



The Parochial Church Council of
St Mary the Virgin, Bathwick

Charity Number: 1137972



Diocese of Bath & Wells

Changing Lives, Changing Churches for Changing Communities

ANNUAL REPORTS
2021

to be presented at

The Annual Parochial Church Meeting

on Sunday 9th May 2021 during
Parish Eucharist at 10:30 a.m.

ADMINISTRATIVE INFORMATION

St Mary's Church is situated in Bathwick, Bath. It is part of the Diocese of Bath and Wells within the Church of England.

The correspondence address is :-

The Parish Office, St Mary's Church, Darlington Street, Bath BA2 4EB.

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The Parochial Church Council (PCC) is a charity registered with Charity Commission. Reg Charity No 1137972

PCC members who have served from 11th October 2020 until the date this report was approved are:

	<i>Name</i>	<i>Post</i>
<i>Incumbent</i>	The Revd. Peter Edwards	Chairman
<i>Readers</i>	Marilyn Kirby	PCC Secretary, Standing Committee, Restoration Action Group
	Thomas Bunn	Reader Emeritus
	Stephen Howard	Deanery Synod, Finance Committee
	Marcus Wedge	Finance & Fabric Committees
<i>Churchwardens</i>	Nicola Parker	Standing Committee; Fabric, Finance, Safeguarding Officer Children's Church and Social Committees
	Jan Howard	Standing Committee; Fabric and Finance Committees, Mission Group
<i>Diocesan Synod</i>	John Porteous	Vice Chairman PCC, Standing Committee; Fabric, Finance, 2020 Group
<i>Deanery Synod</i>	Julia Brownbridge *	
	Stephen Howard	
	Nicola Parker	
<i>Elected Members:</i>	Ruth Beavin *	
	Julia Brown	Children's Church, Christian Outreach Group, Mission Group
	Julia Brownbridge	Social, 2020 Group
	Clare Goodhart*	
	Roy Hatch	Restoration Action Group
	Nick Lennard	Treasurer, Finance and Fabric Committees, Standing Committee
	Carla Maddocks	Resigned March 2020
	Nicola Mathiason	Mission Group
	Helen Moss	Social Committee, Christian Outreach Group, Mission Group
	Andrew Parker	Fabric Committee, Electoral Roll Officer
	Thelma Paterson-Fox ^	Walsingham Cell, Christian Outreach Group
	Carole Stickney	Social and Fabric Committees, 2020 Group

Co-opted Members: None

*since APCM 2020. ^ until APCM 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules.

All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

OBJECTIVES AND ACTIVITIES

The PCC has considered the Charity Commission's guidance on public benefit and the advancement of religion.

The aim of the PCC is to co-operate with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. In addition it also has maintenance responsibilities for the church and its associated property. The PCC sees the Church's mission as witnessing steadfastly to the Christian faith and proclaiming the gospel through prayer and preaching and the celebration of the sacraments through service to the people of Bathwick and further afield and to those in need. The Church Hall provides a safe haven for young people in the local area.

MISSION STATEMENT

By God's grace and mindful of our heritage
we aim to extend the Community of Faith
where God is glorified
and the Good News of Jesus Christ
is proclaimed and lived

THE "WORSHIP" ETHOS

St Mary's has been "Anglo Catholic" since "Oxford Movement" times, when the Church of England was re-affirmed as Catholic, in worship and practice. That revered tradition, as demonstrated by the Sunday Morning Sung Eucharist, has been influenced by subsequent developments in Catholic teaching and practice of liturgy. Music, (generally traditional classical and Anglican), is valued, with statues, art, incense and vestments adding to the sense of the numinous. Celebration of the Sacraments with awe and wonder at the mystery of the love of God is a priority. Two key texts are 1 Cor. 14:40 and Hebrews 12:22-24.

RECTOR'S REPORT

Dear brothers and sisters,

This is now my eighth year as parish priest of Bathwick, and as I have said in previous years, I continue to be so very grateful to all members of the St Mary's congregation for their warm support for me and my family – no more so than during this past year.

As we entered 2020 we expected that the year would be dominated by the celebration of the church's bicentenary – and our celebrations duly began last February with a week of celebrations covering the actual 200th anniversary itself on 4th February. We had drawn up plans to continue celebrating this milestone in the life of the church and parish including musical events, a flower festival, visiting preachers and other social activities.

Sadly, however, most of these plans for the bicentenary celebrations were, of course, unable to take place because of the Covid-19 pandemic. Little did any of us know at the start of 2020 that the virus that was first identified in China at the very end of the previous year would have such a devastating effect on us all. As reported six months ago in my report to last year's delayed APCM, all church activity stopped during the middle of March 2020, and the church remained closed until July, as well as for a further period later in the year during the second lockdown.

The pandemic has of course had an enormous impact on everyone, and we give thanks for all those who have courageously served the people of our own community as well as those across the nation and beyond during these past twelve months. We give thanks in particular for those working in our National Health Service – particularly those who have treated Covid patients in the RUH; for those who have researched the virus to create the vaccines that now give us so much hope, as well as those who have worked to manufacture and administer these; for our emergency services, teachers and supermarket workers, those involved in transport and distribution, our Council workers who have continued to perform their duties, and many other groups besides.

We give thanks for the sense of community that was generated during the first weeks and months of the first lockdown, as many of our neighbours and friends grew in their sense of community and loving service of the housebound, the sick and all those in need. I can vouch on a personal level for those who helped me and my household as we isolated with Covid at Christmas 2020 – thankfully, myself and my family only experienced mild symptoms.

As a result of the restrictions placed upon us, there were inevitably fewer activities taking place in the church than in previous years. However, we maintained our life of worship – with all of us learning how to engage with worship via the internet. For myself, I had to quickly learn how to “live stream” services onto Facebook, Zoom and YouTube; others had to learn how to access these various platforms to maintain the worshipping life of our parish. During the latest (third) lockdown imposed in early 2021, we have continued to keep the two churches of the Bathwick benefice open for public worship – in contrast with the other Church of England churches of the city and Deanery – many thanks to Churchwardens and all those others who have made this possible by ensuring that the necessary safeguards are in place to maintain Covid security.

The reduction in activity in the church and the hall over the past year has meant, however, that we have experienced a significant deficit in terms of our finances in 2020. Of course, this has been a common experience for the vast majority of churches and charities as well as many businesses both locally and nationally. Details of the 2020 accounts are of course to be found later in this report. Thanks to Nick Lennard and the Finance team for their continued careful stewardship of our financial resources.

