael Brown Derek Malcolm Linda Salt Sarah Webb
<b>PRINCIPAL ADDRESS FOR CORRESPONDENCE:</b>	All Saints Church, Weybourne Way, 98, Woodham Lane, New Haw, Addlestone, Surrey. KT15 3DH
<b>INDEPENDENT EXAMINER:</b>	Azets Audit Services

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

## Trustees' Annual Report for the Year Ended 31 December 2023

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### Appointment and selection method of New Trustees

All members of the PCC are entitled to be trustees.

### Organisation structure

The PCC meets six times a year. In 2023, members were:

Revd Dr Keith Elford - Incumbent May 2023

Revd Jenny Phillips OLM

Ilana Hill – Churchwarden

Linda Salt – Churchwarden

Phil Bailey – Treasurer until April 2023

Mike Brown – Treasurer after April 2023

Nicky Boxer (co-opted)

Pam Bridger

Sue Farley

Maggie Guilfoyle – PCC Secretary until April 2023

Alison Mayger – PCC Secretary after April 2023

Val Hessey

Tina Hookham

Derek Malcolm

Jennifer Pratt

Pam Sales

Jean Samuel

Sarah Webb

Members also serve on the two sub-committees which meet in the non-PCC months. The Finance sub-committee considers income streams, stewardship, budgeting and salaries, as well as achieving value for money from spending on utilities. The Buildings sub-committee takes responsibility for maintaining the church buildings, fabric and grounds, including health and safety issues, and planning. Where there is a need for urgent decisions between meetings, the Standing Committee will convene and report back at the next PCC meeting. The Standing Committee comprises the incumbent, churchwardens, treasurer, buildings convenor and PCC secretary.

### OBJECTIVES AND ACTIVITIES

All Saints is the parish church for New Haw, committed to seeking and finding the God revealed in our Lord Jesus Christ in worship and service to the community.

The activities of the charity are in accordance with the general function of the council detailed in the Parochial Church Councils (Powers) Measure 1956.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

## Trustees' Annual Report for the Year Ended 31 December 2023

### Public Benefit

The PCC has responsibilities for the church and halls complex and acknowledges its requirement to demonstrate clearly that it must have charitable purposes or aims that are for the public benefit. The PCC confirms that it has paid due regard to the Charity Commission guidance on public benefit before deciding what activities it should undertake.

It is PCC policy to donate 10% of regular giving to our Mission Partners, as set out in the Financial Review below, and encourages speakers from these charities to attend services and report on their activities.

The PCC employs four people on a part-time basis as church cleaner, halls cleaner, administrator and facilities manager for hall hire. Most of the congregation volunteer to assist with church and community activities on a regular basis.

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Trustees believe that the Charity is benefiting the public by supporting other charitable institutions as set out under its charitable objectives.

### Review of Achievements of the Charity during the year

The chief achievement of 2023 was moving from Interregnum to United Benefice by May. The new arrangement ensured continuity of our weekly service pattern, reduced parish share expense, and provided the opportunity to reassess our vision and strategy. The church's outreach activities continued through our café, Toddle Tots, Mothers Union, Men's Grub Club, fitness classes, quiz nights, May Fayre and participation at both the New Haw Midsummer Event and Christmas Market.

## FINANCIAL REVIEW

### Review of the events and performance

The Treasurer and members of the Finance Sub-committee of the PCC report a surplus of £2,714 this year (2022 £132,845). The balance of reserves at 31<sup>st</sup> December 2023 was £204,126, of which £150 is held as a restricted Vicar's discretionary fund, and £557 is designated for the Christmas charity collection, paid in January, and the Flower fund.

Income for the year was £134,855 of which £45,644 was donations (2022 £47,906). In addition, there were two one-off grants, £1,000 from the Diocese for heating costs and £4,453 from Surrey County Council for the replacement of lights with LEDs throughout the halls complex. Income from regular hall hirers increased by £8,490 to £58,454. Fundraising events raised £5,525 (2022 £3,568) and £8,570 was received for the mobile phone mast.

The expense of Parish Share reduced to £49,341 (2022 £138,613) as it was calculated for the new United Benefice structure with St John's West Byfleet, whereby All Saints has 0.4 of the Incumbent. We continued to donate 10% of regular giving, £3,946 (2022 £4,482), to our mission partners, Christian Aid, MedAir, Christians Against Poverty, The Turning Point Trust, Eikon and Solar Aid for Africa Afghanistan.

Major improvements to the halls complex cost £17,461 which included the following:

- Building repair and redecoration £7,980
- Lighting and electrical work £5,037
- Flooring £3,225
- Toilets £1,219

### Reserves Policy and Going Concern

It is the PCC policy to maintain a balance which equates to four months' unrestricted payments, such that the church can be sustained in the absence of any sources of income, or if an emergency should arise. It is also the PCC Policy to maintain for the coming year sufficient funds (either restricted or unrestricted) to carry out expected maintenance or short-term requirements of the church property.

**Trustees' Annual Report  
for the Year Ended 31 December 2023**

**PLANS FOR THE FUTURE**

The risk mitigation plans are in place for any drop in hall hire income, for example the sudden closure of the nursery at the end of 2023. The positive impact of the United Benefice arrangements, with shared opportunities and responsibilities, promotes enthusiasm for the future.

**Commentary on Accounts**

The Trustees are satisfied with the performance of the Trust, the results for the year and the situation at the year end.

**Trustees**

No payment has been made to the Trustees during the year for expenses nor remuneration.

Trustee: Linda Salt .....

Date: .....

**Independent Examiner's Report**

**Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of All Saints', New Haw**

I report to the charity trustees on my examination of the financial statement of The Parochial Church Council of the Ecclesiastical Parish All Saints', New Haw for the year ended 31 December 2023 which are set out on pages 6 to 11.

**Responsibilities and basis of report**

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**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. The financial statements do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
Debra Saunders, FCA, BSc (Hons)

**Azets Audit Services**

Ashcombe Court  
Woolsack Way  
Godalming  
Surrey, GU7 1LQ

Date: .....

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts

					2023 £ Total	2022 £ Total
	Notes	Unrestricted	Restricted	Designated		
<b>Incoming resources</b>						
Donations and grants	1	50,674	-	423	51,097	50,138
Charitable activities	2	80,987	-	-	80,987	287,540
Investment income	3	2,771	-	-	2,771	676
<b>Total incoming resources</b>		<b>134,432</b>	<b>-</b>	<b>423</b>	<b>134,855</b>	<b>338,354</b>
<b>Resources expended</b>						
Raising funds	4	754	-	-	754	758
Charitable activities	5	119,756	-	239	119,995	200,647
Governance and support costs	6	11,392	-	-	11,392	4,103
<b>Total resources expended</b>		<b>131,902</b>	<b>-</b>	<b>239</b>	<b>132,141</b>	<b>205,508</b>
Net income/(expenditure)		2,530	-	184	2,714	132,846
<b>Net movement in funds</b>						
Funds as at 1 January 2023		200,889	150	373	201,412	68,566
<b>Funds as at 31 December 2023</b>		<b>203,419</b>	<b>150</b>	<b>557</b>	<b>204,126</b>	<b>201,412</b>

All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINTS', NEW HAW

Financial Statements for the Year Ended 31 December 2023

Statement of Assets and Liabilities at 31 December 2023

	2023 £	2023 £	2022 £	2022 £
<b>Current assets</b>				
Cash at bank	204,226		201,712	
<b>Creditors: amounts falling due within one year</b>	100		300	
<b>Net assets</b>		<u>204,126</u>		<u>201,412</u>
<b>Funds</b>				
Unrestricted funds		203,419		200,889
Designated funds		557		373
Restricted funds		150		150
<b>Total funds</b>		<u>204,126</u>		<u>201,412</u>

The financial statements were approved by the Board of Trustees on .....  
and were signed on its behalf by:

.....  
Trustee: r

Date .....

## Notes to the accounts

### 1. Accounting policies

#### Charity information

The charity is an unincorporated in England and Wales with charity number 1138027. Its registered office is All Saints Church, Weybourne Way, 98, Woodham Lane, New Haw, Addlestone, Surrey KT15 3DH. The principle activity of the charity is to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. All Saints PCC also has maintenance responsibilities for the Church and the halls complex.

The names of the trustees can be found on the legal and administrative information page.

The Charity meets the definition of a public benefit entity under FRS 102 SORP through its activities.

#### Accounting convention

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011 and UK Generally Accepted Practice.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor.

Designated funds are the Christmas charity collection, paid in January of the following year, and the Flower Fund.

#### Income

All Income is recognised on receipt of the income.

#### Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor and the gift aid income has been received. Any gift aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

#### Expenditure

Liabilities are recognised as expenditure as soon as the payments have been made.

**Accounting policies (continued)**

Charitable costs relate to any costs incurred by the charity whilst working towards meeting its objectives.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

The irrecoverable VAT is charged against the category of expenditure for which it was incurred.

**Cash and cash equivalents**

Cash and cash equivalents include cash at bank and in hand and other short-term liquid investments with original maturities of three months or less.

