

**PARISH OF KINGSKERSWELL - ST MARY'S CHURCH**

**ANNUAL PAROCHIAL  
CHURCH MEETING REPORT  
2023**

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**30<sup>th</sup> April 2024  
at 7pm**

**Held in St Mary's Church  
KINGSKERSWELL**

**Annual Meeting of Parishioners  
and  
Annual Parochial Church Meeting on Tuesday, 30<sup>th</sup> April 2024**

**AGENDA**

**Annual Meeting of Parishioners at 7pm**

To elect 2 Churchwardens (to serve for 1 year)

**Annual Parochial Church Meeting**

Opening Prayers

- 1) Apologies for absence
- 2) To receive the Electoral Roll
- 3) To accept the minutes of the APCM held on 25<sup>th</sup> April 2023
- 4) To receive the following Reports...
  - a) Vicar's Report
  - b) Churchwardens Report (Inc. Fabric Report)
  - c) Health and Safety Report
  - d) Safeguarding Report
  - e) Churchyard Report
  - f) Tower Captain's Report
  - g) Choir Report
  - h) Organ Report
  - i) Deanery Report
  - j) Mothers Union Report
  - k) Flower Report
  - l) Social Committee Report
- 5) To receive the Treasurer's Report
- 6) To appoint Independent Examiners for the Accounts 2024
- 7) To elect the following
  - i) Members of the PCC
  - ii) Electoral Roll Officer
- 8) To elect a Parish Clerk (to serve for one year)
- 9) To bring forward any business notified to the Secretary by 21<sup>st</sup> April 2024 and any other business brought forward at the Vicar's discretion.
- 10) To confirm the date of the next PCC meeting
- 11) Closing Prayers

## **COMMITTEES**

### **Parochial Church Council (PCC)**

There were 7 meetings of the PCC between the APCM of April 2023 until April 2024.

In addition to matters concerning the everyday running of the Church which are covered at each meeting, the following matters are of special importance ....

#### **1. Safeguarding**

This subject is on the Agenda for every PCC meeting. Any Parishioner who is aware of such an issue should discuss it with the Parish Safeguarding Officer, Erica Dunn.

#### **2. Finances**

The Treasurer provides a minimum of monthly updates on the finances to the PCC in order for financial decisions to be made.

#### **3. Charitable Giving**

The PCC has been unable to financially donate due to limited funds, but has continued its Sponsorship of a child via Plan International, which is helping to end child poverty, at a cost of £192 annually.

#### **4. Mission Outreach**

Due to the importance of engagement with the wider community the PCC discuss outreach at each meeting, particularly connecting with Kingskerswell Primary School on a regular basis.

#### **5. Fees**

The PCC has paid £7,536 towards the 2023 Parochial Fees.

### **Social Committee**

The Social Committee, chaired by our Vicar Rev'd Michael Wilkie, has the responsibility of organizing the Parish Church's social activities which the PCC have approved.

The Committee members comprise of;

Liz Atkinson, Helen Howells, Kaye Hurford, Lyn Kelly, Patricia Rodriguez, Wendy Shillabeer and Sylvia Wightman, with support from Sandra Dunford and Trevor Heal also.

## PARISH OF KINGSKERSWELL – ANNUAL REPORT

### Background

The Vicar, along with the St Mary's Parochial Church Council (the PCC), is responsible for the promotion within the Ecclesiastical Parish, the Mission Action Plan, covering all aspects of the Church's Mission – Pastoral, Ecumenical and Social.

The PCC also has the responsibility for the maintenance of all buildings – the Church, the Parish Centre, the Coffee Room and Parish Office.

### PCC Membership

The members of the PCC are either ex-officio, co-opted, or elected at the Annual Parochial Church Meeting (APCM) in accordance with the Church Representative Rules.

The following served as members of the PCC IN 2023:

PCC Chairman:                      Rev Michael Wilkie

Ex-Officio Members:	Peter Thompson	Treasurer (Co-opted 2004)
	Erica Dunn	Deanery Representative

Proposed and elected at the Annual Meeting of Parishioners (AMP) 25<sup>TH</sup> April 2023

Trevor Heal	Churchwarden
Sandra Dunford	Churchwarden

Continuing to serve as PCC members:

John Dunn  
Helen Howells  
Helen Rowsell

Elected at the Annual Parochial Church Meeting (APCM) 25<sup>th</sup> April 2023

Dr Stephen Hoskins (Secretary)  
Mike Bundy  
Stuart Devlin

## MINUTES FROM 2023 AMP AND APCM

Kingskerswell Parish Church Minutes  
Annual Meeting of Parishioners  
and  
Annual Parochial Church Meeting  
25<sup>th</sup> April 2023 at 7pm in Kingskerswell Parish Church

**Present:** Rev Michael Wilkie – Chairman

Helen Abbott, Lesley Ahearne, Jenny Benney, Jacky Biggs, Mike Bundy, Heather Cooper, Eileen Davies, Stuart Devlin, Geoff Dunford, Sandra Dunford, Erica Dunn, Hannah Dunn, John Dunn, Hilary Gorman, Bernard Hill, Stephen Hoskins, Helen Howells, Lyn Kelly, Sue Rider, Patricia Rodriguez, Helen Rowswell, Andrew Scrase, Wendy Shillabeer, Philip Stevens, Peter Thompson, Melanie Thorne, Rachel Valentine, Gwen Whittle, Sylvia Wightman, Cora Wilkie, Michael Wright, and taking minutes Trevor Heal.

Opening Prayers were led by Rev Michael Wilkie

### **Annual Meeting of Parishioners**

The Vicar, as Chairman, opened the meeting thanking those attending and said copies of the Annual Parochial Church Meeting Report 2022 had been circulated by e-mail and “hard” copies left in church porch. An objection was raised that some of those attending had still not had a copy made available to them. The Vicar apologised and will see this does not recur. The Vicar gave a reminder the purpose of the meeting was to agree the past year activities, any outstanding and new issues should be discussed at future PCC meetings.

Churchwardens: Sandra Dunford and Trevor Heal had been nominated and there being no other candidates were duly elected as Churchwardens for the coming year 2023/2024.

### **Annual Parochial Church Meeting**

#### **1. Apologies for absence:**

Eveline & Mike Davies, Val & Peter Gage, Susan Lawrence, Elaine & David Moate, John & Gerri Rees, Jan Stainer, Jean Strong.

#### **2. To receive the Electoral Roll**

Helen Rowswell reported that there were now 89 active members on the Parish’s Electoral Roll, down from 101 the previous year. A copy would be made available in the church porch.

#### **3. Minutes of the Annual Meeting of Parishioners and Annual Parochial Church Meeting held on 26<sup>th</sup> April 2022**

Passed unanimously as accurate.

#### **4. The following reports were received:**

- |                            |  |
|----------------------------|--|
| a) Vicar’s Report          | g) Churchwarden’s Report/Fabric Report |
| b) Health & Safety Report  | h) Churchyard Report                   |
| c) Social Committee Report | i) Tower Captain’s Report              |
| d) Choir Report            | j) Deanery Synod Report                |
| e) Diocese Synod Report    | k) Mothers Union Report                |
| f) Safeguarding Report     | l) Flower Report                       |

The Vicar thanked all those for their reports presented and assistance during the past year.

**5. Treasurer's Report and Accounts for year ended 31<sup>st</sup> December 2022**

The Treasurer ran through the accounts wanting to draw attention to the current and impending increase in energy costs, mindful of the need to keep up payments towards the Parish Parochial Share. The forthcoming proposed move towards the solar panel installation to the Parish Centre in the coming months will help towards our running costs. The Vicar reminded of the need to continue exploring ways to increase the church's day to day income and thanked the Social Committee for their input towards this. Peter Thompson was thanked for keeping the accounts and reporting each month to the PCC meetings during the year. Peter in return thanked those who assist him during the year. The accounts had now been verified by an Independent Auditor. Approved by the Parochial Church Council and were duly signed on its behalf by Rev Michael Wilkie and Erica Dunn. The Meeting was all in favour.