As I write this report, we are looking forward to the full re-opening of all primary and secondary schools on 8 March 2021. But of course our own church primary school has been open throughout the past year – in person for the children of key workers and some vulnerable children; and online for its other pupils. Our school headteacher and staff have worked incredibly hard, displaying resolve and considerable versatility, to support all the children of our school. And thanks too to our co-Chairs of Governors, Lucy Spedo-Mirandola and Matt Cochrane, and to all our other Governors, for their work and commitment to enable this to take place.

Other thanks are due from me personally to our Churchwardens Nicky Parker and Jan Howard, to our PCC members, our assistant clergy and Readers, to our Parish Administrator Kerry Hughes, and to all those who have maintained the life of our church as well as supporting me personally over these past months.

As I end this short report, may I commend to your prayers all those from our congregation who died in 2020 or for whom funeral or memorial services took place in St Mary's church: Allen Gay, Roger Boothroyd, Stephen Cooke and Peter Lockyer. In early 2021 we also lost Doreen Winnicott who had been a member of St Mary's Church choir for many years. We continue to pray for those who mourn their passing. May they rest in peace and rise in glory.

May God continue to bless this place and all that we seek to do in the name of the Father and of the Son and of the Holy Spirit. Amen.

**Revd Peter Edwards
Rector of Bathwick
March 2021**

HON SECRETARY'S REPORT YEAR 2020-2021

The aim of the following report is to provide certain formal information as well as noting significant PCC decisions not otherwise covered in the separate Committee and other Church group reports. The Secretary apologises for any overlaps or omissions that may have occurred.

The Standing Committee comprises the Chairman, the two Church Wardens, Vice Chairman, the Hon. Secretary and the Treasurer.

There were 134 members on the Electoral Roll as reported at the Annual Parochial Church Meeting on 11th October 2020. In addition, we have a number of regular attendees who are not on the Roll.

Due to restrictions during the Covid pandemic there was only one meeting of the PCC. The PCC Meeting followed immediately the Annual Parochial Church Meeting on the 11th October 2020. Fr. Peter welcomed Ruth Beavin and Clare Goodhart as new members of the PCC and Nick Lennard and Carole Stickney as returning members (also Julia Brownbridge who returned as a Deanery Synod member)

The following Officers were elected; Hon. Treasurer Nick Lennard, Hon. Secretary Marilyn Kirby, Vice Chairman John Porteous, and Electoral Roll Officer Andy Parker. The Meeting then elected the Standing Committee: Fr. Peter Edwards, the Vice Chairman of the PCC (John Porteous), the Churchwardens (Nicola Parker and Jan Howard), the Secretary (Marilyn Kirby) and the Treasurer (Nick Lennard).

There were no co-options to the PCC. The Parish Return was submitted to the Diocese following this meeting.

At the time of writing this report the final meeting before the APCM was still to take place (13 April 2021) at this meeting the Accounts and Annual Reports will be presented for the Annual Meeting.

Marilyn Kirby
Hon PCC Secretary

CHURCHWARDENS' REPORT ON FABRIC, GOODS AND ORNAMENTS

Since our last report for the APCM in October 2020 very little has happened in terms of work on the fabric of the building. Fortunately, we have kept up to date with the maintenance of the building and there have been no emergencies to deal with.

As part of our bicentenary celebrations the PCC had decided to commission an icon from local icon painter, Silvia Dimitrova, showing the Virgin Mary with the Child Jesus, holding the church, as He gives a blessing. At the end of 2020 we finally had permission from the DAC to go ahead with the commission and Silvia has been asked to start work on the piece. Hopefully this will be completed some time this year.

There have been no further additions to the inventory this year and the terrier remains unchanged

We would like, once again, to record thanks to Marcus Wedge for his enthusiasm and all that he does to maintain the fabric of the Church and the hall complex. Also, we are most grateful to Jenny Jones and Dawn Lennard for their hard work, maintaining the garden; to Molly Wedge, Sarah Davies and Helen Lees, the dedicated sacristy team, for their unsung work behind the scenes; to the ladies who have helped out with flower arrangements whilst we look for someone to take over the flower team; and to the Friday cleaning squad. All of these have had a particularly difficult year but have still managed to keep St. Mary's up and running in as normal a way as possible.

Nicola Parker & Jan Howard
Churchwardens

READERS

It's been as quiet a year for our Readers as for everyone else, at least in relation to our tasks carried out in our capacity "as Readers".

As many of you will know Thomas Bunn, who for a while has been more visible at St John's than at St Mary's, has stepped back from Reader office and now luxuriates in the venerable title of Reader Emeritus. Thank you so much to Thomas for all the sterling work he has done for many years both as Reader and in many other ways, notably as heating supremo at St John's, from which he has also retired. Thomas will naturally maintain his connections at St John's but we also hope to see more of him at St Marys' along with Deborah of course, provided the St Mary's Service does not interfere with the golf.

In the meantime Marilyn, Marcus and I remain "on call" as it were if there is anything we can do as Readers to assist members of the St Mary's family.

Stephen Howard

SERVERS

I have no doubt that the dedicated team of St Mary's servers feel the loss of the freedom to perform their liturgical tasks, as keenly as the congregation feel their absence. It seems unlikely that the form of our glorious Service will be restored in full as soon as we would like, but whenever the call comes the servers will answer it, or at least as many as are still available and can remember what to do!

Stephen Howard

SIDESPEOPLE

The list of sidesmen and women remains the same as last year apart from saying a huge thank you to Jean Tanser who has decided to stand down after many years of service and also goodbye and thank you to Christian Barrett (nee Whyte) who has moved back to Scotland with her family. Therefore there are now 23 sidesmen and women for 2021- 2022:

Mr. M. Allsop, Mrs. D. Allsop, Mrs J. Brownbridge, Mr. P. Chilvers,
Dr A. Crossland, Mrs. B. Crossland, Mr. R. Davies, Mrs. S. Davies, Mrs C. Goodhart,
Mr. R. Hatch, Mr. G. Jones, Mrs. J. Jones, Mr. J. Lees, Mrs. H. Lees, Mr. N. Lennard,
Mrs. D. Lennard, Mrs B. Llewellyn, Mrs. C. Maddocks, Mr R. Manaton, Mr. K. Moss,
Mrs. H. Moss, Mrs. T. Paterson-Fox, and Mrs. M. Stoneham.

This past year the role of our sidesmen and women has been crucial, not only in welcoming people to church but also in encouraging the use of hand sanitiser and other anti- Covid measures. It has also been a difficult year with people shielding and self isolating so I would like to say a huge thank you to everyone for being flexible and being prepared to swap duties at a moment's notice.

If you would like to join the team, and you are on the Electoral Roll, then please talk to one of the church wardens. Thank you.