**Creditors**

The charity has creditors which are measured at settlement amount.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Notes to the accounts:**

**1. Donations**

	<b>Unrestricted 2023</b>	<b>Unrestricted 2022</b>
	<b>£</b>	<b>£</b>
Donations	45,644	48,295
Grants	5,453	1,843
	<b>51,097</b>	<b>50,138</b>

**2. Charitable activities**

	<b>Unrestricted 2023</b>	<b>Unrestricted 2022</b>
	<b>£</b>	<b>£</b>
Hall hire	58,454	49,966
Fundraising events	5,525	3,568
Other events	17,008	13,697
Sale of assets	-	220,309
	<b>80,987</b>	<b>287,540</b>

**3. Investment income**

	<b>Unrestricted 2023</b>	<b>Unrestricted 2022</b>
	<b>£</b>	<b>£</b>
Bank interest received	2,771	676
	<b>2,771</b>	<b>676</b>

**4. Raising funds**

	<b>Unrestricted 2023</b>	<b>Unrestricted 2022</b>
	<b>£</b>	<b>£</b>
Fundraising events	470	424
Regular church events	284	334
	<b>754</b>	<b>758</b>

**5. Charitable activities**

	<b>Unrestricted 2023</b>	<b>Unrestricted 2022</b>
	<b>£</b>	<b>£</b>
Donations to charities	4,354	5,058
Church activities	115,641	195,589
	<b>119,995</b>	<b>200,647</b>

**6. Governance and support costs**

	<b>Unrestricted 2023</b>	<b>Unrestricted 2022</b>
	<b>£</b>	<b>£</b>
Management costs	320	188
Administration costs	11,072	3,915
	<b>11,392</b>	<b>4,103</b>

**7. Employees**

The average monthly number of employees during the year was:

<b>2023</b>	<b>2022</b>
<b>Number</b>	<b>Number</b>
<b>£</b>	<b>£</b>
<b>4</b>	<b>4</b>

**Notes to the accounts (continued):**

**Employment costs – wages and salaries**

<b>2023</b>	<b>2022</b>
<b>£</b>	<b>£</b>
<b>30,102</b>	<b>24,288</b>

There were no employees whose annual remuneration was more than £60,000.

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**8. Creditors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Deposits held	100	300
	<b>100</b>	<b>300</b>

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# Accounts

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ORIGINAL

23/5/23

SIGNED COPY



Accounts  
of the  
Parochial Church Council  
All Saints New Haw

FOR THE YEAR ENDED 31 DECEMBER 2022

## INDEPENDENT EXAMINER'S REPORT

### ALL SAINTS', NEW HAW PAROCHIAL CHURCH COUNCIL

I report on the accounts of the PCC of All Saints, New Haw for the year ended 31 December 2022.

#### Respective Responsibilities of the Trustees and Independent Examiner

The charity's management committee are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission in section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

#### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

#### Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name

JONATHAN HOUGHTON

Address

66 Cranford Road, Sydenham

Date

12/5/23

All Saints Church New Haw - 1138027

Receipts and Payments Account

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total Funds funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from donors	47,906	239	150	—	48,295	58,356
Other voluntary incoming resources	1,843	—	—	—	1,843	6,408
Activities for generating funds	287,320	218	—	—	287,538	51,962
Income from investments	676	—	—	—	676	4,300
Other incoming resources	—	—	—	—	—	—
<b>Total incoming resources</b>	<b>337,746</b>	<b>457</b>	<b>150</b>	<b>—</b>	<b>338,354</b>	<b>121,028</b>
<b>Resources used</b>						
Donations to charities	5,058	—	—	—	5,058	4,795
Activities directly related to work of the Church	195,145	443	—	—	195,588	82,063
Cost of generating funds	758	—	—	—	758	343
Church management and administration	4,103	—	—	—	4,103	10,932
<b>Total resources used</b>	<b>205,065</b>	<b>443</b>	<b>—</b>	<b>—</b>	<b>205,508</b>	<b>98,134</b>
<b>Excess of receipts over payments before transfer</b>	<b>132,681</b>	<b>14</b>	<b>150</b>	<b>—</b>	<b>132,845</b>	<b>22,893</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—	—
<b>Excess of receipts over payments before other gains</b>	<b>132,681</b>	<b>14</b>	<b>150</b>	<b>—</b>	<b>132,845</b>	<b>22,893</b>
<b>Net movement in funds</b>	<b>132,681</b>	<b>14</b>	<b>150</b>	<b>—</b>	<b>132,845</b>	<b>22,893</b>
<b>Reconciliation of funds</b>						
All assets at 01 January 2022	68,208	358	—	—	68,566	45,673
All assets at 31 December 2022	200,889	372	150	—	201,412	68,566
<i>There may be minor discrepancies in the totals if the pence are not being shown</i>						

Approved by the Parochial Church Council and signed on it's behalf by:

*L. J. Salt*

Linda Salt

Vice Chair

Date: 16<sup>TH</sup> APRIL 2023

# All Saints Church New Haw - 1138027

## Balance Sheet detailed

		31/12/2022	As at	31/12/2021																		
<b>Current assets</b>																						
E2016: Claire's Floats	60.00			60.00																		
E2017: Cafe Church Float	23.00			23.00																		
E2018: Toddle Tots Float	15.00			15.00																		
E3030: Flowers bank / cash	141.15			141.15																		
E3070: CAF Bank Account	9,553.46			14,168.24																		
E3071: CAF Gold Account	79,561.96			22,900.89																		
E3080: Boom Credit Union	27,081.00			27,000.00																		
E3090: Triodos Deposit Account	85,276.80			5,018.70																		
<b>Total Current assets</b>		<b>201,712.37</b>		<b>69,326.98</b>																		
<b>Liabilities</b>																						
F3010: Deposits	300.00			760.00																		
F3020: Priest's Discretionary Fund	—			—																		
<b>Total Liabilities</b>		<b>300.00</b>		<b>760.00</b>																		
<b>Net Asset surplus (deficit)</b>		<b>201,412.37</b>		<b>68,566.98</b>																		
<b>Reserves</b>																						
Excess / (deficit) to date	132,845.39			22,893.55																		
Z01: Starting balances	68,566.98			45,673.43																		
<b>Total Reserves</b>		<b>201,412.37</b>		<b>68,566.98</b>																		
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">Represented by Funds</th> </tr> </thead> <tbody> <tr> <td style="padding-left: 20px;">Unrestricted</td> <td style="text-align: right;">200,889.48</td> <td style="text-align: right;">68,208.41</td> </tr> <tr> <td style="padding-left: 20px;">Designated</td> <td style="text-align: right;">372.89</td> <td style="text-align: right;">358.57</td> </tr> <tr> <td style="padding-left: 20px;">Restricted</td> <td style="text-align: right;">150.00</td> <td style="text-align: right;">—</td> </tr> <tr> <td style="padding-left: 20px;">Endowment</td> <td style="text-align: right;">—</td> <td style="text-align: right;">—</td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>201,412.37</b></td> <td style="text-align: right;"><b>68,566.98</b></td> </tr> </tbody> </table>					Represented by Funds			Unrestricted	200,889.48	68,208.41	Designated	372.89	358.57	Restricted	150.00	—	Endowment	—	—	<b>Total</b>	<b>201,412.37</b>	<b>68,566.98</b>
Represented by Funds																						
Unrestricted	200,889.48	68,208.41																				
Designated	372.89	358.57																				
Restricted	150.00	—																				
Endowment	—	—																				
<b>Total</b>	<b>201,412.37</b>	<b>68,566.98</b>																				

**All Saints Church New Haw - 1138027**  
**Statement of Assets and Liabilities (by fund)**  
**As at: 31 December 2022**

			Balance	Previous balance
<b>Cash at bank and in hand</b>				
<b>E2016: Claire's Floats - Asset</b>				
General fund	Unrestricted		60.00	60.00
			<u>60.00</u>	<u>60.00</u>
<b>E2017: Cafe Church Float - Asset</b>				
General fund	Unrestricted		23.00	23.00
			<u>23.00</u>	<u>23.00</u>
<b>E2018: Toddle Tots Float - Asset</b>				
General fund	Unrestricted		15.00	15.00
			<u>15.00</u>	<u>15.00</u>
<b>E3030: Flowers bank / cash - Asset</b>				
Flower fund	Designated		141.15	141.15
			<u>141.15</u>	<u>141.15</u>
<b>E3070: CAF Bank Account - Asset</b>				
Vicars discretionary fund	Restricted		150.00	—
WEDDING AND FUNERAL FEES NOT PCC CHARITABLE GIVING COLLECTIONS	Designated		—	225.00
General fund	Unrestricted		239.32	—
			<u>9,164.14</u>	<u>13,943.24</u>
			<u>9,553.46</u>	<u>14,168.24</u>
<b>E3071: CAF Gold Account - Asset</b>				
General fund	Unrestricted		79,561.96	22,900.89
			<u>79,561.96</u>	<u>22,900.89</u>
<b>E3080: Boom Credit Union - Asset</b>				
General fund	Unrestricted		27,081.00	27,000.00
			<u>27,081.00</u>	<u>27,000.00</u>
<b>E3090: Triodos Deposit Account - Asset</b>				
General fund	Unrestricted		85,276.80	5,018.70
			<u>85,276.80</u>	<u>5,018.70</u>
		<b>Cash at bank and in hand</b>	<u>201,712.37</u>	<u>69,326.98</u>
<b>Creditors: Amounts falling due in one year</b>				
<b>F3010: Deposits - Liability</b>				
General fund	Unrestricted		300.00	760.00
			<u>300.00</u>	<u>760.00</u>
		<b>Creditors: Amounts falling due in one year</b>	<u>300.00</u>	<u>760.00</u>
		<b>Grand Total</b>	<u>201,412.37</u>	<u>68,566.98</u>

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, NEW HAW

### Notes to the Financial Statements for the year ended 31 December 2022

#### 1. ACCOUNTING POLICIES

These accounts are prepared on a receipts and payments basis in keeping with the procedures set out in "The Charities Act 2011 and the PCC", 4<sup>th</sup> edition, 2013.