**6. To appoint Independent Examiners for the Annual Accounts 2023**

Peter Thompson again wished to thank David Moate for his past work and agreeing to take on this position.

**7. Election of Officers**

Mike Bundy, Stuart Devlin and Dr Stephen Hoskins were elected to the PCC.

Erica Dunn agreed to serve as the Parish Representative on the Deanery & Diocese Synod.

This followed the resignation of Hannah Dunn, who was thanked by all for her past work as our Synod Representative.

Helen Rowswell was elected as Electoral Roll Officer for the coming year.

Dr Stephen Hoskins was elected as PCC Secretary.

Sides persons – the following were appointed;

Mike Bundy, Stuart Devlin, Erica Dunn, Helen Rowswell, Lyn Kelly, Gerri Rees, Patricia Rodriguez and Wendy Shillabeer.

**8. Election of Parish Clerk**

Helen Rowswell was elected unopposed for another year and was thanked by the Chairman on behalf of all those present for her outstanding work taking into account it includes cover for the 3 Wells Community.

**9. AOB**

- A request for moving the timing of the Christmas Eve Mass service to an earlier evening time had been raised. It was agreed this would be taken into consideration at the appropriate time.
- A request was for the choir to robe for services not just "Special Occasions" as at present. This would be discussed with the choir so might future robe for Eucharist services.

**10. Date of next monthly PCC Meeting**

23<sup>rd</sup> May 2023 at 7pm

**11. The Meeting closed at 8pm with prayers.**

## **(a) VICAR'S REPORT**

After looking through last year's report, it is encouraging to see how far the church has come this year as it has continued to make steady progress.

The monthly pattern of services is now well established and allows for the vicar and all the lay ministers and retired clergy to exercise their ministry too. It should be noted that the services will continue to adapt and develop as we strive to make our church more inclusive and accessible, and seek to attract and evangelise a wider section of the local community. I particularly would like to thank John, Ian, Ruth and Alan for all their hard work and for giving so much of themselves to their ministries here.

Links with the school have been very strong this year. I continue as a governor and lead weekly assemblies as well as taking part in other school activities. Sandra Dunford and Heather Cooper have been active in the classrooms this year, as they have continued their "Open the Book" ministry. The school's own services at Christmas, Easter and School Leavers continue to pack out the church. Unfortunately we are still unable to find someone from our church community who is able to fill the still vacant foundation governor role.

The choir has continued its ministry not only in leading our worship but also in creatively seeking to further develop our repertoire. We thank them for their hard work and dedication, especially during the Easter and Christmas seasons.

As ever the Bell Ringers calling all to Sunday worship is greatly appreciated. They have also rung for weddings, funerals and other important national events. The whole team are an important part of our church and we are grateful for their special contribution to our Christian witness.

The Social Committee continues to do a magnificent job of organising social events that have not only proved popular but have raised much needed funds for the church. Highlights in the past year include such regulars such as the Harvest Lunch and all the celebrations connected with the Christmas seasons. It was good to see the success of newer initiatives such as the regular light lunches with a speaker. We are all grateful for the huge efforts behind the success of the annual Craft Fair and Plant Sale.

The House Group continues to meet fortnightly at the vicarage. It is a chance to meet together, share stories and study the Bible, deepen friendships and pray together, all in a friendly and informal atmosphere. We also have shared some good biscuits this year, both home-made and luxury shop-bought – and so we end each evening being fed both physically and spiritually.

Maybe the most challenging aspect of the church's life has been the continuing slow recovery from the sharp decline in the church's income that came about as an unexpected result of the Covid crisis. We have been making steady progress towards being financially stable but we still have not reached that target. We still urgently need to increase and stabilize our regular monthly income if we are to continue on, long-term, in the church's present form.

In connection with our reduced finances and the on-going cost of living crisis, the wardens and PCC have made some significant steps forward. Following the installation of solar panels on the roof of the Parish Centre we have made good savings in the running costs of the Parish Centre, Coffee Room and Office. The installation of under-pew heaters in the church, although at time of writing, not quite yet complete, is also a great step forward. Not only has it cut our heating costs, but it also helps towards the longer term Eco Church initiative as we seek to follow the Church of England's nation target of being carbon-neutral by 2030.

A special mention and thanks should be given to Geoff Dunford (and his many assistants!) for his generosity of time and energy in his tireless work to enable these initiatives to happen.

We all owe a huge debt of gratitude for the indispensable work of the Church Office. The hard work and dedication shown by Helen and Mercy is absolutely invaluable in allowing the church's ministry and activities to continue and to grow. Without doubt it is a ministry.

I would also like to express my thanks and appreciation to Sandra and Trevor for their tireless dedication and work as Church Wardens this year. They have been behind, either directly or in a supporting role, all that has been achieved this year. I would also like to thank all the members of the PCC for all their dedication and support of our church community. None of this could happen without them.

Thanks and appreciation is also due to those many people who quietly, and often behind the scenes, do so much of the hard work needed to keep our church running. Together as a church family may we continue to spread the gospel through our actions as well as words we, as we work together to keep our Church as a living, active expression of God's love and compassion within the wider community of Kingskerswell.

**Rev. Michael Wilkie, Vicar**

## **(b) CHURCHWARDEN'S REPORT (INCLUDING FABRIC REPORT)**

'In co-operation with the Vicar in charge, Churchwardens are generally responsible for the day to day functioning of the Parish. These responsibilities include various aspects of administration, building operation and personnel. Their work is not just the maintenance of the Church building but helping the smooth running of the Church.' (Taken from Exeter Diocese information).

At the Archdeacon's Visitation on 20<sup>th</sup> June 2023 held at St. Paul's Devon Square Newton Abbot the Venerable Douglas James Dettmer, Archdeacon of Totnes, we were reminded of the contents of the book "How Village Churches Thrive". These include making the most of festivals, connecting to their local schools and community especially the elderly, making the most of our building and church grounds. We continue to make strides in making the most of our facilities.

Activities include the "open book" sessions at the school and gifts from the church to school leavers at their Leavers Service in July. We again held the Christingle and Annual Christmas Carol services after which we opened the Parish Hall for refreshments.

The church has taken part in external events such as South West Awake in the summer and Devon Historic Churches Day held on the 9<sup>th</sup> September.

The day to day maintenance of the fabric of the church building and grounds has continued with annual service and insurance covers being renewed. In the autumn with volunteers from the congregation we began clearing parts of the old churchyard which we hope to continue on a regular basis.

Following on the prolonged spell of wet weather in the autumn there was significant ingress in the area of the new flower room. This was found to be in the main caused blocked drainage pipework and was attended to and will need to be checked as we hope to start a schedule of regular drainage clearance around the church building.

Going back to the Archdeacon's visitation ... also emphasised the Diocesan commitment to work towards Net Zero by 2030. We are seen to be "doing our part" in solar panels having been fitted to the Parish Centre making our contribution to reducing energy costs and carbon footprint of our church building. We are extremely grateful to Geoff Dunford assistance helping towards this aim.

The office continues to be very busy supporting our three "Wells" church community with Mercy supporting Helen our Parish Office Manager.

### **A Summary of Events during 2023/24**

June 2023	New ride-on mower for Churchyard lawns. Purchased by donated funding.
Sept 2023	Replacement of 5 roof slates following water ingress in Vestry.
Oct 2023	Fixing wood panels to middle pews to allow for install of under pew heaters.
Nov 2023	Organ needing repairs – Engineer and electrician called. Problem ongoing.
Nov 2023	Storage heaters dismantled and removed.
Nov 2023	Water leak above flower room.
Nov 2023	Volunteers gave up time to old churchyard boundary wall to clear ivy.



