

DOORWAY WILTSHIRE LTD

England & Wales · Charity number 1137757

Details

Status	Registered
Legal form	Charitable company
Company number	07232063
Registered	2010-09-03
Register	View on the Charity Commission register

Contact

Address	Doorway Wiltshire The Citadel Bath Road Chippenham Wiltshire SN15 2AB
Phone	01249445385
Email	info@doorwayproject.org.uk
Website	www.doorwayproject.org.uk

Activities

Objects: TO RELIEVE POVERTY AND SICKNESS AND PRESERVE AND PROTECT THE GOOD HEALTH OF HOMELESS AND DISADVANTAGED PEOPLE IN WILTSHIRE IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF A DROP-IN CENTRE

Activities: Provision of a daily drop-in for people experiencing homelessness in north Wiltshire offering hot meals, showers, laundry, clothes, a postal address, access to a phone & the internet. Referrals are made to housing, health, addiction, domestic abuse & benefits agencies. Activities include football, music, art, men's & women's groups, an allotment groups and courses to build confidence & skills.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Amateur Sport, Other Charitable Purposes
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** WILTSHIRE
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£282,328	£305,424	-	-
2024-03-31	£264,095	£257,712	-	-
2023-03-31	£227,875	£200,739	-	-
2022-03-31	£165,693	£156,668	-	-
2021-03-31	£171,033	£102,296	-	-

Trustees

Name	Role	Appointed
Stephen Abbott	Chair	2024-05-31
Daniel Lewis		2022-11-23
Declan Baseley		2025-01-16
Judith Vosper		2023-05-30
Michael Gordon Carter		2022-11-23
Neville Francis David Bloomer		2024-03-30
Richard Briggs		2022-11-23

DOORWAY WILTSHIRE LTD

England & Wales - Charity number 1137757

Accounts

Doorway

Report of the Trustees and unaudited Financial Statements of Doorway Wiltshire Limited for the year ended 31 March 2025



Doorway Wiltshire Limited, (trading as Doorway) a Charitable Company Limited by Guarantee registered in England and Wales No. 07232063. Registered Charity No. 1137757
Registered Office: The Citadel, Bath Road, Chippenham, Wiltshire, SN15 2AB
Telephone: 01249 445385

www.doorwayproject.org.uk

Facebook: Doorway Wiltshire

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Report of the Trustees

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report and the unaudited Financial Statements of Doorway Wiltshire Limited ("the Charity") for the financial year ended 31 March 2025. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Incorporation

The charitable company was incorporated on 22 April 2010.

Reference and administration details

Registered company number

07232063 (England and Wales)

Registered charity number

1137757

Registered office

The Citadel,
Bath Road,
Chippenham,
Wiltshire, SN15 2AB

Trustees

All of the Trustees listed below have served throughout the year unless otherwise stated. The Trustees are appointed at the AGM, as set out in the Articles of Association. All Doorway members are invited to nominate directors prior to the AGM.

Stephen Abbott (Chairperson)	Appointed 31 May 2024
Declan Baseley	Appointed 16 January 2025
Mark Barnett	Appointed 18 November 2015
David Bloomer	Appointed 14 April 2024
Richard Briggs	Appointed 23 November 2022
Michael Carter	Appointed 23 November 2022
Daniel Lewis	Appointed 23 November 2022
Amy Mitchell	Appointed 23 November 2022
Andrew Poole	Resigned 29 April 2024
Judith Vosper	Appointed 30 May 2023

Independent Examiner

RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne, Wiltshire, SN11 0BT

Riverview Portfolio Limited was appointed by the Board as the Accountant for Doorway Wiltshire Ltd on 22 May 2012 and Payroll Provider from July 2012. Riverview was appointed as Independent Examiner by the AGM on 20 November 2013 and at every subsequent AGM.

Report of the Trustees (continued)

Staff

During the year, in addition to the CEO, the Charity employed a Director of Services, a Support Services Manager, three Support Staff, a Facilities & Events Manager and an Administrator to manage the drop-in centre and provide support services to our guests.

Governance and management

Governing Document

The Charity is controlled by its governing document, a Memorandum and Articles of Association, and constitutes a Charitable Company Limited by Guarantee, as defined by the Companies Act 2006. The Governing Document is available on the Doorway Wiltshire Limited website. The Charity was incorporated on 22 April 2010 and registered as a charity on 3 September 2010.

Risk Management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are put in place to provide reasonable assurance against fraud and error. The Doorway Wiltshire Limited Board of Trustees has implemented an organisational risk management policy.

Organisation

The Board of Trustees administers the Charity and meets every two months. The CEO is appointed by the Trustees to manage the day-to-day operations of the Charity.

Objectives and Activities

Our Values

We are an inclusive, compassionate and non-judgemental organisation and believe that when offered the right environment everyone is capable of making positive changes to their lives, however small.

Our Vision

Homeless and vulnerably housed people in North Wiltshire can reverse the spiral of homelessness and have improved resilience and capacity for self-recovery, making positive changes to their lives, however small.

Our Mission Statement

Doorway enables people experiencing homelessness in North Wiltshire to effectively access practical support including food, clothing, showers, tents and sleeping bags. We enable access to housing and healthcare, and through our groups and courses we improve people's skills and confidence, helping them feel a valued part of the community, and make positive changes to their lives.

By working in partnership with others we can more quickly enable positive change, and through our programme of outreach we can effectively support the people who cannot access our services for whatever reason.

By educating the local community about the causes and effects of homelessness we aim to reduce stigma and improve understanding. At The Citadel our guests experience a comfortable and safe environment with professional and empathetic staff. They feel part of a community, cared for, valued, listened to and believed, respected, not judged and taken seriously. They enjoy themselves and have fun at Doorway.

Report of the Trustees (continued)

Our Key Objectives

- Develop outreach services to the North Wiltshire triangle
- Increase our influence on policy and initiatives in Wiltshire
- Ensure our premises are 'fit for purpose' and sustainable
- Improve our ability to clearly demonstrate the positive outcomes
- Developing the skills of our trustees, staff and volunteers
- Fundraise effectively to support the financial requirement of the charity
- Review and take steps to improve our Equality, Diversity and Inclusivity performance.

Our People

Our people are at the heart of everything we do. We want Doorway to be a place where people want to come, work and support. To deliver the best service to our vulnerable guests we will need to recruit, train, reward and retain a diverse group of staff and volunteers who can embrace change and help us to deliver our vision and strategic goals. Our strategic plan endorses continuous learning, development and involvement for our staff and volunteers, including our Board and advocates. We will always listen to the voices of the people we support.

Partnerships

The success of our strategy depends on trusted partnerships and advisors working together to deliver integrated and targeted services. We endorse the vision of Wiltshire Council - *The Council aims to work with those who are threatened with homelessness or who are homeless to help them secure and keep a home. This will require creativity, a wide range of services and effective, strong partnership working.*

Our Achievements and Public Benefits

The Trustees confirm that they have complied with section 4 of the Charities Act 2006, to have due regard to the Charity Commissioners general guidance on Public Benefit, 'Charities and Public Benefit' and the outcomes are summarised below:

- Doorway Wiltshire Ltd continues to be the key agency in Chippenham and North Wiltshire for homeless and marginalised young people and adults even though our services were severely hit by the floods resulting from Storm Bert in November 2024. The floods made our key facility in The Citadel unusable, destroying equipment, ruining stores and making us potentially homeless.
- Within three days we had secured alternative accommodation for our sessions at The Rotary Hall in Chippenham. Our team and volunteers responded to this emergency and relocation with determination, skill, care and resolve, continuing to serve our 'guests' being our paramount concern. We are very grateful to The Rotary Club of Chippenham for their support.
- In spite of this event during the year we provided 160 drop-in sessions (2024: 179), plus 150 group sessions (2024: 173) including football, art, men's group, women's group and allotment group.
- We served 3,191 (2024: 3,123) meals to guests with an average of 35 guests per drop-in session prior to the flood and an average of 24 guests per drop-in session after the flood.
- We distributed 637 Food Bags, 193 articles of clothing and 109 toiletry items.
- Guests used our laundry facilities 92 times and our shower 146 times in the period to November but such facilities were unavailable at The Rotary Hall subsequently.

Trustees report and unaudited Financial Statements for the year ended 31 March 2025

- We are regularly consulted by local media and other agencies for information and statistics about our guests, although information on individual guests is not revealed.
- We encouraged our guests to engage in social activities designed to build skills and self-confidence as preparation for moving on e.g. music, art, women's group and football.
- We work closely with other agencies including Wiltshire Council's Rough Sleeper Team, Victim Support, Turning Point and health & welfare agencies.
- We positively engage with the local community to promote the needs of homeless and vulnerably housed people, helping to build understanding and generate support for the positive work we do.
- We have an excellent team with a superb body of volunteers and a standard of good practice established over the life of the Charity.
- We received income of £282,328 in the year (2024: £264,095) representing a 7% increase. All funds were used to provide staff, facilitate our drop-in facilities, administration and governance.

Steve Abbott



Date:

17 / 11 / 25

Independent Examiner's report to the Trustees of Doorway Wiltshire Limited

I report on the accounts for the year ended 31st March 2025 set out on pages nine to sixteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006
- the accounts do not accord with such records
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Jonathan Addicott ACCA
RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne
Wiltshire
SN11 0BT

Date: 18/11/2025

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2025

	Unrestricted Funds	Designated Funds	Restricted Funds	2025	2024
	£	£	£	£	£
INCOMING RESOURCES					
Incoming grants from generated funds					
Voluntary Income	181,591			181,591	180,662
Activities for generating funds	37,384			37,384	19,502
Investment income	822			822	521
Incoming resources from charitable activities					
Guest support services and activities			62,531	62,531	63,410
Total incoming resources	219,797	-	62,531	282,328	264,095
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising and Publicity Costs	406			406	688
Charitable activities					
Guest support services and activities	185,479	6,426	44,519	236,424	183,000
Support & Management Costs	47,813	18,885		66,698	72,019
Governance costs	1,896			1,896	2,005
Total resources expended	235,594	25,311	44,519	305,424	257,712
Net Income/(Expenditure) for the year	(15,797)	(25,311)	18,012	(23,096)	6,383
Transfers	4,791	(4,791)	-	-	-
RECONCILIATION OF FUNDS					
Total Funds brought forward	86,318	104,226	11,941	202,485	196,102
TOTAL FUNDS CARRIED FORWARD	74,259	74,124	29,953	179,389	202,485

Statement of Financial Position

as at 31 March 2025

	Notes	2025 £	2024 £
FIXED ASSETS			
Tangible assets	2	15,341	34,226
		<u>15,341</u>	<u>34,226</u>
CURRENT ASSETS			
Debtors: amounts falling due within one year	3	3,170	2,057
Cash at bank		167,140	174,487
		<u>170,310</u>	<u>176,544</u>
CREDITORS			
Amounts falling due within one year	4	(6,262)	(8,285)
		<u>(6,262)</u>	<u>(8,285)</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>179,389</u>	<u>202,485</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>179,389</u>	<u>202,485</u>
NET ASSETS/(LIABILITIES)		<u>179,389</u>	<u>202,485</u>
FUNDS			
Unrestricted funds	6	74,259	86,318
Designated Funds		74,124	104,226
Restricted Funds		31,006	11,941
TOTAL FUNDS		<u>179,389</u>	<u>202,485</u>

The charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 17th November 2025 and were signed on its behalf by:



Steve Abbott

Chairperson

Notes to the Financial Statements

1. Accounting policies

a. Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard (FRS102), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and the Charities Act 2011.

b. Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

c. Resource expended

Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

d. Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

e. Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent examiner fees and costs linked to the management of the charity.

f. Taxation

The charity is exempt from corporation tax on its charitable activities. The company is not registered for VAT and accordingly any irrecoverable VAT is included in the expenditure concerned.

g. Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

h. Tangible Fixed Assets

Fixed assets with a cost of £500 or less are not capitalised. Depreciation is provided to write off the costs of fixed assets on a straight-line basis over their expected useful lives as follows:

Leasehold improvements	Lease period
Fixture and fittings	4 years

i. Leases

Rentals payable under operating lease and any lease incentives are charged in the Statement of Financial Activity evenly over the period of the lease.

j. Post Balance Sheet Event - Insurance Proceeds

On 1st May 2025, insurance proceeds of £14,638 were received related to flood damage that occurred in November 2024. The insurance settlement was finalised after the reporting date and therefore represents a non-adjusting post balance sheet event. This amount will be recognised in the financial year ending 31st March 2026.