#### 2. FINANCIAL REVIEW - OVERALL POSITION

The Treasurer and members of the Finance Sub-committee of the PCC report that we have a surplus this year of £132,845 (2021 £22,893). The total receipts amount to £338,354 (2021 £121,028) and the total payments were £205,508 (2021 £98,134). Bank and deposit balances brought forward at the beginning of the year were £68,566; increasing them by the surplus, the balances carried forward as at 31<sup>st</sup> December 2022 totalled £201,412. More details can be found on pages 2 and 3: The Statement of Assets and Liabilities and the Balance Sheet.

The PCC Reserves Policy is to maintain a cash reserves balance of four months essential expenditure. The PCC has successfully maintained reserves at the required level during 2022. This has been achieved by the sale of the property 16 Hartland Close for £220,309 in February 2022. This is the final amount received after all expenses have been paid. We also received the continuing payment of £1,766 every three months: this for the mobile phone mast. The income from the sale has enabled us to pay our outstanding Parish Share payments for 2021 and then to pay all Parish Share for 2022. This as agreed with the Diocesan deputy Secretary in December 2020. Our parish Share for 2023 is now reduced to £4,752 per month.

Several large building projects have had to be carried out during 2022. These include £3,093 for Church Repointing, £3,718 for major electrical upgrades for safety reasons, a new boiler for Boscoss and redecoration inside Boscoss and many other small repairs which all cost money, as well as all the fantastic work done by many volunteers.

#### ● INCOME

- £48,295 was received from planned giving, donations, gift aid and loose collections
- This was boosted from previous years by a grant from the diocese for heating costs of £1,843
- The completion of the sale of 16 Hartland Close.
- The hall lettings recovered from previous years as parties and regular hirers increased, including a new nursery, contributing to over £50,000.

#### ● EXPENSE

- Donations to charities in the year were £5,058. We again honoured our commitment to giving away 10% of our income from regular giving to our mission partners, which this year were Christian Aid, MedAir, Christians Against Poverty, The Turning Point Trust, Eikon and Solar Aid for Africa Afghanistan.
- The May Fayre provided £215 for Woking Hospice, as 10% of the profit made.

### 3. PARISH SHARE

Our full Parish Share for the year was £73,676. In 2021 the parish of All Saints New Haw paid a reduced Parish Share of £12,000. The PCC agreed with the Diocese that the £61,676 arrears will be paid when the cash proceeds of the sale of the flat at 16 Hartland Close are received.

### 4. RESERVES POLICY

It is the PCC Policy to maintain a balance which equates to four months' unrestricted payments, such that the church can be sustained in the absence of any sources of income, or if an emergency should arise. It is also the PCC Policy to maintain for the coming year sufficient funds (either restricted or unrestricted) to carry out expected maintenance or short-term requirements of the church property (and to meet any repairs required on change of tenant at 16HC.) In 2020 this policy was reviewed and, given that cash reserves had dipped below the policy requirement, some research was undertaken by the Churchwardens into generally accepted practice within the Church of England, and the findings were that broadly a reserve of three months' unrestricted payments is acceptable.

### 5. INVESTMENT FIXED ASSETS

The Church has beneficial ownership of the other halls and church buildings, which include Bosco's. The property at 16 Hartland Close was put on the market in April 2021 and finally the Church received a payment of £220,309.

### 6. CURRENT ASSETS

#### RESTRICTED FUNDS

- a. £ 150 are held in the Vicar's discretionary fund in 2022 during the period of Vacancy, previously held by the Vicar as advised by this fund's donor, the Chertsey Combined Charities.

#### DESIGNATED FUNDS

- b. Wedding and funeral fees not PCC: This represents the portion of the fees collected on behalf of either the Diocese or the retired minister receiving fees. £225 due to the retired minister were paid in January 2022.
- c. Charitable giving collections: The collection held in August 2021 for MedAir was paid over to the charity during the year. The cash collections taken at Remembrance and over the Christmas services were paid into the bank in January 2021 and then paid over to Help for Heroes and Tear Fund in February 2022.
- d. The PCC maintained a separate designated fund for the Church Flowers. This is not a restricted fund within the meaning of the Charities Act. Pam Bridger holds £141.15 for the flower fund

#### LIABILITIES

- e. Deposits: Social hire deposits of £300 were held at the end of 2022 (3 deposits of £100 each due to be returned to the hirer).

7. PAYMENTS TO PCC MEMBERS: The PCC reimburses the expenses of the clergy and lay ministers and members of the PCC. There are no other discloseable transactions in respect of PCC members, persons closely connected with them or other related persons.

## **Reports for the APCM 16<sup>th</sup> April 2023 (for the year ending 31<sup>st</sup> December 2022)**

### **1. Electoral Roll**

There are 96 people on the roll. This includes 5 new members.

Lyn Taylor

### **2. Churchwardens' Report**

This has been another challenging year, starting with the absence of Andy on sick leave and turning into a vacancy in August with Andy's resignation. We are indebted to Jenny and Rod for leading our services throughout the year, together with monthly visits from a variety of clergy, including Bishop Jo, who have been most welcome.

The Café Church initiative blossomed into Café Worship for those who prefer a contemporary style of service, with leadership shared between Michael, Ilana and Derek.

The PCC were faced with the financial reality that even the sale of 16 Hartland Close would not provide enough money for a full-time incumbent in the long term. Discussions with the Archdeacon outlined the options for All Saints and we spent the rest of the year exploring these prayerfully and confidentially. By the end of 2022, we discerned a way forward and anticipate exploring it with the congregation in 2023.

It was heartening to witness more volunteers filling gaps, including Phil Bailey as Treasurer and Christina Ashdown as Eco Champion. The first Holiday Club since 2019 was led by 31 volunteers and enjoyed by 47 children. Mark Harding offered to edit the Parish Magazine, so we could resume this vital communication to the community. It is largely offered online, with some large-print hard copies for readers without internet and New Haw Library.

House Groups resumed as Covid restrictions lifted, meeting in Bosco's or Claire's, and grew in attendance during the year. We could restart fundraising events, including Quiz Nights, informal concerts by the Bourne Concert Band, and the May Fayre. The Mayor of Runnymede opened the Fayre, judged the fancy dress competition and enjoyed seeing the whole church premises bustling with activity. We organised one long stall of goods and publicity at the New Haw Christmas Fair for the switching-on of the lights in the Broadway.

During 2022, there were five baptisms, one wedding and five funerals.

As usual, we feel blessed by the tireless work of the All Saints family, helping in services, in the café, in working parties and in our local community organisations. We face more changes and challenges in 2023, and pray for development of vision and growth in God's service.

Ilana Hill and Linda Salt.

### **3. Treasurer's Report**

Last year was a year of growth in many ways. The year started with no treasurer until a new treasurer was appointed at the APCM in April.

During this period the property at 16 Hartland Close was finally sold, which improved our financial position. This was after considerable work by Derek, ably assisted by Kirsten to carry out the movement of money.

The letting of the halls has been increasing over the year, with the addition of a new nursery amongst other hirers.

The May Fayre returned, to help us increase our funds and enabled us to send a cheque for £215 to Woking Hospice.

We were able to carry out several large and expensive improvements to our premises thanks to our extra income. AND with MANY THANKS to the hard work of our MANY VOLUNTEERS, Thank you all.

Phil Bailey

#### **4. PCC Secretary's Report**

During the year, 6 PCC meetings were held. The Archdeacon of Dorking attended in May to explain and discuss Parish Share. We are very grateful to Maggie Guilfoyle for all her work as PCC Secretary and miss her contribution during her recent illness. This report is consequently a shorter version than usual.

Linda Salt

#### **5. Safeguarding Report**

At the beginning of 2022, new safeguarding training requirements were introduced for all P.C.C. members and all volunteers for all Church activities. The Safeguarding team at Guildford Diocese have confirmed that these requirements will remain unchanged until December 2024 at least.

I have attended two courses during the year, Preventing Child Sexual Abuse run by Surrey Police with Guildford Diocese Safeguarding team, and Domestic Abuse run by S.W. Surrey Domestic Abuse Service. These courses have provided relevant and valuable information.

20 November was the first Safeguarding Sunday celebrated at All Saints', and it is hoped to have another informative, similar service again in 2023.

The Dashboard computer system for recording policies, roles and all matters relating to safeguarding procedures is going very well, We have completed 91% of the requirements. It is proving to be a valuable aid to keeping up-to-date with Safeguarding. No personal information is recorded on the system, nor any individual concerns.

The support of Ilana, the P.C.C. and all of our many volunteers has been essential to this success. Thank you everyone.

Penny Thomas  
Parish Safeguarding Officer

#### **6. Buildings Report**

- Remedial electrical work identified in 5-yearly electrical inspection
- Painting interior of Bosco's, specifically Claire's, corridor and disabled toilet and cleaning cupboard
- Exterior repointing of Church
- New fridge in Bosco's

- New vinyl flooring in choir vestry and clergy vestry
- New threshold from foyer to Small Hall
- Quinquennial Inspection of Church
- Exterior painting of Bosco's (excluding doors and window frames)

The above highlights some of the Buildings events that have taken place in 2022. In addition there is regular servicing to Bosco's fire alarm and emergency lighting system, the boiler in Bosco's, the fire extinguishers throughout the premises and the two electric water heaters in the main halls. There have also been plumbing repairs and servicing of the dishwasher in the main halls kitchen.

At the monthly work parties varying amounts of work are achieved, depending on how many volunteers we have. The gardeners keep the flower beds looking amazing and also do regular trimming back of the greenery around the premises. This also happens at other times so huge thanks to all of them. Work parties also tackle repairs, cleaning and tidying, and anything else that needs attention!

