

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024
FOR
SHEPHERD'S VOICE MINISTRIES

Appiatse & Associates
Chartered Certified Accountants
191 Waltham Way
Chingford
London
E4 8AG

SHEPHERD'S VOICE MINISTRIES

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FOR THE YEAR ENDED 31 MARCH 2024

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SHEPHERD'S VOICE MINISTRIES
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees are pleased to present their report together with financial statements for Shepherds Voice Ministries for the twelve months ended 31 March 2024.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objects are:

- 1) To advance the Christian faith,
- 2) The relief of poverty, sickness and distress among church members and the community,
- 3) Any other charitable purposes according to the laws of England and Wales and the Trustees may from time to time think fit.

Ministry aims and purpose

The aim and purpose of the ministry is to reach a wider audience throughout the UK, and across the borders and strengthen the outreach activities. The Senior Pastor, Trustees and all Volunteers work as a team in achieving and fulfilling the objectives of the ministry. The Senior Pastor Bakka always prays for all the church volunteers to remain a holy spirit led team that drives the Ministry to achieve its annual objectives.

Public benefit

The trustees of Shepherd's Voice Ministries had due regard to the public benefit guidance published by the Charity Commission in compliance with its duties under section 17 of the Charities Act 2011.

The Church exists to:

1. Reach a wide audience throughout UK and increase awareness of the gospel.
2. Help people to grow as Christians through mutual support and care and
3. Help people in need through outreach activities,

The trustees consider that for these reasons the charity meets these public benefit requirements.

SHEPHERD'S VOICE MINISTRIES
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

Governance

The Trustees have the legal responsibility of the management of Shepherd Voice Ministries and the church pastoral Ministry is led by Senior Pastor Braz Bakka and Pastor Florence Kyokunda Bakka with the help of Volunteer Assistant Pastor Shelton Nyarenda. Senior Pastor Bakka has the overall responsibility of the management and general flow of all the ministerial services..

The Trustees, the Senior Pastor and Pastor Florence Kyokunda Bakka work with elders, and volunteers who work together to ensure that the aims and objectives of the Ministry are met and the different ministries and branches run smoothly. Volunteers, Trainee pastors and Elders also support Sunday and Mid-week meetings ensuring the smooth running of the church.

Pastoral Services

Services were held mid-week every Tuesday, Friday evening and Sunday morning. Mid-week meetings are held in the evening to ensure the time is accommodating and accessible for all types of groups, by this consistency is maintained throughout the year. The services are targeted to encourage members to keep and observe an active life in Christ. Members are encouraged to listen to the word of God by revisiting recorded church programs via social media platforms.

The Church membership has grown since live streaming was introduced as a way to reach out to more members worldwide. Our Media Team are doing a great Job of recording pastors preaching and live streaming weekly on YouTube and Facebook. The use of social media has proven to be very effective in increasing the growth of the church.

Information, advice and guidance:

The church continues to issue out evangelism and service promotional leaflets to all potential members within the Luton and London communities. This remains an on-going process to reach the diverse community. The Church has now centralised its ministerial operation in Luton and continue to use these premises as the main church Hall and church office.

Our church website continues to be a reaching out tool enabling testimonies, and word of encouragement from the Senior Pastor and assistant Pastors to reach the wider audience. The website is the church's online communication tool which is always kept up to date by our Media Team.

1) Recruitment and appointment of new Trustees

All trustees are recruited in line with the governing documents and receive appropriate training commensurate with their responsibilities. As part of the induction programme, trustees are provided with constitutional, governance, financial and organisational documentation. Trustees also receive regular updates and are made aware of relevant events and training opportunities in order to keep their knowledge and skills up to date..

2) Governance

The Trustees have the legal responsible of the management of Shepherd Voice Ministries and the church pastoral Ministry is led by Senior Pastor Braz Bakka and Pastor Florence Bakka with the help of Volunteer Assistant Pastor Shelton Nyarenda. Senior Pastor Bakka has the overall responsibility of the management and general flow of all the services.

The Trustees, the Senior Pastor and Pastor Florence Kyokunda Bakka work with elders, and volunteers who work together to ensure that the aims and objectives of the Ministry are met and the different ministries and branches run smoothly. Volunteers, Trainee pastors and Elders also support Sunday and Mid-week meetings ensuring the smooth running of the church

SHEPHERD'S VOICE MINISTRIES
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

3) Technical and Video Recording

The word of GOD is also disseminated to members through recorded Pastoral teachings CDs on biblical principles on how to walk in faith. This is an on-going evangelism process to promote the word of God and the growth of the church.

