

REGISTERED COMPANY NUMBER: 07301585 (England and Wales)  
REGISTERED CHARITY NUMBER: 1137807

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR YEAR ENDED  
31 DECEMBER 2020  
FOR  
BRITISH ASSOCIATION FOR MUSIC THERAPY

Duncan & Toplis Limited  
4 Henley Way  
Doddington Road  
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Lincolnshire  
LN6 3QR

BRITISH ASSOCIATION FOR MUSIC THERAPY

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FOR THE YEAR ENDED 31 DECEMBER 2020

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# BRITISH ASSOCIATION FOR MUSIC THERAPY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the 9-month period ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is governed by its Articles of Association, and constitutes a company limited by guarantee, as defined by the Companies Act 2006.

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number  
07301585 (England and Wales)

Registered Charity number  
1137807

Registered office  
24-27 White Lion Street  
London  
N1 9PD

#### Trustees

Mr J Cousins - Booth	BAMT Chair (Acting) from 12.10.2019	
Dr J P Sutton		- resigned 12.12.2020
Ms P L Bowler		- resigned 02.05.2020
Mr L Mucciaccia		- resigned 17.05.2020
Ms M C Rizkallah	Vice-Chair	
Ms A C Rowley		- resigned 07.06.2021
Ms S J Compton Dickinson		- resigned 12.12.2020
Ms T Watson		
Ms J Carmichael		- resigned 06.05.2021
Ms A Freeman		
Ms H Davies		
Mr R Wood		
Ms. A Laheurte	Treasurer	- appointed on 23.07.2020
Ms. C Viette		- appointed on 12.12.2020
Ms J Kirkwood		- appointed on 12.12.2020
Ms. V Sleight		- appointed on 12.12.2020
Mr N Varey		- appointed on 19.05.2021
Mr Anthony Sullivan		- appointed on 19.05.2021

Company Secretary  
Ms U Aravindh

Independent examiner  
Duncan & Toplis Limited  
4 Henley Way  
Doddington Road  
Lincoln  
Lincolnshire, LN6 3QR

Bankers  
Unity Trust Bank Plc  
Birmingham  
B1 2HB

## BRITISH ASSOCIATION FOR MUSIC THERAPY

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

#### ABOUT BAMT

The British Association for Music Therapy (BAMT) is the professional body for music therapy in the UK, providing both practitioners and non-practitioners with information, professional support, and training opportunities. It is also a charity committed to promoting and raising awareness of music therapy and providing information to the general public.

Our aims are:

- To promote the art and science of music therapy;
- To promote the use and development of music therapy for children and adults with a wide range of needs;
- To promote the understanding of music therapy for the general public;
- To advance education in music therapy.

Our mission continues to be:

- To promote the profession and practice of music therapy in the UK;
- Act as a voice for those who could benefit from music therapy and for those who provide music therapy.

#### Recruitment and appointment of new trustees

In accordance with the Articles of Association, any person who is so willing may act as a Trustee and may be elected by ordinary resolution of the members.

At the third AGM after his or her appointment or election, a Trustee shall retire and be eligible to be re-elected for a further two three-year terms. No elected Trustee may serve for a period of more than nine years without a period of at least one year out of office.

#### Induction and training of new trustees

New Trustees undergo orientation sessions which include observation at a Board meeting prior to becoming a Trustee and visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Articles of Association and financial performance are also covered. Trustees are encouraged to attend external training events which assist them in undertaking their role.

## BRITISH ASSOCIATION FOR MUSIC THERAPY

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

#### **Risk Management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Via regular meetings and other forms of communication, the Trustees have examined all areas of operation and have identified the key risks to which the organisation is exposed.

In the opinion of the Trustees, the Association has established processes and systems which under normal circumstances should allow the risks identified by them to be mitigated to an acceptable level in its day-to day operations.

#### **Public Benefit**

The Trustees have complied with their duty in Section 17 of the Charities Act 2011 to have due regard to the guidance published by the Charity Commission. The benefit to the public is demonstrated by the activities and achievements contained in this report.

#### **Reserves Policy**

The Charity aims to hold reserves equivalent to one year's expenditure. In calculating this figure, the direct costs of the biannual conference are excluded as it is always planned that the conference is self-financing. This level of reserves allows for unexpected demands on resources as well as providing funds for future expansion by investing in new services and enhancing support to members. At the balance sheet date free reserves stood at £326,049 compared to unrestricted expenditure of £183,374 for the year.

Approved by order of the board of trustees on **22<sup>nd</sup> July 2021** and signed on its behalf by:



Jonathan Cousins – Booth – BAMT Chair of Trustees (Acting)

## BRITISH ASSOCIATION FOR MUSIC THERAPY

### STATEMENT OF TRUSTEES RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees (who are also the directors of the British Association for Music Therapy for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# From the BAMT Chair of Trustees (Acting)

Jonathan Cousins - Booth

In the year that has seen global struggles and instability due to the outbreak of the coronavirus pandemic, it has been the role of the British Association for Music Therapy (BAMT) to provide stability, safety and guidance to its membership and the wider profession. This has only been possible through the hard work and dedication of the core team (led by Chief Executive Andrew Langford), Board of Trustees and volunteer officers. A special thank you needs to be given to Andrew Langford for his superb leadership of the organisation despite having been at the helm only a few months prior to the pandemic commencing. As a result of this leadership, the Music Therapy community has grown in strength, community and togetherness.

