



The Team Parish of Leek and Meerbrook

Annual Report of the Parochial Church Council for the year 2020

Reference and Administrative information

Name of Charity

The Team Parish of Leek and Meerbrook

Addresses

All Saints, Compton, Leek
St Chad's House, Southfields, Leek
St Edward the Confessor, Church Street, Leek,
St John the Evangelist, Belle Vue, Leek
St Luke's, Fountain Street, Leek
St Matthew's, Meerbrook, Nr Leek
St Paul's, Novi Lane, Leek

Correspondence Address

St Edward's Vicarage, 24 Ashenhurst Way, Leek, ST13 5SB

Membership

For the year ended 31st December 2020

St. Edward's

Revd Nigel Irons
Mr Philip Allcock
Mrs Lynne Ball
Mr Brian Hartley
Dr Mel Newton
Mr Peter Chatwin
Mr Lewis Torr

St. Luke's & St Paul's

Revd Matt Malins
Mr Iain Hall
Mrs Kay Pickford
Mrs Ann Goodwin
Mr Chris Goodwin
Mrs Rachel Billington
Mr Ian Bowdery
Mrs Cate Hall

Co-Opted

Mrs Pat Lockett

All Saints

Revd David Nicol (until 31st January 2020)
Mr Malcolm Blaze
Mrs Angela Jervis
Mrs Mary Hughes
Mrs Barbara Baglee
Mrs Gill Blaze
Mrs June Flavell

St Matthew's

Mr Christopher Oates
Mrs June Sherratt
Mrs Sue Davis
Mrs Christine Torr
Mr Brian Wainwright

Warden of St Chad's House

Miss Rachel Moore

Bank

Team Account: Lloyds TSB, Leek

Team Rector

Revd Nigel Irons (Chair)

Warden of Leek

Mr Robert McGuinness (Lay Chair)

Examiner

Mr John Alexander

Structure, governance and management

The Leek Team ministry was established in 1979, the Parishes and Benefices of St Edward's & St John's, All Saints, and St Luke's & St Paul's, uniting together at that time. The Parish of St Matthew (Benefice dissolved) united with the new Parish of Leek in 1983 to create the present Parish of Leek and Meerbrook. The present constitution designates the overall governance of the Parish to the PCC with many direct functions of oversight undertaken by the four DCC's. The Parochial Church Council (PCC) is a registered charity number 1137749.

Appointment of Trustees

Appointment of PCC members is governed by the Church Representation Rules. Members of the PCC are elected for a 1 year period by agreement of the APCM. PCC members are recruited from the different congregations through the notice of the APCM, the District ADCM's, weekly newsletters and through announcements during services of the churches.

Induction and Training

There is currently no formal process of induction and training for new members of the PCC. Some individual PCC members have attended training organised by the Diocese.

Organisation

The Pastoral Scheme provided for the creation of four District Church Councils of St Edward's and St John's, St Luke's and St Paul's, St Matthew's and All Saints. Each of the DCCs is answerable under the Scheme to the PCC but each has delegated responsibility under the authority of the PCC to promote the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England in their own district. Each District produces its own accounts which are then consolidated into the Team Account.

There is a standing committee comprised of the treasurer, secretary, team clergy and the Warden of Leek.

The Maude Trust

Attached to St Edward's Church is the Maude Trust which was established as a separate Trust vested in the Diocesan Trust at the end of 2006 to administer the proceeds of the sale of the Maude Institute. The objects of the Trust Deed can be varied by the ADCM of St Edward's Church and the trustees are appointed by the ADCM of St Edward's Church.

St Chad's House

St Chad's House is a centre of spirituality, healing and retreat in the Parish. The house is maintained by the Hermione Warren Trustees. The Warden of St Chad's (currently Mike Fitzsimmons) is a PCC appointment and the warden is accountable to the PCC. There is no salary with the post of Warden.

The Education Trust (St Matthew's)

This trust is a combination of once separate charities which were set up to help the poor and needy of the Leekfrith Parish, especially in areas of education. Education needs are presently the agreed purpose of this charity. It is served by 3 trustees.

The Reverend J. Turner Trust (St Matthew's)

This trust was established by the said incumbent of St Matthew's Church to help the poor and needy in the Leekfrith Parish. It is served by 3 trustees.

The Roger Morris Trust (St Matthew's)

This charity was established in the 17th century by the Reverend Roger Morris originally from Upper Hulme. It is used for the purpose of purchasing bibles for Blackshaw Moor School leavers. It is served by 3 trustees.

Keyworth Trust (All Saints)

The Keyworth is an invested sum of money left to the church by the Reverend Keyworth former priest of All Saints Parish as it was. It is served by three trustees.

Risk Assessment

Currently there are sufficient funds in the DCC accounts to meet our commitments. However the District of St Luke's & St Paul's is projecting that unless it's income increases it may be unable to meet it's full allocated payment of the Parish Share during 2018, at which point the PCC would need to review the situation and may wish to speak to the Diocesan Lay Assessors. Regular monitoring of the DCC accounts is undertaken by the relevant DCCs through finance or standing committees and appointed Treasurers. All major expenditure is planned and approved by the appropriate DCCs.

Policies and Procedures

The Team has the following Policies which are reviewed annually: Conflict of Interests
Safeguarding
Vulnerable Beneficiaries

There are procedures in place for ensuring that the church buildings are kept in good repair, are secure, well maintained and safe. The churches have been inspected under the Diocesan scheme for asbestos and a report is available to contractors.

Fabric

St Edward's have a Fabric Committee to monitor the use and safety of the premises.

St Luke's and St Paul's have a Development Advisory Panel which acts as a buildings/premises/fabric

sub-committee and meets to keep both buildings in good order and reports to the DCC.

All Saints have a Fabric Committee that monitors the use and safety of the premises.

St Matthew's DCC monitors the safety of the church and churchyard through a dedicated working group.

Objectives and Activities

Objectives

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC works in co-operation with the Clergy Team in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main objectives of the PCC are to seek ways of:

1. **Discovering the Heart of God:**
through prayer and worship that is faithful, creative and honouring to God and where each member of our congregation has opportunity to discover their gifts and exercise their ministry.
2. **Growing Disciples:**
by a commitment to sharing the good news of Jesus Christ with our community and amongst our families and those with whom we work and by helping one another to grow and learn in our Christian faith.
3. **Reaching New Generations:**
through making the most of the contacts we have through baptisms, weddings and other contacts with that generation of people who are largely absent from our church communities, supporting our local schools and exploring new forms of worship to appeal to a new generation.
4. **Transforming Communities:**
by making our buildings available and hospitable to other community groups, looking for ways in which we can best serve those in most need and having a wider, global vision and a commitment to justice and peace in the world.
5. **Practising Generosity:**

by creating a welcoming church open to all with a culture of generosity in our giving to the church and wider concerns.

In addition the PCC is responsible for the good maintenance of the fabric of six church buildings, a function delegated to the DCCs.

Activities to meet these objectives

We seek to fulfil these objectives through:

1. Offering rich and varied patterns of worship embracing both traditional and contemporary styles
2. Providing a range of activities for children and young people
3. Actively supporting our church schools
4. Working with other churches in the town through Churches Together in Leek and District.
5. Supporting for our Mission Partners from a variety of Mission organisations and development agencies.
6. The creation of networks of pastoral care for the congregation and parishioners
7. Small groups for learning and fellowship
8. Encouraging the use of our buildings by the local community.
9. Participation in the wider life of the town.