4) Volunteering

The efforts of Volunteer staff are at the heart of the Charity. The Church is grateful for the untiring efforts of its volunteers who are involved in service provision in all London and Luton branches.

The Ministry is continuously taking steps to increase our pool of professional Volunteers through improved recruitment and retention policies, and providing high quality training in pastoral leadership, ushering, singing, playing instruments, and video recording. Professionals whose expertise can benefit the running of the church are always encouraged to voluntarily take part to share their experience.

Individual skills are enhanced through our mid-week meetings from our Senior Pastors and daily prayers including bible teaching/reading in all our venues.

5) Collaborations

Kansanga Miracle Centre

Shepherd's Voice Ministries has developed and continues to establish links and partnership with Kansanga Miracle Centre Church in Uganda. Pastor Bakka always endeavours to visit and preach at Kansanga Miracle Centre at least once or twice every year sharing his unique brand of delivering the gospel to Church members there. The church continues to share and strengthen its relationship with Kansanga in furtherance of the Gospel beyond United Kingdom.

ACHIEVEMENT AND PERFORMANCE

Achievements in 2023/2024

- The church has successfully been able to start youth services one a month with appointment of a youth Pastor who is fully engaged with the youth within the ministry teaching and encouraging them to remain in God's path as observed in the
- Surrounding communities have been enriched by our constant promotional material which also includes words of encouragement presented to them through our leaflet distribution. This remains on-going to win souls by evangelising for the ministry.
- Prospective church members are getting to know about our ministry, church services and live programmes in the United Kingdom through this social media platform. We are beginning to see the positive Impact of Live-streaming on membership levels as we have been constantly reviewing it.

Challenges encountered and changes going in to 2023/2024

The ministry through its evangelism team would like to reach out to as many members of the community as possible especially the youth. It is the Ministry's plan to engage an experienced street Pastor to teach the evangelism teams how to approach any potential member of the church. The cold seasons are still a challenge to spread the gospel on the streets..

SHEPHERD'S VOICE MINISTRIES
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

FINANCIAL REVIEW

In 2023/24 church income has increased from £147512 to £171352 representing an overall increase of £23840 from last year. This Increase has been attributed to consistent attendance and increase in church members. The church is collectively determined to maintain this upward trend in the 2024/2025 financial year.

This healthy financial position enables the church continue to meet all its expenses without the need to borrow any funds. The strong willingness in giving by our members across all the ministerial services continue to be a contributing factor to the cash flow position of the church. The ability to retain more committed and dedicated members of the church congregation is another contributing factor.

The church continues to fulfil its public benefit objective by identifying and assisting the needy. The church's plan is to increase support towards the needy communities and support the immediate needs of other small charities in further fulfilling its charitable and public benefit objectives within the United Kingdom. The church wages and payroll expenses are mainly for those working full time in the Ministry carrying out day to day pastoral and counselling duties.

The main source of the Church income is through tithes and offering which is willingly given by the members of our ministry. We would like to thank all the church members who have consistently given their tithes and offering to enable all the financial commitments of the church to be sufficiently catered for.

All the accounts are prepared on a going concern basis and all the income and expenses are recorded using suitable accounting policies and consistently.

FUTURE DEVELOPMENTS

The church continues to grow, and we anticipate an increase in membership and resources to achieve our vision.

Our long term vision includes:

- Extending the Gospel of Jesus Christ to many parts of the United Kingdom, and beyond.
- Advertising and promoting the Gospel on Facebook and other Social Media platforms in 2024/25
- Contributing to the alleviation of poverty and meeting the needs of poor people in deprived areas through financial donations.
- Expanding the Sunday School and Youth ministries within the church setting
- Supporting and expanding women's ministry and church conferences on a quarterly and half yearly basis.

SHEPHERD'S VOICE MINISTRIES
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Strategic objectives, aims and purposes of Shepherd's Voice Ministries

Shepherd's Voice Ministries was founded in 2010 by the Senior Pastors Braz and Florence Bakka in Luton, to advance the Christian faith here in the United Kingdom. In addition to Luton Sunday Service Branch the church also run Mid-week meetings in the following venue:

- Ark Globe Academy - Tuesday - Evening Service from 24/Aug/23

The Senior Pastor Bakka ministers at the Sunday and all the mid-week meetings preaching, praying, and encouraging all members to maintain a dedicated and committed relationship with God. We the Trustees thank our Pastors for their commitment, dedication and for working tirelessly in all the church services every week and counselling church members all year round in 2023/2024.