My role as acting chair of Trustees was due to end at the 2020 AGM. However, due to the COVID-19 pandemic the board recommended that this term be extended until July 2021. At this point, a new chair will be put forward for election by the membership. As part of the ongoing regeneration of the board of trustees, I am delighted to welcome Annyes Laheurte, Chanda Viette, Victoria Sleight & Jenny Kirkwood. They are all already a vital part of our team and outline our commitment to developing and maintaining an effective board, ensuring the best possible further development of the BAMT.

It was with great sadness that due to the Covid-19 pandemic, we had to postpone our sold-out biennial conference that was due to be held at Queen's University Belfast in April 2020. Our planning stage had been very successful, and we were in the process of applying the finishing touches to the conference whilst also monitoring the development of coronavirus across the world. I am very proud of the team for proactively making the sensitive, well-educated, but exceptionally difficult decisions that needed to be made to ensure the safety of our members, delegates, speakers and staff whilst maintaining financial security. Although disappointed, the considerations and communication were greatly appreciated by all who had booked to attend the conference.

After further monitoring the Conference Organising Committee, it was evident that a physical conference would not be possible, so it was decided that the conference would be a virtual one instead. It was essential to all of the Organising Committee that the conference was priced so that it was affordable for members who might be experiencing financial hardship due to the pandemic. Despite not being able to host the main conference in Belfast, a training package was still developed and run locally to increase the awareness of Music Therapy to undergraduate students and healthcare professionals in Northern Ireland. In addition to the postponed Belfast 2020 conference, work is already well underway in planning the European Music Therapy Confederation (EMTC) Conference in Edinburgh 2022.

Throughout the year we have continued to engage and work closely with our membership, service users, politicians, the public, leading health professionals, link charities, clients and their families across all four nations of the United Kingdom. Due to now having a Chief Executive, we have significantly raised our presence and input within the Allied Health Professions Federation and Psychological Professions Network. Additionally, we have worked with national healthcare bodies, such as Health Education England and the Public Health Authority, educating them on the importance of Music Therapy, the transferable skills of Music Therapists and challenging the lack of funding for training and development of new positions.

As a Board of Trustees, we have continued to meet virtually throughout the pandemic. Although trustee meetings have been available to attend online for several years, meeting solely online has enabled all trustees to attend meetings effectively regardless of their location. The board has continued to formally separate operational and strategic matters, establishing a delegation of powers document that highlights permissions delegated to different people and subcommittees within the organisation. We were also able to facilitate an away day for the board and Chief Executive to formulate the Vision, Mission, and Values of the BAMT and sow the seeds of the strategic plan developed later in the year. Our AGM was held virtually in December 2020 with voting facilitated digitally. Prior to the formal AGM, we used the meeting to formally launch the BAMT diversity report, which was contributed to by 50% of the membership. This AGM saw far more people attend and engage than we have seen in previous years.

On behalf of all at the BAMT, I would like to express my gratitude to all the volunteers who have continued to make BAMT a priority during a very challenging year. I am particularly grateful to Andrew, Usha, Lisa, Clare and the Board of Trustees for their support during my tenure as Acting Chair and their commitment to the continued development of the BAMT and the wider Music Therapy.

# From the BAMT Chief Executive Officer

Andrew Langford

I started 2020 having been at the BAMT for two months, my main objectives for the coming year were to meet and get to know as many members as possible, and was especially looking forward to April's Belfast conference when there would be an ideal opportunity to do this, and by speaking with members find out what the major issues are for Music Therapists and how BAMT could best support and develop useful ways forward to make the profession even stronger and Music Therapy much better known for the amazing benefits it can bring for a wide range of people. Unfortunately, within weeks Covid-19 was a major pandemic and like millions of others plans mine changed dramatically....

The BAMT had to react quickly - firstly we had to postpone the conference and secondly provide best possible advice and support for members:

As you will see within the Chair's report it was with heavy hearts we postponed the Belfast Conference but made this decision in as timely and appropriate way that we had to. It is testament to an amazing Conference Organising Committee and Programming Committee that as the year progressed we made the decision to have an online conference in April 2021 and what an amazing success this turned out to be.

My huge thanks go to Marianne Rizkallah and Jonathan Cousins-Booth who both reacted swiftly and produced immediate guidance for Music Therapists and really helped to create and maintain up to date information through the BAMT's CV-19 directory – my thanks too to those of you who sent really useful and comprehensive information to add to the directory enabling it to become an extremely useful resource for so many. I am really proud that throughout the year the BAMT has been as pro-active as possible in providing support and information, responded as soon as possible to member enquiries and requests for support and whenever possible promoted Music Therapy as an extremely important service to supporting people with and affected by the virus (this is best reflected in the evidence based response Claire Maddocks and I were able to write and send to the Health and Social Care Committee (<https://www.bamt.org/resources/covid-19-useful-information/bamt-guidance-documentation>) clearly outlining the breadth of skills and experience there is within Music Therapy to provide support, care and treatment for people with a wide range of conditions, including Covid-19. My admiration and gratitude too to Usha and Lisa for how they have adapted and maintained a very high level of work whilst completely working from home.

I will say more about Covid-19 and Music Therapy at the end of my report.