Volunteers

We have a considerable number of active volunteers. Volunteers support the work of the PCC through:

1. Leading worship as lesson readers, intercessors, flower arranging, musicians, preachers, servers and chalice assistants.
2. Exercising leadership and planning strategy through the PCC, DCCs and the Leadership and Standing Committees.
3. Sharing in the mission of the church through enquirer's courses, leading work for children and young people and in new expressions of church.
4. Taking responsibility for the strategic vision and forward planning of the church.
5. Undertaking pastoral care through teams for visiting the sick, bereaved and those to be baptised.
6. The management of the buildings and some regular maintenance and cleaning tasks.
7. Undertaking fundraising activities as necessary.
8. Leading small groups such as home groups and the Mother's Union.
9. Running Lunch Clubs and the Community Café.
10. Serving as foundation governors of our church schools.

Grants and Donations

In addition to occasional donations for special appeals, the DCCs have agreed to give donations to the following organisations annually: The Church of England Children's Society, the Church Mission Society, World Vision, Farm Africa and Christian Aid. As a PCC we give an annual donation to USPG. All DCC's also make grants to the Team Youth Worker Project.

Achievements and Performance

Statistical information	2018	2019	2020
Number of Baptisms	51	55	4
Number of Marriages	12	15	9
Number of Funerals	143	107	110
Average Sunday Attendance			
Adults	302	281	-
Children	37	40	-
Worshipping Community*			
Adults	408	403	413
Children	51	59	60

Electoral Roll	APCM2018	APCM 2019	APCM2020
St Edward's and St John's	117	165	118
St Luke's and St Paul's	152	152	118
All Saints	80	63	66
St Matthew's	50	57	50
<i>confirmed</i>			
TOTAL	447	437	352

**The Worshipping Community includes any person who attends a church in the Parish at least once a month (weekly services) or once a quarter (monthly services), or would do so if not prevented by illness, infirmity or temporary absence*

Review of the Year

Team Rectors Report by Revd Nigel Irons

Clearly 2020 was an exceptional year and this is reflected in the pages of this report. I would like to express my thanks to Revd Matt Malins (Team Vicar of St Luke's and St Paul's) and Rachel Moore (Wardens of St Chad's House) for the close working relationship we have maintained both via Zoom and meeting in person when restrictions allowed. We continued to meet together regularly on Monday mornings in some form throughout most of the year when we said Morning Prayer followed by a staff meeting where we shared with one another whatever was happening in our lives and ministries and discussed issues related to the Parish as a whole. Midday Prayer on Tuesdays and Thursdays was suspended once the first lockdown began and did not resume before the end of the year.

I would also like to record my best wishes to Revd David Nicol for his retirement which began at the end of January, and for his ministry in the Team Parish which we celebrated at a Team Service at All Saints Church on Sunday 19th January.

During the year Matt and I attended one meeting of the Almshouses Trust (of which we are ex-officio members) in January. For the remainder of the year the business of the Trust was conducted by the exchange of emails which worked very successfully.

There were no team services, confirmations, Messy Church meetings or other team events during the year due to Covid restrictions. However I am very grateful to Malcolm Blaze and Angela Jervis at All Saints and Chris Oates and June Sherratt at St Matthew's for their co-operation during these difficult times and their commitment to maintaining the life of their churches and pastoral care of their congregations as we all navigated our way through lockdown, as well as to Mr Robert McGuinness, Warden of Leek, for his ongoing help and support.

Once lockdown restrictions were eased to permit services to take place in churches once again the assistance of a number of retired priests was greatly appreciated, especially in the Districts of All Saints and St Matthew's which are currently in vacancy.

I have reproduced below the Vicar's Reports from each individual District to give a fuller picture of the life of the Team.

St Edward's Vicars Report

This report is related to my role as Vicar of St Edward's and does not therefore include wider issues across the team relating to my position as Team Rector.

Clearly 2020 was a year like no other for our church, our nation and our world. The Coronavirus pandemic impacted deeply on the conduct of all our lives and new ways of engaging in our ministry of sharing the Gospel and strengthening and building the Kingdom of God had to be discovered and developed. The following report documents the events of this most exceptional of years.

At 10.30am on Sunday 19th January a Team Service of Thanksgiving for the Ministry of Father David Nicol was held at All Saints Church to mark the fact that he would be retiring at the end of the month due to health issues. Father David and his wife Jeanette continued to live in their home at Hill View and later in the Year Father David joined the ranks of retired clergy operating in the Deanery as he was given Permission to Officiate.

The following Sunday afternoon Trinity Church hosted the annual Churches Together Week of Prayer for Christian Unity service.

During January and February I continued to take an RE lesson on Monday afternoon at St Edward's Academy taking the form of an Agape Meal and a reflection on the practice and meaning of Holy Communion. I also finalised arrangements for my planned Sabbatical which was due to start at the beginning of June.

From Friday 21st February - Sunday 23rd February 42 members of St Edward's Church and Trinity Church enjoyed an excellent joint Weekend Away at Willersley Castle Hotel on the edge of Matlock. The theme was *What's the story?* and our guest speaker was Helen Kirk, Chair of the Chester & Stoke-on-Trent Methodist District.

The annual Lent Course began in the Parlour on Wednesday 4th March based on the film *The Shack*. Only the first two sessions of this course were able to take place before lockdown intervened.

The announcement of a national lockdown on Monday 16th March was the beginning of a new and exciting journey into online ministry with a steep learning curve during the initial phases. During that first week I recorded video clips of myself in church doing all the link announcements for next Sunday's Mothering Sunday service and then put together our first online service which was published on YouTube that weekend. I also met with Paul Brooks who offered to bring his own video recording equipment to church for the following weeks so we could get a much better quality image resolution. Massive thanks are due to Paul for his input into all the in-church filming over the coming months when we met up at St Edward's for an afternoon each month shooting the footage for the following month. At one point, when it looked as though we may not be allowed into the church for much longer, we shot three months' worth of links to make sure we would not run out!

I would also like to thank Diccon & Sandra Pearce, Jo Smith and Vickie Ainslie for providing a musical ending to our online service every week as well as all those of you who have recorded Bible Readings and prayers and who have taken part in the Peace. It's been really good to have had many people involved in this and I know that viewers of the online service have appreciated seeing the familiar faces of other members of the congregation during this time.

We were permitted to hold our Annual District Church Meeting and Annual Parochial Church Meeting physically in church but apart from that physical meetings of more than six Trustees were discouraged or prohibited. Throughout lockdown I have worked very closely with Lynne and Philip as Churchwardens and we have met every week to review the pastoral care of members of the congregation, complete risk assessments and make strategic decisions about opening times for the church, funeral arrangements and the restarting and timing of Sunday services. I do need to express my particular thanks to them for their invaluable and enthusiastic support and for all the help and assistance they have been to others during these past difficult months, as well as their willingness to continue in their demanding roles. In addition to working with them I have consulted with the DCC Standing Committee and also with the DCC as a whole on the subject of the manner in which Holy Communion is administered. Many thanks also are due to our vergers Alison Capper who has continued to provide administrative support in the church office throughout the restrictions; to Sheila Allcock for producing our weekly newsletter; to Melody Cartledge for cleaning the church a number of times most weeks so that it could remain open; to our Fabric team led by Brian Hartley and Ian Paton who have continued to care for the church building and also to Lynne Ball, Sheila Allcock, Christine Nixon and their team at Storyfinders who have taken the opportunity to restart the group as and when the guidelines have allowed this.

I was contacted by Moorlands Radio when the pandemic began and am grateful to them for the opportunity to deliver a five minute *Thought for the Day* at 9.10am on Sunday morning once every three weeks.