Nicola Parker

SACRISTY

Preparing for all our services this past year has had its challenges!!! But we have succeeded! Just long to be back at the High Altar!! Thank you to Helen and Sarah who have been thrown into the 'deep end' - You both have been amazing! Also, thank you to Neville and Judy for making sure all candles are refilled! To Sheila, Jan and new recruit Ruth for hoovering, dusting and most of all Brass cleaning - all this happens to make sure our church is looking its best for Sunday each week.
A special thank you to Marcus for help with 'heavy lifting' - closing and opening the reredos - banners away and brought out etc. and looking after our clock. All this would not happen without your support.

Molly Wedge

MUSIC

The past twelve month period has certainly been like no other that we have experienced and it is hard to believe that our weekly routine has been so drastically affected.

Needless to say, the toll on musical events has been heavy but I was able to give the advertised lunchtime recital on October 8th and it was good to see a pleasing number in the audience for that occasion. One of those attending was our Assistant Organist, Stephen Cooke, and it was late that same evening that I was stunned to receive the news that Stephen had died in a motorcycle accident on his way home from work. I think we have all been in a state of shock and disbelief ever since and still expect to see him walk in on a Sunday morning. Stephen was a quiet and most unassuming colleague and was a huge support to me, taking over the playing for the Sunday morning services in 2018 thus enabling me to fulfill my Abbey commitments and arrive at St Mary's in time to conduct the motet. Stephen was due to give the lunchtime recital on October 15th so I was privileged to play his programme that day, in the presence of family members, as a tribute. Thank you, Stephen, for all that you brought to St Mary's in the short time that you were with us. At some stage in the future it is hoped to hold a concert at St Mary's in memory of Stephen. Our only other event during the year was the Christmas Celebration service which took place in the evening of Sunday, 20th December. This replaced the usual service of Lessons and Carols as, sadly, congregational singing was still not permitted at this time. We all enjoyed preparing a slightly different programme for the occasion and it was good to be able make use of our excellent platform area at the front of the nave.

During the year we were extremely sad to lose two long-serving members of the choir – Roger Boothroyd in August and Peter Lockyer in November. We continue to miss them as they contributed greatly to all that we did and I would like to record my thanks to both of them for their loyal support of the music at St Mary's over many years. Happily, towards the end of 2020, we welcomed back two former members of the choir – Nicola Mathiason (alto) and Graeme Stacey (bass) – and, since October, we have been delighted to have our alto Choral Scholar Juliette Littlewood back with us after her year's work placement. We are also appreciating having Father Richard singing bass with us when he is not otherwise engaged in taking services. Numerically then, we remain at a healthy fifteen but there is always room for expansion! Do contact me if you are at all interested in joining us.

We have been unable to make very much progress on fundraising for the Organ Restoration project due to the many restrictions but, thanks to two generous anonymous donations, we are almost half-way towards our target and we shall resume our energies on this front as soon as we can. There is now a little more on the parish web site about the proposed restoration (with some more to be added in the near future) so please keep spreading the word!

I am sure that we all yearn for a return to something like normality and I look forward to meeting on a more regular basis with our wonderful choir – to whom, as always, I give my thanks for their support and friendship.

Gary Desmond

BELLRINGERS

Like many things we may once have taken for granted, ringing at St Mary's Bathwick has been limited over the past year for reasons we are all too familiar with. Ringing has been suspended completely during all three lockdowns, with limited ringing for Sunday services in between. When restrictions ease to a point where enough ringers are comfortable, we hope to ring for services once again, though we are all looking forward to whenever we can return to regular practices and quarter peal ringing!

This year we have taken delivery of the parts for a bell ringing simulator. Once we are able, we will be looking to get this installed, which will allow us to better analyse our ringing and help train up new learners with less disturbance for local residents.

As and when normality returns, if anyone reading this would like to see what we do, have a go, or (better still!) consider joining the band and learning to ring, they will be made most welcome. Just get in touch with our tower correspondent for details :-

Molly Waterson 07790-230767, molly_waterson@hotmail.com .

Matthew Skues

FLOWERS

It is now over a year since Carol retired and we still have that vacancy unfilled! Thank you to Marion and Felicity who have coped with silk flowers and at Christmas thank you to Jan, Judy and Marion who helped with fresh flowers at Christmas.

BUT help is desperately needed!!! Please think and pray if God is calling you to join our Friday morning band of helpers.

Molly Wedge

CHURCH GARDENS

As with so much during 2020, even the Church Garden took on a different aspect as, sadly, no one could use it. Ironically, the summer was one with perfect growing conditions and everything flowered in abundance. The only way these blooms could be shared and enjoyed was through photographs on the weekly sheet, together with many articles in Bathwick News.

Jenny and Dawn settled into their new 'lady gardener' roles, and with the help of grasscutter Stu, the garden has prospered and remains a peaceful oasis in the heart of Bathwick.

Jenny Jones and Dawn Lennard

CAR PARK

What a year!!!! The loss financially is enormous!! as well as loss of the out-reach of meeting visitors, shoppers and rugby fans etc.

As we look forward to an improved half year and new beginnings, I hope to recruit and train others to help.

Marcus Wedge

WALSINGHAM

Sadly, last July's annual pilgrimage to Walsingham had to be cancelled due to the pandemic. However, we have made a booking for this year; Sunday 25th July to Thursday 29th July, half-board as usual. If all goes to plan, we will be sharing this year's pilgrimage with a group from St Luke's Swindon. They are also regular Walsingham Pilgrims and it seems an excellent idea to share the coach with them and hence reduce the final cost.

Normally we would have asked for deposits by this stage, but this seemed unwise under the present circumstances. Understandably so far only a few people have indicated their intention to come. Therefore, if anyone is now in a position to consider making a reservation please talk to Helen Lees. If you are one of those who have never been on a Walsingham Pilgrimage and would like to know more, then talk to Helen, who would be delighted to tell you more about this very special place.

Helen Lees

BATHWICK ST MARY'S PRIMARY SCHOOL

Dear Friends,

How much can change in twelve months! Just over a year ago it was a pleasure to meet many of you at Education Sunday and to celebrate the bicentenary of St. Mary's Church. Just a few weeks later, all our lives changed in ways we could have barely imagined.

Whilst I am sure many of us long for a return to 'life before lockdown', there are positives on which we can draw both personally and from a school perspective. I last wrote in August 2020 and reflected on the first lockdown. Since then, our staff and children were delighted that September brought some sense of normality. Whilst we had to adapt many different school process and procedures to fit with the restrictions laid down by Public Health England and the Department for Education, the building was alive with learning and laughter.