Notes to the Financial Statements (continued)

2. Tangible Assets

	Fixture and Fittings	Leasehold improvements	Total
Cost or valuation	£	£	£
As at 1st April 2024	26,290	61,585	87,875
Additions	-	-	-
Disposals	(7,168)	-	(7,168)
As at 31st March 2025	19,123	61,585	80,708
Depreciation			
As at 1 st April 2024	17,995	35,655	53,650
Depreciation charge	3,646	12,965	16,612
Eliminate on disposal	(4,894)	-	(4,894)
As at 31st March 2025	16,747	48,620	65,367
Carrying amount			
As at 31 st March 2025	2,375	12,965	15,340
As at 31 st March 2024	8,295	25,931	34,226

3. Debtors: amounts receivable within one year

	2025	2024
	£	£
Prepayments and accrued income	3,170	2,057
Total	3,170	2,057

4. Creditors: amounts falling due within one year

	2025	2024
	£	£
Accrued expenses	1,883	4,511
Creditors	87	86
PAYE / National Insurance	3,528	2,905
Pension liability	765	667
Total	6,262	8,285

5. Operating leases

The Charity had the following future minimum lease payments under non-cancellable operating lease for each of the following periods:

	2025	2024
	£	£
Buildings		
Within one year	22,000	22,000
Between one and five years	-	44,000
Total	22,000	66,000

Notes to the Financial Statements (continued)

6. Funds

		Incoming Resources	Resources Expended	Movement in Funds
		£	£	£
Unrestricted Funds				
General Fund		157,266	(273,899)	(116,633)
Restricted Funds				
Donor	Purpose			
National Lottery Awards for All	Staff Salaries and Overheads	20,000	(8,398)	11,602
Lord Methuens Charitable Trust	Fundraising Expenses	1,500	(1,498)	2
Wiltshire Community Foundation – HIF	Staff Costs	10,000	(8,124)	1,876
Wiltshire Council Household Support	Food	10,000	(10,000)	0
Chippenham Borough Land Charity	Guest Expenses	10,000	(3,399)	6,601
Art Group Exhibition	Art Group	114	(6)	108
Nationwide Building Society	Drop-Ins	9,817	0	9,817
Chippenham Area Board Youth Project	Youth Group	1,000	0	1,000
Art Group Fund	Art Group	100	(100)	0
Total		62,531	(31,525)	31,006
Brought Forward Restricted Funds				
<i>For Information Only</i>				
Women's Group Funding	Women's Group	217	(217)	0
Wiltshire Council - Football Grant	Football Project	882	(882)	0
Wiltshire Community Foundation	Drop-Ins	5,000	(5,000)	0
Malmsbury League of Friends	Clinical Supervision	1,443	(1,443)	0
Morrison's Fund	Allotment Group	574	(574)	0
Chippenham Borough Land Charity	Guest Expenses	3,542	(3,542)	0
Art Group Fund	Art Group	283	(283)	0
		11,941	(11,941)	0
TOTAL FUNDS		219,797	(305,424)	(85,627)

6a. Reserves Policy

Doorway's approach to risk management and business continuity was tested fully this year when a once in 100-year flood made the main operation centre unavailable for the final 4 months of the year (and into 2025/26). The business continuity plans, and the response of the management, staff, volunteers and the community were excellent, with only one day of service lost. The success of this response has allowed us to reduce the company's target level of free reserves to between £70,000 and £90,000, and still maintain sound governance. The designated reserves, established last year, to drive future development have not been utilised to the level the Board envisaged, due the need to respond to the flood. The amounts outstanding are:

1. £11,314 (of £15,000) to improve IT and data systems. Almost fully achieved, including the roll out of a comprehensive client impact monitoring database.
2. £47,469 (of £50,000) to explore and establish, more geographically widespread service delivery. This was always intended to be largely a spend in 2025-27.

There is also a designated reserve for the depreciation of fixed assets.

Detailed Statement of Financial Activities

for the year ended 31 March 2025

	2025	2024
	£	£
Incoming resources		
Voluntary Income		
Gift Aid	5,706	6,522
Standing order donations	8,023	7,510
General public donations	24,315	18,826
Church donations	5,056	7,041
Business donations	18,905	19,891
Trust donations	61,856	77,828
Online donations	28,827	22,304
Partner food agency	150	128
Retail goods	75	-
Campaigns	11,698	7,714
Hall hire	16,980	12,898
	181,591	180,662
Activities for generating funds		
Sleep out	10,963	16,146
Activities & events	26,421	3,356
	37,384	19,502
Investment income		
Deposit account interest	822	521
	822	521
Incoming resources from charitable activities		
Grants	62,531	63,410
	62,531	63,410
Total incoming resources	£282,328	£264,095

Detail statement of Financial Activities
for the year ended 31 March 2025 (continued)

	2025	2024
	£	£
Resources Expended		
Fundraising and publicity costs		
Publicity costs	406	688
	<u>406</u>	<u>688</u>
Charitable activities		
Wages	188,768	153,963
Other staff costs	14,561	9,412
Volunteer costs	673	810
Fundraising expenses	18,413	394
Food for guests	8,599	6,025
Activities for guests	3,025	2,040
Other services for guests	2,285	10,356
	<u>236,424</u>	<u>183,000</u>
Governance costs		
Independent examiner	720	720
Professional fees	1,186	1,285
	<u>1,896</u>	<u>2,005</u>
Support and maintenance costs		
Insurance	7,903	7,717
Communications	4,119	2,461
Postage and stationery	338	433
Bookkeeping and payroll	1,493	1,665
Equipment	714	2,888
Maintenance	10,699	7,209
Rent	13,143	17,600
Utilities	9,259	12,385
Profit & Loss on Disposal	2,273	-
Depreciation expense	16,612	19,538
	<u>66,553</u>	<u>71,896</u>
Finance		
Bank charges	145	123
	<u>145</u>	<u>123</u>
Total resources expended	<u>£305,424</u>	<u>£257,712</u>
Net income	<u>(£23,096)</u>	<u>£6,383</u>

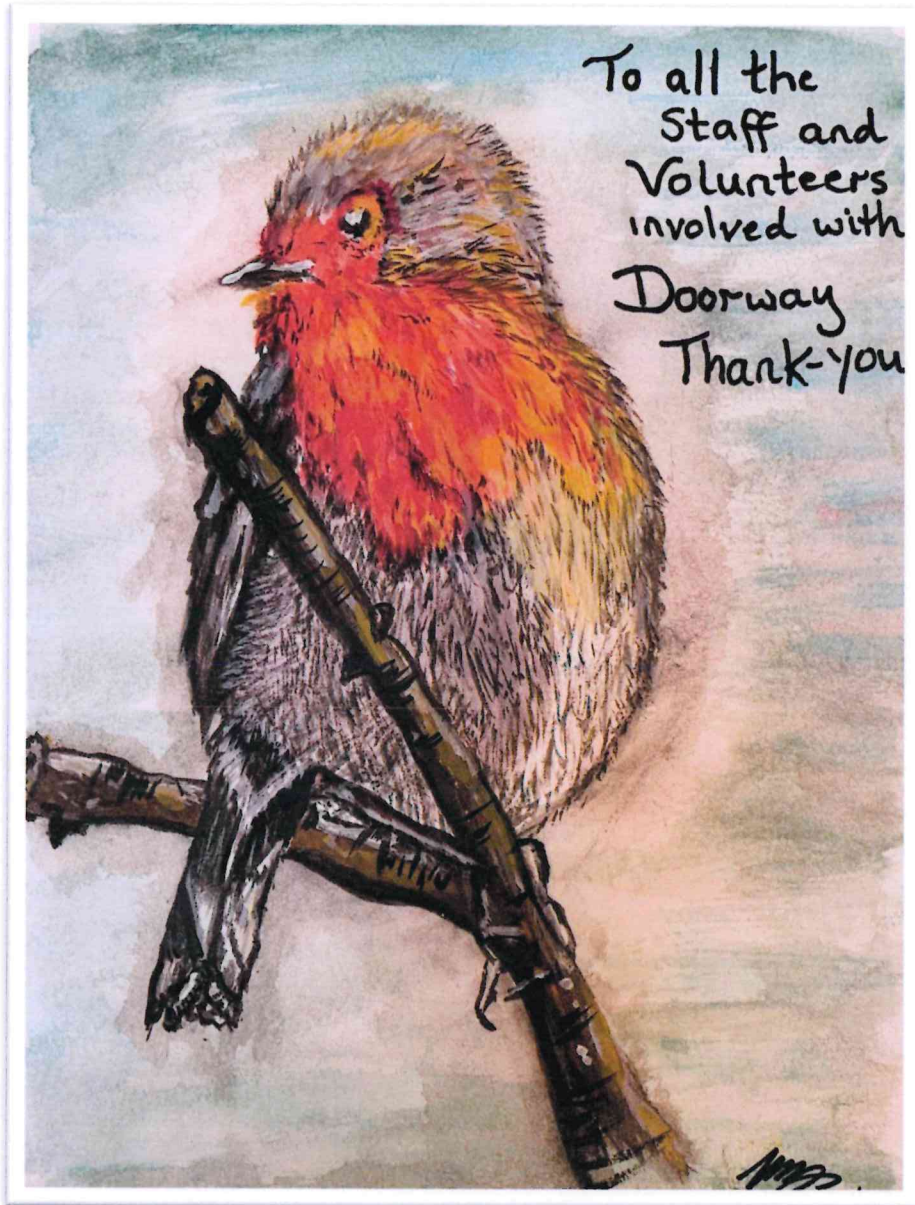
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England & Wales - Charity number 1137757

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Statements of Doorway Wiltshire Limited for the year
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Doorway

Report of the Trustees

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Mark Barnett (Chairperson)	Appointed 18 November 2015
Richard Briggs	Appointed 23 November 2022
Michaeal Carter	Appointed 23 November 2022
Daniel Lewis	Appointed 23 November 2022
Amy Mitchell	Appointed 23 November 2022
Andrew Poole	Resigned 29 April 2024
Judith Ann Vosper	Appointed 30 May 2023
Stephen Abbot	Appointed 31 May 2024
David Bloomer	Appointed 14 April 2024
Hilary Dewer	Resigned 6 December 2023
Emma Sambrook	Resigned 6 December 2023

Doorway

Report of the Trustees (continued)

Independent Examiner

RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne, Wiltshire, SN11 0BT

Riverview Portfolio Limited was appointed by the Board as the Accountant for Doorway Wiltshire Ltd on 22 May 2012 and Payroll Provider from July 2012. Riverview was appointed as Independent Examiner by the AGM on 20 November 2013 and at every subsequent AGM.

Staff

During the year, in addition to the CEO, the Charity employed a Support Services Manager, three Support Staff, a Football Co-ordinator, a Facilities Manager and an Administrator on part-time contracts to manage the drop-in centre and provide support services to our guests. In September 2023 Doorway appointed a Senior Services Manager.

Governance and management

Governing Document

The Charity is controlled by its governing document, a Memorandum and Articles of Association, and constitutes a Charitable Company Limited by Guarantee, as defined by the Companies Act 2006. The Governing Document is available on the Doorway Wiltshire Limited website. The Charity was incorporated on 22 April 2010 and registered as a charity on 3 September 2010.

Risk Management

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Organisation

The Board of Trustees administers the Charity and meets every two months. The CEO is appointed by the Trustees to manage the day to day operations of the Charity.

