



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st January 2024 **To** 31st December 2024

Charity name:

The Parochial Church Council of the Ecclesiastical Parish of St Luke Bricket Wood

Charity registration number: 1137630

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	St. Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Kylie Hodgins, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall in The Crescent, Bricket Wood.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>St Luke's offers a variety of services each week and at other times during the year to meet the needs of the church and the wider community. Worship is generally in the open evangelical tradition and open to renewal.</p> <p>A mid-week liturgical service draws a small congregation, of mostly retired people. Throughout the liturgical year we continue to serve the community at large by having a number of additional services, e.g. the Senior Citizens Services, Bereavement service, the Mount Pleasant Lane School Carol service, and Messy Church.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning the activities for the year the Vicar and members of the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Alongside regular worship and Messy Church, St Luke's ministry includes other groups exercising their own pastoral and social support: a Lunch Club for the older members of the community, our Visiting and Bereavement teams. Our worship is live-streamed on our YouTube channel, and this continues to be a valuable resource for those who cannot attend services in person.</p> <p>Members of the congregation are actively involved in the Bricket Wood Community Choir, which meets weekly in the church.</p> <p>We continue to support members in their short term and long-term mission in this country and overseas.</p> <p>We continue our tradition of substantial giving and volunteering to Christian and other services outside the parish.</p> <p>Within the parish we have enjoyed sharing in the life and work of Mount Pleasant Lane School</p> <p>We support the local Foodbanks in Watford and St Albans.</p> <p>A Warm Space and a free book exchange are available in the church halls in daylight hours.</p> <p>The Church Halls are used by a wide variety of community groups, including a Preschool and a GP surgery.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The charity continues to be financially stable and has achieved its aims of maintaining and improving the church premises as well as allocating substantial sums to its chosen missions and development agencies. The charity generated sufficient income through donations and legacies and Church Hall fees, to maintain its operating financial resources.</p> <p>Total reserves are £682,554 including Designated Funds £674,880 of which £400,000 represent fixed assets; £232,355 a long term investment fund and £42,525 other funds, with General funds - £7,674</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC maintains general reserve funds to provide reassurance that the operating costs of the PCC can be met for at least 3 months
Amount of reserves held	Para 1.22	£15,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	General fund £7674

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	
--	-----------	--

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Voluntary giving by Church members Legacies Income from the Church Halls, and Christmas fair
Investment policy and objectives including any social investment policy adopted	Para 1.46	The investment policy is to maintain sufficient funds in an easy access deposit account to cover any immediate unplanned expenditures, and the balance of funds raised from the sale of the apartment in Russell Court in term deposit accounts managed by the Diocese.
A description of the principal risks facing the charity	Para 1.46	The Trustees have not identified any significant risks to the financial stability of the charity.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Previously excepted but now 'Standard registration' as of 27th August, 2010
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by election at the Annual Parochial Church Meeting or "ex officio" if Diocesan appointee, e.g. Reader

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Parochial church Council of the Ecclesiastical Parish of St Luke Bricket Wood
Other name the charity uses	
Registered charity number	1137630
Charity's principal address	The Crescent Bricket Wood St Albans AL2 3NF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd K Hodgins	Vicar and Chair		Diocese of St Albans
2	Mrs L Herbert			APCM

3	Mr Ronald Phelvin			APCM
4	Mrs B Funnell			APCM
5	Mrs L Plummer			APCM
6	Mrs J Blamey			APCM
7	Mrs P Cook	Ex Officio: Member of Deanery Synod		APCM
8	Mr S Burke	Vice Chair		APCM
9	Mr A Dunster			APCM
10	Mr P Gibson			APCM
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
St Albans Diocesan Board of Finance		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	

Details of arrangements for safe custody and segregation of such assets from the charity's own assets	
---	--

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mr P Harper Voluntary PCC Treasurer

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information



--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Mrs. L. Herbert	Mr Scott Burke
-----------------	----------------

Position (eg
Secretary, Chair, etc)

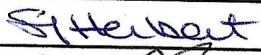

Trustee	Vice Chair
---------	------------

Date

April 28, 2025

Section B

Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	400000	-	-	400,000	400,000
Heritage assets	(Note 16)	B03		-	-	-	-
Investments	(Note 17)	B04		-	-	-	-
Total fixed assets		B05	400,000	-	-	400,000	400,000
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	8926	-	-	8,926	6,418
Investments	(Note 17.4)	B08	243749	-	-	243,749	234,088
Cash at bank and in hand	(Note 24)	B09	37817	-	-	37,817	53,843
Total current assets		B10	290,492	-	-	290,492	294,349
Creditors: amounts falling due within one year							
	(Note 20)	B11	7940	-	-	7,940	4,077
Net current assets/(liabilities)		B12	282,552	-	-	282,552	290,272
Total assets less current liabilities		B13	682,552	-	-	682,552	690,272
Creditors: amounts falling due after one year							
	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	682,552	-	-	682,552	690,272
Funds of the Charity							
Endowment funds	(Note 27)	B17	-			-	-
Restricted income funds	(Note 27)	B18				-	6,000
Unrestricted funds		B19	682,552		-	682,552	684,272
Revaluation reserve		B20				-	
Total funds		B21	682,552	-	-	682,552	690,272
Signed by one or two trustees on behalf of all the trustees							
			Signature	Print Name		Date of approval dd/mm/yyyy	
				LYNNE HERBERT		28/04/2025	
				SCOTT BURKE		28/04/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Parochial Church Council of St Luke's, Bricket Wood		Charity No (if any)	1137630
Annual accounts for the period			
Period start date	01/01/2024	To	Period end date 31/12/2024

Section A Statement of financial activities

Guidance Notes

Recommended categories by activity

Incoming resources (Note 3)

Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

Total

Resources expended (Note 6)

Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

Total

Net income/(expenditure) before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	82,283	1,694	-	83,977	81,801
S02	29,205	-	-	29,205	29,754
S03	-	-	-	-	-
S04	264	-	-	264	2,873
S05	1,050	-	-	1,050	1,250
S06	-	-	-	-	-
S07	112,802	1,694	-	114,496	115,678
S08	-	-	-	-	-
S09	125,877	6,000	-	131,877	128,438
S10	-	-	-	-	-
S11	-	-	-	-	-
S12	125,877	6,000	-	131,877	128,438
S13	- 13,075	- 4,306	-	- 17,381	- 12,760
S14	-	-	-	-	-
S15	- 13,075	- 4,306	-	- 17,381	- 12,760
S16	-	-	-	-	-
S17	-	-	-	-	-
S18	9,661	-	-	9,661	103,088
S19	-	-	-	-	-
S20	- 3,414	- 4,306	-	- 7,720	90,328
S21	684,272	6,000	-	690,272	599,944
S22	680,858	1,694	-	682,552	690,272

SHCubert - LYNN HARRIS 28/04/2025

SCOTT BURKE 28/04/2025

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name The Parochial Church Council of St Luke's, Bricket Wood		
On accounts for the year ended	31 st December, 2024	Charity no (if any)	1137630
Set out on pages	1 to 41		
Responsibilities and basis of report	<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2024</p> <p>As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
Independent examiner's statement	<p>I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> the accounting records were not kept in accordance with section 130 of the Charities Act; or the accounts did not accord with the accounting records; or the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p>		
Signed:	J R Eke	Date:	28 th March, 2025
Name:	John Robert Eke		
Relevant professional qualification(s) or body (if any):	Fellow of the Association of Charity Independent Examiners		
Address:	Soarview, 4 Stable Court, Malborough, Devon TQ7 3FB		