Feb 2024 Volunteers gave up time to old churchyard general clearance.  
 Feb 2024 New under-pew heaters installed under South and North side pews working.  
 Mar 2024 Remainder of under-pew heaters installed in the middle isles – but cannot be connected pending visit/clearance by Diocese Building Representative to agree.  
 Wiring fixing channels to pillars.  
 New electrics box fitted and contacts to remedial organ fault.

We would like to take this opportunity to thank everyone for all their continued hard work support and dedication to help towards the running of our church ... it is very much appreciated.

**Sandra Dunford and Trevor Heal, Churchwardens**

### **(c) HEALTH AND SAFETY REPORT**

The Parochial Church Council (PCC) is responsible and accountable for the Health and Safety. We have a H&S strategy, underpinned with a regularly review H&S Policy.

The Vicar and the Churchwardens are responsible for the day to day management and review of H&S and will continue to monitor all Health and Safety related matters along with the PCC.

All service records of equipment checked during the year are available for inspection in the Parish Office.

**Sandra Dunford and Trevor Heal, Churchwardens**

### **(d) SAFEGUARDING REPORT**

During 2023 the focus has been on delivering required safeguarding training to all those working in paid or voluntary roles across the 3 Wells Mission Community. The training is renewed 3 yearly and ensures there is knowledge and understanding of our safeguarding responsibilities to report any safeguarding concern.

I would like to take this opportunity to thank all those who completed their training either on-line or by attending the face-to-face sessions. In total 37 people have completed the training, I will be holding more face-to-face sessions and helping to support those who have not yet completed the training.

DBS applications which required renewal have been made and this process is ongoing.

On Sunday on 19 November we supported Safeguarding Sunday this is a yearly event held every November to raise awareness of safeguarding.

The diocese sent information relating to 5 National Safeguarding standards which will be rolled out to all parishes within the next 3 years. This will pull together the work already being undertaken in parishes and focuses on

- **Culture, Leadership and Capacity**
- **Prevention**
- **Recognising, Assessing, and managing Risk**
- **Victims and Survivors**
- **Learning Supervision and Support**

The safeguarding dashboard has been updated to a safeguarding hub and includes a detailed action plan to ensure we all meet our safeguarding responsibilities. This includes policies, raising awareness, training, safer recruitment, risk assessments and appropriate DBS checks for those involved in work with vulnerable adults and children.

The diocese has a very supportive Safeguarding team and our PCC's are committed, through our church community, to the support, nurture and safeguarding of all, especially the young and vulnerable and will continue the focus on updating the safeguarding hub, further training and DBS checks over the next 12 months

**Erica Dunn, Parish Safeguarding Representative**

### **(e) CHURCHYARD REPORT**

For the year 2023 the Churchyard Maintenance Account income was £4,526.72 and the expenditure was £2,104.28 which gave an overall profit for the year of £2,422.44.

The income from donations for 2023 amounted to £2,382.08 and our sincere thanks go to all of you who regularly and generously donate to the churchyard fund. Without these donations, we would really struggle to maintain a healthy credit balance. A legacy of £2,000 was left to the churchyard and the Service for All Soul's Day raised £130.30.

The expenditure for 2023 amounted to £2,104.28. This amount entailed tree work of £385.00 and a new leaf blower of £109.99. The remaining expenditure was the cost of lawn mowing, hedge trimming, fuel for the mower and for generally keeping the churchyards tidy. The low cost of maintenance in the New Churchyard and Churchyard Extension is due to Geoffrey Dunford and Mike Howard who maintains the Old Churchyard and has always looked after the Memorial Garden which is situated between the churchyard and the stream.

My sincere thanks goes to Geoffrey and Mike for giving freely of their time to keep the churchyards looking neat and tidy. There were also two voluntary working parties, one in October and the other in November who helped to clear the vegetation from the back wall and headstones, they also removed self-seeded saplings. My thanks go to those involved who gave their time to join these sessions.

In the Old Churchyard Teignbridge District Council Green Spaces also cleared some of the vegetation including the overgrown hazel.

As always the sole purpose of a Churchyard Maintenance Fund is to provide a tidy and well-cared for Churchyard where people are able to come and sit peacefully in beautiful surroundings to reflect their memories of those they have loved and lost.

If anyone would like more information regarding the running of the churchyard or wish to make a contribution towards its upkeep, either by cash, cheque or Banker's Order please contact the Parish Church Office (01803) 873006 for further details.

**Wendy Hinchcliffe, Churchyard Treasurer**

### **(f) TOWER CAPTAIN'S REPORT**

We rang for all the main services at Kingskerswell, but missed 2 at Coffinswell when there were not enough ringers. Wednesday practices were normally at Kingskerswell, but 3 were at Coffinswell and 1 at Wolborough. We have 20 tower members and both Sundays and Wednesdays are generally well attended. We have welcomed several enthusiastic inexperienced ringers from other towers to our practices, and they have gained much valuable experience. The highest attendance at a practice was 18. We rang for 4 weddings at Kingskerswell.

Unfortunately, we lost Robert and Katie Law at the beginning of the year when they started a new band at Highweek on Wednesday evenings. This has meant that we have struggled to have enough to make any progress with method ringing, although Mia and Alesha have had a go at plain hunting.

At the beginning of March, Sue Hinds joined us to learn to ring. She came through the national recruitment initiative 'Ring for the King' to recruit new and returning ringers to ring for the coronation of King Charles III in May. She was making steady progress until October when she had to give up ringing to look after her seriously ill husband. She misses ringing and very much wishes to return when she is able.

The coronation of King Charles III was on 6th May. We rang 1<sup>st</sup> at Coffinswell and then at Kingskerswell prior to the coronation service. On 24<sup>th</sup> April a quarter peal of 1280 Plain Bob Major was rung to celebrate 6 birthdays, including on that day my 80<sup>th</sup> and Mo Stevens and Pauline Lawrence. Also, on 3<sup>rd</sup> May I rang a peal of 5088 Cambridge Surprise Major to

celebrate my birthday. This was also to celebrate the coronation. Additionally, 1 peal and 1 Quarter peal at Kingskerswell and 1 peal at Coffinswell were rung by visiting bands

We had 2 outings during the year. On 25<sup>th</sup> March we had our usual outing by minibus to Denbury, Ilsington, Bovey Tracey and Lustleigh and our dinner was at the Court Farm at Abbotskerswell. Our full day outing on 16<sup>th</sup> September was also by minibus. We rang at Inwardleigh, Launcells, Poughill and North Petherwin with our lunch break at the Craft Fair in Launcells church and our tea break at Crooklets beach in Bude.

We held another successful tower open day at Kingskerswell in September as part of the Devon Historic Churches day. There was plenty of interest but no new recruits.

We rang in the New Year as usual and met in church beforehand for refreshments. There were 13 ringers and 6 non-ringers.

I thank everyone for their support during the year.

**Philip Stevens, Tower Captain**

### **(g) CHOIR REPORT**

The choir would like to express our gratitude to the dedication and guidance of our organist Heather and her production of an enjoyable and inspiring programme of both traditional and contemporary music throughout the liturgical year. We are also mindful of the challenges and difficulties that Heather has overcome with the organ in this past year. The choir also would like to thank Sandra for the time and dedication she takes in her selection of hymns to suit all our services. We continue to enjoy a strong fellowship within the choir and appreciate the support and encouragement of Rev Michael, lay readers and the congregation. The choir are anticipating a fulfilling forthcoming year under the continuing guidance of Heather.

**Helen Howells, Choir Representative**

### **(h) ORGAN REPORT**

Given the age and relative complexity of the Organ, it continues to function extremely well.

