

**All Saints Church, Pontefract**

**Financial Statements  
for the Year Ended 31 December 2021**

## **All Saints Church, Pontefract**

---

### **Receipts and Payments Accounts for the Year Ended 31 December 2021**

---

	<b>Page</b>
Trustees annual report	1
Independent examiners report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the financial statements	7
Further analysis of receipts and payments	8

---

## Trustees Annual Report

---

The Parochial Church Council of the Parish of All Saints, Pontefract (PCC) has the responsibility of co-operating with the Vicar, Reverend Canon June Lawson and with Reverend Mark Watkins as Associate Priest with particular care for All Saints, in promoting in the ecclesiastical parish, the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England and the whole mission of the church, pastoral, evangelistic, social and ecumenical and to carry this forward as part of the Benefice of Pontefract which includes the Parish of St. Giles with St. Mary's.

The PCC is committed to enabling as many people as possible to worship at our church and become part of the parish community at All Saints. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament.

The PCC has adopted and will continue to review and follow the Safeguarding Policy as found in the Church of England's published document, 'Protecting All God's Children - 2010' as amended during 2017 and taking into account any current or future amendments. The PCC has adopted the 'Parish Dashboard' system as a method of monitoring progress with Safeguarding systems, and this will continue to be explored during 2022.

The church hall continues to be occupied by the Saviour Trust, who do invaluable work in housing the homeless people not only in this community but in Leeds and other localities as well. The building is in a state of good repair and they pay an annual rent for the use of the building. The formalisation of this lease (rental agreement) has been an ongoing project of the PCC for the past 18 months or so, in consultation with the Leeds Diocese due to the DBF having an interest in the property, and in consultation with the local community. This looks like it will be completed early in 2022.

Work on the perimeter walls of the churchyard has continued during the year under the works of Wakefield Council, who are responsible for the graveyard as it is closed to burials now, and this work will continue into 2022, until the whole perimeter has been made safe and repaired. So far the whole of the north wall has been completely rebuilt and repaired and work on the east end and south side will begin in spring 2022. The west wall is actually in good repair, having been the subject of extensive work a few years ago.

The next Quinquennial Inspection is due in 2023 but with the retirement of Peter Pace as Architect there was a need to appoint another Architect this year to take us to the next inspection and beyond. The PCC have therefore appointed David Barker of AHR, as the Inspecting Architect - <https://www.ahr-global.com/David-Barker> if you wish to find out more about them, but they are an established firm with strong connections to ecclesiastical buildings and experience over many years of the Church of England Faculty processes and etc.

The church building is in overall good repair but there are some problems with plasterwork degradation due to porous stonework and moisture ingress. This will need to be addressed, with the stonework and rainwater goods being attended to first. The works carried out on the stonework and guttering/downpipes in 2018 would not appear to have addressed this problem. It is planned to address the loose plasterwork early in 2022 and a suitable contractor is in process of being appointed to carry this work out. The intention is to bring down all the loose plasterwork and then to give the fabric time to breathe and dry out, and to that end some work has been carried out around the whole building with regard to rainwater goods and drainage in order to help the walls dry out and the old boiler flue has been topped off to prevent rain entering it.

There is some maintenance work needed to the mechanics of the Belfry Bell Ringing arrangements, and some work to a small area of the flooring in that area. This is in hand and should be completed in 2022 first quarter.

Portable Appliance Testing, Fire precautions and extinguisher checks, gas supply and boiler checks and a full testing and checking of the main electrical system have been carried out, and some repairs were necessary to the electrical system due to rodent damage to insulation of some cables near the meter.

The new heating boiler continues to work well, with no problems in 2021.

As with the previous year, 2021 continued to be a very unusual and difficult year in many respects due to the COVID-19 Pandemic and resulting restrictions and lockdowns. Although a return to worship in church has been possible this has continued to bring with it significant financial issues as giving income and income from fees has been affected, but this was somewhat mitigated by a number of Local Authority Covid Business grants.

Introduced towards the end of 2019, the Parish Giving Scheme has resulted in a continued boost to regular giving that has been maintained throughout the 2021. This has also enabled the recovery of significant Gift-Aid tax reclamation, and in most cases giving has been increased in line with inflation via the scheme's review of personal giving process. An Electronic Point of Sale type terminal in Church and an Online Giving button on the Parish Website have also been of help in this area, enabling contactless and online giving. A further addition of a downloadable 'QR Code' based instant access giving button has yet to see significant use as it has not really been possible to promote this method with either our congregation or other visitors.

