

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31st December 2021
for
BRITISH ASSOCIATION FOR MUSIC THERAPY**

Simpson Wreford & Partners
Chartered Accountants
Suffolk House
George Street
Croydon
Surrey
CR0 0YN

**Contents of the Financial Statements
for the year ended 31st December 2021**

	Page
Report of the Trustees	1 to 10
Independent Examiner's Report	11
Statement of Financial Activities	12
Balance Sheet	13 to 14
Notes to the Financial Statements	15 to 26
Detailed Statement of Financial Activities	27 to 28

BRITISH ASSOCIATION FOR MUSIC THERAPY

Report of the Trustees for the year ended 31st December 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The British Association for Music Therapy (BAMT) is the professional body for music therapy in the UK, providing both practitioners and non-practitioners with information, professional support, and training opportunities. It is also a charity committed to promoting and raising awareness of music therapy and providing information to the general public.

Our aims are:

- To promote the art and science of music therapy;
- To promote the use and development of music therapy for children and adults with a wide range of needs;
- To promote the understanding of music therapy for the general public;
- To advance education in music therapy.

Our mission continues to be:

- To promote the profession and practice of music therapy in the UK;
- Act as a voice for those who could benefit from music therapy and for those who provide music therapy.

Recruitment and appointment of new trustees

In accordance with the Articles of Association, any person who is so willing may act as a Trustee and may be elected by ordinary resolution of the members.

At the third AGM after his or her appointment or election, a Trustee shall retire and be eligible to be re-elected for a further two three-year terms. No elected Trustee may serve for a period of more than nine years without a period of at least one year out of office.

Induction and training of new trustees

New Trustees undergo orientation sessions which include observation at a Board meeting prior to becoming a Trustee and visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Articles of Association and financial performance are also covered. Trustees are encouraged to attend external training events which assist them in undertaking their role.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Via regular meetings and other forms of communication, the Trustees have examined all areas of operation and have identified the key risks to which the organisation is exposed.

In the opinion of the Trustees, the Association has established processes and systems which under normal circumstances should allow the risks identified by them to be mitigated to an acceptable level in its day-to-day operations.

**Report of the Trustees
for the year ended 31st December 2021**

OBJECTIVES AND ACTIVITIES

Public benefit

The Trustees have complied with their duty in Section 17 of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission. The benefit to the public is demonstrated by the activities and achievements contained in this report.

Reserves policy

The Charity aims to hold reserves equivalent to one year's expenditure. In calculating this figure, the direct costs of the biannual conference are excluded as it is always planned that the conference is self-financing. This level of reserves allows for unexpected demands on resources as well as providing funds for future expansion by investing in new services and enhancing support to members. At the balance sheet date free reserves stood at £275,968 compared to unrestricted expenditure of £188,042 for the year.

ACHIEVEMENT AND PERFORMANCE

In this section, BAMT's subcommittee Chairs and BAMT Officers report on their committees' activities and achievements for the year in support of the charity's objects as set out in its governing document.

Governance Committee

Neil Varey, Chair of the Governance Committee

Brief description of role

The Memorandum and Articles of BAMT have been drawn up to ensure that there is a clear understanding of responsibilities, rights and powers of the trustees and members. This governing document is supported by a set of regulations which give greater detail about membership and associate membership, organisational structures and procedures.

The aim of the Governance Committee is to review the current policies set out by BAMT on a regular basis and to respond to and support the professional development needs of individual BAMT members and the UK music therapy profession as a whole. This includes identifying gaps in the current BAMT Policies and responding to changes in legislation to ensure that BAMT operates in a professional manner and promoting the profession and practice of music therapy in the UK.

Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects

Having only taken the Chair of the Governance Committee in July 2021 I can only report on achievements since that time.

The main achievements are as follows:

- New Grievance Policy for Trustees.
- New Grievance Policy for Employees/Trustees.
- Review and re-prioritisation of all BAMT policies.

Training and Education Committee

Adrienne Freeman, Chair of the Training and Education Committee

Brief description of role

The Training and Education Committee (TEC) is a committee comprising the Programme Leaders of the 8 Master Degree music therapy training programmes within the UK. The Programme leader from Limerick remains on the Committee in an Associate capacity.

**Report of the Trustees
for the year ended 31st December 2021**

The remit of the TEC is:

- To speak on behalf of all training programmes on matters that affect training of music therapists to BAMT as the professional body, and through BAMT to other bodies on which BAMT has representation (e.g. HCPC, AHPELF, HEE/Prof Body Education and Training Network).
- To respond in a timely way on matters wholly or largely to do with education and training, both at the request of BAMT and on its own initiative.
- To consider the present and future needs of the music therapy profession as these relate to trainings and any threats or opportunities to these and act in the best interests of the profession as a whole.
- To consult with stakeholders/users (including service users, students, placement managers, employers etc) about the current and future needs of the profession.
- To advise BAMT on matters to do with education and training.
- To work together as a committee to continue to provide high standards of learning and teaching in music therapy across the UK.
- The TEC additionally supports and advises therapists/academic institutions that are considering setting up music therapy training programmes.

Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects

The COVID-19 pandemic has continued to have a great impact on all programmes, with pressure having been placed particularly on the practice-based learning component of training. Conversely, the pandemic has enhanced digital experience. TEC meetings have continued to take place via remote platform, with the group providing crisis management, resource sharing and valuable support during ongoing challenges posed by the pandemic. Business meetings are held biannually with informal meetings interspersed as required. In 2021 the annual training event was for the first time held separately to any other meetings.