Despite the wider national restrictions, Autumn Term was a super start to the academic year. Our children were a credit to themselves, their families and the school and approached their learning with great enthusiasm. We were certainly blessed with no Covid cases in either children or staff at school and as such we did not need to close any classes for the entire term. However, it was evident nationally cases were rising and as such the further lockdown was announced late on Monday 4th January this year. I have written before that we have an able and committed staff team who pull together through both good and more challenging times. Once again, our staff have gone above and beyond to support the smooth running of the school. Teaching Assistants and teachers found themselves at just a few hours notice completely adapting our approach to learning as we moved online for most children. The school building once again was open only to vulnerable children and those whose parent or parents were critical workers. Due to a change in Government guidance, we had significantly more children at school than during the first lockdown. Since then, teachers have worked hard to provide a full curriculum for children via online videos and teaching assistants have worked admirably supporting children in school. Our office, site and catering teams continued to adapt quickly and professionally to the many changes and demands placed on them. Thank you to all the staff and Governor teams who have worked tirelessly to support our school.

We know many children have found this latest, and hopefully last, lockdown a real challenge. The poor weather and lack of social contact has been significant for many children. Whilst school has provided regular sessions for all children to socialise with classmates online and opportunities for them to connect with school in person as part of their daily exercise, we know that we have important work to do once all children return on Monday 8th March to support them pastorally.

As headteacher, I would like to express my thanks for your prayers and support. In your prayers, please especially uphold the children of Bathwick School as they return to school next week. Covid has impacted them all in different ways – some quite considerably – and so knowing you are thinking of them will be a blessing to us all.

Kevin Purkiss, Headteacher

HALL AND CHURCH HIRE

Hall bookings for the first three months totalled £2,610 from U3A, Bath Camerata and Pilates, but there have been very few bookings during the lockdown.

Church bookings were made at the beginning of the year but it was necessary to make refunds for lockdown periods.

The total income from hall and church bookings was less than £6,000 . In the previous year it was over £20,000

Kerry Hughes

SOUP RUN

Sadly, we were not able to continue with the Soup Run this year.

Tony Coverdale donated our resources to the Genesis Gateway Centre, where they offer hope, support and a future to the homeless and vulnerable people in Bath.

Many thanks are due to both St Mary's and St John's who continue to provide, through their generous donations, a valuable support for this very worthwhile cause.

We wait, hopefully, for a time when we may be able to continue this action of Outreach from the Bathwick and Widcombe Churches.

Margaret Ledbury—Soup Run Coordinator

DEANERY SYNOD REPORT

We welcome Julia Brownbridge who has joined your band of Deanery representatives in place of the late Peter Goodhart.

The rolling programme of Archdeacon's Inspections, administration of which was delegated to the Deanery and which was due to take place at St Mary's in May/June 2020, was in the event deferred, as were a number of other Deanery activities I imagine.

The popular Jeremy Key-Pugh, a Reader at Bath Abbey, stood down as Lay Dean to much acclaim, after many years of service in that role.

The (ordained) Area Dean for Bath is now the Revd Stephen Girling, and at the November Synod (by Zoom) we were invited to pray for him, for trust in Christ in these times, for God's vision for our city and deanery, for Bishop Peter's healing, and for Bishop Ruth for managing the diocese in his absence.

He was commissioned as Area Dean by the Archdeacon the Revd Adrian Youings for a term of six years unless earlier determined.

The Archdeacon then delivered a pep talk about deployment of resources, emphasising that all are involved in mission not just the ordained.

We live in difficult times financially. There is in place a Parish Share Relief Scheme.

Application may be made to reduce payment of the Parish Share. This is funded out of Diocesan Board of Finance reserves. It is anticipated that there will be a deficit of £750,000 to £1m over the next four years and that savings will have to be found. A major structural review is being carried out.

The new Area Dean, Stephen Girling (from Bath Abbey) resolved to promote prayerfulness, hospitality and innovation, a disposition of risk taking, letting go of ego and seeing what is useful, releasing our grip on the reins and being willing to fail, but to learn thereby.

At the February 21 meeting, among those elected to the Deanery Mission and Pastoral Group and known to us, were Dilwen Miller and Brenda Wall.

Three speakers then shared their personal missions with the wider church (us). The major themes were: that God wants to unite us as one, one spirit and one mind, although unity is not to be the same as uniformity. We were called upon to build friendships and to love dearly, the prize being one body. We were encouraged to be practical about these aspirations, for example by meeting neighbours, knocking on doors and being tangible in loving our neighbours. By being a practical friend: talking, phoning, shopping, visiting.

The Bath College chaplain, Eden Hunter (whom we have mentioned before) is a supporting face within the college and undertakes pastoral care by "getting involved" in the life of the college and of the students.

The absence of formal worship at Synod in a church setting, was missed. Your representatives hope that it will be possible to resume the regular pattern of Synod in the not too distant future.

Stephen Howard

GREEN REPORT

Energy Audit year	CO ₂ Foot-print in tonnes	Gas in kWh's	Electricity in kWh's
2018/19	33.2	144,156	16,288
2019/20	33.2	151,117	12,754
2020/21	27.1	124.245	9.866

The figures for the last year show the effect of the pandemic reflected in the decrease in use of the church and church hall.

The percentage CO2 footprint in 2020/21 is 87.2% for Gas.

Keith Moss

ZAMBIA—ST JAMES BUCHI

St Mary's Link is with St James Buchi and Fr Alfred and Monica

As with most things 2020 was not a very productive year for the St Mary Buchi link. I have kept in fairly regular contact with Fr Alfred on WhatsApp throughout the pandemic and Richard and I pray daily for him and the church in Zambia. The pandemic affected Zambia and like us the shops and churches in Zambia were closed from 29 March 2020 until June. In Zambia people were encouraged to keep social distance, wear masks and wash their hands, so life there was much like life here except harder as many people do not have fridges and need to buy food daily. Also, health care is very minimal. Fr Alfred says, 'greetings and we are remembering you in our prayer'. Fr Alfred sent a short video and picture of his daughter Temwani, whom you may remember came with him to England. He always sends Christmas, and Easter greetings.

Jo Hunt

SUSPENDED ACTIVITIES

The following activities were suspended during the period from the APCM on 11 October 2020 until the date of this meeting, due to the continuing government restrictions during Covid-19 pandemic.

BABY AND TODDLER GROUP
JUNIOR CHURCH
BATHWICK BENEFICE LUNCH CLUB
SOCIAL
MOTHERS UNION
RESTORATION APPEAL GROUP

SAFEGUARDING

It is a legal requirement, under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults), that the PCC should appoint a relevant person who has due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults. The PCC of St Mary's has complied with this by appointing me as the Safeguarding Officer.