Shepherd's Voice Ministries strives to meet spiritual, emotional and practical needs of people from diverse cultural and ethnic backgrounds through prayer, evangelism and outreach programmes.

Strategic objectives, aims and purposes of Shepherd's Voice Ministries

The charity's objects are:

- 1) To advance the Christian faith,
- 2) The relief of poverty, sickness and distress among church members and the community,
- 3) Any other charitable purposes according to the laws of England and Wales and the Trustees may from time to time think fit.

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The aim and purpose of the ministry is to reach a wider audience throughout the UK, and across the borders and strengthen the outreach activities. The Senior Pastor, Trustees and all Volunteers work as a team in achieving and fulfilling the objectives of the ministry. The Senior Pastor Bakka always pray for all the church volunteers to remain a holy spirit led team that drives the Ministry to achieve its annual objectives.

Charity constitution

Shepherd Voice Ministries is a registered charity number 1137848 governed by its Governing document as amended on 7th February 2011.

Risk management and internal controls

The risk management policy is designed to identify and analyse operational and other risks facing Shepherd's Voice Ministries and where at unacceptable levels, to take steps to mitigate the risks. The same internal control system of record keeping and accounting is consistently applied across all the church branches. It is the responsibility of the Church Voluntary Administrator to ensure all documents of accounting significance are filed, referenced and kept under lock and key at all times in our Church Building offices. The Church Administrator reports to the Trustees on all administrative, accounting and decision making relating to charity financial matters. Under no circumstance should the Administrator make charity decision without obtaining authorisation signatory from the serving Trustees. This ensures control, segregation of duties and approvals of payments prior to effecting them..

All Volunteers involved in the counting and recording of Tithes and Offering are accountable to church Trustees. It is a requirement that all cash be counted and signed for by a minimum of 2 Volunteer Adult church members. Trustees from time to time review the church accounting systems to ensure adequate controls are always in place.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1137848

SHEPHERD'S VOICE MINISTRIES
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

Principal address

28-30 Victoria Street
Luton
LU1 2UA

Trustees

Ms M Chaonza
Ms J Ngotezi
D Zimuto
Ms S Nabwami (appointed 20.9.24)
Ms B C M Akwom Jura (appointed 19.9.24)

Independent Examiner

Appiatse & Associates
Chartered Certified Accountants
191 Waltham Way
Chingford
London
E4 8AG

ACKNOWLEDGEMENTS

We the Trustees would like to extend our gratitude to Pastor Bakka, all our members, volunteers, ushers, musicians, media team, elders, volunteer pastors, evangelism teams, administration and all our valued Partners for the great support in the 2023/24 financial year.

Approved by order of the board of trustees on 6 February 2025 and signed on its behalf by:

Ms M Chaonza - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SHEPHERD'S VOICE MINISTRIES

Independent examiner's report to the trustees of Shepherd's Voice Ministries

I report to the charity trustees on my examination of the accounts of Shepherd's Voice Ministries (the Trust) for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ekow Appiatse

Appiatse & Associates
Chartered Certified Accountants
191 Waltham Way
Chingford
London
E4 8AG

7 February 2025

SHEPHERD'S VOICE MINISTRIES

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	31.3.24 Unrestricted fund £	31.3.23 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		<u>171,352</u>	<u>147,512</u>
EXPENDITURE ON			
Raising funds		154,670	105,469
Charitable activities			
Welfare expenses		32,725	11,461
Outreach projects		-	3,888
Other		<u>1,045</u>	<u>13,132</u>
Total		<u>188,440</u>	<u>133,950</u>
NET INCOME/(EXPENDITURE)		(17,088)	13,562
RECONCILIATION OF FUNDS			
Total funds brought forward		207,040	193,478
TOTAL FUNDS CARRIED FORWARD		<u>189,952</u>	<u>207,040</u>