The TEC has met 6 times during 2021, with much email exchange between meetings.

Issues and topics discussed and addressed have included:

- **Equality, Diversity, Inclusion and Belonging (EDIB):** June's training event was facilitated by a member of EDIMS (Equality and Diversity in Music Studies) and focused on 'Decolonising Music Therapy Practice: Pathways Forward'. Much work on EDIB is ongoing, including consideration of access, content and face of training delivery. An EDIB informal discussion group has recently been launched for all programme staff.
- **Planning recruitment of next TEC Chair:** A working party was formed to revise the Knowledge and Skills document, assisted by the CEO and a Trustee with HR experience. Recruitment is following BAMT processes, with the post out for advert at the time of writing this report.
- **Buddying system** has continued to be used to support new programme leaders.
- **Apprenticeship Scheme** remains under consideration, with many logistical difficulties encountered.
- **BAMT's new Director of Education and Professional Affairs** will have a key role in the committee's future work.

Summary of the main achievements for the role for the year (as a result of the main activities undertaken)

The committee members shared and agreed ways to address some of the aspects of the Master Degree Education and training programmes.

In response to the continued challenges posed by the pandemic to the delivery of training, the committee values its supportive and collaborative platform of information exchange where programmes share practice, challenges and establish compatibility in adapting to and meeting their HEI and HCPC standards.

The HCPC Standards of Proficiency and Standards of Education and Training were central to all of the discussions ensuring the best care for Service Users and Students.

In a climate where there is increased time pressure for all, the training programmes continue to be committed to meeting and communicating together, resulting in highly valuable mutual understanding and development of the range of music therapy training available.

**Report of the Trustees
for the year ended 31st December 2021**

International Officer

Tessa Watson

Brief description of role

The role exists primarily to promote BAMT and UK music therapy to the international community of music therapy, particularly as UK representative for the European Music Therapy Confederation (EMTC). There is close liaison with Trustees and members in the exchange and dissemination of material and information.

The majority of the tasks for this role involve responding to queries and signposting enquirers to information and BAMT personnel relating to the following:

- UK music therapy
- Registration
- Placements and internships

Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects

The main activities continue to be:

- The active response to enquiries (mainly via email) about the training and practice of music therapy in the UK. Some enquirers wish to train, or may be Music Therapists qualified in countries other than the UK, trainers or employers. Central to these dialogues is the promotion of music therapy in the UK. Where additional information or knowledge is required, enquirers are signposted to relevant contacts within or outside BAMT. This includes liaison with programme leaders
- Provision of informative responses to questions from UK Music Therapists about potential practice outside the UK. This frequently includes giving detailed advice about training and registration. Additional information is given through signposting to relevant contacts within or outside BAMT, including EMTC.
- Information exchange between EMTC and BAMT in order to develop the understanding and promotion of music therapy between countries and across Europe. This includes information about bids for GA and EMTC conferences (eg 2022).
- Informative responses to questions from music therapists outside the UK regarding HCPC international route to registration, and signposting to resources.
- Attendance at the European Music Therapy Confederation General Assembly online in 2021. This assembly enables the representation and promotion of UK music therapy to the European community of music therapy.
- Managing the production of succinct, high quality minutes for the EMTC assembly and associated meetings over 2 days in 2021.
- Work on the European Music Therapy Standards (EMTS) committee. Working on a large survey of training programmes across Europe, to gather together data on standards of safe and effective music therapy practice. This has involved liaison with TEC, gathering information and working with EMTC regarding the development and position of UK training courses. I have been central to the work undertaken to put together and analyse the survey/data.
- Contributing to writing and presenting at European Congresses as appropriate for EMTC (currently planning for 2022).
- Contributing to planning for the EMTC contribution to the 2022 conference (including the 30 year celebration and events).
- Contact with European representatives from the Northern European area, including online meetings.
- Updating the UK information on EMTC webpages as required.
- Information sharing to EMTC about registration/regulation and the working of systems relating to this (such as CPD), and supporting the development of other such systems across Europe.
- Writing and presenting part of a webinar with European colleagues from EMTC to promote music therapy across Europe (November 2021).

All of this work enables both the promotion and sharing of practice and developments across Europe.

**Report of the Trustees
for the year ended 31st December 2021**

Summary of the main achievements for the role for the year (as a result of the main activities undertaken)

- Liaison with BAMT Trustees and the exchange and dissemination of information from BAMT to EMTC and vice versa. Throughout the year, a wide range of information is passed to BAMT and BAMT members in the form of newsletters and information for bulletins.
- Acting as a link for enquirers with a broad range of queries relating to UK music therapy and the interface with Europe/the rest of the world. Providing high quality and detailed information to enquirers.
- Likewise responding to UK enquirers about music therapy work and practice outside the UK and signposting to detailed resources/contacts.
- Close working with the EMTC and continual development of the collaborative exchange of information and discussion of issues relating to music therapy across Europe.
- Continued work with the EMTC European Music Therapy Training Standards committee to continue to analyse data and develop guidelines for safe and effective standards of education and training in Europe.
- Promoting and informing the public about music therapy in the UK through the timely and accurate response to queries from a broad range of enquirers.