We continue to have buildings and premises we can be proud of – we just need to keep up regular maintenance and repairs to keep them looking good and functioning well. A very big thank you to everyone who helps in any way.

Sarah Webb  
Buildings Convenor

## **7. Halls Lettings**

During the year 2023 we have had the following regular bookings and some new ones starting shortly:

Band Practice; Brownies x 2 Packs; Dog Training; Guides x 2 Packs; Training Meetings; Irish Dancing; Fitness Classes, Jewellery Pop up Shop; Jewellery Workshops; Karate; POND Dancers; Pilates; Pond Musical Theatre; The Grove Nursery; U3A History; Zumba 3 times a week; NCT Training; Woking Welsh Group; Woodham & New Haw Horticultural Club; Yoga.

Parties at weekends – some weekends we have 2 or 3.

Karen Benson

## **8. Missions Group**

Following last year's recommendation to the PCC, the amounts shown below were allocated to support our six Mission Partners in 2022. The amount distributed of £5,100 represents 10% of the money received from regular givers to All Saints' during year 2021. The charities and amounts are as follows:

1. Christian Aid £855.00
2. Solar Aid £855.00
3. Eikon £855.00
4. Medair £855.00
5. Christians Against Poverty (CAP) £855.00
6. The Turning Point Trust £855.00 (a charity which works to empower children and

families in the vast Kibera slum in Kenya)

An amount of £360 was collected at the Christmas services to donate to 'The Samaritans'. At the present time we just have two representatives on the Missions Group – Pam Sales and Jean Samuel.

Pam Sales

## **9. Runnymede Deanery Synod**

After the disruption caused by the pandemic the Deanery Synod was pleased to be able to again meet in person. During the year three meetings have been held at Egham Hythe in March, Virginia Water in June and Addlestone in October. These meetings have covered a range of topics with some entertaining speakers including:-

Sarah Slater the training lead for Guildford Diocese, who spoke of "The role of Lay people in the Church of England", and how we release the potential of gods people. In this talk she recommended the SHAPE (Spiritual gifts, Heart's desire, Abilities, Personality and Experiences) vocational course

Paul Davis Archdeacon of Surrey spoke on "How Clergy Thrive" and in this talk he contrasted the conflict between the sacrifice of priests who are expected to have limitless reserves of energy and mental resources, and the need for partnership/support from local congregations and Diocese.

Ben Neblett, the Deanery Eco Champion who spoke to us about "The Eco Church" and the Diocese progress towards the C of E commitment to be carbon neutral by 2030.

In addition to these presentations the synod has discussed aspects associated with various parishes in the deanery as well as updates on what is happening in the Kebbi Diocese.

Derek Malcolm

## **10. Children's Work**

### **Toddle Tots**

Toddle Tots started in September 2021 with just over 60 families on our mailing list. The group has proved extremely popular, so much so that we now run a booking system and often have as many as 10 families on our waiting list. We need to limit the numbers of people in Bosco's and Claire's to keep things fun and safe for everyone who attends. In January 2023 we have 123 families on our mailing list and around 70 individuals attend every week.

We have an amazing team of helpers who not only set up the toys and resources, sit on the welcome desk, make refreshments and welcome families at the gate but who also come alongside families and build relationships. Two of our families brought their babies for baptism last year and several of our families have commented on the friendly, non-judgemental atmosphere where they can talk freely and share with our volunteers and each other.

We are totally self-sustaining, buying our own tea, coffee, biscuits, craft supplies, resources and toys and even made a profit of £1,561.63 which went to the church.

Toddle Tots is a welcoming, friendly, kind, sharing, safe place for families to bring their children for a fun morning once a week. It's also a great place to build relationships and is a wonderful outreach for our church.

Ilana Hill

### **Holiday Club**

In August 2022, we held a summer Holiday Club at All Saints'. As it was our first Holiday Club following the pandemic, it was a smaller event than previous but nonetheless it was a great success. Bethany allowed us to use her online holiday club that she had launched during the pandemic when she was working as the All Saints' Children and Families Worker. It featured Children in the Bible and we adapted her version to suit the 40+ children who attended.

The Club ran over three days and the children were divided into three age related groups where they enjoyed craft activities, games and workshops. Howard Barlow hosted the fun times when we all joined together in the hall. During these sessions we listened to stories, took part in quizzes and competitions and sang.

During the afternoons, Workshops were arranged when the children were able to take part in Circus Skills, Dance, Karate and some learnt some First Aid and made water cannons. On Friday we were pleased to welcome Bethany, who did a workshop with the youngest group and then took part in our afternoon altogether time..

Many thanks to Ilana Hill who headed up the Holiday Club and all the helpers who worked so hard to achieve such a successful event. Whether the volunteers were working in the groups, running the AV, registering the children or serving in the kitchen, we couldn't have had a better Team. Thank you all.

Margaret Broad

### **11. Choir**

I am writing this report in the absence of our Choir Leader, Maggie, who is sadly unwell at present. She has been a wonderful encouragement to our small Choir as we resumed our activities following the Covid shut-down. In addition to our usual weekly leading in the regular services, we have taken part in special occasions and led a good Carol Service with plenty of congregational participation. We always look for new members and would welcome anyone who enjoys singing and can hold a tune.

Rev Jenny Phillips

### **12. Café Worship**

During 2022, we began a new service on a Sunday morning called Café Worship. This step was taken as several people felt a call for an informal, Spirit-led service with contemporary worship songs. After checking with more people, it seemed that there was indeed a demand for this style of service.

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# Accounts

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Accounts  
of the  
Parochial Church Council  
All Saints New Haw

FOR THE YEAR ENDED 31 DECEMBER 2021

**All Saints Church New Haw - 1138027**  
**Receipts and Payments Account**  
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from donors	58,176	180	—	—	58,356	68,132
Other voluntary incoming resources	6,408	—	—	—	6,408	10,989
Activities for generating funds	49,195	2,767	—	—	51,962	39,171
Income from investments	4,300	—	—	—	4,300	12,602
Other incoming resources	—	—	—	—	—	—
<b>Total incoming resources</b>	<b>118,081</b>	<b>2,947</b>	<b>—</b>	<b>—</b>	<b>121,028</b>	<b>130,896</b>
<b>Resources used</b>						
Donations to charities	4,605	190	—	—	4,795	5,002
Activities directly related to work of the Church	80,383	1,680	—	—	82,063	127,895
Cost of generating funds	343	—	—	—	343	370
Church management and administration	9,932	—	1,000	—	10,932	9,820
<b>Total resources used</b>	<b>95,264</b>	<b>1,870</b>	<b>1,000</b>	<b>—</b>	<b>98,134</b>	<b>143,089</b>
<b>Excess of receipts over payments before transfer</b>	<b>22,816</b>	<b>1,077</b>	<b>(1,000)</b>	<b>—</b>	<b>22,893</b>	<b>(12,193)</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—	—
<b>Excess of receipts over payments before other gains</b>	<b>22,816</b>	<b>1,077</b>	<b>(1,000)</b>	<b>—</b>	<b>22,893</b>	<b>(12,193)</b>
<b>Net movement in funds</b>	<b>22,816</b>	<b>1,077</b>	<b>(1,000)</b>	<b>—</b>	<b>22,893</b>	<b>(12,193)</b>
<b>Reconciliation of funds</b>						
All assets at 01 January 2021	44,631	41	1,000	—	45,673	57,866
All assets at 31 December 2021	67,448	1,118	—	—	68,566	45,673

Approved by the Parochial Church Council and signed on it's behalf by:

*L. J. Salt*  
Linda Salt VICE-CHAIR

Date: 2<sup>ND</sup> APRIL 2022

The notes on pages 4-7 form part of these financial statements

## INDEPENDENT EXAMINER'S REPORT

### ALL SAINTS', NEW HAW PAROCHIAL CHURCH COUNCIL

I report on the accounts of the PCC of All Saints, New Haw for the year ended 31 December 2021.

#### Respective Responsibilities of the Trustees and Independent Examiner

The charity's management committee are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission in section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

#### Basis of Independent Examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

#### Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Name J. Hourihan

Address 66 Church Road, Byfleet, Surrey. KT14 7NG

Date 1/4/2022

## Annual Report of the Parochial Church Council for Year Ended 31<sup>st</sup> December 2021

### Administrative Information

All Saints' Church is situated on Woodham Lane (near the M25 motorway bridge) in New Haw. It is part of the Diocese of Guildford within the Church of England. There is a mailbox at All Saints' Church Halls, Weybourne Way, New Haw, Addlestone, Surrey, KT15 3DH and mail specifically for the Incumbent is sent to The Vicarage, 149 Woodham Lane, New Haw, Addlestone, Surrey, KT15 3NJ.

The Parochial Church Council (PCC) is a charity which is registered with the Charities Commission (No. 1138027).