On a personal note, my already once postponed three month Sabbatical during June, July and August, which was to include a trip to our link Diocese of Qu'Appelle in Canada, had to be postponed again due to Covid and will probably now take place in 2022.

During the year I have worked on a project to facilitate livestreaming from St Edward's church, and with help and assistance from my stepson Marius and additional advice from

Matt Malins succeeded in installing a balanced audio feed directly from the church sound desk into the office PC. I was then able to purchase and install a fibre-optic cable, a webcam adapter and some splitters to send the feed from the font camera (which providentially was installed just before lockdown on 12th March!) to the office PC. This made livestreaming of funeral services possible and the first funeral we did this for was the service for Mary Bentley on 14th December. The ultimate goal is to livestream our Sunday services also but before that can happen a link needs to be spliced into the office PC from the laptop used in church so that images that appear on the screens in church can be sent directly to the livestream feed.

Our usual calendar of social events was not possible during 2020 but I am sure that the catering team stand ready to resume their fantastic work once regulations permit! Also, none of the events we had planned in celebration of the 700th Anniversary of the dedication of the church to St Edward the Confessor were able to take place but it was wonderful that Bishop Michael was able to join us for our service of Celebration and Holy Communion on our 700th Anniversary Sunday in October.

Work continued on reordering plans for St Edward's and we were granted Faculty approval for the stage platform area and revised handrail to the balcony. There have been ongoing discussions about the new entrance arrangements and they have not yet approved the automatic opening mechanisms to the entrance doors. Planning approval has also been sought for this work and the Local Authority have requested one or two changes which our architect also needs to run past the DAC.

In December our choirmaster Diccon Pearce and cameraman/recording technician Paul Brooks put a great deal of work into recording individual choir members singing in the church in the hope of producing a number of online carols for our Christmas services. Sadly there were some synchronicity problems and, in the end, only one carol, *Ding dong merrily on high*, made the final cut with some trimmed down versions of others being made available on the website. Nonetheless the whole endeavour was well worthwhile undertaking and I would like to record my thanks to everyone who took part.

During December Paul Brooks and I also linked up with St Luke's and St Paul's to produce a Team Carol Service with contributions from all the churches in the parish which was very well received, and Julie Pettit also organised a cast of children whose mums and dads filmed them making video contributions which were woven together in an excellent online Nativity service. Thanks to all involved in these projects, too!

No school services or church visits from St Edward's Academy were possible during 2020, but I was able to continue to offer pastoral support and encouragement to the RE department and to provide online assemblies marking significant festivals in the Christian year. Club Day was also cancelled so we look forward to the possibility of it taking place again once restrictions allow.

In my role as chaplain to Staffordshire Moorlands District Council I liaised with local police about arrangements for Remembrance Sunday and conducted a ceremony at the Monument on Remembrance Sunday which was not open to the public but was livestreamed on Leek TV as well as the usual ceremony at the monument in St Edward's churchyard on Remembrance Day itself. I was also invited to continue to lead prayers before the council meetings which all took place online.

It was not been possible to conduct Memorial Services after March 2020 due to social distancing restrictions so there are currently a significant number of families who we are waiting for the opportunity to invite to these services once we are able to start holding them again. No services of Holy Communion have been able to take place in care homes in the parish.

Although it has created much heartache for families to have to observe restrictions on the numbers attending funerals it was good that the government changed its policy and started permitting these services to happen in church buildings in June. Previous to this they had only permitted indoor funeral services to take place at crematoria which puzzled me. I raised this issue with the Diocese and, via our MP Karen Bradley, with the Cabinet Office, pointing out that herding mourners from a large area into one building created more risk in terms of infection spread than allowing them to take place locally with minimal travel distance in buildings that would be used much less frequently. I presume that many other

people must have made the same point which may have contributed to the subsequent change in policy.

For me personally one of the most difficult aspects of the restrictions was that I was prevented from ministering to those who were dying either in hospital or in care homes. On at least three occasions I was unable to administer prayers for the dying to individuals, sometimes members of the congregation, because of the isolation requirements. Whilst I fully understand the rationale behind the rules it was very painful to have been prevented from bringing this means of comfort to those in their final hours, and could only pray instead from a distance asking our heavenly Father to draw alongside them in a tangible way.

I conducted the funerals of four members of our church family; Mary Bentley, Blanche Lovatt, Edna Rogers and Graham Turner. Each will be sadly missed and we give thanks for the certain knowledge that they are now in the hands of our heavenly Father and free from the trials and sufferings of this life.

Normally I would end this report with thankful acknowledgement of all those whose varied ministries have contributed so much to the life and witness of St Edward's Church. However, for the larger part of 2020 most of those ministries were unable to take place so instead I want to simply thank you all for every act of kindness, every practical exercise of the grace of our Lord Jesus Christ and every demonstration of His love which has touched the lives of your families, friends and neighbours through your obedience to His call to be those through whom the gospel is made visible in our broken world.

Encouragingly, despite the difficulties we have faced, four new people started regularly attending St Edward's church during the year and many more have taken the opportunity to join us via the online services on our YouTube channel. During October an average of 128 people per week watched at least part of a service online in addition to those attending physically in the church.

In addition to my role as Vicar of St Edward's and St John's I have also served in the following capacities during the year:

Team Rector of Leek & Meerbrook
Member of Leek Deanery Chapter
Member of Leek Deanery Synod
Member of Lichfield Diocesan Synod
Trustee of Leek Almshouses
Trustee of Maude Trust
Director of St Edward's Academy including serving as:
Member of Teaching & Learning Committee (May-December)
Link Governor for Statutory Inspection of Anglican and Methodist Schools
Moderator of Churches Together in Leek and District
Chaplain to the Mayor of Leek
Chaplain to Staffordshire Moorlands District Council
Diocesan Ministry Development Reviewer
Surrogate for Leek Deanery
Street Pastor (*February only*)

I attended the following events in 2020 as part of my wider Diocesan responsibilities:

21st January Deanery Synod @ Milton
14th November Diocesan Synod via Zoom
17th November Shaping for Mission via Zoom
24th November Shaping for Mission via Zoom
7th December Shaping for Mission via Zoom

Revd Nigel Irons

St Luke's & St Paul's Vicar's Report

If you had told me in 2019 what 2020 was going to be like, I wouldn't have believed you. As a nation we have experienced something that has been unprecedented. But rather than focusing on the challenges that Covid has brought I thought it would be good to think about those things that I am thankful for.

The internet and current technology. Had social distancing been in place 20 years ago I doubt our nation and church would have fared so well. We have been able to keep in touch with each other through zoom and other similar software. We have put services online, with at home content from all over our town. Church has happened in people's homes like never before. All this has been made possible by modern means. I truly thank God for this and his provision and pray that he blesses us through it in the future.

Willingness to change. As a community we have adapted in so many ways to how we meet as a church. Physically and spiritually, this has presented us with challenges that we never would have expected. The US Marines are known to say "Improvise, adapt and overcome" and that is exactly what we have done. Limits on gathering and singing have hurt us all. Yet when last minute changes have been made, they have been welcomed with understanding and positivity. As incumbent I am so grateful for the way in which our church has been willing to change in these months. So I thank you all for your attitude and patience.

Community Spirit. Scripture says that we would be known as followers of Christ, by the way in which we love one another. Being incumbent allows me to see much more of what is going on in the church community and what I see is that St Luke's and St Paul's is a community that does love another. The way in which we have supported and prayed for each other is a real testament to the strength of our church. We are by no means perfect and there is always room for improvement. But I think that we need to celebrate our support of each other and continue to demonstrate our faith through our attitude of love.