Journal Committee

BJMT Editors: Tessa Watson, Alison Barrington and Emma Millard

Donald Wetherick joined the team in December 2021

Brief description of role

The British Journal of Music Therapy, published twice a year, is a peer-reviewed journal that is online with Sage publications. The journal is for music therapists and other professionals interested in all aspects of music therapy, and publishes research, original articles, essays and book reviews from a variety of perspectives and approaches

Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects

The main activities of the journal remain largely the same with innovations from year to year:

- Receiving and processing of articles for publication through ScholarOne online system, including special editions. For 2022 this includes considering the possibility of a conference edition for EMTC 2022 that will include all abstracts (dependent upon agreement by SAGE).
- The continued provision of high standards of editorial engagement with the consideration, peer review and editing of articles, essays and book reviews.
- Regular Editorial team meetings via zoom (and one face to face meeting in 2021).
- Continual development of the Editorial team (Recruitment of new Editors, Emma Millard and Donald Wetherick in 2021 following a formal appointment process with BAMT).
- Reworking of the Editorial Board, to become a more diverse representation of key partners.
- Continuing good relationships with SAGE.
- Running the Tony Wigram essay prize biennially.
- Working with BAMT to maintain a high level of governance regarding recruitment to the Editorial team and delivery of the journal.

Summary of the main achievements for the role for the year (as a result of the main activities undertaken)

- The promotion of the art and science of music therapy in the UK and internationally through the publication of 2 Editions of BJMT online with Sage publications.
- To continue to produce BJMT throughout the pandemic despite the considerable challenges (particularly in securing peer reviewers for articles).
- A special EDIB Edition will be published in May 2022.
- More extensive use of ScholarOne functionality to streamline the process of production, and generally more streamlined use of technology for the Editorial team's work.
- We were pleased to welcome Emma Millard to the BJMT team in early 2021, this has spread the workload across the 3 Editors.
- We are very pleased to welcome Donald Wetherick to the BJMT Editorial team in December 2021.

**Report of the Trustees
for the year ended 31st December 2021**

- The Editorial team have met with Helen Davies (BAMT Trustee) to consider how best to develop the Editorial Board to become a more diverse representation of the key partners of BJMT, and how to use this board to represent through the journal the diverse face of music therapy in the UK and internationally.
- The editors have begun to plan the International Music Therapy journal editors' meeting which they will lead at EMTC June 2022.

FROM THE BAMT CHAIR OF TRUSTEES

Eleanor Tingle

The continuing impact of the COVID-19 pandemic has been an ongoing issue for our profession in the last year. The British Association for Music Therapy (BAMT) has continued to work to provide support and guidance to its membership and the wider profession throughout this time. The ongoing hard work of the core team led by Chief Executive Andrew Langford, the Board of Trustees, and volunteer officers has been extraordinary. Thanks in particular to Andrew; to our Operations Director, Usha Aravinth; and to my predecessor in the role of Acting Chair, Jonathan Cousins-Booth. Together they have shown grit and commitment in working to ensure that our Music Therapy community continues not only to grow but to evolve as we focus on crucial issues such as equality, diversity and inclusion, against a backdrop of ever changing Covid guidance and unpredictable requests for support in difficult situations.

Following the postponement of our conference due to be held in Queen's Belfast in 2020. The uncertainty surrounding COVID-19 meant that it would not be safe to hold this event in Belfast. The conference moved to a virtual platform that enabled 574 delegates from all around the world to meet together in April 2021 to celebrate Music Therapy. As the original conference was to be hosted by Belfast, we felt it was important that the virtual conference was symbolically hosted there as well. The work to increase awareness of Music Therapy in Northern Ireland continues, with government funding streams becoming available for Music Therapists to set up work in Primary Schools and possibility of a training course for Music Therapists in the next few years.

The conference provided an opportunity to hear about the incredible work going on in the profession despite the pandemic. Whilst a virtual event, there was still space for advice clinics, networking and even a live music with bands and choirs from Belfast. At a time where many people were anxious, we were pleased that through multiple feedback channels, we heard not only that the conference offered a safe space to meet and reconnect with colleagues and the profession but also that this was an accessible conference that facilitated inclusion and belonging. We ensured that, where possible, professional captions had been added to all pre-recorded presentations and that presentation slides were readable via a screen reader. We acknowledge that we are on a journey with accessibility and seek to continue to develop for EMTC 2022 at QMU near Edinburgh.

Across the year we have continued to develop our Vision, Mission and Values alongside working on our strategic plan to be launched in 2022. Both of these seek to build into our structures systems that ensure Music Therapy moves into the future with embedded principles and operational processes which allow an ongoing means of assuring equality, diversity, inclusion and belonging (EDIB).

At Board level we have been sorry to lose Chanda Viette and Jonathan Cousins-Booth. We have welcomed Anthony Sullivan and Neil Varey who bring a great deal of experience and expertise. I am privileged and delighted to have become the Chair of Trustees. After many years as a clinician, researcher and service provider, I hope to further serve music therapy through this role with a focus on delivering a strong strategic framework based on our inclusive Vision, Mission and Values.

After much planning, we have developed a new operational role to lead on professional matters and develop mechanisms for better supporting our members and ensuring further growth and awareness of the profession. Jonathan Cousins-Booth takes on the role of Director of Education and Professional Affairs after a robust round of recruitment.

