

The Laura Crane Youth Cancer Trust

# Trustees Report

Including Unaudited Financial Statement

31 March 2023



The Laura Crane Youth Cancer Trust  
Trustees Report  
& Unaudited Financial Statement  
31 March 2023

Content

Trustees Report pg 3 – 14

|   |           |
|---|-----------|
| Overview including addresses and Trustees                         | pg 3      |
| Trustee Review, Patrons and Ambassadors, Organisational Structure | pg 4      |
| Staff and Volunteers  | pg 5      |
| Rebrand   | pg 6, 7   |
| Introduction of new counselling service                           | pg 8      |
| Additional funding highlights                                     | pg 9      |
| Fundraising and PR highlights                                     | pg 10, 12 |
| Media and social media  | pg 12     |
| Gifts in Kind   | pg 13     |
| Looking forward to 2023/2024                                      | pg 14     |

Unaudited Financial Statement pg 15 onwards

## **THE LAURA CRANE YOUTH CANCER TRUST**

### **TRUSTEES' REPORT**

The Trustees present their report together with the financial statements of the Charity for the year ended 31<sup>st</sup> March 2023.

#### **Reference and administrative Information:**

**Charity Name:** The Laura Crane Youth Cancer Trust

**Charity registered number:** 1138003

**Company registration number:** 06673616

**Company Treasurer:** Daniel Ponting

**Registered office and  
Operational address:** Aspin House Block B  
Station Road  
Huddersfield  
HD2 1UT

**Bankers:** Santander  
4 Upper Kirkgate  
Wakefield

Barclays Bank Plc  
17 Market Street  
Huddersfield

National Westminster Bank Plc  
9 Market Place  
Huddersfield

Mansfield Building Society  
Principle Office  
Regent House  
Regent Street  
Mansfield

**Independent examiner:** Mr Andrew Hinchcliffe FAIA

#### **Directors and Trustees:**

The Directors of the charitable company (the Charity) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The Trustees serving during the year and since the year-end were as follows:

Stephen Newman - Chairman  
Daniel Ponting - Treasurer  
Emily Raleigh  
Emma Armytage  
Dr Nikolaos Georgopoulos

The trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Trust Deed, the Companies Act 2006, and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

## **REVIEW**

The trustees are pleased with the performance of the charity this year, seeing a continuation of more in person fundraising activities. The charity has performed well in what has been a challenging environment for small organisations to operate within. During this continuing challenging period, the charity has continued its main aim of supporting young people and we feel well placed to continue to do this next year and to increase the provision of one-to-one mental health services.

The Trustees are pleased to confirm that the aims and objectives of the charity were met for the 2022/23. We have worked with groups of young cancer patients to learn from them, their needs, what currently works for them and where they need more support. The staff have been working hard at bringing further corporate support to the charity and fundraising. The Jackie Roeder Research fund has continued to support the work at the University of Huddersfield.

The Trustees continue to receive regular operational and financial reports and continue with bi-monthly Financial and Management meetings. Investments are monitored on a quarterly basis at the meetings.

### **Patrons:**

Catherine Tate  
Keith Senior (ex-England and Leeds Rhinos RFL)

### **Ambassadors**

Alex Lees (Professional Cricketer playing for England and with Durham CCC)  
Andy Raleigh (ex-Wakefield Trinity Wildcats and Huddersfield Giants)  
Richard Paxman  
Claire Paxman  
Jane Moran  
Rob Hault  
Paul Simpson  
Angela Proud  
Sinead Sopala  
Jamie Watson  
Sarah Dransfield  
Ryan Holland  
Jacob Simpson  
Steve Miller

## **ORGANISATIONAL STRUCTURE**

The Board of Trustees, which must consist of not less than three Trustees but, shall not be subject to any maximum number of administrators the Charity. Quorate Voting to be 3 trustees or one-third of the trustees (whichever is greater).

Members of the Board meet bi-monthly for a Management meeting to cover all aspects of Charity business and to facilitate effective operations. The authority regarding all activities, staff, volunteer management and moderate expenditure is delegated to the Charity Manager.