I do not want to forget that before March 16th stopping "non-essential contact and travel" and then the first lockdown on March 23rd I had had sometime to meet some of the membership. My Thanks to everyone in Edinburgh and QMU for a very warm welcome and the opportunity to discuss EMTC2022 and some of the national and specific problems and to everyone in Newport for an amazing day with staff and students at USW. I also had chance to visit beautiful Ross on Wye and meet with some of the Chroma team and then early in March met with Sandra and Simon at Nordoff Robbins. All of these meetings provided me with extremely useful feedback and ideas for how to improve what the BAMT could build upon and develop. With my ticket booked I was so looking forward to travelling down to Bristol and meeting Cathy and the team at UWE on March 23rd ...!! I promise I will make that trip as soon as I can.

In late 2019 I had a very useful discussion with our Acting Chair and Vice Chair about my initial observation of the lack of diversity within Music Therapy in the UK and the lack of support for Music Therapists who are a part of minority and marginalised groups, followed by an intense and very informative conversation with Davina Wilson in February 2020. We had started looking at how we could address these problems but then on May 25th we heard about the shocking murder of George Floyd and the incredibly important reactions of #BlackLivesMatter. Very importantly BAMT issued a response – it wasn't perfect and I learnt a lot from some of the criticisms about it so we could edit it appropriately; it also gave me the opportunity to speak with some Music Therapists, and people who wanted to become Music Therapists, about the discrimination and racism they had experienced in their training and as practitioners. Consequently, we were motivated to create the diversity survey of the membership and get as much information as possible about the problems that exist and publish the [BAMT Diversity Report](#). Thank you to all who responded so effectively and not only completed the survey but also provided invaluable insight into the issues we have to address and overcome. This work will carry on for as long as it takes and in 2021 we will start on looking at Racism and Accessibility and all of the other problems in due course that effect and affect the integrity and provision of best possible Music Therapy. #EnoughIsEnough

It is because of Covid-19 restrictions we held our AGM online in December and launched the Diversity Report. It was undoubtedly the best attended AGM by far and allowed much more effective interaction and on-going communication with members. This has also been reflected in our Network events throughout the year with vastly increased attendance



and consequently much more effective discussion, debate and peer support. It is fair to say we have learnt so much and will continue to use online platforms and in time assess the effectiveness of blended events for meetings, conferences, symposia etc.

I am extremely grateful to the Board of Trustees who have supported the work we are doing and many of whom have worked tirelessly through some difficult and very challenging times. I am delighted that we have developed the [Vision, Mission and Values](#) that reflect what BAMT is about, what it wants to achieve and how it will perform as an organisation that will always act in the best interests of Music Therapy. These will guide the business plans that will be developed in 2021 to give us our next strategy.

Lastly, I want to pay tribute and give thanks to all the Music Therapists who have shown such compassion, resilience and professional flexibility through a very difficult time – it is testament to an amazing profession that so many have continued to benefit from Music Therapy through the adaptability and professionalism of their Music Therapist.

Andrew Langford

Chief Executive

## Board of Trustees

The Board of Trustees met six times during the year. There were four new appointments at the AGM in December 2021. Expanding the Board has brought new experience and perspectives, from both within music therapy and beyond.

## Sub-Committees

The Board is currently supported by eight sub-committees:

- Finance
- Governance
- Training and Education
- Supervision
- Continued Professional Development
- British Journal of Music Therapy
- Conference
- Archiving

## BAMT Staff

### Core Team

The BAMT core team structure comprises the following roles:

- Chief Executive Officer (part-time, 0.6FTE)
- Operations Director (full time, 1.0FTE)
- Administration Officer (part-time, 0.6FTE)

### Office Team

- PR Officer (part-time, hours increased to 5 hours/week in October 2020)
- Event manager (fixed term, part-time, 1day/week - contract ended in April 2020)

## Membership

BAMT continued to see an increase in membership during 2021 with the total membership reaching 1154. The trainee membership fee was reduced from £72 to £55 during 2020.

Throughout the year, the number of members in each category tends to oscillate, reflecting the annual cycle of trainees graduating, qualified members moving to full practitioner status a year after qualifying, practitioners taking careers breaks, moving overseas or retiring. The membership numbers below show the changing pattern of memberships during the past five years. To make it easier to compare, the membership types have been grouped into 3 main categories. They are members (full practitioner, newly qualified practitioner, retired, overseas and transitional members), trainees (all trainee members) and associates (full and concessionary associate members). The membership has been compared for 5 years. The figures in future will be collected on 1<sup>st</sup> January each year.

Music Therapists registered with HCPC 2017 - 2021					
	2017	2018	2019	2020	2021
HCPC	1038	1053	1080	1162	1174
BAMT Membership 2017 - 2021					
BAMT	1 Sep 2017	15 Jul 2018	15 Jul 2019	1 Jan 2020	1 Jan 2021
Members (Full, NQ, Transitional, Overseas, Career Break, Retired)	859	920	952	949	984
Trainees (All Trainee Members)	100	47	41	93	112
Associates (Full and Concessionary)	49	57	56	60	58
	1008	1024	1049	1102	1154

## Report of the Trustees

In this section, BAMT's subcommittee Chairs and BAMT Officers report on their committees' activities and achievements for the year in support of the charity's objects as set out in its governing document.

BAMT's aims are:

- To promote the art and science of music therapy
- To promote the use and development of music therapy for children and adults with a wide range of needs
- To promote the understanding of music therapy for the general public
- The advancement of education in music therapy.

BAMT's mission is to:

- Promote the profession and practice of music therapy in the UK
- Act as a voice for those who could benefit from music therapy and for those who provide music therapy

### Governance Committee

Alison Rowley, Chair of the Governance Committee

Brief description of role

The Governance Committee was established In November 2018. It exists to ensure the good and effective ongoing governance of BAMT.