BRITISH ASSOCIATION FOR MUSIC THERAPY

Report of the Trustees for the year ended 31st December 2021

Our AGM took place virtually on 11 December 2021. Arrangements for this were in part impacted by the pandemic and we hope that in the future this event will move back to an earlier date and be accompanied by an additional event for members. Our need to recruit new trustees was announced at the AGM. Board meetings and committee meetings continue to take place virtually with, when possible, an annual whole Board in person 'away day' event. We hope that we will be able to recruit an increasingly diverse Board and the move to virtual meetings as an ongoing arrangement will allow many to apply who would not be able to do so were there a geographical requirement on attendance.

On behalf of all at the BAMT, I would like to thank the many volunteers who have continued to take forward our work through another year which has been difficult for many as we cope with the ongoing pandemic. Special thanks to Andrew, Jonathan, Usha, Lisa, Clare, and the Board of Trustees for their dedication, hard work and determination to continue to develop both the BAMT and the Music Therapy profession.

FROM THE BAMT CHIEF EXECUTIVE OFFICER

Andrew Langford

To add to the Chair's report, I would really like to applaud the vast amount of Music Therapists who have been able to continue to provide much needed services to so many people who benefit from the therapeutic benefits of Music Therapy. The profession has worked through extremely difficult times and has certainly learnt a lot and become more robust as a result.

I will not repeat Eleanor's remarks but suffice to say Thank You to all who enabled BAMT to do so much including an extremely successful conference, continued work on EDIB issues and increasing our directory of supportive guidance and information on COVID-19.

Work continues to get better recognition and equitable standing for music therapy. This includes working towards the profession being validated as both Allied Health Professionals but also within the Psychological Professions. Although it differs in the four nations the vast majority of AHP students have access to the training bursary - this is not the case anywhere for Music Therapy students and BAMT will continue to raise this as inequity and discrimination with the aim of getting the bursary for all of our students in the future. Similarly, most AHPs have their placement providers paid for providing their practical training and once again we are seeking equity for music therapy placements so that hopefully this will increase and better support placement providers.

I am also pleased to report that we are now working a lot more closely with art and drama therapy colleagues which is enabling us to be far more effective in responding to statutory consultations including: NICE, SIGN, HCPC, AHP strategies etc. It is also great for the profession to be involved in the National Centre for Creative Health - this will support in improving recognition for music therapy and to work with other committed organisations and individuals on campaigning for best possible holistic care, support and treatment. The National Centre for Creative Health will advance good practice and research, inform policy and promote collaboration, helping foster the conditions for creative health to be integral to health and social care and wider systems. (www.ncch.org.uk)

It has been extremely satisfying to see the different ways in which Music Therapy has been recognised and our profile raised including Josie Nugent and the team at the Foyle Down Syndrome Trust with additional Children in Need funding for Music Therapy, an OBE for Alexia Quin from Music as Therapy International, in recognition of her contribution to music therapy and the ARU music therapy team's Queen's Anniversary Prize, for world-leading work in music therapy.

I am indebted to the commitment and hard work of the board and staff team and delighted to welcome Jonathan in his new role as Director of Education and Professional Affairs.

So now we look forward to the European Music Therapy Conference in Edinburgh in June 2022 where we hope to bring to the fore diverse and radical perspectives within and around music therapy. These may "shoogles" conventional ideas, practices, and methodologies, opening up conversations about future directions for Music Therapy.

BOARD OF TRUSTEES

The Board of Trustees met six times during the year. There were two new appointments at the AGM in December 2021 and the chair at the EGM in August 2021. Expanding the Board has brought new experience and perspectives, from both within music therapy and beyond.

**Report of the Trustees
for the year ended 31st December 2021**

SUB-COMMITTEES

The Board is currently supported by eight sub-committees:

- Finance
- Governance
- Training and Education
- Supervision
- Continued Professional Development
- British Journal of Music Therapy
- Conference
- Archiving

BAMT STAFF**Core Team**

The BAMT core team structure comprises the following roles:

- Chief Executive Officer (part-time, 0.6FTE)
- Operations Director (full time, 1.0FTE)
- Administration Officer (part-time, 0.6FTE)
- Director of Education and Professional Affairs (part-time, 0.6FTE)
- PR Officer (part-time, 5 hours/week)

MEMBERSHIP

BAMT continued to see an increase in membership during 2022 with the total membership reaching 1215.

Throughout the year, the number of members in each category tends to oscillate, reflecting the annual cycle of trainees graduating, qualified members moving to full practitioner status a year after qualifying, practitioners taking career breaks, moving overseas or retiring. The membership numbers below show the changing pattern of memberships during the past five years. To make it easier to compare, the membership types have been grouped into 3 main categories. They are members (full practitioner, newly qualified practitioner, retired, overseas and transitional members), trainees (all trainee members) and associates (full and concessionary associate members). The membership has been compared for 5 years.

Music Therapists registered with HCPC 2018 -2022

	2018	2019	2020	2021	2022
HCPC	1,053	1,080	1,162	1,174	1,278

BAMT Membership 2018 -2022

	15 July 2018	15 July 2019	1 January 2020	1 January 2021	1 January 2022
BAMT					
Members (Full, NQ, Transitional, Overseas, Career Break, Retired)	952	949	984	984	1,029
Trainees (All Trainee Members)	41	93	112	112	104
Associates (Full and Concessionary)	56	60	58	58	82
	1,049	1,102	1,154	1,154	1,215

BRITISH ASSOCIATION FOR MUSIC THERAPY

Report of the Trustees for the year ended 31st December 2021

FINANCIAL REVIEW

Agnes Laheurte, Treasurer & Chair of the Finance Committee

Brief Description of the role

The role of the Treasurer, supported by the Finance Committee, is to oversee the sound financial management of BAMT in order to ensure its operations remain sustainable. The directors consider that it has been a satisfactory year for the charity. The figures in this report are for the period January 2021- December 2021.