As the year came to an end we were once more entering a lockdown period, albeit not as severe as some we have seen in the recent past, but we are looking forward to the opening up throughout the coming year of our more usual work in the community as we continue to be witnesses to the love of God in Christ to those around us and those who turn to us for help and support.

I wish to say a big thank you to everyone who has been involved in the running of our Parish during this very difficult year, especially to the PCC members for their time and input and to those who have taken on some of the extra responsibilities arising from the need to take extra precautions when the building has been open for public worship by directing visitors and looking after their safety as they come for Worship. Thanks too to our PCC Secretary, Paddy, for her continued support, even whilst working from home, in the preparation of weekly readings, magazines, etc. and supporting the PCC in their work.

I also wish to say a big 'Thank You' to those members of the local Clergy and others who stepped up during my extended period of illness during the year, and to Canon June for chairing the PCC, giving direction, help and guidance to them and doing the lion's share of the planning of services, events, pastoral offices and organising the rota.

Thanks too are due to Neil, our organist, for his work in choosing and pre-recording many of the hymns we have used during the year, and to our Worship Group for their musical offerings, and their return to regular live music during the services has been especially a blessing to us all.

And many thanks to our Clergy: Revd Wayne Phillips and Reader(s) Anita Hayes and Jackie Guest

Rev. Mark Watkins - Associate Priest.

#### Disability and Inclusivity

Disability and Inclusion we can only report briefly -  
Because of problems resulting from the pandemic, the PCC has not had the ability to assess how we have responded to the needs of people with disabilities. We will continue to review our policy, provision and identify any further action needed over the coming year.

#### Electoral Roll Report

At the close of 2021 there were 71 in total on our Electoral Roll.

#### Proceedings of the PCC

The PCC has met during the year and since the COVID-19 restrictions have been relaxed these meetings have been able to take place 'Face-to-Face' in the building. Significant Items discussed during the year in particular have continued to be the implications during the various lockdowns and restrictions, the provision of Online alternative services during those times, the reviews of policies and the level of payment of Parish Share in the light of the financial situation extant at the beginning of the year. We are pleased in particular this year that All Saints has been able to pay a significant portion of the Parish Share - a figure that reflects the cash in hand at the bank by the year end and the actual size and demographic of our worshipping congregation.

#### Financial Statements of the PCC


The financial statements that form part of this report have been examined as required in line with the requirements of the Charities Act 2011.

#### List of the PCC Membership and Officers

The following people were members of the PCC for the year ended 31 December 2021:

Rev. Canon June Lawson - Vicar	David Brown - Disability and Inclusivity
Reverend Mark Watkins - Associate Priest	Brenda Hall - Safeguarding
Reverend Wayne Phillips - Curate	Patricia Pilkington
Brian Pilkington - Hon Treasurer	Anita Hayes - Church Warden
Paddy Ward - Hon Secretary	Madge Beaumont - Electoral Roll Officer
Jackie Hyde - Church Warden	Kristopher Hyde
Neil Aspland	Vic Maranian

Approved by the PCC on 6th April 2022 and signed on its behalf by:

  
Reverend Canon J Lawson, Chair

  
P Ward, Secretary

---

**Independent Examiners Report to the PCC of All Saints Church**

---

I report to the Parochial Church Council (PCC) on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 3 to 6.

**Responsibilities and basis of report**

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Church Accounting Regulations 2006 ('the Regulations') and S1.44 (2) of the Charities Act 2011 ('the Act').

I report in respect of my examination of the church's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act and the Church Guidance 2006 Edition.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
- or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

KJA Kilner Johnson Limited

KJA Kilner Johnson Ltd

Network House

West 26

Stubs Beck Lane

Cleckheaton

BD19 4TT

## Receipts and Payments Accounts for the Year Ended 31 December 2021

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
<b>Receipts</b>						
<b>Voluntary receipts</b>						
Planned givings		10,911	-	-	10,911	13,196
Collections at services		6,621	-	-	6,621	3,076
All other giving/voluntary receipts	4a	1,744	117	-	1,861	21,917
		19,277	117	-	19,394	38,188
<b>Activities for generating funds</b>						
Government Grants		18,417	-	-	18,417	11,334
Investment Income	4b	13	-	-	13	38
Church activities	4c	28,299	-	-	28,299	17,149
<b>Total receipts</b>		66,006	117	-	66,123	66,709
<b>Payments</b>						
<b>Church activities</b>						
Diocesan parish contribution		32,077	-	-	32,077	2,500
Ministry expenses		-	-	-	-	-
Church running expenses	4d	33,368	310	-	33,678	27,991
Missions giving and donations	4e	-	-	-	-	350
		65,445	310	-	65,755	30,841
<b>Costs of generating funds</b>		-	-	-	-	-
<b>Total payments</b>		65,445	310	-	65,755	30,841
<b>Excess of receipts over payments</b>		560	(193)	-	368	35,868
Transfer between funds		3,338	(3,338)	-	-	-
		3,898	(3,531)	-	368	35,868
Cash at bank and in hand at 1 January		29,989	5,148	20,374	55,511	30,977
Cash at bank and in hand at 31 December		33,888	1,617	20,374	55,879	55,511

