



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st January 2022 **To** 31st December 2022

Charity name:

The Parochial Church Council of the Ecclesiastical Parish of St Luke Bricket Wood

Charity registration number: 1137630

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	St. Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Kylie Hodgins, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall in The Crescent, Bricket Wood.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>St Luke's offers a variety of services each week and at other times during the year to meet the needs of the church and the wider community. Worship is generally in the open evangelical tradition and open to renewal.</p> <p>A mid-week liturgical service draws a small congregation, of mostly retired people. Throughout the liturgical year we continue to serve the community at large by having a number of additional services, e.g. the Senior Citizens Services, Bereavement service, the Mount Pleasant Lane School Carol service, and Messy Church.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning the activities for the year the Vicar and members of the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Alongside regular worship and Messy Church, St Luke's ministry includes other groups exercising their own pastoral and social support: a Lunch Club for the older members of the community, our Visiting and Bereavement teams. Our worship is live-streamed on our YouTube channel, and this continues to be a valuable resource for those who cannot attend services in person.</p> <p>Members of the congregation are actively involved in the Bricket Wood Community Choir, which meets weekly in the church.</p> <p>We continue to support members in their short term and long-term mission in this country and overseas.</p> <p>We continue our tradition of substantial giving and volunteering to Christian and other services outside the parish.</p> <p>Within the parish we have enjoyed sharing in the life and work of Mount Pleasant Lane School</p> <p>We support the local Foodbanks in Watford and St Albans.</p> <p>A Warm Space and a free book exchange are available in the church halls in daylight hours.</p> <p>The Church Halls are used by a wide variety of community groups, including a Preschool and a GP surgery.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The charity continues to be financially stable and has achieved its aims of maintaining and improving the church premises as well as donating substantial sums to its chosen missions and development agencies. The charity generated sufficient income through donations and legacies and Church Hall fees, to maintain its operating financial resources.</p> <p>In 2023 there will be an estimated liability of up to £25,000 relating to the refurbishment of the Russell Court estate. The charity is confident that it will have sufficient funds to cover this liability as and when payment is due.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC maintains general reserve funds to provide reassurance that the operating costs of the PCC can be met for at least 3 months
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Voluntary giving by Church members Legacies Rental income from the Church Halls, and a residential property.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Previously excepted but now 'Standard registration' as of 27th August, 2010
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by election at the Annual Parochial Church Meeting or "ex officio" if Diocesan appointee, e.g. Reader

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Parochial church Council of the Ecclesiastical Parish of St Luke Bricket Wood
Other name the charity uses	
Registered charity number	1137630
Charity's principal address	The Crescent Bricket Wood St Albans AL2 3NF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd K Hodgins	Vicar and Chair		Diocese of St Albans
2	Mrs L Herbert			APCM
3	Mrs A Quartermann			APCM
4	Mrs B Funnell			APCM

5	Mrs L Plummer			APCM
6	Mrs J Blamey			APCM
7	Mrs P Cook	Ex Officio: Member of Deanery Synod		APCM
8	Mr S Burke	Vice Chair		APCM
9	Mr A Dunster			APCM
10	Mr P Gibson		From April 2022	APCM
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
St Albans Diocesan Board of Finance		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mr P Harper Voluntary PCC Treasurer

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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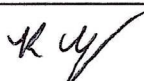
Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K Hodgins



S Burke

Full name(s)

Revd Kylie Hodgins



Mr Scott Burke

**Position (eg
Secretary, Chair, etc)**

Chair	Vice Chair
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Date

7 March 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Parochial Church Council of St Luke's, Bricket Wood		Charity No (if any)	1137630
Annual accounts for the period			
Period start date	01/01/2022	To	Period end date 31/12/2022

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	86,545	-	-	86,545	70,565
Charitable activities	S02	26,272	-	-	26,272	22,941
Other trading activities	S03	-	-	-	-	-
Investments	S04	10,570	-	-	10,570	10,509
Separate material item of income	S05	2,227	-	-	2,227	-
Other	S06	-	-	-	-	-
Total	S07	125,614	-	-	125,614	104,015
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	170,252	-	-	170,252	108,522
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	170,252	-	-	170,252	108,522
Net income/(expenditure) before investment gains/(losses)	S13	- 44,638	-	-	- 44,638	- 4,507
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure)	S15	- 44,638	-	-	- 44,638	- 4,507
Extraordinary items	S16	-	-	-	-	-
Transfers between funds	S17	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	- 44,638	-	-	- 44,638	- 4,507
Reconciliation of funds:						
Total funds brought forward	S21	644,582	-	-	644,582	649,089
Total funds carried forward	S22	599,944	-	-	599,944	644,582

Section B Balance sheet

	Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	540000	-	-	540,000	540,000
Heritage assets (Note 16)	B03		-	-	-	-
Investments (Note 17)	B04		-	-	-	-
Total fixed assets	B05	540,000	-	-	540,000	540,000
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	8063	-	-	8,063	4,302
Investments (Note 17.4)	B08		-	-	-	-
Cash at bank and in hand (Note 24)	B09	58472	-	-	58,472	102,443
Total current assets	B10	66,535	-	-	66,535	106,745
Creditors: amounts falling due within one year (Note 20)	B11	6591	-	-	6,591	2,163
Net current assets/(liabilities)	B12	59,944	-	-	59,944	104,582
Total assets less current liabilities	B13	599,944	-	-	599,944	644,582
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	599,944	-	-	599,944	644,582
Funds of the Charity						
Endowment funds (Note 27)	B17	-			-	-
Restricted income funds (Note 27)	B18	-	-		-	
Unrestricted funds	B19	599,944		-	599,944	644,582
Revaluation reserve	B20				-	
Total funds	B21	599,944	-	-	599,944	644,582
Signed by one or two trustees on behalf of all the trustees		Signature		Print Name		Date of approval dd/mm/yyyy
		K W		K HODGINS		13/03/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The Parochial Church Council of St Luke's, Bricket Wood

On accounts for the year
ended

31st December, 2022

Charity no
(if any)

1137630

Set out on pages

1 to 41

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December, 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 11th March, 2023

Name:

John Robert Eke

Relevant professional
qualification(s) or body
(if any):

Fellow of the Association of Charity Independent Examiners

Address:

Soarview, 4 Stable Court. Malborough, Devon. TQ7 3FB