



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From January 1, 2021 To December 31, 2021

Charity name: THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST LUKE'S

Charity registration number: 1137630

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	St. Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Kylie Hodgins, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Hall in The Crescent, Bricket Wood.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>St Luke's offers a variety of services each week and at other times during the year to meet the needs of the church and the wider community. Worship is generally more in the open evangelical tradition and open to renewal.</p> <p>A mid-week liturgical service draws a small congregation, mostly of retired people. Throughout the liturgical year we continue to serve the community at large by having a number of additional services, e.g. the Senior Citizens Services, Bereavement service, the Mount Pleasant Lane School Carol service, and Messy Church.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning the activities for the year the Vicar and members of the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>House groups continue to play a vital teaching and pastoral role in the church.</p> <p>St Luke's ministry includes other groups exercising their own pastoral and social support: a Lunch Club for the older members of the community, our Visiting and Bereavement teams, Ladies Group, and 'Sally's Place', a group for mums and toddlers.</p> <p>Members of the congregation are actively involved in the Bricket Wood Community Choir, which meets weekly in the church. We continue to support members in their short term and long-term mission in this country and overseas.</p> <p>We continue our tradition of substantial giving and volunteering to Christian and other services outside the parish. Within the parish we have enjoyed sharing in the life and work of Mount Pleasant Lane School</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		COVID 19. During the year the PCC acted in accordance with Government and House of Bishop's guidelines on the conduct of parish life. Services in church were suspended during lockdown, and services broadcast on YouTube and a Sunday morning Zoom gathering took their place. A weekly newsletter containing news, information and bible study material was sent to the wider church community via email and post.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The charity continues to be financially stable and has achieved its aims of maintaining and improving the church premises as well as donating substantial sums to its chosen missions and development agencies.</p> <p>The charity maintained sufficient income through donations and legacies and Church Hall fees, to increase its operating financial resources by the end of the year.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC maintains general reserve funds to provide reassurance that the operating costs of the PCC can be met for at least 3 months
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	PAROCHIAL CHURCH COUNCIL POWERS MEASURE (1956) AS AMENDED AND CHURCH REPRESENTATION RULES
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Previously excepted but now 'Standard registration' as of 27th August, 2010

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Annual Parochial Church Meeting or "ex officio" if Diocesan appointee, eg Reader
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST LUKE'S
Other name the charity uses	
Registered charity number	1137630
Charity's principal address	The Crescent, Bricket Wood, St. Albans AL2 3NF

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Reverend K. Hodgins	Vicar & Chair		Diocese of St. Albans
2	L. Herbert	Church Warden		Annual Church meeting
3	J. Heany		Until September 2021	Annual Church meeting
	A. Quarterman		From April 2021	Annual Church meeting
4	B. Funnell			Annual Church meeting
5	L. Plummer	Church Warden	Church Warden Until October 2020, then voted onto the PCC at the APCM	Annual Church Meeting
6	J. Blamey			Annual Church meeting
7	P. Cook	Ex Officio member of Deanery Synod		Diocese
10	S. Burke			Annual Church meeting
11	A. Dunster		From May 2021	Annual Church meeting

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		
Paul Harper PCC Voluntary Treasurer		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.			
Signed on behalf of the charity's trustees			
Signature(s)			
Full name(s)	Kylie Hodgins	Lynne Herbert	
Position (eg Secretary, Chair, etc)	Chair	Church Warden	
Date	March 23, 2022		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The Parochial Church Council of St Luke's, Bricket Wood

On accounts for the year
ended

31st December, 2021

Charity no
(if any)

1137630

Set out on pages

1 to 41

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December, 2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 3^{1st} March, 2022

Name:

John Robert Eke

Relevant professional
qualification(s) or body
(if any):

Fellow of the Association of Charity Independent Examiners

Address:

Spurview, 4 Stable Court, Malborough, Devon TQ7 3FB

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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