The Laura Crane Youth Cancer Trust (LCYCT) is a private company limited by guarantee governed by its Memorandum and Articles of Association and managed by a Board of Trustees. The Memorandum of Association

states that the objects of the Charity are the relief of persons suffering from cancer, primarily those aged between 13-24, in particular, but not exclusively, by the provision of funding for research.

## **STAFF**

The Laura Crane Youth Cancer Trust currently employs two full time staff members, one part time and three flexible/freelance.

To reflect the diverse and key roles of the two full time members of staff, their job titles were changed in April from Trust Manager and Fundraising Manager to Chief Executive Officer and Head of Operations respectively.

During this period, we have employed the creative services of Jane Moran of Frank & Alex on two days a month. Having already donated time and talent to support the charity over the past 12 years, our requirements of Jane's branding and design services have increased, and it was agreed that the best option moving forward would be secure her services on a retainer for two days each month.

We continue to employ our Youth Ambassador and finance support on a freelance basis. The team also includes a part time Retail Fundraiser.

The charity's Head of Operations is commencing a Senior Leader Level 7 Apprenticeship, which is fully funded at £14,000.

The Staff at the charity are working to a hybrid work model, blending in-office and remote working.

## **VOLUNTEERS**

Throughout the year, we have welcomed back some of our volunteers to the office environment and we are grateful to them for their ongoing support for the Charity's work. It has also been wonderful to welcome volunteers to help and support charity events.

The Trustees would like to thank the staff and volunteers for their strength, commitment and loyalty to the charity.

## REBRAND

Having marked the charity's 25<sup>th</sup> anniversary in 2021, being conscious of the many internal and external changes the charity has faced in recent years and looking to the future and remaining relevant to the young people we support, during 2022 the charity undertook a rebranding process.

The charity's Brand Ambassador Jane Moran of Frank & Alex generously offered to guide the charity through a full brand evaluation, focusing on who we are as a brand and clarifying our unique offering. Between July and November 2022 members of staff and representatives of the board, assessed opportunities through a full exploration and consultation exercise, including facilitating focus groups with young people including young cancer patients.

What was identified during the process was that despite claims to always put the young people we support first, by continuing operating with a name that holds importance to the charity personnel, rather than the young people we support today, we were not doing so. Options for alternative names were considered with the two most popular, Project Youth Cancer and Crane Youth Cancer being presented to the focus groups. The name Project Youth Cancer was chosen because it is modern, inspirational and will be fitting on the national stage alongside bigger cancer charities.

Despite Laura Crane's name no longer being used, it was important that her legacy continues through the values of the charity, our tone of voice, **Hopeful, Positive, Inspired, Supported, Not Alone, Understood, In Safe Hands** and personality, **Positive, Chatty & Informal Personable Cheeky & Fun Young No-Nonsense**

Along with a new name, the Brand Strategy Roadmap that was created from the process also sets out a new Brand Philosophy, brand values, vision and purpose.

Brand Philosophy,

**"We put patients at the heart of what we do"**

Purpose,

***"Supporting young people with cancer, body & mind. At diagnosis, throughout treatment and beyond.  
Being there exactly when we're needed and acting quickly to provide support."***

Our Brand Identity

A protective, organic circle symbolises difficult conversations in a safe space.

Brand colours

A bright, optimistic orange balanced with a calming teal work together to soothe and reassure our audience.



Through the process we also thoroughly researched and identified our key audience and their needs.



In November 2022 the board agreed to the changes with a view to publicly changing the name in February 2023 for World Cancer Day and following the procedures to change the name officially with the Charity Commission and Companies House.

The soft launch of the new name and brand took place in February 2023 with help of students from Greenhead College in Huddersfield who featured on a short film announcing the new name and brand. The participation of Greenhead College was chosen because it was the college Laura Crane attended and symbolised her continued presence in the charity.



Note – at the end of this period, the charity name is still officially The Laura Crane Youth Cancer Trust, but in the process of change.