BAMT made a surplus of £42,925 during the period ending 31 December 2021.

Income

The charity received total income of £252,506. Income from subscriptions was £168,021. The charity received £20,068 in donations (including a legacy of £17,764). During the financial year BAMT also received a grant of £2,500 from HSC Research & Development Division.

Expenditure

Total expenditure for the period was £209,581.

Restricted and Designated Funds

At the end of the financial year BAMT had a total amount of £46,629 in restricted funds. These restricted funds can only be spent for the purposes stated by the donors at the time of the donation. In addition, BAMT had another £90,314 in designated funds, which have been set aside by the trustees for specific purposes. The designated funds comprise accumulated conference surpluses (to be used for CPD activities) and funds for projects supporting the provision of music therapy in under-served communities.

In summary the key features of the period were as follows:

The Finance sub-committee continued to meet regularly to oversee the management of BAMT's finances. The systems of internal control are being strengthened by regular review of internal policies and control processes. This year this process was supported by completing an internal control self-assessment provided by the Charity Commission (CC). The questions in this document are designed to help charity trustees and their advisers evaluate the charity's performance against the legal requirements and good practice recommendations set out in the commission's guidance on internal financial controls for charities. BAMT will review the charity's performance at least once a year.

The charity closed the year with a surplus from ordinary activities of £42,925. BAMT maintains a good level of reserves to protect its sustainability. At year end, reserves were above the target level set by our reserves policy. The reserves level forms part of the regular KPIs continuously reviewed by the Finance Committee.

BAMT continues to ensure the financial stability of the organisation by operating annual budgets and financial plans. These are presented to the Finance Committee at each meeting.

We are extremely thankful to our members, donors and everyone who provides their support in the smooth running of the organisation.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07301585 (England and Wales)

Registered Charity number

1137807

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Report of the Trustees
for the year ended 31st December 2021**

Registered office

24-27 White Lion Street
London
N1 9PD

Trustees

E Tingle - BAMT Chair (appointed 17.6.21)
M C Rizkallah - Vice-Chair
J A G Cousins-Booth (resigned 23.8.21)
A Rowley (resigned 7.6.21)
T Watson
J E Carmichael (resigned 5.3.21)
A P Freeman
H P Davies
R J Wood
A Laheurte - Treasurer
C T Viette (resigned 5.8.21)
J E Kirkwood
N Varey (appointed 19.5.21)
A J Sullivan (appointed 19.5.21)
V Sleight

Company Secretary

U Aravinth

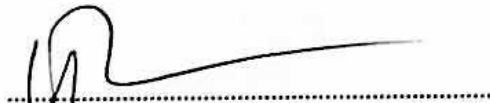
Independent Examiner

Simpson Wreford & Partners
Chartered Accountants
Suffolk House
George Street
Croydon
Surrey
CR0 0YN

Bankers

Unity Trust Bank Plc
Birmingham
B1 2HB

Approved by order of the board of trustees on 13th Jan 2022 and signed on its behalf by:


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Eleanor Tingle – Chair of Trustees

**Independent Examiner's Report to the Trustees of
British Association for Music Therapy**

Independent examiner's report to the trustees of British Association for Music Therapy ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ACA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Patrick du Casse
ACA
Simpson Wreford & Partners
Chartered Accountants
Suffolk House
George Street
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Date: 23 June 2022.....

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Statement of Financial Activities
for the year ended 31st December 2021**

		Unrestricted funds £	Restricted funds £	31.12.21 Total funds £	31.12.20 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	22,166	402	22,568	3,290
Charitable activities	4				
Promotion of music therapy		229,897	-	229,897	179,839
Investment income	3	24	17	41	645
Total		252,087	419	252,506	183,774
EXPENDITURE ON					
Charitable activities	5				
Promotion of music therapy		207,350	200	207,550	187,547
Other		2,031	-	2,031	2,490
Total		209,381	200	209,581	190,037
NET INCOME/(EXPENDITURE)		42,706	219	42,925	(6,263)
Transfers between funds	17	(2,473)	2,473	-	-
Net movement in funds		40,233	2,692	42,925	(6,263)
RECONCILIATION OF FUNDS					
Total funds brought forward		326,049	43,937	369,986	376,249
TOTAL FUNDS CARRIED FORWARD		366,282	46,629	412,911	369,986

The notes form part of these financial statements

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Balance Sheet
31st December 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.12.21 Total funds £	31.12.20 Total funds £
FIXED ASSETS					
Tangible assets	11	839	-	839	1,118
Investments	12	4,000	8,000	12,000	18,779
		<u>4,839</u>	<u>8,000</u>	<u>12,839</u>	<u>19,897</u>
CURRENT ASSETS					
Stocks	13	910	-	910	910
Debtors	14	46,838	-	46,838	47,962
Cash at bank		316,028	35,937	351,965	352,790
		<u>363,776</u>	<u>35,937</u>	<u>399,713</u>	<u>401,662</u>
CREDITORS					
Amounts falling due within one year	15	(2,333)	2,692	359	(51,573)
		<u>361,443</u>	<u>38,629</u>	<u>400,072</u>	<u>350,089</u>
NET CURRENT ASSETS					
		<u>361,443</u>	<u>38,629</u>	<u>400,072</u>	<u>350,089</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>366,282</u>	<u>46,629</u>	<u>412,911</u>	<u>369,986</u>
NET ASSETS		<u>366,282</u>	<u>46,629</u>	<u>412,911</u>	<u>369,986</u>
FUNDS	17				
Unrestricted funds				366,282	326,049
Restricted funds				46,629	43,937
TOTAL FUNDS				<u>412,911</u>	<u>369,986</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