Doorway

Report of the Trustees (continued)

Objectives and Activities

Our Values

Doorway Wiltshire Limited accepts and values diversity in all people and is committed to a policy of equal opportunities in all areas of its business. We believe that time should be given to working with people who wish to fulfil their personal potential and participate fully in society but find it difficult to do so for whatever reason. Service Users are known as 'Guests' rather than 'Clients', which defines the relationship we wish to achieve.

Our Vision

We believe that homeless and marginalised individuals are capable of change and will only achieve their full potential when offered a safe, supportive, empowering and non-judgemental environment - it is our vision to provide such an environment and meaningful activities which will help reverse the spiral of homelessness.

Our Mission Statement

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To realise this vision, Doorway Wiltshire Ltd will strive to:

- Provide a warm, safe, non-judgemental environment.
- Train staff to engage with guests and form professional boundary relationships.
- Use these relationships to promote growth in guests' self-esteem, confidence and aspirations;
- Provide information, support and, where necessary, practical help that will empower people to make and act on informed choices arrived at by themselves.
- Provide activities which are likely to enhance guests' skills and raise self-confidence as a first step towards changing their lives.
- Encourage and empower guests to become involved in the running of the organisation and in forums designed give services users a voice.
- Promote the needs of homeless and marginalised people locally thereby helping to reduce discrimination towards them and influencing the local community to become more supportive and less judgemental.

Our Key Objectives

- Work, via our drop-in facilities, with individuals (and their families and friends where appropriate) who are homeless or at risk of homelessness, exclusion or disadvantage because of their lifestyles, and to support the resolution of any issues they may have with substance abuse.
- Provide activities which help individuals to develop life skills and to gain self-esteem, confidence, and a sense of wellbeing through meaningful recreational pursuits, thereby, enabling them to move on in their lives away from dependency into self-sufficiency via employment, education or training.
- Signpost guests towards housing, social care and mental and physical health services
- Advocate on guests' behalf to local and national government to improve their lives through policy change.
- Raise local awareness of the needs of the homeless and socially excluded people, and increase the ownership of the project by the community.
- Generate funds for all of the above by charitable or commercial means.

Doorway

Report of the Trustees (continued)

Our Achievements and Public Benefits

The Trustees confirm that they have complied with section 4 of the Charities Act 2006, to have due regard to the Charity Commissioners general guidance on Public Benefit, 'Charities and Public Benefit' and the outcomes are summarised below:

- Doorway Wiltshire Ltd continues to be the key agency in Chippenham and North Wiltshire for homeless and marginalised young people and adults.
- During the year we provided 179 drop-in sessions (2023: 148), plus 173 group sessions (2023: 136) including the women's, football, substance support, art and the newly formed men's group and allotment group. We served 3123 (2023: 2913) meals to 278 (2023: 264) individuals - with an average of 21 guests per drop-in session (2023:22).
- Guests came from towns including Calne Corsham, Bath, Malmsbury, Devizes, Warminster, Westbury, Salisbury, Swindon, Trowbridge, Melksham and the villages, with 85% (2023: 83%) coming from Chippenham.
- Our work benefits not only the individuals who attend the drop-in but also the wider community, as guests are supported to move on in their lives away from substance dependency and reliance on welfare benefits and services. When asked at their first visit, 33% (2023: 31%) of guests stated that the primary reason for homelessness is relationship breakdown but this isn't the full story as in many cases there were a number of complex reasons behind this.
- Our unique position means that we are regularly consulted by Wiltshire Council, the media and other agencies for information and statistics about our client group, although information on individual guests is not revealed.
- Our guests are encouraged to engage in social activities designed to build skills and self-confidence as preparation for moving on (e.g. music, creative writing, women's group and football) and to contribute to our website and to our community blog which gives them a 'voice' locally and beyond.
- We have our own programme of one to one support, helping guests to identify and work towards achieving positive changes they wish to make in their lives. Our aim is to reduce recurring homelessness amongst guests who have tenancies but lack basic life skills.
- We work closely with other agencies including the Police, Housing Solutions, Probation, Turning Point and health & welfare agencies.
- Our very effective community engagement programme promotes the needs of homeless and marginalised people locally, thereby helping to reduce discrimination against them, and also generates support for the positive work we do.
- Funding security is good with regular monthly donations by the public in addition to donations from Churches, Corporate bodies, and other charitable sources.
- We have excellent staff with a superb body of volunteers and a standard of good practice established over the life of the Charity.

Funding and Support

Between 1 April 2023 and 31 March 2024 we received income of £264,095 (2023: £227,875). There was excess of income over expenditure of £6,383 (2023: £27,135) for the year. All funds were used to provide staff and, the drop in facilities, administration offices and the upkeep of the premises.

Doorway

Report of the Trustees (continued)

Strategic and future plans

Strategic

- Continue to ensure that the services which currently form the core activities of the organisation are of the highest quality and are fully funded;
- Continue our work to reduce recurring homelessness amongst guests who have tenancies;
- Continue to develop our work with local businesses to increase awareness and opportunities for sponsorship;
- Continue to develop additional opportunities which have been identified to meet needs, but which are not currently being addressed;
- Actively seek new partnerships which will enhance our services to guests;
- Maintain a high and positive profile for Doorway and increase local 'ownership' and commitment to support the project.

Funding

- Continue to research and apply for charitable funding both locally and nationally;
- Build relationships with local statutory and voluntary agencies to achieve local partnerships and short to medium term grant funding;
- Explore possibilities for government funding;
- Be alert to new funding streams generally;
- Exploit opportunities for business sponsorship;
- Increase income and contributions in kind from the community via our Community Engagement programme;
- Increase planned giving by online donations and from gift-aided donations.

Volunteers

- Maintain a positive profile in the community - so that potential volunteers are aware of what we do and are inspired to apply to join the team, including the Board of Trustees;
- Recruit volunteers from all sectors of the community;
- Ensure that each volunteer has a role appropriate to his/her skills and interest;
- Maintain high standards of induction and training;
- Ensure each volunteer has a clear job description, appropriate support and clear lines of accountability;
- Ensure that volunteers feel valued and well supported;
- Involve volunteers in discussions on the planning and delivery of services;
- Pay all reasonable expenses incurred by volunteers;
- Provide references for volunteers applying for paid or other posts if requested.



Mark Barnett

Date: 28 November 2024

Doorway

Independent Examiner's report to the Trustees of Doorway Wiltshire Limited

I report on the financial statements for the year ended 31 March 2024 as set out on pages 9 to 16.

Respective responsibilities of Trustees and examiner

The Charity's Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the Independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's report

In connection with my examination, no matter has come to my attention to indicate that:

- Accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- The accounts do not accord with such records;
- Where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102), and
- Any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Jonathan Addicott ACCA
RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne
Wiltshire
SN11 0BT

Date: 04/12/2024

Doorway

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the year ended 31 March 2024

	Unrestricted Funds	Designated Funds	Restricted Funds	2024	2023
	£	£	£	£	£
INCOMING RESOURCES					
Incoming grants from generated funds					
Voluntary Income	180,662			180,662	177,275
Activities for generating funds	19,502			19,502	18,086
Investment income	521			521	120
Incoming resources from charitable activities					
Guest support services and activities			63,410	63,410	32,394
Total incoming resources	200,685	-	63,410	264,095	227,875
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising and Publicity Costs	688			688	830
Charitable activities					
Guest support services and activities	119,079		63,921	183,000	130,013
Support & Management Costs	52,481	19,538		72,019	68,947
Governance costs	2,005			2,005	949
Total resources expended	174,253	19,538	63,921	257,712	200,739
Net Income/(Expenditure) for the year	26,432	(19,538)	(511)	6,383	27,136
Transfers	(98,230)	98,230	-	-	-
RECONCILIATION OF FUNDS					
Total Funds brought forward	158,117	25,534	12,451	196,102	168,966
TOTAL FUNDS CARRIED FORWARD	86,318	104,226	11,941	202,485	196,102

Doorway

Statement of Financial Position

as at 31 March 2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible assets	2	34,226	53,764
		<u>34,226</u>	<u>53,764</u>
CURRENT ASSETS			
Debtors: amounts falling due within one year	3	2,057	1,518
Cash at bank		174,487	153,191
		<u>176,544</u>	<u>154,709</u>
CREDITORS			
Amounts falling due within one year	4	(8,285)	(12,370)
		<u>(8,285)</u>	<u>(12,370)</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>202,485</u>	<u>196,103</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>202,485</u>	<u>196,103</u>
NET ASSETS/(LIABILITIES)		<u>202,485</u>	<u>196,103</u>
FUNDS	6		
Unrestricted funds		86,318	155,498
Designated Funds		104,226	25,534
Restricted Funds		11,941	15,071
TOTAL FUNDS		<u>202,485</u>	<u>196,103</u>

The Charity is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2024 relating to small companies.

The members have not required the Charity to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the financial statements.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on _____ and were signed on its behalf by:

Mark Barnett

Chairperson

Notes to the Financial Statements

Doorway

1. Accounting policies

a. Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard (FRS102)), the Companies Act 2006 and the requirements of Statement of Recommended Practice, Accounting and the Charities Act 2011.

b. Incoming resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy,

c. Resource expended

Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular heading they have been allocated to activities on a basis consistent with the use of resources.

d. Charitable activities

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Charitable expenditure comprises of those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

e. Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent examiner fees and costs linked to the management of the company.

f. Taxation

The Charity is exempt from corporation tax on its charitable activities. The Company is not registered for VAT and accordingly any irrecoverable VAT is included in the expenditure concerned.

g. Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purposes.

h. Tangible Fixed Assets

Fixed assets with a cost of £500 or less are not capitalised. Depreciation is provided to write off the costs of fixed assets on a straight-line basis over their expected useful lives as follows:

Leasehold improvements	Lease period
Fixture and fittings	4 years

Doorway

i. Leases

Rentals payable under operating lease and any lease incentives are charged in the Statement of Financial Activity evenly over the period of the lease.

2. Tangible Assets

Cost or valuation	Fixture and £	Leasehold £	Total £
As at 1st April 2023	30,250	57,626	87,876
Additions	-	-	-
Disposals	-	-	-
As at 31st March 2024	30,250	57,626	87,876
Depreciation			
As at 1st April 2023	(11,423)	(22,689)	(31,112)
Depreciation charge	(6,573)	(12,965)	(19,538)
Eliminate on disposal	-	-	-
As at 31st March 2024	(17,995)	(35,655)	(53,650)
Carrying amount			
As at 31st March 2024	12,255	21,971	34,226
As at 31st March 2023	18,828	34,936	53,764

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3. Debtors: amounts receivable within one year

	2024 £	2023 £
Amounts held for hall hire	-	220
Prepayments and accrued income	2,057	1,298
Total	£2,057	£1,518

4. Creditors: amounts falling due within one year

	2024 £	2023 £
Accrued expenses	4,511	10,117
Creditors	86	143
PAYE	1,231	640
National Insurance	1,674	1,016
Pension liability	667	455
Total	£8,285	£12,370

Doorway

Notes to the Financial Statements (continued)

5. Operating leases

The Charity had the following future minimum lease payments under non-cancellable operating lease for each of the following periods:

	2024	2023
	£	£
Buildings		
Within one year	22,000	22,000
Between one and five years	22,000	44,000
Total	£44,000	£66,000

