

THE BLUE LAMP TRUST

ANNUAL REPORT FOR THE GROUP



THE BLUE
LAMP TRUST

31 MARCH 2024

CHARITY NUMBER:

1137786

COMPANY NUMBER:

07267846

VAT NUMBER:

110 7412 66



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HELP THE BLUE LAMP TRUST

As a charity, the Bobby Scheme relies on donations to fund our work. Please consider helping us to help older people and the vulnerable.

Visit our website <https://www.bluelamptrust.org.uk/donate/>

BACKGROUND TO THE BLUE LAMP TRUST

The Beginning

The Bobby Trust began life in 1998 as one man and one van, working out of a police station. It was funded by Hampshire Police together with Hampshire County Council. With a mixture of personalised advice and practical assistance, the scheme set out to help victims of burglary and the vulnerable to feel safe again in their homes, and at the same time, reduce the risk of repeat crimes. The fitters could replace locks, fit security chains and smoke alarms, and advise the clients on the best ways to keep their homes secure.

Funding Cuts

While the scheme was having positive effects, 2010 was not a good year for publicly funded ventures. The central government drastically reduced the money they provided to local authorities and services, including Hampshire Constabulary and Hampshire County Council. Suddenly neither could afford to support the Bobby Trust in its existing format.

Believing there was still a very real need for it, founder Lindsay Fox (now MBE) refused to let the Bobby Trust die. Together with Alan Lovell, who was at that time High Sheriff of Hampshire, they rallied friends and family to create a charitable trust to keep the scheme running.

The Birth of the Blue Lamp Trust

The Trustees were determined to create something sustainable, seeking more reliable income. They forged a commercial arm to generate income to support the Bobby Scheme. At that point The Bobby Trust became the Blue Lamp Trust.

Commercial Growth

Many organisations operate large fleets of drivers. With advanced driver training, the Blue Lamp Trust enabled them to achieve measurable improvements in safety, efficiency and cost. The Trust has worked hard over the years to build and maintain a reputation for quality and reliability in all its training.

In 2016 the Blue Lamp Trust expanded its Taxi Driver Assessment service nationally and is now a leading and trusted supplier to over 150 licensing authorities.

The Trust Today

Since its foundation in 2010, the Trust has expanded considerably and now has a team of six Safety Technicians operating in Hampshire and the Isle of Wight. We also have a team of Cyber Volunteers, who provide free home visits, giving advice and guidance about basic IT security and how to avoid being affected by a cyber crime or a cyber enabled crime to older and disabled people in Hampshire. This scheme was initially partly funded by the Hampshire Police & Crime Commissioner.

The Blue Lamp Trust remains a non-profit organisation and is headed by a Board of Trustees. The Trustees have varied backgrounds including; emergency services, local government, charities, and local businesses. This gives the Trust a great range of expertise to draw upon.

The Trust shares its premises with Hampshire & Isle of Wight Constabulary and Hampshire & Isle of Wight Fire and Rescue in Eastleigh, further cementing its relationship with the emergency services. It works with local government, the voluntary sector and health including GPs, social care and charities to spread the message about the Bobby Scheme.

The Blue Lamp Trust in Numbers

2023-24

2,607

Bobby Scheme Visits

174

Volunteer Cyber Hours

6

Safety Technicians

14

Employees

10,391

Taxi Assessments
Booked

4,361

Disability Awareness
Course Booked

6,182

Safeguarding Courses
Booked

18,350

Calls Taken

4

Cyber Volunteers

TESTIMONIAL

A couple in Gosport were victims of burglary and the wife in particular was very upset and felt very insecure in the house. After a referral for the local police a Bobby Scheme Safety Technician visited, did a full safe and secure check, fitted new locks to the front door and put alarms on the downstairs windows. About a week later, the husband emailed to say:

"If wasn't for the work you guys done to help, my wife would have had us move house! You have allowed her the freedom to feel secure in our home. Thank you."



THE BOBBY SCHEME

The Bobby Scheme has continued to support older and vulnerable people within Hampshire and Isle of Wight.

The Blue Lamp Trust's free service supplies and fits a broad range of home security and fire safety equipment, including:

- Door and Window Locks
- Spy Holes
- Window Alarms
- Door Chains
- Smoke Alarms
- Carbon Monoxide Detectors
- Personal Alarms
- Letterbox Security

Keysafes and video doorbells are offered to clients at additional charge for those who think it might help their personal safety and security. The doorbells act as a deterrent to opportunist criminals and can possibly give useful evidence to the police.

Our Safety Technicians carry out community talks and attend events to raise awareness of the Charity.