During the period 1 January 2020 – 31 December 2020 the members of the Governance Committee were Alison Rowley (Chair), Marianne Rizkallah, Jane Carmichael and Helen Davies.

### **Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects**

Within our terms of reference, we did the following:

- Together with the CEO we methodically considered guidelines issued by the Charity Commission and NCVO for contingency planning for Covid-19 and satisfied ourselves that BAMT had adequate contingency plans in place. The guidelines were kept under review.
- Advised the board on governance matters surrounding holding the AGM on the Zoom platform.
- Advised that the board attend a virtual Away Day to discuss Vision, Mission and Values. That event took place in November 2020 and led to the development of BAMT's Vision, Mission and Values.
- Advised the board on recruitment of trustees to replace retiring trustees and to complement the talents we already have. That process led to the appointment of four new trustees: Annyes Laheurte, Victoria Sleight, Chanda Viette and Jenny Kirkwood.
- Advised the board on the processes for recruitment of a new Chair, which led to a process being established with a view to appointing a new Chair in 2021.
- Advised the board on the processes for recruitment of the country representatives for the European Music Therapy Congress and World Federation of Music Therapy. That led to development of a process with a view to appointing a representative or representatives in 2021.
- Recommended the appointment of a mentorship programme to support the Chair of BAMT. That programme commenced in July 2020.
- Recommended that the Acting Chair be granted a period of six weeks' paternity leave. The board accepted the recommendation.

## Training and Education Committee

Adrienne Freeman, Chair of the Training and Education Committee

### Brief description of role

The Training and Education Committee (TEC) is a committee comprising the Programme Leaders of the 8 Master Degree music therapy training programmes within the UK. The Programme leader from Limerick remains on the Committee in an Associate capacity.

The remit of the TEC is:

- To speak on behalf of all training programmes on matters that affect training of music therapists to BAMT as the professional body, and through BAMT to other bodies on which BAMT has representation (e.g. HCPC, AHPELF, AHP Workforce and Education Strategic Oversight Forum).
- To respond in a timely way on matters wholly or largely to do with education and training, both at the request of BAMT and on its own initiative.
- To consider the present and future needs of the music therapy profession as these relate to trainings and any threats or opportunities to these and act in the best interests of the profession as a whole.
- To consult with stakeholders/users (including service users, students, placement managers, employers etc) about the current and future needs of the profession.
- To advise BAMT on matters to do with education and training.
- To work together as a committee to continue to provide high standards of learning and teaching in music therapy across the UK.
- The TEC additionally supports and advises therapists/academic institutions that are considering setting up Music Therapy training programmes.

### **Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects**

Due to the COVID-19 pandemic having an enormous impact on all programmes, the TEC has re-formatted the way it meets. Meetings have all taken place via remote platform and have been held more frequently (as opposed to biannually). This has provided crisis management, resource sharing and valuable support during ongoing extreme challenges for programmes as they continue to adapt teaching during the pandemic. A new pattern has emerged of holding 6-monthly business meetings with informal meetings interspersed as required. Members of TEC have found The Global Music Therapy Educators Network (formed in response to the pandemic) to be very helpful at this time, particularly in the rapid switch to on-line/blended teaching.

The TEC has met 5 times during 2020, with much email exchange between meetings.

Issues and topics discussed and addressed have included:

- Contributing towards BAMT's response to the HCPC's revision of Standards of Proficiency (SOPs)
- Equality, Diversity and Inclusion (EDI) matters
- Contributing to Health and Education England (HEE) projects: Placement Requirements project on building capacity and resilience of placements; AHP Future Education Needs
- Addressing COVID related challenges to placement provision.

Due to the pandemic, it has not been possible to hold our 2020 Annual Training Day for Programme Leaders and Tutors. It is planned to hold a training event as soon as possible (date tbc, likely June 2021) focusing on our response to the BAMT EDI project, initial findings of which have highlighted multiple issues related to training. This will likely be held virtually.

### Summary of the main achievements for the role for the year (as a result of the main activities undertaken)

The committee members shared and agreed ways to address some of these aspects of the Master Degree Education and training programmes.

In response to the unprecedented challenges posed by the pandemic to the delivery of training, the committee established a supportive and collaborative platform of information exchange where programmes could share practice, challenges and establish compatibility in adapting to and meeting their HEI and HCPC standards.

The committee members undertook a piece of work to provide commentary and comments for the revision process by the HCPC of their Standards of Proficiency.

The HCPC Standards of Proficiency and Standards of Education and Training were central to all of the discussions ensuring the best care for Clients, Patients and Students.

In a climate where there is increased time pressure for all, the training programmes continue to be committed to meeting and communicating together, resulting in highly valuable mutual understanding of the range of music therapy training available.

## International Officer Tessa Watson

### Brief description of role

The role exists primarily to promote BAMT and UK music therapy to the international community of music therapy, particularly as UK representative for the European Music Therapy Confederation (EMTC). There is close liaison with Trustees and members in the exchange and dissemination of material and information.