6. Funds

	Incoming resources	Resources expended	Movement in funds	
	£	£	£	
Unrestricted funds				
General funds	137,275	(205,743)	(68,468)	
	<u>137,275</u>	<u>(205,743)</u>	<u>(68,468)</u>	
Restricted funds				
Donor	Purpose			
Wiltshire Council	Household Support Fund	13,000	(13,000)	-
National Lottery	Cost of Living Grant	31,689	(31,689)	-
Wiltshire Council	Football Project	1,746	(864)	882
Wiltshire Community Foundation	Drop-Ins	5,000	-	5,000
The Co-Op	Drop-Ins	1,986	(1,986)	-
Malmesbury League of Friends	Clinical Supervision	3,240	(1,797)	1,443
Screwfix Foundation	Maintenance	1,200	(1,200)	-
Morrison's Foundation	Allotment group	1,050	(476)	-
Chippenham Borough Land Charity	Guest expenses	4,500	(958)	3,542
		<u>63,410</u>	<u>(51,970)</u>	<u>11,441</u>
		<u>200,685</u>	<u>(257,713)</u>	<u>(57,028)</u>
<i>Brought forward Restricted funds (for information only)</i>				
Women's Group Funding	Women's Group	357	(140)	217
John Laing Charitable trust	Audio visual equipment	573	(573)	-
Anonymous Donation	Food	90	(90)	-
Wiltshire Council	Support Worker Funding	3,525	(3,525)	-
WCF	Drop-ins	5,396	(5,396)	-
The Co-Op	Food	2,189	(2,189)	-
Art Group Fund	Art Group	322	(39)	283
		<u>12,451</u>	<u>(11,951)</u>	<u>500</u>
<i>Carried forward Restricted funds (for information only)</i>				
		<u>75,861</u>	<u>(63,921)</u>	<u>11,941</u>

Doorway

Notes to the Financial Statements (continued)

6a. Reserves Policy

Following a period of growth, in line with the company strategy, Doorway has restructured its reserves to better reflect the next stage of development. A risk-based review of the company's operations and funding suggests that a target level of free reserves of between £80,000 and £100,000 is appropriate to allow sound governance. Beyond this Doorway has also established 3 designated reserves to drive future development. These include:

1. £5,000 to examine and improve EDI (Ethnicity diversity and inclusion) awareness, and thereby ensure service delivery is fully sensitive to its requirements.
2. £15,000 to improve IT and data systems. A key deliverable here is a database to better track added value interventions for our guests.
3. £50,000 to explore and establish, more geographically widespread service delivery.

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Doorway

Detailed Statement of Financial Activities

for the year ended 31 March 2024

	2024 £	2023 £
Incoming resources		
Voluntary Income		
Gift Aid	6,522	3,257
Standing order donations	7,510	6,511
General public donations	18,826	25,159
Church donations	7,041	3,644
Business donations	19,891	17,365
Trust donations	77,828	86,250
Online donations	22,304	26,005
Partner food agency	128	48
Retail goods	-	235
Campaigns	7,714	3,859
Hall hire	12,898	4,942
	<hr/>	<hr/>
	180,662	177,275
Activities for generating funds		
Sleep out	16,146	4,391
Activities & events	3,356	13,695
	<hr/>	<hr/>
	19,502	18,086
Investment income		
Deposit account interest	521	120
	<hr/>	<hr/>
	521	120
Incoming resources from charitable activities		
Grants	63,410	32,394
	<hr/>	<hr/>
	63,410	32,394
Total incoming resources	<hr/> <hr/>	<hr/> <hr/>
	£264,095	£227,875

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Doorway

Detail statement of Financial Activities for the year ended 31 March 2024 (continued)

	2024 £	2023 £
Resources Expended		
Fundraising and publicity costs		
Publicity costs	688	830
	<u>688</u>	<u>830</u>
Charitable activities		
Wages	153,963	111,476
Other staff costs	9,412	5,451
Volunteer costs	810	1,622
Fundraising expenses	394	1,028
Food for guests	6,025	4,875
Activities for guests	2,040	2,406
Other services for guests	10,356	3,155
	<u>183,000</u>	<u>130,013</u>
Governance costs		
Independent examiner	720	720
Professional fees	1,285	229
	<u>2,005</u>	<u>949</u>
Support and maintenance costs		
Insurance	7,717	7,474
Centre costs	-	-
Communications	2,461	1,691
Postage and stationery	433	748
Bookkeeping and payroll	1,665	2,078
Equipment	2,888	1,724
Maintenance	7,209	7,200
Rent	17,600	17,600
Utilities	12,385	10,769
Depreciation expense	19,538	19,538
	<u>71,896</u>	<u>68,822</u>
Finance		
Bank charges	123	125
	<u>123</u>	<u>125</u>
Total resources expended	<u>£257,712</u>	<u>£200,739</u>
Net income	<u>£6,383</u>	<u>£27,136</u>

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DOORWAY WILTSHIRE LTD

England & Wales - Charity number 1137757

Accounts

Doorway

Report of the Trustees and unaudited Financial Statements of Doorway Wiltshire Limited for the year ended 31 March 2023



Forget Homelessness' by Julian Lawson

Doorway Wiltshire Limited, (trading as Doorway) a Charitable Company Limited by Guarantee registered in England and Wales No. 07232063.
Registered Charity No. 1137757
Registered Office: The Citadel, Bath Road, Chippenham, Wiltshire, SN15 2AB
Telephone: 01249 445385
Web: www.doorwayproject.org.uk
Blog: www.doorwayproject.wordpress.com
Twitter: www.twitter.com/doorwayproject

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Report of the Trustees

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report and the unaudited Financial Statements of Doorway Wiltshire Limited (“the Charity”) for the financial year ended 31 March 2023. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Incorporation

The charitable company was incorporated on 22 April 2010.

Reference and administration details

Registered company number

07232063 (England and Wales)

Registered charity number

1137757

Registered office

The Citadel,
Bath Road,
Chippenham,
Wiltshire, SN15 2AB

Trustees

All of the Trustees listed below have served throughout the year unless otherwise stated. The Trustees are appointed at the AGM, as set out in the Articles of Association. All Doorway members are invited to nominate directors prior to the AGM.

Mark Barnett (Chairperson)		
Richard Briggs	Appointed 23 November 2022	
Michael Carter	Appointed 23 November 2022	
Hilary Dewar		Resigned 6 December 2023
Daniel Lewis	Appointed 23 November 2022	
Amy Mitchell	Appointed 23 November 2022	
Andrew Poole		
Emma Sambrook		Resigned 6 December 2023
Eleanor Stirling		Resigned 31 May 2023
Judith Ann Vosper	Appointed 30 May 2023	

Report of the Trustees (continued)

Independent Examiner

RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne, Wiltshire, SN11 0BT

Riverview Portfolio Limited was appointed by the Board as the Accountant for Doorway Wiltshire Ltd on 22 May 2012 and Payroll Provider from July 2012. Riverview was appointed as Independent Examiner by the AGM on 20 November 2013 and at every subsequent AGM.

Staff

During the year, in addition to the Director, the Charity employs a Support Services Manager, two Support Staff, a Football Co-ordinator and an Administrator on part-time contracts to manage the drop-in centre and provide support services to our guests.

Governance and management

Governing Document

The Charity is controlled by its governing document, a Memorandum and Articles of Association, and constitutes a Charitable Company Limited by Guarantee, as defined by the Companies Act 2006. The Governing Document is available on the Doorway Wiltshire Limited website. The Charity was incorporated on 22 April 2010 and registered as a charity on 3 September 2010.

Risk Management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are put in place to provide reasonable assurance against fraud and error. The Doorway Wiltshire Limited Board of Trustees has implemented an organisational risk management policy.

Organisation

The Board of Trustees administers the Charity and meets every two months. The Director is appointed by the Trustees to manage the day to day operations of the Charity.

Report of the Trustees (continued)

Objectives and Activities

Our Values

Doorway Wiltshire Limited accepts and values diversity in all people, and is committed to a policy of equal opportunities in all areas of its business. We believe that time should be given to working with people who wish to fulfil their personal potential and participate fully in society but find it difficult to do so for whatever reason. Service Users are known as 'Guests' rather than 'Clients', which defines the relationship we wish to achieve.

Our Vision

We believe that homeless and marginalised individuals are capable of change and will only achieve their full potential when offered a safe, supportive, empowering and non-judgemental environment - it is our vision to provide such an environment and meaningful activities which will help reverse the spiral of homelessness.

Our Mission Statement

To realise this vision, Doorway Wiltshire Ltd will strive to:

- Provide a warm, safe, non-judgemental environment;
- Train staff to engage with guests and form professional boundary relationships;
- Use these relationships to promote growth in guests self-esteem, confidence and aspirations;
- Provide information, support and, where necessary, practical help that will empower people to make and act on informed choices arrived at by themselves;
- Provide activities which are likely to enhance guests' skills and raise self-confidence as a first step towards changing their lives;
- Encourage and empower guests to become involved in the running of the organisation and in forums designed give services users a voice;
- Promote the needs of homeless and marginalised people locally thereby helping to reduce discrimination towards them and influencing the local community to become more supportive and less judgemental.

Our Key Objectives

- Work, via our drop-in facilities, with individuals above the age of 16 (and their families and friends where appropriate) who are homeless or at risk of homelessness, exclusion or disadvantage because of their lifestyles, and to support the resolution of any issues they may have with substance abuse;
- Provide activities which help individuals to develop life skills in literacy, numeracy, IT and to gain self-esteem, confidence, and a sense of wellbeing through meaningful recreational pursuits, thereby, enabling them to move on in their lives away from dependency into self-sufficiency via employment, education or training;
- Signpost guests towards housing, social care and mental and physical health services
- Advocate on guests' behalf to local and national government to improve their lives through policy change;
- Raise local awareness of the needs of the homeless and socially excluded people, and increase the ownership of the project by the community;
- Generate funds for all of the above by charitable or commercial means.

Report of the Trustees (continued)

Our Achievements and Public Benefits

The Trustees confirm that they have complied with section 4 of the Charities Act 2006, to have due regard to the Charity Commissioners general guidance on Public Benefit, 'Charities and Public Benefit' and the outcomes are summarised below:

- Doorway Wiltshire Ltd continues to be the key agency in Chippenham and North Wiltshire for homeless and marginalised young people and adults;
- During the year we provided 148 drop-in sessions (2022: 125), plus 136 group sessions (2022: 85) including established women's, football and substance support groups, and the newly introduced bi-monthly art groups. We served 2,913 (2022: 1,331) meals to 264 (2022: 164) individuals - with an average of 22 guests per drop-in session (2022:17).
- Guests came from towns including Calne Corsham, Bath, Malmesbury, Devizes, Warminster, Westbury, Salisbury, Swindon, Trowbridge, Melksham and the villages, with 83% (2022: 85%) coming from Chippenham.
- Our work benefits not only the individuals who attend the drop-in but also the wider community, as guests are supported to move on in their lives away from substance dependency and reliance on welfare benefits and services. When asked at their first visit, 31% (2022: 45%) of guests stated that the primary reason for homelessness is relationship breakdown but this isn't the full story as in many cases there were a number of complex reasons;
- Our unique position means that we are regularly consulted by Wiltshire Council, the media and other agencies for information and statistics about our client group, although information on individual guests is not revealed;
- Our guests are encouraged to engage in social activities designed to build skills and self-confidence as preparation for moving on (e.g. music, creative writing, women's group and football) and to contribute to our website and to our community blog which gives them a 'voice' locally and beyond;
- We have our own programme of one to one support, helping guests to identify and work towards achieving positive changes they wish to make in their lives. Our aim is to reduce recurring homelessness amongst guests who have tenancies but lack basic life skills;
- We work closely with other agencies including the Police, Housing Options, Turning Point and health & welfare agencies.
- Our very effective community engagement programme promotes the needs of homeless and marginalised people locally, thereby helping to reduce discrimination against them, and also generates support for the positive work we do;
- Funding security is good with regular monthly donations by the public in addition to donations from Churches, Corporate bodies, and other charitable sources;
- We have excellent staff with a superb body of volunteers and a standard of good practice established over the life of the Charity.

Funding and Support

Between 1 April 2022 and 31 March 2023 we received income of £227,875 (2022: £165,693). This represents a 37% increase (2022: 3% decrease) on income over the previous year. As a result of continued support from the general public and businesses in the form of donations, there was excess of income over expenditure of £27,135 (2022: £9,025) for the year. All funds were used to provide staff and, the drop in facilities, administration offices and the refurbishment of the new premises of Doorway Wiltshire Limited.