The APCM was held on 25<sup>th</sup> April 2021. The PCC members who served during 2021 were as follows:

Incumbent:	Revd Andy K Reid	<b>Chair</b> Appointed 20 <sup>th</sup> May 2019
OLM:	Revd Jenny Phillips	
Assistant Minister:	Revd Mark Oliver	Retired April 2021
Curate:	Revd Phil Barlow	Retired Nov 2021
Youth, Children & Families Minister:	Bethany Wood	Retired August 2021
Churchwardens:	Linda Salt	<b>Vice-Chairman</b>
	Derek Malcolm	Retired April 2021
	Ilana Hill	Appointed April 2021
Representatives on the	Claire Bater	Retired April 2021
Deanery Synod until April 2021	Howard Barlow	Retired Jan 2021
Deanery Synod until April 2024	Val Hessey	
	Derek Malcolm	
	Pam Sales	
Elected Members	Christina Ashdown	Retired April 2021
	Pam Bridger	Co-opted
	Alison Mayger	Retired April 2021
	Jennifer Pratt	Due to retire in 2024
	June Knight	Retired April 2021
	Howard Barlow	Retired Jan 2021
	Pavel Bartak	Due to retire in 2023
	Maggie Guilfoyle	<b>Secretary</b> Due to retire in <u>2023</u>
	Tina Hookham	Due to retire in 2023
	Kirsten Sharples	<b>Treasurer</b> Due to retire in <u>2022</u>
	Sarah Webb	Due to retire in 2023
	Sue Farley	Due to retire in 2024

## **Structure, Governance and Management**

The method of appointment of PCC members is set out in the Church of England Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

<https://www.churchofengland.org/about/policy-and-thinking/church-representation-rules/church-representation-rules-online-introduction>

## **Objectives and Activities**

All Saints' PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. All Saints' PCC also has maintenance responsibilities for the Church, the halls complex and the youth and community building "Bosco's" at 96 Woodham Lane (next door to the Church premises).

## **Achievements and Performance**

There are 101 (2020 103) members on the Church Electoral Roll for 2021. Of this number, 83 (2020 87) are resident in the parish and 18 (2020 16) live outside the parish. The average weekly attendance in 2021 was not recorded due to the pandemic (2020 not recorded). Services continued weekly throughout the year and were held via an online platform when restrictions dictated.

## **Review of the year**

During the year, six (2020 six), PCC meetings were held.

The APCM was held on 25<sup>th</sup> April 2021.

## **Treasurer's Report**

The Treasurer and members of the Finance Sub-committee of the PCC report that we have a surplus this year of £22,893 (2020 deficit £12,193). The total receipts amount to £121,028 (2020 £130,896) and the total payments were £98,134 (2020 £143,089). Bank and deposit balances brought forward at the beginning of the year were £45,673 (2020 £57,866); increasing them by the surplus, the balances carried forward as at 31<sup>st</sup> December 2021 totalled £68,566. More details can be found on pages 2 and 3: The Statement of Assets and Liabilities and the Balance Sheet.

The PCC Reserves Policy is to maintain a cash reserves balance of four months essential expenditure, which is £52k for 2021. The PCC has successfully maintained reserves at the required level during 2021. This has been achieved by reducing Parish Share payments to £1,000 per month (the full amount specified by the Diocese of Guildford being £6,140 per month).

Having announced our plan to sell the flat at 16 Hartland Close last year, the flat went on the market in April 2021. An offer of £230,000 was accepted in August 2021 and completion took place on 25<sup>th</sup> February 2022 with net sale proceeds of £220,309. The flat was vacant from 28<sup>th</sup> April 2021 and the total cost of utility bills, council tax and insurance relating to 16 Hartland Close from then until completion is £1,575.

The PCC agreed with the Diocesan Deputy Secretary in December 2020 that, when proceeds from the sale of 16 Hartland Close have been received in the bank, the difference between the set Parish Share for the year 2021 and the reduced Parish Share paid, will be paid to the Diocese. The amount relating to 2021 to be paid to the Diocese on receipt of sale proceeds is £61,676.

The budgeted deficit for 2022 is £63,000. The large deficit is mainly due to the expected return to paying set monthly Parish Share from the £1,000 per month we have been paying during 2021 to £6,395 per month which is £76,731 for the year 2022. In addition, there are building works planned in 2022 expected to cost £19,000. 68% or £13,000 of this cost is for compulsory work required under electrical safety and church building maintenance regulations (in other words we must do it). The remaining £6,000 is 80% or £4,800 to be spent on decorating in the Large Hall and Foyer to bring them in-line with the freshly decorated Bosco's and Claire's and 20% or £1,200 in the Vicarage.

The 5-year budget for 2022 to 2026 shows an average annual deficit of £57,268 if full Parish Share is paid which indicates that cash reserves would be reduced again to baseline of £50,000 around the end of December 2024.

The Treasurer presented to the PCC in March 2022 the amount of Parish Share which can be afforded if the budgeted deficit were reduced to a nil surplus/(deficit) for the 5 years to 2026.

The PCC voted to pay full Parish Share up to the end of March 2022 and then going forward to pay the balance available from cash reserves if the budgeted surplus/(deficit) is nil.

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# Accounts

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Accounts  
of the  
Parochial Church Council  
All Saints New Haw

FOR THE YEAR ENDED 31 DECEMBER 2020

## Annual Report of the Parochial Church Council for Year Ended 31<sup>st</sup> December 2020

### Administrative Information

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The Parochial Church Council (PCC) is a charity which is registered with the Charities Commission (No. 1138027).

Due to government and Church of England guidance, the APCM due to take place in April 2020 was cancelled and the PCC members elected in 2019 remained in post until an APCM was held online on 18<sup>th</sup> October 2020. The PCC members who have served during 2020 were as follows:

Incumbent:	Revd Andy K Reid	<b>Chair</b> Appointed 20 <sup>th</sup> May 2019
OLM:	Revd Jenny Phillips	
Assistant Minister:	Revd Mark Oliver	
Curate:	Revd Phil Barlow	Appointed Jul 2020
Youth Worker:	Katy Thomas	Retired 31 <sup>st</sup> July 2020
Youth, Children & Families Minister:	Bethany Wood	Appointed 21 <sup>st</sup> Aug 2020
Churchwardens:	Linda Salt	<b>Vice-Chairman</b>
	Derek Malcolm	Due to retire in 2021
Representatives on the Deanery Synod until April 2023	Karen Murphy	Retired Oct 2020
	Claire Bater	Due to retire in 2023
	Howard Barlow	Due to retire in 2023
	Derek Malcolm	Due to retire in 2023
Elected Members	Chloe McCarthy	Retired Jan 2020
	Katy Thomas	Retired 31 <sup>st</sup> July 2020
	Anne Sharp	Retired Oct 2020
	Pat Lemon	Retired Oct 2020
	Christina Ashdown	Due to retire in 2021
	Pam Bridger	Due to retire in 2021
	Alison Mayger	<b>Secretary</b> Due to retire in 2021
	Jennifer Pratt	Due to retire in 2021
	June Knight	Due to retire in 2022
	Howard Barlow	Due to retire in 2023
	Pavel Bartak	Due to retire in 2023
	Maggie Guilfoyle	Due to retire in 2023
	Tina Hookham	Due to retire in 2023
	Illana Normington-Hill	Due to retire in 2023
	Kirsten Sharples	<b>Treasurer</b> Due to retire in 2023
	Sarah Webb	Due to retire in 2023

## **Structure, Governance and Management**

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## **Achievements and Performance**

There are 103 (2019 102) members on the Church Electoral Roll for 2020. Of this number, 87 (2019 84) are resident in the parish and 16 (2019 18) live outside the parish. The average weekly attendance in 2020 was not recorded due to the pandemic (2019 81). Services continued weekly throughout the year and were held via an online platform when restrictions dictated.

## **Review of the year**

During the year, six (2019 seven), PCC meetings were held.

The APCM which would have been held in April 2020 was delayed due to the pandemic and held on 18<sup>th</sup> October via a digital platform.

## **Vicar's Report**

What a year 2020 was! It took us all by surprise and most, if not all of our plans for the year were scuppered by the Covid-19 pandemic. The year started nervously and tentatively as we had uncovered a significant hole in our finances that could not be ignored. We had spent the last couple of months of 2019 thinking and planning how we were going to go to work on our finances to start to try to lift ourselves out of the hole. But just a few short weeks before the APCM was due to take place we went into lockdown and suddenly our church services were pre-recorded online services that people could follow at home on their laptop/Mac/phone. Instantly we lost our weekly church offering taken up in the offering plate (c£900/month) and with the closure of our halls to everyone except a slimmed down Grove nursery, we also lost a significant part of our income from hall bookings (normally about £38k per year). With an already difficult financial situation ahead of us, I think many of us felt pretty pessimistic about the impact Covid-19 was going to have on us as a church. The Diocese asked us to send them a forecast of our expected losses, and when we completed them, I remember thinking, "This does not look very hopeful at all!" In our most positive projection, we calculated that the money was going to run out by March 2021. Urgent remedial action was needed.

We had already paired down our outgoings to what we considered to be the bare minimum before this pandemic hit. So, we found ourselves having to make some deeper, more painful cuts. We have always believed that providing a good youth and children's programme of events and activities is going to be key to the growth, health and survival of All Saints Church. To cut those

activities completely would be to give up on the notion of building and growing the church for the future. However, we identified that by changing how we offered our Kids and Youth programmes we could save several thousand pounds a year by employing ONE person full time, rather than two people part-time to carry out the roles. Our Children's worker position was on a one-year contract due to end at the end of August 2020, but our Youth worker position was a permanent employed position. In order to move from two part-time to one full-time employee, we would have to make the Youth Worker position redundant, and not renew the Children's worker role when it came to an end. This was a difficult and painful decision to make, but it was made so much easier when Katy Thomas (our part-time Youth worker) who as part of our PCC discussions told us, "I believe that this is the right decision."

Sadly, that meant that we had to make Katy's role redundant, and Katy chose not to apply for the new role of Youth, Children and Families Minister. On a positive note Bethany Wood, our Children's Worker, did apply for the new role and was appointed to become our Youth, Children and Families Minister.