The majority of the tasks for this role involve responding to queries and signposting enquirers to information and BAMT personnel relating to the following:

- UK music therapy
- Registration
- Placements and internships

### **Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects**

- Summary of the main activities undertaken for the public benefit in relation to these objects
- The main activities continue to be the active response to enquiries (mainly via email) about the training and practice of music therapy in the UK. Some enquirers wish to train, or may be Music Therapists qualified in countries other than the UK, trainers or employers. Central to these dialogues is the promotion of music therapy in the UK. Where additional information or knowledge is required, enquirers are linked with the relevant contact within or outside BAMT.
- Informative responses to questions from UK Music Therapists about potential practice outside the UK. This frequently includes giving detailed advice about training and registration. Additional information is given through signposting to relevant contacts within or outside BAMT, including EMTC.
- Informative responses to questions from Music Therapists outside the UK regarding HCPC registration and signposting to resources.
- Attendance at the European Music Therapy Confederation General Assembly online in 2020. This assembly enables the representation and promotion of UK music therapy to the European community of music therapy.
- Managing the production of succinct, high quality minutes for the EMTC assembly and associated meetings over 3 days.
- Continuing work on sub committees within EMTC, in particular the European Music Therapy Standards (EMTS) committee. This committee has undertaken a large survey of training programmes across Europe, aiming to gather together data on standards of safe and effective music therapy practice. This has involved liaison with TEC, gathering information and working with EMTC regarding the development and position of UK training courses. Work continues on this project. I have been central in the work undertaken to put together and analyse the survey/data.
- Taking part in the writing and presentation of presentations at European Congresses as appropriate for EMTC.
- Contact with European representatives from the Northern European area, including online meetings.
- Updating the UK information on EMTC webpage/s.
- Information sharing to EMTC about registration/regulation and the working of systems relating to this, and supporting the development of other such systems across Europe.

All of this work enables both the promotion and sharing of practice and developments across Europe.

Summary of the main achievements for the role for the year (as a result of the main activities undertaken)

- See above.
- Liaison with BAMT Trustees and the exchange and dissemination of information from BAMT to EMTC and vice versa. Throughout the year, information is passed to BAMT and BAMT members in the form of newsletters and information for bulletins.
- Acting as a link/conduit for enquirers with a broad range of queries relating to UK music therapy and the interface with Europe/the rest of the world.
- Likewise responding to UK enquirers about music therapy work and practice outside the UK and signposting to resources/contacts.
- Close working with the EMTC and continual development of the collaborative exchange of information and discussion of issues relating to music therapy across Europe.
- Work with the EMTC European Music Therapy Training Standards committee to continue to gather and develop guidelines for safe and effective standards of education and training.
- Promoting and informing about music therapy in the UK through the timely and accurate response to queries from a broad range of enquirers

## Journal Committee

BJMT Editors: Tessa Watson, Dr Alison Barrington and Philippa Derrington

### Brief description of role

The British Journal of Music Therapy, published twice a year, is a peer-reviewed journal that is online with Sage publications. The journal is for Music Therapists and other professionals interested in all aspects of music therapy, and publishes research, original articles, essays and book reviews from a variety of perspectives and approaches.

### **Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects**

The main activities of the journal remain largely the same with innovations from year to year:

- Receiving and processing of articles for publication through ScholarOne online system, including special editions and a potential conference edition
- More extensive use of ScholarOne functionality (eg with book reviews being processed via ScholarOne in 2020)
- The continued provision of high standards of editorial engagement with the consideration, peer review and editing of articles, essays and book reviews
- Regular Editorial team meetings via skype and zoom
- Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects,
- and achievements Recruitment of new Editors, Emma Millard and Donald Wetherick, in January 2021 following a formal appointment process with BAMT. This position came about as Philippa Derrington will be stepping down as Editor, after serving for just over 3 years, and will work with the new Editors in a handover period. Further use of Guest Editors and of the Editorial Board
- Exchange with the Editorial Board, with a meeting planned for 2021
- Continuing good relationships with SAGE
- Running the Tony Wigram essay prize biennially
- Working with BAMT to maintain a high level of governance regarding recruitment to the Editorial team and delivery of the journal.

Summary of the main achievements for the role for the year (as a result of the main activities undertaken)

- The promotion of the art and science of music therapy in the UK and internationally through the publication of 2 Editions of BJMT online with Sage publications

Area Groups Liaison Officer  
Davina Wilson

Brief description of role

The Area Group Liaison Officer role exists to provide effective liaison between Area Group Coordinators and the BAMT Trustees.

Summary of the main **activities undertaken for the public benefit in relation to BAMT's charitable** objects, and achievements

In a very difficult year, work on the area groups has virtually stopped. There has been little in the way of guidance of what direction to take the groups in and given how difficult coping with the pandemic has been for all, pressure to do anything was taken off. However, many of the groups remained active and held online zoom meetings to either share CPD or to socialise.

There has been some interest from newly qualified members to join area groups and either myself or Usha have directed them accordingly.

My situation of losing work, having to cope with homeschooling has meant that despite the best intentions, it has been difficult to hold or shape the groups in the way I had envisaged. This maybe moot now as part of the main difficulties with the area groups was the ability to bring everyone together to talk about ideas and vision. With the new access to technology and the skill set developed over the pandemic, these new tools are now available to us whenever we would like so the idea of arranging a nationwide meeting becomes more feasible. This is something that will be quick to develop but it would need some guidance from board level as to what the purpose of the area groups hold and where they would like to move it forward. It currently seems to lack direction which even though I have an ability to shape, must come from a wider voice than just my own.



CPD Officer  
Davina Wilson

Brief description of role

The CPD Officer role exists to provide a range of CPD opportunities for the BAMT membership.

**Summary of the main activities undertaken for the public benefit in relation to BAMT's charitable objects, and achievements**

Over the past year, CPD events have been happening effectively through BAMT with network meetings going online. The ability to use the internet to provide CPD opportunities is a new one and needs further exploring and supporting.