## INTRODUCTION OF NEW COUNSELLING SERVICE

The need to offer young cancer patients, wellbeing support is something we have been aware of at the charity and have been providing with the services we offer to hospitals, to help alleviate loneliness and isolation of patients. However, during the pandemic, the need for mental health support evidently increased, and as part of the rebrand process, we researched the current availability of mental health support for young people in general and young people with cancer. The need for some support, provided in a timely manner was clear.

The model for the service is that we pay for sessional counsellors that we have assessed to be suitable, to provide up to ten hourly sessions at a location suitable for the patient.

All counsellors we employ will have extensive experience of working with young people with serious illness and have a sound knowledge of offering therapy to clients who are experiencing post-traumatic stress, anxiety and depression, gained in a multidisciplinary or healthcare environment. Counsellors must be able to work with varying complexities associated with a cancer diagnosis, cancer treatment and associated short and longer-term effects. This could include end of life therapist support.

Project Youth Cancer counsellors provide therapeutic counselling services to clients within the context of a non-judgemental and confidential service and in accordance with the British Association of Counselling and Psychotherapy (BACP) Ethical Framework.

Until the service is at a suitable size and has received the funding for a service coordinator, the charity's Head of Operations will adopt the role. In view of this, she attended a two-day, mental health first aid course. Her interaction with the young person will be limited to collecting brief details to pass on to the counsellors, but as there will be some conversation, some training was necessary.

In October-November, £23,000 of funding was secured from Leeds Building Society to allow us to start planning and implementing a service.

During November and December, we employed a counselling specialist, Michelle Vickers, who has extensive experience working with adults and young people as well as setting up counselling services. Michelle worked as a consultant for the service, to guide and create processes and including the vetting and referral processes.



All policy and procedure was in place ready to ensure we were able to offer the service at the start of 2023, as the availability of the new service was promoted in the Christmas Gift Boxes that we sent to patients.

The Charity also became a member of the British Association of Counsellors and Psychotherapists (BACP) and has committed to following their framework, policies and guidance.

During December 2022 and January 2023, the first Project Youth Cancer counsellors were employed on a freelance, sessional basis.



## **ADDITIONAL FUNDING HIGHLIGHTS OF THE YEAR**

Despite a very challenging year, the Trustees are very proud to report that even through these difficult times the charity has strived to meet its aims, delivering funding via The Jacque Roeder Research Fund as well as support to the specialist hospitals throughout the UK and Ireland admitting teen and young adult cancer patients.

### **JACQUE ROEDER RESEARCH FUND**

Final payment made to The University of Huddersfield for research into the development of new treatments specifically for young people based on the molecule CD40, which destroys cancerous tumours without harming healthy cell tissue – leading to treatment without side effects.

### **PAXMAN SCALP COOLING**

The provision of a bespoke Scalp Cooling service to any young cancer patients at no cost to LCYCT or to the NHS including the branding of scalp cooling equipment and promotional and informational items being delivered to the young cancer patient. This is being introduced to the specialist hospitals we work with. As part of the introductory package the charity is providing a Tablet for distraction therapy, so they can access the charity's Patient Hub and access music, films, puzzles etc.

### **SPECIALIST LAPTOP PROVISION**

Provided a specialist laptop for a young man that was requested via Young Lives v Cancer. The young man is keen to join the focus group around the rebrand.

### **RADIOTHERAPY DEPARTMENT AT ST JAMES HOSPITAL, LEEDS**

The Laura Crane Youth Cancer Trust has agreed to fund the specialist paints to create the most amazing mask to be worn by young cancer patients. The specialist paint we provide for the painting of moulded child and adults radiotherapy masks. These masks hold the head in a fixed position whilst young people are being treated in the head and neck. Wearing a mask can feel claustrophobic. Being able to choose the appearance of their radiotherapy mask gives the young patients a level of control and helps young patients relax during a potentially frightening/traumatic part of their treatment.

We are continuing the ongoing funding of "end of treatment" gifts for the young cancer patients who are finishing their radiotherapy treatment.