The notes form part of these financial statements

SHEPHERD'S VOICE MINISTRIES

BALANCE SHEET
31 MARCH 2024

		31.3.24	31.3.23
		Unrestricted	Total
		fund	funds
	Notes	£	£
FIXED ASSETS			
Tangible assets	5	23,954	25,927
CURRENT ASSETS			
Debtors	6	15,999	15,999
Cash at bank		149,999	169,085
		165,998	185,084
CREDITORS			
Amounts falling due within one year	7	-	(3,971)
NET CURRENT ASSETS		165,998	181,113
TOTAL ASSETS LESS CURRENT LIABILITIES		189,952	207,040
NET ASSETS		189,952	207,040
FUNDS	8		
Unrestricted funds		189,952	207,040
TOTAL FUNDS		189,952	207,040

The financial statements were approved by the Board of Trustees and authorised for issue on 6 February 2025 and were signed on its behalf by:

M Chaonza - Trustee

D Zimuto - Trustee

J Ngotezi - Trustee

The notes form part of these financial statements

SHEPHERD'S VOICE MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

SHEPHERD'S VOICE MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

3. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.24	31.3.23
Pastor	1	1
Administration	1	1
	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	147,512
	<u> </u>
EXPENDITURE ON	
Raising funds	105,469
Charitable activities	
Welfare expenses	11,461
Outreach projects	3,888
Other	13,132
Total	<u>133,950</u>
NET INCOME	13,562
RECONCILIATION OF FUNDS	
Total funds brought forward	193,478
	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u><u>207,040</u></u>

SHEPHERD'S VOICE MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

5. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2023	1,838	27,779	39,537	6,950	76,104
Additions	6,012	-	-	-	6,012
At 31 March 2024	7,850	27,779	39,537	6,950	82,116
DEPRECIATION					
At 1 April 2023	1,489	18,515	23,223	6,950	50,177
Charge for year	1,590	2,316	4,079	-	7,985
At 31 March 2024	3,079	20,831	27,302	6,950	58,162
NET BOOK VALUE					
At 31 March 2024	4,771	6,948	12,235	-	23,954
At 31 March 2023	349	9,264	16,314	-	25,927

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24 £	31.3.23 £
Prepayments	15,999	15,999

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24 £	31.3.23 £
Taxation and social security	-	3,071
Other creditors	-	900
	-	3,971

8. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	207,040	(17,088)	189,952
TOTAL FUNDS	207,040	(17,088)	189,952

SHEPHERD'S VOICE MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	171,352	(188,440)	(17,088)
TOTAL FUNDS	<u>171,352</u>	<u>(188,440)</u>	<u>(17,088)</u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	193,478	13,562	207,040
TOTAL FUNDS	<u>193,478</u>	<u>13,562</u>	<u>207,040</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	147,512	(133,950)	13,562
TOTAL FUNDS	<u>147,512</u>	<u>(133,950)</u>	<u>13,562</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	193,478	(3,526)	189,952
TOTAL FUNDS	<u>193,478</u>	<u>(3,526)</u>	<u>189,952</u>

SHEPHERD'S VOICE MINISTRIES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	318,864	(322,390)	(3,526)
TOTAL FUNDS	<u>318,864</u>	<u>(322,390)</u>	<u>(3,526)</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

SHEPHERD'S VOICE MINISTRIES

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	31.3.24 £	31.3.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Tithes & offering	171,352	147,512
Total incoming resources	171,352	147,512
EXPENDITURE		
Raising donations and legacies		
Wages	29,283	34,852
Pensions	2,234	2,640
Rent and rates	78,490	31,238
Insurance	1,378	1,421
Telephone	2,045	2,671
Printing, postage & stationery	240	-
Sundries	707	1,696
Pastors' allowances	16,290	11,773
Volunteer Expenses	690	-
Website expenses	1,583	2,088
Travelling & motor expenses	9,633	5,155
Instruments services & repairs	992	445
Musicians' fees	3,120	2,970
Plant and machinery	1,590	117
Fixtures and fittings	2,316	2,965
Motor vehicles	4,079	5,438
	154,670	105,469
Charitable activities		
Other operating leases	1,356	983
Welfare expenses	25,694	8,950
Conference expenses	860	3,888
	27,910	13,821
Other		
Property maintenance	1,045	13,132
Support costs		
Finance		
Bank charges	392	328
Card charges	3,223	-
	3,615	328

This page does not form part of the statutory financial statements

SHEPHERD'S VOICE MINISTRIES

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	31.3.24 £	31.3.23 £
Finance		
Governance costs		
Accountancy and legal fees	<u>1,200</u>	<u>1,200</u>
Total resources expended	<u>188,440</u>	<u>133,950</u>
Net (expenditure)/income	<u>(17,088)</u>	<u>13,562</u>

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