In my capacity outside of BAMT I have run safeguarding CPD events which have been taken up by music therapists. This experience has set me up to think differently about running CPD events along with the fact that training can be run successfully online without the added cost of venue and food hire. Some further thinking of how more relevant and dynamic CPD training could be done in conjunction with the BAMT board to move this forward.

## Financial Review

Agnes Laheurte, Treasurer & Chair of the Finance Committee

### Brief Description of the role

The role of the Treasurer, supported by the Finance Committee, is to oversee the sound financial management of BAMT in order to ensure its operations remain sustainable. The directors consider that it has been a satisfactory year for the charity. The figures in this report are for the period January 2020 – December 2020 (12 months).

BAMT made a deficit of £6,263 during the period ending 31 December 2020.

### Income

Income was slightly lower than in previous years mainly due to the effect of the pandemic. The charity received total income of £183,774. Income from subscriptions was £156,806. The charity received £3,290 in donations. During the financial year BAMT also received insurance monies of £20,317, in respect of the postponed conference which has been allocated to designated funds.

### Expenditure

Total expenditure for the period was £190,037.

### Restricted and Designated Funds

At the end of the financial year BAMT had a total amount of £43,937 in restricted funds. These restricted funds can only be spent for the purposes stated by the donors at the time of the donation. In addition, BAMT had another £49,203 in designated funds, which have been set aside by the trustees for specific purposes. The designated funds comprise accumulated conference surpluses (to be used for CPD activities) and funds for projects supporting the provision of music therapy in underserved communities.

In summary the key features of the period were as follows:

The Finance sub-committee continued to meet regularly to oversee the management of BAMT's finances. The systems of internal control is being strengthened by regular review and/ or revision of internal policies and control processes.

The charity closed the year with a deficit from ordinary activities of £6,263. This was anticipated by the Board when BAMT commenced its programme of transformation and growth in 2019 and expected that some of this investment would be funded from reserves. BAMT maintains a good level of reserves to protect its sustainability. At year end, reserves were above the target level set by our reserves policy. The reserves level forms part of the regular KPIs reviewed by the Finance Committee.

BAMT continues to ensure the financial stability of the organisation by operating annual budgets and financial plans. These are presented to the Finance Committee at each meeting.

It can be seen from the figures on page 32 of the Financial Statements that, compared to earlier accounting periods, additional costs were incurred during the year on governance matters. These covered assistance from an independent consultant and from the charity's legal advisors in investigating governance issues. This committee is pleased to report that the matter giving rise to the investigations is now closed with the total of the related costs having been included in the Statement of Financial Activities for 2020.

We are extremely thankful to our members, donors and everyone who provides their support in the smooth running of the organisation.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BRITISH ASSOCIATION FOR MUSIC THERAPY

Independent examiner's report to the trustees of British Association for Music Therapy ('the Company')  
I report to the charity trustees on my examination of the accounts of the Company for the year ended  
31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible  
for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act  
and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried  
out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the  
Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the  
examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006  
Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other  
than any requirement that the accounts give a true and fair view which is not a matter considered as  
part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement  
of Recommended Practice for accounting and reporting by charities (applicable to charities preparing  
their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic  
of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention  
should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Simon Syddall FCA  
For and on behalf of  
Duncan & Toplis Limited  
4 Henley Way  
Doddington Road  
Lincoln  
Lincolnshire  
LN6 3QR

Date: 25/11/2021 .....

BRITISH ASSOCIATION FOR MUSIC THERAPY

STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 DECEMBER 2020

				Year Ended 31.12.20 Total funds £	Period 1.4.19 to 31.12.19 Total funds £
	Notes	Unrestricted funds £	Restricted funds £		
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	2,890	400	3,290	22,257
Charitable activities	4				
Promotion of music therapy		179,839	-	179,839	4,013
Investment income	3	<u>645</u>	<u>-</u>	<u>645</u>	<u>1,042</u>
Total		183,374	400	183,774	142,110
EXPENDITURE ON					
Charitable activities	5				
Promotion of music therapy		186,572	975	187,547	121,636
Other		<u>2,490</u>	<u>-</u>	<u>2,490</u>	<u>2,895</u>
Total		<u>189,062</u>	<u>975</u>	<u>190,037</u>	<u>124,531</u>
NET INCOME/(EXPENDITURE)		(5,688)	(575)	(6,263)	17,579
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>331,737</u>	<u>44,512</u>	<u>376,249</u>	<u>358,670</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>326,049</u></u>	<u><u>43,937</u></u>	<u><u>369,986</u></u>	<u><u>376,249</u></u>

The notes form part of these financial statements

## BRITISH ASSOCIATION FOR MUSIC THERAPY

STATEMENT OF FINANCIAL POSITION  
31 DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	10	1,118	-	1,118	1,491
Investments	11	<u>4,178</u>	<u>14,601</u>	<u>18,779</u>	<u>18,779</u>
		5,296	14,601	19,897	20,270
CURRENT ASSETS					
Stocks	12	910	-	910	910
Debtors	13	47,962	-	47,962	9,556
Cash at bank		<u>323,454</u>	<u>29,336</u>	<u>352,790</u>	<u>358,415</u>
		372,326	29,336	401,662	368,881
CREDITORS					
Amounts falling due within one year	14	<u>(51,573)</u>	<u>-</u>	<u>(51,573)</u>	<u>(12,902)</u>
NET CURRENT ASSETS		<u>320,753</u>	<u>29,336</u>	<u>350,089</u>	<u>355,979</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>326,049</u>	<u>43,937</u>	<u>369,986</u>	<u>376,249</u>
NET ASSETS		<u>326,049</u>	<u>43,937</u>	<u>369,986</u>	<u>376,249</u>
FUNDS	16				
Unrestricted funds				326,049	331,737
Restricted funds				<u>43,937</u>	<u>44,512</u>
TOTAL FUNDS				<u>369,986</u>	<u>376,249</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