It is now a requirement, rather than a recommendation, that all PCC members should complete Basic Safeguarding Awareness training. Due to the pandemic this has to be completed online at the moment and details can be found on the Bath and Wells Diocesan website or by going directly to

<https://safeguardingtraining.cofeportal.org>

As Safeguarding Officer, I would like to remind you that our parish safeguarding policy is always available for you to read and if anyone ever has any concerns involving our young and/or vulnerable people please talk to me as soon as possible.

Nicola Parker

GENERAL DATA PRIVACY REGULATIONS MAY 2018

The PCC's General Privacy Notice and the Electoral Roll Privacy Notice are both published on the church's website and/or are available on request

Revd Peter Edwards

TREASURER'S REPORT

The finance committee met to receive reports on the financial situation of the church, to agree the following year's budget and to discuss and resolve any financial issues.

Overview

The financial results for the year have been impacted by the Covid-19 Virus pandemic. The church was closed for 19 weeks which reduced income, but expenditure was reduced only a little. The Unrestricted Funds Deficit for the year was £14,481. It was partially offset by £7,916 growth in our investments, and so the Net Expenditure was £6,565 and the Unrestricted Reserves are now £67,274.

A generous parishioner gave £106,250 (including Gift Aid tax) as a contribution to the Organ Restoration Fund. That fund now stands at £141,900 and will need to reach over £350,000 before restoration work can commence.

Unrestricted funds comprise the general operating expenses of the church and the other funds are for monies received and expended for certain specific purposes. In the summary accounts the Restricted Funds column contains five funds (Alms, Restoration, Emergency, Pastoral and Zambia), The Organ Fund accumulates funds for its restoration, and the Music Endowment Fund contains money given specifically for music at the church.

Assets

The Total Net Assets as at 31 December 2020 were £283,859 (2019: £162,358). Of these £67,274 (2019: £73,839) is for unrestricted use by the church for its general running costs) and the balance of £216,585 (2019: £88,519) is in restricted funds.

Unrestricted Funds

This fund records the income and expenditure of the church. The income from giving by the congregation (includes tax reclaimed Gift Aid) was £51,732 (2019: £51,645) which was an increase of £87 compared to the previous year.

Hall hire and Church hire reduced by £14,125

Income from the car park reduced by £10,309

Fees for weddings and funerals reduced by £1,731

We had a contribution of £2,000 towards joint expenses from our sister church St. John's.

TREASURER'S REPORT

Trade - Income of £220 came from the sale of FairTrade products; costs were £425 making a deficit of £205. Note that we have stock of £110 so that is a potential write off if it cannot be sold.

Other Voluntary Income

The church maintenance trust, (which is a separate fund which does not appear in our accounts) gave us £11,189,

Interest received was allocated proportionately to the Funds, Unrestricted was £1,402 making a Total Unrestricted Income of £90,728 (2019: £109,836)

Expenditure was £103,781 (2019: £108,797) of which the largest components was our quota to the Diocese (which goes to meet the cost of the clergy) of £50,728 (2019: £49,959 and maintenance of the building of £13,661 (2019: £13,958. Of this: masonry works, lead roofing and refurbishing the war memorials boards cost £5,575, repairs following the burglary cost £1,584. The balance comprised smaller items of general maintenance of the church, hall and garden and security. A further £13,465 (2019 £15,532) went on heat and lighting, cleaning and insurance

The net result for the year was a deficit of £14,481 (2019: £478 surplus).

Investments are revalued each year, and this year showed a gain of £7,916

The Unrestricted Funds carried forward are £67,274 (2019: £73,839).

The Restricted Funds

These balances carried forward represent the money received for specific purposes and not yet spent.

Alms	3,490
Liturgical Display	859
Restoration Appeal	56,259
Emergency	1,019
Pastoral	635
Zambia	2,423
	64,685
Music Endowment	10,000
Organ Restoration	141,900

The Restricted Funds

Alms are collections received but not yet remitted.

Restoration Fund monies are the accumulation of fund-raising efforts less monies expended.

We recovered VAT of £5,708 relating to expenditure in the previous year.

Income totalled £13,939 which included £10,500 from the sale of the 1541 Coverdale bible.

The lockdown prevented us from benefitting from the fete and Marilyn's lectures.

Emergency Fund has collections which are accumulated and disbursed to specific appeals e.g. a natural disaster.

The Flower Fund donations of £40 just covered expenditure of £40 and so the Fund is exhausted.

The Pastoral Fund is at the disposal of the parish priest. There was a collection of £63 and £499 was used for some pastoral grants.

Zambia - £54 alms collected for our link parish and the seminary in Zambia.

Organ Restoration Fund has benefitted from a donation of £106,250 from a parishioner.

The Unrestricted Funds Budget for 2021

It is difficult to anticipate income and expenditure whilst the Covid-19 pandemic restricts church activities.

Income: We are budgeting for £107,000.

In 2020 Income totalled £90,728

Expenditure: We are budgeting for a total of £108,000 (2019: £105,209).

The main item (which is difficult to budget) is church maintenance. We have allocated a round sum of £15,000

We have agreed that it is prudent to maintain reserves of around 6 months of budgeted expenditure which amounts to around £54,000

The budgeted Deficit of £1,000 for 2021 will reduce the Unrestricted Reserves to £66,274

Nick Lennard
Treasurer

ST MARY THE VIRGIN BATHWICK
PAROCHIAL CHURCH COUNCIL
Year ended 31 December 2020
STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Organ Fund	TOTAL FUNDS	
						2020	2019
		£	£	£	£	£	£
Income							
Voluntary Income							
Direct Giving	2(a)	55,675	18,711		109,357	183,743	69,836
Other	2(b)	11,189				11,189	39,949
Events & Activities Gross	2(c)	22,462	140		285	22,887	54,234
Other Ordinary Income	2(d)						
Income from Investment	2(e)	1,402	527	167	610	2,706	2,200
Total Income		90,728	19,378	167	110,252	220,525	166,217
Expenditure							
Grants	3(a)	200	5,997			6,197	9,664
Support Costs	3(b)	191				191	529
Directly relating to the Work of the Church	3(c)	93,326	(4,433)	167		89,060	173,039
Fundraising and Publicity	3(d)	147				147	2,497
Church Administration	3(e)	9,917				9,917	8,556
Total Expenditure		103,781	1,564	167		105,512	194,285
DEPRECIATION	4	(1,428)				(1,428)	(561)
Net Income/(Expenditure)		(14,481)	17,814		110,252	113,585	(28,629)
GAINS/LOSSES ON INVESTMENTS		7,916	-	-	-	7,916	9,101
NET MOVEMENT IN FUNDS		(6,565)	17,814		110,252	121,501	(19,528)
BALANCES BROUGHT FORWARD AT 1 JANUARY 2020		73,839	46,871	10,000	31,648	162,358	181,886
BALANCES CARRIED FORWARD AT 31 December 2020		67,274	64,685	10,000	141,900	283,859	162,358
The Notes on Pages 22 to 28 form part of these accounts							