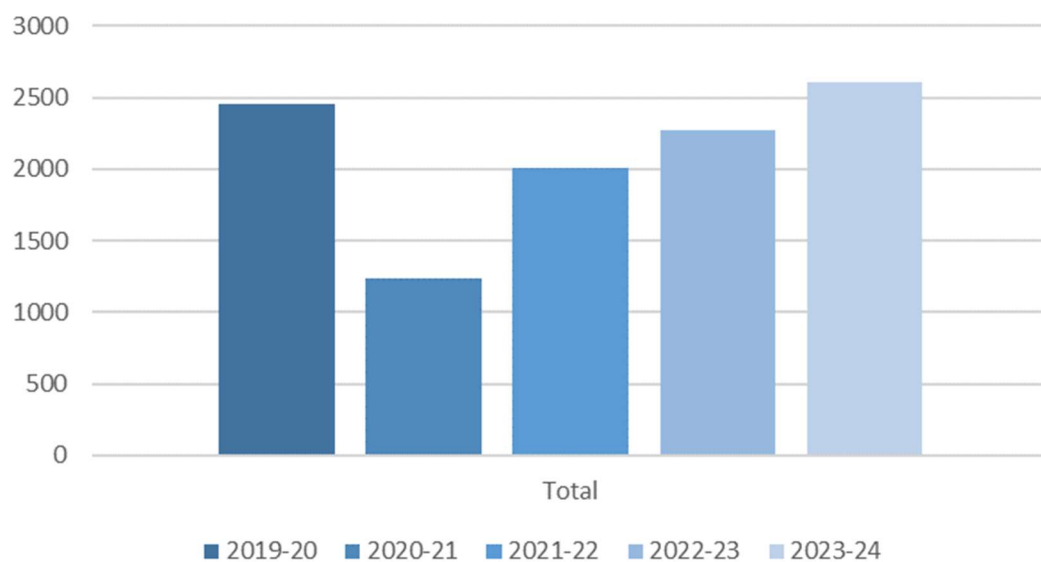
BOBBY VISITS

"When you are left alone [in your home] you feel very insecure but after the visit I feel much more confident"

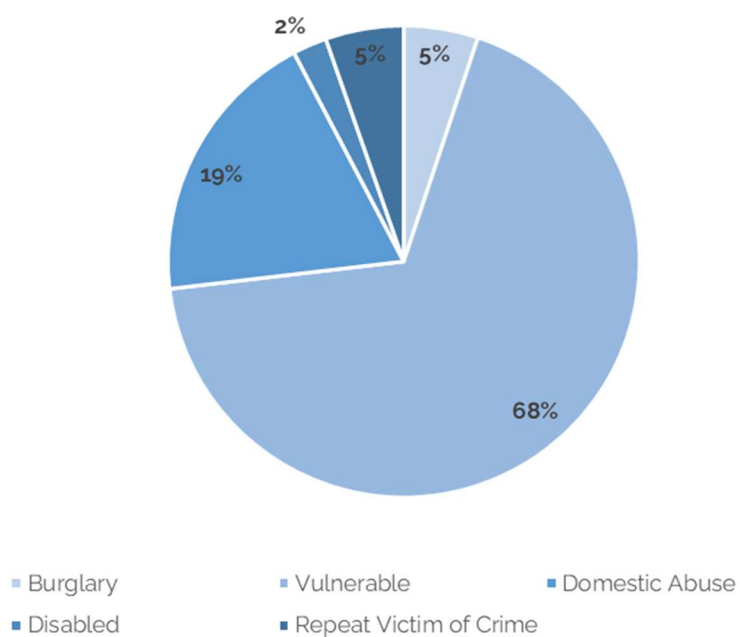
Mrs K, Dibden Purlieu

"Thank you so much for your visit. You have helped me and my children feel safe again and that has also helped my mental health to improve. It is a great service."

Bobby Visits



Reasons for a Bobby Visit



CYBER BOBBY SCHEME

The Cyber Bobby Scheme started in January 2022 and provides free home visits within Hampshire. The Blue Lamp Trust has police-vetted and trained Cyber Volunteers who visit clients in their own homes and give advice and guidance on basic IT security and how to avoid being affected by a cyber crime or a cyber enabled crime.

They cover such things as;

- What is cyber crime?
- Cyber and scam prevention advice
- How to check privacy settings
- Signposting to other advice and resources
- How to report issues
- How to recognise scam emails and text messages

Talks to community groups are carried out and community events are attended to raise awareness of the service and share advice about cyber crime.

These services are completely free.



CYBER VISITS

"Before the visit I was not confident at all in using my smart phone and tablet but now I understand how to protect myself from scams and how to report them. The advisor was very patient and really took time to help me understand. Thank you"

"The talk he gave to our group at St Mary's Church made me realise that I had not kept up to date with security and I appreciate very much the help he has given [me]"
Mr D, Andover

GENERATING INCOME

Income is generated for the Charity from a variety of sources. Most of the income generated for the group is from Blue Lamp Trust (Services) Limited, a wholly subsidiary of The Blue Lamp Trust.

Blue Lamp Trust (Services) Limited offer a comprehensive range of driver training and assessments for Taxi & Private Hire Drivers as well as corporate fleet drivers. This can be delivered in vehicle, virtual or online learning environments. All profits support the work of the Bobby and Cyber Bobby Schemes.

Our services include:

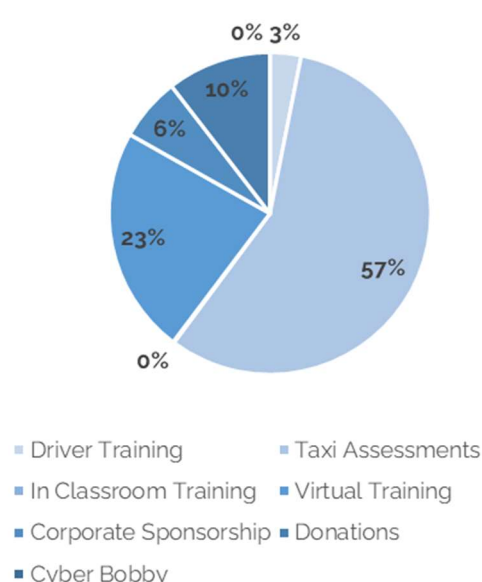
For Business:

- In Car Driver Training
- Advanced Driver Training
- Driving Assessments
- eLearning Driver Training
- Van Driver Training
- Trailer Training
- Virtual Driver Awareness Classroom Course
- Pre Court Driver Training

For Taxi Drivers:

- Taxi Driver Assessment
- Wheelchair Assessment
- Virtual Safeguarding Classroom Course
- eLearning Safeguarding Course
- Virtual Disability Awareness Classroom Course
- Virtual Taxi Driver Proficiency Classroom Course

Income Sources



FEEDBACK

"I was very impressed, both with the content and the trainer! [The Trainer] was fantastic and engaging, and considering I've sat through and run many safeguarding courses, to find it engaging was testament to [The Trainer!]" Stewart, Senior Licencing Officer

"I took my taxi assessment with Blue Lamp Trust, Although I have been driving for over 25 years I was nervous. My assessor was very professional and clear, which helped me with calming my nerves. After the test I received feedback from him. I highly recommended them anybody." Mohammed A

SUPPORT & SPONSORSHIP

The Blue Lamp Trust welcomes corporate sponsorship. Our sponsors support the Bobby and Cyber Bobby Schemes, the charity, by not only providing financial help for the day-to-day running of the scheme, but also by providing practical support in the form of vehicles, systems and equipment for our teams. We tailor each sponsorship package to the sponsor's requirements and the needs of the Bobby Scheme to maximise value to both.