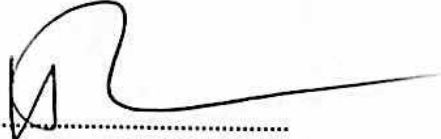
The notes form part of these financial statements

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Balance Sheet - continued
31st December 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 23rd June 2022 and were signed on its behalf by:



.....
Eleanor Tingle – Chair of Trustees

The notes form part of these financial statements

**Notes to the Financial Statements
for the year ended 31st December 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

British Association for Music Therapy meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transactional value unless otherwise stated in the relevant accounting policy.

Going Concern

The trustees consider that there are no material uncertainties about British Association for Music Therapy's ability to continue as a going concern. The trustees have considered the level of funds held and expected level of income and expenditure for 12 months from authorising these financial statements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees therefore consider it appropriate to prepare the accounts on the going concern basis given the charitable operations, current projections and historic performance.

Legal status of the Charity

The charity is a company limited by guarantee and has no share capital.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets are stated at historical cost less accumulated depreciation less any accumulated impairment losses.

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Fixtures and fittings	- 15% on cost
Computer equipment	- 25% on reducing balance

Stocks

Stocks are valued at the lower of cost and estimated selling price less costs to complete and sell, after making allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors

Other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

Cash at bank and in hand

Cash is represented by deposits with financial institutions repayable without penalty on notice of not more than 24 hours.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to third party and the amount due to settle the obligation can be measured or estimated reliably.

Creditors are recognised at their settlement amount after allowing for any trade discounts due.

Financial Instruments

The charity only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities.

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

2. DONATIONS AND LEGACIES

	31.12.21	31.12.20
	£	£
Donations	1,888	2,638
Gift aid	416	652
Legacies	17,764	-
Grants	2,500	-
	<u>22,568</u>	<u>3,290</u>

Grants received, included in the above, are as follows:

	31.12.21	31.12.20
	£	£
Other grants	<u>2,500</u>	<u>-</u>

3. INVESTMENT INCOME

	31.12.21	31.12.20
	£	£
Deposit account interest	<u>41</u>	<u>645</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.12.21	31.12.20
		£	£
Journal income	Promotion of music therapy	1,925	2,133
Subscriptions	Promotion of music therapy	168,021	156,806
Meetings	Promotion of music therapy	-	583
Conferences	Promotion of music therapy	59,951	20,317
		<u>229,897</u>	<u>179,839</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities £	Support costs (see note 6) £	Totals £
Promotion of music therapy	<u>200,661</u>	<u>4,900</u>	<u>1,989</u>	<u>207,550</u>

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Other resources expended	-	-	2,031	2,031
Promotion of music therapy	1,406	583	-	1,989
	<u>1,406</u>	<u>583</u>	<u>2,031</u>	<u>4,020</u>

Support costs, included in the above, are as follows:

Management

	31.12.21 Promotion of music therapy £	31.12.20 Total activities £
Insurance	1,255	505
Trustee and other governance meeting expenses	-	2,442
Trustee expenses	151	649
	<u>1,406</u>	<u>3,596</u>

Finance

	31.12.21 Promotion of music therapy £	31.12.20 Total activities £
Bank charges	304	285
Depreciation of tangible fixed assets	279	373
	<u>583</u>	<u>658</u>

Governance costs

	31.12.21 Other resources expended £	31.12.20 Total activities £
Accountancy fees	2,031	2,490
Legal fees	-	11,855
	<u>2,031</u>	<u>14,345</u>

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.21	31.12.20
	£	£
Depreciation - owned assets	279	373
Independent examiner fees	1,200	1,580
Independent examiner fees - other accountancy services	175	-
	<u> </u>	<u> </u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2021 nor for the year ended 31st December 2020.

Trustees' expenses

Trustee expenses, relating to conference costs, totalling £151 (2020 - £649) were paid to 1 (2020 - 4) trustee during the year.

9. STAFF COSTS

	31.12.21	31.12.20
	£	£
Wages and salaries	112,273	90,602
Social security costs	6,687	4,883
Other pension costs	3,396	2,159
	<u> </u>	<u> </u>
	<u>122,356</u>	<u>97,644</u>

The average monthly number of employees during the year was as follows:

	31.12.21	31.12.20
Administration	1	1
Development	1	1
Operations	1	1
	<u> </u>	<u> </u>
	<u>3</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,890	400	3,290
Charitable activities			
Promotion of music therapy	179,839	-	179,839
Investment income	645	-	645
Total	183,374	400	183,774
EXPENDITURE ON			
Charitable activities			
Promotion of music therapy	186,572	975	187,547
Other	2,490	-	2,490
Total	189,062	975	190,037
NET INCOME/(EXPENDITURE)	(5,688)	(575)	(6,263)
RECONCILIATION OF FUNDS			
Total funds brought forward	331,737	44,512	376,249
TOTAL FUNDS CARRIED FORWARD	326,049	43,937	369,986

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st January 2021 and 31st December 2021	3,212	12,281	15,493
DEPRECIATION			
At 1st January 2021	3,212	11,163	14,375
Charge for year	-	279	279
At 31st December 2021	3,212	11,442	14,654
NET BOOK VALUE			
At 31st December 2021	-	839	839
At 31st December 2020	-	1,118	1,118

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

12. FIXED ASSET INVESTMENTS

	31.12.21	31.12.20
	£	£
Investment deposits	<u>12,000</u>	<u>18,779</u>

There were no investment assets outside the UK.