I would like to express a huge thank you to Katy Thomas for all that she gave and did to serve the All Saints' Church Family and our local community. I cannot express enough, my gratitude and appreciation to Katy for her faith, dedication, commitment and support during my first year and a bit here at All Saints'. We were very sad to see her leave, but she spoke to me about having a sense that God was saying to her that it was time to move on to fresh fields. I was delighted to find that Katy has found a new rewarding position that not only utilises her accumulated knowledge and understanding of youth work, but one that will also grow her further in that area. We thank God for you Katy and pray that you continue to know God's blessing for the future, wherever He leads you.

#### **Thank You:**

I would also like to express heartfelt thanks to all those who have continued to work alongside me to help make things happen over this most difficult of years...

To **Derek Malcolm and Linda Salt**, our churchwardens, who have continued to serve us all, diligently and sacrificially. Derek in particular who was due to step down as Churchwarden last year, but agreed to stay on until this year's APCM. And Linda, who at the start of the first lockdown continued to serve, despite the sad and unexpected loss of her Mum due to natural causes. Linda too was due to step down as Warden at the end of this year but has agreed to stay on for an additional year to support our new Warden and us as a church.

To **Kirsten Sharples**, our wonderful, gifted, loving, and diligent Treasurer who has had to do SO much more work in terms of revising budgets and forecasts in this last year, liaising with the Diocese and keeping us all informed of exactly where we are at with our finances. Thank you Kirsten. It is wonderful to have a treasurer who carries out their role using their deep and living faith alongside their practical accounting and financial management skills. You are such a blessing to us.

To the Core Ministry Team (**Rev Jenny Phillips, Rev Mark Oliver, Rev Phil Barlow, Katy Thomas, Bethany Wood and our administrator Michelle Fenn**) it has been a joy and a delight to have each and every one of you working alongside me to serve our church family

and the local community. This past year has seen us come together and bond closely with one another in the face of adversity and I give thanks to God for the gift of each and every one of you and the contributions you have brought and made to the life of our church family. I would like to express my heartfelt appreciation to you all for the energy, passion, drive and enthusiasm you have demonstrated, and the commitment you have shown to ensuring that we continue to pursue God, grow in faith and love one another over the past difficult year. As a team you have given me courage, strength, encouragement, love and support to keep going during some very difficult times, and I will be forever grateful to God for placing you alongside me at this time.

Finally, and not surprisingly, I would like to give thanks and praise to **God** for His great goodness to us. 2020 has been a very difficult year, and as with many churches we have struggled to adapt to new ways of worshipping and gathering as the body of Christ. And yet, though our struggles we have seen God's hand at work, we have heard his voice speaking as we have, in our weakness, looked to him to lead and guide us. We have been forced to ask questions about our faith and worship that I hope will prove fruitful for the future. I thank God also for his generous provision for us also. Watching our financial position change over the year has a source of encouragement to me that if we keep looking to God, He will keep working in and through us to build His church here. The fact that the money did not run out in November 2020, and the fact that we now have a financial plan in place that gives us some hope for the future. I also thank God for the precious time that we have had during Morning Prayers via Zoom over the last year. All of us who have been a part of that have heard God speaking to us and been encouraged and grown in our knowledge, faith and understanding of who God is and His never-changing, passionate love for us.

### **Looking Ahead:**

Looking ahead to the coming year(s) we have some significant challenges to face and overcome. We are in the process of selling 16 Hartland Close in order to release some capital that will enable us to keep going financially for another couple of years. This is not a solution to our financial problems, but simply a "sticking plaster" that will buy us some time to grow and develop as a church, in the hope that we come to a place of greater financial security and spiritual maturity.

Our first priority is to build the church up again to get back to where we were before the pandemic stuck. To regain confidence in gathering together to worship once again, and then , from there to seek to grow in faith, numbers and in our faith and trust in God.

To bring All Saints to a position of strength and confidence as a church, will take **all** of us to play a part. Everything that we have is a gift from God, time, money, gifts and abilities. Our focus this next year must be one where we all seek to find our place and role in the life of the church, not just being weekly *consumers* but to be servants to one another and our local community - giving our time, energy and money to help grow and develop this church into vibrant hub where people know that God is living and working among us, and pouring out His love to the community around us. This is not about working harder, but rather it is about following our passions and using our God-given gifts to glorify and serve him.

In 2019's Vicar's report I wrote, *"We all have a role to play here. In my view everyone, regardless of who they are, has a role to play somewhere in the life of this church. Some will be more visible than others but we all have something to contribute to the life and worship of this church family. We are facing some challenging times and circumstances, and if we are to come through this looking healthy and strong, we cannot afford to carry passengers for any great length of time. ...1 Corinthians 12 makes it clear that we should all be playing our part in the life of the body to glorify God."* The pandemic caused most of us to retreat into our homes to shield, and the result was an almost complete collapse of church family member volunteering and involvement in making things happen. We have managed to hold on to a few willing volunteers to assist occasionally with prayers and bible readings, but even that was proving more and more difficult as people were uncomfortable about appearing online or on video. Now, as we look ahead to 2021/22, it is my hope and prayer that each and every member will once again seek to find a role or position within the church family, one where they can use their God-given gifts in His service and help build up the church for the future.

Please don't wait to be asked! We ALL need to step up now to play our part in helping to develop and grow this church. If we are to attract new people, and if we are to be regarded as a church that is relevant, alive and a place where people know that they can meet God, then we are going to have to do somethings differently. *"If we always do what we've always done, we'll always get what we always got!"* We need to identify what are the key things that we need to keep at the centre of what we do. (I would suggest that these are worshipping God, praying and listening to God, studying His word and growing in our knowledge and understanding of who He is and what He is like, and sharing and encouraging one another with the things God is doing among us). If we keep these things central to what we do, and we sincerely and earnestly pursue Him with all of our heart, soul, mind and strength, I believe that we have nothing to worry about for the future. God will lead us and provide everything we need. All we need to do is focus on simply glorifying Him in everything we do. I do hope you will join us in that exciting journey of discovery.

**Occasional Services:**

Baptisms 0

Marriages 0

Funerals 5

God bless,

Andy

## Treasurer's Report

2020 has certainly been an extraordinary year. We started the year in a precarious financial position, with cash reserves of £57,866 and a budgeted deficit of £50,128. That meant we were facing our Parish being in poverty at the end of the year, with potentially not enough money in the bank to pay our monthly bills going in to 2021. It meant that we were expecting, in an average month, to be spending £4,200 more than we got paid.

The plan was to hit the ground running in January, building on the clear communication of the need for change, along with an intense review of income streams and expenses. This we did and then, in March, we began the journey through the Covid-19 global pandemic.

The Halls, which usually generate a third of our annual income from hall hires, were closed from the end of March until the summer and then again for a month in the late Autumn. Many of our regular hall hirers were not able to continue their activities during lockdowns, although some outdoor exercise groups were able to continue in the garden and the nursery has been open throughout for children of key workers. Consequently, our income from hall hire was significantly lower than expected, meaning that the Parish could be facing poverty much sooner than the end of the year. Income from hall hires was £25,868 in 2020 (2019 £41,463) against the expected income from Hall hire of £41,700 for the year. A significant knock to an already challenging predicament!

We had to take action and it was with heavy hearts that we took the decision to place some of our employees on furlough in April and, as a result, we received £6,490 in grants during the year from the Government's Coronavirus Job Retention Scheme.

We saw incredible generosity through income from donors. The work we had done in 2019 on developing digital platforms for giving certainly came in useful and we were able to further develop them this year. People donated £15,571 more to our Parish in 2020 than they had in 2019.

In addition to Hall Hire and income from donors, other income, which you can see in detail in the accounts (note 2) of £37,863 was received in the year (2019 £57,785).

In total then, income for the year was £130,896 (2019 £151,646) against budgeted income of £130,093. It is astounding how generosity filled the substantial hole in our income forged by the impact of the pandemic. As I listened to the Diocese of Guildford's 'Transforming Generosity' podcasts in October, it was a joy to reflect on how the Holy Spirit has moved amongst us this year. I found the podcasts uplifting in dark times and they are still available on the website to listen to.

<https://soundcloud.com/cofeguildford/sets/transforming-generosity>

Now we will take a look at our expenses. Our largest expense is our Parish Share. In 2020 it was 44% of all the expenses for the Parish (2019 39%). Our full Parish Share for the year was £73,676 (2019 £70,263). Based on reports on the financial impact of Covid-19 that we submitted to the Diocese of Guildford during the year, we were given a credit of £9,263 against 2020, reducing the full Parish Share for the year to £64,413. If you wish to know more about what Parish Share is, this link will take you to the Diocese of Guildford website, where there is a short video on the subject; <https://www.cofeguildford.org.uk/about/governance/parish-procedures-policies-and-regulations/parish-share>

The second largest expense for the Parish is employment costs. For 2020 the total cost of employment was £48,854 (2019 £49,663). There were six employees during the year: Halls Facilities Manager, Hall Cleaner, Church Cleaner, Church Administrator, Youth Worker and Children & Families Worker. All six of these employees worked part-time. In April, we took the difficult decision to make the part-time Youth Worker redundant and instead create a new full-time Youth, Children & Families Minister role. The Youth Worker role became redundant in July and the Children & Families Worker was on a fixed term one year contract ending in August. Recruitment to the new full-time role was successful with the position being taken up in August.