Reasons to support the Bobby Scheme:

- Make a real contribution to a safer Hampshire and Isle of Wight.
- Meet corporate responsibility objectives through involvement in community projects such as the Bobby Scheme.
- Support corporate communications through positive news stories.
- Enjoy priority booking for all driver education / training programmes run by the Trust, with free training places included for Silver, Gold and Platinum Sponsors.
- Use of sponsor communication links with the Police and Fire and Rescue Service.
- Attendance and publicity at Blue Lamp Trust events.
- In addition to the above the Blue Lamp Trust offers a range of promotional opportunities for sponsors.

A NOTE FROM ONE OF OUR SUPPORT PARTNERS

We are thrilled to support the Blue Lamp Trust. As a local business we were already familiar with the charity and their innovative work supporting the community, raising funds through driver training to increase road safety, reducing crime and additionally preventing vulnerable people from becoming targets. As a family run business this collaboration was an easy decision.

Mark Busby

Commercial Director,
Hendy Group

Thanks to our:

Support Partners

Hampshire & Isle of Wight Constabulary

Hampshire & Isle of Wight Fire and Rescue Service

Motorola Solutions

Hendy Group

Sponsors

Ageas Insurance

The Keysafe Company

Portsmouth City Council

Silverlake Automotive Recycling

Portsmouth Water

Exxon Mobil

THANK YOU

Thank you to all our supporters, staff, volunteers, and Trustees for their commitment to our charity. We would not be able to carry out our vital work to support the vulnerable people of Hampshire and the Isle of Wight without your generous support.



TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

The Trustees present the annual report and the audited financial statements of The Blue Lamp Trust ("the charitable company") for the year ended 31 March 2024.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure

The Blue Lamp Trust is a registered Charity and a Company Limited by Guarantee, governed by Articles of Association as amended by resolution dated 21 October 2019. A wholly owned subsidiary, Blue Lamp Trust (Services) Ltd, Company Number 12468719, was incorporated on 18 February 2020 and started trading from 1 April 2020. Its role is to undertake all trading activities previously carried out by the Charity as well as to develop and undertake future trading opportunities. All its profits are Gift Aided back to the Charity.

Governance

Governance is undertaken by a Board of Trustees comprising 3 to 16 members, as specified in the Articles of Association. The current Board comprises 9 Trustees as listed on page 35; they have the powers to act in accordance with the Articles of Association, which may be exercised only in promoting the Charity's Objectives.

Potential new Trustees are identified via several routes, either ex officio or based on their knowledge, expertise, experience and skills. Their suitability is assessed informally by existing Trustees, and they are subject to interview by the Chair, the CEO and at least one other Trustee. Upon successful completion of this process, they are recommended for appointment at a full Trustees Meeting. In accordance with the Articles of Association Trustees are appointed for an initial three-year period. A Trustee may be reappointed for up to two further terms of three years. A Trustee who has served for three terms of three years must retire at the end of the Trustees' meeting which is held on or after the ninth anniversary of his or her initial appointment as a Trustee.

Newly appointed Trustees are provided with a copy of the Charity Commission booklet "The Essential Trustee." They will also have an induction by the Chair of the Trustees and the CEO.

The Trust provides such ongoing training and support to new Trustees as is appropriate to assist them to carry out their roles. Trustees meet once a quarter.

The Trustees will review the charity's long-term strategy at a meeting in the autumn and provide direction so that a budget can be prepared for the following financial year. This draft budget is presented to the Trustees for approval at a meeting in March. The previous year's work will then be reviewed at a meeting in June, and the audited accounts and Annual Report will be ready for approval in October.

The Chair of the Board of Trustees also chairs an Executive Committee made up of nominated Trustees and the executive staff. The Committee meets quarterly and is responsible for overseeing the delivery of the strategic objectives set out by the Board of Trustees. This Committee also receives reports from the Trading subsidiary.

The pay and remuneration of key management personnel is recommended by the Executive Committee to the Board of Trustees as part of the budget setting process. The salary recommendations are informed by Croner's Salary Search benchmarking software using salary data for charities that are of a similar size and based in Hampshire.

Risk Management and Financial Controls

The Charity's Trustees have considered the major risks to which the Charity is exposed and, through the Risk and Audit Committee, have satisfied themselves that systems and procedures have been established to manage these risks. The Trustees keep risk levels and controls under formal review on a bi-annual basis.

The Risk and Audit Committee is chaired by a Trustee with relevant experience. This committee, which oversees both the risks faced by the Trust and its financial performance, makes reports and recommendations to the Board of Trustees.

The risk assessment process identified the following major risks:

- Loss of taxi assessment income. Mitigation: Management and Taxi Team monitor competitor activities and use a competitor analysis chart to monitor activities, price comparison, market share, growth, and product range of competitors.
- Loss of key staff. Mitigation: Cross skilling of staff. Written procedures on key practices. Ongoing staff development. Annual review of remuneration.
- Secure IT Systems. Mitigation: Clear statement required from IT supplier. Anti-virus regularly updated. System monitored remotely by Uniq. UPS in place. Data backed up by the Blue Lamp Trust and by Uniq.