ST MARY THE VIRGIN BATHWICK
PAROCHIAL CHURCH COUNCIL

BALANCE SHEET
at 31 December 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible Fixed Assets	4	4,728	5,444
Investments	5	<u>175,669</u>	<u>57,754</u>
		180,397	63,198
CURRENT ASSETS			
Debtors	7	23,246	13,098
Cash at Bank and in hand		<u>90,297</u>	<u>96,897</u>
		<u>113,543</u>	<u>109,995</u>
LIABILITIES; Amounts falling due within one year			
	8	(10,081)	(10,834)
NET CURRENT ASSETS		<u>103,462</u>	<u>99,161</u>
NET ASSETS		<u>283,859</u>	<u>162,358</u>
FUNDS			
	9		
Unrestricted		67,274	73,839
Restricted		64,685	46,871
Endowment		10,000	10,000
Organ Fund		141,900	31,648
		<u>283,859</u>	<u>162,358</u>
Approved by the Parochial Church Council on 13 April 2021 and signed on its behalf by:			
..... Fr. Peter Edwards Nicola Parker		
The Notes on Pages 22 to 28 form part of these accounts			

ST MARY THE VIRGIN BATHWICK
PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2020

1 ACCOUNTING POLICIES

See Appendix to Accounts

2 Income

	Unrestricted Funds	Restricted Funds	Endowment Funds	Organ Fund	TOTAL FUNDS	
	£	£	£	£	2,020 £	2019 £
2(a) Voluntary Income (direct giving)						
Planned Giving:						
Gift Aided Giving	39,376				39,376	37,808
Income Tax recoverable	10,733	1,901		22,043	34,677	12,698
Uncovenanted	1,623				1,623	3,598
Collections		3,437			3,437	6,668
Sundry Donations	3,943	13,373		87,314	104,630	9,063
	55,675	18,711		109,357	183,743	69,836
2(b) Other Voluntary Income						
Maintenance Trust	11,189				11,189	11,949
Legacies						28,000
	11,189				11,189	39,949
2(c) Events & Activities Gross Income						
Fetes, FairTrade etc	220	140			360	5,745
Magazines	457				457	965
Hall Hire	3,179				3,179	7,252
Church Use	2,789			285	3,074	13,126
PCC Fees	1,447				1,447	3,178
Car Park	11,627				11,627	21,936
St John's Contribution	2,000				2,000	2,000
Miscellaneous	743				743	32
	22,462	140		285	22,887	54,234
2(d) Other Ordinary Income						
2(e) Income from Investment						
Interest (Gross)	1,402	527	167	610	2,706	2,200
	1,402	527	167	610	2,706	2,200
Total Income	90,728	19,378	167	110,252	220,525	166,217

ST MARY THE VIRGIN BATHWICK
PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2020

Expenditure	Unrestricted Funds	Restricted Funds	Endowment Funds	Organ Fund	TOTAL FUNDS	
	£	£	£	£	2020 £	2019 £
Grants						
Missionary and Charitable Giving:						
Church Overseas - Missions	200	357			557	476
- Aid		68			68	365
Home missions and Church societies		223			223	572
Other Charities		4,157			4,157	7,057
Church Schools		1,192			1,192	1,194
	200	5,997			6,197	9,664
Support Costs						
Services						145
Publications	191				191	384
	191				191	529
Directly relating to the work of Church						
Ministry:						
Diocesan Common Fund	50,728				50,728	49,959
Clergy Expenses	1,963				1,963	3,611
Church Running Costs						
Heating and Lighting	3,763				3,763	4,387
Cleaning	3,529				3,529	4,642
Insurance:Buildings, Plate etc	3,665				3,665	3,573
Sacristy, Cassettes & Votive candles	837				837	842
Church Maintenance	13,661				13,661	86,454
VAT Refund on restoration last year		(5,708)			(5,708)	
Parish Magazine expenditure	75				75	87
Hall Running Costs:						
Heating and Lighting	2,508				2,508	2,925
Organ and Choir:						
Organist	5,215				5,215	7,105
Music and Choir	1,616	854	167		2,637	3,885
Organ/Piano Maintenance	1,874				1,874	2,607
Miscellaneous	3,252				3,252	2,481
Icon		382			382	
200th Anniversary 2020	639				639	
Flowers		40			40	481
	93,326	(4,433)	167		89,060	173,039
Fundraising and Publicity						
Costs of Events etc	147				147	2,497
	147				147	2,497
Church Administration						
Independent Examiners Fees	660				660	600
Printing and Copying	1,084				1,084	1,718
Stationery	953				953	606
Staff Costs	6,755				6,755	5,153
Office Telephone	465				465	478
	9,917				9,917	8,556
Total Expenditure	103,781	1,564	167		105,512	194,285

ST MARY THE VIRGIN BATHWICK
PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2020

4 FIXED ASSETS FOR USE BY THE PCC

		Freehold Land and Buildings		Total
		£	£	£
Gross Book Value	At Cost 1 January 2020	69,094	9,532	83,546
	Additions		713	713
	At 31 December 2020	69,094	10,245	84,259
Depreciation	At 1 January 2020	69,094	4,089	80,734
	Charge for year	0	1,428	1,428
	At 31 December 2020	69,094	5,517	82,162
Net Book Value	At 31 December 2020	0	4,728	4,728
	At 31 December 2019	0	5,444	1,673

The church rooms are an integral part of the Church site. The equipment comprises copy printer, a computer, a CD player, and a dishwasher.