So, looking forward, what are my hopes and prayers for 2021? I wish I could meet with myself from 5 years ahead to ask what to prepare for, but that isn't possible. I hope and pray that as restrictions are lifted, that our church is able to return to free and flourishing worship of God for all ages. There is natural desire to go back to the familiar patterns of before, but I don't think that will be entirely possible. These 12 months have changed us as people and a nation. There are things from our past that we are going to have to say goodbye to. And there are new opportunities ahead that we must embrace. As yet I don't know what they are. But I ask you to do this. Please pray for us! Pray for the church, pray for the leadership, and pray for me. Pray that God will make it clear what we need to do and that the path is easy. Most importantly pray that 'His will is done, on earth as in heaven.'

Revd Matt Malins

All Saints Vicar's Report

This is the Annual Vicar's Report completed by Angela Jervis & Malcolm Blaze, the District Church Wardens.

The year 2020, has been an extraordinary year for All Saints, not only due to the retirement on ill health of our priest, Fr David Nicol, in January, but also the World's Coronavirus/Covid19 pandemic, the biggest challenge this century.

At the end of January 2020 All Saints' Church entered a period of Vacancy (previously known as an Interregnum) with the departure of our priest, Fr David Nicol. We hosted a united Parish service of

farewell service on Sunday 18 January. The then Archdeacon (who was later in 2020 appointed 12th Bishop of Staffordshire) the Ven. Matthew Parker met with the DCCs of all Saints' and St Matthew's,

explaining the process for this period (known as a Section 11 meeting). The Team Rector, the Revd Nigel Irons (who was later in 2020 appointed Rural Dean of Leek) was appointed to oversee the day to day running of All Saints' Church, working with, and supporting the district church wardens.

Their first task was to build up a Rota of Priests who would preside at the Sunday and Thursday services. We would like to offer our sincere thanks to Fr Roger Harley, Fr Paul Myers, Revd Preb Laurence Price, Revd Carol Richardson, Revd Maureen Tideswell, & Fr Terry Warner for their continuing support during our Vacancy Period.

The United Kingdom entered a first period of 'Lockdown', due to the COVID-19 / Coronavirus Pandemic on 16 March 2020. With the newly enforced National Lockdown protocols, from 22

March 2020 we were required to close-down all normal operations. This meant people should, if possible, work from home, restrict travel, social distancing and more. For All Saints this meant that all public services were suspended. People could only have restricted access to the building to undertake essential maintenance and structural checks, (our wardens completed weekly checks on the buildings).

For the congregation this resulted in a period of wilderness and isolation. For the first time that we were not able to gather together to complete Lent, the Holy week journey was an individual walk with Jesus, and no great corporate celebrations for Easter, Ascension, Pentecost, or Trinity Sunday.

It felt very strange having to provide, and then use services on your own either by email or in a printed booklet. A big thank you, to David Picken who produced the service booklets each week, and a big thank you to Gina Matthews who helped to distribute them by post, or hand delivery.

At the same time, we had to close the office, with our administrator, Gina providing a service by phone and email from her home. All hall hirers ceased operating, with the knock-on effect of an

unexpected loss of income. With clear advice from the Diocese, we worked diligently to implement our Covid-Safe Plan, writing nine risk assessments for both the church and the hall. This was a challenging feat, due to the moveable feast of received instructions within a landscape rapidly changing guidance.

The Nave was completely rearranged as pews had to be moved out and individual chairs (or bubbles of two or more) positioned in compliance to the two-metre distancing requirement. Extensive signage for the floor along with notices strategically placed around the church. Hand sanitising stations were set up and a one-way system was introduced.

When we were finally allowed to re-open on 18 June, for private prayer only, we aimed to provide a space that felt safe and secure for our congregation. At the same time, we ensured that all hall hirers complied with the Covid guidance and required them to complete risk assessments for each class. Cleaning equipment and substances were made available for both the church and hall. By Sunday 12 July we were allowed to participate in Socially distanced public worship. There were restrictions such as everyone had to wear a face mask, no singing or playing of wind instruments, replacing applause instead of handshaking / hugging / kissing during the peace. The sacrament could only be shared in one kind (wafer), the priest receiving the wine on behalf of the congregation.

Fr Terry Warner led that emotionally charged first service. We were pleased to welcome Bishop Michael to preside at our Eucharist on 9 August. Many of our visiting clergy have commented on what a fantastic job had been done on securing a very safe environment in the church for the congregation to continue worshipping.

With the continuing lifting of restrictions, we were able to celebrate Christmas, albeit in a scaled down way. We enjoyed a beautiful Festival of 9 Lessons & Carols in which a choir made up of All Saints' members and folk from other local churches, was conducted by Tony Thorley. This was the first time over nine months that live singing was heard. The Midnight Mass was held in our church that shone with over 1000 candles were lit to prepare for the Lord's birth, and in a time of darkness to show the Light of Christ.

It is true to say that our church and congregation have had a very tough year in 2020. Yet we worked together, supported one another, and as we press onwards in our joint pilgrimage, slowly we will see the glimmer of light illuminating a new fresh beginning and during 2021, start to plan a new chapter in the life in All Saints' Church, Compton.

Angela Jervis & Malcolm Blaze (Churchwardens)

St Matthew's Vicar's Report

June Sherratt & Chris Oates (Churchwardens)

PCC Report

The PCC met once on 11th February and due to Covid regulations the APCM for the year 2019 did not take place until 29th October 2020 at St Edward's Church when the Annual Report was approved. The annual accounts were not complete and permission was obtained from the Charity Commission to delay submission of these until a later date.

There were no other physical or virtual meetings of the PCC in 2020.

Revd Nigel Irons

Churches Together in Leek and District Report

CTLD held its first and only Forum Meeting of the year at Trinity Church at 7.30pm on Wednesday 5th February. Once Covid restrictions were announced in March the Enabling Group agreed to suspend the rest of the annual programme until further notice.

As Secretary Anthony Matthewson forwarded any salient information to CTLD members via email throughout the year.

Leek Church Leaders met at the home of Eddie Gorniak on Thursday 12th March and continued to meet via Zoom in July, September and December to share their experiences of lockdown and support and pray for one another.

Revd Nigel Irons

Leek Deanery Synod Report

The Deanery Synod met only once at St Philp & St James' Church, Milton on 23rd January when Bill Mask was the guest speaker on the subject of *Finding God at work in the world*.

Our Rural Dean Brian Statham retired in July and our Assistant Rural Dean Alan Betts retired in September, leaving the Deanery bereft of clergy leadership and with only three full time priests still in post with five vacancies.

Revd Nigel Irons

Warden of St. Chad's House - Report by Rachel Moore

Warden of Leek - Report by Robert McGuinness

Financial Review

Overview

To understand the full picture it is important to consider the particular situation in each individual DCC with reference to their individual accounts which can be made available on request. However, it is important to continue to note that despite the extremely healthy balance sheet in terms of reserves which are largely restricted, our annual outgoings on the maintenance of the life and worship of churches in the Team are not covered by the regular giving of the members of our congregations, and there is a significant shortfall between the two. Within the Team there are significant differences of wealth and this has caused some tensions in the past, however as and when the new constitution comes into play each district will then become a parish with legally recognised responsibility for the stewardship of its own finances.

Reserves

There is no formal PCC policy on reserves. Each DCC has its own policy depending on their priorities and the nature of their assets. Much of what is held in reserve is either restricted or an endowment which cannot be spent. It is necessary with large and historic church buildings to hold reserves for emergencies as well as to meeting ongoing costs.