The Board confirms it has put measures in place to manage these risks and monitor the likelihood of these risk events, to minimise the financial and reputational impact they would have on the charity.

Management and Oversight

The Chief Executive Officer of the Blue Lamp Trust reports to the Chair of Trustees on a formal basis and receives day to day support, where necessary, from the Executive Committee. The Chief Executive Officer oversees all aspects of the Blue Lamp Trust and the trading subsidiary, Blue Lamp Trust (Services) Ltd. The CEO provides monthly updates to the Executive Committee and quarterly updates to the Board of Trustees.

During the financial year, the Trust had the following employees:

Chief Executive Officer - full time

Governance:

Business Administration Manager – part time 81%

Administrative Assistant – part time 67.5%

Charitable activities:

Bobby Scheme and Cyber Bobby Scheme Coordinator – full time

Bobby Scheme Administrative Assistant – part time 81%

Senior Fitter – full time

3 Fitters - full time

1 Fitter – part time, 60%

1 Fitter on Isle of Wight – part time, 40%

Fundraising:

Taxi Assessment Coordinator – part time 81%

Taxi Assessment Administrative Assistant – full time

Training Administrative Assistant – full time

Non-employees: Cyber Bobby Scheme – 4 Advisors – all volunteers

Training – Self-employed Assessors and Trainers as required.

OBJECTIVES AND ACTIVITIES

The Trust's Objects, which are for the Public Benefit, are:

- To promote, in partnership with the police and others, the protection of people and property and the prevention of criminal acts in particular but not exclusively by:
 - Crime prevention and by reducing the fear of crime, in particular in relation to older and vulnerable people who have been, or who are at risk of becoming, victims of crime or anti-social behaviour in or near their home.
 - Reduction in crime or the fear of crime within business and commerce.
 - Promoting the improvement of standards of driving and the advancement of road safety.
- . To advance education for the public benefit in all aspects of fire safety and fire prevention.

The main activities undertaken in relation to these purposes

The key charitable activity undertaken is the operation of the of the Bobby Scheme. The Bobby Scheme is a practical service in Hampshire and the Isle of Wight, which aims to bring peace of mind to the vulnerable and older people, providing reassurance or restoring a sense of security within their own home. This service is free to those who are vulnerable due to age (over 60), circumstance, domestic violence, disability, or as a victim of crime. A full crime prevention and fire safety survey is carried out by one of our trained, police-vetted Safety Technicians. They provide both general and specific crime and fire prevention advice to improve home safety. As well as a physical security review, the Safety Technician advises on phone and doorstep scams and fraud. They will also advise on how to improve fire safety, escape room planning, rerouting trailing leads, not overloading electrical sockets, and reducing flammable clutter. Where needed the Safety Technician will fit such items as new locks, spyholes, door chains, window alarms, letterbox jammers, smoke alarms and carbon monoxide detectors. Currently there are six Safety Technicians, five in Hampshire and one on the Isle of Wight.

The Bobby Scheme works closely with a variety of local organisations. As well as people self-referring, referrals are received from the Hampshire and the Isle of Wight Constabulary, Hampshire & Isle of Wight Fire & Rescue Service, Trading Standards, families, domestic abuse charities, council adult services departments, charities working with the older people or disabled, Victim Support and the NHS.

Many of these partners provide valuable advice and support but cannot provide practical assistance: that is where the Bobby Scheme fits in. The Scheme helps give an all-round package of assistance to the client. The Safety Technicians are in a unique position of being allowed into someone's home. Therefore, with the client's permission, the Safety Technician will refer the client to another service, e.g. to Trading Standards, if there is evidence of doorstep scams, or maybe to the Fire Service, if there

is a hoarding issue. There is no other charity within Hampshire and Isle of Wight that provides this level of practical support.

There is also the Cyber Bobby Scheme which provides free advice and support on online security and safety to those over 60, disabled and victims of cybercrime. The Cyber Volunteers, who are all police-vetted, give guidance on basic IT security and how to avoid being affected by cybercrime or a cyber enabled crime. The service covers cyber and scam prevention advice, how to check privacy settings, signposting to other advice and resources, how to report issues and how to recognise scam emails and text messages. They also advise on password security.

In terms of income generation charitable funds are raised through a number of sources, including a range of road safety training courses and taxi driver assessments with DVSA-approved assessors, managed by the wholly owned trading subsidiary Blue Lamp Trust (Services) Ltd. The subsidiary offers a variety of driver related training courses which can be delivered in classes (face to face or virtually), hands-on, or other online learning environments. These courses cover a selection of topics designed to educate drivers and reduce occupational driving risk. Therefore, they not only raise funds for the Trust but also tie in with the charitable objects of promoting the improvement of standards of driving and the advancement of road safety.

The Trustees are content that all the charity's objects and activities can be defined as being 'for public benefit.'

Criteria/measures to assess success

The Blue Lamp Trust's impact measurement methodology relies on a mix of qualitative and quantitative data to assess the effectiveness of the Charity.

- The number of clients who receive a visit from a Bobby Scheme Safety Technician during a year
- The number of clients who receive a visit from a Cyber Volunteers
- The number of presentations given to interested groups by Bobby Safety Technicians and Cyber Volunteers
- The reason for the visit and the equipment fitted is noted and any emerging trends noted
- Anecdotal stories are captured to demonstrate the difference which a visit may have made to someone's life.
- The number of attendees across the various courses is noted. Qualitative data is collected by means of a survey questionnaire

ACHIEVEMENTS AND PERFORMANCE

Charity

The Bobby Scheme

The Bobby Scheme is well established. Over the year to 31 March 2024, 2,607 visits (2,301 prior year) an average of 217 per month, were made to older and vulnerable people. 101 talks were given to community groups.