On 5/11/2023 at a service, the instrument failed to start. An immediate report was made to Mr Michael Farley, our Organ Service Provider. He considered it to be an electrical fault which is outside his remit. Fortunately, the Organ could be started from inside although access to this point is not easy.

Part of this indeterminate situation is to identify the cause of the problem. Sometimes the Organ starts successfully, on other occasions it requires the alternative route.

Through his tireless and hardworking efforts, Mr Geoff Dunford with assistance from the Church Electrician, Mr John Daniel have replaced and cleaned various electrical contacts. Huge thanks must be given to Geoff for his diligence and skill.

At the time of writing this report, the Organ has continued to start first time without further intervention. If it is a simple case of cleaning electrical contacts then we can be extremely grateful. The situation continues to be monitored.

Problems arise out of nowhere on Organs, there is no warning system. We are grateful to Mr Farley and his team for their prompt and amiable service in maintaining this fine instrument.

**Heather Cooper, Organist**

### **(i) DEANERY REPORT**

Since becoming the Deanery representative last year there has only been one meeting which was held at St Andrews Church Ipplepen with the Rural Dean Andrew Down on 8 November 2023. The meeting began with a talk from Hillarie Griggs about her calling and journey to becoming a licensed lay minister.

A finance report was provided which indicated that our Deanery in the Totnes Archdeaconry had to date only paid 59% of its common fund and is £345k short. It was recognised some parishes do not pay their common fund until December and it was hoped this situation would improve. If possible there was a request for Parishes to make their contributions regularly over the year to help support the finances across the year.

Prayers were requested for the General Synod meeting to be held 13-15 November; two topics were on the agenda, Abuse and safeguarding-compensation and redress and Living in Love and Faith.

Come and See Weekend 10-12 November held during Archbishop of Canterbury Justin Welby's visit, synod representatives shared their planned events for the weekend.

The meeting in March was stood down due to it occurring during lent, the next meeting will be on 5 June 2024.

**Erica Dunn, Deanery Representative**

### **(j) MOTHERS' UNION REPORT**

Sandra Dunford and Jean Strong continue as Branch Leader and Branch Treasurer for 2023, and Ursula Kent continued as Branch Correspondent remembering members' birthdays and cards for Easter and Christmas.

We held 6 meetings with speakers, Ian Cooper, Rev Caroline Luff, Rev. Angela Sumner, Hilary Gorman, Janet Jones and James Meakin with a diverse range of interesting topics and memories. We also had two birthday parties, April and October, 2 lovely afternoon teas with Liz and Jim in their home and garden, one held on an extremely hot day, and an excellent Christmas lunch for 26 members and church friends held at the Livermead House Hotel in Torquay.

Sadly in October members and friends attended two funerals. One was for our late member Sheila Cook and the other was the sad passing of Jim Holme, the husband of Liz, a long serving member of our branch of MU and of St. Marys Church in Kingskerswell.

Funds collected through the year bought books for the MU project for libraries in local prisons, holiday days out for the needy organised by the Plymouth MU, part funding update needs in our Exeter Diocesan Office, and funds supporting our overseas Education projects providing help for those in local communities.

If you want to know more about the Mothers Union and their work at home and overseas, please contact Sandra for more details. We meet once a month on the 2<sup>nd</sup> Monday at 2pm in the Coffee Room, Parish Centre, Church End Road. You would be very welcome to come to our meetings and enjoy friendship and fellowship, a cup of tea or coffee and a biscuit or two. We thank everyone who has supported us and contributed to our fundraising over the past year in 2023. Many blessings to you all.

**Sandra Dunford, Branch Leader**

### **(k) FLOWER REPORT**

Flowers were provided in St Mary's Parish Church throughout 2023 except for the period of Lent. Baskets of flowers and small arrangements were placed on the tables at the rear of the church. Flowers were specifically requested for 1 wedding and 1 funeral. 90 daffodil posies were distributed in church and the community on Mothering Sunday. The church was decorated with poppies on Remembrance Sunday. A Christmas Tree Festival was held over 3 days in December as a fund raising event. Geoff Dunford grew flowers on the allotment for use in the church floral decorations, for which I am very grateful. I also wish to thank the members of the congregation who contribute toward the cost of flowers on special anniversaries.

**Jenny Benney, Church Florist**

### **(l) SOCIAL COMMITTEE REPORT**

It is my pleasure to report on the activities of the Social Committee for 2023.

We continued to meet in the Parish Rooms, although during the year the meeting time was changed to 1700. We meet monthly, except it was agreed not to meet in July.

Rev. Michael Wilkie continued to chair the meeting, the Treasurer is Helen Rowswell to whom monies collected are paid and Peter Thomson includes Social Committee finances in his Annual Report.

There is no need for a secretary as Helen Rowswell deals with correspondence. Patricia Rodriguez continues to take and distribute notes of the meetings. During the year we were pleased to welcome 2 new committee members Liz Atkinson and Sylvia Wightman. The churchwardens Sandra Dunford and Trevor Heal also attend meetings.

Committee members have been involved in organising and also providing catering/refreshments for the following events:

- Easter services
- Plant Sale 8<sup>th</sup> April
- Coronation meal 7<sup>th</sup> May
- Harvest Lunch 17<sup>th</sup> September
- Fun Quiz 8<sup>th</sup> October
- Craft Fair 4<sup>th</sup> November
- Christmas Lunch 17<sup>th</sup> December
- Outside Carol Concert 20<sup>th</sup> December

Additionally in January 2024 we began hosting and arranging a light lunch after church on a Sunday, every two months, with a break during the summer months. There is also a speaker on each of these occasions.

Each member of the committee is valued for their individuality and contribution to the success of the events in which we have either helped or organised. We would welcome new members to the Social Committee, currently we meet on the 1<sup>st</sup> Tuesday of each month at 1700 (5pm) in the coffee rooms. We would like to thank all those who have supported us over the past year, including church members, volunteers and the wider community. We look forward to a successful 2024.

**Patricia Rodriguez , Committee member**

**Treasurer's Report on separate attachment**

**Parish of St Mary's Kingskerswell**

Year ended 31 December 2023

<b>Contents</b>	<b>Page</b>
Independent Examiners Report to the Parochial Church Council	1
Statement of the responsibilities of the members of the Parochial Church Council	2
Balance Sheet	3
Statement of financial activities – incoming resources	4-5
Resources used	6
Accounting policies	7- 8
Notes to the accounts	9-16

**Parish of St Mary's Kingskerswell**

**Independent Examiner's Report to the Parochial Church Council of St Mary's Kingskerswell**

I report on the accounts of the PCC for the year ended 31 December 2023 which are set out on pages 3 to 16.

**Respective responsibilities of the trustees and examiners**

As the members of the PCC you are responsible for the preparation of the accounts: you consider that the audit requirement of the Charities Act 2006 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under the Charities Act 2006, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with the Charities Act; and to prepare accounts which accord with the accounting records and comply with the regulations, as also contained in the Church Accounting Regulations have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  (DJ Moate)

Date 03 April 2024

Address 26 Boundary Close  
Kingskerswell  
TQ12 5BP

**Statement of the Responsibilities of the Members of the Parochial Church Council**

The members are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the council and of the surplus or deficit of the council for that period. In preparing those financial statements, the members are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the council. They are also responsible for safeguarding the assets of the council and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.



# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell

### Balance Sheet as at 31/12/2023

	Notes	Unrestricted £	Restricted £	Total 2023	Total 2022
<b>Fixed Assets</b>					
Tangible fixed assets	1	146,059	0	146,059	118,623
Investments	2	0	21,068	21,068	19,242
		<u>146,059</u>	<u>21,068</u>	<u>167,127</u>	<u>137,865</u>
<b>Current assets</b>					
Debtors	4	0	0	0	0
Stock		0	0	0	0
Cash at bank and in hand	3	57,391	9,530	66,921	47,997
		<u>57,391</u>	<u>9,530</u>	<u>66,921</u>	<u>47,997</u>
<b>Liabilities: Amounts falling due within one year</b>	5	-15,551	-110	-15,661	-16,953
<b>Net current assets (liabilities)</b>		<u>41,840</u>	<u>9,420</u>	<u>51,260</u>	<u>31,045</u>
<b>Net assets</b>		<u>187,900</u>	<u>30,489</u>	<u>218,389</u>	<u>168,910</u>
<b>Funds</b>	6	<u>187,900</u>	<u>30,489</u>	<u>218,389</u>	<u>168,910</u>

Approved by the Parochial Church Council and signed on its behalf:

Rev. M Wilkie



- Vicar

S L Dunford



- Churchwarden

S P Thompson



- Treasurer

Date

01 April 2024

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell Statement of Financial Activities Year ended 31 December 2023

	Notes	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>INCOMING RESOURCES</b>					
Planned Giving					
- Covenanted and non covenanted		30,740	0	30,740	23,750
- Tax recoverable		7,505	0	7,505	7,329
General collection		6,113	0	6,113	4,518
Special collection		0	0	0	0
		<b>44,358</b>	<b>0</b>	<b>44,358</b>	<b>35,598</b>
<b>Voluntary income</b>					
<b>Other voluntary income</b>					
Donations - Special gift		10,000	0	10,000	0
- Other		7,915	0	7,915	8,320
Legacies		375	0	375	1,000
Other voluntary income		0	0	0	0
		<b>18,290</b>	<b>0</b>	<b>18,290</b>	<b>9,320</b>
<b>Gross income from events and activities</b>					
Income from Churchyard	8	17,199	4,701	21,900	19,046
Income from Social Committee	12	3,293	0	3,293	2,961
Income from Parish Centre	9	24,580	0	24,580	20,544
Sale of goods	10	151	0	151	0
Income from Church Magazine	11	1,348	0	1,348	1,847
Sunday and Wednesday Morning Coffee	13	0	0	0	75
Listed Places of Worship Grant Scheme		0	0	0	0
VAT refund					
House Communion		0	0	0	0
Bell-Ringers Fund Income		1,141	0	1,141	1,905
Hire of Parish Church		914	0	914	285
Sunday Kidz Account		0	0	0	0
Flower Altar Fund income		959.6	0	960	1,213
		<b>49,586</b>	<b>4,701</b>	<b>54,287</b>	<b>47,877</b>
<b>Other income</b>					
		0	0	0	0
		0	0	0	0
<b>Income from investment</b>	14	<b>464</b>	<b>0</b>	<b>464</b>	<b>629</b>
<b>Total incoming resources c/fwd</b>		<b>112,699</b>	<b>4,701</b>	<b>117,400</b>	<b>93,423</b>

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell

### Statement of Financial Activities (continued)

Year ended 31 December 2023

	Notes	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>Total incoming resources b/fwd</b>		112,699	4,701	117,400	93,423
<b>Total resources used(Page 6)</b>		67,551	2,197	69,749	95,970
		45,148	2,504	47,651	-2,548
<b>Net incoming resources</b>					
Gains and losses on investments:					
- realised		0	0	0	0
-unrealised		0	1,826	1,826	-2,683
<b>Movement in funds</b>		45,148	4,330	49,477	-5,230
Balances brought forward at 1 January 2023		142,752	26,159	168,909	174,140
Transfer		0	0	0	0
<b>Balances carried forward at 31 December 2023</b>		187,900	30,488	218,386	168,910

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell Resources Used Year ended 31 December 2023

	Notes	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>Grants</b>					
Charitable Donations		1,157	0	1,157	1,064
<b>Directly relating to the work of the church</b>					
Clergy:					
Parochial share		7,536	0	7,536	46,072
Vicar's office expenses		1,355	0	1,355	1,535
Church Clerk	16	11,712	0	11,712	7,822
Fees	8	3,820	0	3,820	5,177
Churchyard expenses	8	0	2,197	2,197	3,524
Light, heat and water		6,628	0	6,628	4,446
Repairs - general		2,173	0	2,173	929
Insurance		7,371	0	7,371	0
Altar goods		508	0	508	203
Depreciation		3,048	0	3,048	0
Organist and choir		1,095	0	1,095	1,995
Flower Altar Fund expenditure		1,827	0	1,827	1276
Sunday Kidz Account		0	0	0	0
Sun & Wed Morning Coffee - Donations	13	0	0	0	0
Bell-Ringers Fund expenses		1,396	0	1,396	1338
Other Parochial expenses	7	0	0	0	2,182
Parish Centre /site expenses	9	15,891	0	15,891	14,498
Magazine costs	11	0	0	0	740
		<b>64,361</b>	<b>2,197</b>	<b>66,559</b>	<b>91,737</b>
<b>Fund raising and publicity</b>					
Social committee costs/donations	12	349	0	349	693
<b>Church management and administration</b>					
Printing, stationery, photocopying, postage.		1,634	0	1,634	2,425
Examiners fees		50	0	50	50
		<b>1,684</b>	<b>0</b>	<b>1,684</b>	<b>2,475</b>
<b>Total expenditure</b>					
(transferred to page 5)		<b>67,551</b>	<b>2,197</b>	<b>69,749</b>	<b>95,970</b>

## **Accounting Policies**

Year Ended 31 December 2023

The financial statements have been prepared in accordance with the Church Accounting Regulations together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention (except for the revaluation of investments).

### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

### **Incoming Resources**

#### *Voluntary income and capital resources*

Amounts receivable under covenant are recognised only when honoured by the covenantor.

Income tax recoverable on covenanted or gift aid donations is recognised when claimable.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.

Funds raised by the fete, garden party and similar events are accounted for net.

Sales of books and magazines from the church bookstall are accounted for net.

### **Other ordinary income**

Rental income from the letting of church premises is accounted for when receivable.

Parochial fees due to the Parochial Church Council for weddings, funerals etc. are accounted for on an event by event basis.

### **Income from investment**

Dividends and interest are accounted for when received. Tax recoverable on such income is accrued for on the same basis.

### **Application of Resources**

#### **Grants**

Grants and donations are accounted for when paid.

The Parochial share is accounted when payable and any quota unpaid at 31 December is shown as a creditor in the Balance Sheet.

#### **Fixed Assets**

Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

No value is placed on movable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during the year in consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off.

#### **Other land and buildings**

Other land and buildings held on behalf of the PCC for its own purposes is shown at cost. No depreciation is charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

#### **Other fixtures, fittings and office equipment**

Equipment used is written off at the rate of 10% per annum using the reduced balancing method.

#### **Investments**

Investments are valued at market value.

#### **Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less any provision for the amounts that may prove uncollectible.

Short term deposits include cash on deposit with the Central Board of Finance at the bank.