Funding Sources

Our principle sources of funding come from regular giving by members of our congregations (some of which is gift aided), legacies, fees from occasional offices and interest and returns on our investments. In addition to these there are other donations.

The largest item of expenditure in 2020 was the payment of parish share to the Diocese which was generously discounted by approximately 11½% due to the effects of Coronavirus. St Edward's has two part-time paid staff, an administrator and vergers, and St Luke's and All Saints also both employ a part-time administrator.

Investments

The average value of investments has fluctuated due to variations in the financial market.

Accounts to follow

On behalf of the Leek and Meerbrook Team Ministry PCC:



Revd Nigel Irons, Team Rector
May 2021

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

CV-ABAS Limited
Tall trees
Park Road
Leek
Staffordshire
ST13 8JS

THE PAROCIAL CHURCH COUNCIL OF LEEK & MEERBROOK

For the year ended 31st December 2020

Parish Districts

The Church of St Edward the Confessor
Church Street
Leek
Staffordshire

&

St John The Evangelist's Church
Belle Vue
Leek
Staffordshire

All Saints' Church
Compton
Leek
Staffordshire

St Luke's Church
Fountain Street
Leek
Staffordshire

&

St Paul's Church
Novi Lane
Leek
Staffordshire

St Matthews Church
Meerbrook
Leek
Staffordshire

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

For the year ended 31st December 2020

Clergy & Treasurers in Office

St Edward's Church

Team Rector: Rev N Irons

Treasurer: Mr A Leese

St John's Church

Team Rector: Rev N Irons

Treasurer: Ms B Tunnicliffe

All Saints' Church

Team Vicar: Vacant

Treasurer: Mrs G Blaze

St Luke's and St Paul's Church

Team Vicar: Rev M Malins

Treasurer: Mrs C Vaughan

St Matthew's Church

Team Vicar: Vacant

Treasurer: Mrs J Sherratt

St Chad's House

Warden: Miss R Moore

Treasurer to the PCC

Mr R McGuinness

Independent Examiner

John Alexander

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

STATEMENT OF MEMBERS RESPONSIBILITIES

Law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year that give a true and fair view of the Parochial Church Council's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the members should follow best practice and:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity, and which enable them to both ascertain the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the SORP 2015. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

	Note	Unrestricted funds	Restricted funds	Endowment funds	Total 2020	Total 2019
		£	£	£	£	£
INCOMING RESOURCES						
Incoming resources from generated funds						
- Voluntary income	2(a)	-	131,152	-	131,152	255,098
- Activities for generating funds	2(b)	-	1,004	-	1,004	12,947
- Investment income	2(c)	-	71,045	-	71,045	70,931
Incoming resources from church activities	2(d)	-	17,792	-	17,792	50,057
Other incoming resources	2(e)	-	843	-	843	2,254
TOTAL INCOMING RESOURCES		-	221,836	-	221,836	391,287
RESOURCES EXPENDED						
Cost of generating funds						
- Fundraising trading costs	3(a)	-	811	-	811	5,620
Church Activities						
- Missionary and charitable giving	3(b)	-	14,256	-	14,256	16,357
- Ministry costs	3(c)	-	261,967	-	261,967	367,056
Governance costs	3(d)	-	2,777	-	2,777	4,175
TOTAL RESOURCES EXPENDED		-	279,812	-	279,812	393,209
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		-	(57,975)	-	(57,975)	(1,922)
GROSS TRANSFERS BETWEEN FUNDS		-	-	-	-	-
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS/(LOSSES)		-	(57,975)	-	(57,975)	(1,922)
OTHER RECOGNISED GAINS/(LOSSES)						
Gains/(Losses) on investment assets						
- On disposal		-	-	-	-	-
- On revaluation		-	25,514	-	25,514	288,447
NET MOVEMENT IN FUNDS		-	(32,461)	-	(32,461)	286,524
BALANCES B/F AT 1ST JANUARY		-	2,329,763	703,288	3,033,051	2,746,527
BALANCES C/F AT 31ST DECEMBER		-	2,297,302	703,288	3,000,590	3,033,051

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

BALANCE SHEET AS AT 31ST DECEMBER 2020

	Note	Total 2020 £	Total 2019 £
FIXED ASSETS			
Tangible Fixed Assets	4	234,218	233,000
Investment Assets		2,448,232	2,422,717
		<u>2,682,450</u>	<u>2,655,717</u>
CURRENT ASSETS			
Stock		1506	1,026
Income Tax Recoverable		11,397	17,186
Prepayments and Accrued Income		3,408	3,188
Other Debtors		9,942	9,843
Cash at Bank and On Deposit		351,644	362,551
		<u>377,897</u>	<u>393,793</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	6	<u>59,756</u>	<u>16,459</u>
NET CURRENT ASSETS		<u>318,141</u>	<u>377,334</u>
NET ASSETS		<u>3,000,590</u>	<u>3,033,051</u>
FUNDS			
Unrestricted DCC Funds	7	-	-
Restricted Funds		2,297,302	2,329,763
Endowment Funds	8	703,288	703,288
		<u>3,000,590</u>	<u>3,033,051</u>

Signed on behalf of The Parochial Church Council of Leek & Meerbrook PCC

Chairman: Rev N Irons _____

Warden of Leek: Mr R McGuinness _____

Date: _____

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any regulations regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

1. ACCOUNTING POLICIES (continued)

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Gains and losses on investments (unrealised)

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on the revaluation of investments at 31st December.

Fixed Assets

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) of the Charities Act 2014.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Land

Land is valued at its historic cost and is not depreciated on the basis that it has an infinite useful economic life.

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

1. ACCOUNTING POLICIES (continued)

Freehold Properties

All properties are shown at their open market value as at 31st December. No depreciation is charged on any of these properties.

No depreciation is charged on investment properties in accordance with the generally accepted practice set out in SSAP19. In the opinion of the members of the PCC to depreciate investment properties would not give a true and fair view as the assets are held for the investment potential and therefore need to reflect current values.

It is the PCC policy to maintain in a state of sound repair and therefore it is considered that the lives of the properties are so long and their residual values so high that the annual depreciation charge and accumulated depreciation is not material. Accordingly, and as set out in FRS15, no depreciation is provided on other properties used for church activities.

Fixed Assets

Other fixtures, fitting and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 10 years. Individual items of equipment with a purchase price of £1,500 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Un-Restricted Funds

Funds held as Unrestricted in individual DCC accounts have been treated as Restricted in these PCC accounts as they are not available to any other DCC or to the PCC itself and are therefore Restricted for the sole use of the DCC to which they were given. For information the amounts of these funds held by each DCC are as follows:

All Saints	£1,313,955
St Edward's & St John's	£18,944
St Luke's & St Paul's	£10,506
St Matthew's	£40,680

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

2. INCOMING RESOURCES

	Unrestricted funds	Restricted funds	Endowment funds	Total 2020	Total 2019
	£	£	£	£	£
2(a). Voluntary Income					
Planned giving					
- Gift aid and covenants	-	58,328	-	58,328	56,357
- Income tax recoverable	-	18,714	-	18,714	29,483
- Other planned giving	-	18,697	-	18,697	20,688
Collection (open plate)	-	11,092	-	11,092	21,883
Sundry Donations	-	10,394	-	10,394	10,568
Grants	-	5,908	-	5,908	7,133
Donations & Appeals	-	20	-	20	2,687
Legacies	-	7,999	-	7,999	106,300
	-	131,152	-	131,152	255,098
2(b). Activities for generating funds					
Fund raising events	-	1,004	-	1,004	12,947
	-	1,004	-	1,004	12,947
2(c). Investment Income					
Dividends and interest	-	64,105	-	64,105	63,991
Rent	-	6,940	-	6,940	6,940
	-	71,045	-	71,045	70,931
Magazine (Spark)	-	8	-	8	165
Fees	-	7,889	-	7,889	25,571
Church Centre/Hall Income	-	9,664	-	9,664	23,406
Miscellaneous Income	-	232	-	232	915
	-	17,792	-	17,792	50,057
2(e). Other incoming resources					
Insurance proceeds	-	843	-	843	2,254
TOTAL INCOMING RESOURCES	-	221,836	-	221,836	391,287