5 INVESTMENTS

Investments at 1 January 2020	57,754
Investments in the year	110,000
Net surplus on revaluation at 31 December 2020	7,915
At 31 December 2020	175,669
At 31 December 2019	57,754

6 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Endowment Fund	Organ Fund	Total
	£	£	£		£
Fixed Assets	4,728				4,728
Investments	55,669		10,000	110,000	175,669
Current Assets	16,958	64,685		31,900	113,543
Current Liabilities	(10,081)				(10,081)
Fund Balance	67,274	64,685	10,000	141,900	283,859

7 DEBTORS

	2020	2019
	£	£
Income Tax Recoverable	9,006	7,785
Prepayments	5,625	4,819
Floats	140	140
Stock	110	265
St John's Bathwick	8,365	89
	23,246	13,098

ST MARY THE VIRGIN BATHWICK
PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2020

8 LIABILITIES: Amounts falling due within one year

	2020	2019
	£	£
Accruals and deferred income	2,662	2,603
Creditors for goods and services	7,419	8,231
	<u>10,081</u>	<u>10,834</u>

9 Analysis of Charitable Funds

	Balance at 01-01-20	Received	Paid	Balance at 31-12-20
Alms	5,165	4,204	5,879	3,490
Pastoral	1,071	63	499	635
Emergency Fund	796	224	0	1,019
Zambia	2,369	54	0	2,423
Liturgical Display	859			859
Restoration Fund	36,611	13,939	(5,708)	56,259
Flowers	0	40	40	0
Choir Fund		854	854	0
Restricted Funds	<u>46,871</u>	<u>19,378</u>	<u>1,564</u>	<u>64,685</u>
Organ Fund	<u>31,648</u>	<u>110,252</u>	<u>0</u>	<u>141,900</u>
	78,519	129,630	1,564	206,585
Endowment funds	<u>10,000</u>	<u>167</u>	<u>167</u>	<u>10,000</u>
Unrestricted funds	<u>73,839</u>	<u>98,643</u>	<u>105,208</u>	<u>67,274</u>
	<u>162,358</u>	<u>228,440</u>	<u>106,940</u>	<u>283,859</u>

The restricted fund comprises the Church Restoration Fund (£56,259) and the alms collected for church and other charities at home and abroad (£7,567).

The Organ Fund is used to repair and restore the organ.

The Endowment Fund comprises a single permanent endowment which allows income arising to be spent primarily for the encouragement of the choir particularly on the needs of youngsters and encouraging the study of music.

Analysis of Charitable Funds In the previous year

	Balance at 01-01-19	Received	Paid	Balance at 31-12-19
Alms	6,401	7,274	8,510	5,165
Pastoral	1,606	122	657	1,071
Emergency Fund	976	320	500	796
Zambia	1,731	638		2,369
Liturgical Display	859			859
Restoration Fund	68,048	41,415	72,852	36,611
Flowers	0	195	195	0
Restricted Funds	<u>79,621</u>	<u>49,964</u>	<u>82,714</u>	<u>46,871</u>
Organ Fund	<u>25,761</u>	<u>6,269</u>	<u>382</u>	<u>31,648</u>
	105,382	56,233	83,097	78,519
Endowment funds	<u>12,243</u>	<u>148</u>	<u>2,391</u>	<u>10,000</u>
Unrestricted funds	<u>64,261</u>	<u>118,937</u>	<u>109,358</u>	<u>73,839</u>
	<u>181,886</u>	<u>175,318</u>	<u>194,846</u>	<u>162,358</u>

ST MARY THE VIRGIN BATHWICK
PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2020

9 RELATED FUNDS

St Mary the Virgin, Bathwick Maintenance Trust Fund is a related fund.

Its Objects are: The maintenance of the fabric of the Parish Church of the Ecclesiastical Parish of St Mary the Virgin, Bathwick, Bath and the upkeep of the organ and furniture and fittings therein. If not required as above in any year, to further the religious and other charitable work of the Church of England in the said ecclesiastical parish.

10 RELATED PARTIES

No member of the PCC has been remunerated for services provided.

ST MARY THE VIRGIN BATHWICK
PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ending 31 December 2020

MISSIONARY AND CHARITABLE GIVING

Aid to the church in need	68	
Goa Anglican Centre	77	
Mercy in Action	137	
Oxford Mission	75	
Church Overseas - Missions		357
USPG	51	
Barnabas Fund	17	
Church Overseas - Aid		68
Additional Curates Society	90	
Bibles for Children	61	
Mission to Seafarers	72	
Walsingham	200	
Home missions and Church societies		423
Bath Sands	49	
Bath Street Pastors	64	
Bath Welcomes Refugees	77	
Bathwick Women's Refuge	117	
Children's Society	1,000	
Children's Society	27	
Christian Aid	106	
DHI	80	
Dorothy House	167	
Dorothy House	79	
Feed the Minds	58	
Genesis	144	
Food Bank	200	
Honorary Assistant Priests	300	
Julian House	175	
Month in Bath	76	
Open Christmas	64	
Pastoral Grants	499	
Soup Run	400	
Soup Run	200	
St Francis	66	
St Lukes	99	
St Lukes	10	
Woodland Trust	101	
Other Charities		4,157
St. Mary's Bathwick School	1,193	
Church Schools		1,193
		<u>6,197</u>

ST MARY THE VIRGIN BATHWICK

PAROCHIAL CHURCH COUNCIL

ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

St Mary the Virgin Bathwick PCC meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. Details of the funds held are provided in Note 9. Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Income recognition

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accounted for when receivable. Rental income from the letting of church premises is recognised when the rental is due. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure recognition

Grants and donations are accounted for when paid over, or when awarded, if that award creates a legal or constructive obligation on the PCC.

The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalised and depreciated in the financial statements over their currently anticipated useful economic life on a straight-line basis. Equipment used within the church premises is depreciated on a straight-line basis over five years.

Preparation of accounts on a going concern basis

The PCC reported that the Unrestricted Funds deficit for the year of £6,565 caused by the pandemic was ameliorated by the increase in value of investments amounting to £7,916. The Restricted Funds benefited from the sale of the Coverdale Bible of £10,500. The Organ Fund benefitted from a donation of £106,250 from a parishioner.

The trustees have undertaken a review of the income and expenditure for the next 12 months and are of the view that the PCC will continue to operate on a going concern basis for the next 12 months.

**Independent examiner's report to the Parochial Church Council ("PCC") of
St Mary the Virgin, Bathwick**

I report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages 20 to 28.

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required or this year under s.144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under s145 of the 2011 Act;
- follow procedures laid down in the General Directions given by the Charity Commission (under s145(5)(b) of the 2011 Act; and,
- state whether particular matters have come to my attention.

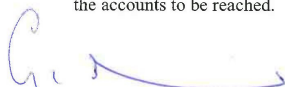
Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s130 of the 2011 Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Graham Barber
Chartered Accountant
Graham Barber Accountancy Ltd
4 Beaufort West
Bath
BA1 6QB

24 April 2021

**Minutes of the Annual Vestry Meeting held in St Mary's Church on
Sunday 11th October 2020, during the 10:30 Eucharist, with Fr. Peter Edwards in the Chair**

Fr. Peter welcomed people to the postponed Annual Vestry Meeting and following Annual Parochial Church Meeting, which owing to the current restrictions due to the Covid-19 pandemic was being held during the Eucharist (taking the place of the sermon).

Fr. Peter then opened the meeting with prayer.

Those present: Churchwardens Nicola Parker and Janet Howard, plus 60 people on the parish electoral roll and 16 as observers not on the electoral roll. Also, Fr. Antony Claridge (Assistant Priest) as an observer.