### **GIFTS FOR YOUNG CANCER PATIENTS AT CHRISTMAS (National Campaign)**

The 17th year of this campaign and we continued to ensure every young cancer patient, throughout the UK and Ireland, spending their Christmas day in a hospital bed received surprise special gifts. We delivered gifts to 43 specialist hospitals.

These gifts mean so much to our young people and their families, as they highlight that others are thinking about them on Christmas day.

The LCYCT is very grateful for the fantastic support we receive from our Corporate Santa's and supporters who via their fundraising continue to make this a much-needed treat for our patients throughout the UK.

***“The boxes will help to brighten a very difficult time for our young people and their families.***

***Thank you for continued support.”***

*Hospital Youth Support Worker*

## FUNDRAISING AND PR HIGHLIGHTS



### FUNDING FROM LEEDS BUILDING SOCIETY

The charity was invited by a past member of staff, to submit an application for funding from Leeds Building Society Proposal. The charity requested funds to support the new one-to-one counselling service planned for 2023. The initial proposal was shortlisted and we were invited to pitch to a funding committee, during which Charity Ambassador Sarah Dransfield presented her cancer journey and highlighted the need for more mental health support.

The charity was awarded the £23,000 requested, with the first £20,000 in January 2023 to kickstart the new counselling service.

### MEDILINK

During the period the charity was selected as the Charity of Choice at two Medilink North of England Awards (April 2022 and March 2023) and Head of Operations and Ambassador Sarah Dransfield were invited to present the work of the charity. The two events raised over £7,000 and were excellent networking events with the charity picking up numerous contacts from the health and medical sector.

Representatives were subsequently invited to the Circular 1 Health Laboratory in Didsbury (May) and Catapult Medicines Discovery in Cheshire (July). Being involved in conversations about advances in medical and research is an important role the charity must take moving forward.



Additionally, attendees Bluetree chose the charity as its Charity of the Year for 2023.

#### CLARK RACING & FUSION IT

The charity was invited to partner Clark Racing as part of Fusion IT's sponsorship of the racing driver Simon Clark and his Porsche season. Representatives of the charity including Patron Keith Senior and Ambassador Sarah Dransfield attended events at Donnington Park and Oulton Park.

#### FUTURE DREAMS EVENT AT THE SAVOY

Partners Paxman invited the charity to attend the prestigious Future Dreams event at The Savoy, which was attended by high profile supporters of Future Dreams in attendance including hosts Gabby Roslin and Victoria Derbyshire. Friend of the Paxman and the charity, Nicky Newman was presented with an Award at the event. Nicky was involved with the launch of the first Paxman/LCYCT/Future Dreams scalp cooling system at the Royal Marden Hospital.

#### STEPH'S PACKED LUNCH

Several times our Head of Operations, Helen, and at times Ambassador Sarah appeared on Steph's Packed Lunch.

#### NEXT CHRISTMAS

The Christmas gifts launch party, held in September, whose name came from the entertainment being provided by a George Michael tribute singing Next Christmas, raised £13,405, including a donation from the Charity's Patron Catherine Tate.





## DUBLIN DASH

An opportunity to gain some positive PR from a problem we have faced since leaving the EU to deliver the Christmas gifts to Ireland was found, with the solution of hand delivering the gifts by flying to Dublin and back in a day, named the Dublin Dash.

## CORPORATE SANTAS

Once again a number of individuals and companies supported the Christmas gift campaign and this year, each was presented with a special plaque, generously provided by Plasticraft Displays.



## ADDITIONAL EVENTS & ACTIVITIES

Barkifest, Calderdale Spirit Awards, KACCL as guests of Insurers PIB and Fusion IT, Corporate Christmas event as guests of Revell Ward, Sporting Roast event, Syngenta Charity Day and Mid Yorkshire Chamber Conference

## MEDIA & SOCIAL MEDIA COVERAGE

The charity secured press coverage of the rebrand in February 2023.

