



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From** 1st January 2023 **To** 31st December 2023

**Charity name:**

The Parochial Church Council of the Ecclesiastical Parish of St Luke Bricket Wood

**Charity registration number:** 1137630

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	St. Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Kylie Hodgins, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall in The Crescent, Bricket Wood.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>St Luke's offers a variety of services each week and at other times during the year to meet the needs of the church and the wider community. Worship is generally in the open evangelical tradition and open to renewal.</p> <p>A mid-week liturgical service draws a small congregation, of mostly retired people. Throughout the liturgical year we continue to serve the community at large by having a number of additional services, e.g. the Senior Citizens Services, Bereavement service, the Mount Pleasant Lane School Carol service, and Messy Church.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning the activities for the year the Vicar and members of the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Alongside regular worship and Messy Church, St Luke's ministry includes other groups exercising their own pastoral and social support: a Lunch Club for the older members of the community, our Visiting and Bereavement teams. Our worship is live-streamed on our YouTube channel, and this continues to be a valuable resource for those who cannot attend services in person.</p> <p>Members of the congregation are actively involved in the Bricket Wood Community Choir, which meets weekly in the church.</p> <p>We continue to support members in their short term and long-term mission in this country and overseas.</p> <p>We continue our tradition of substantial giving and volunteering to Christian and other services outside the parish.</p> <p>Within the parish we have enjoyed sharing in the life and work of Mount Pleasant Lane School</p> <p>We support the local Foodbanks in Watford and St Albans.</p> <p>A Warm Space and a free book exchange are available in the church halls in daylight hours.</p> <p>The Church Halls are used by a wide variety of community groups, including a Preschool and a GP surgery.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	The charity continues to be financially stable and has achieved its aims of maintaining and improving the church premises as well as donating substantial sums to its chosen missions and development agencies. The charity generated sufficient income through donations and legacies and Church Hall fees, to maintain its operating financial resources.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC maintains general reserve funds to provide reassurance that the operating costs of the PCC can be met for at least 3 months
Amount of reserves held	Para 1.22	£15,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	



**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Voluntary giving by Church members</b>  <b>Legacies</b>  <b>Income from the Church Halls, and a residential property.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

**Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Previously excepted but now 'Standard registration' as of 27th August, 2010
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by election at the Annual Parochial Church Meeting or "ex officio" if Diocesan appointee, e.g. Reader

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
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## Reference and Administrative details

Charity name	The Parochial church Council of the Ecclesiastical Parish of St Luke Bricket Wood
Other name the charity uses	
Registered charity number	1137630
Charity's principal address	The Crescent Bricket Wood St Albans AL2 3NF

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd K Hodgins	Vicar and Chair		Diocese of St Albans
2	Mrs L Herbert			APCM
3	Mrs A Quarterman		Until July 2023	APCM
4	Mrs B Funnell			APCM
5	Mrs L Plummer			APCM
6	Mrs J Blamey			APCM
7	Mrs P Cook	Ex Officio: Member of Deanery Synod		APCM
8	Mr S Burke	Vice Chair		APCM
9	Mr A Dunster			APCM
10	Mr P Gibson		From April 2022	APCM
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
St Albans Diocesan Board of Finance		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

Mr P Harper	Voluntary PCC Treasurer
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K Hodgins



S Burke



Full name(s)

Revd Kylie Hodgins

Mr Scott Burke

Position (eg  
Secretary, Chair, etc)