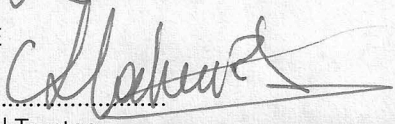
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STATEMENT OF FINANCIAL POSITION - continued  
31 DECEMBER 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Board of Trustees and authorised for issue on 22nd July 2021 and were signed on its behalf by:

A LAHEURTE

  
Treasurer and Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on cost
Computer equipment	- 25% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

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#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

continued...



NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020

## 1. ACCOUNTING POLICIES - continued

## Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

## Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

## 2. DONATIONS AND LEGACIES

	Year Ended 31.12.20 £	Period 1.4.19 to 31.12.19 £
Donations	2,638	15,464
Gift aid	652	543
Grants	-	6,250
	<u>3,290</u>	<u>22,257</u>

## 3. INVESTMENT INCOME

	Year Ended 31.12.20 £	Period 1.4.19 to 31.12.19 £
Deposit account interest	<u>645</u>	<u>1,042</u>

## 4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	Year Ended 31.12.20 £	Period 1.4.19 to 31.12.19 £
Journal income	Promotion of music therapy	2,133	64
Member subscriptions	Promotion of music therapy	156,806	114,748
Meetings	Promotion of music therapy	583	520
Conferences	Promotion of music therapy	20,317	-
National CPD Programme	Promotion of music therapy	-	3,429
Sale of publication	Promotion of music therapy	<u>-</u>	<u>50</u>
		<u>179,839</u>	<u>118,811</u>

continued...

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020

## 5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities £	Support costs (see note 7) £	Totals £
Promotion of music therapy	<u>166,593</u>	<u>4,845</u>	<u>16,109</u>	<u>187,547</u>

## 6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Other resources expended	-	-	2,490	2,490
Promotion of music therapy	<u>3,596</u>	<u>658</u>	<u>11,855</u>	<u>16,109</u>
	<u>3,596</u>	<u>658</u>	<u>14,345</u>	<u>18,599</u>

## 7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	Year Ended 31.12.20 £	Period 1.4.19 to 31.12.19 £
Depreciation - owned assets	373	344
Hire of office equipment	1,098	2,632
Other operating leases	<u>10,038</u>	<u>7,509</u>

## 8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the period ended 31 December 2019.

Trustees' expenses

Trustees' expenses totalling £649 (Period ended 31.12.19 - £877) were paid to 4 (Period ended 31.12.19 - 6) trustees during the year.

## 9. STAFF COSTS

	Year Ended 31.12.20 £	Period 1.4.19 to 31.12.19 £
Wages and salaries	90,602	47,300
Social security costs	4,883	1,543
Other pension costs	<u>2,159</u>	<u>1,112</u>
	<u>97,644</u>	<u>49,955</u>

continued...

The average monthly number of employees during the year was as follows:

	Year Ended 31.12.20	Period 1.4.19 to 31.12.19
Administration	1	1
Development	1	-
Operations	<u>1</u>	<u>1</u>
	<u>3</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

#### 10. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2020 and 31 December 2020	<u>3,212</u>	<u>12,281</u>	<u>15,493</u>
<b>DEPRECIATION</b>			
At 1 January 2020	3,212	10,790	14,002
Charge for year	<u>-</u>	<u>373</u>	<u>373</u>
At 31 December 2020	<u>3,212</u>	<u>11,163</u>	<u>14,375</u>
<b>NET BOOK VALUE</b>			
At 31 December 2020	<u>-</u>	<u>1,118</u>	<u>1,118</u>
At 31 December 2019	<u>-</u>	<u>1,491</u>	<u>1,491</u>

#### 11. FIXED ASSET INVESTMENTS

	2020 £	2019 £
Investment deposits	<u>18,779</u>	<u>18,779</u>
	<u>18,779</u>	<u>18,779</u>

There were no investment assets outside the UK.

Investments (neither listed nor unlisted) were as follows:

	2020 £	2019 £
Nat Savings Investment account - General Fund	178	178
Nat Savings Income Bond - General Fund	4,000	4,000
Nat Savings Income Bond J Alvin Music Therapy Fund - General	8,000	8,000
Nat Savings Investment Account J Alvin Music Therapy Fund - Research	4,182	4,182
Nat Savings Investment Account J Alvin Music Therapy Fund - Scholarship	<u>2,419</u>	<u>2,419</u>
	<u>18,779</u>	<u>18,779</u>

continued...

## BRITISH ASSOCIATION FOR MUSIC THERAPY

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020

## 12. STOCKS

	2020	2019
	£	£
Materials for sale	<u>910</u>	<u>910</u>

## 13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade debtors	-	120
Other debtors	20,969	543
VAT	5,135	1,425
Prepayments	<u>21,858</u>	<u>7,468</u>
	<u>47,962</u>	<u>9,556</u>

## 14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	1,901	-
Other creditors	2,279	8,239
Accruals and deferred income	<u>47,393</u>	<u>4,663</u>
	<u>51,573</u>	<u>12,902</u>

## 15. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2020	2019
	£	£
Within one year	4,635	8,866
Between one and five years	<u>-</u>	<u>4,433</u>
	<u>4,635</u>	<u>13,299</u>

continued...