Other expenses, which you can see in detail in the accounts (note 2), were £30,790 for the year (2019 £53,093). A considerable variance against the expected other expenses of £68,924 for the year. That means we spent £38,134 less than we expected to in 2020. That wasn't all savings though! Some costs went down in line with reduced activities and the Halls being closed but we had to think very carefully about what we could afford as we faced poverty and more difficult decisions were taken to delay some building maintenance projects which had been planned to take place during the year. The projects we just couldn't afford to pay for in 2020 were maintenance to the flat at 16 Hartland Close to repair windows (cost estimate £3,000), maintenance to the church building brickwork (cost estimate £2,300) and maintenance to the vicarage (cost estimate £1,200).

In total then, our expenses for the year were £143,089 (2019 £173,019) against expected expenses for the year of £180,221.

With total income being £130,896 and total expenses of £143,089, the net deficit for the year was £12,193.

In conclusion, at the beginning of 2021, the Finance Committee expected our focus to be on how to change things quickly during the year so that the predicted cashflows no longer showed us running out of cash by the end of the year. We did what we could to steer through a challenging year. The verse for the year 2020 really came into its own; *Trust in the Lord with all your heart, and lean not on your own understanding; in all your ways acknowledge Him, and He shall direct your paths. Proverbs 3:5-6*

We pressed into our faith and at the end of the year, despite what we thought we could foresee, the glory of God shone through the generosity of the people in our Parish. There is still much work to do but we are excited to continue to live out our faith together and we look forward to 2021 sharing God's love with our new verse for the year; *Dear friends, let us love one another, for love comes from God. Everyone who loves has been born of God and knows God. 1 John 4:7*

At the end of 2020 we have cash reserves of £45,673 and a budgeted deficit for the year 2021 of £45,211. We plan to sell the flat at 16 Hartland Close during the forthcoming year, which we hope will bring net sale proceeds of around £200,000. This absolutely does not sort out our precarious financial position. If we are able to sell the flat and things continue as they were pre-Covid, we will be right back here facing poverty again in 3-5 years' time.

Why are we facing poverty? It is because we have less income than we have expenses and we have had for some years, nor can we foresee how a turnaround will happen for some years to come, because we cannot predict any new streams of income. Income from donations comes from 54

households, with 15 of those households giving 60% of the total income from donors in 2020. In February 2020, we identified 67 roles, or jobs if you like, which all need to be carried out by volunteers in our church. The workers are few and they are stretched very thin.

I believe the way forward is to grow together in faith and listen to God as we come out of this terrible pandemic and to do that, each one of us, with our focus on Jesus, for His glory and to show His love by being generous with what we have. Let go and let God.

**INDEPENDENT EXAMINER'S REPORT**  
**ALL SAINTS', NEW HAW PAROCHIAL CHURCH COUNCIL**

I report on the accounts of the PCC of All Saints, New Haw for the year ended 31 December 2020.

**Respective Responsibilities of the Trustees and Independent Examiner**

The Charity's management committee are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the general Directions given by the Charity Commission in section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the general directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name

J Hourihan

Address

66 Church Road, Byfleet, Surrey. KT14 7NG

Date

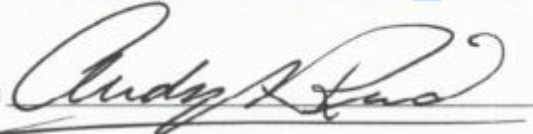
5/3/2021.

All Saints Church New Haw - 1138027  
 Receipts and Payments Account  
 For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>						
Incoming resources from donors	67,246	686	—	—	68,132	52,561
Other voluntary incoming resources	5,989	—	1,000	—	10,989	13,801
Activities for generating funds	38,612	559	—	—	39,171	71,477
Income from investments	12,602	—	—	—	12,602	13,725
Other incoming resources	—	—	—	—	—	—
<b>Total incoming resources</b>	<b>125,450</b>	<b>1,445</b>	<b>1,000</b>	<b>—</b>	<b>130,896</b>	<b>151,564</b>
<b>Resources used</b>						
Donations to charities	3,976	676	150	—	5,002	9,206
Activities directly related to work of the Church	123,860	4,034	—	—	127,895	249,427
Cost of generating funds	370	—	—	—	370	3,341
Church management and administration	9,217	603	—	—	9,820	13,043
<b>Total resources used</b>	<b>137,424</b>	<b>5,514</b>	<b>150</b>	<b>—</b>	<b>143,089</b>	<b>275,018</b>
<b>(Deficit) of receipts over payments before transfer</b>	<b>(8,973)</b>	<b>(4,069)</b>	<b>850</b>	<b>—</b>	<b>(12,193)</b>	<b>(21,572)</b>
<b>Transfers</b>						
Gross transfers between funds - in	—	—	—	—	—	—
Gross transfers between funds - out	—	—	—	—	—	—
<b>(Deficit) of receipts over payments before other gains</b>	<b>(8,973)</b>	<b>(4,069)</b>	<b>850</b>	<b>—</b>	<b>(12,193)</b>	<b>(21,572)</b>
<b>Net movement in funds</b>	<b>(8,973)</b>	<b>(4,069)</b>	<b>850</b>	<b>—</b>	<b>(12,193)</b>	<b>(21,572)</b>
<b>Reconciliation of funds</b>						
All assets at 01 January 2020	53,605	4,110	150	—	57,866	79,238
All assets at 31 December 2020	44,631	41	1,000	—	45,673	57,866

Approved by the Parochial Church Council and signed on its behalf by:

Rev Andy Reid



Date

8<sup>th</sup> March 2021

The notes on pages 4-7 form part of these financial statements.

**All Saints Church New Haw - 1138027**  
**Statement of Assets and Liabilities (by fund)**  
**As at: 31 December 2020**

		Balance	Previous balance	Note
<b>Cash at bank and in hand</b>				
<b>E2016: Claire's Floats - Asset</b>				
General fund	Unrestricted	60.00	60.00	
		<u>60.00</u>	<u>60.00</u>	
<b>E3030: Flowers bank / cash - Asset</b>				
Flower fund	Designated	39.15	43.15	6c
		<u>39.15</u>	<u>43.15</u>	
<b>E3070: CAF Bank Account - Asset</b>				
All Churches Trust video equipment	Restricted	1,000.00	—	
Vicars discretionary fund	Restricted	—	150.00	6
WEDDING AND FUNERAL FEES NOT PCC	Designated	—	337.00	6a
Youth Mission	Designated	—	3,134.76	6d
CHARITABLE GIVING COLLECTIONS	Designated	10.00	603.40	6b
General fund	Unrestricted	8,946.80	11,122.73	
		<u>9,956.80</u>	<u>15,347.89</u>	
<b>E3071: CAF Gold Account - Asset</b>				
General fund	Unrestricted	8,700.44	—	
		<u>8,700.44</u>	<u>—</u>	
<b>E3080: Boom Credit Union - Asset</b>				
General fund	Unrestricted	27,000.00	42,000.00	
		<u>27,000.00</u>	<u>42,000.00</u>	
<b>E3090: Triodos Deposit Account - Asset</b>				
General fund	Unrestricted	17.04	1,015.48	
		<u>17.04</u>	<u>1,015.48</u>	
<b>Cash at bank and in hand</b>		<b>45,773.43</b>	<b>58,466.52</b>	
<b>Creditors: Amounts falling due in one year</b>				
<b>F3010: Deposits - Liability</b>				
General fund	Unrestricted	100.00	600.00	6e
		<u>100.00</u>	<u>600.00</u>	
<b>Creditors: Amounts falling due in one year</b>		<b>100.00</b>	<b>600.00</b>	
<b>Grand Total</b>		<b>45,673.43</b>	<b>57,866.52</b>	

**All Saints Church New Haw - 1138027**

**Balance Sheet detailed**

	<b>As at 31/12/2020</b>	<b>As at 31/12/2019</b>																		
<b>Current assets</b>																				
E2016: Claire's Floats	60.00	60.00																		
E3030: Flowers bank / cash	39.15	43.15																		
E3070: CAF Bank Account	9,956.80	15,347.89																		
E3071: CAF Gold Account	8,700.44	-																		
E3080: Boom Credit Union	27,000.00	42,000.00																		
E3090: Triodos Deposit Account	17.04	1,015.48																		
<b>Total Current assets</b>	<b>45,773.43</b>	<b>58,466.52</b>																		
<b>Liabilities</b>																				
F3010: Deposits	100.00	600.00																		
<b>Total Liabilities</b>	<b>100.00</b>	<b>600.00</b>																		
<b>Net Asset surplus (deficit)</b>	<b>45,673.43</b>	<b>57,866.52</b>																		
<b>Reserves</b>																				
(Deficit) to date	(12,193.09)	(21,372.38)																		
Z01: Starting balances	57,866.52	79,238.90																		
<b>Total Reserves</b>	<b>45,673.43</b>	<b>57,866.52</b>																		
<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th align="center" colspan="3"><b>Represented by Funds</b></th> </tr> </thead> <tbody> <tr> <td>Unrestricted</td> <td align="right">44,631.86</td> <td align="right">53,605.79</td> </tr> <tr> <td>Designated</td> <td align="right">41.57</td> <td align="right">4,110.73</td> </tr> <tr> <td>Restricted</td> <td align="right">1,000.00</td> <td align="right">150.00</td> </tr> <tr> <td>Endowment</td> <td align="right">-</td> <td align="right">-</td> </tr> <tr> <td><b>Total</b></td> <td align="right"><b>45,673.43</b></td> <td align="right"><b>57,866.52</b></td> </tr> </tbody> </table>			<b>Represented by Funds</b>			Unrestricted	44,631.86	53,605.79	Designated	41.57	4,110.73	Restricted	1,000.00	150.00	Endowment	-	-	<b>Total</b>	<b>45,673.43</b>	<b>57,866.52</b>
<b>Represented by Funds</b>																				
Unrestricted	44,631.86	53,605.79																		
Designated	41.57	4,110.73																		
Restricted	1,000.00	150.00																		
Endowment	-	-																		
<b>Total</b>	<b>45,673.43</b>	<b>57,866.52</b>																		

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS, NEW HAW

### Notes to the Financial Statements for the year ended 31 December 2020

#### 1. ACCOUNTING POLICIES

These accounts are prepared on a receipts and payments basis in keeping with the procedures set out in "The Charities Act 2011 and the PCC", 4<sup>th</sup> edition, 2013.