Reserves Policy

Doorway Wiltshire Limited holds a designated fund in a separate deposit account to ensure there are sufficient funds for the operation without a drop-in and an orderly winding up of the Charity if the situation ever arose, satisfying Charity Commission guidelines for a charity of this type. Reserves are also held for those costs accrued against un-invoiced expenditure.

Report of the Trustees (continued)

Strategic and future plans

Strategic

- Continue to ensure that the services which currently form the core activities of the organisation are of the highest quality and are fully funded;
- Continue our work to reduce recurring homelessness amongst guests who have tenancies;
- Continue to develop our work with local businesses to increase awareness and opportunities for sponsorship;
- Continue to develop additional opportunities which have been identified to meet needs, but which are not currently being addressed;
- Actively seek new partnerships which will enhance our services to guests;
- Maintain a high and positive profile for Doorway and increase local 'ownership' and commitment to support the project.

Funding

- Continue to research and apply for charitable funding both locally and nationally;
- Build relationships with local statutory and voluntary agencies to achieve local partnerships and short to medium term grant funding;
- Explore possibilities for government funding;
- Be alert to new funding streams generally;
- Exploit opportunities for business sponsorship;
- Increase income and contributions in kind from the community via our Community Engagement programme;
- Increase planned giving by online donations and from gift-aided donations.

Volunteers

- Maintain a positive profile in the community - so that potential volunteers are aware of what we do and are inspired to apply to join the team, including the Board of Trustees;
- Recruit volunteers from all sectors of the community;
- Ensure that each volunteer has a role appropriate to his/her skills and interest;
- Maintain high standards of induction and training;
- Ensure each volunteer has a clear job description, appropriate support and clear lines of accountability;
- Ensure that volunteers feel valued and well supported;
- Involve volunteers in discussions on the planning and delivery of services;
- Pay all reasonable expenses incurred by volunteers;
- Provide references for volunteers applying for paid or other posts if requested.



Mark Barnett

Date: 6 December 2023

Independent Examiner's report to the Trustees of Doorway Wiltshire Limited

I report on the financial statements for the year ended 31 March 2023 as set out on pages 9 to 16.

Respective responsibilities of Trustees and examiner

The Charity's Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the Independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's report

In connection with my examination, no matter has come to my attention to indicate that:

- Accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- The accounts do not accord with such records:
- Where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102), and
- Any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Jonathan Addicott MAAT
RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne
Wiltshire
SN11 0BT

Date: 15/12/2023

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2023

	Unrestricted funds £	Restricted funds £	2023 £	2022 £
INCOMING RESOURCES				
Incoming grants from generated funds				
Voluntary incomes	177,275	-	177,275	123,756
Activities for generating funds	18,086	-	18,086	10,897
Investment income	120	-	120	21
Incoming resourcing from charitable activities				
Guest support services and activities	-	32,394	32,394	31,019
Total Incoming resources	195,481	32,394	227,875	165,693
RESOURCES EXPENDED				
Costs of generating funds				
Fundraising and publicity costs	(830)	-	(830)	(2,539)
Charitable activities				
Guest support and other services	(109,002)	(21,011)	(130,013)	(94,786)
Support and management costs	(68,947)	-	(68,947)	(59,154)
Governance costs	(949)	-	(949)	(189)
Total resources expended	(179,728)	(21,011)	(200,739)	(156,668)
Net income/(expenditure) for the year	15,753	11,383	27,136	9,025
RECONCILIATION OF FUNDS				
Total funds brought forward	165,279	3,688	168,967	159,942
TOTAL FUNDS CARRIED FORWARD	£181,032	£15,071	£196,103	£168,967

Statement of Financial Position
as at 31 March 2023

	Notes	2023 £	2022 £
Fixed Assets			
Tangible assets	2	53,764	73,302
Current Assets			
Debtors: amounts receivable within one year	3	1,518	1,518
Cash at bank		153,191	109,440
TOTAL CURRENT ASSETS		<u>154,709</u>	<u>110,958</u>
Current Liabilities			
Amount falling due within one year	4	(12,370)	(15,293)
TOTAL CURRENT LIABILITIES		<u>(12,370)</u>	<u>(15,293)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£196,103</u>	<u>£168,967</u>
FUNDS			
	6		
Unrestricted funds		155,498	142,815
Designated funds		25,534	25,414
Restricted funds		15,071	738
TOTAL FUNDS		<u>£196,103</u>	<u>£168,967</u>

The Charity is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2023 relating to small companies.

The members have not required the Charity to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the financial statements.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 6 December 2023 and were signed on its behalf by:

Mark Barnett
Chairperson

Notes to the Financial Statements

1. Accounting policies

a. Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard (FRS102), the Companies Act 2006 and the requirements of Statement of Recommended Practice, Accounting and the Charities Act 2011.

b. Incoming resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy,

c. Resource expended

Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular heading they have been allocated to activities on a basis consistent with the use of resources.

d. Charitable activities

Charitable expenditure comprises of those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

e. Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent examiner fees and costs linked to the management of the company.

f. Taxation

The Charity is exempt from corporation tax on its charitable activities. The Company is not registered for VAT and accordingly any irrecoverable VAT is included in the expenditure concerned.

g. Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purposes.

h. Tangible Fixed Assets

Fixed assets with a cost of £500 or less are not capitalised. Depreciation is provided to write off the costs of fixed assets on a straight-line basis over their expected useful lives as follows:

Leasehold improvements	Lease period
Fixture and fittings	4 years

i. Leases

Rentals payable under operating lease and any lease incentives are charged in the Statement of Financial Activity evenly over the period of the lease.

2. Tangible Assets

	Fixture and Fittings	Leasehold improvements	Total
Cost or valuation	£	£	£
As at 1st April 2022	30,250	57,626	87,876
Additions	-	-	-
Disposals	-	-	-
As at 31st March 2023	30,250	57,626	87,876
Depreciation			
As at 1st April 2022	(4,850)	(9,724)	(14,574)
Depreciation charge	(6,572)	(12,966)	(19,538)
Eliminate on disposal	-	-	-
As at 31st March 2023	(11,422)	(22,690)	(34,112)
Carrying amount			
As at 31st March 2023	18,828	34,936	53,764
As at 31st March 2022	25,400	47,902	73,302

3. Debtors: amounts receivable within one year

	2023	2022
	£	£
Amounts held for hall hire	220	100
Prepayments and accrued income	1,298	1,418
Total	£1,518	£1,518

4. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accrued expenses	10,116	13,437
Creditors	143	240
PAYE	640	423
National Insurance	1,016	871
Pension liability	455	322
Total	£12,370	£15,293

Notes to the Financial Statements (continued)

5. Operating leases

The Charity had the following future minimum lease payments under non-cancellable operating lease for each of the following periods:

	2023	2022
	£	£
Buildings		
Within one year	22,000	22,000
Between one and five years	44,000	66,000
Total	<u>£66,000</u>	<u>£88,000</u>

6. Funds

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General funds	195,481	(182,780)	12,701
	<u>195,481</u>	<u>(182,780)</u>	<u>12,701</u>
Restricted funds			
Donor			
Art Group Funds	690	(368)	322
Anonymous CAF Donation	500	(143)	357
Anonymous Donation	90	-	90
Co-op Community Grant	545	(545)	-
National Lottery	10,000	(10,000)	-
The Co-op	2,189	-	2,189
Wiltshire Community Foundation	2,880	(324)	2,556
Wiltshire Council	5,000	(5,000)	-
Wiltshire Council	5,000	(1,475)	3,525
Wiltshire Council	5,500	(104)	5,396
	<u>32,394</u>	<u>(17,959)</u>	<u>14,435</u>
	<u>227,875</u>	<u>(200,739)</u>	<u>27,136</u>
<i>Brought forward Restricted funds (for information only)</i>			
John Laing Charitable Trust	1,000	(427)	573
Sutton Bengier WI	63	-	63
Tesco Food Funding	2,625	(2,625)	-
	<u>3,688</u>	<u>(3,052)</u>	<u>636</u>
<i>Carried forward Restricted funds (for information only)</i>	<u>36,082</u>	<u>(21,011)</u>	<u>15,071</u>

Notes to the Financial Statements (continued)

6 Funds (continued)

Included within the general funds total of £227,875 the Trustees would like to bring attention to the large donations received in the year.

Donor	£
Bellamy Family Trust	10,000
Biddstock Festival	8,200
Garfield Weston Foundation	10,000
Goughs solicitor	5,000
Helen Mortimer (in memory of Paul Whiles)	7,600
Lloyds Bank Foundation	27,250
National Lottery Funding	10,000
Postcode Lottery Trust	12,000
Prue de Lotbiniere	7,000
The Barratt Foundation	5,000
The National Benevolent Society	7,000
The Tony & Audley Watson Charitable Trust	5,000
Wiltshire Community Foundation	17,880
Wiltshire Council	5,000

Detailed Statement of Financial Activities
for the year ended 31 March 2023

	2023 £	2022 £
Incoming resources		
Voluntary Income		
Gift Aid	3,257	5,578
Standing order donations	6,511	6,706
General public donations	25,159	12,698
Church donations	3,644	5,081
Business donations	17,365	17,536
Trust donations	86,250	57,668
Online donations	26,005	17,691
Partner food agency	48	-
Retail goods	235	8
Campaigns	3,859	-
Hall hire	4,942	790
	<u>177,275</u>	<u>123,756</u>
Activities for generating funds		
Sleep out	4,391	7,968
Activities & events	13,695	2,929
	<u>18,086</u>	<u>10,897</u>
Investment income		
Deposit account interest	120	21
	<u>120</u>	<u>21</u>
Incoming resources from charitable activities		
Grants	32,394	31,019
	<u>32,394</u>	<u>31,019</u>
Total incoming resources	<u>£227,875</u>	<u>£165,693</u>

Detail statement of Financial Activities
for the year ended 31 March 2023 (continued)

	2023 £	2022 £
Resources Expended		
Fundraising and publicity costs		
Publicity costs	830	2,539
	830	2,539
Charitable activities		
Wages	111,476	81,434
Other staff costs	5,451	2,742
Volunteer costs	1,622	685
Fundraising expenses	1,028	508
Food for guests	4,875	3,402
Activities for guests	2,406	2,796
Other services for guests	3,155	2,218
	130,013	93,785
Governance costs		
Independent examiner	720	720
Professional fees	229	(531)
	949	189
Support and maintenance costs		
Insurance	7,474	6,088
Centre costs	-	1,000
Communications	1,691	1,435
Postage and stationery	748	312
Bookkeeping and payroll	2,078	1,965
Equipment	1,724	3,861
Maintenance	7,200	3,001
Rent	17,600	22,679
Utilities	10,769	5,041
Depreciation expense	19,538	14,574
	68,822	59,956
Finance		
Bank charges	125	199
	125	199
Total resources expended	£200,739	£156,668
Net income	£27,136	£9,025

DOORWAY WILTSHIRE LTD

England & Wales - Charity number 1137757

Accounts

Doorway

Report of the Trustees and unaudited Financial Statements of Doorway Wiltshire Limited for the year ended 31 March 2022



Doorway Wiltshire Limited, (trading as Doorway) a Charitable Company Limited by Guarantee registered in England and Wales No. 07232063.

Registered Charity No. 1137757

Registered Office: The Citadel, Bath Road, Chippenham, Wiltshire, SN15 2AB

Telephone: 01249 445385

Web: www.doorwayproject.org.uk

Blog: www.doorwayproject.wordpress.com

Twitter: www.twitter.com/doorwayproject

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Report of the Trustees

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report and the unaudited Financial Statements of Doorway Wiltshire Limited (“the Charity”) for the financial year ended 31 March 2022. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Incorporation

The charitable company was incorporated on 22 April 2010.

Reference and administration details

Registered company number

07232063 (England and Wales)

Registered charity number

1137757

Registered office

The Citadel,
Bath Road,
Chippenham,
Wiltshire, SN15 2AB

Trustees

All of the Trustees listed below have served throughout the year unless otherwise stated. The Trustees are appointed at the AGM, as set out in the Articles of Association. All Doorway members are invited to nominate directors prior to the AGM.