As well as the visits above, the Bobby Scheme donated 250 winter warm packs containing essential warming items to Community First Hampshire for the distribution via transport services to older people and food pantries in Hampshire.

We were also asked to donate 38 Ring Doorbells to a street in Portsmouth by the Police, experiencing a high volume of crime, and these were fitted by our Bobby Safety Technicians.

Cyber Bobby

We currently have four Cyber Volunteer, who work across the whole of Hampshire.

During 2023/24 the Cyber Volunteers made 93 visits (90 prior year) and gave 36 talks (23 prior year) to various groups. The Volunteers jointly contributed 174 volunteer hours (169 prior year) to the service.

Trading activities for fundraising purposes

We offer a range of on road training courses for business drivers nationally which serve not only to improve road safety but also to raise vital income for other charitable activities.

Provision of Taxi Driver Assessments remain a key income generation route. The virtual classroom courses offered to Taxi Drivers included Disability Awareness, Safeguarding and Remedial, as well as the eLearning for Safeguarding, which continue to be very popular. Overall, it was a very positive year with continuing high demand for all services. We also offer driver awareness training for business drivers virtually and in classroom.

FINANCIAL REVIEW

Total incoming resources for the year on income funds amounted to £1,314,674 (2022/23: £1,284,892), comprising income from donations £134,020 and activities £30,074 (2022/23: £121,401, £28,360), deemed donations £71,267 (2022/23: £76,767), Trading company £1,064,521, (2022/23: £1,039,879), Investment income £14,792 (2022/23: £12,486) and other income £Nil (2022/23: £6,000).

Total expenditure was £1,402,470 (2022/23: £1,217,796), a breakdown of this is on page 24.

Reserves Policy

The Trustees have approved a Reserves Policy to meet the following objectives:

- a) That the Charity has, at all times, sufficient reserves to meet its reasonably foreseeable obligations to its employees, customers and suppliers and to comply with any legislative and accounting requirements.
- b) To identify, and where appropriate make, prudent provision for anticipated expenditure needs, for the proper and continued running of operations within forecast cash flows. ("Designated Funds").

The Policy provides that an amount equivalent to six months (50%) of the budgeted annual salary costs (including National Insurance and pension contributions) plus six months fixed costs will be held as a Critical Minimum Reserve. These reserves are held within the Charity's investments with CCLA and other cash balances.

Currently the free reserves are £445,392 (2022/23: £569,241).

PLANS FOR THE FUTURE

The Trustees are keen that the Trust is run as efficiently as possible so that the best service can be offered to the charity's clients. A move is planned for Spring 2024 to a larger office to allow for plans for expansion.

To improve the productivity of the Bobby Scheme, the software used to manage the service continues to be updated to improve efficiency.

The Cyber Advisors will be issued with tablets to enable them to utilise newly developed software when conducting visits.

The Trust continues to look for ways to extend the range of equipment available to the Bobby Scheme clients.

During the year the Bobby Scheme service on the Isle of Wight was reviewed to see how the service can be extended on the Island. Significant improvements were identified and expect to be implemented in 2024/25. A donation of 250 winter warmer packs will be made to the PAN Community Centre in Winter 2024.

The Trust also expects to apply for Cyber Essentials certification as part of its ongoing improvements to IT security.

Theresa Pratt has been the CEO for 5 years. She resigned on 31st March 2024. The Trust has now recruited a new CEO, Lisa Gagliani MBE, who starts on 30th September 2024, to further develop the Trusts' offerings and to promote extended outreach to the communities that need our services. Lisa brings with her a wealth of charity experience.

Malcolm Hogg has been the Company Secretary for many years. He resigned on 31st March 2024. Company Secretarial services will now be provided by Compass Accountants Ltd.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE ACCOUNTS

The Trustees, who are also the directors of The Blue Lamp Trust for the purposes of Company law, are responsible for preparing the Trustee's Report, Directors Report and the Accounts, in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare the Accounts for each financial year, to give a true and fair view of the status of the Charity and the incoming resources and application of resources, including the income and expenditure, of the Charity for that year.

In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then ensure that they are applied consistently.
- Observe the methods and principles in the Charities SORP (FRS 102).
- Make judgement and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose, with reasonable accuracy at any time, the financial position of the Charity and enable them to ensure that the Accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

The accounts have been audited by Compass Accountants Limited. So far as the Trustees are aware, there is no relevant audit information of which the company's auditors are unaware. Trustees have taken all the steps necessary to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Small company provisions

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board of Trustees and signed on by:

Mr Graeme Hobbs – Chair

Mrs Sarah Le May – Trustee

Date

Date

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF THE BLUE LAMP TRUST

Opinion

We have audited the financial statements of The Blue Lamp Trust (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31st March 2024 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Consolidated Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31st March 2024, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report (incorporating the Directors' Report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the Directors' Report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement set out on page 5, the Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- We gained an understanding of the legal and regulatory framework applicable to the charity and the sector in which it operates through discussions with management, sector research, and the application of relevant audit knowledge and experience
- We made enquiries of management around actual and potential litigation and claims
- We made enquiries of management and relevant staff, and designed our audit procedures, including reviewing financial statement disclosures and testing of supporting documentation, to assess compliance with applicable laws and regulations. We focused on laws and regulations which could give rise to material misstatement in the financial statements including, but not limited to, the Charities Act 2011, the Charities SORP, the Companies Act 2006, and the Financial Reporting Standard 102.
- We identified the risk of material misstatement of the financial statements due to fraud and designed audit procedures to respond to the risk. We performed audit procedures designed to address the risk of fraud arising from management override of controls, including, but not limited to, testing of journal entries and other adjustments, reviewing accounting estimates for evidence of bias, and evaluating the business rationale of significant transactions outside the normal course of business

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of noncompliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's trustees as a body for our audit work, for this report, or for the opinions we have formed.