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

3. RESOURCES EXPENDED	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £	Total 2019 £
3(a). Fundraising trading costs					
Fundraising activities	-	811	-	811	5,620
	-	811	-	811	5,620
3(b). Missionary and Charitable giving					
Church Overseas					
- Missionary Societies	-	1,526	-	1,526	730
- Relief & Development agencies	-	-	-	-	-
Home Missions/Church Societies	-	8,675	-	8,675	9,915
Secular Charities	-	2,055	-	2,055	4,842
Education & Schools	-	2,000	-	2,000	870
	-	14,256	-	14,256	16,357
3(c). Ministry Costs					
Parish Share	-	124,278	-	124,278	147,124
Clergy Expenses	-	3,798	-	3,798	7,728
Vicarage	-	318	-	318	-
Other Clergy costs	-	3,211	-	3,211	2,725
Church – running expenses	-	49,344	-	49,344	56,647
Church – maintenance costs	-	22,547	-	22,547	20,130
Major repairs	-	3,748	-	3,748	43,994
Upkeep of Services	-	3,069	-	3,069	12,743
Magazine – Spark	-	300	-	300	1,070
Church Centre/Hall costs	-	11,296	-	11,296	5316
Upkeep of churchyard	-	2,503	-	2,503	4,515
Organists, vergers, honoraria	-	4,456	-	4,456	4,433
Subscriptions	-	901	-	901	1,221
PCC property upkeep costs	-	-	-	-	767
Equipment renewals	-	-	-	-	921
Bank charges	-	10	-	10	-
Administration	-	3,322	-	3,322	2,177
Staff costs	-	21,239	-	21,239	42,579
Gifts & Presentations	-	175	-	175	569
Office Supplies	-	5,630	-	5,630	6,787
Education & Training	-	1,213	-	1,213	2,539
Miscellaneous	-	-	-	-	3,073
Depreciation of church assets	-	609	-	609	-
	-	261,967	-	261,967	367,056
3(d). Governance costs					
Accountancy, audit and independent examination	-	2,100	-	2,100	4,175
Legal and professional costs	-	677	-	677	-
	-	2,777	-	2,777	4,175
TOTAL RESOURCES EXPENDED	-	279,812	-	279,812	393,209

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

4. FIXED ASSETS FOR USE BY PCC

	Freehold Land & Buildings £	Church Investment Property Buildings £	Equipment Fixtures & Fittings £	Total £
4(a). Tangible Fixed Assets				
COST				
Cost brought forward	233,000	425,000	20,856	678,856
Revaluations	-	-	1,827	1,827
	<u>233,000</u>	<u>425,000</u>	<u>22,683</u>	<u>680,683</u>
DEPRECIATION				
Depreciation b/f	-	-	20,856	20,856
Depreciation	-	-	609	609
	<u>-</u>	<u>-</u>	<u>21,465</u>	<u>21,465</u>
NET BOOK VALUE				
As at 31 st December 2019	<u>233,000</u>	<u>425,000</u>	<u>-</u>	<u>658,000</u>
As at 31 st December 2020	<u>233,000</u>	<u>425,000</u>	<u>1,218</u>	<u>659,218</u>

4(b). Investments

	2020 £	2019 £
St Edward's Church		
Treasury Stocks	-	-
New City High Yield Trust	-	-
CBF/COIF fund	117,245	109,500
Shares	326,916	323,502
	<u>444,160</u>	<u>433,002</u>

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

4(b). Investments	2020 £	2019 £
All Saints' Church		
Curates House Fund	47,385	47,385
Keyworth Trust	78,004	78,031
Bott Bequest – share portfolio	201,008	197,852
Keyworth Bequest	-	-
- Property Income Fund	115,181	121,207
- Fixed Interest Securities Fund	-	-
- Investment Income Fund	528,852	494,824
- Capital Building Fund – Investment Fund	-	-
- Capital Building Fund – UK Equity Fund	-	-
- Capital Building Fund – UK Equity Fund	608,642	625,416
	<u>1,579,071</u>	<u>1,564,715</u>
TOTAL INVESTMENTS	<u>2,023,232</u>	<u>1,997,717</u>

4(c). Gains/(Losses) on Investments	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £	Total 2019 £
Realised gains(losses)	-	-	-	-	-
Revaluation surpluses	-	25,514	-	25,514	288,447
	-	<u>25,514</u>	-	<u>25,514</u>	<u>288,447</u>

5. CURRENT ASSETS	2020 £	2019 £
Stock	1,506	1,026
Income Tax Recoverable	11,397	17,186
Prepayments & Accrued Income	3,408	3,188
Other Debtors	9,942	9,843
Cash at bank and On Deposit	351,644	362,551
	<u>377,897</u>	<u>393,793</u>

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

6. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Accruals and deferred income	32,553	7,723
Creditors for goods and services	27,203	8,737
	<u>59,756</u>	<u>16,459</u>

7. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted funds	Restricted funds	Endowment funds	Total 2020	Total 2019
	£	£	£	£	£
Fixed Assets	-	1,979,162	703,288	2,682,450	2,655,717
Current Assets	-	377,897	-	377,897	393,793
Current Liabilities	-	(59,757)	-	(59,757)	(16,459)
	-	<u>2,297,302</u>	<u>703,288</u>	<u>3,000,590</u>	<u>3,033,051</u>

8. ENDOWMENT FUND

	2020	2019
	£	£
Balances at 1 st January	427,385	427,385
Revaluation Surplus	-	-
	<u>427,385</u>	<u>427,385</u>

Represented by:

Freehold Property		
All Saints' Parish Room	230,000	230,000
78 Westwood Road	-	-
St John's Room	-	-
5 Stockwell Street	<u>150,000</u>	<u>150,000</u>
	380,000	380,000
Assistant Curates house Fund	<u>47,385</u>	<u>47,385</u>
	<u>427,385</u>	<u>427,385</u>

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK
FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2020

WARDEN & RECTOR'S STATEMENT

The financial statements on pages 1 to 14 for the year ended 31st December 2020 have been prepared on our behalf as a summary of the accounts for each individual District in the Parish.

Mr R McGuinness: *R McGuinness* Warden of Leek

Rev'd Nigel Irons: *N Irons* Team Rector

Date: *20/7/2021*

INDEPENDENT EXAMINER'S REPORT

I report on the financial statements of Leek & Meerbrook Parochial Church Council which are set out on pages 1 to 15.

Respective responsibilities

The church is responsible for the preparation of the financial statements, and considers that the audit requirement of Section 145(1) of the Charities Act 2014 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissions under Section 145(5) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions of the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In connection with my examination of the church funds, nothing came to my attention which gave me cause to believe otherwise than that the financial statements accord with the accounting records of the church, and that those records satisfied the requirements of the Act. I am not aware of any matter to which attention should be drawn in order to enable proper understanding of the financial statements to be reached.

The restating of the unrestricted funds to restricted, as per the note to the accounts, has been performed as a result of a resolution made at a Special Meeting of the PCC meeting held on 12th August 2020.