Mark Barnett		
Richard Briggs	Appointed 23 November 2022	
Michael Carter	Appointed 23 November 2022	
Frances Critchlow		Resigned 24 November 2021
Hilary Dewar		
Daniel Lewis	Appointed 23 November 2022	
Amy Mitchell	Appointed 23 November 2022	
Andrew Poole		
Emma Sambrook (Chairperson)		
Kayleigh Ansell Shaw	Appointed 23 April 2021	Resigned 19 October 2021
Eleanor Stirling		

Report of the Trustees (continued)

Independent Examiner

RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne, Wiltshire, SN11 0BT

Riverview Portfolio Limited was appointed by the Board as the Accountant for Doorway Wiltshire Ltd on 22 May 2012 and Payroll Provider from July 2012. Riverview was appointed as Independent Examiner by the AGM on 20 November 2013 and at every subsequent AGM.

Staff

During the year, in addition to the Director, the Charity employs a Support Services Manager, two Support Staff, a Football Co-ordinator and an Administrator on part-time contracts to manage the drop-in centre and provide support services to our guests.

Governance and management

Governing Document

The Charity is controlled by its governing document, a Memorandum and Articles of Association, and constitutes a Charitable Company Limited by Guarantee, as defined by the Companies Act 2006. The Governing Document is available on the Doorway Wiltshire Limited website. The Charity was incorporated on 22 April 2010 and registered as a charity on 3 September 2010.

Risk Management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are put in place to provide reasonable assurance against fraud and error. The Doorway Wiltshire Limited Board of Trustees has implemented an organisational risk management policy.

Organisation

The Board of Trustees administers the Charity and meets every two months. The Director is appointed by the Trustees to manage the day to day operations of the Charity.

Report of the Trustees (continued)

Objectives and Activities

Our Values

Doorway Wiltshire Limited accepts and values diversity in all people, and is committed to a policy of equal opportunities in all areas of its business. We believe that time should be given to working with people who wish to fulfil their personal potential and participate fully in society but find it difficult to do so for whatever reason. Service Users are known as 'Guests' rather than 'Clients', which defines the relationship we wish to achieve.

Our Vision

We believe that homeless and marginalised individuals are capable of change and will only achieve their full potential when offered a safe, supportive, empowering and non-judgemental environment - it is our vision to provide such an environment and meaningful activities which will help reverse the spiral of homelessness.

Our Mission Statement

To realise this vision, Doorway Wiltshire Ltd will strive to:

- Provide a warm, safe, non-judgemental environment;
- Train staff to engage with guests and form professional bounded relationships;
- Use these relationships to promote growth in guests self-esteem, confidence and aspirations;
- Provide information, support and, where necessary, practical help that will empower people to make and act on informed choices arrived at by themselves;
- Provide activities which are likely to enhance guests' skills and raise self-confidence as a first step towards changing their lives;
- Encourage and empower guests to become involved in the running of the organisation and in forums designed give services users a voice;
- Promote the needs of homeless and marginalised people locally thereby helping to reduce discrimination towards them and influencing the local community to become more supportive and less judgemental.

Our Key Objectives

- Work, via our drop-in facilities, with individuals above the age of 16 (and their families and friends where appropriate) who are homeless or at risk of homelessness, exclusion or disadvantage because of their lifestyles, and to support the resolution of any issues they may have with substance abuse;
- Provide activities which help individuals to develop life skills in literacy, numeracy, IT and to gain self-esteem, confidence, and a sense of wellbeing through meaningful recreational pursuits, thereby, enabling them to move on in their lives away from dependency into self-sufficiency via employment, education or training;
- Signpost guests towards housing, social care and mental and physical health services
- Advocate on guests' behalf to local and national government to improve their lives through policy change;
- Raise local awareness of the needs of the homeless and socially excluded people, and increase the ownership of the project by the community;
- Generate funds for all of the above by charitable or commercial means.

Report of the Trustees (continued)

Our Achievements and Public Benefits

The Trustees confirm that they have complied with section 4 of the Charities Act 2006, to have due regard to the Charity Commissioners general guidance on Public Benefit, 'Charities and Public Benefit' and the outcomes are summarised below:

- Doorway Wiltshire Ltd continues to be the key agency in Chippenham and North Wiltshire for homeless and marginalised young people and adults;
- During the year we provided 125 session (2021: 100) sessions, served 1,331 (2021: 1,222) meals to 164 (2021: 158) individuals - with an average of 17 guests per session (2021:15). Guests came from towns including Corsham, Bath, Malmesbury, Devizes, Warminster, Westbury, Salisbury, Swindon, Trowbridge, Melksham and the villages, with 85% (2021: 87%) coming from Chippenham.
- Our work benefits not only the individuals who attend the drop-in but also the wider community, as guests are supported to move on in their lives away from substance dependency and reliance on welfare benefits and services. When asked at their first visit, 45% (2021: 45%) of guests stated that the primary reason for homelessness is relationship breakdown but this isn't the full story as in many cases there were a number of complex reasons;
- Our unique position means that we are regularly consulted by Wiltshire Council, the media and other agencies for information and statistics about our client group, although information on individual guests is not revealed;
- Our guests are encouraged to engage in social activities designed to build skills and self-confidence as preparation for moving on (e.g. music, creative writing, women's group and football) and to contribute to our website and to our community blog which gives them a 'voice' locally and beyond;
- We have our own programme of one to one support, helping guests to identify and work towards achieving positive changes they wish to make in their lives. Our aim is to reduce recurring homelessness amongst guests who have tenancies but lack basic life skills;
- We work closely with other agencies including the Police, Housing Options, Turning Point and health & welfare agencies.
- Our very effective community engagement programme promotes the needs of homeless and marginalised people locally, thereby helping to reduce discrimination against them, and also generates support for the positive work we do;
- Funding security is good with regular monthly donations by the public in addition to donations from Churches, Corporate bodies, and other charitable sources;
- We have excellent staff with a superb body of volunteers and a standard of good practice established over the life of the Charity.

Funding and Support

Between 1 April 2021 and 31 March 2022 we received income of £165,693 (2021: £171,033). This represents a 3% decrease (2021: 55% increase) on income over the previous year. As a result of continued support from the general public and businesses in the form of donations, there was excess of income over expenditure of £9,025 (2021: £68,737) for the year. All funds were used to provide staff and, the drop in facilities, administration offices and the refurbishment of the new premises of Doorway Wiltshire Limited.

Reserves Policy

Doorway Wiltshire Limited holds a designated fund in a separate deposit account to ensure there are sufficient funds for 2 months operation without a drop-in and an orderly winding up of the Charity if the situation ever arose, satisfying Charity Commission guidelines for a charity of this type. Reserves are also held for those costs accrued against un-invoiced expenditure.

Report of the Trustees (continued)

Strategic and future plans

Strategic

- Continue to ensure that the services which currently form the core activities of the organisation are of the highest quality and are fully funded;
- Continue our work to reduce recurring homelessness amongst guests who have tenancies;
- Continue to develop our work with local businesses to increase awareness and opportunities for sponsorship;
- Continue to develop additional opportunities which have been identified to meet needs, but which are not currently being addressed;
- Actively seek new partnerships which will enhance our services to guests;
- Maintain a high and positive profile for Doorway and increase local 'ownership' and commitment to support the project.

Funding

- Continue to research and apply for charitable funding both locally and nationally;
- Build relationships with local statutory and voluntary agencies to achieve local partnerships and short to medium term grant funding;
- Explore possibilities for government funding;
- Be alert to new funding streams generally;
- Exploit opportunities for business sponsorship;
- Increase income and contributions in kind from the community via our Community Engagement programme;
- Increase planned giving by online donations and from gift-aided donations.

Volunteers

- Maintain a positive profile in the community - so that potential volunteers are aware of what we do and are inspired to apply to join the team, including the Board of Trustees;
- Recruit volunteers from all sectors of the community;
- Ensure that each volunteer has a role appropriate to his/her skills and interest;
- Maintain high standards of induction and training;
- Ensure each volunteer has a clear job description, appropriate support and clear lines of accountability;
- Ensure that volunteers feel valued and well supported;
- Involve volunteers in discussions on the planning and delivery of services;
- Pay all reasonable expenses incurred by volunteers;
- Provide references for volunteers applying for paid or other posts if requested.



Emma Sambrook

Date: 23 November 2022

Independent Examiner's report to the Trustees of Doorway Wiltshire Limited

I report on the financial statements for the year ended 31 March 2022 as set out on pages 9 to 16.

Respective responsibilities of Trustees and examiner

The Charity's Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the Independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's report

In connection with my examination, no matter has come to my attention to indicate that:

- Accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- The accounts do not accord with such records;
- Where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102), and
- Any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Jonathan Addicott MAAT
RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne
Wiltshire
SN11 0BT

Date: 05/12/2022

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2022

	Unrestricted funds £	Restricted funds £	2022 £	2021 £
INCOMING RESOURCES				
Incoming grants from generated funds				
Voluntary incomes	123,756	-	123,756	118,147
Activities for generating funds	10,897	-	10,897	-
Investment income	21	-	21	82
Incoming resourcing from charitable activities				
Guest support services and activities	-	31,019	31,019	52,804
Total Incoming resources	134,674	31,019	165,693	171,033
RESOURCES EXPENDED				
Costs of generating funds				
Fundraising and publicity costs	(2,539)	-	(2,539)	(325)
Charitable activities				
Guest support and other services	(35,569)	(59,217)	(94,786)	(86,081)
Support and management costs	(59,154)	-	(59,154)	(13,948)
Governance costs	(189)	-	(189)	(1,942)
Total resources expended	(97,451)	(59,217)	(156,668)	(102,296)
Net income/(expenditure) for the year	37,223	(28,198)	9,025	68,737
RECONCILIATION OF FUNDS				
Total funds brought forward	131,006	28,936	159,942	91,205
TOTAL FUNDS CARRIED FORWARD	£168,229	£738	£168,967	£159,942

Statement of Financial Position
as at 31 March 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible assets	2	73,302	-
Current Assets			
Debtors: amounts receivable within one year	3	1,518	2,621
Cash at bank		109,440	159,187
TOTAL CURRENT ASSETS		<u>110,958</u>	<u>161,808</u>
Current Liabilities			
Amount falling due within one year	4	(15,293)	(1,866)
TOTAL CURRENT LIABILITIES		<u>(15,293)</u>	<u>(1,866)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>£168,967</u>	<u>£159,942</u>
FUNDS			
	5		
Unrestricted funds		142,815	25,614
Designated funds		25,414	105,393
Restricted funds		738	28,935
TOTAL FUNDS		<u>£168,967</u>	<u>£159,942</u>

The Charity is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2022 relating to small companies.

The members have not required the Charity to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the financial statements.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 23 November 2022 and were signed on its behalf by:



Emma Sambrook
Chairperson

Notes to the Financial Statements

1. Accounting policies

a. Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard (FRS102)), the Companies Act 2006 and the requirements of Statement of Recommended Practice, Accounting and the Charities Act 2011.

b. Incoming resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy,

c. Resource expended

Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular heading they have been allocated to activities on a basis consistent with the use of resources.

d. Charitable activities

Charitable expenditure comprises of those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

e. Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent examiner fees and costs linked to the management of the company.

f. Taxation

The Charity is exempt from corporation tax on its charitable activities. The Company is not registered for VAT and accordingly any irrecoverable VAT is included in the expenditure concerned.

g. Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purposes.

h. Tangible Fixed Assets

Fixed assets with a cost of £500 or less are not capitalised. Depreciation is provided to write off the costs of fixed assets on a straight-line basis over their expected useful lives as follows:

Leasehold improvements	Lease period
Fixture and fittings	4 years

i. Leases

Rentals payable under operating lease and any lease incentives are charged in the Statement of Financial Activity evenly over the period of the lease.