Kerry Lawrance FCA
Senior Statutory Auditor
For and on behalf of Compass Accountants, Statutory Auditor

Venture House, The Tanneries
East Street, Titchfield
Hampshire PO14 4AR

Date:

Compass Accountants is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

THE BLUE LAMP TRUST

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted		Unrestricted	
		Funds	2024 Total	Funds	2023 Total
	Notes	£	£	£	£
Income					
Income from Donations	2	134,020	134,020	121,401	121,401
Income from Charitable Activities		30,074	30,074	28,360	28,360
Income from Donated Goods, Facilities and Services	3	71,267	71,267	76,767	76,767
Income from Trading Activities	4	1,064,521	1,064,521	1,039,879	1,039,879
Investment income	5	14,792	14,792	12,486	12,486
Other income		-	-	6,000	6,000
Total Income		1,314,675	1,314,675	1,284,893	1,284,893
Expenditure					
Expenditure on Raising Funds from Trading Activities	6	819,751	819,751	750,913	750,913
Expenditure on Charitable Activities	6	582,719	582,719	466,884	466,884
Total expenditure		1,402,470	1,402,470	1,217,797	1,217,797
Net income/expenditure		(87,796)	(87,796)	67,096	67,096
Net movement in funds		(87,796)	(87,796)	67,096	67,096
Reconciliation of funds:					
Total funds brought forward		581,440	581,440	514,344	514,344
Total funds carried forward		493,644	493,644	581,440	581,440

All transactions are derived from continuing activities.

There are no transfers between restricted/non restricted funds.

All recognised gains and losses are included in the Statement of Financial Activities

THE BLUE LAMP TRUST

CONSOLIDATED BALANCE SHEET - COMPANY REGISTRATION NUMBER 07267846

AS AT 31 MARCH 2024

	Notes	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
Fixed Assets					
Tangible Assets	9	48,846	12,199	48,846	12,199
Current Assets					
Debtors	10	48,395	53,948	72,346	124,465
Investment holdings		265,500	265,500	265,500	265,500
Cash at bank and in hand		237,039	317,330	163,979	200,158
		<u>550,934</u>	<u>636,778</u>	<u>501,825</u>	<u>590,123</u>
Creditors: amounts falling due within one year	11	<u>(106,136)</u>	<u>(67,537)</u>	<u>(57,027)</u>	<u>(20,882)</u>
Net Current Assets		444,798	569,241	444,799	569,241
Net Assets		<u>493,644</u>	<u>581,440</u>	<u>493,645</u>	<u>581,440</u>
Funds					
Unrestricted Funds	12	493,644	581,440	493,645	581,440
		<u>493,644</u>	<u>581,440</u>	<u>493,645</u>	<u>581,440</u>

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board on and signed on its behalf by:

Graeme Hobbs
Chairman

THE BLUE LAMP TRUST
CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024

	Group 2024	Group 2023
	£	£
Cash flows from operating activities:		
Net cash provided by operating activities	(42,069)	14,123
Cash flows from investing activities:		
Interest income	14,792	12,486
Proceeds from sale of fixed assets	780	-
Purchase of fixed assets	(53,795)	(3,563)
	<u>(38,223)</u>	<u>8,923</u>
Increase/(Decrease) in cash and cash equivalents in the year	<u>(80,291)</u>	<u>23,045</u>
Cash and cash equivalents at 1 April 2023	582,830	559,785
Cash and cash equivalents at 31 March 2024	<u>502,539</u>	<u>582,830</u>
Net income for the reporting period	(87,797)	67,096
Depreciation	17,050	8,013
Profit/Loss on Disposals	(682)	-
Income from investments	(14,792)	(12,486)
(Increase)/Decrease in debtors	5,553	(41,204)
(Decrease)/Increase in creditors	<u>38,599</u>	<u>(7,297)</u>
	<u>(42,069)</u>	<u>14,123</u>

NOTES TO THE ACCOUNTS

1 Accounting Policies

1.1 Charity Information

The Blue Lamp Trust is a private company limited by guarantee and incorporated in England and Wales. The registered office is Venture House, The Tanneries, East Street, Titchfield, Hampshire, PO14 4AR, and place of business is Hampshire Police and Fire & Rescue Services Headquarters, Leigh Road, Hampshire SO50 9SJ.

The Blue Lamp Trust meets the definition of a public benefit entity under section 34 of FRS 102, and the Trustees have had regard to the Charity Commission's guidance for public benefit. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy.

The principal objectives of the charity are detailed in the Trustees Report.

1.2 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issued October 2019) - Charities SORP (FRS102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in presentation

The format of some of the Statement of Financial Activities notes have been restated for clarity.

1.3 Basis of consolidation

Consolidated financial statements have been prepared in respect of The Blue Lamp Trust and of its trading subsidiary, Blue Lamp Trust (Services) Limited. The consolidated Statement of Financial Activities includes the results of Blue Lamp Trust (Services) Limited as single line items. The Consolidated Balance Sheet includes the net assets of Blue Lamp Trust (Services) Limited on a line by line basis.

A separate statement of financial activities and income and expenditure account are not presented for the charity itself following the exemptions afforded by Section 408 of the Companies Act 2006.

1.4 Income

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Donated assets are included at the value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year to which they relate.

Income from investments is included in the year in which it is receivable.

1.5 Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended are allocated to the particular activity where the cost relates directly to that activity.