The charity has a social media presence across Facebook, Twitter, LinkedIn and Instagram. These sites are an essential resource for our fundraising and awareness campaigns that have also continued throughout the year, including our awareness campaign #CheckYourselfTuesday that highlights the importance of being bodily aware so changes can be quickly detected and checked.



## **GIFTS IN KIND**

The Charity is very fortunate to receive gifts in kind from many of its supporters, both individuals, and companies.

This amazing support is not shown within the financial accounts of the charity but still a value in excess of £50,000. We cannot thank enough those who are willing to provide the charity with so many gifts and services to the trust at no cost.

Some of the generous donations and support include:

- Frank & Alex Creative Marketing: The provision of the brand strategy
- Paxman Scalp Cooling: The provision of a bespoke Scalp Cooling service to any young cancer patients at no cost to LCYCT or to the NHS including the branding of scalp cooling equipment and promotional and informational items.
- Forty4Three: Provision of newly branded website, maintenance, and updates
- MTS UK Ltd: Supply of new clothes for the charity to sell to raise funds
- Plasticraft Displays: Provision of banners and display resources required to publicise our events and market the charity, Corporate Santa plaques and labels for patient gift boxes
- Lambert Print and Design, printing of cards and promotional materials
- Lily O'Brien: 600 Boxes of chocolates as well as items of chocolate to raise funds during the year
- Packaging World Ltd: Brown paper wrapping, shrink-wrap, and packaging tape
- Clarke Rubicon: 600 bespoke Christmas gift boxes
- Glick Wrapping: Luxury Christmas wrapping paper
- Sheard Packaging Ltd: Cardboard boxes for packing the gifts to hospitals
- BNI Two Valleys: Fully funded position for BNI Two Valleys for CEO to attend weekly Zoom and in-person meetings.
- Pass The Parcel Ltd, support towards the delivery Gift Appeal throughout the UK
- Seasonal Group: Event theming for the Next Christmas event
- Grand Central: First Class Train tickets to London for Future Dreams event
- Lubrizol: Volunteers provided for Christmas gift wrapping
- Apprenticeship lobby: Two-year, fully-funded Level 7 Leadership course.

## **Looking forward to April 2023 to March 2024**

We are pleased to confirm that we are one of a number of charities involved in the first Youth Cancer Awareness Month in April 2023.

Our main focus for 2023/24 is to increase the one-to-one counselling provision for young people with cancer. We will expand the online Patient Hub to provide more mental wellbeing tools including Mindfulness recordings.

The Trustees hope those who believe in the work of The Laura Crane Youth Cancer Trust will help and support the trust, especially in the coming year. We have so much more we need to achieve, and we cannot do any of this without your continued support.

The Board of Trustees approved the Trustees report 10<sup>th</sup> January 2024



Name: Stephen Newman

Position: Chairman

10<sup>th</sup> January 2024

**PROJECT YOUTH CANCER**

**UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023**

**Charity Registration No. 1138003  
Company Registration No. 06673616**

## PROJECT YOUTH CANCER

### Statutory Report of the Directors of Project Youth Cancer for the year ended 31 March 2023

The trustees, who are directors for the purposes of the Companies Act) present their report and the unaudited financial statements of the charitable company for the year ended 31 March 2023.

Following the passing of a Special Resolution on 21 April 2023 the name of the charity was formally changed by the Registrar of Companies from 'The Laura Crane Youth Cancer Trust' to 'Project Youth Cancer' on 6 June 2023.

#### Company information

*Charity Registration No.* 1138003  
*Company Registration No.* 06673616

*Registered Office:*  
Aspin House, Block B  
Station Road  
Huddersfield  
HD2 1UT

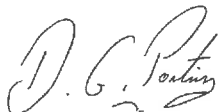
*Directors:*  
Stephen Newman (Chairman)  
Daniel Ponting (Treasurer)  
Emily Raleigh  
Emma Armytage  
Dr Nikolaos Georgopoulos

*Independent Examiner:*  
Andrew Hinchliffe FAIA  
47 Ashlea Avenue  
Brighouse  
HD6 3SR

#### Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

This report was approved by the board of trustees and signed on their behalf of the board by:



.....  
**Daniel Ponting**

.....  
**8th November, 2023**

## **INDEPENDENT EXAMINER'S REPORT**

### **Report to the trustees of Project Youth Cancer (Charity Registration No. 1138003) on the financial statements for the year ended 31 March 2023**

#### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of Project Youth Cancer ("the Company") for the year ended 31 March 2023.