2. Tangible Assets

	Fixture and Fittings £	Leasehold improvements £	Total £
Cost or valuation			
As at 1st April 2021	-	-	-
Additions	30,250	57,626	87,876
Disposals	-	-	-
As at 31st March 2022	<u>30,250</u>	<u>57,625</u>	<u>87,875</u>
Depreciation			
As at 1st April 2021	-	-	-
Depreciation charge	(4,850)	(9,724)	(14,574)
Eliminate on disposal	-	-	-
As at 31st March 2022	<u>(4,850)</u>	<u>(9,724)</u>	<u>(14,574)</u>
Carrying amount			
As at 31st March 2022	25,400	47,902	73,302
As at 31st March 2021	-	-	-

3. Debtors: amounts receivable within one year

	2022 £	2021 £
Amounts held for hall hire	100	-
Prepayments and accrued income	1,418	2,621
Total	<u><u>£1,518</u></u>	<u><u>£2,621</u></u>

4. Creditors: amounts falling due within one year

	2022 £	2021 £
Accrued expenses	13,437	650
Creditors	240	135
PAYE	423	343
National Insurance	871	491
Pension liability	322	247
Total	<u><u>£15,293</u></u>	<u><u>£1,866</u></u>

Notes to the Financial Statements (continued)

5. Operating leases

The Charity had the following future minimum lease payments under non-cancellable operating lease for each of the following periods:

Buildings	£
Within one year	22,000
Between one and five years	66,000
Total	£88,000

6. Funds

	Incoming resources £	Resources expended £	Movement in funds £	
Unrestricted funds				
General funds	134,674	(126,324)	8,350	
	<u>134,674</u>	<u>(126,324)</u>	<u>8,350</u>	
Restricted funds				
Donor	Purpose			
Chippenham Area Board	Food	4,775	(4,775)	-
Chippenham Borough Lands	Citadel improvements	15,000	(15,000)	-
Co-op Community Grant	Football	2,119	(2,119)	-
John Laing Charitable Trust	Audio visual equipment	1,000	(427)	573
Tesco Food Funding	Food	2,625	(2,523)	102
Wessex Water	Support Staff	3,000	(3,000)	-
Wiltshire Council	Food	2,500	(2,500)	-
		<u>31,019</u>	<u>(30,344)</u>	<u>675</u>
		<u>165,693</u>	<u>(156,668)</u>	<u>9,025</u>
<i>Brought forward Restricted funds (for information only)</i>				
CFWS WCF - Covid 19 grant	Guest expenses	213	(213)	-
CFWs Tampon Tax	Women's group	2,667	(2,667)	-
CFWS Support Services	Support Services			
Manager Grant	Manager	4,118	(4,118)	-
Sutton Benger WI	Bra fitting	63	-	63
Wiltshire Council Covid-19 Winter grant	Guest expenses	290	(290)	-
Co-op Community grant	Football	1,262	(1,262)	-
Chippenham Area Board	Food	322	(322)	-
Property fund	Citadel improvements	20,000	(20,000)	-
		<u>28,935</u>	<u>(28,872)</u>	<u>63</u>

Notes to the Financial Statements (continued)

6 Funds (continued)

Included within the general funds total of £134,674 the Trustees would like to bring attention to the large donations received in the year.

Donor	£
Alliance Pharma	10,000
Chippenham Mayor's Fund	2,569
David Haydon	5,000
Ladyfield Evangelist Church	1,553
Lloyds Foundation Grant	30,000
Malmesbury League of Friends	5,000
Mount Zion Church, Hullavington	1,600
St Mary's School Parents Guild	2,500
The Tony & Audrey Watson Charitable Trust	5,000
Town Council Grant Award	4,511
Wiltshire Community Foundation	5,000

Detailed Statement of Financial Activities
for the year ended 31 March 2022

	2022 £	2021 £
Incoming resources		
Voluntary Income		
Gift Aid	5,578	8,735
Standing order donations	6,706	6,033
General public donations	12,698	8,779
Church donations	5,081	3,335
Business donations	17,536	22,592
Trust donations	57,668	39,050
Online donations	17,691	20,758
Partner food agency	-	133
Retail goods	8	1
Campaigns	-	8,347
COVID-19 grants	-	384
Hall hire	790	-
	123,756	118,147
Activities for generating funds		
Sleep out	7,968	-
Activities & events	2,929	-
	10,897	-
Investment income		
Deposit account interest	21	82
	21	82
Incoming resources from charitable activities		
Grants	31,019	52,804
	31,019	52,804
Total incoming resources	£165,693	£171,033

Detail statement of Financial Activities
for the year ended 31 March 2022 (continued)

	2022	2021
	£	£
Resources Expended		
Fundraising and publicity costs		
Publicity costs	2,539	325
	<u>2,539</u>	<u>325</u>
Charitable activities		
Wages	81,434	73,971
Other staff costs	2,742	3,504
Volunteer costs	685	539
Fundraising expenses	508	548
Food for guests	3,402	1,851
Activities for guests	2,796	561
Other services for guests	2,218	1,607
	<u>93,785</u>	<u>82,581</u>
Governance costs		
Independent examiner	720	720
Professional fees	(531)	1,222
	<u>189</u>	<u>1,942</u>
Support and maintenance costs		
Insurance	6,088	1,368
Centre costs	1,000	3,500
Communications	1,435	569
Postage and stationery	312	225
Bookkeeping and payroll	1,965	1,920
Equipment	3,861	1,610
Maintenance	3,001	-
Rent	22,679	7,018
Utilities	5,041	984
Depreciation expense	14,574	-
	<u>59,956</u>	<u>17,194</u>
Finance		
Bank charges	199	254
	<u>199</u>	<u>254</u>
Total resources expended	<u>£156,668</u>	<u>£102,296</u>
Net income	<u>£9,025</u>	<u>£68,737</u>

DOORWAY WILTSHIRE LTD

England & Wales - Charity number 1137757

Accounts

doorway

Moving on from Homelessness in North Wiltshire

Report of the Trustees and unaudited Financial
Statements of Doorway Wiltshire Limited for
the year ended 31 March 2021



Doorway Wiltshire Limited, (trading as Doorway) a Charitable Company Limited by Guarantee registered in England and Wales
No. 07232063.

Registered Charity No. 1137757

Registered Office: The Citadel, Bath Road, Chippenham, Wiltshire, SN15 2AB

Telephone: 01249 445385

Web: www.doorwayproject.org.uk

Blog: www.doorwayproject.wordpress.com

Twitter: www.twitter.com/doorwayproject

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Statement of Financial Position	10
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Report of the Trustees

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report and the unaudited Financial Statements of Doorway Wiltshire Limited ("the Charity") for the financial year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Incorporation

The charitable company was incorporated on 22 April 2010.

Reference and administration details

Registered company number

07232063 (England and Wales)

Registered charity number

1137757

Registered office

The Citadel,
Bath Road,
Chippenham,
Wiltshire, SN15 2AB

Trustees

All of the Trustees listed below have served throughout the year unless otherwise stated. The Trustees are appointed at the AGM, as set out in the Articles of Association. All Doorway members are invited to nominate directors prior to the AGM.

Mark Barnett		
Frances Critchlow		Resigned 24 November 2021
Hilary Dewar		
Andrew Poole		
Emma Sambrook (Chairperson)		
Kayleigh Ansell Shaw	Appointed 23 April 2021	Resigned 19 October 2021
Eleanor Stirling		

Report of the Trustees (continued)

Independent Examiner

RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne, Wiltshire, SN11 0BT

Riverview Portfolio Limited was appointed by the Board as the Accountant for Doorway Wiltshire Ltd on 22 May 2012 and Payroll Provider from July 2012. Riverview was appointed as Independent Examiner by the AGM on 20 November 2013 and at every subsequent AGM.

Staff

In addition to the Director, the Charity employs a Support Services Manager, two Support Staff, a Football Co-ordinator and an Administrator on part-time contracts to manage the drop-in centre and provide support services to our guests.

Governance and management

Governing Document

The Charity is controlled by its governing document, a Memorandum and Articles of Association, and constitutes a Charitable Company Limited by Guarantee, as defined by the Companies Act 2006. The Governing Document is available on the Doorway Wiltshire Limited website. The Charity was incorporated on 22 April 2010 and registered as a charity on 3 September 2010.

Risk Management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are put in place to provide reasonable assurance against fraud and error. The Doorway Wiltshire Limited Board of Trustees has implemented an organisational risk management policy.

On 23 March 2020, the UK Government initiated a national "lockdown" to prevent the spread of the Covid-19 virus. As a result the Trustees carried out a risk assessment of the Company's operation and finances. The outcome of the assessment determined that it was not safe to run the drop in sessions during this period as there was a risk that the virus would spread amongst guests, staff and volunteers. The decision was made to close the drop in and run a food bank from the premises. In addition, staff provided support services to guests who required them via the telephone. Finances were considered sufficiently adequate that no change was necessary in staffing levels and there were enough fund raising opportunities not to require the furloughing of any staff.

Organisation

The Board of Trustees administers the Charity and meets every two months. The Director is appointed by the Trustees to manage the day to day operations of the Charity.

Report of the Trustees (continued)

Objectives and Activities

Our Values

Doorway Wiltshire Limited accepts and values diversity in all people, and is committed to a policy of equal opportunities in all areas of its business. We believe that time should be given to working with people who wish to fulfil their personal potential and participate fully in society but find it difficult to do so for whatever reason. Service Users are known as 'Guests' rather than 'Clients', which defines the relationship we wish to achieve.

Our Vision

We believe that homeless and marginalised individuals are capable of change and will only achieve their full potential when offered a safe, supportive, empowering and non-judgemental environment - it is our vision to provide such an environment and meaningful activities which will help reverse the spiral of homelessness.

Our Mission Statement

To realise this vision, Doorway Wiltshire Ltd will strive to:

- Provide a warm, safe, non-judgemental environment;
- Train staff to engage with guests and form professional bounded relationships;
- Use these relationships to promote growth in guests self-esteem, confidence and aspirations;
- Provide information, support and, where necessary, practical help that will empower people to make and act on informed choices arrived at by themselves;
- Provide activities which are likely to enhance guests' skills and raise self-confidence as a first step towards changing their lives;
- Encourage and empower guests to become involved in the running of the organisation and in forums designed give services users a voice;
- Promote the needs of homeless and marginalised people locally thereby helping to reduce discrimination towards them and influencing the local community to become more supportive and less judgemental.

Our Key Objectives

- Work, via our drop-in facilities, with individuals above the age of 16 (and their families and friends where appropriate) who are homeless or at risk of homelessness, exclusion or disadvantage because of their lifestyles, and to support the resolution of any issues they may have with substance abuse;
- Provide activities which help individuals to develop life skills in literacy, numeracy, IT and to gain self-esteem, confidence, and a sense of wellbeing through meaningful recreational pursuits, thereby, enabling them to move on in their lives away from dependency into self-sufficiency via employment, education or training;
- Signpost guests towards housing, social care and mental and physical health services
- Advocate on guests' behalf to local and national government to improve their lives through policy change;
- Raise local awareness of the needs of the homeless and socially excluded people, and increase the ownership of the project by the community;
- Generate funds for all of the above by charitable or commercial means.