Signed by the Independent Examiner: *J. Alexander* Date: *2 July 2021*

John Alexander ACMA CGMA

12 Cosby Drive
East Leake
Loughborough
LE12 6AD

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

CV-ABAS Limited
Tall trees
Park Road
Leek
Staffordshire
ST13 8JS

THE PAROCIAL CHURCH COUNCIL OF LEEK & MEERBROOK

For the year ended 31st December 2020

Parish Districts

The Church of St Edward the Confessor
Church Street
Leek
Staffordshire

&

St John The Evangelist's Church
Belle Vue
Leek
Staffordshire

All Saints' Church
Compton
Leek
Staffordshire

St Luke's Church
Fountain Street
Leek
Staffordshire

&

St Paul's Church
Novi Lane
Leek
Staffordshire

St Matthews Church
Meerbrook
Leek
Staffordshire

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

For the year ended 31st December 2020

Clergy & Treasurers in Office

St Edward's Church

Team Rector: Rev N Irons

Treasurer: Mr A Leese

St John's Church

Team Rector: Rev N Irons

Treasurer: Ms B Tunnicliffe

All Saints' Church

Team Vicar: Vacant

Treasurer: Mrs G Blaze

St Luke's and St Paul's Church

Team Vicar: Rev M Malins

Treasurer: Mrs C Vaughan

St Matthew's Church

Team Vicar: Vacant

Treasurer: Mrs J Sherratt

St Chad's House

Warden: Miss R Moore

Treasurer to the PCC

Mr R McGuinness

Independent Examiner

John Alexander

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

STATEMENT OF MEMBERS RESPONSIBILITIES

Law applicable to charities in England and Wales requires the members to prepare financial statements for each financial year that give a true and fair view of the Parochial Church Council's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the members should follow best practice and:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity, and which enable them to both ascertain the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the SORP 2015. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

	Note	Unrestricted funds	Restricted funds	Endowment funds	Total 2020	Total 2019
		£	£	£	£	£
INCOMING RESOURCES						
Incoming resources from generated funds						
- Voluntary income	2(a)	-	131,152	-	131,152	255,098
- Activities for generating funds	2(b)	-	1,004	-	1,004	12,947
- Investment income	2(c)	-	71,045	-	71,045	70,931
Incoming resources from church activities	2(d)	-	17,792	-	17,792	50,057
Other incoming resources	2(e)	-	843	-	843	2,254
TOTAL INCOMING RESOURCES		-	221,836	-	221,836	391,287
RESOURCES EXPENDED						
Cost of generating funds						
- Fundraising trading costs	3(a)	-	811	-	811	5,620
Church Activities						
- Missionary and charitable giving	3(b)	-	14,256	-	14,256	16,357
- Ministry costs	3(c)	-	261,967	-	261,967	367,056
Governance costs	3(d)	-	2,777	-	2,777	4,175
TOTAL RESOURCES EXPENDED		-	279,812	-	279,812	393,209
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		-	(57,975)	-	(57,975)	(1,922)
GROSS TRANSFERS BETWEEN FUNDS		-	-	-	-	-
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS/(LOSSES)		-	(57,975)	-	(57,975)	(1,922)
OTHER RECOGNISED GAINS/(LOSSES)						
Gains/(Losses) on investment assets						
- On disposal		-	-	-	-	-
- On revaluation		-	25,514	-	25,514	288,447
NET MOVEMENT IN FUNDS		-	(32,461)	-	(32,461)	286,524
BALANCES B/F AT 1ST JANUARY		-	2,329,763	703,288	3,033,051	2,746,527
BALANCES C/F AT 31ST DECEMBER		-	2,297,302	703,288	3,000,590	3,033,051

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

BALANCE SHEET AS AT 31ST DECEMBER 2020

	Note	Total 2020 £	Total 2019 £
FIXED ASSETS			
Tangible Fixed Assets	4	234,218	233,000
Investment Assets		2,448,232	2,422,717
		<u>2,682,450</u>	<u>2,655,717</u>
CURRENT ASSETS			
Stock		1506	1,026
Income Tax Recoverable		11,397	17,186
Prepayments and Accrued Income		3,408	3,188
Other Debtors		9,942	9,843
Cash at Bank and On Deposit		351,644	362,551
		<u>377,897</u>	<u>393,793</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	6	59,756	16,459
NET CURRENT ASSETS		<u>318,141</u>	<u>377,334</u>
NET ASSETS		<u>3,000,590</u>	<u>3,033,051</u>
FUNDS			
Unrestricted DCC Funds	7	-	-
Restricted Funds		2,297,302	2,329,763
Endowment Funds	8	703,288	703,288
		<u>3,000,590</u>	<u>3,033,051</u>

Signed on behalf of The Parochial Church Council of Leek & Meerbrook PCC

Chairman: Rev N Irons _____

Warden of Leek: Mr R McGuinness _____

Date: _____

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any regulations regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

1. ACCOUNTING POLICIES (continued)

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Gains and losses on investments (unrealised)

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on the revaluation of investments at 31st December.

Fixed Assets

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by S.10(2)(a) of the Charities Act 2014.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Land

Land is valued at its historic cost and is not depreciated on the basis that it has an infinite useful economic life.

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2020

1. ACCOUNTING POLICIES (continued)

Freehold Properties

All properties are shown at their open market value as at 31st December. No depreciation is charged on any of these properties.

No depreciation is charged on investment properties in accordance with the generally accepted practice set out in SSAP19. In the opinion of the members of the PCC to depreciate investment properties would not give a true and fair view as the assets are held for the investment potential and therefore need to reflect current values.

It is the PCC policy to maintain in a state of sound repair and therefore it is considered that the lives of the properties are so long and their residual values so high that the annual depreciation charge and accumulated depreciation is not material. Accordingly, and as set out in FRS15, no depreciation is provided on other properties used for church activities.

Fixed Assets

Other fixtures, fitting and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 10 years. Individual items of equipment with a purchase price of £1,500 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

Un-Restricted Funds

Funds held as Unrestricted in individual DCC accounts have been treated as Restricted in these PCC accounts as they are not available to any other DCC or to the PCC itself and are therefore Restricted for the sole use of the DCC to which they were given. For information the amounts of these funds held by each DCC are as follows:

All Saints	£1,313,955
St Edward's & St John's	£18,944
St Luke's & St Paul's	£10,506
St Matthew's	£40,680

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

2. INCOMING RESOURCES

	Unrestricted funds	Restricted funds	Endowment funds	Total 2020	Total 2019
	£	£	£	£	£
2(a). Voluntary Income					
Planned giving					
- Gift aid and covenants	-	58,328	-	58,328	56,357
- Income tax recoverable	-	18,714	-	18,714	29,483
- Other planned giving	-	18,697	-	18,697	20,688
Collection (open plate)	-	11,092	-	11,092	21,883
Sundry Donations	-	10,394	-	10,394	10,568
Grants	-	5,908	-	5,908	7,133
Donations & Appeals	-	20	-	20	2,687
Legacies	-	7,999	-	7,999	106,300
	-	131,152	-	131,152	255,098
2(b). Activities for generating funds					
Fund raising events	-	1,004	-	1,004	12,947
	-	1,004	-	1,004	12,947
2(c). Investment Income					
Dividends and interest	-	64,105	-	64,105	63,991
Rent	-	6,940	-	6,940	6,940
	-	71,045	-	71,045	70,931
Magazine (Spark)	-	8	-	8	165
Fees	-	7,889	-	7,889	25,571
Church Centre/Hall Income	-	9,664	-	9,664	23,406
Miscellaneous Income	-	232	-	232	915
	-	17,792	-	17,792	50,057
2(e). Other incoming resources					
Insurance proceeds	-	843	-	843	2,254
TOTAL INCOMING RESOURCES	-	221,836	-	221,836	391,287