Chair

Vice Chair

Date

20 March 2024



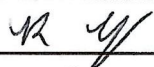




# Section B

# Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	400000	-	-	400,000	540,000
Heritage assets	(Note 16)	B03		-	-	-	-
Investments	(Note 17)	B04		-	-	-	-
<b>Total fixed assets</b>		B05	400,000	-	-	400,000	540,000
<b>Current assets</b>							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	6418	-	-	6,418	8,063
Investments	(Note 17.4)	B08	234088	-	-	234,088	-
Cash at bank and in hand (Note 24)		B09	53843	-	-	53,843	58,472
<b>Total current assets</b>		B10	294,349	-	-	294,349	66,535
<b>Creditors: amounts falling due within one year</b>	(Note 20)	B11	4077	-	-	4,077	6,591
<b>Net current assets/(liabilities)</b>		B12	290,272	-	-	290,272	59,944
<b>Total assets less current liabilities</b>		B13	690,272	-	-	690,272	599,944
<b>Creditors: amounts falling due after one year</b>	(Note 20)	B14	-	-	-	-	-
<b>Provisions for liabilities</b>		B15	-	-	-	-	-
<b>Total net assets or liabilities</b>		B16	690,272	-	-	690,272	599,944
<b>Funds of the Charity</b>							
Endowment funds (Note 27)		B17	-			-	-
Restricted income funds (Note 27)		B18		6,000		6,000	
Unrestricted funds		B19	684,272		-	684,272	599,944
Revaluation reserve		B20				-	
<b>Total funds</b>		B21	684,272	6,000	-	690,272	599,944

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	K HODGINS	08/04/2024
	S BURKE	08/04/2024

 <b>CHARITY COMMISSION FOR ENGLAND AND WALES</b>	The Parochial Church Council of St Luke's,Bricket Wood				Charity No (if any)	1137630	
	Annual accounts for the period						
	Period start date		1/1/23	To	Period end date	12/31/23	

Section A Statement of financial activities							
Recommended categories by activity	Guidance N	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds	
		£	£	£	£	£	
Incoming resources (Note 3)		F01	F02	F03	F04	F05	
Income and endowments from:							
Donations and legacies	S01	75,801	6,000	-	81,801	86,545	
Charitable activities	S02	29,754	-	-	29,754	26,272	
Other trading activities	S03		-	-	-	-	
Investments	S04	2,873	-	-	2,873	10,570	
Separate material item of income	S05	1,250	-	-	1,250	2,227	
Other	S06		-	-	-	-	
Total	S07	109,678	6,000	-	115,678	125,614	
Resources expended (Note 6)							
Expenditure on:							
Raising funds	S08		-	-	-	-	
Charitable activities	S09	128,438	-	-	128,438	170,252	
Separate material item of expense	S10				-	-	
Other	S11		-	-	-	-	
Total	S12	128,438	-	-	128,438	170,252	
Net income/(expenditure) before investment gains/(losses)	S13	- 18,760	6,000	-	- 12,760	- 44,638	
Net gains/(losses) on investments	S14	-	-	-	-	-	
Net income/(expenditure)	S15	- 18,760	6,000	-	- 12,760	- 44,638	
Extraordinary items	S16	-	-	-	-	-	
Transfers between funds	S17	-	-	-	-	-	
Other recognised gains/(losses):							
Gains and losses on revaluation of fixed assets for the charity's own use	S18	103,088	-	-	103,088	-	
Other gains/(losses)	S19	-	-	-	-	-	
Net movement in funds	S20	84,328	6,000	-	90,328	- 44,638	
Reconciliation of funds:							
Total funds brought forward	S21	599,944		-	599,944	644,582	
Total funds carried forward	S22	684,272	6,000	-	690,272	599,944	

*S. Burke*  
S. BURKE  
8/4/2024

*K. Hodgins*  
K HODGINS  
08/04/2024



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

The Parochial Church Council of St Luke's, Bricket Wood

**On accounts for the year  
ended**

31<sup>st</sup> December, 2023

**Charity no  
(if any)**

1137630

**Set out on pages**

1 to 31

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December, 2023.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

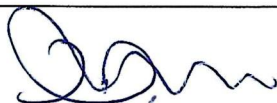
**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:** 12<sup>th</sup> April, 2024

**Name:**

John Robert Eke

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow of the Association of Charity Independent Examiners

**Address:**

Soarview, 4 Stable Court. Malborough, Devon. TQ7 3FB