Report of the Trustees (continued)

Our Achievements and Public Benefits

The Trustees confirm that they have complied with section 4 of the Charities Act 2006, to have due regard to the Charity Commissioners general guidance on Public Benefit, 'Charities and Public Benefit' and the outcomes are summarised below:

- Doorway Wiltshire Ltd continues to be the key agency in Chippenham and North Wiltshire for homeless and marginalised young people and adults;
- This numbers this year are influenced by advice to stay at home during the national lockdowns, and we saw fewer of our regular guests. During the year we still provided 100 (2020: 99) sessions face to face at the door, served 1,222 (2020: 3,487) meals to 158 (2020: 215) individuals - with an average of 15 guests per session (2020:32). Guests came from towns including Corsham, Bath, Malmesbury, Salisbury, Swindon, Trowbridge, Melksham and the villages, with 87% (2020: 85%) coming from Chippenham.
- Our work benefits not only the individuals who attend the drop-in but also the wider community, as guests are supported to move on in their lives away from substance dependency and reliance on welfare benefits and services. When asked at their first visit, 45% (2020: 38%) of guests stated that the primary reason for homelessness is relationship breakdown but this isn't the full story as in many cases there were a number of complex reasons;
- Our unique position means that we are regularly consulted by Wiltshire Council, the media and other agencies for information and statistics about our client group, although information on individual guests is not revealed;
- Our guests are encouraged to engage in social activities designed to build skills and self-confidence as preparation for moving on (e.g. music, creative writing, women's group and football) and to contribute to our website and to our community blog which gives them a 'voice' locally and beyond;
- We have our own programme of one to one support, helping guests to identify and work towards achieving positive changes they wish to make in their lives. Our aim is to reduce recurring homelessness amongst guests who have tenancies but lack basic life skills;
- We work closely with other agencies including the Police, Housing Options and specialist drug & alcohol and health & welfare agencies. Partnerships add value to the service we provide at no extra cost to Doorway;
- Our very effective community engagement programme promotes the needs of homeless and marginalised people locally, thereby helping to reduce discrimination against them, and also generates support for the positive work we do;
- Funding security is good with regular monthly donations by the public in addition to donations from Churches, Corporate bodies, and other charitable sources;
- We have excellent staff with a superb body of volunteers and a standard of good practice established over the life of the Charity.

Funding and Support

Between 1 April 2020 and 31 March 2021 we received income of £171,033 (2020: £109,873). This represents a 55% increase (2020: 41% increase) on income over the previous year, as a result of continued support from the general public and business in the form of donations. There was excess of income over expenditure of £68,737 (2020: 10,857 surplus) for the year. All funds were used to provide and staff the drop in facilities, and administration offices of Doorway Wiltshire Limited.

Reserves Policy

Doorway Wiltshire Limited holds a designated fund in a separate deposit account to ensure there are sufficient funds for 2 months operation without a drop-in and an orderly winding up of the Charity if the situation ever arose, satisfying Charity Commission guidelines for a charity of this type. Reserves are also held for those costs accrued against un-invoiced expenditure.

Report of the Trustees (continued)

Strategic and future plans

Strategic


- Continue to ensure that the services which currently form the core activities of the organisation are of the highest quality and are fully funded;
- Continue our work to reduce recurring homelessness amongst guests who have tenancies;
- Continue to develop our work with local businesses to increase awareness and opportunities for sponsorship;
- Continue to develop additional opportunities which have been identified to meet needs, but which are not currently being addressed;
- Actively seek new partnerships which will enhance our services to guests;
- Maintain a high and positive profile for Doorway and increase local 'ownership' and commitment to support the project.

Funding

- Continue to research and apply for charitable funding both locally and nationally;
- Build relationships with local statutory and voluntary agencies to achieve local partnerships and short to medium term grant funding;
- Explore possibilities for government funding;
- Be alert to new funding streams generally;
- Exploit opportunities for business sponsorship;
- Increase income and contributions in kind from the community via our Community Engagement programme;
- Increase planned giving by online donations and from gift-aided donations.

Volunteers

- Maintain a positive profile in the community - so that potential volunteers are aware of what we do and are inspired to apply to join the team, including the Board of Trustees;
- Recruit volunteers from all sectors of the community;
- Ensure that each volunteer has a role appropriate to his/her skills and interest;
- Maintain high standards of induction and training;
- Ensure each volunteer has a clear job description, appropriate support and clear lines of accountability;
- Ensure that volunteers feel valued and well supported;
- Involve volunteers in discussions on the planning and delivery of services;
- Pay all reasonable expenses incurred by volunteers;
- Provide references for volunteers applying for paid or other posts if requested.



Emma Sambrook

Date: 24 November 2021

Independent Examiner's report to the Trustees of Doorway Wiltshire Limited

I report on the financial statements for the year ended 31 March 2021 as set out on pages 9 to 15.

Respective responsibilities of Trustees and examiner

The Charity's Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the Charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the Independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's report

In connection with my examination, no matter has come to my attention to indicate that:

- Accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- The accounts do not accord with such records;
- Where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102), and
- Any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Shannon Bennett MAAT
RiverView Portfolio Limited
Chartered Management Accountants
1 Market Hill
Calne
Wiltshire
SN11 0BT

Date: 9/12/2021

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the year ended 31 March 2021

	Unrestricted funds £	Restricted funds £	2021 £	2020 £
INCOMING RESOURCES				
Incoming grants from generated funds				
Voluntary incomes	118,147	-	118,147	66,952
Activities for generating funds	-	-	-	26,375
Investment income	82	-	82	151
Incoming resourcing from charitable activities				
Guest support services and activities	-	52,804	52,804	16,395
Total Incoming resources	118,229	52,804	171,033	109,873
RESOURCES EXPENDED				
Costs of generating funds				
Fundraising and publicity costs	(325)	-	(325)	(201)
Charitable activities				
Guest support and other services	(34,348)	(51,733)	(86,081)	(82,405)
Support and management costs	(13,948)	-	(13,948)	(15,531)
Governance costs	(1,942)	-	(1,942)	(879)
Total resources expended	(50,563)	(51,733)	(102,296)	(99,016)
Net income/(expenditure) for the year	67,666	1,071	68,737	10,857
RECONCILIATION OF FUNDS				
Total funds brought forward	63,341	27,864	91,205	80,348
TOTAL FUNDS CARRIED FORWARD	£131,007	£28,935	£159,942	£91,205

Statement of Financial Position
as at 31 March 2021

	Notes	2021 £	2020 £
Current Assets			
Debtors: amounts receivable within one year	2	2,621	2,195
Cash at bank		159,187	90,951
TOTAL CURRENT ASSETS		161,808	93,146
Current Liabilities			
Amount falling due within one year	3	(1,866)	(1,941)
TOTAL CURRENT LIABILITIES		(1,866)	(1,941)
TOTAL ASSETS LESS CURRENT LIABILITIES		£159,942	£91,205
FUNDS			
	4		
Unrestricted funds		25,614	38,030
Designated funds		105,393	25,311
Restricted funds		28,935	27,864
TOTAL FUNDS		£159,942	£91,205

The Charity is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2021 relating to small companies.

The members have not required the Charity to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the financial statements.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 24 November 2021 and were signed on its behalf by:

Emma Sambrook
Chairperson

Notes to the Financial Statements

1. Accounting policies

a. Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard (FRS102)), the Companies Act 2006 and the requirements of Statement of Recommended Practice, Accounting and the Charities Act 2011.

b. Incoming resources

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

c. Resource expended

Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular heading they have been allocated to activities on a basis consistent with the use of resources.

d. Charitable activities

Charitable expenditure comprises of those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

e. Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the Independent examiner fees and costs linked to the management of the company.

f. Taxation

The Charity is exempt from corporation tax on its charitable activities. The Company is not registered for VAT and accordingly any irrecoverable VAT is included in the expenditure concerned.

g. Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated funds are unrestricted earmarked by the Trustees for particular purposes.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purposes.

h. Tangible Fixed Assets

Fixed assets with a cost of £500 or less are not capitalised.

Notes to the Financial Statements (continued)

2. Debtors: amounts receivable within one year

	2021	2020
	£	£
Prepayments and accrued income	<u>£2,621</u>	<u>£2,195</u>

3. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accrued expenses	650	643
Creditors	135	188
PAYE	343	375
National Insurance	491	498
Pension liability	247	237
Total	<u>£1,866</u>	<u>£1,941</u>

4. Funds

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General funds	118,229	(55,697)	62,532
	<u>118,229</u>	<u>(55,697)</u>	<u>62,532</u>
Restricted funds			
Donor	Purpose		
CFWS COVID-19 Grant	COVID-19 expenses	3,000	(2,787)
National Lottery	COVID-19 expenses	10,000	(10,000)
CFWS Support Services Manager Grant	Support Services Manager	5,000	(882)
Wiltshire Council Winter Grant	Food	500	(210)
Co-op Community Grant	Football	1,262	-
Chippenham Area Board	Food	500	(178)
Dept of Culture Media & Sport	Salaries and Premises expenses	32,542	(32,542)
		<u>52,804</u>	<u>(46,599)</u>
		<u>171,033</u>	<u>(102,296)</u>
			<u>68,737</u>
<i>Brought forward Restricted funds (for information only)</i>			
Wessex Water	Football costs	134	(134)
CFWs Tampon Tax	Women's group	2,667	-
CFWS Support Services Manager Grant	Support Services Manager	5,000	(5,000)
Sutton Benger WI	Bra fitting	63	-
Property fund		20,000	-
		<u>27,864</u>	<u>(5,134)</u>
			<u>22,730</u>

Notes to the Financial Statements (continued)

4 Funds (continued)

Included within the general funds total of £118,229 the Trustees would like to bring attention to the large donations received in the year.

Donor	£
HPH	4,000
Eryl Spencer	1,000
St Mary's School, Calne	5,647
Crematorium West Wiltshire	1,000
Knorr-Bremse Rail Systems	7,500
Green Square	1,000
Groundwork UK (Tesco)	1,500
Wiltshire Council	2,000
Malmesbury League of Friends	5,000
Kathleen Hannay Memorial Charity	2,000
The Tony & Audrey Watson Charitable Trust	5,000
Vera Outhwaite Charitable Trust	2,000
Lloyds Foundation	20,000
Enthuse	4,750
Big Give's Champion Funder	1,875
DCMS	32,542

5 Non-adjusting event

On 31 March 2021, the Company signed a five year lease on a building known as the Citadel, Bath Road, Chippenham. Once refurbished, the building will become the centralised hub for all operational and administration activities and the leases on other buildings used by the Company will be terminated. The building will be operational from July 2021 and will allow the Company to develop and enhance the services it provides to the homeless and vulnerable in Wiltshire. A provision of £80,000 has been made in designated funds to fund the refurbishment of the building. This amount plus the £20,000 of property funds held under restricted funds brings the total provision for the refurbishment to £100,000.

Detailed Statement of Financial Activities
for the year ended 31 March 2021

	2021	2020
	£	£
Incoming resources		
Voluntary Income		
Gift Aid	8,735	4,067
Standing order donations	6,033	6,448
General public donations	8,779	15,126
Church donations	3,335	7,223
Business donations	22,592	11,379
Trust donations	39,050	9,100
Online donations	20,758	13,477
Partner food agency	133	88
Retail goods	1	44
Campaigns	8,347	-
COVID-19 grants	384	-
	118,147	66,952
Activities for generating funds		
Sleep out	-	21,874
Activities & events	-	3,969
Street collections	-	532
Friends of Doorway	-	-
	-	26,375
Investment income		
Deposit account interest	82	151
	82	151
Incoming resources from charitable activities		
Grants	52,804	16,395
	52,804	16,395
Total incoming resources	£171,033	£109,873

Detail statement of Financial Activities
for the year ended 31 March 2021 (continued)

	2021 £	2020 £
Resources Expended		
Fundraising and publicity costs		
Publicity costs	325	201
	325	201
Charitable activities		
Wages	73,971	68,142
Other staff costs	3,504	2,284
Volunteer costs	539	1,924
Fundraising expenses	548	423
Food for guests	1,851	3,392
Activities for guests	561	1,599
Other services for guests	1,607	641
	82,581	78,405
Governance costs		
Independent examiner	720	720
Professional fees	1,222	159
	1,942	879
Support and maintenance costs		
Insurance	1,368	1,304
Centre costs	3,500	4,000
Communications	569	1,970
Postage and stationery	225	547
Bookkeeping and payroll	1,920	1,950
Equipment	1,610	1,251
Rent	7,018	7,123
Utilities	984	1,298
	17,194	19,443
Finance		
Bank charges	254	88
	254	88
Total resources expended	£102,296	£99,016
Net income	£68,737	£10,857