Investments (neither listed nor unlisted) were as follows:

	31.12.21	31.12.20
	£	£
Nat Savings Investment account - General Fund	-	178
Nat Savings Income Bond - General Fund	4,000	4,000
Nat Savings Income Bond J Alvin Music Therapy - General	8,000	8,000
Nat Savings Investment Account J Alvin Music Therapy Fund - Research	-	4,182
Nat Savings Investment Account J Alvin Music Therapy Fund - Scholarship	-	2,419
	<u>12,000</u>	<u>18,779</u>

13. STOCKS

	31.12.21	31.12.20
	£	£
Materials for sale	<u>910</u>	<u>910</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Other debtors	766	20,969
VAT	1,036	5,135
Prepayments	45,036	21,858
	<u>46,838</u>	<u>47,962</u>

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Trade creditors	594	1,902
Other creditors	(2,328)	2,278
Accruals and deferred income	1,375	47,393
	<u>(359)</u>	<u>51,573</u>

Within accruals and deferred income, deferred income amounts to £Nil (2020 - £42,189). The deferred income in 2020 related to 2021 conference income. In the year £42,119 (2020 - £2,293) of income was released into revenue in the Statement of Financial Activities.

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.12.21	31.12.20
	£	£
Within one year	9,848	4,635
Between one and five years	5,140	-
	<u>14,988</u>	<u>4,635</u>

17. MOVEMENT IN FUNDS

	At 1.1.21	Net movement in funds	Transfers between funds	At 31.12.21
	£	£	£	£
Unrestricted funds				
General fund	276,846	1,595	(2,473)	275,968
Designated Fund	49,203	41,111	-	90,314
	<u>326,049</u>	<u>42,706</u>	<u>(2,473)</u>	<u>366,282</u>
Restricted funds				
Guildford Academic Associates Music Therapy Fund	25,393	-	-	25,393
Juliet Alvin Music Therapy Fund - General	5,735	-	5,621	11,356
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	4,036	400	-	4,436
Juliet Alvin Music Therapy Fund - Scholarship Fund	817	(182)	627	1,262
Juliet Alvin Music Therapy Fund - Research Fund				
	<u>7,956</u>	<u>1</u>	<u>(3,775)</u>	<u>4,182</u>
	<u>43,937</u>	<u>219</u>	<u>2,473</u>	<u>46,629</u>
TOTAL FUNDS	<u>369,986</u>	<u>42,925</u>	<u>-</u>	<u>412,911</u>

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	189,637	(188,042)	1,595
Designated Fund	62,450	(21,339)	41,111
	<u>252,087</u>	<u>(209,381)</u>	<u>42,706</u>
Restricted funds			
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	400	-	400
Juliet Alvin Music Therapy Fund - Scholarship Fund	18	(200)	(182)
Juliet Alvin Music Therapy Fund - Research Fund			
	<u>1</u>	<u>-</u>	<u>1</u>
	<u>419</u>	<u>(200)</u>	<u>219</u>
TOTAL FUNDS	<u>252,506</u>	<u>(209,581)</u>	<u>42,925</u>

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	302,851	(26,005)	276,846
Designated Fund	28,886	20,317	49,203
	<u>331,737</u>	<u>(5,688)</u>	<u>326,049</u>
Restricted funds			
Guildford Academic Associates Music Therapy Fund	25,393	-	25,393
Juliet Alvin Music Therapy Fund - General	5,735	-	5,735
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	3,636	400	4,036
Juliet Alvin Music Therapy Fund - Scholarship Fund	1,792	(975)	817
Juliet Alvin Music Therapy Fund - Research Fund			
	<u>7,956</u>	<u>-</u>	<u>7,956</u>
	<u>44,512</u>	<u>(575)</u>	<u>43,937</u>
TOTAL FUNDS	<u>376,249</u>	<u>(6,263)</u>	<u>369,986</u>

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	163,057	(189,062)	(26,005)
Designated Fund	20,317	-	20,317
	<u>183,374</u>	<u>(189,062)</u>	<u>(5,688)</u>
Restricted funds			
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	400	-	400
Juliet Alvin Music Therapy Fund - Scholarship Fund	-	(975)	(975)
	<u>400</u>	<u>(975)</u>	<u>(575)</u>
TOTAL FUNDS	<u>183,774</u>	<u>(190,037)</u>	<u>(6,263)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted funds				
General fund	302,851	(24,410)	(2,473)	275,968
Designated Fund	28,886	61,428	-	90,314
	<u>331,737</u>	<u>37,018</u>	<u>(2,473)</u>	<u>366,282</u>
Restricted funds				
Guildford Academic Associates Music Therapy Fund	25,393	-	-	25,393
Juliet Alvin Music Therapy Fund - General	5,735	-	5,621	11,356
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	3,636	800	-	4,436
Juliet Alvin Music Therapy Fund - Scholarship Fund	1,792	(1,157)	627	1,262
Juliet Alvin Music Therapy Fund - Research Fund				
	<u>7,956</u>	<u>1</u>	<u>(3,775)</u>	<u>4,182</u>
	<u>44,512</u>	<u>(356)</u>	<u>2,473</u>	<u>46,629</u>
TOTAL FUNDS	<u>376,249</u>	<u>36,662</u>	<u>-</u>	<u>412,911</u>