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are therefore eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charity's Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 386 of the 2006 Act; or
- the accounts did not accord with those accounting records; or
- the accounts did not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
**Andrew L Hinchliffe FAIA**  
47 Ashlea Avenue  
Brighouse  
HD6 3SR

Date: 8 November, 2023



# PROJECT YOUTH CANCER

## Statement of financial activities (including summary income and expenditure account) for the year ended 31 March 2023

|  | Notes | Unrestricted Funds |                |
|--|-------|--------------------|----------------|
|  |       | 2023               | 2022           |
|  |       | £                  | £              |
| <b>Income</b>                            |       |                    |                |
| Donations and gifts                      |       | 44,455             | 30,277         |
| Fundraising activities                   |       | 77,177             | 115,211        |
| Bank interest                            |       | 17                 | 149            |
| Grants                                   | 2     | 21,186             | 20,988         |
| <b>Total</b>                             |       | <b>142,835</b>     | <b>166,625</b> |
| <b>Expenditure</b>                       |       |                    |                |
| Raising funds                            |       | 13,769             | 12,106         |
| Charitable activities                    | 3     | 14,235             | 16,486         |
| Staff costs                              | 4     | 84,554             | 82,244         |
| Other                                    |       | 30,149             | 24,082         |
| <b>Total</b>                             |       | <b>142,708</b>     | <b>134,918</b> |
| <b>Net income for the financial year</b> |       | <b>127</b>         | <b>31,707</b>  |
| <b>Reconciliation of funds:</b>          |       |                    |                |
| Total funds brought forward              |       | 124,029            | 92,322         |
| <b>Total funds carried forward</b>       |       | <b>124,156</b>     | <b>124,029</b> |

*The attached notes form part of these financial statements*

# PROJECT YOUTH CANCER

## Balance Sheet as at 31 March 2023

|  | Notes | Unrestricted funds |           |
|--|-------|--------------------|-----------|
|  |       | 2023<br>£          | 2022<br>£ |
| <b>Fixed assets</b>                            |       |                    | -         |
| <b>Current assets</b>                          |       |                    |           |
| Cash at bank and in hand                       | 6     | 126,920            | 124,544   |
| <b>Total current assets</b>                    |       | 126,920            | 124,544   |
| <b>Current liabilities</b>                     |       |                    |           |
| Creditors: amounts falling due within one year | 7     | 2,764              | 515       |
| <b>Net current assets</b>                      |       | 124,156            | 124,029   |
| <b>Total net assets</b>                        |       | 124,156            | 124,029   |
| <b>Funds of the Charity</b>                    |       |                    |           |
| Unrestricted funds                             |       | 124,156            | 124,029   |
| <b>Total funds</b>                             |       | 124,156            | 124,029   |

The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies for the year ended 31 March 2023.

The members have not required the company to obtain an audit of the financial statements for the year ended 31 March 2023 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

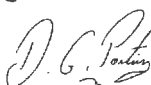
(a) complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on ..... 8th November, 2023

**Signed on behalf of all the Trustees**



.....  
**Daniel Ponting**  
Treasurer

Charity Registration No. 1138003  
Company Registration No. 06673616

*The attached notes form part of these financial statements*

**PROJECT YOUTH CANCER**  
**Notes to the accounts**  
**for the year ended 31 March 2023**

**(1) 1. Accounting policies**

**1.1 Basis of accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Charity's SORP - Accounting and Reporting by Charities (SORP 2005);
- Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019);
- and with the Companies Act 2006 relating to small companies.

The charity constitutes a public benefit entity as defined by FRS 102.