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell

### Notes on the Accounts

Year ended 31 December 2023

#### 1. Fixed Assets

	<b>Parish Centre</b>	<b>Improvements Parish Centre</b>	<b>Fixtures</b>	<b>Total</b>
	£	£	£	£
<b>Cost at 1 January 2023</b>	63,313	55,309	46,521	165,144
<b>Additions in Year</b>	0	30,485	0	30,485
<b>At 31 December 2023</b>	63,313	85,794	46,521	195,629

#### Depreciation

<b>At 1 January 2023</b>	0	0	46,521	46,521
<b>Charge for year</b>	0	3,048	0	3,048
<b>At 31 December 2023</b>	0	3,048	46,521	49,569

#### Net book amounts

<b>At 31 December 2023</b>	63,313	82,745	0	146,059
<b>At 31 December 2022</b>	63,313	55,309	0	118,623

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell

### Notes on the Accounts

Year ended 31 December 2023

	2023	2022
	£	£
<b>2. Investments</b>		
<b>At market value</b>		
932 Shares Central Board of Finance	21,068	19,242
	<u>21,068</u>	<u>19,242</u>
<b>At cost</b>		
932 Shares Central Board of Finance	244	244
	<u>244</u>	<u>244</u>
<b>3. Cash at bank and in hand</b>	2023	2022
	£	£
National Westminster Bank 2 Reserve account	28	28
Cash at National Westminster Bank	30,820	10,274
Cash at National Westminster Bank - Organ Fund *	0	50
Church Fund Cash at CCLA Account	850	824
Cash at National Westminster Bank - Churchyard maintenance *	4,646	2,325
Churchyard Maintenance Cash at CCLA Account *	4,223	4,092
Cash in hand (Flower Altar fund)	535	796
Cash at National Westminster Bank - Club's/Society reserve No 1 account	551	544
Cash at National Westminster Bank - Sunday and Wednesday Coffee Mornings - Cash	0	0
Social account	7,140	4,195
Bell-Ringers	1,880	2,135
Sunday Kidz Accounts	0	0
Kingskerswell Relief in Sickness Charity (First included 2012) *	665	665
Parish Centre Cash at CCLA Account	3,607	3,417
Parish Centre Fund	<u>11,976</u>	<u>18,651</u>
	<u>66,921</u>	<u>47,997</u>

\* = Restrictive Funds



## Parish of St Mary's Kingskerswell

### Parish of St Mary's Kingskerswell

#### Notes on the Accounts

Year ended 31 December 2023

	2023	2022
	£	£
<b>4. Debtors</b>		
None	0	0
	<u>0</u>	<u>0</u>

#### 5. Current Liabilities

Parochial Share - outstanding	0	16,500
Parish Centre Solar Panel Loan	15,310	0
Churchyard Maintenance	110	212
Other - Sunday Kidz	241	241
	<u>15,661</u>	<u>16,953</u>

#### 6. Funds

The income funds of the charity include restricted funds held on trust for specific purposes as follows

	Balance 1 January 2023 £	Incoming resources £	Unrealised gain £	Outgoing resources £	Balance 31st Dec 2023 £
Investments for Churchyard maintenance	19,242	0	1,826	0	21,068
Churchyard maintenance fund	6,248	4,701	0	-2,197	8,751
Parish site	0	0	0	0	0
Kingskerswell Relief in Sickness Charity (First included 2012)	669	1	0	0	670
	<u>24,833</u>	<u>4,702</u>	<u>1,826</u>	<u>-2,197</u>	<u>30,489</u>

## **Parish of St Mary's Kingskerswell**

### **Parish of St Mary's Kingskerswell**

#### **Notes on the Accounts**

**Year ended 31 December 2023**

#### **6. Funds (continued)**

The transfer between funds relates to:

The restricted funds comprise:

- (a) The Organ Fund is for the maintenance of the organ and choir expenses.
- (b) The Churchyard Investment and Maintenance Funds are for the maintenance of the churchyard and graveyard.
- (c) Parish Site Fund which is income specifically raised to finance the new parish site.
- (d) Tower Fund is income received for the repair of the church tower.
- (e) Special gifts are donations received for special events.

## Parish of St Mary's Kingskerswell

### Parish of St Mary's Kingskerswell

#### Notes on the Accounts

Year ended 31 December 2023

#### 7. Other Parochial Expenses

	2023	2022
	£	£
Transfer to Churchyard Maintenance Fund	0	2,182
Other	0	0
	<u>0</u>	<u>2,182</u>

# Parish of St Mary's Kingskerswell

	2023	2022
<b>8. Churchyard Account</b>	£	£
<b>Parish of St Mary's Kingskerswell</b>		
<b>Year ended 31 December 2023</b>		
Fees, Weddings and funerals	15,400	14,164
Deduct fees	-3,820	-5,177
<b>Surplus</b>	<b>11,580</b>	<b>8,987</b>
<b>Churchyard income</b>		
Monument fees	1,799	0
CCLA Interest	174	53
Donations	4,527	4,829
	<b>6,500</b>	<b>4,882</b>
Deduct expenses:		
General	-2,197	-3,524
Surplus	<b>4,303</b>	<b>1,358</b>
<b>Total Surplus</b>	<b>15,883</b>	<b>10,345</b>

## Parish of St Mary's Kingskerswell

<b>Parish of St Mary's Kingskerswell</b>	2023	2022
<b>Notes on the Accounts</b>		
<b>Year ended 31 December 2023</b>	£	£

### 9. Parish Centre Account

Rents received	24,471	20,499
Donations	0	0
CCLA Investment interest	110	44
	<u>24,580</u>	<u>20,544</u>
Deduct expenses		
Maintenance	2,499	3,071
Cleaning costs	4,707	5,174
Electricity, gas, telephone	3,747	2,541
Repairs	306	0
Other	70	70
Insurance	0	0
Water	1,362	1,004
Administration	3200	2638
Total expenditure	<u>15,891</u>	<u>14,498</u>
<b>Surplus/ (loss)</b>	<u>8,689</u>	<u>6,046</u>

### 10. Goods for resale

Porch sales	151	0
Tradecraft Sales	0	0
<b>Surplus</b>	<u>151</u>	<u>0</u>

### 11. Parish News

Sales / Advertising	1,348	1,847
	<u>1,348</u>	<u>1,847</u>
Deduct expenses		
Printing and Stationery	0	-740
<b>Surplus</b>	<u>1,348</u>	<u>1,107</u>

### 12. Social Committee Account

Income	3,293	2,961
	<u>3,293</u>	<u>2,961</u>
Less Costs/Donation	349	693
<b>Surplus</b>	<u>2,944</u>	<u>2,268</u>

## Parish of St Mary's Kingskerswell

<b>Parish of St Mary's Kingskerswell</b>	2023	2022
<b>Notes on the Accounts</b>	£	£
<b>Year ended 31 December 2023</b>		

### 13. Sunday and Wednesday Morning Coffee

#### Income

Refreshment Sales	0	75
Less Cost	0	0
Profit	0	75
Less Donations		
Donation -	0	0
	0	75

### 14. Income from investment

Bank interest	464	629
Dividends	0	0
	464	629

### 15. Other voluntary income

0	0
0	0

### 16. Staff costs and Council expenses

#### Other than reimbursement of costs,

Church Clerks	11,712	7,822
	11,712	7,822

### 17. Donations from Trustees (PCC members) during the Year

During 2023 ST Mary's PCC received £5,600.16 donations from trustees (PCC members) and their close relatives, The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities. The £5600.16 is included in on Page 4 - Incoming Resources - Planned Giving - Covenanted and non covenanted £30,740.

**Parish of St Mary's Kingskerswell**

Year ended 31 December 2023

<b>Contents</b>	<b>Page</b>
Independent Examiners Report to the Parochial Church Council	1
Statement of the responsibilities of the members of the Parochial Church Council	2
Balance Sheet	3
Statement of financial activities – incoming resources	4-5
Resources used	6
Accounting policies	7- 8
Notes to the accounts	9-16

**Parish of St Mary's Kingskerswell**

**Independent Examiner's Report to the Parochial Church Council of St Mary's Kingskerswell**

I report on the accounts of the PCC for the year ended 31 December 2023 which are set out on pages 3 to 16.