1.6 Tangible Fixed Assets and Depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

- Computer Equipment - 33% Straight line
- Motor Vehicles - 25% Reducing Balance

1.8 Investment Holdings

Investment holdings are recognised at cost and will be realised when sold.

1.9 Deferred Income

Income is deferred where the charity is not yet entitled to the use of the resources. When the pre-conditions for use are met then the income is recognised.

1.10 Going Concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the levels of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.11 Related Party

There are no related party transactions that need to be disclosed.

2 Donations

	Unrestricted		Unrestricted	
	Funds	2024 Total	Funds	2023 Total
	£	£	£	£
Grants	119,973	119,973	16,014	16,014
Donations received	14,047	14,047	105,387	105,387
	<u>134,020</u>	<u>134,020</u>	<u>121,401</u>	<u>121,401</u>

The presentation of this note has changed from the prior year with income from Charitable trading activities shown separately on the face of the SOFA.

3 Income from goods, facilities and services:

	Unrestricted		Unrestricted	
	Funds	2024 Total	Funds	2023 Total
	£	£	£	£
Annual memberships		-	5,000	5,000
Donated good, facilities and services	71,267	71,267	71,767	71,767
	<u>71,267</u>	<u>71,267</u>	<u>76,767</u>	<u>76,767</u>

Historically annual memberships were sponsorships treated as charitable activities to provide driver training. All income received for services provided by the Trading Company is now shown in Trading Companies own financial statements

Income from donated goods, facilities and services:

	2024 Total	2023 Total
	£	£
Contribution from Hampshire & IOW Fire and Rescue Service:		
Reduced Rental Costs	9,500	10,000
Stock items	11,297	11,297
Contribution from Hampshire & IOW Police Constabulary:		
Insurance	7,000	7,000
Vehicle Servicing and Repair	2,484	2,484
Fuel	14,096	14,096
New Starters (vetting etc)	924	924
Contribution from Hendy Group, Eastleigh:		
Vehicle Servicing and Repair	300	300
Leased vans, free of charge:		
Contribution from Hampshire & IOW Police Constabulary:		
Vans	17,111	17,111
Contribution from Hendy Group, Eastleigh:		
Van	<u>8,555</u>	<u>8,555</u>
	<u>71,267</u>	<u>71,767</u>

4 Income and expenditure from trading activities

	2024	2023
	£	£
Turnover	1,064,245	1,039,704
Cost of sales	576,118	529,312
Gross profit	488,127	510,392
Administrative expenses	186,282	170,327
Other income	275	175
Net profit for the year	302,120	340,240

Income and expenditure from trading activities derived from Blue Lamp Trust (Services) Ltd, 100% voting rights is owned by The Blue Lamp Trust. Assets total £95,066 for 2023/24 (£158,052 2022/23) with liabilities £95,066 for 2023/24 (£158,052 2022/23) per the balance sheet.

5 Investment income

	Unrestricted Funds	2024 Total	Unrestricted Funds	2023 Total
	£	£	£	£
Investment Income	14,792	14,792	12,486	12,486
	14,792	14,792	12,486	12,486

Comprised of dividends from investments held by CCLA. Initial investment remains held.

6 Expenditure

	Group 2024	Group 2023
	£	£
Contractor Costs	576,119	529,310
Support Costs	57,783	75,364
Employee Costs	185,850	146,240
Expenditure on Raising funds from Trading Activities	819,751	750,913
Benefit in Kind	71,267	71,767
Goods for resale	80,122	27,161
Support Costs	79,377	104,074
Employee Costs	333,154	255,868
Auditors Costs and Depreciation	18,800	8,013
Expenditure on Charitable Activities	582,719	466,884
	1,402,470	1,217,797

Expenditure on Raising Funds

Donations
Benefit in Kind

Group 2024	Group 2023
£	£
-	-
71,267	71,767
71,267	71,767

Expenditure on Raising Funds from Trading Activities

Goods for resale
Contractor costs

Group 2024	Group 2023
£	£
80,122	27,161
576,119	529,310
656,241	556,471

Support Costs

Information Technology
Corporate Resources
Human Resources
Governance costs

Expenditure on Raising Funds	Expenditure on raising funds from trading activities	Group 2024	Group 2023
£	£	£	£
21,814	19,689	41,503	54,196
19,235	22,745	41,980	50,304
16,050	11,741	27,791	27,314
22,277	3,607	25,884	47,624
79,377	57,783	137,159	179,438

Support costs are costs for activities which support the whole organisation and where the cost is not directly attributable to a specific activity. Support costs are allocated on an appropriate basis, such as headcount, depending on the type of cost.

7 Net expenditure/income for the year

Net expenditure/income for the year is stated after charging/(crediting):

Depreciation

Auditors' remuneration for external audit services

Group 2024	Group 2023
£	£
17,050	8,013
1,750	-
<u>18,800</u>	<u>8,013</u>

8 Employees

Wages and salaries

Social security costs

Other pension costs

Group 2024	Group 2023	Charity 2024	Charity 2023
£	£	£	£
454,902	357,614	301,244	234,700
37,347	29,073	14,192	11,048
26,755	15,421	17,718	10,121
<u>519,004</u>	<u>402,108</u>	<u>333,154</u>	<u>255,868</u>

The charity operates a defined contribution pension scheme in respect of the employees.

The scheme and its assets are held by independent managers. The pension charge represents contributions due from the charity.

The average FTE headcount of employees, analysed by function, was:

	Group 2024	Group 2023	Charity 2024	Charity 2023
	No.	No.	No.	No.
Charitable activities	7.0	6.2	7.0	6.2
Fundraising and trading	4.5	4.5	1.0	1.0
Support Services	1.2	1.1	1.1	1.1
	<u>12.7</u>	<u>11.8</u>	<u>9.1</u>	<u>8.3</u>

The monthly average number of employees totals 14 for 2023/24 (13 for 2022/23).