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020

## 16. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	302,851	(26,005)	276,846
Designated fund	<u>28,886</u>	<u>20,317</u>	<u>49,203</u>
	331,737	(5,688)	326,049
Restricted funds			
Guildford Academic Associates Music Therapy Fund	25,393	-	25,393
Juliet Alvin Music Therapy Fund - General	5,735	-	5,735
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	3,636	400	4,036
Juliet Alvin Music Therapy Fund - Scholarship Fund	1,792	(975)	817
Juliet Alvin Music Therapy Fund - Research Fund	<u>7,956</u>	<u>-</u>	<u>7,956</u>
	<u>44,512</u>	<u>(575)</u>	<u>43,937</u>
TOTAL FUNDS	<u>376,249</u>	<u>(6,263)</u>	<u>369,986</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	183,374	(189,062)	(5,688)
Restricted funds			
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	400	-	400
Juliet Alvin Music Therapy Fund - Scholarship Fund	<u>-</u>	<u>(975)</u>	<u>(975)</u>
	<u>400</u>	<u>(975)</u>	<u>(575)</u>
TOTAL FUNDS	<u>183,774</u>	<u>(190,037)</u>	<u>(6,263)</u>

continued...

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2020

## 16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	274,316	28,535	302,851
Designated fund	<u>38,886</u>	<u>(10,000)</u>	<u>28,886</u>
	313,202	18,535	331,737
Restricted funds			
Guildford Academic Associates Music Therapy Fund	25,393	-	25,393
Juliet Alvin Music Therapy Fund - General	5,735	-	5,735
Juliet Alvin Music Therapy Fund - Humphrey Mews Memorial Fund	3,636	-	3,636
Juliet Alvin Music Therapy Fund - Scholarship Fund	2,748	(956)	1,792
Juliet Alvin Music Therapy Fund - Research Fund	<u>7,956</u>	<u>-</u>	<u>7,956</u>
	<u>45,468</u>	<u>(956)</u>	<u>44,512</u>
TOTAL FUNDS	<u>358,670</u>	<u>17,579</u>	<u>376,249</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	142,086	(113,551)	27,555
Designated fund	<u>-</u>	<u>(10,000)</u>	<u>(10,000)</u>
	142,086	(123,551)	18,535
Restricted funds			
Juliet Alvin Music Therapy Fund - Scholarship Fund	24	(980)	(956)
	<u>24</u>	<u>(980)</u>	<u>(956)</u>
TOTAL FUNDS	<u>142,110</u>	<u>(124,531)</u>	<u>17,579</u>

## 17. RELATED PARTY DISCLOSURES

During the year £500 was paid to a trustee for taking time away from employment for editing British Journal of Music Therapy. (Period ended 31.12.20 - £500 was paid to a trustee for taking time away from employment for editing British Journal of Music Therapy). These were considered reasonable expenses

continued...

BRITISH ASSOCIATION FOR MUSIC THERAPY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020

	Year Ended 31.12.20 £	Period 1.4.19 to 31.12.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,638	15,464
Gift aid	652	543
Grants	-	6,250
	<hr/>	<hr/>
	3,290	22,257
 Subscriptions	 156,806	 114,748
Investment income		
Deposit account interest	645	1,042
Charitable activities		
Journal income	2,133	64
Meetings	583	520
Conferences	20,317	-
National CPD Programme	-	3,429
Sale of publication	-	50
	<hr/>	<hr/>
	23,033	4,063
 Total incoming resources	 183,774	 142,110
EXPENDITURE		
Charitable activities		
Wages	90,602	47,300
Social security	4,883	1,543
Pensions	2,159	1,112
Hire of office equipment	1,098	2,632
Rent	10,038	7,509
Telephone	1,495	965
Postage and stationery	346	633
Office costs	4,806	3,705
Website maintenance costs	13,606	1,732
Journal costs	25,671	26,183
Leading Note costs	1,570	1,320
Marketing and publicity	4,528	1,769
Regional events	673	1,101
Subscription costs	2,123	1,263
Carried forward	163,598	98,767

This page does not form part of the statutory financial statements

BRITISH ASSOCIATION FOR MUSIC THERAPY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2020

Charitable activities		
Brought forward	163,598	98,767
Student events	-	645
AHP Rewards	575	-
National CPD programme	1,400	3,247
Consultancy fees	1,020	350
Training and Education Committee expenses	-	495
EMTC costs	-	307
Tangent grants	-	10,000
Student grants	4,845	4,865
	<u>171,438</u>	<u>118,676</u>
Support costs		
Management		
Insurance	505	377
Trustee and other governance meeting expenses	2,442	1,183
Trustee expenses	649	877
	<u>3,596</u>	<u>2,437</u>
Finance		
Bank charges	285	179
Computer equipment	373	344
	<u>658</u>	<u>523</u>
Governance costs		
Accountancy fees	2,490	2,370
Legal and professional costs	11,855	525
	<u>14,345</u>	<u>2,895</u>
	<u>190,037</u>	<u>124,531</u>
Total resources expended		
Net (expenditure)/income	<u>(6,263)</u>	<u>17,579</u>

This page does not form part of the statutory financial statements