Apologies for absence: Shelia Edwards, Judy Mason and Neville Mason.

Minutes of the Vestry Meeting 7th April 2019. Copies were provided before the meeting rather than the normal practice of the minutes being read by the honorary secretary.

Nicholas Lennard proposed and Molly Wedge seconded that they be accepted; agreed unanimously.

Election of Churchwardens

Before proceeding to the election of churchwardens Fr. Peter expressed his heartfelt thanks for all Nicky Parker and Jan Howard had done during the Covid-19 pandemic, in both supporting him personally and within the life of the church, in particular for the pastoral support they had provided to many of the congregation through regular phone calls during lock-down. He then presented them each with a gift as a token of his appreciation and thanks. Nicky, on behalf of the churchwardens, then thanked Fr. Peter for all that he had done during the past difficult months of the pandemic. She also thanked Clare, his wife, for all the support she had given to him over this difficult time.

Fr. Peter reported that there were 2 nominations for the position of Churchwardens:

Nicola Jane Parker; proposed by Thelma Ann Paterson-Fox and seconded by Marilyn Joan Kirby Janet Iris Howard; proposed by Marilyn Joan Kirby and seconded by Patricia Helen Moss

There being no further nominations, the two people named above were duly elected to serve as Churchwardens in the Parish of St Mary the Virgin Bathwick for the ensuing year.

Deputy Churchwardens:

Fr. Peter then expressed his thanks for the work that Peter Lockyer, Keith Moss and Dawn Lennard carry out behind the scenes as "Tuesday Bankers".

Fr. Peter proposed from the chair that Peter Lockyer, Keith Moss and Dawn Lennard continue as Deputy Churchwardens with the role of "Tuesday Bankers", Julia Brownbridge seconded this motion and these three appointments were agreed unanimously by the meeting.

Any other business: None

There being no further business the meeting was closed.

Fr Peter Edwards, Rector of Bathwick

Minutes of the Annual Parochial Church Meeting
Sunday 11th October 2020 (following Annual Vestry Meeting)
Held during the 10:30 Eucharist due to Covid -19 pandemic restrictions

The list of Apologies and the Attendance is noted as being the same as for the Annual Vestry Meeting. To confirm the Minutes of the Annual Parochial Church Meeting of the 7th April 2019. Julie Brown proposed, and Jenny Jones seconded that the minutes be accepted as a correct record. This was agreed unanimously by the meeting.

Matters arising from the Minutes. None

To receive the New Electoral Roll. Andy Parker reported the total on the Electoral Roll remained at 134 as two members had died, and two new members had been added.

To receive the Annual Parish Reports. Copies of the report booklet were available for 4 weeks before the meeting. In order to keep the meeting as brief as possible, rather than going through each report individually Fr. Peter thanked all those who had contributed in so many different ways to the running of St Mary's, before mentioning in particular Carole Stickney who was stepping down from organising the flower arranging team, a role she had carried out faithfully for a number of years. He then appealed for new people, either individually or as a team to offer to take on this important role. Fr. Peter added that reading through the reports it was clear that there are a number of other areas which would welcome support, of if anyone was interested "consider yourself invited"!

Fr. Peter then asked for a proposer and seconder for the reports as published in the booklet (filed with these minutes). Marcus Wedge proposed, and Ross Manaton seconded that the reports contained in the said booklet be accepted; agreed unanimously.

To elect 3 members of Deanery Synod to service for 3 years. Fr. Peter announced that he had received the following 3 nominations:

Stephen William Charles Howard: proposer Nicola Jane Parker; seconder Janet Iris Howard

Nicola Jane Parker: proposer Janet Iris Howard; seconder Helen Walker Lees

Julia Rosemary Brownbridge: proposer Marilyn Joan Kirby; seconder Janet Iris Howard

There being no further nominations these three were duly elected to serve on Deanery Synod. Fr. Peter thanks them for offering to serve in this capacity.

Election of members of the Parochial Church Council. Fr. Peter announced that there were 4 vacancies for three years, 2 vacancies for 2 years and one vacancy for one year and that he had received 4 nominations as detailed below:

Ruth Rosemary Beavin: proposer Nicola Jane Parker; seconder Janet Iris Howard

Margret Clare Goodhart: proposer Nicola Jane Parker; seconder Janet Iris Howard

Nicholas Peter Lennard: proposer Marilyn Joan Kirby; seconder Janet Iris Howard

Carole Harriett Skepper Stickney: proposer Marilyn Joan Kirby; seconder Nicola Jane Parker

There were no further nominations.

Fr. Peter declared the above duly elected to serve for the normal 3 year term.

He then thanked them for offering to serve in this capacity.

Appointment of an Independent Examiner for the Finances of the PCC.

Nick Lennard proposed, and Nicky Parker seconded that Graham Barber be appointed as Independent Examiner for the Finances of the PCC; agreed unanimously.

AOB: None.

The meeting ended at 11:05 am

Fr. Peter Edwards, Rector of Bathwick

**ST MARY'S, BATHWICK, ANNUAL VESTRY & PAROCHIAL MEETINGS
ON SUNDAY 9th MAY 2021 during the Parish Eucharist at 10:30 a.m.**

AGENDA FOR ANNUAL VESTRY MEETING,

1. Apologies for Absence
2. To confirm the Minutes of the Vestry Meeting of Sunday 11th October 2020
3. Matters arising
4. To elect two Churchwardens to serve for the ensuing year
5. To appoint deputy Churchwarden(s) for the ensuing year
6. Any other business

AGENDA FOR ANNUAL PAROCHIAL CHURCH MEETING, following the Vestry Meeting

1. To confirm the minutes of the Meeting of Sunday 11th October 2020
2. Matters arising
3. To receive the Electoral Roll
4. To receive the Parish Annual Reports (published in the booklet), secretary's, churchwardens' & treasurer's reports need to be formally received
5. To elect 4 members of the Parochial Church Council to serve for 3 years
6. To appoint an Independent Examiner for the Finances of the PCC
7. Matters arising there-from: "any person may ask questions about parochial matters, or bring about a discussion of such matters, by moving to give any recommendation to the PCC in relation to its duties" (Rules of Business for Annual Meetings)

AGENDA FOR THE PCC MEETING immediately following the Annual Parochial Church Meeting

1. Apologies for absence
2. To welcome newly elected members
3. To elect a Vice Chairperson
4. To effect co-options
5. To appoint an Honorary Treasurer
6. To appoint an Honorary Secretary
7. To appoint members to the Standing Committee
8. To appoint an Electoral Roll Officer
9. Dates of 2021 meetings
10. Any other business