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	352,694	(377,104)	(24,410)
Designated Fund	82,767	(21,339)	61,428
	<hr/>	<hr/>	<hr/>
	435,461	(398,443)	37,018
Restricted funds			
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	800	-	800
Juliet Alvin Music Therapy Fund - Scholarship Fund	18	(1,175)	(1,157)
Juliet Alvin Music Therapy Fund - Research Fund			
	<hr/>	<hr/>	<hr/>
	1	-	1
	<hr/>	<hr/>	<hr/>
	819	(1,175)	(356)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	436,280	(399,618)	36,662

Designated funds

The designated funds comprise accumulated conference surpluses, to be used for CPD activities, and funds for projects supporting the provision of music therapy.

Guildford Academic Associates Music Therapy Fund

Donations totalling £25,000 from Guildford Academic Associates established a fund of money from which to make grants to support music therapists on recognised trainings.

Juliet Alvin Music Therapy Funds

The funds were established by a Deed of Trust in 1984 in memory of the late Juliet Alvin who founded the first music therapy training programme in the UK in 1968 at the Guildhall School of Music and Drama. The Trust is administered through BAMT but does not allow administration costs to be drawn from the fund itself.

There are four sub-funds:

- Scholarship fund
- Research fund
- Humphrey Mews Memorial fund
- General fund

The scholarship fund is to be used to provide student grants to music therapy trainees from Guildhall School of Music and Drama.

The research fund can be used to support music therapists undertaking research at any recognised Higher Education Institution.

The Humphrey Mews Memorial was established at a later date for the specific purpose of supporting research into Vibroacoustic Therapy. As of recently these funds are now able to be spent on other activities.

**Notes to the Financial Statements - continued
for the year ended 31st December 2021**

17. MOVEMENT IN FUNDS - continued

The general fund is available to be used to support the purposes of the fund at the discretion of the trustees.

Transfers between funds

Transfers between funds relate to movements within prior periods that have not previously been recognised.

18. OTHER FINANCIAL COMMITMENTS

The charity operates a defined contribution pension scheme for all qualifying employees. These assets of the scheme are held separately from those of the charity in an independently administered fund. Contributions are reflected in expenditure on the same basis as an individual's salary allocation.

The charge to the Statement of Financial Activities in respect of defined contribution schemes was £3,396 (2020 - £2,159).

All commitments have been paid over to the independent administered fund at the year end (2020 - £425 outstanding).

19. RELATED PARTY DISCLOSURES

During the year £500 (2020 - £500) was paid to a trustee for taking time away from their employment to edit the British Journal Of Music Therapy.

In the year an amount of £5,000 was paid to a trustee for their consultancy services employed by British Association for Music Therapy.

These transactions have been reviewed and were considered reasonable expenses.

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Detailed Statement of Financial Activities
for the year ended 31st December 2021**

	31.12.21 £	31.12.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,888	2,638
Gift aid	416	652
Legacies	17,764	-
Grants	2,500	-
	<hr/>	<hr/>
	22,568	3,290
Investment income		
Deposit account interest	41	645
Charitable activities		
Journal income	1,925	2,133
Subscriptions	168,021	156,806
Meetings	-	583
Conferences	59,951	20,317
	<hr/>	<hr/>
	229,897	179,839
Total incoming resources	<hr/>	<hr/>
	252,506	183,774
EXPENDITURE		
Charitable activities		
Salaries	112,273	90,602
Social security	6,687	4,883
Pensions	3,396	2,159
Telephone	1,558	1,495
Postage and stationery	150	346
Hire of office equipment	1,100	1,098
Rent	9,565	10,038
Office costs	1,776	4,806
Website maintenance costs	2,627	13,606
Journal costs	27,930	25,671
Leading note costs	1,690	1,570
Marketing and publicity	113	4,528
Regional events	889	673
Subscription costs	2,737	2,123
AHP rewards	575	575
National CPD programme	-	1,400
Consultancy fees	5,000	1,020
Training and education costs	250	-
Conference costs	19,553	-
EDI Project	752	-
Carried forward	198,621	166,593

This page does not form part of the statutory financial statements

BRITISH ASSOCIATION FOR MUSIC THERAPY

**Detailed Statement of Financial Activities
for the year ended 31st December 2021**

	31.12.21 £	31.12.20 £
Charitable activities		
Brought forward	198,621	166,593
Mentor for Chair	2,040	-
Student grants	4,900	4,845
	<hr/>	<hr/>
	205,561	171,438
Support costs		
Management		
Insurance	1,255	505
Trustee and other governance meeting expenses	-	2,442
Trustee expenses	151	649
	<hr/>	<hr/>
	1,406	3,596
Finance		
Bank charges	304	285
Computer equipment	279	373
	<hr/>	<hr/>
	583	658
Governance costs		
Accountancy fees	2,031	2,490
Legal fees	-	11,855
	<hr/>	<hr/>
	2,031	14,345
	<hr/>	<hr/>
Total resources expended	209,581	190,037
	<hr/>	<hr/>
Net income/(expenditure)	42,925	(6,263)
	<hr/>	<hr/>

This page does not form part of the statutory financial statements