**1.2 Going concern**

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

**1.3 Change of accounting policy**

The accounts present a true and fair view and no changes have been made to previous

**1.4 Changes to accounting estimates**

No changes to accounting estimates have occurred in the reporting period.

**1.5 Material prior year errors**

No material prior year error have been identified in the reporting period.

**1.6 Charitable Funds**

Unrestricted funds are those which are available for use at the discretion of the trustees in furtherance of the Trust's charitable activities whilst Restricted funds are subject to the conditions of use specified by the donor. The trustees consider that all of the incoming resources received during the accounting period are unrestricted none of which have been designated. The Trust holds no Endowment funds.

**2. Incoming resources**

**2.1 Income recognition**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

**2.2 Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

**2.3 Grants and donations**

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

# PROJECT YOUTH CANCER

## Notes to the accounts for the year ended 31 March 2023 (continued)

### 2.4 Gifts in kind

Gifts in kind for sale are included in the accounts as gifts only when sold by the charity.

### 2.5 Volunteer help

The value of voluntary help received is not included in the accounts but reference to voluntary assistance is referred to in the Trustees' Report.

## 3. Expenditure

### 3.1 Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty. All expenditure is accounted for on an accruals basis.

### 3.2 Cost allocations

All expenses including support costs and governance costs are allocated to the applicable expenditure heading. Due to the small size of the Charity and its administration team, the trustees do not believe that it is practical to apportion expenses between the different activities of fundraising, support and governance.

## (2) Income

### Analysis of grant income

Job retention scheme funding  
National Lottery Community Fund  
Other grants

| 2023   | 2022   |
|--------|--------|
| £      | £      |
| -      | 19,630 |
| 936    | 1,108  |
| 20,250 | 250    |
| 21,186 | 20,988 |

## (3) Charitable activities

Research projects  
Patient support

| 2023   | 2022   |
|--------|--------|
| £      | £      |
| -      | 10,000 |
| 14,235 | 6,486  |
| 14,235 | 16,486 |

## (4) Staff costs

Salaries and wages  
Social security costs  
Pension costs (defined contribution scheme)

| 2023   | 2022   |
|--------|--------|
| £      | £      |
| 79,420 | 77,184 |
| 2,709  | 2,620  |
| 2,426  | 2,440  |
| 84,554 | 82,244 |

Amount of pension contributions outstanding at year end

| £   | £   |
|-----|-----|
| 515 | 515 |

Average number of full-time equivalent employees in the year (rounded up)

| No. | No. |
|-----|-----|
| 3   | 3   |

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000



# PROJECT YOUTH CANCER

## Notes to the accounts for the year ended 31 March 2023 (continued)

### (5) Independent examination of accounts

Independent examiner's fees for reporting on the accounts

| 2023<br>£ | 2022<br>£ |
|-----------|-----------|
| 375       | -         |

### (6) Cash at bank and in hand

Barclays Current account  
Barclays Business Premium account  
NatWest Current account  
Santander  
Mansfield Building Society  
Paypal  
Cash

| 2023<br>£ | 2022<br>£ |
|-----------|-----------|
| 10,029    | 8,956     |
| 4,049     | 3,905     |
| 6,347     | 5,192     |
| 101,218   | 101,006   |
| 1,525     | 1,517     |
| 2,813     | 3,729     |
| 939       | 239       |
| 126,920   | 124,544   |

### (7) Creditors

Trade creditors  
Other creditors  
Accruals

| Amounts falling due within one year |           |
|-------------------------------------|-----------|
| 2023<br>£                           | 2022<br>£ |
| 1,874                               | -         |
| 515                                 | 515       |
| 375                                 | -         |
| 2,764                               | 515       |

### (8) Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity in either the current or previous financial year. Similarly no trustee expenses were paid in either year.

### (9) Other information

The Charity was incorporated in England and Wales on 15 August 2008 and registered with the name of The Laura Crane Youth Cancer Trust under number 06673616 as a private limited company by guarantee without share capital. The name of the Charity was changed to Project Youth Cancer on 6 June 2023. The registered office address is Aspin House, Station Road, Huddersfield, HD2 1UT.