**Respective responsibilities of the trustees and examiners**

As the members of the PCC you are responsible for the preparation of the accounts: you consider that the audit requirement of the Charities Act 2006 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under the Charities Act 2006, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with the Charities Act; and to prepare accounts which accord with the accounting records and comply with the regulations, as also contained in the Church Accounting Regulations have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  (DJ Moate)

Date 03 April 2024

Address 26 Boundary Close  
Kingskerswell  
TQ12 5BP



**Statement of the Responsibilities of the Members of the Parochial Church Council**

The members are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the council and of the surplus or deficit of the council for that period. In preparing those financial statements, the members are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the council. They are also responsible for safeguarding the assets of the council and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell

### Balance Sheet as at 31/12/2023

	Notes	Unrestricted £	Restricted £	Total 2023	Total 2022
<b>Fixed Assets</b>					
Tangible fixed assets	1	146,059	0	146,059	118,623
Investments	2	0	21,068	21,068	19,242
		<u>146,059</u>	<u>21,068</u>	<u>167,127</u>	<u>137,865</u>
<b>Current assets</b>					
Debtors	4	0	0	0	0
Stock		0	0	0	0
Cash at bank and in hand	3	57,391	9,530	66,921	47,997
		<u>57,391</u>	<u>9,530</u>	<u>66,921</u>	<u>47,997</u>
<b>Liabilities: Amounts falling due within one year</b>					
	5	-15,551	-110	-15,661	-16,953
<b>Net current assets (liabilities)</b>		<u>41,840</u>	<u>9,420</u>	<u>51,260</u>	<u>31,045</u>
<b>Net assets</b>		<u>187,900</u>	<u>30,489</u>	<u>218,389</u>	<u>168,910</u>
<b>Funds</b>	6	<u>187,900</u>	<u>30,489</u>	<u>218,389</u>	<u>168,910</u>

Approved by the Parochial Church Council and signed on its behalf:

Rev. M Wilkie



- Vicar

S L Dunford



- Churchwarden

S P Thompson



- Treasurer

Date

01 April 2024

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell Statement of Financial Activities Year ended 31 December 2023

	Notes	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>INCOMING RESOURCES</b>					
Planned Giving					
- Covenanted and non covenanted		30,740	0	30,740	23,750
- Tax recoverable		7,505	0	7,505	7,329
General collection		6,113	0	6,113	4,518
Special collection		0	0	0	0
		<b>44,358</b>	<b>0</b>	<b>44,358</b>	<b>35,598</b>
<b>Voluntary income</b>					
<b>Other voluntary income</b>					
Donations - Special gift		10,000	0	10,000	0
- Other		7,915	0	7,915	8,320
Legacies		375	0	375	1,000
Other voluntary income		0	0	0	0
		<b>18,290</b>	<b>0</b>	<b>18,290</b>	<b>9,320</b>
<b>Gross income from events and activities</b>					
Income from Churchyard	8	17,199	4,701	21,900	19,046
Income from Social Committee	12	3,293	0	3,293	2,961
Income from Parish Centre	9	24,580	0	24,580	20,544
Sale of goods	10	151	0	151	0
Income from Church Magazine	11	1,348	0	1,348	1,847
Sunday and Wednesday Morning Coffee	13	0	0	0	75
Listed Places of Worship Grant Scheme		0	0	0	0
VAT refund					
House Communion		0	0	0	0
Bell-Ringers Fund Income		1,141	0	1,141	1,905
Hire of Parish Church		914	0	914	285
Sunday Kidz Account		0	0	0	0
Flower Altar Fund income		959.6	0	960	1,213
		<b>49,586</b>	<b>4,701</b>	<b>54,287</b>	<b>47,877</b>
<b>Other income</b>					
		0	0	0	0
		0	0	0	0
<b>Income from investment</b>	14	<b>464</b>	<b>0</b>	<b>464</b>	<b>629</b>
<b>Total incoming resources c/fwd</b>		<b>112,699</b>	<b>4,701</b>	<b>117,400</b>	<b>93,423</b>

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell

### Statement of Financial Activities (continued)

Year ended 31 December 2023

	Notes	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>Total incoming resources b/fwd</b>		112,699	4,701	117,400	93,423
<b>Total resources used(Page 6)</b>		67,551	2,197	69,749	95,970
		45,148	2,504	47,651	-2,548
<b>Net incoming resources</b>					
Gains and losses on investments:					
- realised		0	0	0	0
-unrealised		0	1,826	1,826	-2,683
<b>Movement in funds</b>		45,148	4,330	49,477	-5,230
Balances brought forward at 1 January 2023		142,752	26,159	168,909	174,140
Transfer		0	0	0	0
<b>Balances carried forward at 31 December 2023</b>		187,900	30,488	218,386	168,910

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell Resources Used Year ended 31 December 2023

	Notes	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
<b>Grants</b>					
Charitable Donations		1,157	0	1,157	1,064
<b>Directly relating to the work of the church</b>					
Clergy:					
Parochial share		7,536	0	7,536	46,072
Vicar's office expenses		1,355	0	1,355	1,535
Church Clerk	16	11,712	0	11,712	7,822
Fees	8	3,820	0	3,820	5,177
Churchyard expenses	8	0	2,197	2,197	3,524
Light, heat and water		6,628	0	6,628	4,446
Repairs - general		2,173	0	2,173	929
Insurance		7,371	0	7,371	0
Altar goods		508	0	508	203
Depreciation		3,048	0	3,048	0
Organist and choir		1,095	0	1,095	1,995
Flower Altar Fund expenditure		1,827	0	1,827	1276
Sunday Kidz Account		0	0	0	0
Sun & Wed Morning Coffee - Donations	13	0	0	0	0
Bell-Ringers Fund expenses		1,396	0	1,396	1338
Other Parochial expenses	7	0	0	0	2,182
Parish Centre /site expenses	9	15,891	0	15,891	14,498
Magazine costs	11	0	0	0	740
		<b>64,361</b>	<b>2,197</b>	<b>66,559</b>	<b>91,737</b>
<b>Fund raising and publicity</b>					
Social committee costs/donations	12	349	0	349	693
<b>Church management and administration</b>					
Printing, stationery, photocopying, postage.		1,634	0	1,634	2,425
Examiners fees		50	0	50	50
		<b>1,684</b>	<b>0</b>	<b>1,684</b>	<b>2,475</b>
<b>Total expenditure</b>					
(transferred to page 5)		<b>67,551</b>	<b>2,197</b>	<b>69,749</b>	<b>95,970</b>

## **Accounting Policies**

Year Ended 31 December 2023

The financial statements have been prepared in accordance with the Church Accounting Regulations together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention (except for the revaluation of investments).

### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

### **Incoming Resources**

#### *Voluntary income and capital resources*

Amounts receivable under covenant are recognised only when honoured by the covenantor.

Income tax recoverable on covenanted or gift aid donations is recognised when claimable.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.

Funds raised by the fete, garden party and similar events are accounted for net.

Sales of books and magazines from the church bookstall are accounted for net.

### **Other ordinary income**

Rental income from the letting of church premises is accounted for when receivable.

Parochial fees due to the Parochial Church Council for weddings, funerals etc. are accounted for on an event by event basis.

### **Income from investment**

Dividends and interest are accounted for when received. Tax recoverable on such income is accrued for on the same basis.

### **Application of Resources**

#### **Grants**

Grants and donations are accounted for when paid.

The Parochial share is accounted when payable and any quota unpaid at 31 December is shown as a creditor in the Balance Sheet.

#### **Fixed Assets**

Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

No value is placed on movable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be an inalienable property. All expenditure incurred during the year in consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off.

#### **Other land and buildings**

Other land and buildings held on behalf of the PCC for its own purposes is shown at cost. No depreciation is charged against such properties but any expenditure on maintenance or improvement is written off as incurred.

#### **Other fixtures, fittings and office equipment**

Equipment used is written off at the rate of 10% per annum using the reduced balancing method.

#### **Investments**

Investments are valued at market value.

#### **Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less any provision for the amounts that may prove uncollectible.