#### 2. FINANCIAL REVIEW - OVERALL POSITION

The Treasurer and members of the Finance Sub-committee of the PCC report that we have a deficit this year of £12,193 (2019 £21,372). The total receipts amount to £130,896 (2019 £151,646) and the total payments were £143,089 (2019 £173,018). Bank and deposit balances brought forward at the beginning of the year were £57,866 (2019 £79,238); decreasing them by the deficit, these balances carried forward as at 31<sup>st</sup> December 2020 totalled £45,673. More details can be found on pages 2 and 3: The Statement of Assets and Liabilities and the Balance Sheet.

The PCC Reserves Policy is to maintain a cash reserves balance of £52k for 2021. In light of the cash reserves at the end of 2020 being £45,673 and the budget for 2021 being a £45k deficit for the year, in February 2021, the following actions were proposed and approved by the PCC:

##### a) Reduce Parish Share payments

To reduce Parish Share payments to £1,000 per month (full monthly amount due is £6,140), starting in January 2021. This means that £5,140 which should be paid each month will be held back until cash reserves are sufficient to allow release. This has been discussed with and agreed by the Deputy Diocesan Secretary.

##### b) Sell the flat at 16 Hartland Close

To sell the flat at 16 Hartland Close with estimated net sale proceeds of around £200,000. When sale proceeds have been received in the bank, the amount of Parish Share held back will be paid over to the Diocese and then monthly Parish Share will be paid in full going forward, as long as cash reserves are sufficient to maintain the baseline. The 5 year cashflow forecast indicates that cash reserves would be at baseline level at the end of 2024.

#### • INCOME

- £68,132 was received from planned giving, donations, gift aid and loose collections. This was £15,571 more than 2019.
- Other voluntary incoming resources of £10,989 include grants received of £9,990 (2019 £13,881) and a £1,000 legacy.
- Activities for generating funds of £39,171 include: £25,868 (2019 £41,463) from hall lettings; £7,651 (2019 £6,500) from Shared Access for a mobile phone mast on church property; £2,672 from Claire's Café and the church magazine; £1,383 from events and activities (2019 £8,159); £742 from funeral fees (2019 £3,310); £615 youth, children & families activities (2019 £6,293); £240 charitable collections and refunds
- £12,603 (2019 £13,725) was collected in rent and bank deposit interest.

- EXPENSE

- Donations to charities in the year were £5,002 (2019 £8,215). We again honoured our commitment to giving away 10% of our income from regular giving to our mission partners, which this year were Christian Aid, MedAir, Christians Against Poverty, The Turning Point Trust, Eikon and Solar Aid for Africa. We also held special collections at the Christmas services for MedAir.
- Activities directly related to the work of the church cost £127,895 and include: Parish Share of £62,443; Employment costs of £42,076 (2019 £43,011); Utilities - that's gas, electricity, water and insurance of £8,777 (2019 £8,381); Church running costs being altar supplies, music rights, ministry training, refreshments, books, funeral costs, vicarage upkeep, curate accommodation, incumbent expenses and (exceptionally for this year) PPE of £5,722 (2019 £8,495); Site upkeep – that's grass cutting, window cleaning, PAT testing, fire equipment and maintenance, pest control, small repairs, refuse and oak processionary moth treatment of £4,839 (2019 £6,790); Maintenance and running costs for the flat at 16 Hartland Close of £3,718 (2019 £709) as we unexpectedly had to replace the boiler when it broke down in March; Youth, children & families work costs of £320 (2019 £4,376 the variance reflects the reduced activity levels due to the pandemic in 2020).
- Costs of generating funds of £370 include: costs for concert and quiz of £220; consumables for Claire's Café of £150 (2019 £669).
- Church management and administration costs of £9,820 include: Administration costs of £6,778 (2019 £6,652); copier and computer costs of £2,062 (2019 £2,858); Stationery, gifts and bank charges of £980 (2019 £5,659 included exceptional costs of interregnum).

### 3. PARISH SHARE

Our full Parish Share for the year was £73,676 (2019 £70,263). Based on reports on the financial impact of Covid-19 that we submitted to the Diocese of Guildford during the year, we were given a credit of £9,263 against 2020 (£2,449 of the credit is to be realised in 2021), reducing the full Parish Share for the year to £64,413. If you wish to know more about what Parish Share is, this link will take you to the Diocese of Guildford website, where there is a short video on the subject; <https://www.cofeguildford.org.uk/about/governance/parish-procedures-policies-and-regulations/parish-share>

### 4. RESERVES POLICY

It is the PCC Policy to maintain a balance which equates to four months' unrestricted payments, such that the church can be sustained in the absence of any sources of income, or if an emergency should arise. It is also the PCC Policy to maintain for the coming year sufficient funds (either restricted or unrestricted) to carry out expected maintenance or short-term requirements of the church property (and in particular to meet any repairs required on change of tenant at 16HC.) In 2020 this policy was reviewed and, given that cash reserves had dipped below the policy requirement, some research was undertaken by the Churchwardens into generally accepted practice within the Church of England, and the findings were that broadly a reserve of three months' unrestricted payments is acceptable.

In order not to allow reserves to reduce further, the monthly Parish Share payments have been reduced until the flat at 16 Hartland Close can be sold and the cash reserves replenished.

5. INVESTMENT FIXED ASSETS

A property at 16 Hartland Close was purchased in March 2011. Extra to this, the Church has beneficial ownership of the other halls and church buildings, which include Bosco's. The PCC plan to sell the property at 16 Hartland Close during 2021.

6. CURRENT ASSETS

RESTRICTED FUNDS

£150 which were held in the Vicar's Discretionary Fund in 2019 during the period of interregnum are now held by the vicar as advised by this funds' donor, the Chertsey Combined Charities.

DESIGNATED FUNDS

- a. Wedding and funeral fees not PCC: This represents the portion of the fees collected on behalf of either the Diocese or the retired minister receiving fees. No fees were due to either at the year end, having been paid over during the year.
- b. Charitable giving collections: £10 represents funds received in 2020 as part of the Christmas collection for MedAir, where funds were paid over to MedAir in January 2021. The cash collections taken over the Christmas services did not clear into the bank until January 2021, when the total of £120 collected was paid over to MedAir.
- c. The PCC maintained a separate designated fund for the Church Flowers. This is not a restricted fund within the meaning of the Charities Act. Pam Bridger holds £39.15 for the flower fund (2019 £43.15).
- d. Youth Mission: In August 2019 a £6k grant was received from the Bishop of Guildford Communities Fund and this was drawn down against the employment costs of the Children & Families Worker during 2019, with the balance of £3,135 being further drawn down in 2020.

LIABILITIES

- e. Deposits: One social hire deposit of £100 was held at the end of 2020. Last year, there were six social hire deposits of £100 each.

7. PAYMENTS TO PCC MEMBERS: The PCC reimburses the expenses of the clergy and lay ministers and members of the PCC. There are no other disclosable transactions in respect of PCC members, persons closely connected with them or other related persons.

8. GUARANTEES: The church provided a guarantee of £750 to a local charity "Runnymede CAB Rentstart" as a rental deposit guarantee for a homeless person seeking accommodation. Unless the person defaults on payments or damages the property, there is no charge to PCC funds. "Runnymede CAB Rentstart" ceased to operate in 2019.

## **ALL SAINTS, NEW HAW ACCOUNTING POLICIES**

*The financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006, together with applicable accounting standards and the Charities SORP 2005. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.*

### **1. FUNDS**

- *General funds represent the funds of the PCC which are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.*
- *Restricted Funds are those funds that must be spent on restricted purposes. There are no Endowment Funds.*
- *The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include Church groups that owe their main affiliation to another body, nor those that are informal gatherings of Church members.*

### **2. INCOMING RESOURCES**

- *Collections are recognised when received by or on behalf of the PCC. Planned Giving receivable under Gift Aid is recognised only when received.*
- *Income Tax recoverable on Gift Aid donations is recognised when the donation is recognised.*
- *Grants and Legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt by the PCC is reasonably certain.*
- *Funds raised by Jumble Sales, Fayres and similar events are accounted for gross.*

### **3. OTHER INCOME**

- *Rental income from the letting of Church premises and Investment Property is recognised when the letting occurs.*

### **4. INCOME FROM INVESTMENTS**

- *Interest entitlements and tax recoverable from this are accounted for as they accrue.*
- *Interest earned on amounts held in the Triodos Deposit Account is allocated between funds in proportion to the amount of each fund held in that account.*

### **5. RESOURCES USED**

- *Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.*
- *The Diocesan Parish Share is accounted for when paid. Any Parish Share unpaid at 31 December is not provided for in these financial statements as there is no legal or constructive obligation for this to be paid. See note 1.*

### **6. CURRENT ASSETS**

- *Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as Debtors. Amounts that may prove uncollectable are deducted first.*
- *Short-term deposits include cash held in the PCC account at CAF Bank.*

**The Accounts were prepared and presented by Kirsten Sharples, Treasurer, All Saints New Haw, 8<sup>th</sup> March 2020.**