The number of employees who earned more than £60,000 during the year was as follows:

	2024	2023
£60,000 to £70,000	-	1
£70,001 to £80,000	1	-

No trustees received any remuneration as they all act in an unpaid capacity. During the year £NIL expenses were paid to trustees.

Key management personnel compensation totals £124,241 for 2023/24.

Key management personnel are defined as members of the Executive Committee, including the CEO and Operations Manager and consisted of two individuals during the year.

9 Tangible fixed assets

Charity & Group

Cost

	Fixture & Fittings	Computer Equipment	Motor Vehicles	Total
At 1 April 2023	£ 408	£ 40,453	£ 24,853	£ 65,706
Additions	-	1,956	51,839	53,795
Disposals	-	-	2,625	2,625
At 31 March 2024	408	42,409	74,067	116,876

Depreciation

At 1 April 2023	408	35,507	17,600	53,507
Additions	-	2,301	14,749	17,050
Disposals	-	-	2,527	2,527
At 31 March 2024	408	37,808	29,822	68,030

Net book values

At 31 March 2024	-	4,601	44,245	48,846
At 31 March 2023	-	4,946	7,253	12,199

10 Debtors

	Group 2024	Group 2023	Charity 2024	Charity 2023
	£	£	£	£
Trade Debtors	43,680	49,646	22,447	10,000
Prepayments & accrued income	4,396	3,983	3,623	2,749
Other debtors	319	319	319	319
Amounts due from related companies	-	-	45,957	111,397
	<u>48,395</u>	<u>53,948</u>	<u>72,346</u>	<u>124,465</u>

11 Creditors: amounts due within one year

	Group 2024	Group 2023	Charity 2024	Charity 2023
	£	£	£	£
Bank loans and overdrafts	-	5	-	-
Trade creditors	42,436	22,330	7,712	2,147
Accruals & deferred income	18,130	3,345	16,615	1,800
Other taxes & social security	45,570	41,857	32,700	16,935
	<u>106,136</u>	<u>67,537</u>	<u>57,027</u>	<u>20,882</u>

12 Analysis of Net Assets between Funds

	Unrestricted Funds	Non Charitable Trading Funds	2024
	£	£	£
Fund balances at 31 March 2024 as represented by:			
Tangible fixed assets	48,846	-	48,846
Current assets	501,825	49,109	550,934
Current liabilities	(57,027)	(49,109)	(106,136)
	<u>493,644</u>	<u>-</u>	<u>493,644</u>

Unrestricted Funds

	Unrestricted Funds	Non Charitable Trading Funds	2023
	£	£	£
Fund balances at 31 March 2023 as represented by:			
Tangible fixed assets	12,199	-	12,199
Current assets	590,123	46,655	636,778
Current liabilities	(20,882)	(46,655)	(67,537)
	<u>581,440</u>	<u>-</u>	<u>581,440</u>

13 Unrestricted Funds

General reserve

	31 March 2024	31 March 2023
	£	£
1 April	581,440	514,344
Income	1,314,674	1,213,125
Expenditure	(1,402,470)	(1,146,029)
31 March	<u>493,644</u>	<u>581,440</u>

OUR PEOPLE

President

Lindsay Fox MBE DL

Trust Patron

HM Lord-Lieutenant of Hampshire, Nigel Atkinson Esq.

Vice Patron

HM Lord-Lieutenant of Isle of Wight, Susie Sheldon

Trustees

Graeme Hobbs	Chairman
Sarah Le May	Vice-Chair
Scott Chilton	Chief Constable of Hampshire and IoW Constabulary, appointed 23/06/2023
Neil Odin	Chief Officer of Hampshire and IoW Fire & Rescue Services
Fiona Dungar	Director and Chair of Blue Lamp Trust (Services) Ltd
Nick Hayward	
Fergus Mayne	
Ian McCullagh	Chair of Risk and Audit Committee
Alastair Rutt	
Royston Smith MP	Resigned 23/05/2023

Company Secretary

Malcolm Hogg JP	Company Secretary, resigned 31/03/2024
	Director of Blue Lamp Trust (Services) Ltd, resigned 31/03/2024

KEY INFORMATION

Management: Senior Staff

Theresa Pratt	Chief Executive, resigned 31/03/2024
Lisa Gagliani MBE	Chief Executive, appointed 30/09/2024
Emma Burt	Business Administration Manager, Operations Manager from 01/04/2024
Tara Bradford	Financial Controller (Contractor) employed from 15/04/2024
Alix Shaw	Training & Assessments Coordinator, Training & Assessments Manager from 01/08/2024
Michael King	Bobby Scheme Coordinator

Management

Day-to-day management of the Trust and its subsidiary company is delegated to the Chief Executive, according to a Scheme of Delegation approved by Trustees. The Chief Executive reports to Trustees and works with a team of executives to deliver the work of the charity. The Chief Executive oversees the day-to-day management of the trading subsidiary, Blue Lamp Trust (Services) Ltd.

Principal Address

The Blue Lamp Trust
c/o Police & Fire HQ
Leigh Road
Eastleigh
SO50 9SJ

Registered Address

The Blue Lamp Trust
Venture House, The Tanneries
East Street, Titchfield
PO14 4AR

Solicitors

Paris Smith LLP
1 London Road
Southampton
SO15 2AE

Accountants & Auditors

Compass Accountants Ltd
Venture House, The Tanneries
East Street, Titchfield
PO14 4AR

Bank

Charities Aid Foundation Bank
25 Kings Hill Avenue
Kings Hill, West Malling, Kent
ME19 4TA