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

3. RESOURCES EXPENDED	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £	Total 2019 £
3(a). Fundraising trading costs					
Fundraising activities	-	811	-	811	5,620
	-	811	-	811	5,620
3(b). Missionary and Charitable giving					
Church Overseas					
- Missionary Societies	-	1,526	-	1,526	730
- Relief & Development agencies	-	-	-	-	-
Home Missions/Church Societies	-	8,675	-	8,675	9,915
Secular Charities	-	2,055	-	2,055	4,842
Education & Schools	-	2,000	-	2,000	870
	-	14,256	-	14,256	16,357
3(c). Ministry Costs					
Parish Share	-	124,278	-	124,278	147,124
Clergy Expenses	-	3,798	-	3,798	7,728
Vicarage	-	318	-	318	-
Other Clergy costs	-	3,211	-	3,211	2,725
Church – running expenses	-	49,344	-	49,344	56,647
Church – maintenance costs	-	22,547	-	22,547	20,130
Major repairs	-	3,748	-	3,748	43,994
Upkeep of Services	-	3,069	-	3,069	12,743
Magazine – Spark	-	300	-	300	1,070
Church Centre/Hall costs	-	11,296	-	11,296	5316
Upkeep of churchyard	-	2,503	-	2,503	4,515
Organists, vergers, honoraria	-	4,456	-	4,456	4,433
Subscriptions	-	901	-	901	1,221
PCC property upkeep costs	-	-	-	-	767
Equipment renewals	-	-	-	-	921
Bank charges	-	10	-	10	-
Administration	-	3,322	-	3,322	2,177
Staff costs	-	21,239	-	21,239	42,579
Gifts & Presentations	-	175	-	175	569
Office Supplies	-	5,630	-	5,630	6,787
Education & Training	-	1,213	-	1,213	2,539
Miscellaneous	-	-	-	-	3,073
Depreciation of church assets	-	609	-	609	-
	-	261,967	-	261,967	367,056
3(d). Governance costs					
Accountancy, audit and independent examination	-	2,100	-	2,100	4,175
Legal and professional costs	-	677	-	677	-
	-	2,777	-	2,777	4,175
TOTAL RESOURCES EXPENDED	-	279,812	-	279,812	393,209

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

4. FIXED ASSETS FOR USE BY PCC

	Freehold Land & Buildings £	Church Investment Property Buildings £	Equipment Fixtures & Fittings £	Total £
4(a). Tangible Fixed Assets				
COST				
Cost brought forward	233,000	425,000	20,856	678,856
Revaluations	-	-	1,827	1,827
	<u>233,000</u>	<u>425,000</u>	<u>22,683</u>	<u>680,683</u>
DEPRECIATION				
Depreciation b/f	-	-	20,856	20,856
Depreciation	-	-	609	609
	<u>-</u>	<u>-</u>	<u>21,465</u>	<u>21,465</u>
NET BOOK VALUE				
As at 31 st December 2019	<u>233,000</u>	<u>425,000</u>	<u>-</u>	<u>658,000</u>
As at 31 st December 2020	<u>233,000</u>	<u>425,000</u>	<u>1,218</u>	<u>659,218</u>

4(b). Investments

	2020 £	2019 £
St Edward's Church		
Treasury Stocks	-	-
New City High Yield Trust	-	-
CBF/COIF fund	117,245	109,500
Shares	326,916	323,502
	<u>444,160</u>	<u>433,002</u>

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

4(b). Investments	2020 £	2019 £
All Saints' Church		
Curates House Fund	47,385	47,385
Keyworth Trust	78,004	78,031
Bott Bequest – share portfolio	201,008	197,852
Keyworth Bequest	-	-
- Property Income Fund	115,181	121,207
- Fixed Interest Securities Fund	-	-
- Investment Income Fund	528,852	494,824
- Capital Building Fund – Investment Fund	-	-
- Capital Building Fund – UK Equity Fund	-	-
- Capital Building Fund – UK Equity Fund	608,642	625,416
	<u>1,579,071</u>	<u>1,564,715</u>
TOTAL INVESTMENTS	<u>2,023,232</u>	<u>1,997,717</u>

4(c). Gains/(Losses) on Investments	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £	Total 2019 £
Realised gains(losses)	-	-	-	-	-
Revaluation surpluses	-	25,514	-	25,514	288,447
	-	<u>25,514</u>	-	<u>25,514</u>	<u>288,447</u>

5. CURRENT ASSETS	2020 £	2019 £
Stock	1,506	1,026
Income Tax Recoverable	11,397	17,186
Prepayments & Accrued Income	3,408	3,188
Other Debtors	9,942	9,843
Cash at bank and On Deposit	351,644	362,551
	<u>377,897</u>	<u>393,793</u>

THE PAROCHIAL CHURCH COUNCIL OF LEEK AND MEERBROOK

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2020

6. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Accruals and deferred income	32,553	7,723
Creditors for goods and services	27,203	8,737
	<u>59,756</u>	<u>16,459</u>

7. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2020 £	Total 2019 £
Fixed Assets	-	1,979,162	703,288	2,682,450	2,655,717
Current Assets	-	377,897	-	377,897	393,793
Current Liabilities	-	(59,757)	-	(59,757)	(16,459)
	-	<u>2,297,302</u>	<u>703,288</u>	<u>3,000,590</u>	<u>3,033,051</u>

8. ENDOWMENT FUND

	2020	2019
	£	£
Balances at 1 st January	427,385	427,385
Revaluation Surplus	-	-
	<u>427,385</u>	<u>427,385</u>

Represented by:

Freehold Property		
All Saints' Parish Room	230,000	230,000
78 Westwood Road	-	-
St John's Room	-	-
5 Stockwell Street	<u>150,000</u>	<u>150,000</u>
	<u>380,000</u>	<u>380,000</u>
Assistant Curates house Fund	<u>47,385</u>	<u>47,385</u>
	<u>427,385</u>	<u>427,385</u>

THE PAROCHIAL CHURCH COUNCIL OF LEEK & MEERBROOK
FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2020

WARDEN & RECTOR'S STATEMENT

The financial statements on pages 1 to 14 for the year ended 31st December 2020 have been prepared on our behalf as a summary of the accounts for each individual District in the Parish.

Mr R McGuinness: *R McGuinness* Warden of Leek

Rev'd Nigel Irons: *N Irons* Team Rector

Date: 20/7/2021

INDEPENDENT EXAMINER'S REPORT

I report on the financial statements of Leek & Meerbrook Parochial Church Council which are set out on pages 1 to 15.

Respective responsibilities

The church is responsible for the preparation of the financial statements, and considers that the audit requirement of Section 145(1) of the Charities Act 2014 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissions under Section 145(5) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions of the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In connection with my examination of the church funds, nothing came to my attention which gave me cause to believe otherwise than that the financial statements accord with the accounting records of the church, and that those records satisfied the requirements of the Act. I am not aware of any matter to which attention should be drawn in order to enable proper understanding of the financial statements to be reached.

The restating of the unrestricted funds to restricted, as per the note to the accounts, has been performed as a result of a resolution made at a Special Meeting of the PCC meeting held on 12th August 2020.

Signed by the Independent Examiner: *J. Alexander* Date: 2 July 2021

John Alexander ACMA CGMA

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East Leake
Loughborough
LE12 6AD