## Statement of Assets and Liabilities as at 31 December 2021

	Unrestricted funds £	Designated funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
<b>Cash funds</b>					
Lloyds TSB Current Account	35,505	1,617	20,374	55,879	19,838
Lloyds TSB Covenant Account	-	-	-	-	35,674
Cash in hand			-	-	-
	<u>35,505</u>	<u>1,617</u>	<u>20,374</u>	<u>55,879</u>	<u>55,511</u>
<b>Other monetary assets</b>					
Saviour Trust	-	-	-	-	5,920
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,920</u>
<b>Assets Retained for church use</b>	2	149,544	-	-	149,544
<b>Liabilities</b>					
Interest Free Loan - Boiler	-	-	-	-	5,333
Accountancy	1,200	-	-	1,200	300
	<u>1,200</u>	<u>-</u>	<u>-</u>	<u>1,200</u>	<u>5,633</u>

Approved by the PCC on ..... and signed on its behalf by:

.....  
Reverend Canon J Lawson, Chair

.....  
P Ward, Secretary



## Notes to the Financial Statements

### 1. Basis of preparation

The financial statements of the PCC have been prepared in accordance with the Church Accounting regulations 2006 using the Receipts and Payments basis.

### 2. Fixed assets

Fixed assets retained for church use is made up of the Church Hall. The assets are recorded at cost.

### 3. Movement in restricted funds

The movements in restricted funds during the year were:

	Balance B/fwd £	Receipts £	Payments £	Transfer £	Balance C/fwd £
<b>Restricted</b>					
Church Gates	10,000	-	-	-	10,000
Boiler Fund	-	-	-	-	-
Church Hall	10,374	-	-	-	10,374
	<u>20,374</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,374</u>

The church gate fund represents accumulated donations for the maintenance of the church gates.

The church hall fund represents accumulated funds from the renting out of the hall which has been allocated for the maintenance and upkeep of the property.

### 4. Movement in designated funds

The movements in restricted funds during the year were:

	Balance B/fwd £	Receipts £	Payments £	Transfer £	Balance C/fwd £
<b>Designated</b>					
Bell Fund	3,221	117	-	(3,338)	-
Clock Repair	1,927	-	(310)	-	1,617
	<u>5,148</u>	<u>117</u>	<u>(310)</u>	<u>(3,338)</u>	<u>1,617</u>

The bell fund represents accumulated donations for the maintenance of the church bells.

The clock repair fund represents accumulated donations for the maintenance of the church clock.

### 5. Government Grants

Government grants received relate to the COVID 19 pandemic. This income stream is not anticipated to continue in the 2022 financial year.

## Further Analysis of Receipts and Payments

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
<b>Receipts</b>						
a) All other giving/voluntary receipts						
Bell Fund		-	117	-	117	20
Leeds Diocese		-	-	-	-	4,590
Boiler Fund		-	-	-	-	284
Donations		1,744	-	-	1,744	5,689
		1,744	117	-	1,861	21,917
b) Investment Income						
Bank interest		13	-	-	13	38
		13	-	-	13	38
c) Church activities						
Fees for weddings and funerals		11,972	-	-	11,972	2,087
Sundry		-	-	-	-	1,366
Parish magazine Income		7	-	-	7	15
Church hall lettings		16,320	-	-	16,320	13,680
		28,299	-	-	28,299	17,149
<b>Payments</b>						
d) Church running expenses						
Organist and vocalist fees		5,134	-	-	5,134	8,489
Accountancy		300	-	-	300	600
Costs of services		1,149	-	-	1,149	127
Printing, stationery and telephone		1,561	-	-	1,561	3,506
Church building running expenses		13,657	-	-	13,657	11,822
Church repairs and maintenance		11,569	310	-	11,879	3,447
		33,368	310	-	33,678	27,991
e)						
Mission giving and donation						
Children's society/Christingle		-	-	-	-	350
		-	-	-	-	350