Short term deposits include cash on deposit with the Central Board of Finance at the bank.

# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell

### Notes on the Accounts

Year ended 31 December 2023

#### 1. Fixed Assets

	<b>Parish Centre</b>	<b>Improvements Parish Centre</b>	<b>Fixtures</b>	<b>Total</b>
	£	£	£	£
<b>Cost at 1 January 2023</b>	63,313	55,309	46,521	165,144
<b>Additions in Year</b>	0	30,485	0	30,485
<b>At 31 December 2023</b>	63,313	85,794	46,521	195,629

#### Depreciation

<b>At 1 January 2023</b>	0	0	46,521	46,521
<b>Charge for year</b>	0	3,048	0	3,048
<b>At 31 December 2023</b>	0	3,048	46,521	49,569

#### Net book amounts

<b>At 31 December 2023</b>	63,313	82,745	0	146,059
<b>At 31 December 2022</b>	63,313	55,309	0	118,623



# Parish of St Mary's Kingskerswell

## Parish of St Mary's Kingskerswell

### Notes on the Accounts

Year ended 31 December 2023

	2023	2022
	£	£
<b>2. Investments</b>		
<b>At market value</b>		
932 Shares Central Board of Finance	21,068	19,242
	<u>21,068</u>	<u>19,242</u>
<b>At cost</b>		
932 Shares Central Board of Finance	244	244
	<u>244</u>	<u>244</u>
<b>3. Cash at bank and in hand</b>	2023	2022
	£	£
National Westminster Bank 2 Reserve account	28	28
Cash at National Westminster Bank	30,820	10,274
Cash at National Westminster Bank - Organ Fund *	0	50
Church Fund Cash at CCLA Account	850	824
Cash at National Westminster Bank - Churchyard maintenance *	4,646	2,325
Churchyard Maintenance Cash at CCLA Account *	4,223	4,092
Cash in hand (Flower Altar fund)	535	796
Cash at National Westminster Bank - Club's/Society reserve No 1 account	551	544
Cash at National Westminster Bank - Sunday and Wednesday Coffee Mornings - Cash	0	0
Social account	7,140	4,195
Bell-Ringers	1,880	2,135
Sunday Kidz Accounts	0	0
Kingskerswell Relief in Sickness Charity (First included 2012) *	665	665
Parish Centre Cash at CCLA Account	3,607	3,417
Parish Centre Fund	<u>11,976</u>	<u>18,651</u>
	<u>66,921</u>	<u>47,997</u>

\* = Restrictive Funds

## Parish of St Mary's Kingskerswell

### Parish of St Mary's Kingskerswell

#### Notes on the Accounts

Year ended 31 December 2023

	2023	2022
	£	£
<b>4. Debtors</b>		
None	0	0
	<u>0</u>	<u>0</u>

#### 5. Current Liabilities

Parochial Share - outstanding	0	16,500
Parish Centre Solar Panel Loan	15,310	0
Churchyard Maintenance	110	212
Other - Sunday Kidz	241	241
	<u>15,661</u>	<u>16,953</u>

#### 6. Funds

The income funds of the charity include restricted funds held on trust for specific purposes as follows

	Balance 1 January 2023 £	Incoming resources £	Unrealised gain £	Outgoing resources £	Balance 31st Dec 2023 £
Investments for Churchyard maintenance	19,242	0	1,826	0	21,068
Churchyard maintenance fund	6,248	4,701	0	-2,197	8,751
Parish site	0	0	0	0	0
Kingskerswell Relief in Sickness Charity (First included 2012)	669	1	0	0	670
	<u>24,833</u>	<u>4,702</u>	<u>1,826</u>	<u>-2,197</u>	<u>30,489</u>

## **Parish of St Mary's Kingskerswell**

### **Parish of St Mary's Kingskerswell**

#### **Notes on the Accounts**

**Year ended 31 December 2023**

#### **6. Funds (continued)**

The transfer between funds relates to:

The restricted funds comprise:

- (a) The Organ Fund is for the maintenance of the organ and choir expenses.
- (b) The Churchyard Investment and Maintenance Funds are for the maintenance of the churchyard and graveyard.
- (c) Parish Site Fund which is income specifically raised to finance the new parish site.
- (d) Tower Fund is income received for the repair of the church tower.
- (e) Special gifts are donations received for special events.

## Parish of St Mary's Kingskerswell

### Parish of St Mary's Kingskerswell

#### Notes on the Accounts

Year ended 31 December 2023

#### 7. Other Parochial Expenses

	2023	2022
	£	£
Transfer to Churchyard Maintenance Fund	0	2,182
Other	0	0
	<u>0</u>	<u>2,182</u>

# Parish of St Mary's Kingskerswell

	2023	2022
<b>8. Churchyard Account</b>	£	£
<b>Parish of St Mary's Kingskerswell</b>		
<b>Year ended 31 December 2023</b>		
Fees, Weddings and funerals	15,400	14,164
Deduct fees	-3,820	-5,177
<b>Surplus</b>	<b>11,580</b>	<b>8,987</b>
<b>Churchyard income</b>		
Monument fees	1,799	0
CCLA Interest	174	53
Donations	4,527	4,829
	<b>6,500</b>	<b>4,882</b>
Deduct expenses:		
General	-2,197	-3,524
Surplus	<b>4,303</b>	<b>1,358</b>
<b>Total Surplus</b>	<b>15,883</b>	<b>10,345</b>

## Parish of St Mary's Kingskerswell

<b>Parish of St Mary's Kingskerswell</b>	2023	2022
<b>Notes on the Accounts</b>		
<b>Year ended 31 December 2023</b>	£	£

### 9. Parish Centre Account

Rents received	24,471	20,499
Donations	0	0
CCLA Investment interest	110	44
	<u>24,580</u>	<u>20,544</u>
Deduct expenses		
Maintenance	2,499	3,071
Cleaning costs	4,707	5,174
Electricity, gas, telephone	3,747	2,541
Repairs	306	0
Other	70	70
Insurance	0	0
Water	1,362	1,004
Administration	3200	2638
Total expenditure	<u>15,891</u>	<u>14,498</u>
<b>Surplus/ (loss)</b>	<u>8,689</u>	<u>6,046</u>

### 10. Goods for resale

Porch sales	151	0
Tradecraft Sales	0	0
<b>Surplus</b>	<u>151</u>	<u>0</u>

### 11. Parish News

Sales / Advertising	1,348	1,847
	<u>1,348</u>	<u>1,847</u>
Deduct expenses		
Printing and Stationery	0	-740
<b>Surplus</b>	<u>1,348</u>	<u>1,107</u>

### 12. Social Committee Account

Income	3,293	2,961
	<u>3,293</u>	<u>2,961</u>
Less Costs/Donation	349	693
<b>Surplus</b>	<u>2,944</u>	<u>2,268</u>

## Parish of St Mary's Kingskerswell

<b>Parish of St Mary's Kingskerswell</b>	2023	2022
<b>Notes on the Accounts</b>	£	£
<b>Year ended 31 December 2023</b>		

### 13. Sunday and Wednesday Morning Coffee

#### Income

Refreshment Sales	0	75
Less Cost	0	0
Profit	0	75
Less Donations		
Donation -	0	0
	0	75

### 14. Income from investment

Bank interest	464	629
Dividends	0	0
	464	629

### 15. Other voluntary income

0	0
0	0

### 16. Staff costs and Council expenses

#### Other than reimbursement of costs,

Church Clerks	11,712	7,822
	11,712	7,822

### 17. Donations from Trustees (PCC members) during the Year

During 2023 ST Mary's PCC received £5,600.16 donations from trustees (PCC members) and their close relatives, The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities. The £5600.16 is included in on Page 4 - Incoming Resources - Planned Giving - Covenanted and non covenanted £30,740.